

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP McDONALD ROAD
PROSPECT HEIGHTS, IL 60070
TUESDAY, FEBRUARY 10, 2009**

I. Call to Order

A. Roll Call

President Bernie Olson called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Jack Barrett
Patrick Ludvigsen
Bernie Olson
Mike Nauert
Dan Pavlik
Jean Spiegelhalter
Bill Vannelli

Commissioners absent:

None

Also Present:

Kathy Nowicki – Executive Director
Annette Curtis – Business Manager
James Lennon – Park District Attorney
Edlyn Castil – Recording Secretary

B. Pledge of Allegiance

Led by Bernie Olson.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Barrett and seconded by Commissioner Nauert to approve the Agenda as submitted. The motion was unanimously approved by voice vote. The motion carried.

III. Recognition / Introduction

A. Residents

Meg Vannelli, Prospect Heights resident and Sheldon Nidetz were in attendance.

B. Guests

Terry Curtis, Reese Recreation Products was in attendance.

III. Recognition / Introduction**C. Recognition – Reese Recreation Products and Prospect Heights Youth Baseball Softball (PHWYBS)**

Executive Director Kathy Nowicki recognized Terry Curtis of Reese Recreation Products for their outstanding dedication and advocacy for parkland development.

IV. Announcements (Meetings)

A. Regular Board Meeting **3/10/09** **7:00 PM** **GMRC**

V. Correspondence**A. PDRMA Pulse – Winter 2009****B. Sprucewood Builders, Inc. letter dated February 6, 2009**

Executive Director discussed additional correspondence received from PDRMA with regards to the \$1,000 award the Prospect Heights Park District received for their excellent Risk Management rating. This is the third consecutive year the Park District has received this award.

VI. Approval of Minutes**A. Finance Committee Meeting – December 9, 2008**

A motion was made by Commissioner Barrett and seconded by Commissioner Vannelli to approve the December 9, 2008 Finance Committee Meeting minutes as submitted. The motion was unanimously approved by a voice vote and two abstain, Commissioners Pavlik and Spiegelhalter. The motion carried.

B. Regular Board Meeting – January 13, 2009

A motion was made by Commissioner Barrett and seconded by Commissioner Spiegelhalter to approve the January 13, 2009 Regular Board Meeting minutes as submitted. The motion was unanimously approved by a voice vote one abstain, Commissioner Pavlik. The motion carried.

VII. Public Comment

Sheldon Nidetz inquired about the outcome of the GMRC hours of operation survey.

VIII. Park District Treasurer's Report**A. Cash Report #02**

A motion was made by Commissioner Pavlik and seconded by Commissioner Nauert to accept the Treasurer's Report – Cash Report #02 dated February 10, 2009 as submitted. The motion was unanimously approved by a voice vote. The motion carried.

See Appendix A

B. Approval of Warrants for Payment

A motion was made by Commissioner Pavlik and seconded by Commissioner Nauert to accept Warrants for payment as submitted for Vendor Warrants # 1, 1A, 1B, 1C, 1D Payroll 1, 2, 3 and Refund 1. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Nauert, Olson Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

B. Approval of Warrants for Payment (continued)

The motion carried.

See Appendix B

IX. Attorney's Report

A. Legal Matters

Attorney Lennon reported the Park District was served with papers regarding 2003 – 2004 Tax Objection. He will follow-up on this case and provide a status update in April 2009.

X. Administrative / Operational Summary

As submitted in the board packet.

Executive Director Kathy Nowicki also provided a list of topics from staff's participation at the January IAPD/IPRA Conference.

XI. Business Manager Report

A. YTD 2008 Fund Summary (pre-audit)

Business Manager Annette Curtis reviewed the YTD 2008 Fund Summary. This is a pre-audit. Annette commented that the staff did a great job monitoring expenditures.

XII. Committee Reports

There were none.

XIII. Unfinished / Ongoing Business

A. 2009 Budget

• **Combined Budget and Appropriation Ordinance 02.10.09**

A motion was made by Commissioner Pavlik and seconded by Commissioner Vannelli to adopt the Combined Budget and Appropriation Ordinance 02.10.09. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Barrett, Ludvigsen, Nauert, Olson, Pavlik, Spiegelhalter and Vannelli

Nays: None

Absent: None

The motion carried.

B. T-Mobile Wireless Communication Proposal

There was continued discussion regarding the proposal received from T-Mobile Wireless Communication. Executive Director Kathy Nowicki was given direction to continue negotiations regarding compensation and to follow-up on insurance cost, revenue sharing, identifying parcel and related taxes, landscape options and terms of agreement.

XIV. New Business

A. GMRC Hours

Executive Director Kathy Nowicki discussed the questionnaire that was generated to gather feedback for analysis of the operating hours of GMRC. A total of 570 questionnaires were mailed out and 83 responses were received. Based on the analysis of the feedback and budget consideration, it was proposed to change GMRC hours to Monday – Thursday 6 am – 10 pm, Friday 6 am – 8 pm, Saturday 8 am – 6 pm and Sunday 10 am – 6 pm from 3/1 – 11/30 and Friday 6 am – 6 pm 12/1 – 2/28. The hours of operation will be revisited again in the future.

XV. Recess into Executive Session

There was none.

XVI. Reconvene to Open Session

There was none.

XVII. Possible Action on Matters Discussed in Executive Session

There was none.

XVIII. Adjournment

With no further business to discuss a motion was made by Commissioner Spiegelhalter and seconded by Commissioner Nauert to adjourn the Regular Board Meeting at 8:25 p.m. The motion was unanimously approved by a voice vote. The meeting was adjourned.

Respectfully Submitted,

Edlyn Castil

Edlyn Castil

Recording Secretary

Secretary:

J. Barrett, Prospect Heights Park District Secretary