

**PUBLIC NOTICE**  
Prospect Heights Park District  
Agenda for the June 20, 2017 Regular Board Meeting  
Gary Morava Recreation Center  
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**  
A. Roll Call  
B. Pledge of Allegiance
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
- IV. **Recognition / Welcome**
- V. **Presentations**  
A. Jesse Kinsland, PDRMA Risk Management Consultant  
B. Tracey Crawford, NWSRA Executive Director
- VI. **Approval of Minutes**  
A. Regular Board Meeting – May 16, 2017  
B. Committee of the Whole – May 25, 2017
- VII. **Announcements (Meetings)**
- |                          | <u>Date</u> | <u>Time</u> | <u>Location</u> |
|--------------------------|-------------|-------------|-----------------|
| A. Regular Board Meeting | 07/18/17    | 7:00 PM     | GMRC            |
- VIII. **Park District Treasurer’s Report**  
A. Cash Report #6  
B. Approval of Warrants for Payment
- |                | <u>Date</u> |
|----------------|-------------|
| 1. Vendor #5   | 05/01/17    |
| 2. Vendor #5A  | 05/04/17    |
| 3. Vendor #5B  | 05/12/17    |
| 4. Vendor #5C  | 05/19/17    |
| 5. Vendor #5D  | 05/25/17    |
| 6. Vendor #5E  | Electronic  |
| 7. Payroll #10 | 05/12/17    |
| 8. Payroll #11 | 05/26/17    |
| 9. Refund #5   | May         |
- IX. **Business Manager Report**  
YTD Fund Summary
- X. **Attorney’s Report**  
Legal Matter
- XI. **Administrative / Operational Summary**  
A. Executive Director  
B. Superintendent of Recreation  
C. Superintendent of Facilities and Parks  
D. Director of Golf Operations  
E. Superintendent of Greens  
F. Administrative/Operational Updates
  - Department 03 Preschool
  - Department 04 KinderStop

- XII. Public Comment  
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- XIII. Unfinished / Ongoing Business
  - A. Food, Beverage & Banquet Service at Old Orchard Country Club
  - B. School District Park District Cooperation Agreement
- XIV. New Business
  - A. Nomination and Election of Officers
    - 1. Park Board President
    - 2. Park Board Vice President
    - 3. Park Board Treasurer
    - 4. Park Board Secretary
  - B. Park District Appointments June 2017-May 2018
    - 1. Representative to NWSRA Board
    - 2. Recording Secretary
  - C. Committees of the Board Selection
    - 1. Committee of the Whole
    - 2. Finance Committee
    - 3. OOC Programs, Facilities Grounds & Maintenance Committee
    - 4. Personnel & Planning Committee
    - 5. Policy & Procedure Committee
    - 6. Recreation Facilities, Parks & Maintenance Committee
    - 7. Recreation Programs & Resident Relations Committee
- XV. Recess into Executive Session (Visitors are Excused at this Time)  
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:
  - A. Approval of Minutes (Section 2(c) (21))
  - B. Personnel (Section 2(c) (1))
  - C. Land Acquisition (Section 2(c) (5/6))
  - D. Litigation (Section 2(c) (11))
- XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)
- XVII. Possible Action on Matters Discussed Executive Session
- XVIII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

*Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.*