

**PUBLIC NOTICE**  
**Prospect Heights Park District**  
**Agenda For The Regular Board Meeting**  
**November 8, 2011**  
**Gary Morava Recreation Center**  
**110 W. Camp McDonald Road**  
**Prospect Heights, IL**

- I. **Call to Order – 7:00 p.m.**
  - A. Roll Call
  - B. Pledge of Allegiance – Bernie Olson
  
- II. **Corrections / Additions / Approval of Agenda**
  
- III. **Correspondence**
  - A. Prospect Heights PZBA - Notice to Property Owners received October 13, 2011
  - B. U.S. Department of Commerce letter received October 19, 2011
  
- IV. **Recognition /Welcome**
  - A. Residents
  - B. Service Recognition
  - C. Guests
  
- V. **Approval of Minutes**
  - A. Regular Board Meeting – October 11, 2011
  
- VI. **Park District Treasurer’s Report**
  - A. Cash Report #11
  - B. Approval of Warrants for Payment 

	<u>Date</u>
1. Vendor # 10	10/06/11
2. Vendor # 10A	10/13/11
3. Vendor # 10B	10/20/11
4. Vendor # 10C	10/27/11
5. Vendor # 10D	Electronic
6. Payroll # 20	10/07/11
7. Payroll # 21	10/21/11
8. Refund # 10	October
  
- VII. **Business Manager Report**
  - A. YTD Fund Summary
  - B. Recreation Fund Summary
  
- VIII. **Attorney’s Report**
  - A. Legal Matters

**IX. Administrative / Operational Summary**

- A. Executive Director
- B. Superintendent of Recreation and Parks
- C. Director of Golf Operations
- D. Superintendent of Greens
- E. Administrative/Operational Updates
  - Departmental Revenue Reports
  - 2012 Board Meeting Calendar

**X. President’s Report**

**XI. Announcements (Meetings)**

	<u>Date</u>	<u>Time</u>	<u>Location</u>
A. Committee of the Whole Meeting	11/22/11	6:30PM	GMRC
B. Committee of the Whole Meeting	12/13 11	6:30PM	GMRC
C. Regular Board Meeting	12/13/11	7:00 PM	GMRC

**XII. Public Comment**

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

**XIII. Unfinished / Ongoing Business**

- A. Lake Claire Property
- B. Claire Lane Park
- C. 2012 Budget Draft 1

**XIV. New Business**

- A. 2011 Property Tax Levy
- B. Tax Anticipation Short Term Loan Resolution
- C. IAPD/IPRA Annual Conference Credential Certificate
- D. General Obligation Limited Tax Park Bonds, Series 2011
  - Acceptance of Low Bid
  - Adoption of Bond Ordinance

**XV. Recess into Executive Session (Visitors are Excused at this Time)**

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes (Section 2(c) (21))
- B. Personnel (Section 2(c) (1))
- C. Land Acquisition (Section 2(c) (5/6))
- D. Litigation (Section 2(c) (11))

**XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)**

**XVII. Possible Action on Matters Discussed Executive Session**

**XVIII. Closing Comments**

**XIX. Adjournment**

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II  
 Note 2: If You Would Like To Attend A Park Board Meeting But Require An Auxiliary Aid, Such As A Sign Language Interpreter, Please Contact Kathy Nowicki, Executive Director, 394-2848, At Least 72 Hours Prior To The Scheduled Meeting.

*Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events*