

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
November 19, 2013
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
A. Roll Call
B. Pledge of Allegiance
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
A. City of Prospect Heights letter received October 16, 2013
B. Speer Financial, Inc. letter dated October 30, 2013
C. Government Finance Officers Association letter received November 14, 2013
- IV. **Recognition /Welcome**
A. Residents
B. Guest – Dave Phillips, Speer Financial, Inc.
C. Employee Recognition – OOC Grounds Crew
- V. **Announcements (Meetings)**
- | | <u>Date</u> | <u>Time</u> | <u>Location</u> |
|-----------------------------------|--------------------|--------------------|------------------------|
| A. Committee of the Whole Meeting | 12/17/13 | 6:30 PM | GMRC |
| B. Regular Board Meeting | 12/17/13 | 7:00 PM | GMRC |
- VI. **Public Comment**
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- VII. **Approval of Minutes**
A. Regular Board Meeting – October 15, 2013
B. Committee of the Whole – November 5, 2013
- VIII. **Park District Treasurer’s Report**
A. Cash Report #11
B. Approval of Warrants for Payment
- | | <u>Date</u> |
|-----------------|--------------------|
| 1. Vendor # 10 | 10/03/13 |
| 2. Vendor # 10A | 10/11/13 |
| 3. Vendor # 10B | 10/17/13 |
| 4. Vendor # 10C | 10/24/13 |
| 5. Vendor # 10D | 10/30/13 |
| 6. Vendor # 10E | Electronic |
| 7. Payroll # 20 | 10/04/13 |
| 8. Payroll # 21 | 10/18/13 |
| 9. Refund # 10 | October |

IX. Business Manager Report

A. YTD Fund Summary

X. Attorney's Report

A. Legal Matter

XI. Administrative / Operational Summary

A. Executive Director

B. Superintendent of Recreation and Parks

C. Director of Golf Operations

D. Superintendent of Greens

E. Administrative/Operational Updates

XII. Unfinished / Ongoing Business

A. Board Policy Manual

XIII. New Business

A. PHPD Investment Policy

B. Proposed Tax Levy for the Year 2014, Resolution 11.19.13

C. General Obligation Limited Tax Park Bonds Series 2013

- Acceptance of Low Bid
- Adoption of Bond Ordinance 11.19.13

XIV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- | | |
|------------------------|----------------------|
| A. Approval of Minutes | (Section 2(c) (21)) |
| B. Personnel | (Section 2(c) (1)) |
| C. Land Acquisition | (Section 2(c) (5/6)) |
| D. Litigation | (Section 2(c) (11)) |

XV. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVI. Possible Action on Matters Discussed Executive Session

XVII. Closing Comments

XVIII. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.