

**REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, JANUARY 19, 2016**

**Call to Order**

Roll Call

President Lisa Gould called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Vicki Carney (arrived at 7:01 p.m.)  
Terry Curtis  
Lisa Gould  
Karl Jackson  
Tim Jones  
Bob Loranger  
Mark Malouf

Also Present:

Christina Ferraro – Executive Director  
Dino Squiers – Superintendent of Facilities & Parks  
Julie Caporusso – Superintendent of Recreation  
Scott Devlin – Business Manager  
Jim Lennon – Park Attorney  
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

None

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Lisa Gould.

**Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Malouf and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved with a voice vote. The motion carried.

**Correspondence**

The following items were included in Correspondence:

- Park District Risk Management (PDRMA) letter received 12/21/15
- Government Finance Officers Association (GFAO) award letter received 1/11/16
- City of Prospect Plan/Zoning Board of Appeals Public Hearing Notice regarding 302 E Euclid received 1/14/16.

**Recognition/Welcome**

Residents – There were none in attendance.

Recognition – Superintendent of Recreation Julie Caporusso recognized Wade Gritt. Wade works in the Recreation Department and is a driver for the Active Adult trips. He will be recognized at the next All Staff Meeting.

**Approval of Minutes**

Special Board Meeting – November 30, 2015

A motion was made by Commissioner Malouf and seconded by Commissioner Loranger to approve the November 30, 2015 Special Board Meeting Minutes as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Special Board Meeting – December 3, 2015

A motion was made by Commissioner Malouf and seconded by Commissioner Loranger to approve the December 3, 2015 Special Board Meeting Minutes as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Committee of the Whole Meeting – December 15, 2015

A motion was made by Commissioner Curtis and seconded by Commissioner Jackson to approve the December 15, 2015 Committee of the Whole Meeting Minutes as submitted. The motion was approved with a voice vote with one abstain (Commissioner Malouf). The motion carried.

Regular Board Meeting – December 15, 2015

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to approve the December 15, 2015 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with one abstain (Commissioner Malouf). The motion carried.

**Announcements (Meetings)**

The next Regular Board Meeting will be held on February 16, 2016 at 7:00 p.m. at GMRC.

**Park District Treasurer's Report**

Cash Report #1

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #11 dated January 19, 2016 as submitted. The motion was unanimously approved with a voice vote. The motion carried. See Appendix A.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Jones to accept Warrants for payment as submitted for Vendor Warrants # 12, 12A, 12B, 12C, 12D, 12E, Payroll 25, 26 and Refund #12. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Gould, Jackson, Jones, Loranger, Malouf

Nays: None

Absent: None

The motion carried. See Appendix B.

**Business Manager Report**

YTD Fund Summary – as submitted. Business Manager Scott Devlin explained that the YTD Fund Summary includes numbers through December. The Auditors are scheduled to be onsite from February 16 through February 18.

**Attorney's Report**

Legal Matters – Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

**Administrative / Operational Summary**

Executive Director – No report.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso also highlighted the start of the Park District's 50<sup>th</sup> Anniversary Celebration. River Trails Park District lent PHPD their 50<sup>th</sup> Anniversary cake. Staff decorated the cake with our 50<sup>th</sup> Anniversary logo. The cake is displayed in the front hallway of GMRC. A banner was created which will be displayed at all the events this year. A postcard inviting residents to the March 10<sup>th</sup> Open House event will be distributed in the upcoming weeks.

Superintendent of Facilities and Parks – as submitted. Commissioner Curtis complimented Dino on how great the new landscaping by the front of GMRC looks. She inquired whether the fence by the landscaping was temporary. Dino indicated that it was just a temporary fence. She also stated that the Staff has done a great job with this season's snow removal. Commissioner Loranger commented that the Front Desk remodel project turned out great.

Director of Golf Operations – No report.

Superintendent of Greens – as submitted.

Administrative/Operational Updates - There were none.

**Public Comment**

There were none.

**Unfinished/Ongoing Business**

Lions Park Tennis Courts – No update. Dino received 2 bids. The low bidder will return in the Spring.

GMRC Whirlpool Updates – Superintendent of Parks & Facilities Dino Squiers informed the Board he is continuing to search for another engineer. Another engineer came to GMRC today to evaluate the whirlpool. Dino will have his report by next week. Staff continues to patch the whirlpool. Dino will provide an update at the next Board meeting.

PHPD Investment Policy – Park Attorney Jim Lennon reported he is working on this item. There will be continued discussion at the next Board meeting.

**New Business**

2016 PHPD Budget – Business Manager Scott Devlin reviewed the changes that were made from the 2016 Budget Draft 3 on to Draft 4.

There was discussion about reducing the proposed expenses with Fund 518 Capital Projects related to the Splash Pad and Park renovations. It was decided to remove the proposed Splash Pad expense and instead budget \$20,000 to renovate that area into a picnic area with colorful umbrellas and tables.

The Board gave Business Manager Scott Devlin direction to make the final changes to the 2016 Budget as discussed and to send the final draft along with the proposed Ordinance and Schedules to the Board by January 29, 2016.

**Recess into Executive Session**

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Personnel (Section 2(c)(1)), Land Acquisition (Section 2(c) (5/6)) and Litigation (Section 2(c) (11)) at 7:39 p.m. The motion was unanimously approved with a voice vote. The motion carried.

**Reconvene to Open Session**

Open session reconvened at 8:28 p.m. During Executive Session Personnel, Land Acquisition and Litigation were discussed.

**Possible Action on Matters Discussed in Executive Session**

Attorney Jim Lennon was directed to move forward on the Tully Park matter.

**Adjournment**

With no further business to discuss a motion was made by Commissioner Jackson and seconded by Commissioner Malouf to adjourn the Regular Board Meeting at 8:35 p.m. The motion was unanimously approved with a voice. The motion carried.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary: \_\_\_\_\_  
M. Malouf, Prospect Heights Park District Secretary