

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, SEPTEMBER 15, 2015**

I. Call to Order

A. Roll Call

President Lisa Gould called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Vicki Carney

Lisa Gould

Bob Loranger

Tim Jones

Also Present:

Kathy Nowicki – Executive Director

Julie Caporusso – Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Marci Glinski – Supervisor of Recreation

Jim Lennon – Park Attorney

Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Terry Curtis

Karl Jackson

Mark Malouf

A quorum was present.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Lisa Gould.

II. Corrections / Additions / Approval of Agenda

Commissioner Carney requested to add Finance Committee Meeting on 10/06/15 at 7 p.m. at GMRC to Item VI Announcements (Meetings).

A motion was made by Commissioner Jones and seconded by Commissioner Carney to approve the agenda as amended. The motion was unanimously approved with a voice vote with three absent (Commissioners Curtis, Jackson, Malouf). The motion carried.

III. Recognition/Welcome

A. Residents – There were none. Guest, Dave Phillips of Speer Financial was in attendance.

B. Recognition – Executive Director Kathy Nowicki recognized the PHPD Team who provided a safe summer season to all the patrons. The PHPD Team will be recognized at the next All Staff Meeting.

IV. Correspondence

A. Park District Risk Management Agency PDRMA letter dated 8/17/15

B. Special Leisure Services Foundation SSF letter dated 8/20/15

C. NWSRA Director Tracey Crawford email dated 9/1/15

V. Approval of Minutes

Commissioner Carney discussed correcting Appendix A of the August 18, 2015 Regular Board Meeting Minutes to Cash Report #7.

A motion was made by Commissioner Jones and seconded by Commissioner Carney to approve the August 18, 2015 Committee of the Whole Minutes as submitted and the August 18, 2015 Regular Board Meeting Minutes as amended. The motion was unanimously approved with a voice vote with three absent (Commissioners Curtis, Jackson, Malouf). The motion carried.

VI. Announcements (Meetings)

A. Finance Committee Meeting	10/06/15	7:00 P.M.	GMRC
B. Special Board Meeting	10/14/15	6:30 PM	GMRC
C. Committee of the Whole Meeting	10/20/15	6:30 P.M.	OCC
D. Regular Board Meeting	10/20/15	7:00 PM	OCC

VII. Public Comment

There were none.

VIII. Park District Treasurer's Report**A. Cash Report #9**

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #9 dated September 15, 2015 as submitted. The motion was unanimously approved with a voice vote with three absent (Commissioners Curtis, Jackson, Malouf). The motion carried. See Appendix A.

B. Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Gould to accept Warrants for payment as submitted for Vendor Warrants # 8, 8A, 8B, 8C, 8D, Payroll 16, 17 and Refund #8. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Gould, Jones, Loranger

Nays: None

Absent: Commissioners Curtis, Jackson, Malouf

The motion carried. See Appendix B.

IX. Business Manager Report

YTD Fund Summary – as submitted.

X. Attorney's Report

A. Legal Matters – Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

XI. Administrative / Operational Summary

A. Executive Director – as submitted. Executive Director Kathy Nowicki informed the Board that Staff is working on the 2016 Budget. The Recreation Department has received their worksheets.

B. Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported that Supervisor of Recreation Laura Fudala has put together programming for Kindergarten through 5th grade students should there be a School District 23 Teacher strike. The program registration is filled with 50 children registered.

C. Superintendent of Facilities and Parks – as submitted.

XI. Administrative / Operational Summary (continued)

D. Director of Golf Operations – as submitted. Executive Director Kathy Nowicki informed the Board that OOCC has been busy with outings. Many of the seasonal Staff has returned to school so OOCC is operating with fewer Staff. She also reported that she received a call from a neighboring resident about the sound level of the music that was being played at today's outing.

E. Superintendent of Greens – as submitted.

F. Administrative/Operational Updates – Recreation Supervisor Marci Glinski provided an overview of the Concessions Stand Departmental Summary (Department 12).

XII. Unfinished/Ongoing Business

A. Facilities Review/Development – This item was discussed during the 09/15/15 Committee of the Whole Meeting. There will be continued discussion at the next scheduled Committee of the Whole Meeting on 10/20/15.

B. Tully Park – Park Attorney Jim Lennon was contacted by the Attorney representing the Prospect Christian Church who is interested in the Tully Park property. Jim is scheduled to have a meeting with the Church's Attorney on Thursday, September 17th. The Board gave Jim Lennon direction to engage action related to transfer of Tully property.

A motion was made by Commissioner Jones and seconded by Commissioner Loranger to authorize Park Attorney Jim Lennon to initiate process required for sale of the Tully Park property. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Gould, Jones, Loranger

Nays: None

Absent: Commissioners Curtis, Jackson, Malouf

The motion carried.

C. Lions Park Tennis Courts – Superintendent of Parks & Facilities Dino Squiers informed the Board that borings by the tennis courts is scheduled for 10/05/15.

XIII. New Business**A. BINA Hearing**

Dave Phillips of Speer Financial was in attendance to answer any questions related to the General Obligation Tax Park Bonds.

A motion was made by Commissioner Gould and seconded by Commissioner Jones to open the Public Hearing concerning the intent of the Board of Commissioners to sell not to exceed \$1,825,000 General Obligation Limited Tax Park Bonds for payment of land condemned or purchased for parks, for building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. The motion was unanimously approved with a voice vote with three absent (Commissioners Curtis, Jackson, Malouf). The motion carried.

There were no public in attendance and no questions.

There being no questions from the public or Commissioners, a motion was made by Commissioner Carney and seconded by Commissioner Loranger to close the Public Hearing. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Gould, Jones, Loranger

Nays: None

Absent: Commissioners Curtis, Jackson, Malouf

XIV. Recess into Executive Session

There was none.

XV. Reconvene to Open Session

There was none.

XVI. Possible Action on Matters Discussed in Executive Session

There was none.

XVII. Adjournment

With no further business to discuss a motion was made by Commissioner Jones and seconded by Commissioner Loranger to adjourn the Regular Board Meeting at 7:25 p.m. The motion was unanimously approved with a voice vote with three absent (Commissioners Curtis, Jackson, Malouf). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
M. Malouf, Prospect Heights Park District Secretary