

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, FEBRUARY 17, 2015**

I. Call to Order

A. Roll Call

President Terry Curtis called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Terry Curtis
Art Gollberg
Lisa Gould
Bob Loranger
Mark Malouf

Also Present:

Kathy Nowicki – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Facilities & Parks
Marc Heidkamp – Director of Golf
Scott Devlin – Accounting Manager
Marci Glinski – Supervisor of Recreation
James Lennon – Park District Attorney
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Karl Jackson
Tim Jones

A quorum was present.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Terry Curtis.

II. Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Gollberg and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

III. Recognition/Welcome

A. Residents – Boy Scout Troup 468 was in attendance.

B. Employee Recognition – Tami Knoll

Superintendent of Recreation Julie Caporusso recognized Tami Knoll. Tami took over the Registrar responsibilities while Michelle Brennan is on a leave of absence. Tami is doing a great job and has transitioned into the position well. She will be recognized at the next All Staff Meeting.

IV. Correspondence

A. IAPD Legislative Update dated January 30, 2015

B. IAPD Legislative Update dated February 6, 2015

C. IAPD Joint Legislative Committee Breakfast invitation

V. Approval of Minutes**A. Regular Board Meeting – January 20, 2015**

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to approve the January 20, 2015 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with one abstain (Commissioner Malouf) and two absent (Commissioners Jackson, Jones). The motion carried.

VI. Announcements (Meetings)

A. Regular Board Meeting **03/17/15** **7:00 PM** **GMRC**

VII. Park District Treasurer's Report**A. Cash Report #2**

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #2 dated February 17, 2015 as submitted. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried. See Appendix A.

B. Approval of Warrants for Payment

A motion was made by Commissioner Gould and seconded by Commissioner Malouf to accept Warrants for payment as submitted for Vendor Warrants # 1, 1A, 1B, 1C, 1D Payroll 1, 2 and Refund #1. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Loranger, Malouf

Nays: None

Absent: Commissioners Jackson, Jones

The motion carried. See Appendix B.

VIII. Accounting Manager Report

A. YTD Fund Summary – as submitted. Executive Director Kathy Nowicki informed the Board that today was the first day of the Park District's annual audit.

IX. Attorney's Report

A. Legal Matters - Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

X. Administrative / Operational Summary

A. Executive Director – as submitted. Executive Director Kathy Nowicki reported that last week she sent the Board several emails related to the partial power outage that occurred at Gary Morava Recreation Center. Staff was able to function. Then the Park District experienced a telephone outage. The Park District established a backup plan and was able to remain operational. Commissioner Loranger inquired about the changes with the Summer Camp Program. Kathy explained that the Park District is now offering weekly sessions rather than two week sessions, in addition to M/W/F and T/Th sessions. This allows a lot of flexibility for families when planning their summer. All options will be included in the 2015 Summer Brochure coming out in March. Kathy also reported that security additions at the Administration Building were established with Staff completing the installation. Commissioner Malouf inquired about the status of the Baseball Memorandum. Kathy responded that she is waiting for the Baseball Board acceptance. Commissioner Malouf asked if there was any new updated with Tully Park. Kathy explained she gathered additional information for Pastor Bradshaw which he will present to the Church Elders. She will follow-up.

X. Administrative / Operational Summary (continued)

B. Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported that the new “Drive-in Movie Night” was a great success with 25 families in attendance. Commissioner Loranger asked how the Park District was going to advertise the free Fitness Orientation offering. Julie responded through flyers and social media. Supervisor of Recreation Marci Glinski commented about the reason for the cancellation of the Daddy Daughter Princess Ball due to the low registration. Marci is going to change it up a little next year which will include the whole family with a “Royal Family Ball” theme and hopefully see an increase in interest and attendance to the event. Commissioner Malouf commented that the Yoga offering is a great idea. He inquired about the plans for this summer’s Pool Passes. Julie commented that pricing for Pool Passes will remain the same as last year’s. They are planning new events at the Pool this summer.

C. Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported that there are issues with the whirlpool’s base leaking. He discussed options with Board. The Board requested for Dino to obtain cost estimates and report back at the next Board Meeting. There was also discussion about the condition of the baseball fields. The Board requested for Dino to prepare an update of the field status at the next Board Meeting.

D. Director of Golf Operations – as submitted. Director of Golf Marc Heidkamp commented that Grounds did a great job with the removal of the trees at OCCC. He also reported that he received the Foot Golf Certification and will plan to establish a program in 2016.

E. Superintendent of Greens – as submitted.

F. Administrative/Operational Updates – Recreation Supervisor Marci Glinski presented the Active Adults and Special Events Departmental Reports.

XI. Public Comment

There were none.

XII. Unfinished/Ongoing Business**A. 2015 PHPD Budget**

- **Public Hearing**

A motion was made by Commissioner Gollberg and seconded by Commissioner Malouf to open the Public Hearing related to the 2015 Prospect Heights Park District Budget. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

There being no questions or comments from the Public or Commissioners, a motion was made by Commissioner Gollberg and seconded by Commissioner Loranger to close the Public Hearing related to the 2015 Prospect Heights Park District Budget. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

- **Combined Budget and Appropriation Ordinance 02.17.15**

A motion was made by Commissioner Malouf and seconded by Commissioner Gould to adopt Combined Budget and Appropriation Ordinance 02.17.15 as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Loranger, Malouf

Nays: None

Absent: Commissioners Jackson, Jones

The motion carried.

XIII. New Business**A. Tax Abatement Park Bonds Ordinance 02.17.15A****• Series 2014B**

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to adopt Tax Abatement Park Bonds Ordinance 02.17.15A as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Loranger, Malouf

Nays: None

Absent: Commissioners Jackson, Jones

The motion carried.

XIV. Recess into Executive Session

A motion was made by Commissioner Malouf and seconded by Commissioner Gould to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of personnel (Section 2(c)(1)) at 7:45 p.m. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

XV. Reconvene to Open Session

Open session reconvened at 8:10 p.m. During Executive Session personnel was discussed.

XVI. Possible Action on Matters Discussed in Executive Session

Personnel was discussed in Executive Session.

A motion was made by Commissioner Gould and seconded by Commissioner Loranger for no salary increase for the Executive Director. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Curtis, Gollberg, Gould, Loranger, Malouf

Nays: None

Absent: Commissioners Jackson, Jones

The motion carried.

The Personnel Committee will meet with the Executive Director.

XVII. Adjournment

With no further business to discuss a motion was made by Commissioner Loranger and seconded by Commissioner Malouf to adjourn the Regular Board Meeting at 8:20 p.m. The motion was unanimously approved by a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
M. Malouf, Prospect Heights Park District Secretary