

PUBLIC NOTICE

Prospect Heights Park District
Agenda for the September 20, 2016 Regular Board Meeting
Gary Morava Recreation Center
110 W. Camp McDonald Road, Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance

- II. **Corrections / Additions / Approval of Agenda**

- III. **Correspondence**

- IV. **Recognition /Welcome**
 - A. Residents
 - B. Installation of Park Board Commissioner Ellen Avery

- V. **Approval of Minutes**
 - A. Committee of the Whole – August 16, 2016
 - B. Regular Board Meeting – August 16, 2016

- VI. **Announcements (Meetings)**

<u>Date</u>	<u>Time</u>	<u>Location</u>	
Regular Board Meeting	10/18/16	7:00 PM	GMRC

- VII. **Park District Treasurer’s Report**
 - A. Cash Report #9
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #8	08/04/16
2. Vendor #8A	08/10/16
3. Vendor #8B	08/13/16
4. Vendor #8C	08/18/16
5. Vendor #8D	08/25/16
6. Vendor #8E	Electronic
7. Payroll #16	08/05/16
8. Payroll #17	08/19/16
9. Refund #8	August

- VIII. **Accounting Manager Report**
YTD Fund Summary

- IX. **Attorney’s Report**
Legal Matter

- X. **Administrative / Operational Summary**
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf Operations
 - E. Superintendent of Greens
 - F. Administrative/Operational Updates

- XI. **Committees of the Board**
 - A. Committee of the Whole
 - B. Finance Committee
 - C. OOC Programs, Facilities Grounds & Maintenance Committee
 - D. Personnel & Planning Committee
 - E. Policy & Procedure Committee
 - F. Recreation Facilities, Parks & Maintenance Committee
 - G. Recreation Programs & Resident Relations Committee

- XII. **Public Comment**

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

- XIII. **Unfinished / Ongoing Business**
 - A. Recommendation to obtain construction budget for Somerset Park project

- XIV. **New Business**
 - A. Northwest Special Recreation Association 2017 Assessment Resolution 09.20.2016
 - B. Recommendation to lease new fleet of golf carts

- XV. **Recess into Executive Session (Visitors are Excused at this Time**

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

 - A. Approval of Minutes (Section 2(c) (21))
 - B. Personnel (Section 2(c) (1))**
 - C. Land Acquisition (Section 2(c) (5/6))
 - D. Litigation (Section 2(c) (11))

- XVI. **Reconvene to Open Session (Visitors Invited to Return at this Time)**

- XVII. **Possible Action on Matters Discussed Executive Session**

- XVIII. **Adjournment**

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.