

PROSPECT HEIGHTS PARK DISTRICT

BOARD REPORT

AUGUST 21, 2018

PUBLIC NOTICE
Prospect Heights Park District
Agenda for the August 21, 2018 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. **Corrections/Additions/Approval of Agenda**
- III. **Correspondence**
 - A. IAPD Summer Golf Tour
 - B. Plan/Zoning Board of Appeals Public Hearing for 708 N Elmhurst Rd, Prospect Heights
- IV. **Recognition/Welcome**
- V. **Presentation**
PHWYBS 9U Phantom Championship Recognition
- VI. **Approval of Minutes**
Regular Board Meeting - July 17, 2018
- VII. **Announcements (Meetings)**
Regular Board Meeting – September 18, 2018 7:00 p.m. GMRC
- VIII. **Park District Treasurer's Report**
- IV. **Business Manager Report**
- X. **Attorney's Report**
Legal Matter
- XI. **Administrative/Operational Summary**
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf Operations
 - E. Superintendent of Greens
 - F. Administrative/Operational Updates
- XII. **Committees of the Board**
 - A. **Committee of the Whole**
Chairman Tim Jones, Sub Chair Terry Curtis
 - B. **Finance Committee**
Chairman Vicki Carney, Sub Chair Eric Kirste
 - C. **OCCC Programs, Facilities Grounds & Maintenance Committee**
Chairman Bob Loranger Sub Chair Karl Jackson
 - D. **Personnel & Planning Committee**
Chairman Bob Loranger, Sub Chair Vicki Carney
 - E. **Policy & Procedure Committee**
Chairman Terry Curtis, Sub Chair Ellen Avery
 - F. **Recreation Facilities, Parks & Maintenance Committee**
Chairman Tim Jones

G. Recreation Programs & Resident Relations Committee

Chairman Ellen Avery, Sub Chair Eric Kirste

XIII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIV. Unfinished/Ongoing Business

A. Food, Beverage & Banquet Service at Old Orchard Country Club

XV. New Business

A. NWSRA 2019 Assessment Resolution 8.21.2018

XVI. Recess into Executive Session (Visitors are Excused at this Time)

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

Personnel (Section 2(c) (1))

XVII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.



July 24, 2018

Christina Ferraro
Executive Director
Prospect Heights Park District
110 W. Camp McDonald Rd.
Prospect Heights, IL 60070

Dear Christina:

Please extend my thanks to the entire board and staff of the Prospect Heights Park District and Old Orchard Country Club for doing an outstanding job of hosting Monday's outing on the 17th Annual IAPD Summer Golf Tour.

The third time was certainly a charm! We really appreciate you sticking with us and rescheduling for a date that finally suited Mother Nature! Our participants had a great time, and your friendly staff made sure we were well taken care of. The golf course was beautiful and the food at the reception was outstanding!

Marc, Bonnie and Gladys did a great job and were an absolute pleasure to work with.

Thanks again Christina. Your support of *Friends of Illinois Parks* is very much appreciated.

My Best Personal Regards,

Peter M. Murphy
President/CEO

C: Tim Jones, President



NOTICE TO PROPERTY OWNERS
PLAN/ZONING BOARD OF APPEALS
PUBLIC HEARING

received
8/7/18

Date of Hearing:

August 16, 2018

Time of Hearing:

7:00 p.m.

Place of Hearing:

Prospect Heights City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

Subject Property

708 N. Elmhurst Rd, Prospect Heights, IL 60070

Explanation of Request:

The petitioner will be seeking to amend Special Use Permit #O-14-21 to approve transfer of the existing special use to Pathway Property Owner Prospect Heights, LLC which is acquiring the property, and to further amend the special use permit run with the land per Section 5-10-9 of the City of Prospect Heights Zoning Code.

Legal Description:

Grandbrier of Prospect Heights Consolidation beign a Consolidation of PART OF THE EAST HALF OF THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Name of Applicant(s)

Greenbrier Prospect Heights, LLC

Address:

Jeff Rappin
566 W. Lake St. #400
Chicago, IL 60661

This notice must be postmarked for service not less than 15 days, nor more than 30 days before the date of the public hearing. Service must be made to the owners (those persons whose names appear in the tax records) of all property owners within 350 feet in each direction of the lot lines of the subject property. The number of feet occupied by all public roads, streets, alleys and other public ways shall not be included in computing this 350 foot requirement. In no event shall this requirement exceed 450 feet (including public roads, streets, alleys and other public ways).

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 17, 2018**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Vicki Carney
Terry Curtis
Karl Jackson
Tim Jones
Eric Kirste (arrived at 7:01 p.m.)
Bob Loranger

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Marc Heidkamp – Director of Golf Operations
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Ellen Avery

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to approve the agenda as submitted with one absent (Commissioner Avery). The motion was approved with a voice vote. The motion carried.

Correspondence

A thank you card was received from City of Prospect Heights Mayor Nick Helmer.

Recognition/Welcome

Peter Hahn of NRC was in attendance.

Public Comment

There were none.

Approval of Minutes

Regular Board Meeting – June 19, 2018

A motion was made by Commissioner Jackson and seconded by Commissioner Kirste to approve the June 19, 2018 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with one absent (Commissioner Avery). The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled on August 21, 2018 at 7 p.m. at GMRC.

Park District Treasurer's Report**Approval of Cash Report**

Payroll	\$	(3,357.57)
Vendor	\$	(13,225.39)
Imprest	\$	4,659.03
General/Sweep	\$	692,005.98
ATM	\$	26,853.03
Cash Reserve	\$	351,656.93
RecTrac – Reg	\$	-
Investment	\$	3,037,248.71
Total of Cash Report	\$	4,095,840.72

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to approve the July 17, 2018 Cash Report in the amount of \$4,095,840.72. The motion was approved with a voice vote with one absent (Commissioner Avery). The motion carried.

Approval of Warrants for Payment

Vendor #6	\$	90,196.85
Vendor #6A	\$	55,530.58
Vendor #6B	\$	45,961.34
Payroll #12	06/08/18	\$ 63,516.44
Payroll #13	06/22/18	\$ 89,703.91
Total of Warrants	\$	344,909.12

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to accept Warrants for payment as submitted for Vendor Warrants # 6, 6A, 6B and Payroll 12, 13 in the amount of \$344,909.12. The motion was approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: Commissioner Avery

The motion carried.

Business Manager Report

The Fund Report was reviewed. Executive Director Christina Ferraro will follow-up with the totals indicated on the Fund Report and report back to the Board.

Attorney's Report

There was no report.

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro provided an update regarding the Lions Park tennis courts. She also reported a resident residing adjacent to School Street Park is experiencing flooding. The resident has been in contact with the City. The Park District is waiting for direction from the City at this time.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso also reported the Prospect Heights Parade went well with the Prospect Heights Park District Swim Team participating. To date, twenty-four applications have been received for the Supervisor of Recreation position to fill Olivia Shapley's vacancy. Staff will start interviewing candidates at the end of this week.

Superintendent of Facilities and Parks – as submitted. Superintendent of Parks & Facilities Dino Squiers reported the pumps at Lions Pool are up and running. Grass cutting by the Bike Trail is scheduled for this week. One side of the Lions Park tennis courts repair will be completed this week and the other side will be completed next week.

Administrative / Operational Summary (continued)

Director of Golf Operations – as submitted. Director of Golf Operations Marc Heidkamp informed the Board that June was a tough month with six days closed and ten days with play restrictions due to the weather. However, revenue from sales and outings are doing well.

Superintendent of Greens – as submitted.

Committees of the Board

Finance Committee – Commissioner Carney reported two candidates have recently been interviewed for the Finance Manager position.

Public Comment

Peter Hahn indicated he was interested in hearing about Agenda Item XIII B.

Unfinished/Ongoing Business

Food, Beverage & Banquet Service at Old Orchard Country Club

Executive Director Christina Ferraro reported an updated timeline was included in the board packet. There was discussion about updating the OCCC signage and the length of time for the process.

ComEd Recreational Bike Path & Prairie Lease Renewal

Executive Director Christina Ferraro provided an overview about the ComEd Recreational Bike Path & Prairie lease renewal. More information to follow at the next meeting. At this time, there are no intention of making any changes to the lease agreement.

New Business

Award New Website Project

Executive Director Christina Ferraro reported the Website Interview panel met with seven vendors. \$10,000 for the website redesign and \$3,500 for the mass notification were budgeted for this project. Staff is recommending accepting the proposal from Visionary Webworks.

A motion was made by Commissioner Loranger and seconded by Commissioner Jackson to accept the proposal from Visionary Webworks as submitted. The motion was approved with a voice vote with one absent (Commissioner Avery). The motion carried.

Recess into Executive Session

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Personnel (Section 2(c) (1)) at 7:35 p.m. The motion was approved with a voice vote with one absent (Commissioner Avery). The motion carried.

Reconvene to Open Session

Open session reconvened at 8:10 p.m. During Executive Session Personnel was discussed.

Possible Action on Matters Discussed in Executive Session

No action was taken.

Adjournment

With no further business to discuss a motion was made by Commissioner Loranger and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 8:12 p.m. The motion was approved by a voice vote with one absent (Commissioner Avery). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 8/21/2018 CASH REPORT FY 18

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION

8/21/2018 as submitted. Seconded by Commissioner _____.

APPROVAL OF WARRANTS 8/21/2018

VENDOR WARRANTS		Ck From - To	AMOUNTS
7	In the amount of	46565-46607	\$45,754.58
7A	In the amount of	46608-46647	\$78,099.43
7B	In the amount of	46648-46684	\$64,175.91
7C	In the amount of	46685-46722	\$91,320.49
Total Vendor Warrants			<hr/> \$279,350.41

PAYROLL WARRANTS			
	7/6/2018		
14	In the amount of	49692-49738	\$63,516.44
		gross plus employer costs	
	7/20/2018		
15	In the amount of	49739-49780	\$89,703.91
		gross plus employer costs	
Total Payroll Warrants			<hr/> \$ 153,220.35

TOTAL OF WARRANTS	<hr/>	\$432,570.76	Roll Call
8/21/2018			



Prospect Heights Park District, IL

Expense Approval Report By Payment Number

Payment Dates 07/03/2018 - 07/03/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
46565	7/3/2018 516483150	01006 PAYROLL PROCESSING	ADP LLC	100-01-5430	515.99 515.99
46566	7/3/2018 223910 223910	01667 ACCT# JNJ50 - JUNE 2018 ACCT# JNJ50 - JUNE 2018	AFLAC	100-01-5105 200-02-5105	122.04 70.80 51.24
46567	7/3/2018 9952243638 9953528604 9954244387	01009 OCC GROUNDS SUPPLIES OCC GROUNDS SUPPLIES OCC GROUNDS SUPPLIES	AIRGAS USA LLC	300-41-5300 300-41-5300 300-41-5300	166.72 55.46 55.46 55.80
46568	7/3/2018 2810	01744 JULY 2018 IT SUPPORT	AMI COMMUNICATIONS	100-01-5469	1,540.50 1,540.50
46569	7/3/2018 334727	01014 BASEBALL SUPPLIES	ARTHUR CLESEN	200-30-6047	322.50 322.50
46570	7/3/2018 105140 105142 105142 105181	01015 OCC LOCKER ROOM CLEANING MAY & JUNE 2018 CONTRACTED SERVICES CONTRACTED SERVICES PARKS CONTRACTED SERVICES	ASSOCIATED LABOR CORPORATION OF AMERICA	300-40-5300 300-41-5056 300-41-5300 200-30-5300	7,430.67 1,028.50 624.37 4,929.15 848.65
46571	7/3/2018 SCHUTZ B 7/3/18	02021 OUTING DEPOSIT REFUND	BILL SCHUTZ	300-40-4515	500.00 500.00
46572	7/3/2018 8942490	01086 OUT PUT MODULE	BOARDTRONICS INC	300-41-5428	432.32 432.32
46573	7/3/2018 8771100700162793 ...	01022 OCC CABLE/INTERNET	COMCAST	300-40-5320	124.12 124.12
46574	7/3/2018 8771100740151376 ...	01022 GROUNDS CABLE/INTERNET	COMCAST	300-41-5320	204.48 204.48
46575	7/3/2018 4563001190 6/20/18	01023 MUIR FIELD ELECTRIC	COMMONWEALTH EDISON	405-99-5205	27.82 27.82
46576	7/3/2018 REPLACE CK#45866	01906 REPLACE CK# 45866	EMERALD LANDSCAPE CONTRACTOR INC	100-2500	1,295.00 1,295.00
46577	7/3/2018 116139502	01034 TELEPHONE SERVICES	FIRST COMMUNICATIONS LLC	200-02-5320	474.37 474.37
46578	7/3/2018 091-C-064543 091-C-064544	01106 CAMP FIELD TRIP BUSES CAMP FIELD TRIP BUSES	FIRST STUDENT INC	200-14-5475 200-14-5475	930.48 287.88 642.60
46579	7/3/2018 341408 341408	01122 CONCESSIONS CONCESSIONS SUPPLIES	GOLD MEDAL PRODUCTS	200-09-6005 200-09-6028	676.65 647.37 29.28
46580	7/3/2018 186735487 186735487 186735487 186735487	01423 CONCESSIONS CAMP LUNCH CONCESSIONS SUPPLIES BLOCK PARTY SUPPLIES	GORDON FOOD SERVICE INC	200-09-6005 200-09-6006 200-09-6028 413-99-6028	1,471.25 1,049.48 161.32 89.12 139.35

Expense Approval Report

Payment Dates: 07/03/2018 - 07/03/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	186886066	CONCESSIONS SUPPLIES		200-09-6028	31.98
46581	7/3/2018 433999 434469	01426 EQUIPMENT EQUIPMENT	HORNUNG'S	300-1360 300-1360	411.20 378.25 32.95
46582	7/3/2018 20087172	01130 POOL LICENSE NEW	JEFF ELLIS & ASSOCIATES INC	200-10-5465	105.00 105.00
46583	7/3/2018 MARCHAN J 07/03/1...	02022 REFUND - ROOM RENTAL DEPOSIT	JOCELINE MARCHAN	200-2372	100.00 100.00
46584	7/3/2018 16944	01244 BLOCK PARTY BEER TRUCK	JOSEPH MULLARKEY DISTRIBUTORS INC	413-99-6006	1,981.20 1,981.20
46585	7/3/2018 7/11/18 CAMP IN H...	01785 7/11/18 CAMP IN HOUSE EVENT	MAGIC BY RANDY INC	200-14-5475	350.00 350.00
46586	7/3/2018 1440917	01053 REPAIR PARTS	MICHAEL WAGNER & SONS	200-02-6032	42.96 42.96
46587	7/3/2018 CHO M 7/3/18	02023 REFUND - SUMMER TIME PRESCHOOL	MIN CHO	200-2372	39.00 39.00
46588	7/3/2018 3563-103351 3563-103351	01057 REPAIR PARTS/MOTOR OIL REPAIR PARTS/MOTOR OIL	NAPA HEIGHTS AUTOMOTIVE	300-41-6024 300-41-6030	67.44 41.97 25.47
46589	7/3/2018 51440718 51440718	01058 LIFE INSURANCE MONTHLY LIFE INSURANCE MONTHLY	NCPERS GROUP LIFE INSURANCE	100-2030 200-2030	48.00 16.00 32.00
46590	7/3/2018 99-29-17-000 5 6/22...	01059 ADMIN NATURAL GAS	NICOR	200-02-5204	16.27 16.27
46591	7/3/2018 153434386001 155245656001 155245850001	01062 OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE DEPOT	100-01-6027 300-40-6027 300-40-6027	1,001.77 734.81 79.98 186.98
46592	7/3/2018 HOREJS P 07/03/18	01908 REFUND - ACTIVE ADULTS	PAT HOREJS	200-2372	79.00 79.00
46593	7/3/2018 7749	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	900.00 900.00
46594	7/3/2018 7146	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	4,680.46 4,680.46
46595	7/3/2018 7816	01064 FERTILIZER	PENDELTON TURF SUPPLY	300-41-6037	2,650.00 2,650.00
46596	7/3/2018 000514180000	01615 POOL WATER WELL REPLACEMENT	PETER SNELTEN & SONS INC	518-99-8018	12,055.00 12,055.00
46597	7/3/2018 PERMIT# 45 6/20/18	01168 PERMIT# 45	POSTMASTER	200-02-5430	225.00 225.00
46598	7/3/2018 8000-9000-0008-129...	01135 POSTAGE	PURCHASE POWER	100-01-6000	36.29 36.29
46599	7/3/2018 771781 771781	01070 SUPPLIES SUPPLIES	RAMROD	200-02-6022 413-99-6028	1,189.54 1,060.60 128.94

Expense Approval Report

Payment Dates: 07/03/2018 - 07/03/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
46600	7/3/2018 REPLACE CK#46516	02017 REPLACE CK#46516	RENATA BERDYCHOWSKA	200-13-5300	129.40 129.40
46601	7/3/2018 480	01055 ROTARY MOUNT PROSPECT/PROSPECT HEIGHTS ROTARY ROTARY QUARTERLY DUES		100-01-6001	288.00 288.00
46602	7/3/2018 83485 83619	01073 ROUTE 12 RENTAL RENTAL EQUIPMENT REPAIR PARTS		300-41-5201 200-30-6030	552.84 532.89 19.95
46603	7/3/2018 7485304	01099 SERVICE SANITATION INC BLOCK PARTY SANITATION SERVICE		413-99-5200	601.00 601.00
46604	7/3/2018 2018 BLOCK PARTY	01757 TOASTY CHEESE MOBILE EATERY 2018 BLOCK PARTY		413-99-6004	301.00 301.00
46605	7/3/2018 34410	01404 TOTAL ID SOLUTIONS PRINTING SERVICES		300-40-6027	76.00 76.00
46606	7/3/2018 CH023022 CH024225 CH025105	01017 UNIVAR USA INC CHLORINE CHLORINE CHLORINE		200-10-6015 200-10-6015 200-10-6015	1,453.30 366.35 640.69 446.26
46607	7/3/2018 PHPD2018JUNECHAIR	01939 VIDYULLATA NAHAR CHAIR YOGA		200-13-5300	140.00 140.00
Grand Total:					45,754.58

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	4,497.39
200 - RECREATION FUND	8,428.27
300 - GOLF	17,594.61
405 - PAVING & LIGHTING FUND	27.82
413 - COMMUNITY EVENTS	3,151.49
518 - CAPITAL PROJECT FUND	12,055.00
Grand Total:	45,754.58

Account Summary

Account Number	Account Name	Payment Amount
100-01-5105	AFLAC	70.80
100-01-5430	SERVICE CONTRACTS	515.99
100-01-5469	IT SERVICES CONTRACTS ...	1,540.50
100-01-6000	POSTAGE	36.29
100-01-6001	PUBLIC RELATIONS	288.00
100-01-6027	OFFICE SUPPLIES	734.81
100-2030	INSURANCE WITHHELD	16.00
100-2500	GRANT PAYABLE	1,295.00
200-02-5105	AFLAC	51.24
200-02-5204	NATURAL GAS-HEAT	16.27
200-02-5320	TELEPHONE	474.37
200-02-5430	SERVICE CONTRACTS	225.00
200-02-6022	JANITORIAL SUPPLIES	1,060.60
200-02-6032	REPAIR PARTS BUILDING	42.96
200-09-6005	RESALE CONCESSION SUP...	1,696.85
200-09-6006	CAMP LUNCH	161.32
200-09-6028	PROGRAM SUPPLIES-CON...	150.38
200-10-5465	LICENSES AND FEES	105.00
200-10-6015	CHEMICAL SUPPLIES	1,453.30
200-13-5300	CONTRACTED SERVICE	269.40
200-14-5475	PROGRAM ACTIVITY AND ...	1,280.48
200-2030	INSURANCE WITHHELD	32.00
200-2372	REFUND CLEARING ACCO...	218.00
200-30-5300	CONTRACTED SERVICE	848.65
200-30-6030	REPAIR PARTS EQUIPMENT	19.95
200-30-6047	FIELD MAINTENANCE SUP...	322.50
300-1360	GOLF EQUIPMENT INVEN...	411.20
300-40-4515	GOLF OUTING REVENUE	500.00
300-40-5300	CONTRACTED SERVICE	1,028.50
300-40-5320	TELEPHONE	124.12
300-40-6027	OFFICE SUPPLIES	342.96
300-41-5056	OVERTIME	624.37
300-41-5201	RENTAL EQUIPMENT	532.89
300-41-5300	CONTRACTED SERVICE	5,095.87
300-41-5320	TELEPHONE	204.48
300-41-5428	IRRIGATION MAINTENAN...	432.32
300-41-6015	CHEMICAL SUPPLIES	5,580.46
300-41-6024	GAS OIL AND GREASE	41.97
300-41-6030	REPAIR PARTS EQUIPMENT	25.47
300-41-6037	FERTILIZER	2,650.00
405-99-5205	ELECTRICITY	27.82
413-99-5200	RENTAL LAVATORY	601.00
413-99-6004	EMPLOYEE RELATIONS	301.00
413-99-6006	BEVERAGE SUPPLY	1,981.20
413-99-6028	PROGRAM SUPPLIES	268.29

Account Summary

Account Number	Account Name	Payment Amount
518-99-8018	POOL IMPROVEMENTS	12,055.00
	Grand Total:	45,754.58

Project Account Summary

Project Account Key	Payment Amount
None	45,754.58
	Grand Total:
	45,754.58



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 07/12/2018 - 07/12/18

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
46608	7/12/2018	01079	ACUSHNET COMPANY		2,233.22
	906071398	S/O EQUIPMENT		300-42-6010	2,131.50
	906127146	S/O SHOES		300-42-6010	101.72
46609	7/12/2018	01006	ADP LLC		504.53
	517301184	PAYROLL PROCESSING PE 07/03/18		100-01-5430	504.53
46610	7/12/2018	01007	ADP SCREENING & SELECTION		304.84
	1256064-06-2018	SCREENING & SELECTION		408-99-5465	304.84
46611	7/12/2018	01744	AMI COMMUNICATIONS		65.00
	QUOTE AAAQ4180	VSPHERE ESSENTIALS SUPPORT RENEWAL		100-01-5471	65.00
46612	7/12/2018	01797	ARENA SPORTS USA INC		3,470.00
	1809370	STAFF UNIFORMS		100-01-6048	3,000.00
	1809370	STAFF UNIFORMS		200-02-6048	300.00
	1809370	STAFF UNIFORMS		406-99-6048	170.00
46613	7/12/2018	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		4,765.16
	105182	CONTRACTED SERVICES		300-41-5300	3,536.31
	105195	PARKS CONTRACTED SERVICES		200-30-5300	1,228.85
46614	7/12/2018	01858	CALL ONE		482.43
	97740071041-97740...	TELEPHONE SERVICES		200-02-5320	482.43
46615	7/12/2018	01022	COMCAST		129.43
	8771100740047145 ...	GMRC CABLE/INTERNET		200-02-5320	129.43
46616	7/12/2018	01024	CONSERV FS		2,925.45
	102009404	GASOLINE QTY 949.2 @ 2.367		100-01-6024	2,495.45
	65057626	LANDSCAPE & TURF MATERIALS		300-41-6026	430.00
46617	7/12/2018	02028	CONTROL FIRE EQUIPMENT		131.98
	0152	ANSUL INSPECTION		408-99-5325	131.98
46618	7/12/2018	01031	DES PLAINES OFFICE EQUIPMENT		706.45
	22927709	ADMIN/GMRC COPIERS/PRINTER LEASE		100-01-5430	706.45
46619	7/12/2018	01338	DETECTION SYSTEMS & SERVICE INC		185.00
	A21293	REPAIR EQUIPMENT		200-02-5420	185.00
46620	7/12/2018	01106	FIRST STUDENT INC		650.88
	091-C-064589	BUSES FOR CAMP FIELD TRIP		200-14-5475	269.88
	091-C-064590	BUSES FOR CAMP FIELD TRIP		200-14-5475	190.50
	091-C-064591	BUSES FOR CAMP FIELD TRIP		200-14-5475	190.50
46621	7/12/2018	01012	GERALD ARDEN		362.24
	ARDEN G 07/12/18	REIMBURSEMENT		300-41-5300	362.24
46622	7/12/2018	01423	GORDON FOOD SERVICE INC		836.06
	830217993	JANITORIAL SUPPLIES		300-40-6022	265.34
	830217994	JANITORIAL SUPPLIES		300-40-6022	38.67
	830219252	JANITORIAL SUPPLIES		300-40-6022	371.67
	939067010	JANITORIAL SUPPLIES		300-40-6022	160.38
46623	7/12/2018	01037	GRAINGER		742.80
	9824526850	FILTERS		200-02-6022	742.80

Expense Approval Report

Payment Dates: 07/12/2018 - 07/12/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
46624	7/12/2018 9598073	01379 BOILER INSPECTIONS AT OCCC	ILLINOIS OFFICE OF THE STATE FIRE MARSHALL	300-40-5465	300.00 300.00
46625	7/12/2018 GURDAK J 07/12/18	02026 REFUND	JOANNE GURDAK	200-2372	49.00 49.00
46626	7/12/2018 ROGNSTAD J 07/12/...	02025 REFUND - SUMMER CAMP	JULIE ROGNSTAD	200-2372	58.00 58.00
46627	7/12/2018 P15058 P15265	01045 REPAIR PARTS REPAIR PARTS	JW TURF INC	300-41-6030 300-41-6030	56.49 19.07 37.42
46628	7/12/2018 QUOTE 11399 BALA...	01162 QUOTE 11399 BALANCE FOR BOILER ROOM PUMP	MANZELLA PLUMBING INC	300-40-5421	1,180.00 1,180.00
46629	7/12/2018 QUOTE 11399	01162 DEPOSIT - BOILER ROOM PUMP	MANZELLA PLUMBING INC	300-40-5421	6,820.00 6,820.00
46630	7/12/2018 GOLF OUTING 06/25...	01054 GOLF OUTING 06/25/18	MIDORI RESTAURANT BANQUET SERVICE	300-2325	2,196.00 2,196.00
46631	7/12/2018 3563-105685 3563-106750 3563-106753	01057 HARDWARE SMALL TOOLS SUPPLIES HARDWARE SMALL TOOLS SUPPLIES HARDWARE SMALL TOOLS SUPPLIES	NAPA HEIGHTS AUTOMOTIVE	300-41-6016 300-41-6016 300-41-6016	45.09 10.06 26.04 8.99
46632	7/12/2018 41850 41850	01775 POOL/BUILDING REPAIR POOL/BUILDING REPAIR	NORTH TOWN SEWER SERVICE CO	200-02-5424 200-10-5421	1,254.50 654.50 600.00
46633	7/12/2018 001064	01720 HVAC CLEANING	NORTHFIELD HEATING AND AIR	300-40-5420	610.00 610.00
46634	7/12/2018 132134227001 132134227001	01062 OFFICE SUPPLIES/MARKETING MATERIALS OFFICE SUPPLIES/MARKETING MATERIALS	OFFICE DEPOT	100-01-5303 100-01-6027	195.07 103.79 91.28
46635	7/12/2018 HOREJS P 07/12/18	01908 REFUND - ACTIVE ADULTS	PAT HOREJS	200-2372	49.00 49.00
46636	7/12/2018 Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H Q218159H	01063 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018 PDRMA HEALTH INSURANCE - JUNE, 2018	PDRMA	100-01-5100 100-01-5101 100-01-5102 200-02-5100 200-02-5101 200-02-5102 200-30-5100 200-30-5101 200-30-5102 300-40-5100 300-40-5101 300-40-5102 300-41-5100 300-41-5101 300-41-5102	17,526.68 1,746.23 113.25 98.78 5,860.99 410.73 118.16 1,700.16 105.15 12.32 3,400.32 210.30 39.34 3,400.32 210.30 100.33
46637	7/12/2018 Q218159 Q218159 Q218159 Q218159	01063 PROPERTY LIABILITY POLLUTION LIABILITY EMPLOYMENT PRACTICE	PDRMA	406-99-7050 406-99-7050 406-99-7050 406-99-7050	17,563.38 6,803.43 3,314.04 202.38 1,141.05

Expense Approval Report

Payment Dates: 07/12/2018 - 07/12/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	Q218159	WORKERS COMPENSATION		406-99-7051	6,102.48
46638	7/12/2018 7815	01064 FERTILIZER	PENDELTON TURF SUPPLY	300-41-6037	3,240.00 3,240.00
46639	7/12/2018 7840	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	480.00 480.00
46640	7/12/2018 7897	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	3,974.16 3,974.16
46641	7/12/2018 0551-014072256	01120 OCCC WASTE SERVICE	REPUBLIC SERVICES INC	300-41-5203	200.94 200.94
46642	7/12/2018 7551048	01099 PORT RESTROOM	SERVICE SANITATION INC	200-30-5200	108.00 108.00
46643	7/12/2018 D'ECCLISS S 07/12/18	02027 REFUND	SUSAN D'ECCLISS	200-2372	77.00 77.00
46644	7/12/2018 330166539 33023613 33023614 33110364 3316778 33295933	01078 SPECIAL EVENT RAFFLE SPECIAL EVENT RAFFLE SPECIAL EVENT RAFFLE SPECIAL EVENT RAFFLE SPECIAL EVENT RAFFLE S/O EQUIPMENT	TAYLOR MADE	300-40-6042 300-40-6042 300-40-6042 300-40-6042 300-40-6042 300-42-6010	2,111.69 705.00 626.00 183.00 150.00 91.00 356.69
46645	7/12/2018 CH026080	01017 POOL CHEMICALS	UNIVAR USA INC	200-10-6015	566.11 566.11
46646	7/12/2018 IN1276574	01092 SPECIAL ORDER	US KIDS GOLF	300-42-6010	184.02 184.02
46647	7/12/2018 4525485393	01091 EQUIPMENT	WILSON SPORTING GOODS	300-1360	758.83 758.83
Grand Total:					78,099.43

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	8,924.76
200 - RECREATION FUND	14,088.51
300 - GOLF	36,915.96
406 - LIABILITY INSURANCE FUND	17,733.38
408 - POLICE FUND	436.82
Grand Total:	78,099.43

Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	1,746.23
100-01-5101	DENTAL INSURANCE	113.25
100-01-5102	LIFE INSURANCE	98.78
100-01-5303	MARKETING	103.79
100-01-5430	SERVICE CONTRACTS	1,210.98
100-01-5471	IT SOFTWARE AND SUBSC...	65.00
100-01-6024	GAS OIL AND GREASE	2,495.45
100-01-6027	OFFICE SUPPLIES	91.28
100-01-6048	STAFF UNIFORMS	3,000.00
200-02-5100	MEDICAL INSURANCE	5,860.99
200-02-5101	DENTAL INSURANCE	410.73
200-02-5102	LIFE INSURANCE	118.16
200-02-5320	TELEPHONE	611.86
200-02-5420	CONTRACTED REPAIRS E...	185.00
200-02-5424	CONTRACTED REPAIRS BU...	654.50
200-02-6022	JANITORIAL SUPPLIES	742.80
200-02-6048	STAFF UNIFORMS-ADMIN	300.00
200-10-5421	CONTRACTED REPAIRS PL...	600.00
200-10-6015	CHEMICAL SUPPLIES	566.11
200-14-5475	PROGRAM ACTIVITY AND ...	650.88
200-2372	REFUND CLEARING ACCO...	233.00
200-30-5100	MEDICAL INSURANCE	1,700.16
200-30-5101	DENTAL INSURANCE	105.15
200-30-5102	LIFE INSURANCE	12.32
200-30-5200	RENTAL LAVATORY	108.00
200-30-5300	CONTRACTED SERVICE	1,228.85
300-1360	GOLF EQUIPMENT INVEN...	758.83
300-2325	GOLF OPERATION DEPOSI...	2,196.00
300-40-5100	MEDICAL INSURANCE	3,400.32
300-40-5101	DENTAL INSURANCE	210.30
300-40-5102	LIFE INSURANCE	39.34
300-40-5420	CONTRACTED REPAIRS E...	610.00
300-40-5421	CONTRACTED REPAIRS PL...	8,000.00
300-40-5465	LICENSES AND FEES	300.00
300-40-6022	JANITORIAL SUPPLIES	836.06
300-40-6042	GOLF SPECIAL EVENT EXP...	1,755.00
300-41-5100	MEDICAL INSURANCE	3,400.32
300-41-5101	DENTAL INSURANCE	210.30
300-41-5102	LIFE INSURANCE	100.33
300-41-5203	DISPOSAL CHARGES	200.94
300-41-5300	CONTRACTED SERVICE	3,898.55
300-41-6015	CHEMICAL SUPPLIES	4,454.16
300-41-6016	HARDWARE SMALL TOOL ...	45.09
300-41-6026	LANDSCAPE AND TURF M...	430.00
300-41-6030	REPAIR PARTS EQUIPMENT	56.49
300-41-6037	FERTILIZER	3,240.00
300-42-6010	GOLF SPECIAL ORDER EQU..	2,773.93
406-99-6048	STAFF UNIFORMS	170.00

Account Summary

Account Number	Account Name	Payment Amount
406-99-7050	LIABILITY INSURANCE	11,460.90
406-99-7051	WORKERS COMPENSATI...	6,102.48
408-99-5325	SECURITY & FIRE ALARM ...	131.98
408-99-5465	LICENSES AND FEES	304.84
Grand Total:		78,099.43

Project Account Summary

Project Account Key	Payment Amount
None	78,099.43
Grand Total:	78,099.43



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Expense Approval Report By Payment Number

Payment Dates 07/23/2018 - 07/23/18

Payment Number	Payment Date	Vendor #	Description	Vendor Name	Account Number	Payment Amount Item Amount
46648	7/23/2018	01909	ANCEL GLINK DIAMOND BUSH DICIANNI & KRAFTEHER PC			100.00
	64692	JUNE 2018 LEGAL SUPPORT		100-01-5332		100.00
46649	7/23/2018	01797	ARENA SPORTS USA INC			605.25
	1809366	BLOCK PARTY TSHIRTS		413-99-5330		605.25
46650	7/23/2018	02029	ARLENE BEHNKE			49.00
	BEHNKE A 07.23.18	REFUND		200-2372		49.00
46651	7/23/2018	01232	ARLINGTON POWER EQUIPMENT INC			404.96
	775977	PARKS LANDSCAPING		200-30-6026		404.96
46652	7/23/2018	01015	ASSOCIATED LABOR CORPORATION OF AMERICA			1,932.35
	105235	PARKS CONTRACTED SERVICES		200-30-5300		822.12
	105265	PARKS CONTRACTED SERVICES		200-30-5056		48.80
	105265	PARKS CONTRACTED SERVICES		200-30-5300		1,061.43
46653	7/23/2018	01090	CITY OF PROSPECT HEIGHTS			73.50
	4.5007.00 4/1/18-6/...	SANITARY SEWER 4/1/18-6/30/18		200-02-5206		73.50
46654	7/23/2018	01022	COMCAST			10.47
	8771100740004153 ...	GMRC CABLE		200-02-5320		10.47
46655	7/23/2018	01041	CONSTELLATION NEW ENERGY INC			7,516.27
	12595301001	#705224-2 OCCC ELECTRIC		300-40-5205		7,516.27
46656	7/23/2018	01041	CONSTELLATION NEW ENERGY INC			35.77
	12595322601	#705224-4 IZAAK WALTON ELECTRIC		405-99-5205		35.77
46657	7/23/2018	01042	CONSTELLATION NEWENERGY - GAS DIVISION LLC			57.41
	2358232	BG-11652 GROUNDS NATURAL GAS		300-40-5204		57.41
46658	7/23/2018	01042	CONSTELLATION NEWENERGY - GAS DIVISION LLC			1,545.07
	2358231	GMRC NATURAL GAS		200-02-5204		1,102.09
	2358231	OCCC NATURAL GAS		300-40-5204		442.98
46659	7/23/2018	01147	FRESH ISLAND BEVERAGE COMPANY			508.70
	8005632 7/19/18	CONCESSIONS		200-09-6005		508.70
46660	7/23/2018	01122	GOLD MEDAL PRODUCTS			496.72
	342271	CONCESSIONS		200-09-6005		427.41
	342316	CONCESSIONS		200-09-6005		69.31
46661	7/23/2018	01423	GORDON FOOD SERVICE INC			546.56
	187175969	CONCESSIONS		200-09-6005		546.56
46662	7/23/2018	01040	HOME DEPOT CREDIT SERVICES			652.95
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6016		23.14
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6022		86.34
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6022		101.12
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		-121.21
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		-121.21
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		121.21
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		113.40
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		110.19
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		39.92
	6035322502862521 ...	HOME DEPOT 06/13/18		200-02-6032		121.21
	6035322502862521 ...	HOME DEPOT 06/13/18		200-03-6028		19.97

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Payment Dates: 07/23/2018 - 07/23/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	6035322502862521 ...	HOME DEPOT 06/13/18		200-30-6026	30.77
	6035322502862521 ...	HOME DEPOT 06/13/18		200-30-6038	23.66
	6035322502862521 ...	HOME DEPOT 06/13/18		300-40-6022	42.50
	6035322502862521 ...	HOME DEPOT 06/13/18		300-41-6016	61.94
46663	7/23/2018 S-11805	01275 POOL ACTIVITIES PUMP & IMPELLERS REPAIRS	ILLINOIS PUMP INC	406-99-6020	15,615.13 15,615.13
46664	7/23/2018 1448 1449	01182 LED FIXTURES PARTS & LABOR	JAMES SAMMONS	518-99-8010 518-99-8010	5,270.00 3,920.00 1,350.00
46665	7/23/2018 30687599	02031 OCC SECURITY SYSTEM - 7/1/18-9/30/18	JOHNSON CONTROLS SECURITY SOLUTIONS	408-99-5325	250.78 250.78
46666	7/23/2018 10271	01997 ACCOUNTING SERVICES JUNE 2018	MCCLURE INSERRA & COMPANY CHARTERED	100-01-5430	1,768.00 1,768.00
46667	7/23/2018 2771	02033 APPAREL	NO SWEAT	300-1362	200.00 200.00
46668	7/23/2018 153986481001 153986481001 160259771001	01062 OFFICE/BLOCK PARTY SUPPLIES BLOCK PARTY SUPPLIES OFFICE SUPPLIES	OFFICE DEPOT	100-01-6027 413-99-6028 100-01-6027	448.64 13.16 93.47 342.01
46669	7/23/2018 OLENA N 07/23/18	02032 REFUND	OLENA NIKITINA	200-2372	120.00 120.00
46670	7/23/2018 K-118253	01066 JULY 2018 EMAIL ARCHIVING	PLATINUM SYSTEMS INC	100-01-5300	190.00 190.00
46671	7/23/2018 2/851680	01448 TRAVEL CAMP FIELD TRIP	PRO SAFETY	200-14-6021	115.50 115.50
46672	7/23/2018 C-4080	01881 LEAK REPAIR (STORM DAMAGE)	R R ROOFING & CONTRUCTION CO	300-40-5424	2,680.00 2,680.00
46673	7/23/2018 83658	01073 PUMP & HOSE (RAIN STORM DAMAGE)	ROUTE 12 RENTAL	300-41-5201	143.51 143.51
46674	7/23/2018 117997 117997 118016 118016 118017 118017 118090	01136 SWIM STAFF UNIFORMS SWIM STAFF UNIFORMS CAMP UNIFORMS CAMP UNIFORMS STAFF UNIFORMS STAFF UNIFORMS MAINTENANCE STAFF UNIFORMS	SUNBURST SPORTSWEAR	100-01-6048 200-10-6048 200-08-6018 200-14-6018 200-08-6018 200-14-6048 406-99-6048	3,710.47 49.50 80.00 584.50 2,132.10 112.04 420.83 331.50
46675	7/23/2018 3303693 33291478 33301490 33303793 33316367	01078 S/O EQUIPMENT S/O EQUIPMENT S/O EQUIPMENT S/O EQUIPMENT S/O EQUIPMENT	TAYLOR MADE	300-42-6010 300-42-6010 300-42-6010 300-42-6010 300-42-6010	1,734.88 587.50 157.84 241.42 202.87 545.25
46676	7/23/2018 16122	01781 JUNE 2018 IT SUPPORT	THOMAS R PETZEL	100-01-5300	540.75 540.75
46677	7/23/2018 025-229231	01125 ANNUAL SUBSCRIPTION FEE - INCODE	TYLER TECHNOLOGIES INC	100-01-5469	6,727.00 6,727.00

Expense Approval Report

Payment Dates: 07/23/2018 - 07/23/18

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
46678	7/23/2018 IN1280931	01092 S/O EQUIPMENT	US KIDS GOLF	300-42-6010	171.32 171.32
46679	7/23/2018 59654	01774 MEMBERSHIP FOBS	VERMONT SYSTEMS INC	200-02-6002	456.00 456.00
46680	7/23/2018 11654-001 07/15/18	01081 GROUNDS WATER/SEWER	VILLAGE OF MOUNT PROSPECT	300-41-5206	111.95 111.95
46681	7/23/2018 9160-002 07/15/18	01081 OCC WATER/SEWER CONST FEE/SEWER	VILLAGE OF MOUNT PROSPECT	300-40-5206	1,894.65 1,894.65
46682	7/23/2018 11663-001 7/15/18	01081 GMRC WATER	VILLAGE OF MOUNT PROSPECT	200-02-5206	1,093.60 1,093.60
46683	7/23/2018 DEPOSIT - WEBSITE ...	01138 DEPOSIT - WEBSITE REDEVELOPMENT	VISIONARY WEBWORKS	518-99-6045	6,243.50 6,243.50
46684	7/23/2018 3966111-0	01082 JANITORIAL SUPPLIES	WAREHOUSE DIRECT	200-02-6022	155.25 155.25
Grand Total:					64,175.91

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	9,730.42
200 - RECREATION FUND	10,942.68
300 - GOLF	15,057.41
405 - PAVING & LIGHTING FUND	35.77
406 - LIABILITY INSURANCE FUND	15,946.63
408 - POLICE FUND	250.78
413 - COMMUNITY EVENTS	698.72
518 - CAPITAL PROJECT FUND	11,513.50
Grand Total:	64,175.91

Account Summary

Account Number	Account Name	Payment Amount
100-01-5300	CONTRACTED SERVICE	730.75
100-01-5332	LEGAL SERVICES	100.00
100-01-5430	SERVICE CONTRACTS	1,768.00
100-01-5469	IT SERVICES CONTRACTS ...	6,727.00
100-01-6027	OFFICE SUPPLIES	355.17
100-01-6048	STAFF UNIFORMS	49.50
200-02-5204	NATURAL GAS-HEAT	1,102.09
200-02-5206	WATER SEWER	1,167.10
200-02-5320	TELEPHONE	10.47
200-02-6002	MEMBERSHIP SUPPLIES	456.00
200-02-6016	HARDWARE SMALL TOOL ...	23.14
200-02-6022	JANITORIAL SUPPLIES	342.71
200-02-6032	REPAIR PARTS BUILDING	263.51
200-03-6028	PROGRAM SUPPLIES-PRE...	19.97
200-08-6018	UNIFORMS-PROGRAM SU...	696.54
200-09-6005	RESALE CONCESSION SUP...	1,551.98
200-10-6048	STAFF UNIFORMS	80.00
200-14-6018	UNIFORMS-PROGRAM SU...	2,132.10
200-14-6021	FIRST AID SUPPLIES	115.50
200-14-6048	STAFF UNIFORMS	420.83
200-2372	REFUND CLEARING ACCO...	169.00
200-30-5056	OVERTIME	48.80
200-30-5300	CONTRACTED SERVICE	1,883.55
200-30-6026	LANDSCAPE AND TURF M...	435.73
200-30-6038	REPAIR PARTS PARKS	23.66
300-1362	GOLF APPAREL INVENTORY	200.00
300-40-5204	NATURAL GAS-HEAT	500.39
300-40-5205	ELECTRICITY	7,516.27
300-40-5206	WATER SEWER	1,894.65
300-40-5424	CONTRACTED REPAIRS BU...	2,680.00
300-40-6022	JANITORIAL SUPPLIES	42.50
300-41-5201	RENTAL EQUIPMENT	143.51
300-41-5206	WATER SEWER	111.95
300-41-6016	HARDWARE SMALL TOOL ...	61.94
300-42-6010	GOLF SPECIAL ORDER EQU,,	1,906.20
405-99-5205	ELECTRICITY	35.77
406-99-6020	SAFETY SUPPLIES, PARTS	15,615.13
406-99-6048	STAFF UNIFORMS	331.50
408-99-5325	SECURITY & FIRE ALARM ...	250.78
413-99-5330	ADVERTISEMENT	605.25
413-99-6028	PROGRAM SUPPLIES	93.47
518-99-6045	TECH UPGRADES	6,243.50
518-99-8010	BUILDING IMPROVEMENTS	5,270.00
Grand Total:		64,175.91

Project Account Summary

Project Account Key	Payment Amount
None	64,175.91
Grand Total:	<u>64,175.91</u>



Prospect Heights Park District, IL

Expense Approval Report By Payment Number

Payment Dates 07/27/2018 - 07/27/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
46685	7/27/2018 PSI203966	01004 JANITORIAL SUPPLIES	1ST AYD CORPORATION	300-41-6022	162.61 162.61
46686	7/27/2018 GIBALA A 07.27.18	02034 REFUND - CAMP/BEFORE CARE	ADAM GIBALA	200-2372	166.00 166.00
46687	7/27/2018 518071438	01006 PAYROLL PROCESSING/TIME & ATTENDANCE	ADP LLC	100-01-5430	991.28 991.28
46688	7/27/2018 1809380	01797 STAFF UNIFORMS	ARENA SPORTS USA INC	200-02-6048	129.00 129.00
46689	7/27/2018 105196 105196 105234 105234 105266 105266	01015 CONTRACTED SERVICES CONTRACTED SERVICES CONTRACTED SERVICES CONTRACTED SERVICES CONTRACTED SERVICES CONTRACTED SERVICES	ASSOCIATED LABOR CORPORATION OF AMERICA	300-41-5056 300-41-5300 300-41-5056 300-41-5300 300-41-5056 300-41-5300	15,122.99 470.15 4,747.72 552.16 4,278.52 324.32 4,750.12
46690	7/27/2018 929431181	01300 S/O EQUIPMENT	CALLAWAY	300-42-6010	382.05 382.05
46691	7/27/2018 8771100740151376 ...	01022 GROUNDS CABLE/INTERNET	COMCAST	300-41-5320	104.43 104.43
46692	7/27/2018 4563001190 7/20/18	01023 MUIR FIELD ELECTRIC 6/19/18-7/19/18	COMMONWEALTH EDISON	405-99-5205	28.24 28.24
46693	7/27/2018 021023	01189 REPAIR	DAVE'S AUTO CLINIC INC	200-30-6031	2,839.00 2,839.00
46694	7/27/2018 6580 RECEIPT #283091	01030 LANDSCAPE & TURF MATERIALS LANDSCAPE & TURF MATERIALS	DES PLAINES MATERIAL & SUPPLY	300-41-6026 300-41-6026	407.32 185.92 221.40
46695	7/27/2018 3175	01624 HOLE IN ONE EXPENSE	DIGITAL GOLF TECHNOLOGIES	300-40-6042	611.50 611.50
46696	7/27/2018 07.31.18 CAMP INH...	01687 07.31.18 CAMP INHOUSE EVENT	DIRK SPENCE	200-14-5475	530.00 530.00
46697	7/27/2018 116292501	01034 TELEPHONE SERVICES	FIRST COMMUNICATIONS LLC	200-02-5320	474.14 474.14
46698	7/27/2018 678389	01856 EQUIPMENT	IZZO GOLF INC	300-1360	1,013.78 1,013.78
46699	7/27/2018 6474780	01238 HARDWARE SMALL TOOLS	KIMBALL MIDWEST	300-41-6016	74.88 74.88
46700	7/27/2018 11493	01162 PLUMBING REPAIRS	MANZELLA PLUMBING INC	300-40-5421	228.77 228.77
46701	7/27/2018 325750 326660	01773 ADTRAN SERVICES JUNE 2018 ADTRAN SERVICES JULY 2018	MIDCO INC	100-01-5469 100-01-5469	330.00 165.00 165.00

Expense Approval Report

Payment Dates: 07/27/2018 - 07/27/2018

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
46702	7/27/2018 07/22/18 & 7/25/18	01054 DEPOSIT REFUND	MIDORI RESTAURANT BANQUET SERVICE	300-2325	3,120.00 3,120.00
46703	7/27/2018 3563-110552 3563-112951 3563-112951	01057 HARDWARE SMALL TOOLS SUPPLIES OIL/HARDWARE SMALL TOOLS SUPPLIES OIL/HARDWARE SMALL TOOLS SUPPLIES	NAPA HEIGHTS AUTOMOTIVE	300-41-6016 300-41-6016 300-41-6024	131.28 33.14 17.98 80.16
46704	7/27/2018 41864	01775 SEWER CLEAN OUT	NORTH TOWN SEWER SERVICE CO	200-02-5421	512.50 512.50
46705	7/27/2018 2ND INSTALLMENT 2...	01061 MEMBER ASSESSMENT 2ND INSTALLMENT 2018	NORTHWEST SPECIAL RECREATION ASSOCIATION	410-99-7090	39,246.40 39,246.40
46706	7/27/2018 8025	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	1,580.00 1,580.00
46707	7/27/2018 8123	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	3,825.92 3,825.92
46708	7/27/2018 8092	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	1,775.00 1,775.00
46709	7/27/2018 7898	01064 LANDSCAPE & TURF MATERIALS	PENDELTON TURF SUPPLY	300-41-6026	850.00 850.00
46710	7/27/2018 8026	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	4,168.32 4,168.32
46711	7/27/2018 7908	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	2,874.16 2,874.16
46712	7/27/2018 7148	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	3,565.92 3,565.92
46713	7/27/2018 POSTAGE 07.2018	01168 POSTAGE FOR FALL 2018 BROCHURE MAILING	POSTMASTER	200-02-6000	1,492.62 1,492.62
46714	7/27/2018 00236655	02036 EQUIPMENT	POWER-CELL BATTERY PRODUCTS LLC	300-1360	61.72 61.72
46715	7/27/2018 HOLKOVA R 07.27.18	02035 REFUND	RADKA HOLKOVA	200-2372	48.00 48.00
46716	7/27/2018 1743133-00	01071 REPAIR PARTS	REINDERS INC	300-41-6030	95.89 95.89
46717	7/27/2018 0551-014107641	01120 BLOCK PARTY DUMPSTER	REPUBLIC SERVICES INC	413-99-6028	245.90 245.90
46718	7/27/2018 84189	01073 RENTAL EQUIPMENT	ROUTE 12 RENTAL	300-41-5201	55.90 55.90
46719	7/27/2018 33016778 33269748 33306310 33312488 33319015	01078 SPECIAL EVENT S/O EQUIPMENT S/O EQUIPMENT S/O EQUIPMENT S/O	TAYLOR MADE	300-40-6042 300-42-6010 300-42-6010 300-42-6010 300-42-6010	1,230.07 91.00 622.23 178.57 202.87 135.40
46720	7/27/2018 012994 012994	01080 HARDWARE/JANITORIAL SUPPLIES HARDWARE/JANITORIAL SUPPLIES	TRUE VALUE HARDWARE	200-02-6016 200-02-6022	29.18 8.71 20.47
46721	7/27/2018 CH027958	01017 CHLORINE	UNIVAR USA INC	200-10-6015	2,058.37 725.92

Expense Approval Report**Payment Dates: 07/27/2018 - 07/27/2018**

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
	CH027963	POOL CHEMICALS		200-10-6015	1,332.45
46722	7/27/2018	01092	US KIDS GOLF		757.35
	IN1272147	S/O		300-42-6010	356.72
	IN1281902	S/O EQUIPMENT		300-42-6010	400.63
Grand Total:					91,320.49

Report Summary**Fund Summary**

Fund	Payment Amount
100 - CORPORATE FUND	1,321.28
200 - RECREATION FUND	8,278.81
300 - GOLF	42,199.86
405 - PAVING & LIGHTING FUND	28.24
410 - SPECIAL RECREATION FUND	39,246.40
413 - COMMUNITY EVENTS	245.90
Grand Total:	91,320.49

Account Summary

Account Number	Account Name	Payment Amount
100-01-5430	SERVICE CONTRACTS	991.28
100-01-5469	IT SERVICES CONTRACTS ...	330.00
200-02-5320	TELEPHONE	474.14
200-02-5421	CONTRACTED REPAIRS PL...	512.50
200-02-6000	POSTAGE	1,492.62
200-02-6016	HARDWARE SMALL TOOL ...	8.71
200-02-6022	JANITORIAL SUPPLIES	20.47
200-02-6048	STAFF UNIFORMS-ADMIN	129.00
200-10-6015	CHEMICAL SUPPLIES	2,058.37
200-14-5475	PROGRAM ACTIVITY AND ...	530.00
200-2372	REFUND CLEARING ACCO...	214.00
200-30-6031	REPAIR PARTS VEHICLES	2,839.00
300-1360	GOLF EQUIPMENT INVEN...	1,075.50
300-2325	GOLF OPERATION DEPOSI...	3,120.00
300-40-5421	CONTRACTED REPAIRS PL...	228.77
300-40-6042	GOLF SPECIAL EVENT EXP...	702.50
300-41-5056	OVERTIME	1,346.63
300-41-5201	RENTAL EQUIPMENT	55.90
300-41-5300	CONTRACTED SERVICE	13,776.36
300-41-5320	TELEPHONE	104.43
300-41-6015	CHEMICAL SUPPLIES	17,789.32
300-41-6016	HARDWARE SMALL TOOL ...	126.00
300-41-6022	JANITORIAL SUPPLIES	162.61
300-41-6024	GAS OIL AND GREASE	80.16
300-41-6026	LANDSCAPE AND TURF M...	1,257.32
300-41-6030	REPAIR PARTS EQUIPMENT	95.89
300-42-6010	GOLF SPECIAL ORDER EQU..	2,278.47
405-99-5205	ELECTRICITY	28.24
410-99-7090	NWSRA FEE	39,246.40
413-99-6028	PROGRAM SUPPLIES	245.90
Grand Total:		91,320.49

Project Account Summary

Project Account Key	Payment Amount
None	91,320.49
Grand Total:	91,320.49



August 15, 2018

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: August 2018 Board Report

Finance Manager

We hired Tim McPhillips as our Finance Manager. He started on Monday, August 13th. He is a CPA with an undergraduate degree in Finance and a Master's in Public Administration from Northwestern University. His work experience includes full cycle accounting, financial reporting, budgeting and forecasting, and project management. He previously worked as the Finance Director at Village of Berkeley. He is a good fit for our team. We will work together to create timeline for the 2019 budget and a strong financial package for the September meeting.

Redevelopment of District Website

Edlyn is the project manager for the new website. It is early in the process. The site should launch on October.

Marketing Coordinator

Ali Geary's last day was August 3, 2018. Her duties are being shared until the end of the year. Ali has produced new business cards for staff, the fall brochure and fliers through December. A decision will be made in November how to proceed in 2019.

Website ComEd Recreational Bike & Prairie Lease Renewal

Staff continues to work on this project.

With two key positions being filled, we can move forward with projects as discussed: hire banquet manager, begin RFP process for telephone system, and resume discussion about feasibility study per the master plan.



August 15, 2018

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: August 2018 Board Report

Supervisor of Recreation

We hired Ed O'Neill as our Supervisor of Recreation. He will start on Monday, August 20th. Ed was our pool manager for 35 years and has 38 years working in Special Education. His expertise will be valuable in the areas of his responsibility aquatics, KinderStop, Kid's Day Off and children's programs.

Aquatics

Our July and August audits went extremely well. We received "Exceeds", the highest rating for all of our audits. Sabina Kempa was awarded the 2018 Ellis & Associates Golden Guard Award for her outstanding performance in the July observation. This is the first time one of our guards received this award.

Our post season hours will be: noon to 5 PM on Saturday, August 18, Sunday, August 19, Saturday, August 25 and Sunday August 26.

Marketing

The Fall Brochure was mailed out on August 3rd. Some of our new programs include: Pilates/Bar Body Sculpting, Yin Yoga, Video Game Lab, Acting 101, Vibrant Child, Dogz Are Us and Flu Shot & Healthy Aging Seminar.

KinderStop

We held our staff training on August 14th. Laura brought in a Mobile Room Escape as part of the training for Preschool and KinderStop, it was a great team building activity. Edlyn also had the staff participate in a team selfie scavenger hunt that was fun.

The Open House is Thursday, August 16th from 5:30-6:30 PM. Power Play Before & After Care starts August 21st and KinderStop starts August 28th. Our enrollment includes: Before Care 27, After Care 51, AM KinderStop 12 and PM KinderStop 27.

Kids Day Off

We have a trip scheduled for Monday, August 20th to Enchanted Castle, we have 6 children enrolled.

PDRMA

We have a new Risk Management Consultant, Tim Jaskiewicz. I met with him on August 15th. I gave him a tour of our facilities and he met some of our key staff.

National Night Out

NNO was held on Tuesday, August 7th. Despite the weather we had over 300 people attend. We started out inside, but we were able to open the pool at 6 PM, the police were able to have the K9 demonstration outside and the Lion's Club got the duck race in! Marci did a great job dealing with the changes.



August 15, 2018

To: Christina Ferraro, Executive Director
From: Dino Squiers, superintendent of facilities & parks
Re: August 2018 Board Report

Pool

Boiler would not ignite for the pool, gas valve, pilot, and burners were adjusted and cleaned to repair and put the boiler back in service.

Elm Street Pit

Pit that collects ground water from around the pool and deck was not draining properly due to a faulty float. Replacement was installed to correct the volume of water that is held in the pit.

Plumbing

Men's locker room shower head bracket was broken off and housing was damaged. Stainless steel plates were used to cover the area and replacement bracket was installed.

GMRC

Front entry door closer was broken off the frame; it also pulled the top metal trim piece with it. We had to tap the frame and install over size bolts since the metal was stripped. Mounting a stop in the concrete should stop the door from being pulled too far and take the stress off of the frame and hardware.

Rear Patio

Block walls for rear patio were removed and are being rebuilt, since the top caps have adhesive most had to be broken to remove, majority of the lower blocks are reusable since they are stacked. Stairway will be added next to the concession area; once this is completed we will start adding soil in the area and prepare for the plants.

River Trail Club House

Parks crew dropped off tables at the club house that would be used for sorting donated clothing for the families of the apartment building fire.

Rooms A & B

Camp supplies were removed from Pre-school A for the season. Floor was stripped and waxed, walls cleaned and paint was touched up. New ceiling tiles were installed and pre-school furniture was returned to the room. Since room B is always occupied we were able to strip and wax the floors after hours but the ceiling will be done at a later date.

Public works

Met with Mark Roscoe from public works since this year's mayors Christmas tree lighting will be at GMRC instead of the Village hall, we met to discuss location and power requirements that will be needed for the tree.

Lions Field

Camp has finished using lion's field this week. We have looked at a few options on rebuilding the ballfield and due to the flooding issues changing the infield to grass were possible seems to be the best option. Converting home plate area to synthetic turf would eliminate any infield mix in that area also. Infield mix would be between first, second and third base. We are trying to coordinate this project for the beginning of September.

McDonald Field

T-ball will be finished using McDonald Field end of this month. We will coordinate with the grounds and parks departments in September to remove and prepare the infield for new Quick Pitch infield mix.

Parks

Clean up, grass cutting and trimming is ongoing at the parks; we have finished cleaning Eisenhower school for the season this past Monday



August 3, 2018

To: Christina Ferraro, Executive Director
 From: Marc Heidkamp, Director of Golf Operations
 Re: July 2018 Golf Operations Board Report

In July, rounds of golf were up 8% due to the extra play from our Asian following that are taking full advantage of their season passes.

Open-play rounds were down 11%; once the infrequent golfer doesn't start playing in early April they tend to find other activities during the summer which drives open play down.

Outing-play was down 21% due to the last season's outings we picked up from our competition courses being closed and now returning to their home course.

Golf Shop and Special Orders remained strong with new product that has taken off this season. We plan to continue offering the best quality so we can attract additional sales in the future.

Building repairs that included roof, plumbing and HVAC took place during July and continue on. Leaks were repaired to the roof again, and will be monitored as we finish the season out. Plumbing repairs continue with main sewer line break in kitchen. Flooring will be removed and jackhammered cement floor will be taken out to repair rotten pipe. This repair will take place during an off peak time. HVAC unit failed with the valve repair that was performed in May. A new valve was installed and the facility is finally able to maintain the correct temperature.

As we look for better results moving forward we are encouraged that we have several outings booked for the remainder of the season. From here, we will attempt to control budget expense for the remainder of the season. We are still in reach of catching up before the end of the year and will need weather on our side.

JULY		2017	2018 % CHANGE		JULY
			17 v 18		
GREENS FEES	\$	64,112.14	\$ 57,219.52	-11%	GREENS FEES
CART RENTAL FEES	\$	33,183.50	\$ 28,192.50	-15%	CART RENTAL FEES
APPAREL	\$	2,534.01	\$ 2,723.59	7%	APPAREL
EQUIPMENT	\$	3,189.13	\$ 4,672.22	47%	EQUIPMENT
GOLF BALLS	\$	5,412.75	\$ 4,862.96	-10%	GOLF BALLS
DRIVING RANGE	\$	4,871.50	\$ 3,893.00	-20%	DRIVING RANGE
SPECIAL ORDERS	\$	2,976.39	\$ 4,781.33	61%	SPECIAL ORDERS
OUTINGS	\$	50,833.31	\$ 39,999.21	-21%	OUTINGS
ROUNDS		4130	4441	8%	ROUNDS



August 16, 2018

To: Christina Ferraro, Executive Director
From: Mike Arden, Grounds Manager Superintendent
Re: July 2018 Grounds Operations Board Report

July was the opposite of June. Only two inches of rain fell during the month which created more stress to the turf that had already been compromised. Temps ranged with low of 74 to highs of 96.

The course has held up fairly well during all the crazy weather we have had this season. Fairways are weak and thin in some areas. We plan to slit seed areas affected once weather has cooled and seed the will germinate quickly.

We removed dead Ash trees and Australian Pines from the front parking lot and the course.

During this fall we will continue to prune trees throughout the entire course and weed out additional trees that died during the season.



August 15, 2018

To: Julie Caporusso, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: August 2018 Board Report

Preschool

August 3rd was the last day of Summertime Preschool. Thank you again to Ms. Schey and Mrs. Fischer for a fine job this summer. This summer we added one more swim day to the calendar! Both our M/W/F and T/Th session got to swim once per week!

The teachers will be back on August 20th to start setting up the class room. Open House is scheduled for August 28th. At the open house the kids get to meet their teacher and see their classroom!

Day Camp

Camp will conclude on August 17th. The summer went well.

Youth Athletics

The registration deadline for the Little Kickers Soccer program is August 15th. This league is a co-op with River Trails Park District.

Our youth tennis classes ran in July. We had 6 total participants.

Fitness Center

Fitness Membership Statistic Report

Memberships	July 2017	July 2018
3 Month	9	7
Gym and Racquetball	5	6
1 Year Pass	4	2



To: Park Board of Commissioners
 From: Christina Ferraro, Executive Director
 Re: Food and Beverage Golf Course Update
 Date: August 3, 2018

UPDATED timeline for transitioning the food and beverage operation in 2019. **Bold** indicates duty complete

Month	Duty
Feb 2018	<ul style="list-style-type: none"> • Prepared banquet contract for 2019 • Attorney reviewed banquet contract for 2019 • Prepared informational packages containing information about services and menus for dinner, lunch, brunch, outings, etc.
March 2018	<ul style="list-style-type: none"> • Contracts and wedding info packages released
April 2018	<ul style="list-style-type: none"> • Researched solution to conversion of coolers
May 2018	<ul style="list-style-type: none"> • Converted coolers
June 2018	<ul style="list-style-type: none"> • Placed ads with WPH Chamber and the Knot
July 2018	<ul style="list-style-type: none"> • Ordered and received promo items for potential brides • Met with vendors about redoing bridal suite • Met Village of Mt Prospect re: signage process • Advertisement in The Knot debuted
August 2018	<ul style="list-style-type: none"> • Prepare job description for Banquet Manager
September 2018	<ul style="list-style-type: none"> • Begin recruiting Banquet Manager • Work with EZLinks on inventory control
October 2018	<ul style="list-style-type: none"> • Interview and hire Banquet Manager
November 2018	<ul style="list-style-type: none"> • RFP for fabrication and installation of signage • Banquet Manager starts and begins working on updating the website, hiring staff, creating policy and procedures
December 2018	<ul style="list-style-type: none"> • Installation of signage
	2019
Jan 2019	<ul style="list-style-type: none"> • Tastings begin

Feb 2019	<ul style="list-style-type: none">• Advertise in The Knot again
March 2019	<ul style="list-style-type: none">• Install upstairs stove and refrigerators

the knot

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FALL/WINTER 2018

\$5.99 Display Until October 15, 2018



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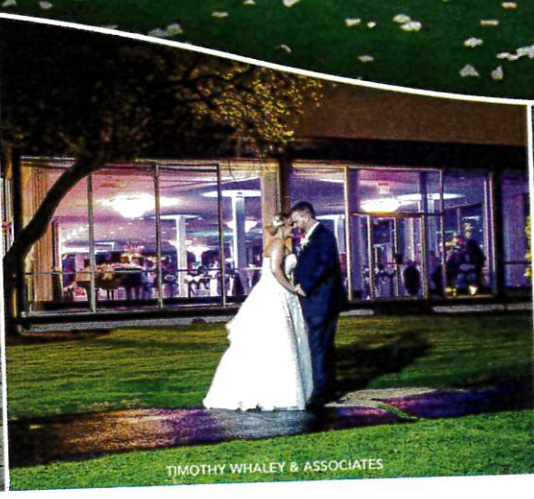
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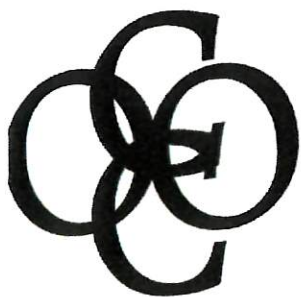
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GEORGE STREET PHOTO & VIDEO



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Prospect Heights Park District Resolution No. 8.21.2018

Northwest Special Recreation Association

2019 Assessment Resolution

WHEREAS, the Prospect Heights Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the Prospect Heights Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Prospect Heights Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the Prospect Heights Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the Prospect Heights Park District does ratify the recommended Assessment for calendar year 2019 (FY 2019) in the amount of \$79,432.49 as recommended by the Board of Trustees of NWSRA.

SO RESOLVED this 21st day of August, 2018.

PROSPECT HEIGHTS PARK DISTRICT

President of Prospect Heights Park District

Attest:

Secretary of Prospect Heights Park District

(SEAL)

Ayes: ____ Nays: ____



2019

Proposed

Member

District Annual

Assessments

NORTHWEST SPECIAL RECREATION ASSOCIATION
ACTUAL MDAA 2018
at 2% CEILING

Member Park District	2016 E.A.V.*	% of Total EAV	75% of total MDAA	Gross Population	% of Total Population	25% of total MDAA	2018 Proposed MDAA	% of Total MDAA
Arlington Heights	2,780,203,080	13.58%	431,306.45	75,101	11.62%	123,049.52	554,355.97	13.1%
Bartlett	1,092,339,852	5.33%	169,460.00	41,208	6.38%	67,517.40	236,977.41	5.6%
Buffalo Grove	1,592,391,377	7.78%	247,035.43	41,715	6.46%	68,348.10	315,383.53	7.4%
Elk Grove	1,639,632,290	8.01%	254,364.15	33,238	5.14%	54,458.93	308,823.07	7.3%
Hanover Park	519,950,824	2.54%	80,662.50	38,676	5.98%	63,368.84	144,031.34	3.4%
Hoffman Estates	1,408,437,259	6.88%	218,497.73	51,895	8.03%	85,027.56	303,525.29	7.2%
Inverness	232,487,518	1.14%	36,066.92	3,800	0.59%	6,226.12	42,293.05	1.0%
Mt. Prospect	1,653,232,361	8.07%	256,473.99	57,024	8.82%	93,431.19	349,905.18	8.3%
Palatine	2,243,923,289	10.96%	348,110.75	83,000	12.84%	135,991.66	484,102.42	11.4%
Prospect Heights	347,542,607	1.70%	53,915.98	15,000	2.32%	24,576.81	78,492.79	1.9%
River Trails	489,017,516	2.39%	75,863.67	16,855	2.61%	27,616.14	103,479.81	2.4%
Rolling Meadows	627,341,196	3.06%	97,322.50	20,000	3.09%	32,769.08	130,091.57	3.1%
Salt Creek	166,090,135	0.81%	25,766.37	5,700	0.88%	9,339.19	35,105.56	0.8%
Schaumburg	3,470,645,220	16.95%	538,418.10	74,227	11.49%	121,617.51	660,035.61	15.6%
South Barrington	475,298,086	2.32%	73,735.31	4,822	0.75%	7,900.62	81,635.93	1.9%
Streamwood	734,945,643	3.59%	114,015.70	41,155	6.37%	67,430.57	181,446.26	4.3%
Wheeling	1,001,513,068	4.89%	155,369.60	42,800	6.62%	70,125.62	225,495.42	5.3%
Total	20,474,991,321	100%	3,176,385.17	646,216	100%	1,058,795.06	4,235,180.23	100.0%

*The 2016 EAV is the most current available.

**2018 MDAA	4,162,137.48	2.0%	83,042.75	4,235,180.23
2017 MDAA Budget			Change in value	TOTAL
				4,235,180.23

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2018	4,235,180.23	2.00%
2017	(4,162,137.48)	-1.10%
Increase	83,042.75	

CURRENT BUDGET YEAR 2018

NORTHWEST SPECIAL RECREATION ASSOCIATION

PROPOSED MDAA 2019

WITHOUT 2% CEILING OR 2% FLOOR

Member Park District	2017 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2019 Proposed MDAA	% of Total MDAA
Arlington Heights	2,827,099,756	13.61%	438,581.76	75,101	11.70%	123,049.52	561,631.28	13.1%
Bartlett	1,122,580,528	5.41%	174,151.39	41,208	6.42%	67,517.40	241,668.79	5.7%
Buffalo Grove	1,638,050,751	7.89%	254,118.79	41,486	6.46%	67,889.28	322,108.07	7.5%
Elk Grove	1,645,840,479	7.93%	255,327.25	32,931	5.13%	53,955.92	309,283.18	7.2%
Hanover Park	544,062,308	2.62%	84,403.04	38,044	5.92%	62,333.34	146,736.37	3.4%
Hoffman Estates	1,425,444,338	6.86%	221,136.13	51,895	8.08%	85,027.56	306,163.69	7.2%
Inverness	236,405,429	1.14%	36,674.73	3,800	0.59%	6,226.12	42,900.85	1.0%
Mt. Prospect	1,667,332,206	8.03%	258,661.37	54,771	8.53%	89,739.75	348,401.12	8.2%
Palatine	2,242,622,472	10.80%	347,908.95	83,000	12.93%	135,991.67	483,900.62	11.3%
Prospect Heights	353,599,937	1.70%	54,855.68	15,000	2.34%	24,576.81	79,432.49	1.9%
River Trails	491,828,445	2.37%	76,299.74	16,855	2.62%	27,616.14	103,915.88	2.4%
Rolling Meadows	639,643,910	3.08%	99,231.08	20,000	3.11%	32,769.08	132,000.15	3.1%
Salt Creek	170,634,621	0.82%	26,471.36	6,300	0.98%	10,322.26	36,793.62	0.9%
Schaumburg	3,520,997,988	16.96%	546,229.57	74,227	11.56%	121,617.51	667,847.08	15.6%
South Barrington	492,251,559	2.37%	76,365.38	4,700	0.73%	7,700.73	84,066.12	2.0%
Streamwood	730,677,142	3.52%	113,353.51	39,978	6.23%	65,502.11	178,855.61	4.2%
Wheeling	1,015,635,067	4.89%	157,560.42	42,800	6.67%	70,125.82	227,686.24	5.3%
Total	20,764,706,836	100%	3,221,330.15	642,106	100%	1,052,061.01	4,273,391.16	100.0%

Increases:	EAV	1.41%	Population	-0.64%	
	Prior Yr - 75%	3,176,385.17	Prior Yr - 25%	1,058,795.06	4,235,180.23 APPROVED
		44,944.98		(6,734.05)	
Allocation Base (for Increases)		3,221,330.15		1,052,061.01	4,273,391.16

*The 2017 EAV is the most current available.

**2018 MDAA	4,235,180.23	0.9%	38,210.93	4,273,391.16
2018 MDAA Budget			Change in value	TOTAL
				4,273,391.16

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2019	4,273,391.16
2018	(4,235,180.23)
Increase	38,210.93

Preliminary 2019 MDAA Calculations

NORTHWEST SPECIAL RECREATION ASSOCIATION
PROPOSED MDAA 2019
AT
1% CEILING

Member Park District	2017 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2019 Proposed MDAA	% of Total MDAA
Arlington Heights	2,827,099,756	13.61%	436,787.16	75,101	11.70%	125,075.51	561,862.67	13.1%
Bartlett	1,122,580,528	5.41%	173,438.79	41,208	6.42%	68,629.07	242,067.86	5.7%
Buffalo Grove	1,638,050,751	7.89%	253,078.98	41,496	6.46%	69,108.71	322,187.69	7.5%
Elk Grove	1,645,840,479	7.93%	254,282.50	32,931	5.13%	54,844.30	309,126.79	7.2%
Hanover Park	544,062,308	2.62%	84,057.67	38,044	5.92%	63,359.64	147,417.32	3.4%
Hoffman Estates	1,425,444,338	6.86%	220,231.28	51,895	8.08%	86,427.52	306,658.80	7.2%
Inverness	236,405,429	1.14%	36,524.66	3,800	0.59%	6,328.64	42,853.30	1.0%
Mt. Prospect	1,667,332,206	8.03%	257,602.97	54,771	8.53%	91,217.30	348,820.27	8.2%
Palatine	2,242,622,472	10.80%	346,485.37	83,000	12.93%	138,230.74	484,716.11	11.3%
Prospect Heights	353,599,937	1.70%	54,631.22	15,000	2.34%	24,981.46	79,612.68	1.9%
River Trails	491,828,445	2.37%	75,987.54	16,855	2.62%	28,070.83	104,058.37	2.4%
Rolling Meadows	639,643,910	3.08%	98,825.04	20,000	3.11%	33,308.61	132,133.65	3.1%
Salt Creek	170,634,521	0.82%	26,363.05	6,300	0.96%	10,492.21	36,855.26	0.9%
Schaumburg	3,520,997,988	16.96%	543,994.50	74,227	11.56%	123,619.92	667,614.42	15.6%
South Barrington	492,251,559	2.37%	76,052.91	4,700	0.73%	7,827.52	83,880.43	2.0%
Streamwood	730,677,142	3.52%	112,889.68	39,978	6.23%	66,580.59	179,470.27	4.2%
Wheeling	1,015,635,067	4.89%	156,915.71	42,800	6.67%	71,280.43	228,196.14	5.3%
Total	20,764,706,836	100%	3,208,149.02	642,106	100%	1,069,383.01	4,277,532.03	100.0%

*The 2017 EAV is the most current available.

**2018 MDAA	4,235,180.23	1.0%	42,351.80	4,277,532.03
2018 MDAA Budget	Change in value		TOTAL	4,277,532.03

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2019	4,277,532.03
2018	(4,235,180.23)
Increase	42,351.80

2019 Proposed MDAA

NWSRA MEMBER DISTRICTS
2016/2017 E.A.V. USED FOR 2018/2019 MDAA CALCULATIONS

MEMBER PARK DISTRICT	2016 E.A.V. For 2018 MDAA	2017 E.A.V. For 2019 MDAA	INCREASE (DECREASE)	% Incr/Decr
Arlington Heights	2,780,203,080	2,827,099,756	46,896,676	1.7%
Bartlett	1,092,339,852	1,122,580,528	30,240,676	2.8%
Buffalo Grove	1,592,391,377	1,638,050,751	45,659,374	2.9%
Elk Grove	1,639,632,290	1,645,840,479	6,208,189	0.4%
Hanover Park	519,950,824	544,062,308	24,111,484	4.6%
Hoffman Estates	1,408,437,259	1,425,444,338	17,007,079	1.2%
Inverness	232,487,518	236,405,429	3,917,911	1.7%
Mt. Prospect	1,653,232,361	1,667,332,206	14,099,845	0.9%
Palatine	2,243,923,289	2,242,622,472	(1,300,817)	-0.1%
Prospect Heights	347,542,607	353,599,937	6,057,330	1.7%
River Trails	489,017,516	491,828,445	2,810,929	0.6%
Rolling Meadows	627,341,196	639,643,910	12,302,714	2.0%
Salt Creek	166,090,135	170,634,521	4,544,386	2.7%
Schaumburg	3,470,645,220	3,520,997,988	50,352,768	1.5%
South Barrington	475,298,086	492,251,559	16,953,473	3.6%
Streamwood	734,945,643	730,677,142	(4,268,501)	-0.6%
Wheeling	1,001,513,068	1,015,635,067	14,121,999	1.4%
Total E.A.V.	20,474,991,321	20,764,706,836	289,715,515	1.4%

3,176,385.17 Prior year EAV allocation base

101.4% EAV Increase

3,221,330.15 Allocation Base for 75% EVA Change

2019 Proposed MDAA

NORTHWEST SPECIAL RECREATION ASSOCIATION
MEMBER DISTRICT ANNUAL ASSESSMENTS
COMPARISON 2018 - 2019
@ 1% increase

Member District	2018 Assessments at 2% ceiling	2019 WITH 1% ceiling	Increase (Decrease) with 1% ceiling	Increase (Decrease) with 1% ceiling
Arlington Heights	554,355.97	561,862.67	7,506.70	1.4%
Bartlett	236,977.41	242,067.86	5,090.45	2.1%
Buffalo Grove	315,383.53	322,187.69	6,804.16	2.2%
Elk Grove	308,823.07	309,126.79	303.72	0.1%
Hanover Park	144,031.34	147,417.32	3,385.97	2.4%
Hoffman Estates	303,525.29	306,658.80	3,133.50	1.0%
Inverness	42,293.05	42,853.30	560.25	1.3%
Mt. Prospect	349,905.18	348,820.27	(1,084.91)	-0.3%
Palatine	484,102.42	484,716.11	613.69	0.1%
Prospect Heights	78,492.79	79,612.68	1,119.90	1.4%
River Trails	103,479.81	104,058.37	578.56	0.6%
Rolling Meadows	130,091.57	132,133.65	2,042.08	1.6%
Salt Creek	35,105.56	36,855.26	1,749.70	5.0%
Schaumburg	660,035.61	667,614.42	7,578.80	1.1%
South Barrington	81,635.93	83,880.43	2,244.50	2.7%
Streamwood	181,446.26	179,470.27	(1,976.00)	-1.1%
Wheeling	225,495.42	228,196.14	2,700.71	1.2%
NWSRA Total MDAA Amount	4,235,180.23	4,277,532.03	42,351.80	1.0%

NWSRA MEMBER DISTRICTS
2017/2018 REPORTED POPULATION COMPARISON

Member Park District	Gross Population 2017	Gross Population 2018	Increase (Decrease) in Population	% Increase (Decrease)
Arlington Heights	75,101	75,101	-	0.00%
Bartlett	41,208	41,208	-	0.00%
Buffalo Grove	41,715	41,496	(219)	-0.52%
Elk Grove	33,238	32,931	(307)	-0.92%
Hanover Park	38,676	38,044	(632)	-1.63%
Hoffman Estates	51,895	51,895	-	0.00%
Inverness	3,800	3,800	-	0.00%
Mt. Prospect	57,024	54,771	(2,253)	-3.95%
Palatine	83,000	83,000	-	0.00%
Prospect Heights	15,000	15,000	-	0.00%
River Trails	16,855	16,855	-	0.00%
Rolling Meadows	20,000	20,000	-	0.00%
Salt Creek	5,700	6,300	600	10.53%
Schaumburg	74,227	74,227	-	0.00%
South Barrington	4,822	4,700	(122)	-2.53%
Streamwood	41,155	39,978	(1,177)	-2.86%
Wheeling	42,800	42,800	-	0.00%
Total	646,216	642,106	(4,110)	-0.64%

1,058,795.06 Prior year population allocation base

99.36% Population Increase

1,052,061.01 Allocation Base for 25% Population Change

MEMBER DISTRICT ANNUAL ASSESSMENTS

2014 - 2019
COMPARISON

Member Park District	2014 Assessment	Increase (Decrease)	2015 Assessment	Increase (Decrease)	2016 Assessment	Increase (Decrease)	2017 Assessment	Increase (Decrease)	2018 Assessment	Increase (Decrease)	2019 Proposed MDAA
Arlington Heights	548,718.66	(12,981.10)	535,737.56	4,038.01	539,775.57	(7,941.44)	531,834.13	22,521.84	554,355.97	7,506.70	561,862.67
Bartlett	238,645.90	723.67	239,369.56	(1,005.37)	238,364.19	2,186.85	240,551.04	(3,573.63)	236,977.41	5,090.45	242,067.86
Buffalo Grove	305,610.32	2,616.49	308,226.82	2,202.98	310,429.80	10,248.59	320,678.39	(5,294.86)	315,383.53	6,804.16	322,187.69
Elk Grove	317,292.47	(8,173.58)	309,118.89	4,665.34	313,784.22	(3,972.68)	309,811.54	(988.47)	308,823.07	303.72	309,126.79
Hanover Park	148,894.20	(2,454.22)	146,439.98	(355.43)	146,084.55	(1,466.50)	144,618.05	(586.71)	144,031.34	3,385.97	147,417.32
Hoffman Estates	304,907.12	(4,132.94)	300,774.18	3,798.59	304,572.77	(6,381.79)	298,190.98	5,334.31	303,525.29	3,133.50	306,658.80
Inverness	41,016.78	(31.64)	40,985.14	530.40	41,515.54	(887.07)	40,628.47	1,664.58	42,293.05	560.25	42,853.30
Mt. Prospect	350,276.42	(12,922.51)	337,353.91	6,576.85	343,930.76	(5,832.84)	338,097.92	11,807.26	349,905.18	(1,084.91)	348,820.27
Palatine	487,466.76	(13,522.63)	473,944.13	5,461.74	479,405.86	(7,836.87)	471,568.99	12,533.43	484,102.42	613.69	484,716.11
Prospect Heights	78,721.37	(3,559.76)	75,161.61	931.71	76,093.32	(940.90)	75,152.42	3,340.37	78,492.79	1,119.90	79,612.68
River Trails	100,852.45	(3,806.87)	97,045.58	1,337.44	98,383.03	(965.62)	97,417.41	6,062.40	103,479.81	578.56	104,058.37
Rolling Meadows	136,575.52	(4,098.16)	132,477.36	1,240.31	133,717.68	(3,422.65)	130,295.03	(203.46)	130,091.57	2,042.08	132,133.65
Salt Creek	35,841.12	(1,524.77)	34,316.34	381.74	34,698.08	(148.67)	34,549.41	556.15	35,105.56	1,749.70	36,855.26
Schaumburg	655,774.12	(2,475.56)	653,298.56	7,028.41	660,326.98	(10,159.87)	650,167.11	9,868.50	660,035.61	7,578.80	667,614.42
South Barrington	77,034.99	850.17	77,885.16	408.30	78,293.46	(746.26)	77,547.20	4,088.73	81,635.93	2,244.50	83,880.43
Streamwood	183,335.18	(9,002.67)	174,332.51	2,984.27	177,316.78	(3,060.15)	174,256.63	7,189.63	181,446.26	(1,976.00)	179,470.27
Wheeling	225,911.61	(10,241.43)	215,670.19	5,448.22	221,118.40	(4,345.64)	216,772.76	8,722.66	225,495.42	2,700.71	228,196.14
Total	4,236,874.98	(84,737.50)	4,152,137.48	45,673.52	4,197,811.00	(45,673.52)	4,152,137.48	83,042.75	4,235,180.23	42,351.80	4,277,532.03

4,236,874.98

4,152,137.48

4,197,811.00

4,152,137.48

83,042.75

4,235,180.23

42,351.80

NORTHWEST SPECIAL RECREATION ASSOCIATION

2019 SPECIAL RECREATION FUND RECOMMENDATIONS

A	B	C	D	E	F	G
Member Park District	2017 E.A.V.	To Be Billed Fiscal Year 2019	Facility Space Usage @ .00005 x EAV	Total Per Member District	.04 Levy per \$100 EAV	ADA Compliance Facility Space Usage Credit Available
Arlington Heights	2,827,099,756	561,862.67	141,354.99	703,217.66	1,130,839.90	427,622.24
Bartlett	1,122,580,528	242,067.86	56,129.03	298,196.89	449,032.21	150,835.32
Buffalo Grove	1,638,050,751	322,187.69	81,902.54	404,090.23	655,220.30	251,130.07
Elk Grove	1,645,840,479	309,126.79	82,292.02	391,418.81	658,336.19	266,917.38
Hanover Park	544,062,308	147,417.32	27,203.12	174,620.44	217,624.92	43,004.48
Hoffman Estates	1,425,444,338	306,658.80	71,272.22	377,931.02	570,177.74	192,246.72
Inverness	236,405,429	42,853.30	11,820.27	54,673.57	94,562.17	39,888.60
Mt. Prospect	1,667,332,206	348,820.27	83,366.61	432,186.88	666,932.88	234,746.00
Palatine	2,242,622,472	484,716.11	112,131.12	596,847.23	897,048.99	300,201.76
Prospect Heights	353,599,937	79,612.68	17,680.00	97,292.68	141,439.97	44,147.29
River Trails	491,828,445	104,058.37	24,591.42	128,649.79	196,731.38	68,081.59
Rolling Meadows	639,643,910	132,133.65	31,982.20	164,115.85	255,857.56	91,741.71
Salt Creek	170,634,521	36,855.26	8,531.73	45,386.99	68,253.81	22,866.82
Schaumburg	3,520,997,988	667,614.42	176,049.90	843,664.32	1,408,399.20	564,734.88
South Barrington	492,251,559	83,880.43	24,612.58	108,493.01	196,900.62	88,407.61
Streamwood	730,677,142	179,470.27	36,533.86	216,004.13	292,270.86	76,266.73
Wheeling	1,015,635,067	228,196.14	50,781.75	278,977.89	406,254.03	127,276.14
	20,764,706,836	\$ 4,277,532.03	1,038,235.36	5,315,767.39	8,305,882.73	2,990,115.34