

PUBLIC NOTICE

**Prospect Heights Park District
Agenda For The Regular Board Meeting
January 17, 2012
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL**

- I. Call to Order – 7:00 p.m.**
 - A. Roll Call**
 - B. Pledge of Allegiance – Jack Barrett**

- II. Corrections / Additions / Approval of Agenda**

- III. Correspondence**
 - A. PDRMA Pulse Newsletter – winter 2011**
 - B. NWSRA Area III Newsletter – Fall 2011**
 - C. Mount Prospect Planning & Zoning Commission Notice – Hearing January 26, 2011**
 - D. J. Lennon fax rec'd January 12, 2012 (4 pages)**

- IV. Recognition /Welcome**
 - A. Residents**
 - B. Employee Recognition – Building Maintenance Staff**
 - C. Guests**

- V. Approval of Minutes**
 - A. Committee of the Whole Meeting – December 13, 2011**
 - B. Regular Board Meeting – December 13, 2011**
 - C. Special Board Meeting – December 21, 2011**
 - D. Special Board Meeting – December 29, 2011**

- VI. Park District Treasurer's Report**
 - A. Cash Report #01**
 - B. Approval of Warrants for Payment**

	<u>Date</u>
1. Vendor # 12	12/08/11
2. Vendor # 12A	12/15/11
3. Vendor # 12B	12/21/11
4. Vendor # 12C	12/28/11
5. Vendor # D	Electronic
6. Payroll # 24	12/02/11
7. Payroll # 25	12/16/11
8. Payroll # 26	12/30/11
9. Refund # 12	December

- VII. Business Manager Report**
 - A. YTD Fund Summary**
 - B. Recreation Fund Summary**

- VIII. Attorney's Report**
 - A. Legal Matters**

IX. Administrative / Operational Summary

- A. Executive Director**
- B. Superintendent of Recreation and Parks**
- C. Director of Golf Operations**
- D. Superintendent of Greens**
- E. Administrative/Operational Updates**
 - **ADA Transition Plan – Phase 1**

X. President’s Report

XI. Announcements (Meetings)

	<u>Date</u>	<u>Time</u>	<u>Location</u>
A. Regular Board Meeting	02/21/12	7:00 PM	GMRC

XII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIII. Unfinished / Ongoing Business

XIV. New Business

- A. 2012 Combined Budget and Appropriation Approval**
- B. 2011 PHPD Audit**

XV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes** (Section 2(c) (21))
- B. Personnel** (Section 2(c) (1))
- C. Land Acquisition** (Section 2(c) (5/6))
- D. Litigation** (Section 2(c) (11))

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Closing Comments

XIX. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events