PROSPECT HEIGHTS PARK DISTRICT

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110 W. Camp McDonald Road • Prospect Heights, Illinois 60070
www.prospectheightsparkdistrict.org

JUNE 21, 2016

BOARD REPORT

PUBLIC NOTICE

Prospect Heights Park District
Agenda For The Regular Board Meeting
June 21, 2016
Gary Morava Recreation Center
110 W. Camp McDonald Road, Prospect Heights, IL 60070

I. Call to Order – 7:00 p.m.
- A. Roll Call
- B. Pledge of Allegiance

II. Corrections / Additions / Approval of Agenda

III. Correspondence
- A. Park District Risk Management (PDRMA) 2015 annual report

IV. Recognition /Welcome
- A. Residents

V. Approval of Minutes
- A. Regular Board Meeting – May 17, 2016
- B. Committee of the Whole Meeting – May 18, 2016

VI. Announcements (Meetings)

	Date	Time	Location
A. Regular Board Meeting	07/19/16	7:00 PM	GMRC

VII Special Presentation: University of Wisconsin – Madison
UW-Madison Dept. of Landscape Architecture student Sean McMillion Somerset Park capstone project

VIII. Park District Treasurer's Report
- A. Cash Report #6
- B. Approval of Warrants for Payment

	Date
1. Vendor #5	05/05/16
2. Vendor #5A	05/12/16
3. Vendor #5B	05/20/16
4. Vendor #5C	05/27/16
5. Vendor #5D	Electronic
6. Payroll #10	05/13/16
7. Payroll #11	05/27/16
8. Refund #5	May

IX Accounting Manager Report
- A. YTD Fund Summary

X. Attorney's Report
- A. Legal Matter

XI. Administrative / Operational Summary
- A. Executive Director
- B. Superintendent of Recreation
- C. Superintendent of Facilities and Parks
- D. Director of Golf Operations
- E. Superintendent of Greens
- F. Administrative/Operational Updates
  – Kinderstop Department Summary & Preschool Department Summary

XII. Committees of the Board
- A. Committee of the Whole:
  Chairman Lisa Gould, SubChair Terry Curtis
- B. Finance Committee:
  Chairman Vicki Carney, SubChair Tim Jones
  Committee Goals / Objectives
- C. OOCC Programs, Facilities Grounds & Maintenance Committee:
  Chairman Mark Malouf, SubChair Bob Loranger
- D. Personnel & Planning Committee:
  Chairman Bob Loranger, SubChair Vicki Carney
  Committee Goals / Objectives
- E. Policy & Procedure Committee:
  Chairman Terry Curtis, SubChair Karl Jackson
- F. Recreation Facilities, Parks & Maintenance Committee:
  Chairman Tim Jones, SubChair Lisa Gould
- G. Recreation Programs & Resident Relations Committee:
  Chairman Karl Jackson, SubChair Mark Malouf

XIII. Public Comment
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIV. Unfinished / Ongoing Business
- A. Approval of revised Investment Policy
- B. Proposal of Naming Park Property Policy

XV. New Business
- A. Tax Abatement Ordinance Park Bonds 06.21.16

XVI. Recess into Executive Session (Visitors are Excused at this Time
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:
- A. Approval of Minutes (Section 2(c) (21))
- *B. Personnel (Section 2(c) (1))*
- C. Land Acquisition (Section 2(c) (5/6))
- D. Litigation (Section 2(c) (11))

XVII. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVIII. Possible Action on Matters Discussed Executive Session

XIX. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II
Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

DRAFT

REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MAY 17, 2016

Call to Order
Roll Call
President Lisa Gould called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:
Vicki Carney
Terry Curtis
Lisa Gould
Tim Jones
Bob Loranger
Mark Malouf

Also Present:
Christina Ferraro – Executive Director
Dino Squiers – Superintendent of Facilities & Parks
Julie Caporusso – Superintendent of Recreation
Scott Devlin – Business Manager
Jim Lennon – Park Attorney
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:
Karl Jackson

A quorum was present.

Pledge of Allegiance
The Pledge of Allegiance was led by Lisa Gould.

Corrections / Additions / Approval of Agenda
A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Correspondence
There were none.

Recognition/Welcome
Tracey Crawford, Executive Director of NWSRA, was in attendance.

Approval of Minutes
Committee of the Whole Meeting – April 19, 2016
Regular Board Meeting – April 19, 2016
Commissioner Carney asked for the April 19, 2016 Committee of the Whole Meeting Minutes be corrected on page 2 – delete "The Finance Committee will hold a meeting on 6/26/16 at 6pm at GMRC." Also, correct the spelling of "Jack Helpin" on page 1 of the April 19, 2016 Regular Board Meeting Minutes to "Jack Halpin".

A motion was made by Commissioner Carney and seconded by Commissioner Jones to approve the April 19, 2016 Committee of the Whole Meeting Minutes and the Regular Board Meeting Minutes as amended. The motion was unanimously approved with a voice vote with one abstain (Commissioner Gould) and one absent (Commissioner Jackson). The motion carried.

Announcements (Meetings)

A Committee of the Whole Park Tour will be held on 05/18/16 at 3 pm and a Regular Board Meeting will be held on 06/21/16 at 7:00 pm at GMRC.

Park District Treasurer's Report

Cash Report #5

Mt Pros State	Payroll	#90001511	Sweep Acct.	Outstanding checks	$	(9,235.66)
Mt Pros State	Vendor	#90001503			$	(48,468.04)
Mt Pros State	Imprest	#90001529	Sweep Acct.	Outstanding checks	$	5,000.00
Mt Pros State	General/Sweep	#90001498			$	2,662,905.80
Mt Pros State	ATM	#90001537	Combined Bal – Account and ATM Machine		$	25,635.53
Mt Pros State	Cash Reserves	#90001545			$	349,758.68
Mt Pros State	Class – Reg.	#90002787	Sweep Acct.	Deposit in transit	$	-
Mt Pros State	Investment	#107503657			$	1,008,322.41
				Totals	$	3,993,918.72

A motion was made by Commissioner Carney and seconded by Commissioner Jones to accept the Treasurer's Report – Cash Report #5 dated May 17, 2016 in the amount of $3,993,918.72. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Approval of Warrants for Payment

Vendor #4	04/07/16	$	34,822.92
Vendor #4A	04/15/16	$	19,396.76
Vendor #4B	04/21/16	$	25,122.69
Vendor #4C	04/28/16	$	15,901.11
Vendor #4D	Electronic	$	82,507.18
Payroll #7	04/01/18	$	54,935.45
Payroll #8	04/15/16	$	53,922.51
Payroll #9	04/29/16	$	58,851.12
Refund #4	March	$	1,631.00
	Total of Warrants	$	305,355.60

A motion was made by Commissioner Carney and seconded by Commissioner Jones to accept Warrants for payment as submitted for Vendor Warrants # 4, 4A, 4B, 4C, 4D, Payroll 7, 8, 9 and Refund #4 in the amount of $305,355.60. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Gould, Jones, Loranger, Malouf
Nays: None
Absent: Commissioner Jackson
The motion carried.

Business Manager Report

YTD Fund Summary – as submitted. Business Manager Scott Devlin informed the Board that the Park District has received to date approximately half of their Real Estate Tax income. The Finance Committee met with Scott on 4/26/16. The Finance Committee decided to move $1,300,000.00 from the Operating Fund into an Investment Fund and opened a $100,000 Illinois Trust CD. Commissioner Carney reported that the Committee revised their goals and objectives which they will present at the June Regular Board Meeting; this will need to be an agenda item.

Attorney's Report
Legal Matters – Attorney Jim Lennon reported there were no other matters other than what was presented on the agenda.

Administrative / Operational Summary
Executive Director – as submitted. Executive Director Christina Ferraro also reported that the Employee Recognition has been removed from the Agenda and she is working on a better way to recognize Staff. Christina has spoken to the student who is coordinating the Capstone project which he will be presenting at the June meeting. Christina and Marc Heidkamp met with Bonnie of Midori and her Attorney. Christina handed a request to Bonnie & her attorney for all annual financial reports and the annual tax returns of Midori Banquet Services to be received by the Prospect Heights Park District no later than May 31, 2016. This request is Section 9 of the current agreement between Bara Inc. (Operator) and Prospect Heights Park District: *The District may examine all annual financial reports and the annual tax returns of the Operator during normal business hours upon written request by the District.* Community Day will be held on June 4th and the Block Party will be held on August 13th. During the PDRMA Lost Control Review there was discussion about a Land Acquisition Resolution and an Agreement with the PHWFA. Staff will need to put together a Land Acquisition Resolution and review and update the Agreement with PHWFA before November 2016.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso also reported the Wine Tasting & Bucket of Balls event is scheduled for tomorrow with 47 people registered. Julie also reported that the new Recreation Supervisor/Pool Manager Olivia Shapley is doing an outstanding job with the hiring of the summer lifeguards.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported they filled the pool and the pump is running and the pool is off to a good start. Dino received an email from PHWYBS asking if the Park District can cut the grass at Lou Johnson Field. He will respond to them and decline. The Tennis Court project is moving forward. He discussed the renderings of the playground equipment for Lions Park. They purchased the playground equipment through the National Purchasing Program and came in under budget. They plan to use some of the existing playground equipment at other parks.

Director of Golf Operations – as submitted.

Superintendent of Greens – as submitted. Christina informed the Board that a recent storm struck the control panel at OOCC and it needed to be replaced.

Administrative/Operational Updates – There were none.

Public Comment
There were none.

Unfinished/Ongoing Business
There were none.

New Business
NWSRA Presentation
Tracey Crawford, Executive Director of NWSRA, presented a power point, the 2015 Year in Review and reviewed NWSRA's 2016 goals.

New Business (continued)

Resolution to accept policy related to the naming of Prospect Heights Park District property

Christina and Park Attorney Jim Lennon discussed the importance and benefits in having a policy in place. The Policy & Procedure Committee will review and report back at the next Regular Board Meeting.

Nomination and Election of Officers May 2016 – April 2017

Park Board President

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to open the nominations for 2016-2017 Park Board President. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Curtis and seconded by Commissioner Carney to nominate Tim Jones as Park Board President. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Curtis and seconded by Commissioner Carney to close nominations for 2016-2017 Park Board President. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to elect Tim Jones Park Board President by acclimation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park Board Vice-President

A motion was made by Commissioner Gould and seconded by Commissioner Carney to open the nominations for 2016-2017 Park Board Vice-President. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to nominate Terry Curtis as Park Board Vice-President. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to close nominations for 2016-2017 Park Board Vice-President. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Gould and seconded by Commissioner Loranger to elect Terry Curtis Park Board Vice-President by acclimation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park Board Treasurer

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to open the nominations for 2016-2017 Park Board Treasurer. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Jones and seconded by Commissioner Loranger to nominate Vicki Carney as Park Board Treasurer. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

New Business (continued)

A motion was made by Commissioner Curtis and seconded by Commissioner Malouf to close nominations for 2016-2017 Park Board Treasurer. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to elect Vicki Carney Park Board Treasurer by acclimation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park Board Secretary

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to open the nominations for 2016-2017 Park Board Secretary. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Curtis and seconded by Commissioner Carney to nominate Mark Malouf as Park Board Secretary. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Curtis and seconded by Commissioner Carney to close nominations for 2016-2017 Park Board Secretary. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Gould and seconded by Commissioner Curtis to elect Mark Malouf Park Board Secretary by acclimation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park District Appointments May 2016 – April 2017

Park District Attorney

A motion was made by Commissioner Malouf and seconded by Commissioner Carney to appoint James Lennon as Park District Attorney. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Representative to NWSRA Board

A motion was made by Commissioner Malouf and seconded by Commissioner Jones to appoint Christina Ferraro as Representative to NWSRA Board. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Recording Secretary

A motion was made by Commissioner Malouf and seconded by Commissioner Curtis to appoint Edlyn Castil as Recording Secretary. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Recess into Executive Session

A motion was made by Commissioner Malouf and seconded by Commissioner Carney to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Personnel (Section 2(c) (1)) at 8:10 pm. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Reconvene to Open Session
Open session reconvened at 9:00 pm. During Executive Session Personnel was discussed.

Lisa Gould submitted her resignation from the board because she and her family are relocating to Arizona. Her resignation is effective July 20, 2016

Possible Action on Matters Discussed in Executive Session
There was none.

Adjournment
With no further business to discuss a motion was made by Commissioner Jones and seconded by Commissioner Curtis to adjourn the Regular Board Meeting at 9:05 pm. The motion was unanimously approved with a voice with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____

M. Malouf, Prospect Heights Park District Secretary

COMMITTEE OF THE WHOLE MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
OLD ORCHARD COUNTRY CLUB
700 RAND ROAD, MOUNT PROSPECT, IL
WEDNESDAY, MAY 18, 2016

Call to Order

Roll Call

President Tim Jones called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 3:00 p.m.

Commissioners present:
Vicki Carney
Terry Curtis
Lisa Gould
Tim Jones
Bob Loranger
Mark Malouf

Also Present:
Christina Ferraro – Executive Director
Dino Squiers – Superintendent of Facilities & Parks
Doug Ransdell, Parks Foreman

Absent:
Karl Jackson

A quorum was present.

Corrections / Additions / Approval of Agenda

No corrections or additions. A motion was made by Commissioner Gould and seconded by Commissioner Loranger to approve the agenda. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Introduction of Guests / Citizens

none

Announcements (Meetings)

The next regular board meeting will be held June 21, 2016 at 7:00PM at the Gary Morava Recreation Center.

Correspondence

none

Public Comment

none

Unfinished/Ongoing Business

none

New Business

Parks Tour:

COUNTRY GARDENS PARK – 901 N. Schoenbeck Road, Prospect Hts 9.0 acres
Playground, Tennis Court, Basketball Court, Open Area, Picnic Area/Shelter, Soccer Fields, Handicap Accessible Playground, Parking, Bike Path, McDonald Creek, (ComEd Right-of-Way)

- 5 years old
- Caps missing on bridge fence
- Tennis court patching

SOMMERSET PARK – 204 W. Palatine Frontage, Prospect Hts. 26.0 acres
Open Area (flood plain areas)

- Site for Sean McMillion, Grad Student, Capstone project - plan for area
- Maybe incorporate a bike path to meet the existing path through Country Gardens

JOHN MUIR PARK – 999 Oak Avenue, Prospect Hts. 4.5 acres
Softball/Baseball Field, Open Area, Soccer Fields, Scoreboard, Football, Parking

- No repairs needed

SCHOOL STREET PARK – 808 School Street, Prospect Hts. 3.0 acres
Playground, Open Area, Picnic Areas/Shelter, Parking, (Leased from Cook County)

- Address entrance to park
- replace outdated playground equipment
- remove fence except south section by playground
- Site identified as potential "dog park" or "Frisbee golf"

WALNUT WOODS – 610 N. Wheeling Road, Prospect Hts. 8.5 acres
Open Area, McDonald Creek, Pond shared with Heron Pond HOA, Parking off Wheeling Rd.

- Did not go to

CLAIRE LAKE – Thierry Lane

- Did not go to

CLAIRE LANE PARK – 617 Claire Lane, Prospect Hts. .5 acre
Playground, Tennis Court, Open Area, Picnic Area/Picnic Area/Shelter, Handicap Accessible Playground, Parking

- Did not go to

IZAAK WALTON PARK – 201 N Elmhurst Road, Prospect Hts. 4.0 acres
Open Area, Picnic Area, Shelter with (2) Fireplaces, Floating Dock, Parking

- Reviewed planting by Natural Resource Commission
- Three years plants should start filling in
- Board to address restriction on personal memorials on park property.

KIWANIS PARK – 712 N. Elm Street, Prospect Hts. .67 acre
Playground, Basketball Court, Open Area, Handicap Accessible Playground, McDonald Creek

- Did not go to

JAYCEE PARK – 4 Compton Lane, Prospect Hts. 1.0 acre
Playground, Open Area, Picnic Area/Shelter, Handicap Accessible Playground

- Update playground equipment
- trim back bushes at entry
- Consider changing landscape timbers

ROSEMARY ROTH PARK – 201 Chester Lane, Prospect Hts. .5 acres
Open Area

- Did not go to

TULLY PARK – 212 Tully Place, Prospect Hts. 1.5 acres
Open space, bridge, no road access

- Did not go to

EAST WEDGEWOOD PARK – Wedgewood Ln & Oxford Pl, Mt. Prospect .5 acres
Playground, Basketball Court, Shelter

- Did not go to

Mc DONALD FIELD – 200 W Camp McDonald Road, Prospect Hts. 1.3 acres
Softball/Baseball Field

- Did not go to

LIONS PARK – 110 W Camp McDonald Road, Prospect Hts. 10.0 acres
Playground, Tennis Court, Softball/Baseball Field, Open Area, Picnic Area/Shelter, Handicap Accessible Playground, Recreation Center

- Did not go to

OLD ORCHARD COUNTRY CLUB – 700 W Rand Rd, Mt. Prospect 100 acres

- Board to consider hiring architect for expansion of building
- Interior is dark, eliminate black top of bar area, paint doors to bathroom different color, paint brick??

Adjournment

With no further business to discuss a motion was made by Commissioner Curtis and seconded by Commissioner Curtis to adjourn the Committee of the Whole Meeting at 4:50 p.m. The motion was unanimously approved with a voice with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,
Christina Ferraro
Executive Director

Secretary: _____

M. Malouf, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District **Pink**

FROM: Park District Treasurer

DATE: **6/21/2016** **CASH REPORT** **FY 16**

Motion by Commissioner _____ to approve CASH REPORT 6 as submitted. Seconded by Commissioner _____. ***Voice Vote***

ACCOUNTS						**AMOUNTS**	
Mt. Pros.State	**Payroll**	#90001511	sweep acct.	outstanding checks	$	**(5,185.75)**	
Mt. Pros.State	**Vendor**	#90001503	sweep acct.	outstanding checks	$	**(48,468.04)**	
Mt. Pros.State	**Imprest**	#90001529			$	**5,000.00**	
Mt. Pros.State	**General/Sweep**	#90001498			$	**1,166,835.48**	
Mt. Pros.State	**ATM**	#90001537	Combined Bal -- Account and ATM Machine		$	**25,895.53**	
Mt. Pros.State	**Cash Reserves**	#90001545			$	**349,832.74**	
Mt. Pros.State	**Class- Reg.**	#90002787	sweep acct.	deposit in transit	$	-	
Mt. Pros.State	**Investment**	#107503657			$	**2,308,506.70**	
			TOTALS		$	**3,802,416.66**	**6/21/2016**

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION 6/21/2016 as submitted. Seconded by Commissioner _____.

APPROVAL OF WARRANTS **6/21/2016**

VENDOR WARRANTS			**Ck From - To**	**AMOUNTS**
	5	***In the amount of***	**43318-43354**	**$33,392.39**
	5A	***In the amount of***	**43355-43389**	**$49,695.09**
	5B	***In the amount of***	**43390-43424**	**$46,655.43**
	5C	***In the amount of***	**43425-43460**	**$71,119.37**
	5D	***In the amount of***	**ELECTRONIC**	**$19,375.01**
		Total Vendor Warrants		**$220,237.29**

PAYROLL WARRANTS				
		5/13/2016		
	10	***In the amount of***	**48317-48340** gross plus employer costs	**$60,605.49**
		5/27/2016		
	11	***In the amount of***	**48341-48358** gross plus employer costs	**$62,834.49**
		Total Payroll Warrants		$ **123,439.98**

REFUND WARRANT				
	5	***In the total amount of***	**Charge Card Ref.**	$ **678.00**

TOTAL OF WARRANTS		
6/21/2016		**Roll Call**

Prospect Heights Park District, IL

Expense Approval Report
By Payment Number

Payment Dates 5/5/2016 - 5/5/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43318	5/5/2016	01165	A DISCOUNT LOCK CO		264.50
	58420	LITTLE LEAGUE DOOR LOCK		200-30-6047	264.50
43319	5/5/2016	01006	ADP LLC		274.70
	472966469	PAYROLL PROCESSING PE 4/26/16		100-01-5430	274.70
43320	5/5/2016	01667	AFLAC		259.92
	113556	ACCT # JNJ50 - APRIL 2016		100-01-5100	183.06
	113556	ACCT # JNJ50 - APRIL 2016		200-02-5100	76.86
43321	5/5/2016	01120	ARC DISPOSAL-REPUBLIC SVC #551		202.76
	0551-012511605	OOCC WASTE SERVICE 5/1-5/31/16		300-41-5203	202.76
43322	5/5/2016	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		4,382.29
	101302	CONTRACTED LABOR - OOCC		300-40-5300	568.00
	101303	CONTRACTED LABOR - PARKS		200-30-5300	392.15
	101304	CONTRACTED LABOR - GROUNDS		300-41-5300	3,422.14
43323	5/5/2016	01016	AT&T		69.68
	847577107804 5/5/	847 577-1078 568 2 MARQUEE 4/22-5/21/16		200-02-5320	69.68
43324	5/5/2016	01397	BRIDGESTONE GOLF INC		111.53
	1002487003	BALLS		300-1361	37.17
	1002487382	BALLS		300-1361	74.36
43325	5/5/2016	01020	BURRIS EQUIPMENT CO		178.22
	PS01171	REPAIR PARTS		300-41-6030	178.22
43326	5/5/2016	01022	COMCAST		115.43
	8771100700162793	OOCC CABLE/INTERNET 4/29-5/28/16		300-40-5320	115.43
43327	5/5/2016	01024	CONSERV FS		1,206.85
	102001540	GASOLINE QTY 238 @ $1.5869		100-01-6024	445.98
	102001541	GASOLINE QTY 370 @ $1.7944		100-01-6024	760.87
43328	5/5/2016	01030	DES PLAINES MATERIAL & SUPPLY		375.00
	DP016258MS	LANDSCAPE & TURF SUPPLIES		300-41-6026	375.00
43329	5/5/2016	01031	DES PLAINES OFFICE EQUIPMENT		255.53
	18653659	ADMIN COPIER		100-01-5430	255.53
43330	5/5/2016	01696	GEAR FOR SPORTS		1,070.14
	41123684	APPAREL		300-1362	1,070.14
43331	5/5/2016	01706	GROUP THEATER TIX		765.00
	ROCK BABY ROCK 5/	ROCK BABY ROCK 5/12/16		200-11-5475	765.00
43332	5/5/2016	01155	HALOGEN SUPPLY COMPANY		59.70
	00480693	WHIRLPOOL SUPPLY		200-02-6014	59.70
43333	5/5/2016	01703	IVANNA ILIN		40.00
	ILIN I REFUND 5/5/1	REFUND - CLASS CANCELLED		200-2372	40.00
43334	5/5/2016	01044	JC LICHT AND COMPANY		58.12
	1261-14817642	CONTRACTED REPAIRS		300-40-5424	10.38
	1261-14828101	CONTRACTED REPAIRS		300-40-5424	47.74

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43335	5/5/2016	01046	JOHN LOCASCIO		950.00
	APRIL/MAY 2016	APRIL/MAY 2016 CLEANING		300-40-5300	950.00
43336	5/5/2016	01206	JOURNAL AND TOPICS NEWSPAPER		120.32
	169269	AD - J DEERE		100-01-5334	120.32
43337	5/5/2016	01533	KATHLEEN O'MALLEY-GALLAGHER		201.60
	CHAIR YOGA 4/2016	CHAIR YOGA 2016		200-13-5300	201.60
43338	5/5/2016	01162	MANZELLA PLUMBING INC		444.92
	11392	PLUMBING REPAIR		200-02-5421	444.92
43339	5/5/2016	01051	MENONI AND MOCOGINI		750.00
	23377	LANDSCAPE & TURF SUPPLIES		300-41-6026	750.00
43340	5/5/2016	01704	MISIG INC		270.00
	10001	HOOK A KID SUPPLIES		300-43-6028	270.00
43341	5/5/2016	01581	MOTION PICTURE LICENSING CORPORATION		586.09
	504019696	ANNUAL LICENSE 6/17/16-6/17/17		100-01-5465	586.09
43342	5/5/2016	01057	NAPA HEIGHTS AUTOMOTIVE		45.46
	887859	MOTOR OIL		300-41-6024	38.97
	888168	REPAIR PARTS		300-41-6030	6.49
43343	5/5/2016	01058	NCPERS GROUP LIFE INSURANCE		48.00
	51440516	LIFE INSURANCE 5/2016		100-2030	16.00
	51440516	LIFE INSURANCE 5/2016		200-2030	32.00
43344	5/5/2016	01062	OFFICE DEPOT		204.45
	835947190001	OFFICE SUPPLIES		100-01-6027	190.82
	835948018001	OFFICE SUPPLIES		100-01-6027	13.63
43345	5/5/2016	01584	P&W GOLF SUPPLY INC		31.50
	INV8695	RANGE SUPPLIES		300-44-6028	31.50
43346	5/5/2016	01063	PDRMA		17,059.44
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		100-01-5100	1,427.01
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		100-01-5101	112.25
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		100-01-5102	56.18
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		200-02-5100	5,180.19
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		200-02-5101	330.89
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		200-02-5102	81.07
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		200-30-5100	1,662.96
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		200-30-5101	104.20
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		200-30-5102	9.35
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		300-40-5100	3,325.92
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		300-40-5101	208.40
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		300-40-5102	30.47
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		300-41-5100	4,146.81
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		300-41-5101	279.82
	PDRMA HEALTH AP	PDRMA HEALTH INSURANCE - APRIL, 2016		300-41-5102	103.92
43347	5/5/2016	01066	PLATINUM SYSTEMS		131.25
	K-95156	CORE FILTERING & ARCHIVING		100-01-5300	131.25
43348	5/5/2016	01135	PURCHASE POWER		251.00
	8000900000081293	POSTAGE		100-01-6000	251.00
43349	5/5/2016	01697	QUICK KILL EXTERMINATING CO		325.00
	PEST CONTROL 4/19	PEST CONTROL		100-01-5300	325.00
43350	5/5/2016	01070	RAMROD		487.75
	758332-1	JANITORIAL SUPPLIES		200-02-6022	196.35

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	758773	JANITORIAL SUPPLIES		200-02-6022	291.40
43351	5/5/2016	01073	ROUTE 12 RENTAL		698.40
	61405	RENTAL EQUIPMENT		300-41-5201	446.00
	61445	SEWER LINE CHECK		300-40-5421	252.40
43352	5/5/2016	01705	ST ANDREWS PRODUCTS CO		422.04
	0000776054	BAGS		300-40-6016	422.04
43353	5/5/2016	01078	TAYLOR MADE		97.50
	31595159	APPAREL		300-1362	97.50
43354	5/5/2016	01570	TMB ENTERPRISES LLC		578.30
	670866	EQUIPMENT		300-1360	578.30
				Grand Total:	**33,392.39**

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	5,149.69
200 - RECREATION FUND	10,202.82
300 - GOLF	18,039.88
Grand Total:	**33,392.39**

Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	1,610.07
100-01-5101	DENTAL INSURANCE	112.25
100-01-5102	LIFE INSURANCE	56.18
100-01-5300	CONTRACTED SERVICE	456.25
100-01-5334	PUBLISHED NOTICES	120.32
100-01-5430	SERVICE CONTRACTS	530.23
100-01-5465	LICENSES AND FEES	586.09
100-01-6000	POSTAGE	251.00
100-01-6024	GAS OIL AND GREASE	1,206.85
100-01-6027	OFFICE SUPPLIES	204.45
100-2030	INSURANCE WITHHELD	16.00
200-02-5100	MEDICAL INSURANCE	5,257.05
200-02-5101	DENTAL INSURANCE	330.89
200-02-5102	LIFE INSURANCE	81.07
200-02-5320	TELEPHONE	69.68
200-02-5421	CONTRACTED REPAIRS P	444.92
200-02-6014	WHIRLPOOL SUPPLIES	59.70
200-02-6022	JANITORIAL SUPPLIES	487.75
200-11-5475	PROGRAM ACTIVITY AN	765.00
200-13-5300	CONTRACTED SERVICE	201.60
200-2030	INSURANCE WITHHELD	32.00
200-2372	REFUND CLEARING ACC	40.00
200-30-5100	MEDICAL INSURANCE	1,662.96
200-30-5101	DENTAL INSURANCE	104.20
200-30-5102	LIFE INSURANCE	9.35
200-30-5300	CONTRACTED SERVICE	392.15
200-30-6047	FIELD MAINTENANCE SU	264.50
300-1360	GOLF EQUIPMENT INVE	578.30
300-1361	GOLF BALL INVENTORY	111.53
300-1362	GOLF APPAREL INVENTO	1,167.64
300-40-5100	MEDICAL INSURANCE	3,325.92
300-40-5101	DENTAL INSURANCE	208.40
300-40-5102	LIFE INSURANCE	30.47
300-40-5300	CONTRACTED SERVICE	1,518.00
300-40-5320	TELEPHONE	115.43
300-40-5421	CONTRACTED REPAIRS P	252.40
300-40-5424	CONTRACTED REPAIRS B	58.12
300-40-6016	HARDWARE SMALL TOO	422.04
300-41-5100	MEDICAL INSURANCE	4,146.81
300-41-5101	DENTAL INSURANCE	279.82
300-41-5102	LIFE INSURANCE	103.92
300-41-5201	RENTAL EQUIPMENT	446.00
300-41-5203	DISPOSAL CHARGES	202.76
300-41-5300	CONTRACTED SERVICE	3,422.14
300-41-6024	GAS OIL AND GREASE	38.97
300-41-6026	LANDSCAPE AND TURF	1,125.00
300-41-6030	REPAIR PARTS EQUIPME	184.71
300-43-6028	PROGRAM SUPPLIES-HO	270.00

Account Summary

Account Number	Account Name	Payment Amount
300-44-6028	PROGRAM SUPPLIES-WA	31.50
	Grand Total:	**33,392.39**

Project Account Summary

Project Account Key	Payment Amount
None	33,392.39
Grand Total:	**33,392.39**

Prospect Heights Park District, IL

Expense Approval Report
By Payment Number

Payment Dates 5/12/2016 - 5/12/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43355	5/12/2016	01441	ABSOLUTE SERVICE INC		6,942.00
	4504	OOCC IRRIGATION PUMP PANEL		300-41-6053	6,942.00
43356	5/12/2016	01014	ARTHUR CLESEN		443.60
	313844	FIELD MAINTENANCE SUPPLIES		200-30-6047	443.60
43357	5/12/2016	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		2,588.25
	101176	CONTRACTED LABOR - OOCC PE 3/27/16		300-40-5300	568.00
	101240	CONTRACTED LABOR - OOCC PE 4/10/16		300-40-5300	568.00
	101279	CONTRACTED LABOR - OOCC PE 4/17/16		300-40-5300	568.00
	101350	CONTRACTED LABOR - OOCC PE 5/1/16		300-40-5300	568.00
	101351	CONTRACTED LABOR - PARKS PE 5/1/16		200-30-5300	316.25
43358	5/12/2016	01016	AT&T		142.53
	847255488305 5/12	847 255-4883 294 7 OOCC F&A 5/1-5/31/16		300-40-5320	142.53
43359	5/12/2016	01016	AT&T		124.40
	847255203305 5/12	847 255-2033 863 2 GROUNDS 5/1-5/31/16		300-41-5320	124.40
43360	5/12/2016	01105	BMI		336.00
	28042444	ANNUAL LICENSE FEE 5/1/16-4/30/17		100-01-5465	336.00
43361	5/12/2016	01020	BURRIS EQUIPMENT CO		236.36
	PS01197	REPAIR PARTS		300-41-6030	185.29
	PS01231	REPAIR PARTS		300-41-6030	51.07
43362	5/12/2016	01424	CINTAS		146.90
	F7500141975	FIRE INSPECTION		300-40-6032	146.90
43363	5/12/2016	01022	COMCAST		104.85
	8771100740047145	GMRC INTERNET 5/6-6/5/16		200-02-5320	104.85
43364	5/12/2016	01042	CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC		1,464.13
	1658495-01	GMRC/OOCC NATURAL GAS		200-02-5204	830.85
	1658495-01	GMRC/OOCC NATURAL GAS		300-40-5204	633.28
43365	5/12/2016	01103	DANNA J. KOBESKI		2,250.00
	PHPD.019	2016 SUMMER BROCHURE GRAPHIC DESIGN		200-02-5300	2,250.00
43366	5/12/2016	01189	DAVE'S AUTO CLINIC INC		240.00
	014503	BUS 2 REPAIRS		200-02-6031	240.00
43367	5/12/2016	01031	DES PLAINES OFFICE EQUIPMENT		473.33
	18689867	GMRC COPIER/PRINTER		100-01-5430	473.33
43368	5/12/2016	01624	DIGITAL GOLF TECHNOLOGIES		477.50
	1169	PAR 3 HOLE IN ONE FEES		300-40-5331	477.50
43369	5/12/2016	01707	GREG STOCCO		200.00
	STOCCO G 5/12/16	REFUND - OVERPAYMENT OF KINDERSTOP FEES		200-2372	200.00
43370	5/12/2016	01038	HARRIS GOLF CARS		8,899.00
	02-149932	CAPITAL PURCHASE - RANGE PICKER		523-99-8051	8,899.00
43371	5/12/2016	01693	HINCKLEY SPRINGS		18.16
	15330710 050116	ADMIN WATER		100-01-5430	18.16

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43372	5/12/2016	01351	ILLINOIS LIQUOR CONTROL COMMISSION		100.00
	SPECIAL USE PERMI	SPECIAL USE PERMIT LIQUOR LICENSE		413-99-5465	100.00
43373	5/12/2016	01044	JC LICHT AND COMPANY		96.55
	1261-14829917	HARDWARE SMALL TOOLS SUPPLIES		300-40-6016	21.62
	1261-14837225	HARDWARE SMALL TOOLS SUPPLIES		300-40-6016	20.35
	1261-14843892	HARDWARE SMALL TOOLS SUPPLIES		300-40-6016	43.25
	1261-14846595	HARDWARE SMALL TOOLS SUPPLIES		300-40-6016	11.33
43374	5/12/2016	01130	JEFF ELLIS & ASSOCIATES INC		3,465.00
	20076428	LIFEGUARD LICENSES		200-10-5465	3,150.00
	20076488	NEW GUARD LICENSE		200-10-5465	315.00
43375	5/12/2016	01045	JW TURF INC		311.55
	73555	REPAIR PARTS		300-41-6030	311.55
43376	5/12/2016	01533	KATHLEEN O'MALLEY-GALLAGHER		172.20
	CHAIR YOGA 3/2016	CHAIR YOGA 3/2016		200-13-5300	172.20
43377	5/12/2016	01102	LIONS TAE KWON DO ACADEMY		1,604.25
	TAE KWON DO 2/23	TAE KWON DO 2/23-5/10/16		200-13-5300	1,604.25
43378	5/12/2016	01053	MICHAEL WAGNER & SONS		7.31
	1380026	BUILDING REPAIR		300-40-6032	7.31
43379	5/12/2016	01057	NAPA HEIGHTS AUTOMOTIVE		43.27
	889427	MOTOR OIL/REPAIR PARTS		300-41-6024	26.28
	889427	MOTOR OIL/REPAIR PARTS		300-41-6030	16.99
43380	5/12/2016	01277	PADDOCK PUBLICATIONS INC		500.00
	55327L01	AD PROMO		300-40-5331	500.00
43381	5/12/2016	01063	PDRMA		25.00
	SHAPLEY 04/15/16	AQUATICS RISK MANAGEMENT		200-02-5410	25.00
43382	5/12/2016	01708	PEORIA PARK DISTRICT		200.00
	SHAPLEY	LIFEGUARD TRAINING		200-10-5410	200.00
43383	5/12/2016	01253	QUILL CORPORATION		169.98
	5512708	OFFICE SUPPLIES		100-01-6027	169.98
43384	5/12/2016	01468	RANGE SERVANT AMERICA INC		332.01
	76428	RANGE SUPPLIES		300-44-6028	29.70
	76457	RANGE SUPPLIES		300-44-6028	170.01
	76616	RANGE MARKERS		300-44-6028	132.30
43385	5/12/2016	01073	ROUTE 12 RENTAL		560.08
	61626	STUMP GRINDER RENTAL		300-41-5201	496.18
	61673	REPAIR PARTS		300-41-6030	63.90
43386	5/12/2016	01078	TAYLOR MADE		6,511.39
	31455514	EQUIPMENT		300-1360	6,384.14
	31546522	S/O EQUIPMENT		300-42-6010	127.25
43387	5/12/2016	01092	US KIDS GOLF		252.49
	IN1139916	S/O EQUIPMENT		300-42-6010	252.49
43388	5/12/2016	01709	VINCE CAIRO		1,257.00
	CAIRO V 05/12/16	REFUND - SUMMER CAMP		200-2372	1,257.00
43389	5/12/2016	01098	WELLS FARGO FINANCIAL LEASING		9,000.00
	5003050326	GOLF CART LEASE 6/1-6/30/16		300-40-5220	9,000.00
				Grand Total:	**49,695.09**

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	997.47
200 - RECREATION FUND	11,109.00
300 - GOLF	28,589.62
413 - COMMUNITY EVENTS	100.00
523 - CAPITAL 98 GOLF FUND	8,899.00
Grand Total:	**49,695.09**

Account Summary

Account Number	Account Name	Payment Amount
100-01-5430	SERVICE CONTRACTS	491.49
100-01-5465	LICENSES AND FEES	336.00
100-01-6027	OFFICE SUPPLIES	169.98
200-02-5204	NATURAL GAS-HEAT	830.85
200-02-5300	CONTRACTED SERVICE	2,250.00
200-02-5320	TELEPHONE	104.85
200-02-5410	SEMINARS AND TRAININ	25.00
200-02-6031	REPAIR PARTS VEHICLES	240.00
200-10-5410	SEMINARS AND TRAININ	200.00
200-10-5465	LICENSES AND FEES	3,465.00
200-13-5300	CONTRACTED SERVICE	1,776.45
200-2372	REFUND CLEARING ACC	1,457.00
200-30-5300	CONTRACTED SERVICE	316.25
200-30-6047	FIELD MAINTENANCE SU	443.60
300-1360	GOLF EQUIPMENT INVE	6,384.14
300-40-5204	NATURAL GAS-HEAT	633.28
300-40-5220	EQUIPMENT LEASE PAY	9,000.00
300-40-5300	CONTRACTED SERVICE	2,272.00
300-40-5320	TELEPHONE	142.53
300-40-5331	PROMOTION	977.50
300-40-6016	HARDWARE SMALL TOO	96.55
300-40-6032	REPAIR PARTS BUILDING	154.21
300-41-5201	RENTAL EQUIPMENT	496.18
300-41-5320	TELEPHONE	124.40
300-41-6024	GAS OIL AND GREASE	26.28
300-41-6030	REPAIR PARTS EQUIPME	628.80
300-41-6053	INSURANCE REPAIR EXP	6,942.00
300-42-6010	GOLF SPECIAL ORDER E	379.74
300-44-6028	PROGRAM SUPPLIES-WA	332.01
413-99-5465	LICENSES AND FEES	100.00
523-99-8051	GROUNDS EQUIPMENT	8,899.00
	Grand Total:	**49,695.09**

Project Account Summary

Project Account Key	Payment Amount
None	49,695.09
Grand Total:	**49,695.09**

Prospect Heights Park District, IL

Expense Approval Report
By Payment Number

Payment Dates 5/20/2016 - 5/20/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43390	5/20/2016	01079	ACUSHNET COMPANY		2,950.51
	902500619	BALLS		300-1361	2,807.68
	902505022	S/O SHOES		300-42-6010	142.83
43391	5/20/2016	01006	ADP LLC		668.30
	473666282	PAYROLL PROCESSING		100-01-5430	668.30
43392	5/20/2016	01356	ALL SEASONS UNIFORMS		694.85
	IN0003803	PARK/STAFF UNIFORMS		200-02-6049	194.85
	IN0003803	PARK/STAFF UNIFORMS		406-99-6048	500.00
43393	5/20/2016	01014	ARTHUR CLESEN		351.24
	314313	FIELD MAINTENANCE SUPPLIES		200-30-6047	351.24
43394	5/20/2016	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		953.83
	101382	CONTRACTED LABOR - OOCC PE 5/8/16		300-40-5300	568.00
	101383	CONTRACTED LABOR - PARKS PE 5/8/16		200-30-5300	385.83
43395	5/20/2016	01016	AT&T		186.59
	847394342205 5/19	847 394-3422 297 7 ADMIN 5/4-6/3/16		200-02-5320	186.59
43396	5/20/2016	01629	Bolder Landscapers		2,015.00
	01C139	LAND IMPROVEMENTS		518-99-8020	2,015.00
43397	5/20/2016	01247	CERTIFIED FIRE EQUIPMENT TECHNICIANS		278.00
	71934	ANNUAL		518-99-8010	278.00
43398	5/20/2016	01090	CITY OF PROSPECT HEIGHTS		812.50
	SIGN - 2016	SIGN SPONSORSHIP		100-01-6001	812.50
43399	5/20/2016	01022	COMCAST		10.48
	8771100740004153	GMRC CABLE 5/1-5/31/16		200-02-5320	10.48
43400	5/20/2016	01344	COMPUTER EXPLORERS		48.00
	422660	CONTRACTED SERVICES		200-05-5300	48.00
43401	5/20/2016	01041	CONSTELLATION ENERGY SERVICES INC		37.91
	65986268	#705224-4 IZAAK WALTON ELECTRIC 4/12-5/11/16		405-99-5205	37.91
43402	5/20/2016	01041	CONSTELLATION ENERGY SERVICES INC		158.61
	66032306	705224-1 ADMIN ELECTRIC 4/13-5/12/16		200-02-5205	158.61
43403	5/20/2016	01180	DARLEEN CARL-BECK		92.40
	PILATES 4/4-5/9/16	PILATES CLASS		200-13-5300	92.40
43404	5/20/2016	01107	DISTRICT 214 COMMUNITY EDUCATION		540.00
	2016 SPRING DANC	DANCE RECITAL SPRING 2016		200-06-5350	540.00
43405	5/20/2016	01038	HARRIS GOLF CARS		16,898.00
	02-149930	GROUNDS EQUIPMENT CAPITAL PURCHASE		523-99-8051	8,449.00
	02-149931	GROUNDS EQUIPMENT CAPITAL PURCHASE		523-99-8051	8,449.00
43406	5/20/2016	01130	JEFF ELLIS & ASSOCIATES INC		105.00
	20076591	NEW LIFEGUARD LICENSE		200-10-5465	105.00
43407	5/20/2016	01162	MANZELLA PLUMBING INC		1,349.77
	11396	BUILDING IMPROVEMENTS		518-99-8010	1,349.77

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43408	5/20/2016	01133	NORTHERN ILLINOIS SWIM CONFERENCE		350.00
	SUMMER 2016	RIBON ORDER/NISC MEMBERSHIP FEE		200-10-5465	300.00
	SUMMER 2016	RIBON ORDER/NISC MEMBERSHIP FEE		200-10-6029	50.00
43409	5/20/2016	01430	NORTHWEST COMMUNITY HOSPITAL		78.00
	6341	PREEMPLOYMENT PHYSICAL/DRUG SCREEN		406-99-5104	78.00
43410	5/20/2016	01062	OFFICE DEPOT		348.17
	838401723001	FIRST AID SUPPLIES		300-40-6021	23.47
	838402262001	EQUIPMENT SALES		300-1360	44.47
	838402263001	TWO WAY RADIOS		300-40-6016	216.22
	838590120001	OFFICE SUPPLIES		300-40-6027	64.01
43411	5/20/2016	01277	PADDOCK PUBLICATIONS INC		76.95
	T4439076	MOWER BID		100-01-5334	76.95
43412	5/20/2016	01253	QUILL CORPORATION		329.97
	5689455	OFFICE SUPPLIES		100-01-6027	109.99
	5713339	OFFICE SUPPLIES		100-01-6027	219.98
43413	5/20/2016	01070	RAMROD		339.60
	759015	JANITORIAL SUPPLIES		200-02-6022	339.60
43414	5/20/2016	01468	RANGE SERVANT AMERICA INC		721.67
	76600	PULL CARTS		300-40-5420	721.67
43415	5/20/2016	01470	RAUPP FENCE CO		2,600.00
	BALANCE 05/19/16	FENCE - BALANCE		518-99-8020	2,600.00
43416	5/20/2016	01072	RIVER TRAILS PARK DISTICT		34.20
	2016 FLAG FOOTBA	2016 FLAG FOOTBALL T-SHIRTS		200-07-6018	34.20
43417	5/20/2016	01449	SERENDIPITY BAND		850.00
	BAND - MUSIC UND	MUSIC UNDER THE STARS 6/11/16		413-99-5300	850.00
43419	5/20/2016	01078	TAYLOR MADE		3,864.34
	31404108	S/O EQUIPMENT		300-42-6010	430.50
	31511230	S/O EQUIPMENT		300-42-6010	220.85
	31606847	S/O EQUIPMENT		300-42-6010	158.51
	31647072	S/O EQUIPMENT		300-42-6010	529.14
	31653839	S/O EQUIPMENT		300-42-6010	622.45
	31653969	S/O EQUIPMENT		300-42-6010	500.31
	31659739	S/O EQUIPMENT		300-42-6010	499.55
	31660086	S/O EQUIPMENT		300-42-6010	903.03
43420	5/20/2016	01701	TS MASONRY INC		1,450.00
	MEN'S LOCKER ROO	MEN'S LOCKER ROOM WELL		518-99-8010	1,450.00
43421	5/20/2016	01125	TYLER TECHNOLOGIES INC		6,684.00
	025-155551	ANNUAL SOFTWARE SUBSCRIPTION		100-01-5300	6,684.00
43422	5/20/2016	01081	VILLAGE OF MOUNT PROSPECT		673.44
	11663-001 05/19/1	GMRC WATER		200-02-5206	673.44
43423	5/20/2016	01082	WAREHOUSE DIRECT		22.10
	3066646-0	OFFICE SUPPLIES		300-40-6027	22.10
43424	5/20/2016	01091	WILSON SPORTING GOODS		82.00
	4520100869	JANITORIAL SUPPLIES		300-40-6022	82.00
				Grand Total:	**46,655.43**

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	8,571.72
200 - RECREATION FUND	3,470.24
300 - GOLF	8,556.79
405 - PAVING & LIGHTING FUND	37.91
406 - LIABILITY INSURANCE FUND	578.00
413 - COMMUNITY EVENTS	850.00
518 - CAPITAL PROJECT FUND	7,692.77
523 - CAPITAL 98 GOLF FUND	16,898.00
Grand Total:	**46,655.43**

Account Summary

Account Number	Account Name	Payment Amount
100-01-5300	CONTRACTED SERVICE	6,684.00
100-01-5334	PUBLISHED NOTICES	76.95
100-01-5430	SERVICE CONTRACTS	668.30
100-01-6001	PUBLIC RELATIONS	812.50
100-01-6027	OFFICE SUPPLIES	329.97
200-02-5205	ELECTRICITY	158.61
200-02-5206	WATER SEWER	673.44
200-02-5320	TELEPHONE	197.07
200-02-6022	JANITORIAL SUPPLIES	339.60
200-02-6049	STAFF UNIFORMS-FACILI	194.85
200-05-5300	CONTRACTED SERVICE	48.00
200-06-5350	BUILDING RENTAL	540.00
200-07-6018	UNIFORMS-PROGRAM S	34.20
200-10-5465	LICENSES AND FEES	405.00
200-10-6029	RECOGNITION AND AWA	50.00
200-13-5300	CONTRACTED SERVICE	92.40
200-30-5300	CONTRACTED SERVICE	385.83
200-30-6047	FIELD MAINTENANCE SU	351.24
300-1360	GOLF EQUIPMENT INVE	44.47
300-1361	GOLF BALL INVENTORY	2,807.68
300-40-5300	CONTRACTED SERVICE	568.00
300-40-5420	CONTRACTED REPAIRS E	721.67
300-40-6016	HARDWARE SMALL TOO	216.22
300-40-6021	FIRST AID SUPPLIES	23.47
300-40-6022	JANITORIAL SUPPLIES	82.00
300-40-6027	OFFICE SUPPLIES	86.11
300-42-6010	GOLF SPECIAL ORDER E	4,007.17
405-99-5205	ELECTRICITY	37.91
406-99-5104	PHYSICALS SCREENINGS	78.00
406-99-6048	STAFF UNIFORMS	500.00
413-99-5300	CONTRACTED SERVICE	850.00
518-99-8010	BUILDING IMPROVEME	3,077.77
518-99-8020	LAND IMPROVEMENTS	4,615.00
523-99-8051	GROUNDS EQUIPMENT	16,898.00
	Grand Total:	**46,655.43**

Project Account Summary

Project Account Key	Payment Amount
None	46,655.43
Grand Total:	**46,655.43**

Prospect Heights Park District, IL

Expense Approval Report
By Payment Number

Payment Dates 5/27/2016 - 5/27/2016

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43425	5/27/2016	01667	AFLAC		173.28
	506373	ACCT # JNJ50 - MAY 2016		100-01-5100	122.04
	506373	ACCT # JNJ50 - MAY 2016		200-02-5100	51.24
43426	5/27/2016	01011	AMERICAN EXPRESS		8,657.41
	AMEX 5/18/16	AMEX 5/18/16		200-03-6028	41.93
	AMEX 5/18/16	AMEX 5/18/16		200-03-6028	25.37
	AMEX 5/18/16	AMEX 5/18/16		200-04-6028	58.86
	AMEX 5/18/16	AMEX 5/18/16		200-04-6028	236.60
	AMEX 5/18/16	AMEX 5/18/16		200-06-6018	23.48
	AMEX 5/18/16	AMEX 5/18/16		200-06-6018	5.87
	AMEX 5/18/16	AMEX 5/18/16		200-06-6018	17.68
	AMEX 5/18/16	AMEX 5/18/16		200-06-6028	128.90
	AMEX 5/18/16	AMEX 5/18/16		200-06-6028	35.44
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	1,370.00
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	513.25
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	48.50
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	349.50
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	1,005.00
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	302.04
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	509.70
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	222.00
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	856.44
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	1,064.00
	AMEX 5/18/16	AMEX 5/18/16		200-11-5475	1,137.00
	AMEX 5/18/16	AMEX 5/18/16		200-11-6028	26.08
	AMEX 5/18/16	AMEX 5/18/16		200-11-6028	60.00
	AMEX 5/18/16	AMEX 5/18/16		413-99-6028	26.00
	AMEX 5/18/16	AMEX 5/18/16		413-99-6028	83.92
	AMEX 5/18/16	AMEX 5/18/16		413-99-6028	410.00
	AMEX 5/18/16	AMEX 5/18/16		413-99-6028	59.72
	AMEX 5/18/16	AMEX 5/18/16		413-99-6028	64.12
	AMEX CREDIT 5/12/	AMEX CREDIT 5/12/16		200-03-6028	-23.99
43427	5/27/2016	01232	ARLINGTON POWER EQUIPMENT INC		953.91
	681535	PARK EQUIPMENT/REPAIR PARTS		200-30-6030	453.91
	681535	PARK EQUIPMENT/REPAIR PARTS		518-99-8050	500.00
43428	5/27/2016	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		10,601.76
	101352	CONTRACTED LABOR - GROUNDS PE 5/1/16		300-41-5300	3,279.44
	101384	CONTRACTED LABOR - GROUNDS PE 5/8/16		300-41-5300	3,527.10
	101416	CONTRACTED LABOR - OOCC PE 5/15/16		300-40-5300	568.00
	101417	CONTRACTED LABOR - PARKS PE 5/15/16		200-30-5300	303.60
	101418	CONTRACTED LABOR - GROUNDS PE 5/15/16		300-41-5300	2,923.62
43429	5/27/2016	01016	AT&T		39.57
	847398195905 5/26	847 398-1959 971 3 OOCC VISA 5/10-6/9/16		300-40-5320	39.57
43430	5/27/2016	01032	CARDMEMBER SERVICE		8,747.44
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		100-01-6004	25.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5300	40.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	10.15
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	15.09
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	5.50
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	12.62

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	12.27
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	8.75
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	10.56
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	14.75
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	7.71
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	8.76
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	413.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	8.35
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	9.85
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	9.44
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	12.42
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-5410	8.41
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-6004	20.50
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-02-6021	109.15
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-03-5475	73.38
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-03-5475	419.85
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-03-5475	19.98
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-03-6028	24.47
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-03-6028	26.40
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-03-6028	69.64
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-04-6028	5.68
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-04-6028	2.99
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-04-6028	2.07
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-04-6028	15.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-06-6018	29.99
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-06-6028	7.91
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-06-6028	7.38
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-06-6028	32.40
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-06-6028	3.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-10-6028	103.98
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-10-6028	222.21
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-10-6048	2,062.37
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-11-5475	64.40
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-11-5475	1,119.58
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-11-5475	4.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-11-5475	232.30
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-12-6028	4.22
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-12-6028	29.94
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-13-5310	143.96
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-13-6028	49.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-14-6021	307.36
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-14-6021	96.35
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		200-30-6038	175.22
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		300-1360	168.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		300-40-6000	3.48
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		300-40-6000	15.03
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		300-40-6022	232.36
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		300-41-6048	53.11
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		406-99-6020	239.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		413-99-6028	364.47
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		518-99-8010	448.40
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		518-99-8018	1,000.00
	ELAN 05/25/16	ELAN 4/20/16-5/19/16		518-99-8025	389.00
	ELAN CREDIT MEM	ELAN CREDIT 4/20/16-5/19/16		200-03-6028	-29.98
	ELAN CREDIT MEM	ELAN CREDIT 4/20/16-5/19/16		200-03-6028	-14.99
	ELAN CREDIT MEM	ELAN CREDIT 4/20/16-5/19/16		200-10-6048	-237.75
43431	5/27/2016	01049	CHARLES BARRY MCGEE		1,040.00
	2074	CONTRACTED SERVICES 4/20-5/25/16		100-01-5300	1,040.00

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
43432	5/27/2016	01022	COMCAST		105.41
	8771100740151376	GROUNDS CABLE/INTERNET 5/23-6/22/16		300-41-5320	105.41
43433	5/27/2016	01024	CONSERV FS		2,124.41
	102001926	GASOLINE QTY 523 @ 1.9039		100-01-6024	1,132.76
	102001927	GASOLINE QTY 477 @ 1.7919		100-01-6024	991.65
43434	5/27/2016	01041	CONSTELLATION ENERGY SERVICES INC		341.27
	66087205	705224-3 BALL FIELD LIGHTS 4/18-5/13/16		405-99-5205	341.27
43435	5/27/2016	01041	CONSTELLATION ENERGY SERVICES INC		4,874.06
	66086767	#705224-2 OOCC ELECTRIC 4/14-5/13/16		300-40-5205	4,874.06
43436	5/27/2016	01041	CONSTELLATION ENERGY SERVICES INC		2,750.97
	66087202	705224-0 GMRC ELECTRIC 4/18-5/13/16		200-02-5205	2,750.97
43437	5/27/2016	01702	ELLEN C FOGARTY		51.80
	CHAIR YOGA SUB 5/	CHAIR YOGA SUB 5/5/16		200-13-5300	51.80
43438	5/27/2016	01711	EXCALIBUR TECHNOLOGY		299.00
	NETWORK EVALUATI	NETWORK EVALUATION 5/17/16		100-01-5470	299.00
43439	5/27/2016	01034	FIRST COMMUNICATIONS/GLOBALCOM INC		408.20
	13121408	TELEPHONE SERVICES 4/23-5/22/16		200-02-5320	408.20
43440	5/27/2016	01699	FIRST IMPRESSION INC		14,360.00
	24374	SOUTH TENNIS COURTS REPAIR		518-99-8020	14,360.00
43441	5/27/2016	01250	GARY KANTOR		450.00
	MAGIC SHOW 06/2	CAMP MAGIC SHOW 06/23/16		200-14-5475	450.00
43442	5/27/2016	01423	GORDON FOOD SERVICE INC		821.08
	170311828	JANITORIAL SUPPLIES		300-40-6022	821.08
43443	5/27/2016	01155	HALOGEN SUPPLY COMPANY		2,000.00
	00483093	POOL VACUUM		518-99-8018	2,000.00
43444	5/27/2016	01040	HOME DEPOT CREDIT SERVICES		1,411.38
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-02-6016	4.97
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-02-6016	24.25
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-02-6016	25.84
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-02-6022	43.29
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-02-6022	50.16
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-10-6033	23.91
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-10-6033	55.42
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-10-6033	29.92
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6026	146.88
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6026	75.00
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6026	274.30
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6026	75.00
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6026	60.00
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6038	10.40
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6038	33.67
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		200-30-6038	43.97
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-40-5424	27.31
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-40-5424	29.92
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-40-5424	5.70
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-41-6016	7.98
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-41-6016	29.97
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-41-6022	10.06
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-41-6034	12.99
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		300-41-6034	236.95
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		518-99-8010	41.82

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	HOME DEPOT 5/13/	HOME DEPOT 5/13/16		518-99-8010	31.70
43445	5/27/2016	01426	HORNUNG'S		635.89
	386535	EQUIPMENT		300-1360	635.89
43446	5/27/2016	01169	KOLBI PIPE MARKERS CO		161.76
	106499	COMMUNITY DAY BANNERS		413-99-6028	161.76
43447	5/27/2016	01239	LIVING DESIGN INC		355.88
	506226	AVIARY MAINTENANCE		412-99-5300	355.88
43448	5/27/2016	01052	METRO PROFESSIONAL PRODUCTS		380.60
	158663A	JANITORIAL SUPPLIES		200-02-6022	380.60
43449	5/27/2016	01053	MICHAEL WAGNER & SONS		142.75
	1379891	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	16.88
	1380496	REPAIR PARTS		200-02-6032	125.87
43450	5/27/2016	01712	MICHELLE PIO		87.00
	PIO M 5/26/16	REFUND - TENNIS		200-2372	87.00
43451	5/27/2016	01057	NAPA HEIGHTS AUTOMOTIVE		330.56
	889495	REPAIR PARTS		300-41-6034	104.27
	891091	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	16.57
	891094	REPAIR PARTS		300-41-6030	23.96
	892982	MOTOR OIL		300-41-6024	61.00
	893330	REPAIR PARTS		300-41-6030	33.98
	893350	REPAIR PARTS		300-41-6030	18.32
	893993	REPAIR PARTS		300-41-6030	72.46
43452	5/27/2016	01062	OFFICE DEPOT		66.14
	838907666001	OFFICE SUPPLIES		100-01-6027	66.14
43453	5/27/2016	01064	PENDELTON TURF SUPPLY		650.00
	4353	FERTILIZER		300-41-6037	650.00
43454	5/27/2016	01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES		206.00
	3100166670	POSTAGE MACHINE LEASE		200-02-5430	206.00
43455	5/27/2016	01710	SITEONE LANDSCAPE SUPPLY INC		78.86
	75813012	IRRIGATION MAINTENANCE		300-41-5428	78.86
43456	5/27/2016	01509	SPRA		150.00
	RENTAL 6/4/12, 6/1	RENTAL 6/4/12, 6/12/16		413-99-6028	150.00
43457	5/27/2016	01509	SPRA		100.00
	2016 RENTAL DEPOS	2016 RENTAL DEPOSIT		200-12-5300	100.00
43458	5/27/2016	01078	TAYLOR MADE		2,672.69
	31653562	APPAREL		300-1362	759.74
	31653796	S/O EQUIPMENT		300-42-6010	510.69
	31659770	S/O EQUIPMENT		300-42-6010	806.56
	31689159	BALLS		300-1361	595.70
43459	5/27/2016	01017	UNIVAR USA INC		1,620.34
	CH887165	CHEMICAL SUPPLIES		200-10-6015	491.89
	CH887477	CHEMICAL SUPPLIES		200-10-6015	1,128.45
43460	5/27/2016	01081	VILLAGE OF MOUNT PROSPECT		3,269.95
	11654-001 5/26/16	GROUNDS WATER/SEWER CONST FEE/SEWER		300-41-5206	5.00
	11654-001 5/26/16	GROUNDS WATER/SEWER CONST FEE/SEWER		300-41-5206	35.36
	11654-001 5/26/16	GROUNDS WATER/SEWER CONST FEE/SEWER		300-41-5206	6.84
	9160-002 5/26/16	OOCC WATER/SEWER CONST FEE/SEWER		300-40-5206	521.55
	9160-002 5/26/16	OOCC WATER/SEWER CONST FEE/SEWER		300-40-5206	2,696.20

Payment Number	Payment Date / Payable Number	Vendor # / Description	Vendor Name	Account Number	Payment Amount / Item Amount
	9160-002 5/26/16	OOCC WATER/SEWER CONST FEE/SEWER		300-40-5206	5.00
				Grand Total:	71,119.37

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	3,676.59
200 - RECREATION FUND	21,789.75
300 - GOLF	24,625.97
405 - PAVING & LIGHTING FUND	341.27
406 - LIABILITY INSURANCE FUND	239.00
412 - MEMORIAL FUND	355.88
413 - COMMUNITY EVENTS	1,319.99
518 - CAPITAL PROJECT FUND	18,770.92
Grand Total:	**71,119.37**

Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	122.04
100-01-5300	CONTRACTED SERVICE	1,040.00
100-01-5470	CONSULTING SERVICES	299.00
100-01-6004	EMPLOYEE RELATIONS	25.00
100-01-6024	GAS OIL AND GREASE	2,124.41
100-01-6027	OFFICE SUPPLIES	66.14
200-02-5100	MEDICAL INSURANCE	51.24
200-02-5205	ELECTRICITY	2,750.97
200-02-5300	CONTRACTED SERVICE	40.00
200-02-5320	TELEPHONE	408.20
200-02-5410	SEMINARS AND TRAININ	567.63
200-02-5430	SERVICE CONTRACTS	206.00
200-02-6004	EMPLOYEE RELATIONS	20.50
200-02-6016	HARDWARE SMALL TOO	55.06
200-02-6021	FIRST AID SUPPLIES	109.15
200-02-6022	JANITORIAL SUPPLIES	474.05
200-02-6032	REPAIR PARTS BUILDING	125.87
200-03-5475	PROGRAM ACTIVITY AN	513.21
200-03-6028	PROGRAM SUPPLIES-PR	118.85
200-04-6028	PROGRAM SUPPLIES-KIN	321.20
200-06-6018	UNIFORMS-PROGRAM S	77.02
200-06-6028	PROGRAM SUPPLIES-PE	215.03
200-10-6015	CHEMICAL SUPPLIES	1,620.34
200-10-6028	PROGRAM SUPPLIES-AQ	326.19
200-10-6033	REPAIR PARTS POOL	109.25
200-10-6048	STAFF UNIFORMS	1,824.62
200-11-5475	PROGRAM ACTIVITY AN	8,797.71
200-11-6028	PROGRAM SUPPLIES-SE	86.08
200-12-5300	CONTRACTED SERVICE	100.00
200-12-6028	PROGRAM SUPPLIES-SPE	34.16
200-13-5300	CONTRACTED SERVICE	51.80
200-13-5310	SUBSCRIPTIONS AND PU	143.96
200-13-6028	PROGRAM SUPPLIES-FIT	49.00
200-14-5475	PROGRAM ACTIVITY AN	450.00
200-14-6021	FIRST AID SUPPLIES	403.71
200-2372	REFUND CLEARING ACC	87.00
200-30-5300	CONTRACTED SERVICE	303.60
200-30-6026	LANDSCAPE AND TURF	631.18
200-30-6030	REPAIR PARTS EQUIPME	453.91
200-30-6038	REPAIR PARTS PARKS	263.26
300-1360	GOLF EQUIPMENT INVE	803.89
300-1361	GOLF BALL INVENTORY	595.70
300-1362	GOLF APPAREL INVENTO	759.74
300-40-5205	ELECTRICITY	4,874.06
300-40-5206	WATER SEWER	3,222.75

Account Summary

Account Number	Account Name	Payment Amount
300-40-5300	CONTRACTED SERVICE	568.00
300-40-5320	TELEPHONE	39.57
300-40-5424	CONTRACTED REPAIRS B	62.93
300-40-6000	POSTAGE	18.51
300-40-6022	JANITORIAL SUPPLIES	1,053.44
300-41-5206	WATER SEWER	47.20
300-41-5300	CONTRACTED SERVICE	9,730.16
300-41-5320	TELEPHONE	105.41
300-41-5428	IRRIGATION MAINTENA	78.86
300-41-6016	HARDWARE SMALL TOO	71.40
300-41-6022	JANITORIAL SUPPLIES	10.06
300-41-6024	GAS OIL AND GREASE	61.00
300-41-6030	REPAIR PARTS EQUIPME	148.72
300-41-6034	REPAIR PARTS CARTS	354.21
300-41-6037	FERTILIZER	650.00
300-41-6048	STAFF UNIFORMS	53.11
300-42-6010	GOLF SPECIAL ORDER E	1,317.25
405-99-5205	ELECTRICITY	341.27
406-99-6020	SAFETY SUPPLIES, PART	239.00
412-99-5300	CONTRACTED SERVICE	355.88
413-99-6028	PROGRAM SUPPLIES	1,319.99
518-99-8010	BUILDING IMPROVEME	521.92
518-99-8018	POOL IMPROVEMENTS	3,000.00
518-99-8020	LAND IMPROVEMENTS	14,360.00
518-99-8025	CAPITAL PURCHASE	389.00
518-99-8050	EQUIPMENT PURCHASE	500.00
	Grand Total:	**71,119.37**

Project Account Summary

Project Account Key	Payment Amount
None	71,119.37
Grand Total:	**71,119.37**

PROSPECT HEIGHTS PARK DISTRICT ELECTRONIC VENDOR WARRANT REPORT FOR FY 2016

VENDOR WARRANT 5D

ELECTRONIC VENDOR WARRANTS
MAY
FY 2016

DATE	VENDOR NAME	TRANSACTION DESCRIPTION	AMOUNT
5/2/2016	IMRF		$18,430.20
5/19/2016	APRIL OOCC Sales Tax		$944.81
		TOTAL	$19,375.01

Refunds Processed Report-BOARD PACKET

Account Name	Date	Refund Reason	Fee	Net Refund	GL Account Refund From	
	19 May 201	Refund: Master Card - Insufficient Registration	$0.00	$80.00	Childrens Programs Youth Athletics	200-07-4104
					Childrens Programs Youth Athletics	200-07-4104
Peterson, Lisa						
	19 May 201	Refund: Discover Card - Other	$0.00	$135.00	Hook a Kid Leagues	300-43-4527
Pio, Michelle						
	23 May 201	Refund: Check - Other	$0.00	$87.00	Childrens Programs Youth Athletics	200-07-4104
Ravella, Kiran						
	19 May 201	Refund: Visa Card Online - class cancelled	$0.00	$55.00	Childrens Programs Youth Athletics	200-07-4104
Ruesch, Anita						
	03 May 201	Refund: Visa Card - Insufficient Registration	$0.00	$36.00	Fitness Programs	200-13-4337
Stocco, Greg						
	03 May 201	Refund: Check - overpayment of KS fees	$0.00	$200.00	KinderStop	200-04-4102
					KinderStop	200-04-4102
					KinderStop	200-04-4102
					KinderStop	200-04-4102
					KinderStop	200-04-4102
					Creative Kids Preschool	200-03-4135
Trumbull, Nichole						
	19 May 201	Refund: Master Card - Supv Approval	$0.00	$85.00	Creative Kids Preschool	200-03-4135

$678.00

Prospect Heights Park District

Investment Report for Year Ending December 31, 2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
	$ 3,110,488.26												$ 3,110,488.26
Beginning Balance		$ 2,985,302.75	$ 3,252,232.71	$ 4,068,187.17	$ 4,021,315.97	$ 2,525,539.75	$ 2,525,539.75	$ 2,525,539.75	$ 2,525,539.75	$ 2,525,539.75	$ 2,525,539.75	$ 2,525,539.75	$ -
										$ -			$ -
General Account Activity													$ -
Interest Income	$ 42.70	$ 39.40	$ 67.33	$ 66.02	$ 35.75								$ 251.20
Net deposited into operating acct.	$ 88,727.41	$ 508,891.98	$ 1,091,499.44	$ 236,515.93	$ 265,602.41								$ 2,191,237.17
Net Withdrawal from operatig acct.	$ (214,128.33)	$ (242,171.03)	$ (275,776.55)	$ (283,625.19)	$ (1,761,672.73)								$ (2,777,373.83)
	$ -												$ -
Interest Income-CASH RESERVE	$ 44.41	$ 41.55	$ 44.43	$ 43.95	$ 74.06								$ 248.40
Investment Account	$ 128.30	$ 128.06	$ 119.81	$ 128.09	$ 184.29								$ 688.55
correction													$ -
Ending Balance	**$ 2,985,302.75**	**$ 3,252,232.71**	**$ 4,068,187.17**	**$ 4,021,315.97**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**	**$ 2,525,539.75**

PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Date: June 21, 2016
To: Board of Commissioners
From: Scott Devlin, Business Manager
Re: May 2016 Investment Report

An Account for **Cash Reserves** was established on 12/27/2005

		Balance EOM	Interest Earned
5/31/2016	$	349,832.74	
			$74.06

General Account Interest

		Balance EOM	Interest Earned
5/31/2016	$	1,166,835.48	
			$35.75

Investment Account Interest

		Balance EOM	Interest Earned
5/31/2016	$	2,308,506.70	
			$184.29

Line of Credit
Mt. Prospect State Bank-
Available- $500,000
In Use- $0.00
Loan Date- 08/01/2015 Maturity Date 08/01/2016
Interest is based on Prime with a floor of 4.5%

FY 2016 PROSPECT HEIGHTS PARK DISTRICT YTD FUND SUMMARY

Fund Numbers	Fund Names	Audited Begin. Bal. 16	REVENUE 4/30/2016	Real Estate Tax 4/30/2016	EXPENSE 4/30/2016	Transfers 4/30/2016	Ending Bal 4/30/2016	INFORMATIONAL Fund Transfers Budgeted		Bud. FY 16
100	CORPORATE	1,006,362	938	502,186	131,516	(148,400)	1,229,569	(381,027)	To F518,F523,F608	1,162,602
900	Reserve Acct.	349,584	248	-	-		349,833	-		351,111
200	RECREATION	453,769	277,877	307,754	475,549		563,851	-		660,251
300	GOLF	23,935	367,156	-	404,399		(13,308)	(52,223)	To F523	-
MAJOR FUND	SUB TOTAL	1,833,650	646,219	809,940	1,011,465	(148,400)	2,129,944	(433,250)		2,173,964
404	AUDIT	2,685	-	6,666	13,000		(3,649)			1,926
405	PAVING & LIGHTING	11,621	-	2,267	1,003		12,885			4,783
406	LIABILITY INS.	25,402	-	41,636	19,441		47,597	-		1,841
407	I.M.R.F.	26,791	-	63,979	47,196		43,574	-		33,654
408	POLICE	14,772	-	39,140	10,151		43,761	-		31,952
409	MUSEUM	6,864	-	5,806	-		12,670	(4,350)	To F412	2,497
410	SPECIAL REC.	134,674	-	62,582	38,047		159,209			37,633
411	SOCIAL SEC.	17,375	-	57,098	42,608		31,865			13,980
412	MEMORIAL	(3,679)	-	-	627		(4,306)	4,350	To F409	100
413	COMM. EVENTS	35,646	-	103	6,143		29,606	-		16,876
NON-MAJOR	SUB TOTAL	272,151	-	279,277	178,215	-	373,213	-		145,242
OPERATING	SUB TOTAL	2,105,801	646,219	1,089,216	1,189,679	(148,400)	2,503,158	(433,250)		2,319,206
518	Cap. Fund-Parks/Recr	855,596			34,194		821,402	212,362	From F100, F607	444,146
523	Cap. Fund-Golf	12,661			25,797		(13,136)	102,223	From F100, F300	43,384
CAPITAL	SUB TOTAL	868,257	-	-	59,991	-	808,266	314,585		487,530
DEBT FINANCING OCCURS IN DECEMBER, ONLY PROPERTY TAXES ARE RECEIVED THROUGHOUT THE YEAR								*BOND PAYMENTS DUE DECEMBER 1, 2015*		
606	Bond 2014	33,487					33,487			-
607	Bond 2015	695		317,012			317,707	(29,735)	From F518	
608	Bond 2014B	-			148,400	148,400	-	571,800	From F100, F609	
609	Bond 2016	-						(423,400)	To F608	150,150
Debt	SUB TOTAL	34,182	-	317,012	148,400	148,400	351,194	- 118,665	-	150,150
ALL FUND TOTALS		3,008,240	646,219	1,406,229	1,398,070	-	3,662,618	0		2,956,886

PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 21, 2016

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: June 2016 Board Report

Block Party update
The Block Party is scheduled for Saturday August 13, 2016 from 4:00pm – 10:30pm. The Park District is putting on this event with financial assistance from the City of Prospect Heights. Mount Prospect State Bank made a donation as well as a local resident. We will begin the event with a treasure hunt offered by PHWSBA, then the regional Voice Competition and then two live performances: SODA (four men perform classic rock, 80's, New Wave, Motown, Disco, Hip-Hop, Reggae, and Alternative) and Billy Elton (featuring Reid Spears, former resident, on piano and vocals performing music of Billy Joel and Elton John). We will have five inflatables and one trackless train. There will be four food trucks: Cajun Connoisseur, Mario's Cart, Toasty Cheese and Courage for Cupcakes. St. Alphonsus School students will sing while the Voice's judges score the participants. We will sell beer and wine. The Library, Harper College, NWSRA, and NRC will have informational tables. The swim team will host the dunk tank. PHWFA will host a late registration for football, set up a football toss game and sell PHWFA spirit wear. The Police Department plan to have various squad cars for viewing: Humvee, classic squad and regular squad. The Lions Club will sell water and tickets for the duck race and provide the duck race down the park pool slide when the pool closes. We are recruiting volunteers to oversee the inflatables and trackless train from 5pm – 9pm. We will be strongly marketing this event within the next few weeks.

NRC Prospect Heights Natural Resource Commission
This group continues to work with Tully Park neighbors to assist with maintaining that park. The NRC intern has begun working and has been an asset the NRC which in turns also assists the Parks department.

OTHER
June was busy. Community Day was held on a rainy Saturday morning but the crowds were steady and grateful for PHPD giveaways. The 50th anniversary weekend activities went well. The pool opened for the season and had terrific weather. Summer camp is off to a good start.

PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 14, 2016

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: June Board Report

50th Anniversary
The Battle of the Bands was held on Friday, June 10th. Double Identity won the competition and will be moving on to the state competition. Something to Live By placed second. A special thanks to Tami Knoll for stepping in and running the event.

Music Under the Stars was held on Saturday, June 11th. Serendipity performed and was well received by the crowd. The food truck Grill Chasers provided excellent food for the evening, Nothing Bundt Cakes sold Buntinis and gave out samples and beer and wine was sold. It turned out to be a great evening.

We had 88 people register for the Family Picnic on Sunday, June 12th. It was nice and cool, perfect for the games and bounce house. Creative Kids Preschool held their annual auction during the picnic. The feedback that I received from the families was extremely positive, they had a great time.

July 4th Parade
Commissioners and Staff are invited to ride or walk in the Prospect Heights 4th of July Parade. We will have a 50th Anniversary Float and will be giving out 50th Anniversary prizes and candy. Meet at the City's Metra Station at 8:30 AM.

PDRMA
We reviewed the updated Plan of Action at our June Safety Meeting. The next Loss Control Review visit will be on July 20th and we will be reviewing Recreation and Aquatics.

Fall Brochure
The first draft is due back on June 27. Brochures will be distributed August 1st. It will be our last 50th Anniversary Edition.

Start of Summer
The opening of the pool and the first days of camp have been well organized. It was been a smooth start to our summer.

PROSPECT HEIGHTS
PARK DISTRICT
(847) 394-2848
Fax (847) 394-7799
110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 15, 2016

To: Christina Ferraro, Executive Director
From: Dino Squiers, Superintendent of Facilities & Parks
Re: June 2016 Board Report

Pool
Circulating pump was overheating and shutting down. It was determined the impellor was spinning to fast; we needed to restrict the water flow into the pump and use a fan to cool the motor. Replacement impellor was made and installed in the old housing.

Plumbing
Water line above the pool office ceiling was leaking by a fitting. Shut off valves that control the section would turn but not stop the water. Water main had to be turned off so pipes could be drain for repairs. Shut off valves were also replaced at this time.

HVAC
Coils on the four roof top units were cleaned. It is necessary to go inside the unit and blow out the coils. This is normally done later but since there was so much cotton blowing around this year we were concerned the unit would overheat due to restrictions caused by the cotton blocking the air flow.

Room #2
Slide bolts and locks were installed on the new cabinets for kinder stop, locks were ordered keyed alike so only one key is needed for any cabinet. Floors were stripped and waxed.

Concession
Floors cleaned and waxed, counters, cabinets, windows, and freezer were cleaned for the opening of the concession stand. Cracked hinge was replaced on freezer and door was adjusted.

Camp
Summer camp supplies stored in the second floor were brought into the class rooms. Preschool and kinder stop supplies, furniture and equipment have been removed and stored for the season. Due to the large amount of items we need to store supplies in the fitness closet, hallway closet, garage and second floor mechanical room.

Preschool A
Walls and cabinets were cleaned and painted. Floors were also cleaned and waxed.

Com-Ed
Cracked utility pole by the driveway exit was replaced. Com-Ed estimated shut down from nine to one o'clock with no power to the building, we requested a temporary generator, shut down lasted to 6:30 PM. We only lost power during the connection and removal of the generator.

Training
Doug and I attended PDRMA supervisors' safety class covering facilities, parks and grounds.

Tennis courts
North and south tennis courts have been patched and color coated, we have received compliments on the courts and have players coming from other park districts to use our courts. Recently we had vandalism on the east side of courts. Containers of paint were thrown over the fence and splattered paint on the north and south court. Removing the paint is also removing the color coating that will need repairs.

Ansul
Upgraded ansul tank was installed in the fire suppression system in room ones kitchen.

PHWYBS
Wet conditions are constantly changing the baseball games. Fields are still prepped following the regular season schedule and field dry is added later in the day to dry out the infield.

Parks
Met with Agnes and Dana from the natural resource commission, discussed using the neighbors' bridge north of the field behind the tennis courts to cross the creek. After inspecting the bridge it needs to be totally removed and rebuilt. Agnes will look at other options to construct bridge on park property. Grass cutting, trimming, removing trees and brush is ongoing. Retaining wall repairs were completed at Country Gardens, fence caps replaced and glued to post.

PROSPECT HEIGHTS PARK DISTRICT
(847) 394-2848
Fax (847) 394-7799
110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

To: Christina Ferraro, Executive Director

From: Marc Heidkamp, Director of Golf Operations

Re: May 2016 Golf Operations Board Report

May weather for the first three weeks was gloomy and discouraging. On the fourth week the sun finally came out and so did the golfers. We closed the month with a positive result and beat last year's combined golf revenue total by $6,926.93.

Golf Shop revenues for the month were normal for this time and were slightly higher than last year. We have started some new sales with hopes to see more growth during the next few months.

The cart fleet is running well with the extra help that Mike Arden is providing daily. We are working closely with Mike with a goal in mind to cut repair costs by keeping more repairs in house. It is working well and Mike has helped immensely.

Club house HVAC two 30 ton units were low on Freon and needed charging. Both units are approaching 13 years and will require some extensive repairs down the road. For the meantime we are monitoring them and will keep you posted on their performance. This will need to be a budget discussion this fall.

On line golf sales remained steady during the month. We are now moving into our busiest period and will not offer these special deals going forward. When we see that the tee sheet is open we will reactivate the sales. We hope the weather cooperates and we can get higher daily fees during the coming months.

League play has shown some increased revenue during May. With the additional league on Tuesday nights we are doing better in that department.

Membership sales have decreased due to several changes in the golf industry and the economy. We are seeing more players choosing to pay as they go and not locking into seasonal passes. More of our tee times are becoming at once

reservations. Golfers are now waiting until the last minute to reserve their tee times, and watching the weather and internet for the best price. It is extremely challenging when you see the tee sheet empty one day prior to play and then overnight it fills up at the last minute. We are monitoring the tee sheet hourly and using our yield management tools to increase /decrease prices as times fill. As we move into next season I plan to revamp the entire membership offerings and work to rebuild our weekend permanent tee time base.

Year to date, we remain ahead of last year's total revenues by 4%. Seeing that the GDP is less than 1% we are doing better than most. We look forward to June with hopes of seeing increased play and better weather.

PROSPECT HEIGHTS PARK DISTRICT
(847) 394-2848
Fax (847) 394-7799
110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 21, 2016

To: Marc Heidkamp, Director of Golf
From: Jerry Arden, Superintendent of Golf
Re: June 2016 Board Report

Temperatures for May ranged from 87.42 degrees for the high to 35.71 degrees for the low with precipitation at 4.80 inches.

The golf course is in great shape thanks to great staff.

Some concerns from nearby residents about seeding bad areas along 9 & 15 fairway under heavily shaded areas. Grass is difficult to grow under shade trees plus golfers are driving under the trees looking for golf balls hoping not to be out of bounds. Staff tried to accommodate these requests to the best of our ability.

All annual flowers have been planted and in a few weeks we should have some beautiful colors. We still have a couple Ash trees to cut down infected with the Asian long horn beetle; we'll take care of them this fall.

PROSPECT HEIGHTS PARK DISTRICT
(847) 394-2848
Fax (847) 394-7799
110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 17, 2016
To: Julie Caporusso, Superintendent of Recreation
From: Olivia Shapley, Supervisor of Recreation
Re: June 2016 Recreation Board Report

Athletics

Pee Wee Soccer, Jr. Basketball, Co-ed Soccer League, Outdoor Court Hockey are currently underway.

The Co-ed Soccer League with Wheeling Park District starts on June 25th and all the age groups are completely full.

The Heritage Quick Start Tennis Program Starts today with the Arlington Heights Park District.

Pool

The pool opened on June 10th, the weather was very nice, which brought a lot of people out for opening day. Swim team and swim lessons started this past week.

Fitness Center

Membership Statistics Report
(Comparing May 2016 to May 2015)

Memberships	May 2016	May 2015
3 Months Pass	5	7
Gym & Racquetball Pass	38	42
Health & Fitness Full Combo Pass	20	17
Health & Fitness Center Pass	119	122

PROSPECT HEIGHTS PARK DISTRICT
(847) 394-2848
Fax (847) 394-7799
110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

June 15, 2016
To: Julie Caporusso, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: June Board Report

Preschool
The month of May rounded out the school year! It was a short month but was full of excitement! The all school field trip was to Chuck E Cheese! Fun was had by all kids! The following week was our 4 year old graduation, 2.5 & 3 year olds program! We are very proud of our 2016 graduating class, they have made many positive strides towards their education in our 4 year old program! Our 2.5 and 3 year olds did wonderful at the program, many smiling faces as they sang to their families! We are looking forward to welcoming them back in the Fall! Finally, the school year ended with an all school picnic.

From May 16-June 10th we offered extended preschool! Each week there was a different theme! The class was taught by our preschool staff Ms. Schey and Mrs. Fischer.

On June 13th our Summer time preschool began. The class is being taught by Ms. Schey and Mrs. Fischer.

Kinder Stop
The 2015-2016 school year was a success! The program ended on June 10th. We had great weather on the 10th and the kids were able to enjoy the afternoon at the pool!

Camp
Camp training was June 8-10th. NWSRA came in on June 9th to give a presentation on Behavior Management.

Open House was June 9th.

There are 330 campers registered for camp to date.

PROSPECT HEIGHTS
PARK DISTRICT
(847) 394-2848
Fax (847) 394-7799
110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Kinderstop Departmental Summary
2015-2016

Introduction to the department and program

Kinderstop program serves our Kindergarten and First graders that attend school district 23. We offer an A.M and P.M program for the kindergarteners as an extension to their school day. Plus we offer before care and aftercare that caters to both the kindergarteners and the first graders. In addition, we offer the program to our Creative Kids preschool program for those students who wish to extend their day.

The kinderstop program employs one program coordinator who organizes all the daily crafts, worksheets, sign in and sign out sheets. In addition to the coordinator we employ 10 additional staff members. Typically, we staff three staff members each day during the program, and 5-6 staff members during our aftercare program and 1-2 staff members during before care. The primary duties of the staff is to safely supervise, engage and encourage the children during stations, and communicate daily with the parents.

During the AM and PM portion of the day the students are engaged in stations. The stations include art and craft, academic worksheets, and table top games. The kids also enjoy rug time which includes story time, learning days of the week, months, weather and pledge of allegiance. The students will either get 30 minutes of gym time or outside time weather permitting. Finally, their day ends with about 30 minutes of open play in the program room.

All of the Kinderstop staff are CPR and AED certified.

Kinderstop is a 9 month program and follows district 23 schedule. The students will take a field trip to the Prospect Heights Fire Department in October for fire safety month. In addition, they will walk to the Prospect Heights Public Library once a week.

Strategy

In 2015-2016 the strategy was to provide a fun, safe, positive program for all the kids engaged in the Kinderstop program. We encourage social development through open play, creative development through arts& craft projects, and cognitive development through academic worksheets.

PROSPECT HEIGHTS PARK DISTRICT
(847) 394-2848
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Action Steps

The Kinderstop staff is comprised of well qualified and seasoned staff. The majority of our staff has been with us since the inception of the program in 2008. Staff plans arts & craft projects that correspond to the appropriate season, and through worksheets and rug time the staff reinforces what the students have learned in Kindergarten.

Variance to the Budget

The 2014 budget projected a $57,312 profit. The actual profit in 2015 was $89, 891.

Recommendations

We will continue to offer the program to Creative Kids Preschool (4Y-5Y), Kindergarteners and 1st graders. We will promote within Eisenhower School.

Three Year Comparison

FY	2013	2014	2015
REVENUES	$90,145	$160,888.	$186,304.
EXPENSES	$63,324	$91,776	$96,413
SURPLUS/ (DEFICIT)	$26,821	$69,112	$89,891

Creative Kids Preschool Departmental Summary

Introduction to the department and program

Preschool is comprised of six class offerings ranging in ages from 2 ½ to 5 years of age. Also included in the preschool program is Lunch Buddies (Tues and Fri.). During winter and spring vacations, half day Give a Kid a Break programs are offered and during the summer Summertime Preschool is offered. We also offer extended preschool which runs mid-May-June.

- 4 Year Old (Mon., Wed., Fri) *8:45-11:30 AM*
- 3 and 4 Year Old (Mon. – Fri) *8:45-11:45 AM*
- 3 and 4 Year Old (Mon., Wed, Thurs.) *12:00-2:30 PM*
- 3 Year Old (Tues., Thurs) *9:00-11:30 AM*
- 2 ½ Year Old (Tues., Thurs.) *12:00 – 1:30 PM*

Preschool staff consists of three teachers and three teacher's aide. We also have a preschool coordinator who is currently on staff as a teacher. All staff must be 18 years old and graduated from high school. The Preschool Supervisor graduated from college and is at least 21 years old. Our teachers and aides range from twenty years to one year of experience. All staff will be required to be CPR certified and attend all staff trainings. The primary job function of the Preschool Supervisor is to oversee the preschool, which includes but not limited to, helps plan all activities, produces a monthly parent newsletter and calendar, monitors and completes payroll, publishes the parent manual, submits brochure and promotional information, oversees tuition payments, organizes the auction, oversees all staff, purchases supplies, evaluates all staff, plans all field trips, oversees the day to day operation of the preschool and communicates with parents directly. The teachers report directly to the supervisor. The preschool coordinator is responsible for the curriculum, photo coping, bulletin boards, classroom set up and take down, and other duties assigned by preschool supervisor. The primary responsibilities of a teacher are to safely supervise, teach children, evaluate each child, communicate daily with parents, lead rug time with learning activities, provide creative center areas, attend monthly teacher's meetings, and assist the supervisor with planning the daily crafts. The teacher's aide reports directly to their teacher, they safely supervise, teach the children, set up the classroom, and perform duties as directed by the teacher.

The Creative Kids Preschool incorporates the Illinois Early Learning Standards developed by the Illinois State Board of Education into the program. Our curriculum includes the Handwriting Without Tears and Jolly Phonics materials.

Preschool is 9 months in duration (34 weeks) and is conducted in morning and afternoon sessions. We take two to three trips during the school year, to the fire station, to the pumpkin patch, and to a play area. We take the park district buses to the fire station. We rent a school bus for the pumpkin patch and play area. We use parent volunteers for all

of our field trips. A typical day includes: children arrive and are greeted by teachers then learn to put away their belonging. Center time is the first hour of class, children complete a project for the day, may use the computer, dress up area, paint, educational table, play-doh, read books or play on the rug. Next, the class cleans up the room. At rug time the children learn songs, weather, days, months, alphabet, sounds, numbers, letters and read books. We go to the bathroom then have snack. After snack we complete academic papers then have free play in the gym or outside. It is a balanced day of structure and free play.

2014 – 2015 Comparison

Total revenue in 2014 was $96,682 compared to $98.777 in 2015. In 2014 total expenditures was $76,733 and in 2015 total expenditures was $70,521.

Strategy

In 2015-2016 the strategy was to provide a safe, fun, positive program for preschool children that encouraged learning. We also encouraged social and creative development by providing stimulating materials, experiments, and activities.

Action Steps

The staff is comprised of well qualified and seasoned staff members. The whole staff worked as a team to develop quality projects, activities and academic papers. We evaluate the four year old children in the fall then again in the spring. We keep track of their progress and try to get the parents involved in the learning process when needed. We have many students that are reading at the beginning of four year old preschool. The teachers evaluate all three year olds in the spring. We have added additional sight words to the curriculum. For advanced students, we added an advanced curriculum to challenge their skills.

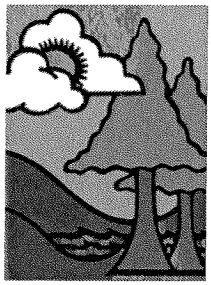
Variance to the Budget

The 2015 budget projected a $12,835 profit. The actual profit for 2015 was $28,256. Our total enrollment for 2015 was 76 compared to 74 in 2014. Supplies were purchased as needed.

Recommendations

We are limited in expanding more classes due to facility space. We will continue to offer extended preschool, summer preschool and the half day programs during winter and spring break.

We will continue to promote our school, through excellent word of mouth recommendations, the brochure, the website, flyers, facebook and the open houses.



Prospect Heights Park District
Finance Committee
Goals and Objectives for 2016-2017

1. **Use the accounting software package to prepare and complete the budget.** Currently the actual operations are recorded in the accounting software but the budget is prepared in excel and then the two are blended together for the budget.
    a. What needs to be done to implement immediately?
    b. Does this change the timeline for the budget process

2. **Review accounting software's canned financial reports to determine types of reports that are easily prepared and work to develop a standard monthly financial package that will be distributed with the board packet**. Finance committee will work with Scott to put together a set of financials that provides monthly and annual actual results compared to budget.

3. **Review how program revenue by program tracks with program expenses. Is there an overhead allocation**?

4. **Explore electronic bill paying and electronic purchase order approvals.**
    a. Explore whether other park districts use e-pay and electronic purchase order systems
    b. What cash controls do they have in place
    c. What approval processes do they have in place
    d. How long have they used e-pay and/or electronic purchase orders
    e. Is there a certain type of software needed for this and if so, what kind?
    f. Have there been problems with implementation?

Prospect Heights Park District
Personnel & Planning Committee
Goals and Objectives for 2016-2017

1. Updated personal files for each employee
2. Organization chart for park district
3. Job description for each park position
4. Detailed expectations for exceeding, meeting and not meeting yearly individual employee's goals and expectations
5. Staff fills out self-evaluation forms each year
6. Expectation that employees will be held to goal 4, when time for yearly reviews are held. Bonuses and raises to be tied to meeting or not meeting expectations.
7. Board staff appreciation days

PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

TO Park Board of Commissioners

Christina Ferraro, Executive Director

FROM Scott Devlin, Business Manager

DATE June 21, 2016

RE Approval of revised Investment Policy

Staff recommends approval of the revised Investment Policy, as attached. Staff researched investment policies from several other Park Districts and held discussions with the Park District auditors (Knutte & Associates, P.C) and the Park Board Finance Committee.

The recommendation is to add the following two items in section 1.08 "Authorized and Suitable Investments":

The District may invest its public funds in interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law, consistent with the provision of the Illinois Public Funds Investment Act, 30 ILCS 235/2(a-1)

The District by resolution or ordinance may use the money in the special funds in the purchase of municipal bonds issued by the county, park district, sanitary district, or other municipal corporation, consistent with the provisions of the Investment of Municipal Funds Act-50 ILCS 340/1

Furthermore, the firm the Park District contracted to perform the annual financial audit, Knutte & Associates, P.C, suggested addressing custodial credit risk for investments as a revision to the Investment Policy. The recommendation is to make the following changes in section 1.09 "Collateralization":

Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be ***covered by depository insurance and are collateralized,*** witnessed by a written agreement, ***with securities*** held at an independent - third party institution in the name of the Park District.

ATTACHMENT: Revised Investment Policy

INVESTMENT POLICY

PROSPECT HEIGHTS PARK DISTRICT

1.01 Policy

It is the policy of the Prospect Heights Park District to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all federal, state and local laws governing the investment of public funds.

1.02 Scope

This policy pertains to all funds governed by the Prospect Heights Park District Board of Commissioners.

1.03 Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of funds, not for speculation, but for investment, considering the safety of the principal, as well as the probable income to be derived.

The standard of care to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with the District's investment policy and written procedures, and exercising due diligence in investing funds, shall not be held personally liable for failures of investments to attain expected returns or for changes in the market price, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

1.04 Objective

The primary objectives of investments shall be:

Safety -	safety of principal is the foremost objective of the investment policy
Legality -	conformance with federal, state and other legal requirements
Liquidity -	maintenance of sufficient liquidity to meet operating requirements
Yield -	attainment of market rates of return

The portfolio should be reviewed periodically as to its effectiveness in meeting the entity's needs for safety, liquidity, rate of return, diversification and its general performance.

1.05 Delegation of Authority

Management and administrative responsibility for the investment program is delegated to the Business Manager. The Business Manager shall establish written procedures for the operation of the investment, program which procedures shall be approved by the Board of

Commissioners and the Executive Director. All investment transactions must adhere to the terms of this policy and must follow the outlined procedures.

1.06 Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that conflicts with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. All involvement with parties related to any such officers and employees must be revealed to the Prospect Heights Park District Board of Commissioners.

1.07 Authorized Financial Dealers and Institutions

The Business Manager shall maintain a list of financial institutions authorized to provide investment services. This list shall be approved by the Prospect Heights Park District Board of Commissioners and all institutions on the list must be qualified public depositories as established by law.

In addition, a list shall also be maintained of approved security brokers/dealers who are approved by the Board of Commissioners and are authorized to provide investment services in the State of Illinois.

1.08 Authorized and Suitable Investments

Investments may be made in any type of security allowed by the Illinois Public Funds Investment Act, 30 ILCS 235/1 et seq., regarding the investment of public funds. (IPF1A available for review)

Investments shall be made that reflect the cash flow needs of the fund type being invested.

The following investments will be permitted by this policy unless prohibited by federal, state or local law related to the investment of public funds:

U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;

Certificates of deposit and other evidences of deposit at financial institutions, bankers' acceptances, and commercial paper, rated in the highest tier (e.g., A-1, P-1, F-1, or D-1 or higher) by a nationally recognized rating agency;

Investment-grade obligations of state, provincial and local governments and public authorities;

Repurchase agreements whose underlying purchased securities consist of the foregoing;

Money market mutual funds regulated by the Securities and Exchange

Commission and whose portfolios consist only of dollar-denominated securities; and

Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation.

Investment in derivatives of the above instruments shall require authorization by the Board of Commissioners.

The District may invest its public funds in interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law, consistent with the provision of the Illinois Public Funds Investment Act, 30 ILCS 235/2(a-1).

The District by resolution or ordinance may use the money in the special funds in the purchase of municipal bonds issued by the county, park district, sanitary district, or other municipal corporation, consistent with the provisions of the Investment of Municipal Funds Act-50 ILCS 340/1,

1.09 Collateralization

Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral, witnessed by a written agreement and held at an independent - third party institution in the name of the Park District.

1.10 Safekeeping and Custody

All security transactions shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by an independent third party custodian designated by the Business Manager and evidenced by safekeeping receipts and a written custodial agreement.

1.11 Diversification

The Prospect Heights Park District shall diversify its investments according to its priorities of security first; cash flow needs second, and rate of return last. Diversification can be by type of investment, number of institutions invested in, and/or length of maturity.

1.12 Maximum Maturities

To the extent possible, the Prospect Heights Park District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Prospect Heights Park District will not directly invest in securities maturing more than one year from the date of purchase.

Reserve funds may be invested in securities exceeding one year if the maturity of, such investments are made to coincide as nearly as possible with the expected use of the funds.

1.13 Internal Control

The Business Manager is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The internal controls shall address the following points:

Control of collusion
Separation of transaction authority from accounting
Custodial safekeeping
Written confirmation of telephone transactions for investments and wire transfers

1.14 Performance Standards

This investment portfolio will be managed in accordance with the parameters specified within his policy. The portfolio should obtain a comparable rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to benchmarks with similar maturity, liquidity and credit quality as the portfolio.

The 3-month T-Bill will be used as the benchmark to compare the rate of return from park district investments.

1.15 Reporting

The Business Manager shall prepare an investment report at least monthly. The report should be provided to the Board of Commissioners and shall be available on request. The report should be in a format suitable for review by the general public. An annual report should also be provided to the Board. The report shall include information on:

> Class or type of investment
> Book Value
> Income earned
> Market value

1.16 Investment Policy Adoption

The investment policy shall be adopted by the Board of Commissioners. The policy shall be reviewed on an annual basis by the Finance Committee and any modifications made thereto must be approved by the Board of Commissioners.

revisions approved 06-21-2016

_____
President - Board of Commissioners

_____
Secretary – Board of Commissioners

NAMING PARK DISTRICT PROPERTY POLICY

PROSPECT HEIGHTS PARK DISTRICT

Policy

The purpose of this policy is to establish a systematic and consistent approach for the official naming of Prospect Heights Park District property within the Park District jurisdiction.

Park District property includes but is not limited to parks, open space, buildings, athletic fields, bodies of water, trails and rooms within Park facilities.

It is important that parks, spaces or facilities are easily identified.

Names assigned to Park District property must be consistent with the values and character of the area or neighborhoods served.

Names may reflect significant historic, material, or financial contributions to the community, or persons of historic or outstanding civic service.

Appropriate signage or other identification markers may be placed in parks, spaces or facilities only with prior approval of Park Board of Commissioners.

Other recognition of persons, events or special organizations may occur through the Prospect Heights Park District's "Tree of Life Planting Program" which is different than naming parks, spaces or facilities.

Naming Park District Policy Adoption

The policy regarding making Park District property shall be adopted by the Board of Commissioners. The policy shall be reviewed on regular basis by the Policy and Planning Committee and any modifications made thereto must be approved by the Board of Commissioners.

Approved 06-21-2016

DRAFT

_____

President - Board of Commissioners

_____

Secretary – Board of Commissioners

RESOLUTION 05.17.2016

A RESOLUTION ESTABLISHING A UNIFORM POLICY ON NAMING PROSPECT HEIGHTS PARK DISTRICT PROPERTY

WHEREAS, the Prospect Heights Park District establishes a policy naming property within the Park District jurisdiction

WHEREAS, this policy is to institute a consistent approach for the official naming of Park District property which includes but is not limited to parks, open space, buildings, athletic fields, bodies of water, trails and rooms within Park District facilities

WHEREAS, Park District property must be easily identified

WHEREAS, names assigned to parks, spaces or facilities must be consistent with the values and character of the area or neighborhoods served. Names may reflect significant historic, material, or financial contributions to the community, or persons of historic or outstanding civic service

WHEREAS, appropriate signage or other identification markers may be placed on Park District property only with prior approval of Park Board of Commissioners

THEREFORE, BE IT RESOLVED THAT the hereby the Prospect Heights Park District Park Board of Commissioners approves the policy to name Park District property

SO RESOLVED this 21st day of June 2016

PROSPECT HEIGHTS PARK DISTRICT

DRAFT

_____

President of Prospect Heights Park District

Attest:

_____

Secretary of Prospect Heights Park District

(SEAL)

Ayes: ___ Nays: ___

PROSPECT HEIGHTS PARK DISTRICT

Phone: (847) 394-2848
Fax: (847) 394-7799

110 W. Camp McDonald Road • Prospect Heights, Illinois 60070

MINUTES of a regular public meeting of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, held at the Gary Morava Recreation Center, 110 West Camp McDonald Road, Prospect Heights, Illinois in said Park District at 7:00 o'clock P.M., on the 21th day of June 2016.

* * *

The meeting was called to order by the President, and upon the roll being called, Tim Jones, the President, and the following Park Commissioners at said location answered present:_____.

The following Park Commissioners were absent: _____.

The President announced that the next item of business before the Board of Park Commissioners was the consideration of an ordinance abating the tax heretofore levied for the year 2015 to pay the debt service on the District's outstanding $7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B. After a full and complete discussion thereof, Park Commissioner_____ presented and the Secretary read in full an ordinance as follows:

ORDINANCE NO. 06.21.16

AN ORDINANCE abating the tax heretofore levied for the year 2015 to pay debt service on $7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B of the Prospect Heights Park District, Cook County, Illinois

* * *

WHEREAS, the Board of Park Commissioners (the *"Board"*) of the Prospect Heights Park District, Cook County, Illinois (the *"District"*), by ordinance adopted on the 1st day of December, 2014 (the *"Bond Ordinance"*), did provide for the issue of $7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B (the *"Bonds"*), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District will have Pledged Revenues (as defined in the Bond Ordinance) available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2015 to pay such debt service on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2015 in the Bond Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Cook County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2015 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect upon its adoption.

Adopted June 21, 2016.

President, Board of Park Commissioners

ATTEST:

Secretary, Board of Park Commissioners

[SEAL]

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance as read.

Upon the roll being called, the following Park Commissioners voted:

AYE: _____.

NAY: _____.

ABSENT: _____.

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

_____

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois (the *"Board"*), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 17th day of February 2015, insofar as the same relates to the adoption of Ordinance No. 02.17.15 entitled:

> AN ORDINANCE abating the tax heretofore levied for the year 2014 to pay debt service on and $7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B of the Prospect Heights Park District, Cook County, Illinois

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said ordinance, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and of the Park District Code of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 17th day of February 2015.

_____
Secretary, Board of Park Commissioners

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of Cook County, Illinois, and as such official I do further certify that on the ____ day of _____, 2015, there was filed in my office a duly certified copy of Ordinance No. 02.17.15 entitled:

> AN ORDINANCE abating the tax heretofore levied for the year 2014 to pay debt service on $7,765,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B of the Prospect Heights Park District, Cook County, Illinois

duly adopted by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, on the 17th day of February 2015, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this _____ day of _____, 2015.

_____
County Clerk of Cook County, Illinois

[SEAL]

PROSPECT HEIGHTS
PARK DISTRICT
110 W. Camp McDonald Road • Prospect Heights, Illinois 60070
Phone: (847) 394-2848
Fax: (847) 394-7799

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE OF TAX ABATEMENT

TO THE COUNTY CLERK OF THE COUNTY OF COOK, ILLINOIS:

I, the undersigned, being the duly qualified and acting Treasurer of the Board of Park Commissioners (the *"Board"*) of the Prospect Heights Park District, Cook County, Illinois (the *"District"*), having been directed and authorized by the Board to prepare and file this Certificate, do hereby certify and notify you as follows:

1. The Board by ordinance adopted on November 18, 2014 (the *"Bond Ordinance"*), did provide for the issue of $7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B (the *"Bonds"*), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds.

2. The District will have Pledged Revenues (as defined in the Bond Ordinance) available for the purpose of paying the debt service due on the Bonds during the next succeeding bond year.

3. Pursuant to the Bond Ordinance, I do hereby authorize and direct that the tax heretofore levied for the year 2015 in the Bond Ordinance be abated in its entirety.

IN WITNESS WHEREOF, I hereunto affix my official signature, this _____ day of May, 2016.

_____

Treasurer, Board of Park Commissioners

RECEIPT IS HEREBY ACKNOWLEDGED this ____ day of May, 2016, of a duplicate original of this CERTIFICATE OF TAX ABATEMENT, manually executed by the Treasurer of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, and it is hereby certified that the same has been deposited in the official files and records of my office and that the taxes heretofore levied for the year 2015, for the payment of the Bonds as described in said Certificate will be abated as provided in paragraph 3 of said Certificate.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of May, 2016.

_____

County Clerk of The County of Cook, Illinois

[SEAL]