

**REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP McDONALD ROAD  
PROSPECT HEIGHTS, IL 60070  
TUESDAY, JUNE 8, 2010**

**I. Call to Order**

**A. Roll Call**

President Dan Pavlik called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Jack Barrett  
Patrick Ludvigsen  
Bernie Olson  
Dan Pavlik  
Jean Spiegelhalter  
Bill Vannelli

Commissioners absent:

Mark Malouf

Also Present:

Kathy Nowicki – Executive Director  
Dave Figgins – Superintendent of Recreation and Parks  
James Lennon – Park District Attorney  
Edlyn Castil – Recording Secretary

**B. Pledge of Allegiance**

The Pledge of Allegiance was led by Kathy Nowicki.

**II. Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Olson and seconded by Commissioner Spiegelhalter to accept the Agenda as submitted. The motion was unanimously approved by a voice vote. Motion carried.

**III. Recognition / Introduction**

**A. Residents**

There were none.

**B. Guests**

There were none.

**C. Recognition – Debbie Macek**

Dave Figgins recognized Debbie Macek. She has worked at the Park District for about 10 years and currently coordinates the Kinderstop program. She is very organized, works well with the parents/staff and is very involved with the Park District programs.

**IV. Announcements (Meetings)**

**A. Regular Board Meeting**                      07/13/10                      7:00 PM                      GMRC

**V. Correspondence**

**A. Mount Prospect Elected Officials After Hours Invitation**

**B. Park District Risk Management Association (PDRMA) Healthbeat – Spring 2010**

**C. PHPD patron letter received May 18, 2010**

**D. FirstMerit Bank letter dated May 21, 2010**

**VI. Approval of Minutes**

**A. Regular Board Meeting – May 11, 2010**

A motion was made by Commissioner Vannelli and seconded by Commissioner Olson to approve the May 11, 2010 Regular Board Meeting minutes as submitted. The motion was unanimously approved by a voice vote. Motion carried.

**VII. Public Comment**

There were none.

**VIII. Park District Treasurer's Report**

**A. Cash Report #06**

A motion was made by Commissioner Barrett and seconded by Commissioner Olson to accept the Treasurer's Report – Cash Report #06 dated June 8, 2010 as submitted. The motion was unanimously approved by a voice vote. Motion carried.

See Appendix A

**B. Approval of Warrants for Payment**

A motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to accept Warrants for payment as submitted for Vendor Warrants #5, 5A, 5B, 5C, 5D, Payroll 9, 10 and Refund 5. The motion was unanimously approved by a roll call vote.

Ayes:                      Commissioners Barrett, Ludvigsen, Olson, Pavlik, Spiegelhalter and Vannelli

Nays:                      None

Absent:                      Commissioners Malouf

The motion carried.

See Appendix B

**IX. Attorney's Report**

**A. Legal Matters**

Attorney Jim Lennon reported he had no other reports other than what is on the agenda.

**X. Administrative / Operational Summary**

**A. Executive Director**

As submitted in the Board packet.

**B. Superintendent of Recreation and Parks**

As submitted in the Board packet. The pool is scheduled to open on 6/11/10.

**X. Administrative / Operational Summary (continued)****C. Director of Golf Operations**

As submitted in the Board packet.

**D. Superintendent of Greens**

As submitted in the Board packet.

**XI. Business Manager Report****A. YTD Fund Summary****B. Recreation Fund Summary**

As submitted in the Board packet.

**XII. Committee Reports**

There were none.

**XIII. Unfinished/Ongoing Business****A. Community Survey**

Executive Director Kathy Nowicki reported the surveys have been mailed out. Surveys are due back by 6/10/10. Phone surveys will start on Monday 6/14. A public input meeting will be scheduled in June.

**B. OOCC Course Washroom**

Executive Director Kathy Nowicki reported Bonnie indicated design plans will be available within the next 3-4 days. The Golf Committee will review the plan design.

**XIV. New Business****A. Nomination and Election of Officers June 2010 – May 2010****1. Park Board President**

A motion was made by Commissioner Pavlik and seconded by Commissioner Barrett to open nominations for 2010-2011 Park Board President. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik and seconded by Commissioner Barrett to nominate Jack Barrett as Park Board President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Pavlik to nominate Mark Malouf as Park Board President. There being no second, the motion failed.

A motion was made by Commissioner Pavlik and seconded by Commissioner Vannelli to nominate Bernie Olson as Park Board President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Vannelli to close nominations for 2010-2011 Park Board President. The motion was unanimously approved by voice vote.

There being more than one Commissioner nominated, ballots were passed out by Executive Director Kathy Nowicki. The ballots were counted by Executive

**XIV. New Business (continued)**

Director Kathy Nowicki and she announced Commissioner Bernie Olson was voted as Park Board President.

**2. Park Board Vice-President**

A motion was made by Commissioner Pavlik and seconded by Commissioner Vannelli to open nominations for 2010-2011 Park Board Vice-President. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik to nominate Mark Malouf as Park Board Vice-President. There being no second, the motion failed.

A motion was made by Commissioner Pavlik and seconded by Commissioner Vannelli to nominate Jean Spiegelhalter as Park Board Vice-President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Olson and seconded by Commissioner Ludvigsen to nominate Bill Vannelli as Park Board Vice-President. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Olson and seconded by Commissioner Barrett to close nominations for 2010-2011 Park Board Vice-President. The motion was unanimously approved by voice vote.

There being more than one Commissioner nominated, ballots were passed out by Executive Director Kathy Nowicki. The ballots were counted by Executive Director Kathy Nowicki and she announced Commissioner Jean Spiegelhalter was voted as Park Board Vice-President.

**3. Park Board Treasurer**

A motion was made by Commissioner Pavlik and seconded by Commissioner Olson to open Nominations for 2010-2011 Park Board Treasurer. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik and seconded by Commissioner Olson to nominate Jack Barrett as Park Board Treasurer. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Pavlik to nominate Mark Malouf as Park Board Treasurer. There being no second, the motion failed.

A motion was made by Commissioner Olson and seconded by Commissioner Vannelli to close nominations for 2010-2011 Park Board Treasurer. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Ludvigsen and seconded by Commissioner Vannelli to elect Jack Barrett Park Board Treasurer by acclamation. The motion was unanimously approved by a voice vote.

**XIV. New Business (continued)****4. Park Board Secretary**

A motion was made by Commissioner Pavlik and seconded by Commissioner Barrett to open nominations for 2010-2011 Park Board Secretary. The motion was unanimously approved by a voice vote.

A motion was made by Commissioner Pavlik and seconded by Commissioner Barrett to nominate Pat Ludvigsen as Park Board Secretary. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Barrett and seconded by Commissioner Olson to close nominations for 2010-2011 Park Board Secretary. The motion was unanimously approved by voice vote.

A motion was made by Commissioner Barrett and seconded by Commissioner Olson to elect Pat Ludvigsen Park Board Secretary by acclamation. The motion was unanimously approved by a voice vote.

**B. Park District Appointments June 2010 – May 2011****1. Park District Attorney**

A motion was made by Commissioner Olson and seconded by Commissioner Vannelli to appoint James Lennon as Park District Attorney. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: Commissioner Malouf

**2. Representative to NWSRA Board**

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Olson to appoint Kathy Nowicki as Prospect Heights Park District Representative to NWSRA Board. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: Commissioner Malouf

**3. Recording Secretary**

A motion was made by Commissioner Spiegelhalter and seconded by Commissioner Olson to appoint Edlyn Castil as Prospect Heights Park Board Recording Secretary. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: Commissioner Malouf

**XV. Recess into Executive Session**

There was none.

**XVI. Reconvene to Open Session**

There was none.

**XVII. Possible Action on Matters Discussed Executive Session**

There was none.

**XIV. Adjournment**

With no further business to discuss a motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to adjourn the Regular Board Meeting at 7:38 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,

***Edlyn Castil***

Edlyn Castil

Recording Secretary

Secretary: \_\_\_\_\_

P. Ludvigsen, Prospect Heights Park District Secretary