



**PROSPECT HEIGHTS
PARK DISTRICT**

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110 W. Camp McDonald Road • Prospect Heights, Illinois 60070
www.phparks.org

JUNE 20, 2017

**BOARD
REPORT**

PUBLIC NOTICE

Prospect Heights Park District
Agenda for the June 20, 2017 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. Call to Order – 7:00 p.m.
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Corrections / Additions / Approval of Agenda
- III. Correspondence
- IV. Recognition / Welcome
- V. Presentations
 - A. Jesse Kinsland, PDRMA Risk Management Consultant
 - B. Tracey Crawford, NWSRA Executive Director
- VI. Approval of Minutes
 - A. Regular Board Meeting – May 16, 2017
 - B. Committee of the Whole – May 25, 2017
- VII. Announcements (Meetings)

	<u>Date</u>	<u>Time</u>	<u>Location</u>
A. Regular Board Meeting	07/18/17	7:00 PM	GMRC
- VIII. Park District Treasurer's Report
 - A. Cash Report #6
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #5	05/01/17
2. Vendor #5A	05/04/17
3. Vendor #5B	05/12/17
4. Vendor #5C	05/19/17
5. Vendor #5D	05/25/17
6. Vendor #5E	Electronic
7. Payroll #10	05/12/17
8. Payroll #11	05/26/17
9. Refund #5	May
- IX. Business Manager Report
YTD Fund Summary
- X. Attorney's Report
Legal Matter
- XI. Administrative / Operational Summary
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf Operations
 - E. Superintendent of Greens
 - F. Administrative/Operational Updates
 - Department 03 Preschool
 - Department 04 KinderStop

- XII. Public Comment**
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- XIII. Unfinished / Ongoing Business**
 - A. Food, Beverage & Banquet Service at Old Orchard Country Club
 - B. School District Park District Cooperation Agreement
- XIV. New Business**
 - A. Nomination and Election of Officers
 - 1. Park Board President
 - 2. Park Board Vice President
 - 3. Park Board Treasurer
 - 4. Park Board Secretary
 - B. Park District Appointments June 2017-May 2018
 - 1. Representative to NWSRA Board
 - 2. Recording Secretary
 - C. Committees of the Board Selection
 - 1. Committee of the Whole
 - 2. Finance Committee
 - 3. OOC Programs, Facilities Grounds & Maintenance Committee
 - 4. Personnel & Planning Committee
 - 5. Policy & Procedure Committee
 - 6. Recreation Facilities, Parks & Maintenance Committee
 - 7. Recreation Programs & Resident Relations Committee
- XV. Recess into Executive Session (Visitors are Excused at this Time)**
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:
 - A. Approval of Minutes (Section 2(c) (21))
 - B. Personnel (Section 2(c) (1))
 - C. Land Acquisition (Section 2(c) (5/6))
 - D. Litigation (Section 2(c) (11))
- XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)**
- XVII. Possible Action on Matters Discussed Executive Session**
- XVIII. Adjournment**


Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

Managing Risks, Promoting Wellness Prospect Heights Park District

May 2017



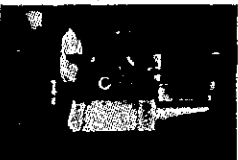
Did you recognize the many ways your agency impacted other PDRMA members, your employees, patrons and community in 2016? Sometimes we don't appreciate the lasting ripple effects from the many things we do. And although those ripples ultimately disappear, their impact remains.

Throughout last year, PDRMA and its member agencies made changes, completed improvements and tallied accomplishments. Each of those actions has staying power, keeping staff and patrons safe, facilities and programs engaging, and creating ripple effects that touch and inspire other PDRMA members, your agency and staff, and your community.

Please share this letter, the **2016 PATH Summary** and our annual report – available online and as a hard copy upon request – with your management staff and agency board members.

Risk Management Services

PDRMA's Risk Management Consultants offer expert guidance to help your agency prevent losses and provide a safe environment for patrons of every age to enjoy. Their expertise is on-site, in-depth, and provided at no extra cost to PDRMA members.



While it is impossible to measure the savings associated with avoiding or minimizing losses, it is undoubtedly significant. Your agency was actively involved in preventing loss through the Loss Control Review (LCR) and ***your agency's most recent LCR score was: 98.55%***

In addition, your agency has been awarded PDRMA's highest honor for achievement in loss control — Accreditation.

Over the past two years, we awarded your agency **\$3000** in total cash incentives in recognition of your loss control efforts.

Education and Training

While other organizations offer generalized courses for park and recreation agencies, PDRMA provides members with a broad range of hands-on and online industry-tailored educational programs that help members manage risks and promote wellness for employees and patrons alike.

Number of your agency's staff who participated in PDRMA's education and training programs in the past two years: 58

Legal Consultation

Members rely on advice and practical solutions provided by our in-house counsel to help them avoid costly legal problems. In 2016, PDRMA's counsel offered expert guidance at no additional cost to members through email, our Human Resource and Employment Liability Program (HELP) and nearly 600 HELpline calls.

Number of calls your staff made to the HELpline in the past two years: 4

Promoting Wellness

In its second year, **PATH** (Positive Activities Toward Health) achieved a 5-percent increase in employee participation, rising to 73 percent – just 2 percent shy of PDRMA's goal of 75-percent participation by eligible employees.

Filling out a Personal Health Assessment questionnaire and attending a biometric screening event (or submitting biometric results via a Physician Screening Form) helps **PATH** recommend the most appropriate activities, workshops, coaching support and challenges to keep participants engaged and active throughout the year. Employees earned points for completing activities up to an annual maximum of 400, which translates to equivalent incentive dollars at the end of the program year. More than 1,820 eligible employees participated in **PATH** during its first year.

Enclosed is the **2016 PATH Summary**, which highlights last year's accomplishments.

Rate Stabilization

Year after year, PDRMA's philosophy of focusing on long-term sustainability and financial stability provides members with a variety of ways to successfully manage risks and promote wellness within the framework of stable rates. In 2015 and 2016, PDRMA lowered Property/Casualty Program members' total contributions by \$4.77 million, combined, through use of the rate stabilization fund.

***Amount of rate stabilization used on your agency's behalf in the past two years:
\$18,520.00***

Although the total value of managing your risks and promoting wellness is impossible to fully quantify, one thing is certain: **The strength of PDRMA membership, combined with our innovative and industry-specific offerings, creates a bottom line that goes beyond just a number to help you effectively manage risks and promote wellness for your agency, employees and patrons.**



**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MAY 16, 2017**

DRAFT

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Terry Curtis
Karl Jackson
Tim Jones
Bob Loranger
Mark Malouf

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Marc Heidkamp – Director of Golf
Scott Devlin – Business Manager
Edlyn Castil – Admin. Asst./Recording Secretary
Jim Lennon – Park Attorney

Commissioners absent:

None

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Correspondence

There were none.

Recognition/Welcome

Abdullah Khan of Knutte & Associates Inc, resident Jane Malouf and incoming Board Commissioner Eric Kirste were present.

Special Presentation

Executive Director Christina Ferraro and the Board of Commissioners thanked Commissioner Mark Malouf for his years of service as Park Board Commissioner and Jim Lennon for his many years of service as Park Attorney.

April 2017 Elected Officials Oath of Office

Park Attorney Jim Lennon gave Tim Jones, Karl Jackson and Eric Kirste the Oath of Office.

Presentations

PDRMA 2016 Accreditation Award Presentation

This item is rescheduled for June 20, 2017.

Presentations (continued)**2016 Knutte & Associates Audit Presentation/Approval**

Abdullah Khan of Knutte & Associates Inc reviewed the 2016 Audit Management Letter and highlighted sections of the Comprehensive Annual Financial Report year ended December 31, 2016.

A motion was made by Commissioner Jackson and seconded by Commissioner Carney to accept the 2016 Audit performed by Knutte & Associates Inc as submitted. The motion was unanimously approved with a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Approval of Minutes**Regular Board Meeting – April 18, 2017**

A motion was made by Commissioner Loranger and seconded by Commissioner Avery to approve the April 18, 2017 Regular Board Meeting as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Announcements (Meetings)

A Committee of the Whole Meeting Parks Tour will be held on 5/25/17 at OOC and Regular Board Meeting will be held on 6/20/16 at 7:00 p.m. at GMRC.

Park District Treasurer's Report**Cash Report #5**

Mt Pros State	Payroll	#90001511	Sweep Acct.	Outstanding checks	\$	(6,813.68)
Mt Pros State	Vendor	#90001503			\$	(43,833.63)
Mt Pros State	Imprest	#90001529	Sweep Acct.	Outstanding checks	\$	5,000.00
Mt Pros State	General/Sweep	#90001498			\$	308,755.37
Mt Pros State	ATM	#90001537	Combined Bal – Account and ATM Machine		\$	25,598.00
Mt Pros State	Cash Reserves	#90001545			\$	350,632.47
Mt Pros State	Class – Reg.	#90002787	Sweep Acct.	Deposit in transit	\$	-
Mt Pros State	Investment	#107503657			\$	3,502,922.45
				Totals	\$	4,142,260.98

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #5 dated May 16, 2017 in the amount of \$4,142,260.98. The motion was unanimously approved with a voice vote. The motion carried.

Approval of Warrants for Payment

Vendor #4		\$	24,175.35
Vendor #4A		\$	56,804.36
Vendor #4B		\$	24,630.90
Vendor #4C		\$	30,044.79
Vendor #4D	Electronic	\$	42,919.30
Payroll #8	04/14/17	\$	57,915.89
Payroll #9	04/28/17	\$	58,782.13
Refund #4	April	\$	88.00
Total of Warrants		\$	295,360.72

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept Warrants for payment as submitted for Vendor Warrants # 4, 4A, 4B, 4C, 4D, Payroll 8, 9 and

Park District Treasurer's Report (continued)

Refund #4 in the amount of \$295,360.72. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Business Manager Report

YTD Fund Summary – as submitted. Business Manager Scott Devlin commented

Attorney's Report

Legal Matters – As submitted.

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro discussed a few incidents with residents mowing grass and using herbicides on plants at restoration sites. There was discussion about enforcing the Park District ordinances and additional signage. Christina provided an update about the ComEd Green Region Program for Nature Project in Lions Park. Greenplay and Greenberg Farrow were on site the week of May 8th and conducted focus groups, stakeholder and staff meetings. A survey will be developed and distributed to the community in June.

Superintendent of Recreation – as submitted.

Superintendent of Facilities and Parks – as submitted.

Director of Golf Operations – as submitted.

Superintendent of Greens – as submitted.

Administrative/Operational Summary – There were none.

Committees of the Board

- **Committee of the Whole**
Chairman Tim Jones, Sub Chair Terry Curtis – No report.
- **Finance Committee**
Chairman Vicki Carney, Sub Chair Tim Jones – No report.
- **OCCC Programs, Facilities Grounds & Maintenance Committee**
Sub Chair Bob Loranger – No report.
- **Personnel & Planning Committee**
Chairman Bob Loranger, Sub Chair Vicki Carney – No report.
- **Policy & Procedure Committee**
Chairman Terry Curtis, Sub Chair Karl Jackson – No report.
- **Recreation Facilities, Parks & Maintenance Committee**
Chairman Tim Jones – No report.
- **Recreation Programs & Resident Relations Committee**
Chairman Karl Jackson – No report.

Public Comment

There were none.

Unfinished/Ongoing Business**Food, Beverage & Banquet Service at Old Orchard Country Club**

No new report. This is an ongoing item and will be brought back at the June Board meeting.

New Business

School District Park District Cooperation Agreement

This item will be brought back on the Agenda at the June 20, 2017 Board Meeting.

Recess into Executive Session

A motion was made by Commissioner Curtis and seconded by Commissioner Jackson to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Approval of Minutes (Section 2(c) (21)) and Land Acquisition (Section 2(c) (5/6)) at 7:58 p.m. The motion was unanimously approved with a voice. The motion carried.

Reconvene to Open Session

Open session reconvened at 8:21 p.m. During Executive Session Approval of Minutes and Land Acquisition were discussed.

Possible Action on Matters Discussed in Executive Session

Minutes from closed session meetings were reviewed and determined that the minutes no longer require confidentiality and should be made available for public inspection.

Commissioner Carney moved to approve the executive session meeting minutes for December 2015 – March 2017. Commissioner Loranger seconded the motion and the meeting minutes were approved with a unanimous voice vote. The motion carried.

Adjournment

With no further business to discuss a motion was made by Commissioner Carney and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 8:28 p.m. The motion was unanimously approved with a voice vote. The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
Tim Jones, Prospect Heights Park District

**COMMITTEE OF THE WHOLE MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
OLD ORCHARD COUNTRY CLUB
700 RAND ROAD, MOUNT PROSPECT, IL
THURSDAY MAY 25, 2017**

Call to Order

Roll Call

President Tim Jones called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 4:10 p.m.

Commissioners present:

Vicki Carney

Terry Curtis

Eric Kirste

Tim Jones

Ellen Avery

Also Present:

Christina Ferraro – Executive Director

Dino Squiers – Superintendent of Facilities & Parks

Doug Ransdell, Parks Foreman

Scott Devlin, Business Manager

Absent:

Karl Jackson, Bob Loranger

Corrections / Additions / Approval of Agenda

No corrections or additions. A motion was made by Commissioner Curtis and seconded by Commissioner Carney to approve the agenda. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson & Loranger). The motion carried.

Introduction of Guests / Citizens

none

Announcements (Meetings)

The next regular board meeting will be held June 20, 2017 at 7:00PM at the GMRC

Correspondence

none

Public Comment

none

Unfinished/Ongoing Business

none

New Business

Parks Tour:

OLD ORCHARD COUNTRY CLUB – 700 W Rand Rd, Mt. Prospect 100 acres

- The banquet hall wallpaper was changed and up-lighting was added;
- The radiant heaters are from 1963 and have corrosion; staff consistent fixing leaks
- The roof membrane lifespan is about 4-5 years

KIWANIS PARK – 712 N. Elm Street, Prospect Hts. .67 acre
Playground, Basketball Court, Open Area, bridge, Handicap Accessible Playground,
McDonald Creek

- Slated for upgrade in 2019

COUNTRY GARDENS PARK – 901 N. Schoenbeck Road, Prospect Hts. 9.0 acres
Playground, Tennis Court, Basketball Court, Open Area, Picnic Area/Shelter, Soccer
Fields, Handicap Accessible Playground, Parking, Bike Path, McDonald Creek, (ComEd
Right-of-Way)

- Resurfaced basketball court 2015 & tennis courts 2017; fence repair in 2016

ComEd Prairie & Bike Path

- Tim Jones explained background of the site and some issues between neighbors and NRC; a letter is being mailed to 38 households near prairie and signs will be posted soon to help with communication; The District has been leasing this site from ComEd since 1998 for the bike trail and in 2015 to restore the site.
- Bike path was seal coated in 2016
- Interpretive signage may be better option for communication

JOHN MUIR PARK – 999 Oak Avenue, Prospect Hts. 4.5 acres
Softball/Baseball Field, Open Area, Soccer Fields, Scoreboard, Football, Parking

- IDNR funded this project in 2000 between the PHPD and the Wheeling Park District to create community park site out of two under-utilized neighborhood park areas
- JFH Academy may be looking to lease building out since they closed

SCHOOL STREET PARK – 808 School Street, Prospect Hts. 3.0 acres
Playground, Open Area, Picnic Areas/Shelter, Parking, (Leased from Cook County)

- Installed new playground equipment in 2016
- Board recommends modifying grass area
- The site is too narrow for Frisbee golf and neighbors would complain about a dog park

IZAAK WALTON PARK – 201 N Elmhurst Road, Prospect Hts. 4.0 acres
Open Area, Picnic Area, Shelter with (2) Fireplaces, Floating Dock, Parking

- Reviewed planting by Natural Resource Commission
- Fourth year plantings

JAYCEE PARK – 4 Compton Lane, Prospect Hts. 1.0 acre
Playground, Open Area, Picnic Area/Shelter, Handicap Accessible Playground

- Slated to replace playground equipment 2017

Nature Center behind GMRC

- It is the parcel that is in-between Pine and Elm just north of the tennis courts.
- Creating two acre parcel of land into a Nature Preserve for Children.
- Continue work with Natural Resource Commission
- Potential Eagle Scout bridge project

- EAST WEDGEWOOD PARK** – Wedgewood Ln & Oxford Pl, Mt. Prospect .5 acre
Playground, Basketball Court, Shelter
- Close fence opening by basketball court.
 - Seal coat basketball court.
 - Slated to replace playground equipment 2018

The Board did not go to these sites due to time:

- SOMMERSET PARK** – 204 W. Palatine Frontage, Prospect Hts. 26.0 acres
WALNUT WOODS – 610 N. Wheeling Road, Prospect Hts. 8.5 acres
CLAIRE LAKE – Thierry Lane
CLAIRE LAKE PARK – 617 Claire Lane, Prospect Hts. .5 acre
ROSEMARY ROTH PARK – 201 Chester Lane, Prospect Hts. .5 acre
TULLY PARK – 212 Tully Place, Prospect Hts. 1.5 acres
Mc DONALD FIELD – 200 W Camp McDonald Road, Prospect Hts. 1.3 acres
LIONS PARK – 110 W Camp McDonald Road, Prospect Hts. 10.0 acres
- Remove/replace GMRC rear pavers in 2017/8
 - Reconstruct retaining wall rear entry in 2017/8
 - Tennis court resurfaced in 2016
 - Installed new playground equipment in 2016
 - parking lot resealed in 2016
 - add path to picnic area

Adjournment

With no further business to discuss a motion was made by Commissioner Curtis and seconded by Commissioner Carney to adjourn the Committee of the Whole Meeting at 5:55 p.m. The motion was unanimously approved with a voice with two absent (Commissioners Jackson and Loranger). The motion carried.

Respectfully Submitted,
Christina Ferraro
Executive Director

President: _____

T. Jones, Prospect Heights Park District

TO: Board of Commissioners, Prospect Heights Park District
 FROM: Park District Treasurer
 DATE: 6/20/2017 CASH REPORT FY 17

Pink

*Motion by Commissioner _____ to approve CASH REPORT 6
 as submitted. Seconded by Commissioner _____*

Voice Vote

ACCOUNTS

AMOUNTS

Mt. Pros.State	Payroll	#90001511	sweep acct.	outstanding checks	\$	(3,932.91)
Mt. Pros.State	Vendor	#90001503	sweep acct.	outstanding checks	\$	(69,413.66)
Mt. Pros.State	Imprest	#90001529			\$	5,000.00
Mt. Pros.State	General/Sweep	#90001498			\$	275,697.95
Mt. Pros.State	ATM	#90001537	Combined Bal -- Account and ATM Machine		\$	28,223.00
Mt. Pros.State	Cash Reserves	#90001545			\$	350,706.92
Mt. Pros.State	Class- Reg.	#90002787	sweep acct.	deposit in transit	\$	-
Mt. Pros.State	Investment	#107503657			\$	3,503,642.23
TOTALS					\$	4,089,923.53

6/20/2017

**FINANCIAL
 RESOLUTION**

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
 6/20/2017 as submitted. Seconded by Commissioner _____*

APPROVAL OF WARRANTS 6/20/2017

VENDOR WARRANTS

		Ck From - To	AMOUNTS
5	In the amount of	44882	\$16,917.00
5A	In the amount of	44883-44910	\$47,164.29
5B	In the amount of	44911-44948	\$24,781.17
5C	In the amount of	44949-44964	\$15,397.71
5D	In the amount of	44965-45005	\$64,511.35
5E	In the amount of	ELECTRONIC	\$27,154.28
Total Vendor Warrants			\$195,925.80

PAYROLL WARRANTS

5/12/2017			
10	In the amount of	48948-48960	\$61,760.39
		gross plus employer costs	
5/26/2017			
11	In the amount of	48961-48982	\$58,782.13
		gross plus employer costs	
Total Payroll Warrants			\$ 120,542.52

REFUND WARRANT

5	In the total amount of	Charge Card Ref.	\$ 2,340.00
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TOTAL OF WARRANTS

\$ 318,808.32

6/20/2017

Roll Call



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 05/01/2017 - 05/01/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
	Payable Number	Description			Item Amount
44882	5/1/2017	01862	GMOTORCARS INC		16,917.00
	2014 CARGO VAN E	CAPITAL PURCHASE - 2014 CARGO VAN E250		518-99-8070	16,917.00
Grand Total:					16,917.00

Report Summary**Fund Summary**

Fund	Payment Amount
518 - CAPITAL PROJECT FUND	16,917.00
Grand Total:	<u>16,917.00</u>

Account Summary

Account Number	Account Name	Payment Amount
518-99-8070	VEHICLE PURCHASE	16,917.00
	Grand Total:	<u>16,917.00</u>

Project Account Summary

Project Account Key	Payment Amount
None	16,917.00
Grand Total:	<u>16,917.00</u>



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 05/04/2017 - 05/04/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount Item Amount
44883	5/4/2017	01667	AFLAC		210.48
	263497	ACCT # JNJ50 - APRIL 2017		100-01-5105	159.24
	263497	ACCT # JNJ50 - APRIL 2017		200-02-5105	51.24
44884	5/4/2017	01744	AMI COMMUNICATIONS		1,490.00
	1670	MAY 2017 IT MONTHLY SUPPORT		100-01-5300	1,490.00
44885	5/4/2017	01014	ARTHUR CLESEN		657.79
	322588	FERTILIZER/REPAIR PARTS		300-41-6030	103.99
	322588	FERTILIZER/REPAIR PARTS		300-41-6037	276.90
	322675	FERTILIZER		300-41-6037	276.90
44886	5/4/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		5,676.70
	103129	CONTRACTED LABOR - GROUNDS		300-41-5056	169.24
	103129	CONTRACTED LABOR - GROUNDS		300-41-5300	2,273.86
	103147	CONTRACTED LABOR - PARKS		200-30-5300	809.60
	103148	CONTRACTED LABOR - GROUNDS		300-41-5056	2,424.00
44887	5/4/2017	01086	BOARDTRONICS INC		180.80
	8938770	IRRIGATION MAINTENANCE		300-41-5428	180.80
44888	5/4/2017	01020	BURRIS EQUIPMENT CO		359.99
	PI74249	REPAIR PARTS		300-41-6030	359.99
44889	5/4/2017	01090	CITY OF PROSPECT HEIGHTS		30.00
	2017 MAYOR'S BREA	2017 MAYOR'S BREAKFAST		100-01-6001	30.00
44890	5/4/2017	01034	FIRST COMMUNICATIONS LLC		423.98
	113633485	TELEPHONE SERVICES		200-02-5320	423.98
44891	5/4/2017	01130	JEFF ELLIS & ASSOCIATES INC		875.95
	20080786	LIFEGUARD LICENSES		200-10-5465	875.95
44892	5/4/2017	01533	KATHLEEN O'MALLEY-GALLAGHER		149.10
	APRIL 2017 CHAIR Y	APRIL 2017 CHAIR YOGA		200-13-5300	149.10
44893	5/4/2017	01238	KIMBALL MIDWEST		28.64
	5557122	REPAIR PARTS		300-41-6030	28.64
44894	5/4/2017	01581	MOTION PICTURE LICENSING CORPORATION		597.81
	504084429	ANNUAL LICENSE RENEWAL		100-01-5465	597.81
44895	5/4/2017	01057	NAPA HEIGHTS AUTOMOTIVE		149.00
	989931	REPAIR PARTS		300-41-6030	149.00
44896	5/4/2017	01059	NICOR		86.43
	99291700005 4/25/	ADMIN NATURAL GAS 3/23/17-4/25/17		200-02-5204	86.43
44897	5/4/2017	01062	OFFICE DEPOT		773.08
	921336959001	OFFICE SUPPLIES		100-01-6027	718.67
	922433089001	SUPPLIES		100-01-6027	28.17
	922433089001	SUPPLIES		200-03-6028	13.12
	922433089001	SUPPLIES		200-04-6028	13.12
44898	5/4/2017	01063	PDRMA		17,786.54
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		100-01-5100	1,430.31
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		100-01-5101	112.25
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		100-01-5102	96.40

Expense Approval Report

Payment Dates: 05/04/2017 - 05/04/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		200-02-5100	5,731.90
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		200-02-5101	407.06
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		200-02-5102	114.10
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		200-30-5100	1,662.96
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		200-30-5101	104.20
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		200-30-5102	11.90
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		300-40-5100	3,325.92
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		300-40-5101	208.40
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		300-40-5102	39.06
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		300-41-5100	4,146.81
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		300-41-5101	279.82
	0417159H	PDRMA HEALTH INSURANCE - APRIL, 2017		300-41-5102	115.45
44899	5/4/2017 5707	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	4,995.12 4,995.12
44900	5/4/2017 5823	01064 HARDWARE SMALL TOOLS SUPPLIES	PENDELTON TURF SUPPLY	300-41-6016	114.00 114.00
44901	5/4/2017 5708	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	3,980.00 3,980.00
44902	5/4/2017 3101203573	01065 POSTAGE METER LEASE	PITNEY BOWES GLOBAL FINANCIAL SERVICES	200-02-5430	206.00 206.00
44903	5/4/2017 764646-1 764817-1 764990 765019	01070 JANITORIAL SUPPLIES JANITORIAL SUPPLIES JANITORIAL SUPPLIES SUPPLIES	RAMROD	200-02-6022 200-02-6022 200-02-6022 200-13-6028	576.62 118.68 79.50 128.94 249.50
44904	5/4/2017 71874	01073 REPAIR PARTS	ROUTE 12 RENTAL	300-41-6030	54.95 54.95
44905	5/4/2017 SAM'S CLUB 4/25/1 SAM'S CLUB 4/25/1 SAM'S CLUB 4/25/1	01074 SAM'S CLUB SAM'S CLUB SAM'S CLUB	SAM'S CLUB/SYNCHRONY BANK	100-01-5460 200-11-6028 200-11-6028	161.02 100.00 47.30 13.72
44906	5/4/2017 7329274	01099 COUNTRY GARDENS RESTROOM	SERVICE SANITATION INC	200-30-5200	83.75 83.75
44907	5/4/2017 3997	01849 REPAIR PARTS	STATEWIDE TIRE	300-41-6030	139.45 139.45
44908	5/4/2017 746	01851 WATER SLIDE RESTORATION BALANCE	THE SLIDE EXPERTS INC	518-99-8018	6,625.00 6,625.00
44909	5/4/2017 54606	01774 CONCESSIONS RECEIPT PRINTER/DRAWER	VERMONT SYSTEMS INC	518-99-8050	472.81 472.81
44910	5/4/2017 3461089-0	01082 JANITORIAL SUPPLIES	WAREHOUSE DIRECT	200-02-6022	279.28 279.28
Grand Total:					47,164.29

Report Summary**Fund Summary**

Fund	Payment Amount
100 - CORPORATE FUND	4,762.85
200 - RECREATION FUND	11,661.33
300 - GOLF	23,642.30
518 - CAPITAL PROJECT FUND	7,097.81
Grand Total:	47,164.29

Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	1,430.31
100-01-5101	DENTAL INSURANCE	112.25
100-01-5102	LIFE INSURANCE	96.40
100-01-5105	AFLAC	159.24
100-01-5300	CONTRACTED SERVICE	1,490.00
100-01-5460	PROFESSIONAL MEMBE	100.00
100-01-5465	LICENSES AND FEES	597.81
100-01-6001	PUBLIC RELATIONS	30.00
100-01-6027	OFFICE SUPPLIES	746.84
200-02-5100	MEDICAL INSURANCE	5,731.90
200-02-5101	DENTAL INSURANCE	407.06
200-02-5102	LIFE INSURANCE	114.10
200-02-5105	AFLAC	51.24
200-02-5204	NATURAL GAS-HEAT	86.43
200-02-5320	TELEPHONE	423.98
200-02-5430	SERVICE CONTRACTS	206.00
200-02-6022	JANITORIAL SUPPLIES	606.40
200-03-6028	PROGRAM SUPPLIES-PR	13.12
200-04-6028	PROGRAM SUPPLIES-KIN	13.12
200-10-5465	LICENSES AND FEES	875.95
200-11-6028	PROGRAM SUPPLIES-AC	61.02
200-13-5300	CONTRACTED SERVICE	149.10
200-13-6028	PROGRAM SUPPLIES-FIT	249.50
200-30-5100	MEDICAL INSURANCE	1,662.96
200-30-5101	DENTAL INSURANCE	104.20
200-30-5102	LIFE INSURANCE	11.90
200-30-5200	RENTAL LAVATORY	83.75
200-30-5300	CONTRACTED SERVICE	809.60
300-40-5100	MEDICAL INSURANCE	3,325.92
300-40-5101	DENTAL INSURANCE	208.40
300-40-5102	LIFE INSURANCE	39.06
300-41-5056	OVERTIME	2,593.24
300-41-5100	MEDICAL INSURANCE	4,146.81
300-41-5101	DENTAL INSURANCE	279.82
300-41-5102	LIFE INSURANCE	115.45
300-41-5300	CONTRACTED SERVICE	2,273.86
300-41-5428	IRRIGATION MAINTENA	180.80
300-41-6015	CHEMICAL SUPPLIES	8,975.12
300-41-6016	HARDWARE SMALL TOO	114.00
300-41-6030	REPAIR PARTS EQUIPME	836.02
300-41-6037	FERTILIZER	553.80
518-99-8018	POOL IMPROVEMENTS	6,625.00
518-99-8050	EQUIPMENT PURCHASE	472.81
Grand Total:		47,164.29

Project Account Summary

Project Account Key	Payment Amount
None	47,164.29

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

47,164.29



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 05/12/2017 - 05/12/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Item Amount
44911	5/12/2017	01079	ACUSHNET COMPANY		4,266.84
	904140934	GOLF BALLS		300-1361	4,266.84
44912	5/12/2017	01006	ADP LLC		647.94
	492566248	PAYROLL PROCESSING PE 4/25/17		100-01-5430	647.94
44913	5/12/2017	01863	AIR ONE EQUIPMENT INC		39.00
	122319	5YR SAFETY TEST OXYGEN TANKS		200-10-6033	39.00
44914	5/12/2017	01553	ANGELA LUCCHESI		73.60
	JR JAZZERCISE FOR K	JR JAZZERCISE FOR KINDERSTOP 4/2017		200-02-4036	73.60
44915	5/12/2017	01014	ARTHUR CLESEN		838.96
	323240	FIELD PAINT/MARKER		200-30-6047	284.46
	323421	FIELD MAINTENANCE		200-30-6047	277.25
	323538	FIELD MAINTENANCE		200-30-6047	277.25
44916	5/12/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		5,574.58
	103146	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103184	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103185	CONTRACTED LABOR - PARKS		200-30-5300	1,087.90
	103186	CONTRACTED LABOR - GROUNDS		300-41-5056	270.12
	103186	CONTRACTED LABOR - GROUNDS		300-41-5300	3,080.56
44917	5/12/2017	01016	AT&T		1.82
	847255203305 5/1/	847 255-2033 863 2 GROUNDS		300-41-5320	1.82
44918	5/12/2017	01016	AT&T		1.54
	847255488305 5/1/	847 255-4883 294 7 OCCC F&A		300-40-5320	1.54
44919	5/12/2017	01858	CALL ONE		513.83
	97740071041-9774	97740071041-97740071023 5/15/17		200-02-5320	513.83
44920	5/12/2017	01022	COMCAST		109.85
	8771100740047145	GMRC INTERNET		200-02-5320	109.85
44921	5/12/2017	01117	COOK COUNTY DEPARTMENT OF PUBLIC HEALTH		150.00
	16-000525	COOK COUNTY DEPT OF HEALTH POOL LICENSE		200-10-5465	150.00
44922	5/12/2017	01367	CROWN TROPHY		32.50
	7339	COMMISSIONER NAME PLATE & HOLDER		100-01-5337	32.50
44923	5/12/2017	01180	DARLEEN CARL-BECK		256.20
	PILATES MATT CLAS	PILATES MATT CLASS 1/17-4/17		200-13-5300	256.20
44924	5/12/2017	01030	DES PLAINES MATERIAL & SUPPLY		147.96
	DP033738MS	LANDSCAPE & TURF MATERIALS		300-41-6026	147.96
44925	5/12/2017	01464	DUROPAVE CONSTRUCTION COMPANY INC		2,337.00
	17-125	ENTRY - SCHOOL STREET PARK		518-99-8020	2,337.00
44926	5/12/2017	01364	ERGO CANDLE		217.03
	0237466-IN	JANITORIAL SUPPLIES		300-40-6022	217.03
44927	5/12/2017	01250	GARY KANTOR		185.00
	MAGIC BIRTHDAY P	MAGIC BIRTHDAY PARTY 4/29/17		200-12-5300	185.00

Expense Approval Report

Payment Dates: 05/12/2017 - 05/12/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
44928	5/12/2017 28859	01864 CHEMICAL SUPPLIES	GREAT LAKES TURF LLC	300-41-6015	1,082.65 1,082.65
44929	5/12/2017 02-179599	01038 USB CORDS	HARRIS GOLF CARS	300-1360	124.50 124.50
44930	5/12/2017 15330710 043017	01693 ADMIN WATER	HINCKLEY SPRINGS	100-01-5430	23.65 23.65
44931	5/12/2017 17714	01330 REPAIR PARTS	JB METAL WORKS INC	300-41-6030	710.00 710.00
44932	5/12/2017 PO3590 PO3702	01045 REPAIR PARTS REPAIR PARTS	JW TURF INC	300-41-6030 300-41-6030	524.29 412.98 111.31
44933	5/12/2017 REPLACEMENT FOR	01533 REPLACE FOR CK# 44791 CHAIR YOGA MARCH 2017	KATHLEEN O'MALLEY-GALLAGHER	200-13-5300	325.50 325.50
44934	5/12/2017 1407782 1407793 1407808	01053 PARTS PLUMBING PARTS PLUMBING CREDIT PARTS PLUMBING	MICHAEL WAGNER & SONS	300-40-5421 300-40-5421 300-40-5421	42.63 56.28 8.63 -22.28
44935	5/12/2017 GRABAGE REMOVAL GRABAGE REMOVAL	01054 GRABAGE REMOVAL REIMBURSEMENT/OUTING DEP GRABAGE REMOVAL REIMBURSEMENT/OUTING DEP	MIDORI RESTAURANT BANQUET SERVICE	300-2325 300-40-5300	1,968.20 103.20 1,865.00
44936	5/12/2017 989945 990884 991535 993095 993095 993390	01057 REPAIR PARTS REPAIR PARTS HARDWARE SMALL TOOLS SUPPLIES HARDWARE/MOTOR OIL HARDWARE/MOTOR OIL OIL FILTERS	NAPA HEIGHTS AUTOMOTIVE	300-41-6030 300-41-6030 300-41-6016 300-41-6016 300-41-6024 300-41-6024	238.10 63.58 44.88 64.46 14.99 26.28 23.91
44937	5/12/2017 72440071	01087 REPAIR PARTS	NIVEL PARTS & MANUFACTURING CO LLC	300-41-6034	83.36 83.36
44938	5/12/2017 2017 PH1	01133 2017 NISC MEMBERSHIP/RIBBONS	NORTHERN ILLINOIS SWIM CONFERENCE	200-10-5465	350.00 350.00
44939	5/12/2017 76962L01	01277 AD POSTING	PADDOCK PUBLICATIONS INC	300-40-5331	595.00 595.00
44940	5/12/2017 PATTY WASZAK SHO	01787 PATTY WASZAK SHOW FINAL PYMT 5/18/17	PATTY WASZAK	200-11-5475	1,055.00 1,055.00
44941	5/12/2017 8000900000081293	01135 POSTAGE	PURCHASE POWER	100-01-6000	402.50 402.50
44942	5/12/2017 765019-1 765019-1	01070 REPAIR PARTS/HARDWARE SMALL TOOLS SUPPLIES REPAIR PARTS/HARDWARE SMALL TOOLS SUPPLIES	RAMROD	200-02-6016 200-13-6030	50.50 29.50 21.00
44943	5/12/2017 0551-013458570	01120 OCC WASTE SERVICE	REPUBLIC SVC #551	300-41-5203	759.88 759.88
44944	5/12/2017 72120	01073 RENTAL EQUIPMENT	ROUTE 12 RENTAL	300-41-5201	54.51 54.51
44945	5/12/2017 7337507	01099 PARKS RESTROOM	SERVICE SANITATION INC	200-30-5200	105.00 105.00

Expense Approval Report

Payment Dates: 05/12/2017 - 05/12/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
44946	5/12/2017 059674	01865 CONTRACTED SPORTS	SPORTS KIDS INC	200-07-5300	253.50 253.50
44947	5/12/2017 0070277024	01450 APPAREL	THE CIT GROUP COMMERCIAL SERVICES INC	300-1362	595.13 595.13
44948	5/12/2017 3465645-0	01082 OFFICE SUPPLIES	WAREHOUSE DIRECT	300-40-6027	43.62 43.62
Grand Total:					24,781.17

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	1,106.59
200 - RECREATION FUND	5,393.84
300 - GOLF	15,943.74
518 - CAPITAL PROJECT FUND	2,337.00
Grand Total:	24,781.17

Account Summary

Account Number	Account Name	Payment Amount
100-01-5337	BOARD RELATED EXPEN	32.50
100-01-5430	SERVICE CONTRACTS	671.59
100-01-6000	POSTAGE	402.50
200-02-4036	GRANT INCOME	73.60
200-02-5320	TELEPHONE	623.68
200-02-6016	HARDWARE SMALL TOO	29.50
200-07-5300	CONTRACTED SERVICE	253.50
200-10-5465	LICENSES AND FEES	500.00
200-10-6033	REPAIR PARTS POOL	39.00
200-11-5475	PROGRAM ACTIVITY AN	1,055.00
200-12-5300	CONTRACTED SERVICE	185.00
200-13-5300	CONTRACTED SERVICE	581.70
200-13-6030	REPAIR PARTS EQUIPME	21.00
200-30-5200	RENTAL LAVATORY	105.00
200-30-5300	CONTRACTED SERVICE	1,087.90
200-30-6047	FIELD MAINTENANCE SU	838.96
300-1360	GOLF EQUIPMENT INVE	124.50
300-1361	GOLF BALL INVENTORY	4,266.84
300-1362	GOLF APPAREL INVENTO	595.13
300-2325	GOLF OPERATION DEPO	103.20
300-40-5300	CONTRACTED SERVICE	3,001.00
300-40-5320	TELEPHONE	1.54
300-40-5331	PROMOTION	595.00
300-40-5421	CONTRACTED REPAIRS P	42.63
300-40-6022	JANITORIAL SUPPLIES	217.03
300-40-6027	OFFICE SUPPLIES	43.62
300-41-5056	OVERTIME	270.12
300-41-5201	RENTAL EQUIPMENT	54.51
300-41-5203	DISPOSAL CHARGES	759.88
300-41-5300	CONTRACTED SERVICE	3,080.56
300-41-5320	TELEPHONE	1.82
300-41-6015	CHEMICAL SUPPLIES	1,082.65
300-41-6016	HARDWARE SMALL TOO	79.45
300-41-6024	GAS OIL AND GREASE	50.19
300-41-6026	LANDSCAPE AND TURF	147.96
300-41-6030	REPAIR PARTS EQUIPME	1,342.75
300-41-6034	REPAIR PARTS CARTS	83.36
518-99-8020	LAND IMPROVEMENTS	2,337.00
Grand Total:		24,781.17

Project Account Summary

Project Account Key	Payment Amount
None	24,781.17
Grand Total:	24,781.17



Prospect Heights Park District, IL

Expense Approval Report By Payment Number

Payment Dates 05/18/2017 - 05/19/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
44949	5/18/2017 9944343355	01009 OCC GROUNDS SUPPLIES	AIRGAS USA LLC	300-41-5300	52.07 52.07
44950	5/18/2017 323547 323589	01014 CHEMICAL SUPPLIES LANDSCAPE & TURF MATERIALS	ARTHUR CLESEN	300-41-6015 300-41-6026	493.88 147.86 346.02
44951	5/18/2017 103213 103214 103214	01015 CONTRACTED LABOR - PARKS CONTRACTED LABOR - GROUNDS CONTRACTED LABOR - GROUNDS	ASSOCIATED LABOR CORPORATION OF AMERICA	200-30-5300 300-41-5056 300-41-5300	4,328.51 1,075.25 270.12 2,983.14
44952	5/18/2017 927726063 927738644 927792142 927802668	01300 EQUIPMENT GOLF BALLS CREDIT MEMO - EQUIPMENT S/O CLUBS	CALLAWAY	300-1360 300-1361 300-1360 300-42-6010	1,472.34 626.94 724.80 -495.00 615.60
44953	5/18/2017 8771100740004153	01022 GMRC CABLE	COMCAST	200-02-5320	10.47 10.47
44954	5/18/2017 102005206 102005207	01024 GASOLINE QTY 650 @ 1.83 GASOLINE QTY 680 @ 1.85	CONSERV FS	100-01-6024 100-01-6024	2,812.21 1,376.05 1,436.16
44955	5/18/2017 1736254-01 1736254-01	01042 GMRC/OCC NATURAL GAS GMRC/OCC NATURAL GAS	CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC	200-02-5204 300-40-5204	1,199.30 588.59 610.71
44956	5/18/2017 20579206	01031 COPIER	DES PLAINES OFFICE EQUIPMENT	100-01-5430	754.58 754.58
44957	5/18/2017 CHUNG J 05.17.17	01867 REFUND	JEONG CHUNG	200-2372	135.00 135.00
44958	5/18/2017 110809	01045 REPAIR PARTS	JW TURF INC	300-41-6030	221.95 221.95
44959	5/18/2017 923847097001	01062 OFFICE SUPPLIES	OFFICE DEPOT	300-40-6027	220.27 220.27
44960	5/18/2017 6607580	01253 OFFICE EQUIPMENT - REPLACEMENT SHREDDER	QUILL CORPORATION	200-02-6044	189.99 189.99
44961	5/18/2017 72311	01073 RENTAL EQUIPMENT - STUMPER	ROUTE 12 RENTAL	300-41-5201	943.40 943.40
44962	5/18/2017 9160-002 5/15/17 9160-002 5/15/17 9160-002 5/15/17	01081 OCC WATER/SEWER CONST FEE/SEWER OCC WATER/SEWER CONST FEE/SEWER OCC WATER/SEWER CONST FEE/SEWER	VILLAGE OF MOUNT PROSPECT	300-40-5206 300-40-5206 300-40-5206	1,815.05 293.70 5.00 1,516.35
44963	5/18/2017 11663-001 5/15/17	01081 GMRC WATER	VILLAGE OF MOUNT PROSPECT	200-02-5206	623.02 623.02
44964	5/18/2017 11654-001 5/15/17 11654-001 5/15/17	01081 GROUNDS WATER/SEWER CONST FEE/SEWER GROUNDS WATER/SEWER CONST FEE/SEWER	VILLAGE OF MOUNT PROSPECT	300-41-5206 300-41-5206	125.67 101.09 19.58

Expense Approval Report**Payment Dates: 05/18/2017 - 05/19/2017**

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	11654-001 5/15/17	GROUND S WATER/SEWER CONST FEE/SEWER		300-41-5206	5.00
Grand Total:					15,397.71

Report Summary**Fund Summary**

Fund	Payment Amount
100 - CORPORATE FUND	3,566.79
200 - RECREATION FUND	2,622.32
300 - GOLF	9,208.60
Grand Total:	15,397.71

Account Summary

Account Number	Account Name	Payment Amount
100-01-5430	SERVICE CONTRACTS	754.58
100-01-6024	GAS OIL AND GREASE	2,812.21
200-02-5204	NATURAL GAS-HEAT	588.59
200-02-5206	WATER SEWER	623.02
200-02-5320	TELEPHONE	10.47
200-02-6044	OFFICE EQUIPMENT	189.99
200-2372	REFUND CLEARING ACC	135.00
200-30-5300	CONTRACTED SERVICE	1,075.25
300-1360	GOLF EQUIPMENT INVE	131.94
300-1361	GOLF BALL INVENTORY	724.80
300-40-5204	NATURAL GAS-HEAT	610.71
300-40-5206	WATER SEWER	1,815.05
300-40-6027	OFFICE SUPPLIES	220.27
300-41-5056	OVERTIME	270.12
300-41-5201	RENTAL EQUIPMENT	943.40
300-41-5206	WATER SEWER	125.67
300-41-5300	CONTRACTED SERVICE	3,035.21
300-41-6015	CHEMICAL SUPPLIES	147.86
300-41-6026	LANDSCAPE AND TURF	346.02
300-41-6030	REPAIR PARTS EQUIPME	221.95
300-42-6010	GOLF SPECIAL ORDER E	615.60
Grand Total:	15,397.71	

Project Account Summary

Project Account Key	Payment Amount
None	15,397.71
Grand Total:	15,397.71



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 05/25/2017 - 05/25/2017

Payment Number	Payment Date	Payable Number	Vendor #	Description	Vendor Name	Account Number	Payment Amount Item Amount
44965	5/25/2017		01079		ACUSHNET COMPANY		623.75
		904176979		S/O EQUIPMENT		300-42-6010	91.10
		904208095		S/O GOLF BALLS		300-42-6012	431.25
		904215875		EQUIPMENT		300-1360	101.40
44966	5/25/2017		01006		ADP LLC		689.58
		493376190		PAYROLL PROCESSING		100-01-5430	689.58
44967	5/25/2017		01797		ARENA SPORTS USA INC		1,429.00
		1709178		STAFF UNIFORMS/APPAREL		200-02-6048	683.50
		1709178		STAFF UNIFORMS/APPAREL		200-02-6049	500.00
		1709178		STAFF UNIFORMS/APPAREL		200-13-6028	245.50
44968	5/25/2017		01866		ARTHUR WEILER INC		290.00
		35134		TREE (TREE OF LIFE)		412-99-6017	290.00
44969	5/25/2017		01015		ASSOCIATED LABOR CORPORATION OF AMERICA		5,620.48
		103212		CONTRACTED LABOR - OOC		300-40-5300	568.00
		103264		CONTRACTED LABOR - OOC		300-40-5300	568.00
		103265		CONTRACTED LABOR - PARKS		200-30-5300	1,189.10
		103266		CONTRACTED LABOR - GROUNDS		300-41-5056	389.94
		103266		CONTRACTED LABOR - GROUNDS		300-41-5300	2,905.44
44970	5/25/2017		01818		BANNER PLUMBING SUPPLY COMPANY LLC		1,045.86
		2278855		WATER COOLER		523-99-8027	1,045.86
44971	5/25/2017		01725		CITI CARDS		8,464.23
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-03-6028	40.42
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-03-6028	15.43
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-03-6028	31.68
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-03-6028	33.04
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-03-6028	22.22
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-04-6028	113.02
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-04-6028	90.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	12.75
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	12.75
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	12.75
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	110.05
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	19.10
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	46.33
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6018	12.75
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6028	95.94
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-06-6028	80.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-10-6028	65.24
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	675.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	335.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	987.05
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	111.50
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	539.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	2,153.67
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	396.70
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	566.71
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-5475	600.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-6028	60.00
		CITIVISA 4/21/17-5/		CITIVISA 4/21/17-5/18/17		200-11-6028	26.10

Expense Approval Report

Payment Dates: 05/25/2017 - 05/25/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-11-6028	25.00
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-11-6028	20.00
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-14-5475	175.50
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-14-5475	25.00
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-14-6028	399.64
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-14-6028	484.22
	CITIVISA 4/21/17-5/	CITIVISA 4/21/17-5/18/17		200-2368	74.79
	CREDIT 4/22/17	CREDIT TARGET TAX REFUND		200-11-5475	-4.12
44972	5/25/2017	01022	COMCAST		117.50
	8771100740151376	GROUND S CABLE/INTERNET		300-41-5320	117.50
44973	5/25/2017	01024	CONSERV FS		314.40
	65033299	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	314.40
44974	5/25/2017	01041	CONSTELLATION ENERGY SERVICES INC		4,313.13
	79029906	#705224-2 OCCC ELECTRIC		300-40-5205	4,313.13
44975	5/25/2017	01041	CONSTELLATION ENERGY SERVICES INC		41.87
	79030285	#705224-4 IZAAK WALTON ELECTRIC		405-99-5205	41.87
44976	5/25/2017	01041	CONSTELLATION ENERGY SERVICES INC		2,804.29
	79054310	705224-0 GMRC ELECTRIC		200-02-5205	2,804.29
44977	5/25/2017	01041	CONSTELLATION ENERGY SERVICES INC		351.04
	79054311	705224-3 BALL FIELD LIGHTS		405-99-5205	351.04
44978	5/25/2017	01041	CONSTELLATION ENERGY SERVICES INC		146.22
	79054309	705224-1 ADMIN ELECTRIC		200-02-5205	146.22
44979	5/25/2017	01624	DIGITAL GOLF TECHNOLOGIES		221.25
	1838	HOLE IN ONE FEES		300-40-5331	221.25
44980	5/25/2017	01324	DIRECT FITNESS SOLUTIONS LLC		153.19
	523980	FITNESS CENTER EQUIPMENT REPAIR		200-13-6030	153.19
44981	5/25/2017	01869	ELISABETH TOLEDO		30.00
	TOLEDO E REFUND	REFUND 5/24/17		200-2372	30.00
44982	5/25/2017	01037	GRAINGER		310.77
	9446090988	REPAIR PARTS		200-02-6032	310.77
44983	5/25/2017	01859	GREENPLAY LLC		15,775.75
	5738	MASTER PLAN		100-01-5433	15,775.75
44984	5/25/2017	01040	HOME DEPOT CREDIT SERVICES		1,866.83
	CREDIT 5/4/17	CREDIT 5/4/17		300-41-6016	-22.98
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		100-2500	249.48
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6016	179.00
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6016	39.94
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6016	65.39
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6022	112.12
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6032	91.35
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6032	49.95
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6032	25.48
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-02-6032	68.44
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-10-6033	29.97
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-10-6033	99.23
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-10-6033	22.33
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-30-6026	277.13
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-30-6026	43.68
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-30-6026	64.20
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-30-6026	96.48
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		200-30-6031	6.88

Expense Approval Report

Payment Dates: 05/25/2017 - 05/25/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-40-6016	22.51
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-40-6016	23.97
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-41-6016	26.98
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-41-6016	111.98
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-41-6016	15.94
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-41-6026	89.96
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		300-41-6032	37.54
	HOME DEPOT 5/12/	HOME DEPOT 5/12/17		406-99-6020	39.88
44985	5/25/2017	01154	ILLINOIS STATE POLICE		146.75
	ORI PK0106924/COS	ORI PK0106924/COST CENTER 01221		408-99-5465	146.75
44986	5/25/2017	01102	LIONS TAE KWON DO CENTER		1,449.00
	2/21/17-5/9/17	TAE KWON DO 2/21/17-5/9/17		200-07-5300	1,449.00
44987	5/25/2017	01712	MICHELLE PIO		52.00
	PIO M 5/24/17	REFUND 5/24/17		200-2372	52.00
44988	5/25/2017	01198	MIGHTY MITES		22.00
	7787	TREE OF LIFE ENGRAVING		412-99-6017	22.00
44989	5/25/2017	01057	NAPA HEIGHTS AUTOMOTIVE		234.69
	995034	REPAIR PARTS		300-41-6030	32.99
	995296	REPAIR PARTS		300-41-6030	8.40
	995318	HARDWARE		300-41-6016	164.89
	995357	HARDWARE		300-41-6016	28.41
44990	5/25/2017	01868	NEW FINISH ELECTROSTATIC REFINISHING		1,000.00
	181705-I	PAINTING OF RAILS AT OCCC		300-40-5424	1,000.00
44991	5/25/2017	01584	P&W GOLF SUPPLY INC		281.70
	INV21644	BALL MACHINE TOKENS		300-44-6028	150.00
	INV21700	BALL PICKER TIRES		300-44-6028	131.70
44992	5/25/2017	01063	PDRMA		38.00
	5/10/17 JACKET	5/10/17 JACKET		406-99-5410	38.00
44993	5/25/2017	01064	PENDELTON TURF SUPPLY		2,812.50
	5939	CHEMICAL SUPPLIES		300-41-6015	2,812.50
44994	5/25/2017	01066	PLATINUM SYSTEMS		190.00
	K-105876	MONTHLY AGREEMENT IT ARCHIVING		100-01-5471	190.00
44995	5/25/2017	01830	PLUG & PLAY TECHNOLOGIES INC		30.00
	2017050214462125	MONTHLY GATEWAY FEE FOR REC TRAC (GMRC)		200-02-7081	15.00
	2017050214462125	MONTHLY GATEWAY FEE FOR REC TRAC (OCCC)		200-02-7081	15.00
44996	5/25/2017	01070	RAMROD		598.28
	765489	JANITORIAL SUPPLIES		200-02-6022	598.28
44997	5/25/2017	01071	REINDERS INC		470.00
	4046702-00	REPAIR PARTS		300-41-6030	470.00
44998	5/25/2017	01073	ROUTE 12 RENTAL		585.40
	71950	REPAIR PARTS		300-41-6030	54.95
	72556	REPAIR PARTS		300-41-6030	36.95
	72560	TRUCK RENTAL/FUEL		300-41-5201	471.00
	72560	TRUCK RENTAL/FUEL		300-41-6024	22.50
44999	5/25/2017	01359	SHERWIN WILLIAMS CO		119.22
	8823-7	POOL PAINT		200-10-6033	119.22
45000	5/25/2017	01078	TAYLOR MADE		1,580.62
	32427888	S/O EQUIPMENT		300-42-6010	1,017.50
	32501433	EQUIPMENT		300-1360	404.00

Expense Approval Report

Payment Dates: 05/25/2017 - 05/25/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	32519599	S/O EQUIPMENT		300-42-6010	159.12
45001	5/25/2017	01080	TRUE VALUE HARDWARE		83.23
	012564	REPAIR PARTS		200-10-6033	10.99
	012570	HARDWARE		200-02-6016	47.40
	012571	HARDWARE		200-02-6016	9.96
	012575	HARDWARE		200-02-6016	14.88
45002	5/25/2017	01125	TYLER TECHNOLOGIES INC		6,684.00
	025-189075	ANNUAL INCODE SUBSCRIPTION FEES 5/2017-4/201		100-01-5300	6,684.00
45003	5/25/2017	01092	US KIDS GOLF		170.45
	IN1203420	S/O EQUIPMENT		300-42-6010	170.45
45004	5/25/2017	01774	VERMONT SYSTEMS INC		2,539.19
	54719	REC TRAINING 5/4/17-5/5/17		518-99-8050	2,361.50
	54737	SCANNER FOR CONCESSIONS		518-99-8050	177.69
45005	5/25/2017	01082	WAREHOUSE DIRECT		815.18
	3463602-0	FITNESS CENTER SUPPLIES		200-13-6028	285.52
	3465051-0	FITNESS CENTER SUPPLIES		200-13-6028	285.52
	3473739-0	JANITORIAL SUPPLIES		200-02-6022	155.64
	3487729-0	JANITORIAL SUPPLIES		200-02-6022	147.00
	C3430989-0	CREDIT HARDWARE		200-02-6016	-58.50
Grand Total:					64,511.35

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	23,588.81
200 - RECREATION FUND	18,945.28
300 - GOLF	17,462.67
405 - PAVING & LIGHTING FUND	392.91
406 - LIABILITY INSURANCE FUND	77.88
408 - POLICE FUND	146.75
412 - MEMORIAL FUND	312.00
518 - CAPITAL PROJECT FUND	2,539.19
523 - CAPITAL 98 GOLF FUND	1,045.86
Grand Total:	64,511.35

Account Summary

Account Number	Account Name	Payment Amount
100-01-5300	CONTRACTED SERVICE	6,684.00
100-01-5430	SERVICE CONTRACTS	689.58
100-01-5433	MASTER PLAN	15,775.75
100-01-5471	IT SOFTWARE AND SUBS	190.00
100-2500	GRANT PAYABLE	249.48
200-02-5205	ELECTRICITY	2,950.51
200-02-6016	HARDWARE SMALL TOO	298.07
200-02-6022	JANITORIAL SUPPLIES	1,013.04
200-02-6032	REPAIR PARTS BUILDING	545.99
200-02-6048	STAFF UNIFORMS-ADMI	683.50
200-02-6049	STAFF UNIFORMS-FACIL	500.00
200-02-7081	CLASS PROCESSING FEE	30.00
200-03-6028	PROGRAM SUPPLIES-PR	142.79
200-04-6028	PROGRAM SUPPLIES-KIN	203.02
200-06-6018	UNIFORMS-PROGRAM S	226.48
200-06-6028	PROGRAM SUPPLIES-PE	175.94
200-07-5300	CONTRACTED SERVICE	1,449.00
200-10-6028	PROGRAM SUPPLIES-AQ	65.24
200-10-6033	REPAIR PARTS POOL	281.74
200-11-5475	PROGRAM ACTIVITY AN	6,360.51
200-11-6028	PROGRAM SUPPLIES-AC	131.10
200-13-6028	PROGRAM SUPPLIES-FIT	816.54
200-13-6030	REPAIR PARTS EQUIPME	153.19
200-14-5475	PROGRAM ACTIVITY AN	200.50
200-14-6028	PROGRAM SUPPLIES-SU	883.86
200-2368	PRESCHOOL BOOSTERS	74.79
200-2372	REFUND CLEARING ACC	82.00
200-30-5300	CONTRACTED SERVICE	1,189.10
200-30-6026	LANDSCAPE AND TURF	481.49
200-30-6031	REPAIR PARTS VEHICLES	6.88
300-1360	GOLF EQUIPMENT INVE	505.40
300-40-5205	ELECTRICITY	4,313.13
300-40-5300	CONTRACTED SERVICE	1,136.00
300-40-5331	PROMOTION	221.25
300-40-5424	CONTRACTED REPAIRS B	1,000.00
300-40-6016	HARDWARE SMALL TOO	46.48
300-41-5056	OVERTIME	389.94
300-41-5201	RENTAL EQUIPMENT	471.00
300-41-5300	CONTRACTED SERVICE	2,905.44
300-41-5320	TELEPHONE	117.50
300-41-6015	CHEMICAL SUPPLIES	2,812.50
300-41-6016	HARDWARE SMALL TOO	639.62
300-41-6024	GAS OIL AND GREASE	22.50
300-41-6026	LANDSCAPE AND TURF	89.96

Account Summary

Account Number	Account Name	Payment Amount
300-41-6030	REPAIR PARTS EQUIPME	603.29
300-41-6032	REPAIR PARTS BUILDING	37.54
300-42-6010	GOLF SPECIAL ORDER E	1,438.17
300-42-6012	GOLF SPECIAL ORDER G	431.25
300-44-6028	PROGRAM SUPPLIES-WA	281.70
405-99-5205	ELECTRICITY	392.91
406-99-5410	SEMINARS AND TRAININ	38.00
406-99-6020	SAFETY SUPPLIES, PART	39.88
408-99-5465	LICENSES AND FEES	146.75
412-99-6017	PLANTING MATERIAL/IT	312.00
518-99-8050	EQUIPMENT PURCHASE	2,539.19
523-99-8027	COURSE IMPROVEMENT	1,045.86
	Grand Total:	64,511.35

Project Account Summary

Project Account Key	Payment Amount
None	64,511.35
Grand Total:	64,511.35

VENDOR WARRANT 5E

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Refund Detail Report

Refund Date	Receipt #	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
05/10/2017	6774	AR Refunded Via Refunded To:	111017_05 Class Conversion Edlyn Castil	Wisconsin State Fair (111017-05)	Refund Now Drawer: Cur HH Info:	michelleb 1 Edlyn Castil	32.00	0.00	32.00
05/16/2017	7054	PMV Refunded Via Refunded To:	OpenGym Visa Daily Sale Prospect Heights Park District	Pass Visit for Open Gym Daily Visit o	Refund Now Drawer: Cur HH Info:	michelleb 1 Daily Sale Prospect Heights Park District	2.00	0.00	2.00
05/16/2017	7066	AR Refunded Via Refunded To:	503001_12 Refund Finance Jeong Chung	CreativeKids Preschool (503001-12)	Refund Finance Drawer: Cur HH Info:	michelleb 1 Jeong Chung	135.00	0.00	135.00
05/17/2017	7158	AR Refunded Via Refunded To:	107204_01 Refund Finance Michelle Pio	PeeWee Tennis (107204-01)	Refund Finance Drawer: Cur HH Info:	michelleb 1 Michelle Pio	26.00	0.00	26.00
05/17/2017	7158	AR Refunded Via Refunded To:	107202_01 Refund Finance Michelle Pio	PeeWee Track & Field/Fitness (1072	Refund Finance Drawer: Cur HH Info:	michelleb 1 Michelle Pio	26.00	0.00	26.00
05/19/2017	7289	AR Refunded Via Refunded To:	108001_04 System Jennifer Brace	Creative & Performing Arts Day Cam	Refund Apply Drawer: Cur HH Info:	michelleb 1 Jennifer Brace	25.00	0.00	25.00
05/19/2017	7289	AR Refunded Via Refunded To:	108001_04 System Jennifer Brace	Creative & Performing Arts Day Cam	Refund Apply Drawer: Cur HH Info:	michelleb 1 Jennifer Brace	25.00	0.00	25.00



Refund Detail Report

Refund Date	Receipt #	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
05/19/2017	7292	AR Refunded Via Refunded To:	114002_13 Refund Finance Elisabeth Toledo	Explorers (114002-13)	Refund Finance Drawer: Cur HH Info:	michelleb 1 Elisabeth Toledo	30.00	0.00	30.00
05/19/2017	7293	AR Refunded Via Refunded To:	114003_22 System Ghida Neukirch	Sports Camp (114003-22)	Refund Apply Drawer: Cur HH Info:	michelleb 1 Ghida Neukirch	70.00	0.00	70.00
05/22/2017	7410	AR Refunded Via Refunded To:	504100_04 System Michelle Amaro	KinderStop Before Care (504100-04)	Refund Apply Drawer: Cur HH Info:	michelleb 1 Michelle Amaro	100.00	0.00	100.00
05/24/2017	7587	AR Refunded Via Refunded To:	503001_12 System Patricia Rustemeyer	CreativeKids Preschool (503001-12)	Refund Apply Drawer: Cur HH Info:	VickiS 1 Patricia Rustemeyer	135.00	0.00	135.00
05/24/2017	7608	AR Refunded Via Refunded To:	114003_14 System Nataalka Sapatynska	Sports Camp (114003-14)	Refund Apply Drawer: Cur HH Info:	VickiS 1 Nataalka Sapatynska	70.00	0.00	70.00
05/24/2017	7610	AR Refunded Via Refunded To:	114003_18 System Nataalka Sapatynska	Sports Camp (114003-18)	Refund Apply Drawer: Cur HH Info:	VickiS 1 Nataalka Sapatynska	70.00	0.00	70.00
05/24/2017	7612	AR	114003_13	Sports Camp (114003-13)	Refund Apply	VickiS	47.00	0.00	47.00



Refund Detail Report

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Refund Date	Receipt #	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
		Refunded Via	System		Drawer:	1			
		Refunded To:	Natalia Sapatynska		Cur HH Info:	Natalia Sapatynska			
05/25/2017	7652	AR	103002_13	Extended Preschool (103002-13)	Refund Now	michelleb	39.00	0.00	39.00
		Refunded Via	Mastercard		Drawer:	1			
		Refunded To:	srinivasan rajagopalan		Cur HH Info:	srinivasan rajagopalan			
05/25/2017	7652	AR	103002_14	Extended Preschool (103002-14)	Refund Now	michelleb	39.00	0.00	39.00
		Refunded Via	Mastercard		Drawer:	1			
		Refunded To:	srinivasan rajagopalan		Cur HH Info:	srinivasan rajagopalan			
05/31/2017	7938	AR	111011_02	Vintage Bridal Show (111011-02)	Refund Apply	Marcig	68.00	0.00	68.00
		Refunded Via	System		Drawer:	1			
		Refunded To:	Janet Milbrandt		Cur HH Info:	Janet Milbrandt			
05/31/2017	7939	AR	111011_02	Vintage Bridal Show (111011-02)	Refund Apply	Marcig	68.00	0.00	68.00
		Refunded Via	System		Drawer:	1			
		Refunded To:	Jean Lauer		Cur HH Info:	Jean Lauer			
05/31/2017	7944	AR	111009_01	Real Housewives of Amish Country (Refund Apply	Marcig	114.00	0.00	114.00
		Refunded Via	System		Drawer:	1			
		Refunded To:	Amy Ballee		Cur HH Info:	Amy Ballee			
05/31/2017	7945	AR	111009_01	Real Housewives of Amish Country (Refund Apply	Marcig	114.00	0.00	114.00
		Refunded Via	System		Drawer:	1			
		Refunded To:	Pat Horejs		Cur HH Info:	Pat Horejs			



Refund Detail Report

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Refund Date	Receipt #	Module	ModuleLink	Description	Refund Type	User Name		Fee Ref	Tax Ref	Tot Ref
05/31/2017	7948	AR Refunded Via Refunded To:	111009_01 System Sharon Steffey	Real Housewives of Amish Country (Refund Apply Drawer: Cur HH Info:	Marcig Sharon Steffey	1	114.00	0.00	114.00
05/31/2017	7947	AR Refunded Via Refunded To:	111009_01 System Vincent Macina	Real Housewives of Amish Country (Refund Apply Drawer: Cur HH Info:	Marcig Vincent Macina	1	114.00	0.00	114.00
05/31/2017	7947	AR Refunded Via Refunded To:	111009_01 System Vincent Macina	Real Housewives of Amish Country (Refund Apply Drawer: Cur HH Info:	Marcig Vincent Macina	1	114.00	0.00	114.00
05/31/2017	7948	AR Refunded Via Refunded To:	111009_01 System Joan Golisch	Real Housewives of Amish Country (Refund Apply Drawer: Cur HH Info:	Marcig Joan Golisch	1	114.00	0.00	114.00
05/31/2017	7949	AR Refunded Via Refunded To:	111009_01 System Joan Zola	Real Housewives of Amish Country (Refund Apply Drawer: Cur HH Info:	Marcig Joan Zola	1	114.00	0.00	114.00
05/31/2017	7950	AR Refunded Via Refunded To:	111009_01 System Lynn Sakata	Real Housewives of Amish Country (Refund Apply Drawer: Cur HH Info:	Marcig Lynn Sakata	1	114.00	0.00	114.00
05/31/2017	7951	AR	111009_01	Real Housewives of Amish Country (Refund Apply	Marcig		114.00	0.00	114.00



Refund Detail Report

Refund Date	Receipt #	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
		Refunded Via System			Drawer:		1		
		Refunded To: Diane Isenberg			Cur HH Info:	Diane Isenberg			
05/31/2017	7952	AR	111009_01	Real Housewives of Amish Country (Refund Apply	Marcig	114.00	0.00	114.00
		Refunded Via System			Drawer:		1		
		Refunded To: Pat Mehlhop			Cur HH Info:	Pat Mehlhop			
05/31/2017	7953	AR	111009_01	Real Housewives of Amish Country (Refund Apply	Marcig	114.00	0.00	114.00
		Refunded Via System			Drawer:		1		
		Refunded To: Shirley Borek			Cur HH Info:	Shirley Borek			
05/31/2017	7955	AR	111010_02	Motherhood Out Loud (111010-02)	Refund Apply	Marcig	79.00	0.00	79.00
		Refunded Via System			Drawer:		1		
		Refunded To: Diane Isenberg			Cur HH Info:	Diane Isenberg			

Report Summary Totals

Total Refund Records:	30
Total Fees Refunded:	2,340.00
Total Tax Refunded:	0.00
Total Amount Refunded:	2,340.00

FY 2017		PROSPECT HEIGHTS PARK DISTRICT		YTD FUND SUMMARY				INFORMATIONAL	
Fund Numbers	Fund Names	Audited Begin. Bal. 17	Revenue 5/31/2017	Real Estate Tax 5/31/2017	Expense 5/31/2017	Transfers 5/31/2017	Ending Bal 5/31/2017	Fund Transfers Budgeted	Bud. FY 17
100	CORPORATE	1,914,403	3,057	540,730	169,137	(144,275)	2,144,777	(144,275) TO 608	2,568,482
900	Reserve Acct.	350,344	362	-	-	-	350,707	-	350,844
200	RECREATION	463,921	326,732	264,693	503,792	-	551,555	-	500,051
300	GOLF	18,632	326,181	-	454,224	-	(109,411)	-	38,349
MAJOR FUND	SUB TOTAL	2,747,300	656,333	805,423	1,127,153	(144,275)	2,937,628	(144,275)	3,457,727
404	AUDIT	3,044	-	7,100	13,500	-	(3,356)	-	3,202
405	PAVING & LIGHTING	13,191	-	2,466	1,063	-	14,594	-	11,635
406	LIABILITY INS.	19,683	-	44,759	19,125	-	45,317	-	2,077
407	I.M.R.F.	40,313	-	68,836	48,928	-	60,220	-	53,455
408	POLICE	33,172	-	38,585	4,662	-	67,095	-	47,162
409	MUSEUM	12,500	-	6,174	-	-	18,674	-	13,047
410	SPECIAL REC.	42,229	-	61,736	37,576	-	66,389	-	51,954
411	SOCIAL SEC.	12,281	-	61,427	45,298	-	28,410	-	20,108
412	MEMORIAL	1,034	-	250.00	577	-	707	-	1,134
413	COMM. EVENTS	27,845	-	1,887	1,048	-	28,684	-	16,876
NON-MAJOR	SUB TOTAL	205,292	-	293,219	171,777	-	326,734	-	220,650
OPERATING	SUB TOTAL	2,952,593	656,333	1,098,642	1,298,931	(144,275)	3,264,361	(144,275)	3,678,377
518	Cap. Fund- Parks/Recr	643,139	-	-	53,516	-	589,623	132,008 FROM 610	275,147
523	Cap. Fund-Golf	7,379	-	-	24,314	-	(16,935)	-	(48,121)
CAPITAL	SUB TOTAL	650,518	-	-	77,830	-	572,688	132,008	227,026
DEBT FINANCING OCCURS IN DECEMBER, ONLY PROPERTY TAXES ARE RECEIVED THROUGHOUT THE YEAR								BOND PAYMENTS DUE DECEMBER 1, 2017	
606	Bond 2014	-	-	-	-	-	-	-	-
607	Bond 2015	-	-	-	-	-	-	-	-
608	Bond 2014B	26,305	-	-	144,275	144,275	26,305	573,550 FROM 100, FROM 610	-
609	Bond 2016	440	-	317,940	-	-	318,380	-	-
610	Bond 2017	(5,673)	-	-	-	-	(5,673)	(561,283) TO 518 TO 608	-
Debt	SUB TOTAL	21,072	-	317,940	144,275	144,275	339,012	12,267	-
ALL FUND TOTALS		3,147,423	656,333	1,416,582	1,521,036	-	4,176,061	0	3,905,403



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Date: June 20, 2017
To: Board of Commissioners
From: Scott Devlin, Business Manager
Re: May 2017 Investment Report

An Account for **Cash Reserves** was established on 12/27/2005

	Balance EOM	Interest Earned
5/31/2017	\$ 350,706.92	\$74.45

General Account Interest

	Balance EOM	Interest Earned
5/31/2017	\$ 275,697.95	\$6.20

Investment Account Interest

	Balance EOM	Interest Earned
5/31/2017	\$ 3,503,642.23	\$719.78

Investment Report for Year Ending December 31, 2017

[illegible]



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 20, 2017

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: June Board Report

Heron Pond

NRC is assisting with control erosion and creating native vegetative buffers on the shoreline. The site was cleared of invasives last fall and erosion blankets were installed after putting down some 40 pounds of grass and forb seed mix. NRC will be spraying eliminate grass along bank as it does not provide food, shelter or any other ecological benefit. Additionally, it's very shallow root system provides little water retention or shoreline stabilization. NRC will be planting native plants with very deep root systems up to 15 feet to prevent soil erosion, filter harmful elements, and hold back more runoff, reducing the volume of inflow into the watershed. Over time, vegetative buffers are very effective is reducing nutrient load and stabilizing the ecosystem. They will also put in a carp block fence in the water's edge to stop the carp from destroying plants along the shore.

ComEd Prairie

The NRC, City and Park District mailed a letter to residents informing them of the project's progress and posted several signs about "restoration in progress".

Tully Park

Residents worked with NRC and are now fully in control of the work and progress at Tully Park. The NRC is functioning in a purely advisory role, occasionally helping out with herbicide applications and conducting brush fire burns to control invasives. NRC will continue to offer support when asked.

ComEd Green Region Program for Nature Project in Lions Park

(Resolution 03152016)

The restoration is going well. The plantings in the lower bank are very much intact and have become very hearty, well on the way to stabilizing the erosion. The lowland was herbicided and heavily seeded and now a dense mix of emerging natives and disturbance weeds and will remain so for the next two years until the natives take over. They will be concentrating on the upper section for the next few work days to afford more advantage to the emerging natives. The plantings at the entrance to the site across from the library and next to the small wooden bleachers are outstanding.

When PDRMA was asked about the suspension bridge we learned it was possible with an architect and engineer approval. The architect and engineer would not approve the suspension bridge but offered another suggestion: produce a path across the creek by continuing the path to the edge of the creek



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on both sides with large flat-topped stones placed in a line continuing the path across the water. The Eagle Scout is researching this option.



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Comprehensive Master Plan

Postcards about the survey were mailed to 3,000 randomly selected PHPD households. This survey is statically-valid to get feedback from nonusers. A 10% response rate is expected. As incentive to take the survey, all respondents will be entered into a raffle to win a \$50 Target gift card or a golf foursome at OCCC or a 1 year fitness membership. Greenplay will be on site again in August to review the results and combine them with the verbal feedback to design the draft plan for September

Block Party 2017

The City of Prospect Heights and Prospect Heights Park District will host the community's 38th annual Block Party from 3 to 10 p.m. Saturday, June 24. Banners and lawn signs have been distributed. There will be a small ad in the Journal the week of the event. New this year: t-shirts with the schedule printed on the back have been distributed to camp and swim team and used as various prizes to generate excitement about the event and to be used as "walking billboards".

It begins at 3 p.m. with the Regional Teen Battle of the Bands Competition.

At 4 p.m., Prospect Heights/Wheeling Youth Baseball and Softball (PHWYBS) hosts a treasure hunt for children ages 4 and under.

Also starting at 4 p.m. and through 9 p.m., children's inflatables can be found at McDonald Field. Beginning at 5 p.m. is the "Voice" competition finals. Anyone can participate in the singing competition and should contact the park district to enter. Less than ten contestants have registered. Anyone can participate regardless of residency or age. Two competitions will be held: one for those 17 years and younger and another for 18 years and older.

At 6 p.m., Preschool silent auction and free swim at Lions Pool will be held until 8 p.m. The Prospect Heights Lions Club will host a duck race at 8 p.m. followed by an outdoor movie showing of Disney's "SING" at 9 p.m. at Lions Field. Focal



PROSPECT HEIGHTS PARK DISTRICT

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Point, a band covering music from the '70s, '80s, '90s and today will take stage from 7 to 8:30 p.m., followed by cover band Modern Day Romeos from 9 to 10:30 p.m. Food trucks will be on site starting at 4 p.m. and consist of Best Truckin' BBQ, Mario's Cart, Toasty Cheese and Cupcakes for Courage. Beer and wine will also be for sale.

Board of Commissioners remaining 2017 Meeting Schedule

July	Prevailing Wage Act Ordinance
August	-----
September	Master Plan draft presentation
October	Budget Draft 1 Golf Consultant recommendation presentation Speer Financial Presentation
November	Budget Draft 2 Bond Issue Notification Act BINA
December	Budget Approval Tax Levy Ordinance



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 14, 2017

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: June Board Report

July 4th Parade

All of the commissioners are invited to ride on the park district float. Please let Andres know if you are interested, he will be attending the June board meeting. The parade will start at St. Alphonsus Church this year.

Summer

The opening of the pool went well and first week of camps are running smoothly! The recreation supervisors were very organized and had excellent communication with the School District, Fire District and Police Department. The joint training with the Fire District was valuable for our pool staff and their time was very much appreciated. The Prospect Heights Police helped with the traffic on Camp McDonald Road the first two days of camp, it made a huge difference. Laura and I met with Brian Rominski, the new Director of Building and Grounds at School District 23 prior to the start of camp. Brian helped coordinate the room usage as well as better access to Eisenhower School this year.

Wine Tasting and Bucket of Balls

This event was held Thursday, May 25th, we had a beautiful evening with over 20 people attending. All enjoyed the tasting, hitting balls and delicious food. Hats off to Marc and his staff!

PDRMA

Jesse will be attending the June Board Meeting to present our 2016 Accreditation Award.

Brochure

The recreation staff will receive the 1st draft of the Fall Brochure on Monday, June 19th. The brochure will be mailed out August 1st.

Intern

Andres started May 30th, he has been training at the front desk, the registration system, athletic programs, and aquatics. We are excited to have Andres help for the summer! Andres helped at Community Day and will be helping with Block Party. Andres has jumped in and helped with many day to day projects already. Andres did an excellent job coordinating the School's Out Poolside Bingo, his first event to manage. Andres will also be in charge of the July 4th Parade and the Camp Bash. Andres will be meeting with all key staff as well as with other area agencies.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 14, 2017

To: Christina Ferraro, Executive Director
From: Dino Squiers, Superintendent of Facilities & Parks
Re: June 2017 Board Report

Pool

Pool is up, running and maintaining water temperature of 80 degrees. Sun sails and umbrellas are up, one canvas on the umbrella is tearing, we removed and had sewn but will need to be replaced, hopefully we will make it through the season. Touch up painting on the stairway treads and rails were also completed.

Plumbing

Return pump for the hot water failed. We still had hot water but it was taking longer to circulate. The motor was still good so just the pump needed to be replaced.

HVAC

Coils on the four roof top units were cleaned. There was cotton blowing around from the cottonwood trees and the coils on the units were becoming restricted, blocking the air flow. Filters at OOC were changed in the roof top and air handlers

Concession

Floors stripped and waxed, counters, cabinets, windows, and freezer were cleaned for the opening of the concession stand.

Camp

Summer camp supplies stored in the second floor were brought into the class rooms. Preschool and kinder supplies, furniture and equipment have been removed and stored for the season. Due to the large amount of items we need to store supplies in the fitness closet, hallway closet, garage and second floor mechanical room.

Gym

East exhaust for the gym was not working due to a bad motor. Replacement motor and belt were installed. Belt on the north fan motor was also replaced.

Fitness Center

Removal of the north wall fan was *necessary* to make room for the new fitness equipment frame. We installed the fan and extended the power to put the fan back in service.

Preschool A

Floors were stripped and waxed for the summer camp classes.

GMRC

Damaged benches by the front entry are no longer available, post are embedded in the concrete and to avoid breaking up the concrete and sinking new post replacement benches were made an attached to the existing supports. In addition to no parking fire lane signs post on the fence and fire lane painted on the blacktop additional yellow strips were painted on the curb next to the pool fence.

Com-Ed

Pole lights at I Walton were not working, but lights in the shelter were on. Checking power at the pole lights it was determined that we only had 120 volts not the 240v required. Coming of the meter we only had 120 volts; Com Ed was notified and repaired the service. .

PHWYBS

Since we were having dry weather we were able to get the infield mix from the supplier. Majority of the mix was used at Lions field and additional mix was added at the other fields to fill in low spots.

Parks

Daily maintenance continues at the parks, we have started to clean Eisenhower school for summer camp. Two activities at country gardens were damaged, spring ride will be replaced and the top plate needs replacement on the spiral pole. Met with Agnes and Dana from the natural resource commission, they will start working on stabilizing the bank at walnut woods pond area. Last fall they started planting along the shore and will continue this year.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

To: Christina Ferraro, Executive Director

From: Marc Heidkamp, Director of Golf Operations

Re: MAY 2017 Golf Operations Board Report

Clubhouse

The following repairs were made to the facility this month.

1. The roof is no longer under warranty and it is maintained annually to extend its life. Repairs were made to several cracks in the membrane. The repairs will be monitored and any new leaks that develop will be addressed
2. The sidewalk coating project is complete and looks great. Plans are underway to paint face of clubhouse to enhance the newly covered walkways.
3. Repairs were made to the hot water line that feeds the men's locker room. This is the third clamp installed on this pipe. We will consider total replacement if and when additional leaks develop.
4. Hand rails were electrostatically painted on and they look better. The railing from the north parking lots looks better but we will be getting pricing to replace it next year. Several of the supports are completely rusted through and beyond repair.

Cart Storage

Golf cart storage pavement was painted to provide better spacing while parking carts. It turned out nice and the staff has a better understanding how to park them to prevent parking damage.

Driving Range

Repairs were made to the ball netting along the creek that prevent the balls from entering the water. This netting also saves on staff time to retrieve balls.

We also installed the canopy cover for golfers to get shade while practicing.

Golf Shop

We have had great success selling the new Taylor Made equipment; also we were able to increase apparel sales during the month with aggressive sales promotions.

Golf Operations

The weather was not so kind with a lot of rains during May. We were able to do some on-line marketing with Group Golfer and Groupon that raised an additional \$16,000.00 in golf revenue for the month. We will continue to look for new ways to encourage additional play. We remain positive seeing when the weather is nice we have been extremely busy. We just need a break during June to increase play. Let's hope for better weather so the Golfers will come out and enjoy our beautifully manicured facility.



**PROSPECT HEIGHTS
PARK DISTRICT**

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 7, 2017

To: Marc Heidkamp, Director of Golf
From: Jerry Arden, Superintendent of Golf
Re: May 2017 Board Report

Temperatures for the month ranged from 30.59 degrees for the low to 87.57 degrees for the high with precipitation at 4.31.

It has been a challenge, however I've managed to put together a crew for this season.

Two Emerald green arborvitaes that didn't make it through the winter were replaced on #8 tee. Also, one tricolored beech tree was planted on #9 left rough. This tree was donated by a resident. The stumps on the golf course have been eliminated and we are in the process of adding seed and soil to the stumped areas. The storm that blew through here on 5/18/17 took about 8 days to clean up and we pumped water for 2 days straight. The annual beds have been planted and should provide some nice colors later this month.



PROSPECT HEIGHTS PARK DISTRICT

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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 14, 2017

To: Julie Caporusso, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: June Board Report

Preschool

May was a short month of preschool, but jammed packed with many events, celebrations and fun! The 4 year olds participated in field day, once again the weather did not cooperate so we were forced to hold the activities in the gym. The kids did wonderful, and to see their smiles, enthusiasm and the fun they were having was great! Next up, was the all school field trip to Pump It Up! The kids had a blast while they spent one of the last days with their classmates. Finally, we ended the school year with 4-year graduation ceremony and the 3-year-old program. The teachers did an amazing job decorating room 1 in a beach theme!! The kids all did great singing! Fantastic job teachers, once again they went above and beyond!

Once the regular school year finished we rolled right into Extended preschool! Throughout the 4 weeks of the program we consistently had 9 students on M/W/F's and an average of 14 students on T/Th's. Summer time preschool began on June 12th. Ms. Schey and Mrs. Fischer will be teaching the class.

Kinder Stop

The 2016-2017 school year is finished! A job was well done by all the staff. For the 2017-2018 school year Jenn Romano will once again be the lead teacher for the AM and PM program. She will have some added job responsibilities for the upcoming school year. She will assist the Youth Education Coordinator with planning the daily crafts, creating templates, and cutting. Looking forward to everyone working together to make the program successful!

Day Camp

Camp started on June 12th. This summer we have 14 returning staff and 17 new staff! Looking forward to a great summer! The coordinators for this summer will be:

Jr. Explorers- Jessica Glinski. She has worked in this camp for the past two summers.

Explorers- Dana Gatto- Dana is new to our camp staff. But comes with leadership experience from a before and after school program.



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Adventure- Anne Columb- Anne has worked in Adventure Camp for the past three summers.

Sports Camp- Steph Leitner- Steph has worked in Sports Camp for the three summers.

Travel Camp- Jackie Gallegos- Jackie has worked in Explorers camp for the past three summers, and works year around in our Kinder Stop program.

Week 1 Camp Participation Numbers

Jr. Explorers- **M/W/F**- 9am-3pm- 6 Participants; 9am-11:30am-3 Participants; 12:30pm-3pm- 1 Participant; **T/Th**-9am-3pm- 5 Participants; 12:30pm-3pm- 1 participant.

Explorers: **M/W/F**- 49 Participants; **T/Th**- 44 Participants

Before Care- **M/W/F**- 41 Participants; **T/Th**- 32 Participants

After Care- **M/W/F**- 47 Participants; **T/Th**- 41 Participants

Adventure- **M/W/F**- 50 Participants; **T/Th**- 48 Participants

Travel- **M-F**- 15 Participants

Sports- **M/W/F**- 34 Participants; **T/Th** 34 Participants



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 13, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Olivia Shapley, Supervisor of Recreation

Re: June Recreation Board Report

Athletics

Summer is here, it is hard to believe that summer is here again! Our outdoor court hockey league started last week. Our intern Andres is helping coach the program and we had a great turn out in numbers for the program.

Our tennis, youth archery, and track/field programs are going really well! Youth archery we have 5 registered, for tennis we have 21 registered and for track we have 14 participants.

Aquatics

The pool opened on June 9th, we had a really great first day and weekend. The weather has been very nice! For our opening weekend we had 273 people walk-in as daily entries for our first weekend, a great start to the season.

Swim lessons started on June 12th as well as our swim team.

Fitness Center

The fitness center reopened on June 7th after we cleaned the carpets and rearranged the facility to meet regulations. On June 7th we played an active game of bingo, where they went from machine to machine to get bingo spaces crossed off. We gave away snacks and prizes. The company that we ordered the machines from came out opening day and demonstrated the machines for members.

Membership Statistics Report (Comparing May 2016 to May 2017)

Memberships	May 2017	May 2016
3 Months Pass	7	4
Gym & Racquetball Pass	37	39
Health & Fitness Pass	17	19



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 13, 2017

To: Julie Caporusso, Superintendent of Recreation
From: Andres Balcazar, Recreation Intern
Re: June Board Report

July 4th Parade

The float is coming along; found a towing company that will provide trailer, truck to pull trailer and driver for free. Ali and I are setting up a time for the Swim team to come decorate the trailer. Going to buy candy with Julie, goodie bags will also be made. I am going to look for bales of hay this week.

Schools out Poolside Bingo

Schools out Poolside Bingo went great last week. We had a decent turnout and the prizes were a hit. The parents and kids all had fun and everyone had lots of opportunities to win prizes.

NWSRA

The meeting went well. Learned a lot about what NWSRA does and how the operate. Got to meet some other interns from around the area and got to take a tour of the facility. It was a great experience overall.

Athletics

Helping Olivia get organized with the Athletic camps we offer. Also, I am coaching the court hockey league.

Community Day

Community Day went very well in my opinion. Christina bought a bubble machine and it was a huge hit with the kids. We got to do a lot of marketing for our PD and made a great impression on the community. We had no problems with the bouncy house and it was also a huge hit with the kids.

Aquatics

I have been helping Olivia out with the work she is too busy to do. Learning a lot about the operations of the pool and what Olivia does. I helped with things like, ordering suits for the swim team, organizing rosters via spread sheet and organizing uniforms for guards and pool tenants.



PROSPECT HEIGHTS PARK DISTRICT

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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 2017

Creative Kids Preschool Departmental Summary

Introduction to the department and program

Preschool is comprised of six class offerings ranging in ages from 3 to 5 years of age. Also included in the preschool program is Lunch Buddies (Tues and Fri.). During winter and spring vacations, half day Give a Kid a Break programs are offered and during the summer Summertime Preschool is offered. We also offer extended preschool which runs mid-May-June.

- | | |
|----------------------------------|-----------------|
| • 4 Year Old (Mon., Wed., Fri) | 8:45-11:30 AM |
| • 3 and 4 Year Old (Mon. – Fri) | 8:45-11:45 AM |
| • 4 Year Old (Mon., Wed, Thurs.) | 12:00-2:30 PM |
| • 3 Year Old (Tues., Thurs) | 9:00-11:30 AM |
| • 3 Year Old (Mon.,Wed,Thurs.) | 12:00 – 2:15 PM |

Preschool staff consists of four teachers and three teacher's aides. We also have a preschool coordinator who is currently on staff as a teacher. All staff must be 18 years old and graduated from high school. The Preschool Supervisor graduated from college and is at least 21 years old. Our teachers and aides range from twenty years to one year of experience. All staff will be required to be CPR certified and attend all staff trainings. The primary job function of the Preschool Supervisor is to oversee the preschool, which includes but not limited to, helps plan all activities, produces a monthly parent newsletter and calendar, monitors and completes payroll, publishes the parent manual, submits brochure and promotional information, oversees tuition payments, organizes the auction, oversees all staff, purchases supplies, evaluates all staff, plans all field trips, oversees the day to day operation of the preschool and communicates with parents directly. The teachers report directly to the supervisor. The preschool coordinator (Youth Educational Coordinator) is responsible for the curriculum, photo coping, bulletin boards, classroom set up and take down, and other duties assigned by preschool supervisor. The primary responsibilities of a teacher is to safely supervise, teach children, evaluate each child, communicate daily with parents, lead rug time with learning activities, provide creative center areas, attend monthly teacher's meetings, and assist the supervisor with planning the daily crafts. The teacher's aide reports directly to their teacher, they safely supervise, teach the children, set up the classroom, and perform duties as directed by the teacher.

The Creative Kids Preschool incorporates the Illinois Early Learning Standards developed by the Illinois State Board of Education into the program. Our curriculum includes the Handwriting Without Tears and Jolly Phonics materials.

Preschool is 9 months in duration (34 weeks) and is conducted in morning and afternoon sessions. We take two to three trips during the school year, to the fire station, to the pumpkin patch, and to a play area. We take the park district buses to the fire station. We rent a school bus for the pumpkin patch and play area. Parents are required to accompany their child on all field trips. A typical day includes: children arrive and are greeted by teachers then learn to put away their belonging. Center time is the first hour of class, children complete a project for the day, may use the computer, dress up area, paint, educational table, play-doh, read books or play on the rug. Next, the class cleans up the room. At rug time the children learn songs, weather, days, months, alphabet, sounds, numbers, letters and read books. We go to the bathroom then have snack. After snack we complete academic papers then have free play in the gym or outside. It is a balanced day of structure and free play.

2015 – 2016 Comparison

Total revenue in 2015 was \$98,777 compared to \$108,278 in 2016. In 2015 total expenditures was \$70,539 and in 2016 total expenditures was \$82,249.

Strategy

In 2016-2017 the strategy was to provide a safe, fun, positive program for preschool children that encouraged learning. We also encouraged social and creative development by providing stimulating materials, experiments, and activities.

Action Steps

The staff is comprised of well qualified and seasoned staff members. The whole staff worked as a team to develop quality projects, activities and academic papers. We evaluate the four year old children in the fall then again in the spring. We keep track of their progress and try to get the parents involved in the learning process when needed. We have many students that are reading at the beginning of four year old preschool. The teachers evaluate all three year olds in the spring. We have added additional sight words to the curriculum. For advanced students, we added an advanced curriculum to challenge their skills.

Variance to the Budget

The 2016 budget projected a \$28,455 profit. The actual profit for 2016 was \$26,029. Our total enrollment for 2016 was 80 compared to 76 in 2015. Supplies were purchased as needed.

Recommendations

We are limited in expanding more classes due to facility space. We will continue to offer extended preschool, summer preschool and the half day programs during winter and spring break.

We will continue to promote our school, through excellent word of mouth recommendations, the brochure, the website, flyers, facebook and the open houses.

For school year 2017-2018 we will be replacing the 2 ½ year old class with a 3 year old class. In a 3 year class we can take up to 16 students, whereas in the 2 ½ year old program we could only take 12 students. In the 2 ½ year old program we would get about 8 students, whereas we can have a max of 16 students for the 3 year old program. Finally, we have always offered our M/W/Th PM class as a 3y/4y split. Starting in the 2017-2018 school year this class will be just a 4-year-old class. It will allow the teacher to focus their attention on the 4y's as opposed to split class.

Three Year Comparison

<u>FY</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Revenue	\$96,682	\$98,777	108,278
Expense	\$76,733	\$70,539	\$82,249
Surplus/Deficit	\$19,949	\$28,238	\$26,029



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 2017

Kinderstop Departmental Summary 2016-2017

Introduction to the department and program

Kinderstop program serves our Kindergarten and First graders that attend school district 23. We offer an A.M and P.M program for the kindergarteners as an extension to their school day. Plus we offer before care and aftercare that caters to both the kindergarteners and the first graders. In addition, we offer the program to our Creative Kids preschool program and for out of district students who wish to extend their day.

The kinderstop program employs one program coordinator who organizes all the daily crafts, worksheets, sign in and sign out sheets. In addition to the coordinator we employ a lead teacher and 11 additional staff members. Typically, we staff two to three staff members each day during the program, and 5-6 staff members during our aftercare program and 2-3 staff members during before care. The primary duties of the staff are to safely supervise, engage and encourage the children during, and their craft, rug time, and worksheet while also communicating daily with the parents.

During the AM and PM portion of the day the students are engaged in an academic worksheet and, craft. The kids also enjoy rug time which includes story time, learning days of the week, months, weather and pledge of allegiance. The students will either get 30 minutes of gym time or outside time weather permitting. Finally, their day ends with about 30 minutes of open play in the program room.

All of the Kinderstop staff are CPR and AED certified.

Kinderstop is a 9-month program and follows District 23 schedule. The students will take a field trip to the Prospect Heights Fire Protection District in October for fire safety month. In addition, they will walk to the Prospect Heights Public Library once a week.

Strategy

In 2016-2017 the strategy was to provide a fun, safe, positive program for all the kids engaged in the Kinderstop program. We encourage social development through open

play, creative development through arts & craft projects, and cognitive development through academic worksheets.

Action Steps

The Kinderstop staff is comprised of well qualified and seasoned staff. Staff plans arts & craft projects that correspond to the appropriate season, and through worksheets and rug time the staff reinforces what the students have learned in Kindergarten.

Variance to the Budget

The 2016 budget projected a \$38,352 profit. The actual profit in 2016 was \$54,129.

Recommendations

We will continue to offer the program to Creative Kids Preschool (4Y-5Y), Kindergarteners and 1st graders. We will promote within Eisenhower School. For the 2017-2018 school year our lead teacher will be adding more responsibilities. She will meet monthly with our Youth Education Coordinator to plan the weekly themes, crafts, create templates for the crafts and do all the cutting.

Three Year Comparison

FY	2014	2015	2016
REVENUES	\$160,888	\$186,303	\$152,178.
EXPENSES	\$91,776	\$96,497	\$98,049
SURPLUS/ (DEFICIT)	\$69,112	\$89,806	\$54,129

**Prospect Heights
SCHOOL DISTRICT PARK DISTRICT COOPERATION AGREEMENT**

THIS AGREEMENT made this 1st day of July 2017, by and between the BOARD OF EDUCATION OF PROSPECT HEIGHTS SCHOOL DISTRICT 23, Cook County, Illinois ("District 23"), and the PROSPECT HEIGHTS PARK DISTRICT ("Park District"):

WITNESSETH:

WHEREAS, it is in the best interest of the taxpayers of District 23 and the Park District that District 23 and the Park District enter into an intergovernmental Cooperation Agreement to save the taxpayers money by sharing the use of properties owned by District 23 and the Park District in an equitable manner so that the facilities of District 23 and the Park District may be utilized to their fullest capacity, avoiding duplication of construction and maintenance of facilities; and

WHEREAS, the legal authority for the parties to enter into this agreement is established by:

a.) Article VII, Section 10 of the Illinois Constitution, which provides as follows:

"Units of local government and school districts may contract or otherwise associate among themselves, with the State, with other states and their units of local government and school districts, and with the United States to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance. Units of local government and school districts may contact and otherwise associate with individuals, associations and corporations in any manner not prohibited by law or by ordinance. Participating units of government may use their credit, revenues and any other resources to pay costs and to service debt related to intergovernmental activities" and

b.) The Illinois Governmental Cooperation Act, (5 ILCS 220/1 et. seq.) which provides in part as follows:

"Section 220/3. Intergovernmental Cooperation. Any power or powers, privileges or authority exercised or which may be exercised by a public agency of this State and jointly with any other public agency of any other state or of the United States to the extent that the laws of such other State or of the United States does not prohibit joint exercise or enjoyment"

"Section 220/5. Intergovernmental Contracts. Any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking, which any of the public agencies entering into the contract is authorized by law to perform, provided that the governing body of each part of the contract shall authorize such contact. Such contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties."

NOW THEREFORE, in consideration of the premises and the mutual covenants and conditions contracted herein, the Park District and District 23 agree as follows:

A. TERM OF AGREEMENT: The term of this agreement shall be for ~~five (5)~~ three (3) years beginning on July 1, 2017 and ending June 30, ~~2022-2020~~ except as earlier terminated in accordance herewith.

B. USE OF PARK DISTRICT PROPERTY: District 23 shall have the non-exclusive right to use the Park District properties, facilities and equipment identified on "Exhibit A" attached hereto (Park District Properties) for educational, recreational and related purposes at times when school is in daily session and for school programs (School Programs) including but not limited to after school athletic, noon hour, recess and PTO Programs at all times when the parks are open to the public. The Park District agrees to furnish District 23 each year with a schedule for the Park District's recreational and other activities planned for the Park District's properties as follows: on or before May 1 for the summer schedule, on or before August 1 for the fall schedule, on or before December 1 for the winter schedule, and on or before March 1 for the spring schedule.

District 23 shall have the first priority in the use of the Park District properties when the Park District pursuant to such schedule is not using them. District 23 agrees to furnish the Park District with a written, formal application for use of Park District properties. Application for fall and winter use must be submitted by July 1 of that year. Application for spring and summer use must be submitted by January 1 of that year. The Park District reserves the right to preempt the use of the Park District properties in order to perform lawn mowing and other maintenance functions which have been rescheduled due to weather conditions and/or availability of maintenance personnel and equipment and also for special activities, programs or events conducted on the Park District property, provided the Park District shall give the School District ten (10) working days prior written notice of any such special activity, program or event except in the case of any emergency or unforeseen situation.

District 23 shall have the right to use the Park District's recreational equipment, including, without limitation, playground equipment, backstops, tennis courts, backboards and goal posts. District 23 shall not be responsible for any portion of the costs of maintaining, repairing or replacing such equipment unless such costs result from damage caused by other than ordinary wear and tear while District 23 is utilizing the Park District property or equipment

District 23 shall not permit its employees, representatives, agents and invitees access to newly seeded fields or other unauthorized areas. District 23 shall be solely and fully responsible for the supervision of its employees, representatives, agents and invitees while on Park District properties during scheduled District 23 activities.

C. USE OF DISTRICT 23 PROPERTY: The Park District shall have the non-exclusive right to use for recreational and related purposes those certain areas and such other areas as may be permitted in writing by District 23 ("the school facilities") located on certain District 23 real estate ("District 23 Properties"), which school facilities and District 23 properties are identified in "Exhibit B" attached hereto.

The Park District shall have first priority in the use of such school facilities except when the facilities are being used by District 23 when school is in daily session or when they are being used for school programs. The Park District agrees to furnish District 23 with a written formal application via the agreed upon system for the use of the District 23 properties.

Application for fall and winter use must be submitted by July 1 of that year. Application for spring and summer use must be submitted by January 1 of that year. The School District reserves the right to preempt the Park District's use of school facilities for special programs, activities, events, and maintenance functions during the evening hours and at times other than normal school hours, provided it gives the Park District ten (10) days prior notice, except that such notice will not be required where the cancellation and rescheduling of inter-scholastic sports competitions are required or in emergency or unforeseen situations. The Park District shall have the right to use certain of District 23's recreational equipment located in its school facilities. The Park District shall not be responsible for the cost of maintaining, repairing or replacing District 23's property or equipment unless said property or equipment is damaged by other than ordinary wear and tear while the Park District, its employees or agents, its assignees or designees are utilizing said property or equipment.

Park District summer programs can start no earlier than the day immediately after the last day of teacher attendance. This date is typically two (2) days after last day of student attendance. In addition, summer programs must end on or before July 31st, except for use of the multi-purpose room (i.e. gymnasium) and restrooms located nearest to that facility, for the purpose of permitting mandatory District maintenance and readying buildings for the start of the school year to be conducted.

- D. OBLIGATIONS OF THE PARTIES:** Neither the Park District nor District 23 shall permit their employees, representatives, agents or invitees to wander about in, or gain access to, unauthorized areas of the other party's properties, provided that each District shall lock doors and/or provide barriers in corridors leading to such unauthorized areas. Each District shall be solely and fully responsible for this supervision of its own employees, representatives, agents and invitees while on the property of the other District.

Neither the Park District nor District 23 shall permit its employees, representatives, agents and invitees to bring alcoholic beverages or smoke tobacco products on the other Districts properties.

Neither the Park District nor District 23 shall permit their employees, representatives, agents or invitees to park any vehicle on the other District's property except designated parking areas.

E. MAINTENANCE OF PROPERTIES:

1. The Park District shall maintain its facilities and properties, including playground equipment, backstops, tennis courts, backboards and goal posts in a reasonably safe and neat condition. The Park District shall be responsible for the ordinary and routine maintenance of its buildings and immediate grounds, parking lots and driveways, including all hand mowing responsibilities of or its grounds. District 23 understands that the mowing of play fields is dependent on weather conditions and subject to availability of mechanical equipment.
2. The Park District is responsible for daily cleaning of Eisenhower Elementary School classrooms and restrooms, or other portions of the facilities used, when the Park District uses the District 23 facility for its summer camp at that site.
3. District 23 shall maintain its facilities and properties, including playground equipment, backstops, backboards in a reasonably safe and neat condition. District 23 shall be responsible for the ordinary and routine maintenance of its buildings and immediate grounds, parking lots and driveways, including all hand mowing responsibilities of or its grounds. The Park District understands that that the mowing of playing fields is dependent upon weather conditions and subject to availability of mechanical equipment.
4. Each party shall use the other party's property in a reasonably careful manner and return it to the other party in good condition, ordinary wear and tear accepted. Each party shall be responsible for the removal of all litter and debris (i.e., cans, bottles, etc.) from the other's property resulting from and immediately following said party's use of it. Each party shall be responsible for and pay the other additional janitorial costs (i.e., costs other than those to be assumed by a part under Section H, 1 and 2) and other costs incurred as a result of said party's use of the others property, including but not limited to costs incurred for the removal of debris and little accumulated during programs sponsored by said party.

F. INDEMNIFICATION, LIABILITY AND INSURANCE:

1. The Park District shall indemnify and forever hold harmless District 23, its officers, agents, representatives, and employees, successors and assigns against any and all claims, demands, costs, and expenses for any nature whatsoever, including reasonable attorney's fees for the defense thereof, arising from or in connection with the Park District's use of District 23 properties; except to the extent caused by any negligent act or omission of any party being indemnified.
2. District 23 shall indemnify and forever hold harmless the Park District, its officers, agents, representatives, and employees, successors and assigns against any and all claims, demands, costs and expenses for any nature whatsoever, including reasonable attorney's fees for the defense thereof, arising from or in connection with the District 23's use of the Park District properties; except to the extent caused by any negligent act or omission of any party being indemnified.

3. The Park District, at its sole cost and expense at all times during the term of this Agreement, shall cause District 23 to be named as an additional insured on the Park District's comprehensive general public liability insurance policy shall not be less than Two Million Dollars (\$2,000,000) for injury or death of a single person and not less than Two Million Dollars (\$2,000,000) per occurrence for injury or death. Property damage insurance shall not be less than Two Million Dollars (\$2,000,000). Such proof of insurance shall be required no later than January 1 of each year in this Agreement.
 4. District 23, at its sole cost and expenses at all times during the term of this Agreement, shall cause the Park District to be named as an additional insured on District 23's comprehensive general public liability insurance policy. Said general public liability insurance shall not be less than Two Million Dollars (\$2,000,000) for injury or death of a single person and not less than Two Million Dollars (\$2,000,000) per occurrence for injury or death. Property damage insurance shall not be less than Two Million Dollars (\$2,000,000). Such proof of insurance shall be required no later than January 1 of each year in this Agreement.
 5. All policies shall provide that they shall not be cancelled or altered except upon ten (10) working days prior written notice to the additional insured party. Each party shall provide the other with copies of such insurance policies.
- G. ALTERATIONS:** The Park District shall not make any alterations or additions to the School District premises without the School District's prior written consent. The School District shall not unreasonably withhold approval of any non-structural alterations in and additions to the School District premises requested by the Park District unless such alterations and/or additions are not consistent with the long range plan and philosophy of the School District. Likewise, the School District shall not make any alterations in or additions to the Park District premises without the Park District's prior written consent. The Park District shall not unreasonably withhold approval of any nonstructural alterations in and additions to the Park District Premises requested by District 23 unless such alterations and/or additions are not consistent with the long range plan and philosophy of the Park District.
- H. EARLY TERMINATION:**
1. This Agreement may be terminated by either party upon one hundred eighty (180) days prior written notice to the other, except that such termination shall be without prejudice to any rights or claims a party may have against the other arising prior to the date of said termination.
 2. At the termination of this Agreement, the Park District shall be entitled to remove in a reasonable length of time any baseball backstops, fences gymnastics equipment, swings and other outdoor play equipment which it owns and has caused to be installed on the premises, pursuant to Section G, provided that the area upon which such items have been installed shall be returned to the School District in the same condition as existed prior to the installation of (said) equipment.

I. FEES AND SERVICES: During the term of this Agreement and any extended term hereof:

1. District 23 shall pay fees to the Park District as follows:

All additional janitorial and other costs under Section E.3 and any other costs for personnel and services above those costs normally and ordinarily incurred by the Park District and resulting from District 23's use of the Park District properties. All amounts will be paid within forty-five (45) days following billing.

2. The Park District shall pay fees or provide services to District 23 as follows:

- a. Additional janitorial and other costs under Section E.3 and any costs for personnel and services above those costs normally and ordinarily incurred by District 23 and resulting from the Park District's use of the District 23 properties. An additional fee for the opening and closing of schools on days and or at times when a regularly scheduled janitor is not on duty or assigned to the building/facility being used, which fee shall be for a minimum two (2) hour rate; at least a one-hour rate for opening time and at least a one-hour rate for closing time based upon the requirements of the District collective bargaining agreement with its janitors. Overtime for the opening of school, closing of school and time for which the janitor must be in or at the facility pursuant to this section shall be paid at that rate required by the District collective bargaining agreement with its janitors. All amounts will be paid within forty-five (45) days following billing.

- b. For the use of District 23 facilities, and to reimburse District 23 for all indirect costs, ~~Two-Three~~ Thousand Dollars (~~\$2,000,000~~\$3,000) per year beginning on the date hereof and on each anniversary date hereafter.

3. The Park District shall mow the grass on the east side of the Eisenhower school site. Said mowing will not include trimming around school or playground equipment not purchased and maintained by the Park District.
4. It is understood and agreed that all inhabitants who reside within School District 23 boundaries shall be entitled to participate in any and all programs and Park District facilities listed on "Exhibit A", under the same terms and conditions as such rights are extended to inhabitants of the Park District. In the event, such participation or use requires the payment of any fee or charge, the inhabitants of School District 23 who reside outside of the Park District boundaries shall be required to pay no greater fee or charge than inhabitants of the Park District.
5. The Park District shall provide use of the Old Orchard Country Club as a staging area for District 23 students in an event of an emergency where the students must be evacuated from the school facilities.

J. NOTICES: All notices shall be in writing, except as otherwise provided herein and mailed with postage prepaid, or hand delivered to the individuals and at the address indicated below:

If to District 23:

Prospect Heights School District 23
ATTN: Assistant Superintendent of Finance & Operations
700 N. Schoenbeck Road
Prospect Heights, IL 60070

If to Park District:

Prospect Heights Park District
ATTN: Executive Director
110 W. Camp McDonald Road
Prospect Heights, IL 60070

or to such other individuals or addresses as the parties may designate in writing.

K. MISCELLANEOUS:

1. This Agreement shall be binding upon the parties, their successors, and permitted assignees. This Agreement shall not be modified or amended except by written instrument signed by the parties hereto. This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.
2. This Agreement shall in no way restrict or abridge the right of the School District to close any one of its schools, and to sell or rent the buildings at the school location. Upon the sale or rental of any school properties or buildings, this Agreement may be null and void as to the school property or building and at the discretion of either of the parties hereto, the entire Agreement may be terminated upon 180 days written notice and that the annual payment which had been made shall be prorated as of the last day that this Agreement shall be in binding effect and the balance shall be repaid to the other party.
3. The Park District and School District 23 shall at all times provide its own consumable equipment for its programs unless otherwise specifically agreed to the contrary in writing.

L. ADDITIONAL PROPERTY: The parties may, by mutual agreement, add additional properties to Exhibit A and B of this Agreement.

M. NO THIRD-PARTY BENEFICIARY: This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

IN WITNESS, WHEREOF, the parties have duly caused this Agreement to be executed on the day and year first above written.

Prospect Heights Park District
110 W. Camp McDonald Road
Prospect Heights, IL 60070

Prospect Heights School District 23
700 N. Schoenbeck Road
Prospect Heights, IL 60070

BY: _____
President

BY: _____
President

Secretary

Secretary

EXHIBIT A

PARK DISTRICT PROPERTIES & FACILITIES

Property:

Facilities: Old Orchard Golf Course
 Gary Morava Recreation Center
 Aquatic Center

EXHIBIT B

DISTRICT 23 PROPERTIES & FACILITIES

Property: Eisenhower Baseball Diamond

Facilities: Eisenhower Elementary School Gymnasium
Eisenhower Elementary School Classrooms

Property: Ross Baseball Diamond

Facilities: MacArthur Middle School Gymnasium
MacArthur Middle School Theater