

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 21, 2018**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Terry Curtis
Karl Jackson
Tim Jones
Eric Kirste (arrived at 7:01 p.m.)
Bob Loranger

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Marc Heidkamp – Director of Golf Operations
Tim McPhillips – Finance Manager
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

There were none.

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to approve the agenda as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Correspondence

A thank you letter was received from IAPD for hosting a golf outing at Old Orchard Country Club for the 17th Annual IAPD Summer Golf Tour. Also received was a PZBA public hearing notice related to property located at 708 N Elmhurst Road, Prospect Heights, IL.

Recognition/Welcome

Resident/Natural Resources Commission Dana Sievertson was in attendance. The Board of Commissioners welcomed Finance Manager, Tim McPhillips.

PHWYBS 9U Phantoms were recognized by the Board of Commissioners for winning the Lake Shore Feeder Baseball League (LSFBL) Championship. The Board of Commissioners congratulated the 9U baseball team and all the players who competed this year and gave a huge thank you to the parents and coaches who play an integral role.

Public Comment

There were none.

Approval of Minutes**Regular Board Meeting – July 17, 2018**

A motion was made by Commissioner Loranger and seconded by Commissioner Jackson to approve the July 17, 2018 Regular Board Meeting Minutes as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled on September 18, 2018 at 7 p.m. at GMRC.

Park District Treasurer's Report**Approval of Warrants for Payment**

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants # 7, 7A, 7B, 7C and Payroll 14, 15 in the amount of \$432,570.76. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Manager Report

Finance Manager Tim McPhillips reported to the board that he would provide updated financials by the next regular board meeting.

Attorney's Report

There was no report.

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro discussed rescheduling the Parks Tour for sometime in September 2018. She will send tentative dates to the Board members to review. Christina will provide the Park District's status with the Capital, by the next regular board meeting.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported that Ed O'Neill was hired as the new Supervisor of Recreation. Staff is excited to work with him. The pool audits went well. The Park District received "exceeds" during the July/August audit. Lifeguard, Sabina Kempa, was awarded the Golden Award for her exemplary performance. The Fall 2018 Park District brochure has been distributed to households. There was a great turnout of over 300 people at the National Night Out event.

Superintendent of Facilities and Parks – as submitted. Superintendent of Parks & Facilities Dino Squiers reported Sunday will be the last day the pool will be open. The patching at the Lions Park tennis court was completed. Staff is working on the baseball fields.

Director of Golf Operations – as submitted. Director of Golf Operations Marc Heidkamp reported he is working on a "wish list" of projects they want to accomplish next year. They will be starting the interview process for a Banquet Manager. Grounds will start slit seeding the fairways this week.

Superintendent of Greens – as submitted.

Committees of the Board

There was no report.

Public Comment

There were no comments.

Unfinished/Ongoing Business

Food, Beverage & Banquet Service at Old Orchard Country Club

Executive Director Christina Ferraro reported an updated timeline and a copy of the advertisement placed in the publication of The Knot, were included in the board packet. The process of changing OOC's outdoor signage will not be a long process. Tastings at OOC will be scheduled for January and February 2019.

New Business

NWSRA 2019 Assessment Resolution 8.21.2018

A motion was made by Commissioner Curtis and seconded by Commissioner Avery to adopt the NWSRA 2019 Assessment Resolution 8.21.2018 as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste. Loranger

Nays: None

Absent: None

The motion carried.

Adjournment

With no further business to discuss a motion was made by Commissioner Loranger and seconded by Commissioner Curtis to adjourn the Regular Board Meeting at 7:40 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: 
Ellen Avery, Prospect Heights Park District Secretary