

**COMMITTEE OF THE WHOLE MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, NOVEMBER 22, 2011**

I. Call to Order

A. Roll Call

President Jack Barrett called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:30 p.m.

Commissioners present:
Jack Barrett
Terry Curtis
Lisa Gould
Patrick Ludvigsen
Bill Vannelli

Also Present:
Kathy Nowicki – Executive Director
Dave Figgins – Superintendent of Recreation and Parks
Annette Curtis – Business Manager
Marc Heidkamp – Director of Golf Operations
Jerry Arden – Superintendent of Greens
Edlyn Castil – Recording Secretary

Commissioners absent:
Mark Malouf
Bernie Olson

A quorum was present.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Dave Figgins.

III. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Vannelli and seconded by Commissioner Ludvigsen to approve the agenda as submitted. The motion was unanimously approved by a voice. The motion carried.

IV. Introduction of Guests/Citizens

Meg Vannelli, resident.

V. Announcements (Meetings)

A. Committee of the Whole Meeting	12/13/11	6:30 PM	GMRC
B. Regular Board Meeting	12/13/11	7:00 PM	GMRC

VI. Correspondence

There were none.

VII. Public Comment

There were none.

VIII. Unfinished / Ongoing Business

A. 2012 Budget – Draft 2

There was discussion about the Mount Prospect State Bank Line of Credit rate and prime. Business Manager Annette Curtis will double check on the plus on the prime and report back at the next meeting.

Draft 2 of the 2012 Budget was reviewed.

VIII. Unfinished / Ongoing Business (continued)

Executive Director Kathy Nowicki commented about Fund 23 and the effort to control the reduction in energy usage/costs. There was discussion about estimates received for installation of insulation at the Clubhouse. Kathy will pursue a grant related to reducing energy usage. By consensus, the Board was in favor of completing the Clubhouse insulation project in 2011.

Executive Director Kathy Nowicki reported that salary increases were not represented in the second draft of the 2012 Budget. There were no salary increases budgeted in 2011, also in 2009. Any comments regarding salaries should be directed to Commissioner Ludvigsen.

Superintendent of Recreation and Parks Dave Figgins reported he made several Fund 02 adjustments in Draft 2 of the 2012 Budget.

Business Manager Annette Curtis commented that the 2012 Budget amazingly a healthy budget compared to previous years.

Staff have a couple items to review and will bring back the adjustments to the next Committee of the Whole Meeting scheduled on 12/13/11.

IX. New Business

There was none.

X. Adjournment

With no further business to discuss a motion was made by Commissioner Ludvigsen and seconded by Commissioner Gould to adjourn the Committee of the Whole Meeting at 7:03 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
W. Vannelli, Prospect Heights Park District Secretary