

PUBLIC NOTICE
Prospect Heights Park District
Agenda For The Regular Board Meeting
June 19, 2012
Gary Morava Recreation Center
110 W. Camp McDonald Road
Prospect Heights, IL

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance – Dave Figgins

- II. **Corrections / Additions / Approval of Agenda**

- III. **Correspondence**
 - A. City of Prospect Heights letter dated May 25, 2012
 - B. Park District Risk Management Agency (PDRMA) Newsletter – Summer 2012
 - C. Patron email dated May 23, 2012
 - D. IAPD Legislative Update June 1, 2012
 - E. Mount Prospect Elected Officials After Hours June 22, 2012

- IV. **Recognition /Welcome**
 - A. Residents
 - B. Employee Recognition – Debbie Macek

- V. **Approval of Minutes**
 - A. Regular Board Meeting – May 15, 2012

- VI. **Park District Treasurer’s Report**
 - A. Cash Report #06
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor # 5	5/3/12
2. Vendor # 5A	5/11/12
3. Vendor # 5B	5/18/12
4. Vendor # 5C	5/24/12
5. Vendor # 5D	5/31/12
6. Vendor # 5E	Electronic
7. Payroll # 9	5/4/12
8. Payroll # 10	5/18/12
9. Refund # 05	May

- VII. **Business Manager Report**
 - A. YTD Fund Summary
 - B. Recreation Fund Summary

- VIII. **Attorney’s Report**
 - A. Legal Matter

IX. Administrative / Operational Summary

- A. Executive Director**
- B. Superintendent of Recreation and Parks**
- C. Director of Golf Operations**
- D. Superintendent of Greens**
- E. Administrative/Operational Updates**
 - **ADA Transition Plan – Phase 1 (GMRC Entrance)**
 - **Departmental Reports – Youth Leagues and Fitness Center**

X. President’s Report

- A. Board Committee Assignments**

XI. Announcements (Meetings)

<u>Date</u>	<u>Time</u>	<u>Location</u>	
A. Regular Board Meeting	07/17/12	7:00 PM	GMRC

XII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIII. Unfinished / Ongoing Business

- A. Fund Balance Policy**

XIV. New Business

- A. OOC Pond Aerator – Capital Expense Fund 23**

XV. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes** (Section 2(c) (21))
- B. Personnel** (Section 2(c) (1))
- C. Land Acquisition** (Section 2(c) (5/6))
- D. Litigation** (Section 2(c) (11))

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Closing Comments

XIX. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.