



**PROSPECT HEIGHTS  
PARK DISTRICT**

Phone: (847) 394-2848

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110 W. Camp McDonald Road • Prospect Heights, Illinois 60070  
[www.phparks.org](http://www.phparks.org)

**AUGUST 15, 2017**

**BOARD  
REPORT**

**PUBLIC NOTICE**  
Prospect Heights Park District  
Agenda for the August 15, 2017 Regular Board Meeting  
Gary Morava Recreation Center  
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. Call to Order – 7:00 p.m.
  - A. Roll Call
  - B. Pledge of Allegiance
- II. Corrections/Additions/Approval of Agenda
- III. Correspondence
- IV. Recognition/Welcome
- VI. Approval of Minutes  
Regular Board Meeting – July 18, 2017
- VII. Announcements (Meetings)

<u>Date</u>	<u>Time</u>	<u>Location</u>
09/19/17	7:00 PM	GMRC
- VIII. Park District Treasurer's Report
  - A. Cash Report #8
  - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #7	07/13/17
2. Vendor #7A	07/17/17
3. Vendor #7B	07/21/17
4. Vendor #7C	07/27/17
5. Vendor #7D	Electronic
7. Payroll #14	07/07/17
8. Payroll #15	07/21/17
9. Refund #7	July
- IX. Business Manager Report  
YTD Fund Summary
- X. Attorney's Report  
Legal Matter
- XI. Administrative/Operational Summary
  - A. Executive Director
  - B. Superintendent of Recreation
  - C. Superintendent of Facilities and Parks
  - D. Director of Golf Operations
  - E. Superintendent of Greens
  - F. Administrative/Operational Updates
- XII. Committees of the Board
  - A. Committee of the Whole
  - B. Finance Committee
  - C. OCCC Programs, Facilities Grounds & Maintenance Committee
  - D. Personnel & Planning Committee
  - E. Policy & Procedure Committee
  - F. Recreation Facilities, Parks & Maintenance Committee
  - G. Recreation Programs & Resident Relations Committee

- XIII. Public Comment  
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- XIV. Unfinished/Ongoing Business  
Food, Beverage & Banquet Service at Old Orchard Country Club
- XV. New Business
  - A. Northwest Special Recreation Association 2018 Assessment Resolution 8.15.2017
  - B. Partner Resident Agreement with Mount Prospect and River Trails Park Districts
- XVI. Recess into Executive Session (Visitors are Excused at this Time)  
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:
  - A. Approval of Minutes (Section 2(c) (21))
  - B. Personnel (Section 2(c) (1))
  - C. Land Acquisition (Section 2(c) (5/6))
  - D. Litigation (Section 2(c) (11))
- XVII. Reconvene to Open Session (Visitors Invited to Return at this Time)
- XVIII. Possible Action on Matters Discussed Executive Session
- XIX. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

*Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.*

**REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, JULY 18, 2017**

**DRAFT**

**Call to Order**

**Roll Call**

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

**Commissioners present:**

Ellen Avery  
Terry Curtis  
Tim Jones  
Eric Kirste  
Bob Loranger

**Also Present:**

Christina Ferraro – Executive Director  
Julie Caporusso – Superintendent of Recreation  
Dino Squiers – Superintendent of Parks & Facilities  
Marc Heidkamp – Director of Golf  
Scott Devlin – Business Manager  
Edlyn Castil – Admin. Asst./Recording Secretary

**Commissioners absent:**

Vicki Carney  
Karl Jackson

A quorum was present.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Tim Jones.

**Corrections / Additions / Approval of Agenda**

A motion was made by Commissioner Kirste and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was unanimously approved with a voice vote. The motion carried.

**Correspondence**

There were none.

**Recognition/Welcome**

There were none.

**Approval of Minutes**

**Regular Board Meeting – June 20, 2017**

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Minutes of the June 20, 2017 Regular Board Meeting as submitted. The motion was approved with a voice vote with two absent (Carney, Jackson). The motion carried.

**Announcements (Meetings)**

A Regular Board Meeting will be held on 8/15/17 at 7:00 p.m. at GMRC.

**Park District Treasurer's Report****Cash Report #7**

Mt Pros State	Payroll	#90001511	Sweep Acct.	Outstanding checks	\$	(6,770.82)
Mt Pros State	Vendor	#90001503			\$	(102,063.53)
Mt Pros State	Imprest	#90001529	Sweep Acct.	Outstanding checks	\$	5,000.00
Mt Pros State	General/Sweep	#90001498			\$	191,831.52
Mt Pros State	ATM	#90001537	Combined Bal – Account and ATM Machine		\$	25,683.03
Mt Pros State	Cash Reserves	#90001545			\$	350,778.98
Mt Pros State	Class – Reg.	#90002787	Sweep Acct.	Deposit in transit	\$	-
Mt Pros State	Investment	#107503657			\$	3,354,369.72
Totals					\$	3,818,828.90

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #7 dated July 18, 2017 in the amount of \$3,818,828.90. The motion was unanimously approved with a voice vote with two absent (Carney, Jackson). The motion carried.

**Approval of Warrants for Payment**

Vendor #6		\$	39,175.05
Vendor #6A		\$	27,375.26
Vendor #6B		\$	30,983.02
Vendor #6C		\$	42,611.05
Vendor #6D		\$	89,938.22
Vendor #6E	Electronic	\$	36,123.06
Payroll #12	05/12/17	\$	70,278.04
Payroll #13	05/26/17	\$	97,064.02
Refund #6	June	\$	4,642.50
Total of Warrants		\$	438,190.22

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants # 6, 6A, 6B, 6C, 6D, 6E, Payroll 12, 13 and Refund #6 in the amount of \$438,190.22. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Curtis, Jones, Kirste, Loranger

Nays: None

Absent: Commissioners Carney, Jackson

The motion carried.

**Business Manager Report**

**YTD Fund Summary** – as submitted. Business Manager Scott Devlin also reported that he's working on a quarterly financial report which will include a breakdown by all Departments and Funds. He and Commissioner Carney will review the report prior to distribution to the Board. The Park District did not receive any tax revenue during the month of June. Scott did an analysis of how a potential property tax freeze would affect the park district. He will review the analysis with Commissioner Jones before sharing with other Staff and Board.

**Attorney's Report**

There is none.

**Administrative / Operational Summary**

**Executive Director** – as submitted. Executive Director Christina Ferraro reported that ComEd did a site visit at the Nature Project and encouraged the Park District to apply for continued grant funds. The Comprehensive Master Plan Surveys continue to be monitored. At this time, there are 238 completed surveys and 160 partially completed surveys. An email reminder about completing the surveys was sent out on 7/17/17. They may close the survey process this week. The consultants will be back onsite on 8/7/17 and will present the draft Comprehensive Master Plan to the Board at the September Regular Board Meeting. The 6/24/17 Block Party went well. The Park District is planning to obtain more sponsorship next year for this event. Christina also informed the Board that there was a noise incident at OCCC banquet facilities on 7/1/17. Staff is working on the Resident Partnership Agreement with RTPD and MPPD.

**Superintendent of Recreation** – as submitted. Superintendent of Recreation Julie Caporusso thanked everyone who participated with the Prospect Heights 4<sup>th</sup> of July Parade. Intern Andres Balcazar did a great job coordinating the Park District's participation with the event. Andres' internship with the Park District has been going well. His last week will be at the end of the first week in August. Andres will be missed. Staff is putting together the 2017 Fall Brochure which will be distributed in August.

**Superintendent of Facilities and Parks** – as submitted. Superintendent of Facilities and Parks Dino Squiers reported water collected on the infield of the baseball field during these past storms but thankfully that it did not do any damage to the outfield.

**Director of Golf Operations** – as submitted. Director of Golf Operations Marc Heidkamp reported there was flood water at the OCCC basement but it did not do any damage. The storm did bring in 2 golf outings this week from other golf courses to OCCC. The well/pump for irrigation went down and it was decided to pull up the pump to evaluate the problem. Cost of repairs for this unbudgeted issue will be \$20,000-\$70,000. It was decided to use Capital funds for this issue and wait to complete cart path project next year. Grounds staffing for 2018 will be reviewed. Marc announced that the OCCC PGA Jr League is undefeated.

**Superintendent of Greens** – as submitted.

**Administrative/Operational Summary** – There were none.

**Public Comment**

There were none.

**Unfinished/Ongoing Business****Food, Beverage & Banquet Service at Old Orchard Country Club**

Executive Director Christina Ferraro reported the RFP was emailed to 9 potential firms. There were 2 firms who responded that they were interested. The Park District will schedule interviews with the firms to be held the second week of August.

**New Business****Prevailing Wage Ordinance 07.18.17**

A motion was made by Commissioner Curtis and seconded by Commissioner Avery to adopt Prevailing Wage Ordinance 07.18.17 as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Curtis, Jones, Kirste, Loranger

Nays: None

Absent: Commissioners Carney, Jackson

The motion carried.

**Appointment of the Park District Attorney**

The Park District was seeking a new Park District Attorney and issued a Request for Quote (RFQ). There were 4 firms who responded to the request and participated in an interview process with Executive Director Christina Ferraro and Commissioner Avery. They are recommending appointing Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C. as the Prospect Heights Park District Attorney firm.

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to give direction to Executive Director Christina Ferraro to move forward with retaining Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C. as the Prospect Heights Park District Attorney firm. The motion was unanimously approved with a voice vote with two absent (Carney, Jackson). The motion carried.

**Adjournment**

With no further business to discuss a motion was made by Commissioner Avery and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 7:45 p.m. The motion was unanimously approved with a voice vote with two absent (Carney, Jackson). The motion carried.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary: \_\_\_\_\_  
Ellen Avery, Prospect Heights Park District

TO: Board of Commissioners, Prospect Heights Park District  
 FROM: Park District Treasurer  
 DATE: 8/15/2017 CASH REPORT FY 17

Pink

*Motion by Commissioner \_\_\_\_\_ to approve CASH REPORT 8  
 as submitted. Seconded by Commissioner \_\_\_\_\_*

Voice Vote

**ACCOUNTS**

**AMOUNTS**

Mt. Pros.State	Payroll	#90001511	sweep acct.	outstanding checks	\$	(8,220.84)
Mt. Pros.State	Vendor	#90001503	sweep acct.	outstanding checks	\$	(65,669.80)
Mt. Pros.State	Imprest	#90001529			\$	5,000.00
Mt. Pros.State	General/Sweep	#90001498			\$	923,195.72
Mt. Pros.State	ATM	#90001537	Combined Bal – Account and ATM Machine		\$	26,023.03
Mt. Pros.State	Cash Reserves	#90001545			\$	350,853.46
Mt. Pros.State	Class- Reg.	#90002787	sweep acct.	deposit in transit	\$	-
Mt. Pros.State	Investment	#107503657			\$	3,355,058.97
<b>TOTALS</b>					<b>\$</b>	<b>4,586,240.54</b>

8/15/2017

**FINANCIAL  
 RESOLUTION**

*Motion by Commissioner \_\_\_\_\_ to approve WARRANT RESOLUTION  
 8/15/2017 as submitted. Seconded by Commissioner \_\_\_\_\_*

**APPROVAL OF WARRANTS 8/15/2017**

**VENDOR WARRANTS**

		Ck From - To	AMOUNTS
7	In the amount of	45213-45261	\$39,556.97
7A	In the amount of	45262	\$7,450.00
7B	In the amount of	45263-45290	\$27,780.93
7C	In the amount of	45291-45329	\$53,835.68
7D	In the amount of	ELECTRONIC	\$43,010.78
<b>Total Vendor Warrants</b>			<b>\$171,634.36</b>

**PAYROLL WARRANTS**

		7/7/2017	
14	In the amount of	49076-49310	\$104,396.82
		gross plus employer costs	
		7/21/2017	
15	In the amount of	49131-49183	\$107,430.51
		gross plus employer costs	
<b>Total Payroll Warrants</b>			<b>\$ 211,827.33</b>

**REFUND WARRANT**

7	In the total amount of	Charge Card Ref.	\$ 9,910.75
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**TOTAL OF WARRANTS**

**\$ 393,372.44**

8/15/2017

Roll Call





Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 07/13/2017 - 07/13/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Item Amount
45213	7/13/2017	01014	ARTHUR CLESEN		411.82
	326069	TURF MATERIAL		200-30-6026	411.82
45214	7/13/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		4,076.14
	103464	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103465	CONTRACTED LABOR - PARKS		200-30-5300	1,713.91
	103502	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103503	CONTRACTED LABOR - PARKS		200-30-5300	1,226.23
45215	7/13/2017	01891	BETH LACAEYSE		125.00
	LACAEYSE B 7/12/17	REFUND - GOLF PROGRAM		200-2372	125.00
45216	7/13/2017	01397	BRIDGESTONE GOLF INC		139.83
	1002641084	GOLF BALLS		300-1361	323.22
	1002644220	CREDIT MEMO - GOLF BALLS		300-1361	-345.00
	1002644622	GOLF BALLS		300-1361	161.61
45217	7/13/2017	01858	CALL ONE		511.71
	97740071041-9774	TELEPHONE SERVICES		200-02-5320	511.71
45218	7/13/2017	01096	CITYCOM MARKETING LLC		600.00
	103728	ADVERTISING		300-40-5331	600.00
45219	7/13/2017	01892	CLAUDIA PALAZZOLA		125.00
	PALAZZOLA C 7/12/	REFUND - GOLF PROGRAM		200-2372	125.00
45220	7/13/2017	01022	COMCAST		109.85
	8771100740047145	GMRC INTERNET SERVICES		200-02-5320	109.85
45221	7/13/2017	01024	CONSERV FS		2,255.37
	102005837	GASOLINE QTY 770 @ 1.775		100-01-6024	1,568.49
	102005838	GASOLINE QTY 360 @ 1.621		100-01-6024	686.88
45222	7/13/2017	01042	CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC		1,749.63
	1749972-01	GMRC/OCCC NATURAL GAS		200-02-5204	1,316.87
	1749972-01	GMRC/OCCC NATURAL GAS		300-40-5204	432.76
45223	7/13/2017	01041	CONSTELLATION ENERGY SERVICES INC		4,604.04
	8084279501	#705224-2 OCCC ELECTRIC		300-40-5205	4,604.04
45224	7/13/2017	01030	DES PLAINES MATERIAL & SUPPLY		0.50
	DP035202MS 7/12/	BALANCE DUE		300-41-6026	0.50
45225	7/13/2017	01031	DES PLAINES OFFICE EQUIPMENT		680.00
	20905486	ADMIN/GMRC COPIER/PRINTER LEASE		100-01-5430	680.00
45226	7/13/2017	01106	FIRST STUDENT INC		778.00
	091-C-061991	BUSSES FOR CAMP TRIPS		200-14-5475	186.00
	091-C-061992	BUSSES FOR CAMP TRIPS		200-14-5475	592.00
45227	7/13/2017	01122	GOLD MEDAL PRODUCTS		385.03
	326456	CONCESSIONS		200-09-6005	385.03
45228	7/13/2017	01423	GORDON FOOD SERVICE INC		521.91
	179007621	CONCESSIONS		200-09-6005	521.91
45229	7/13/2017	01037	GRAINGER		204.90
	9486621973	JANITORIAL SUPPLIES		200-02-6022	204.90

## Expense Approval Report

Payment Dates: 07/13/2017 - 07/13/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45230	7/13/2017 5806	01859 MASTER PLAN	GREENPLAY LLC	100-01-5433	4,183.75 4,183.75
45231	7/13/2017 93024	01893 SKYLIGHTS	HADLEY ASSOCIATES INC	518-99-8010	718.00 718.00
45232	7/13/2017 416501	01426 S/O GRIPS	HORNUNG'S	300-42-6010	105.75 105.75
45233	7/13/2017 3891	01048 LEGAL SERVICES JAN-MAY 2017	JAMES K LENNON PC	100-01-5332	1,983.80 1,983.80
45234	7/13/2017 61022406 61022723	01044 REPAIR PARTS REPAIR PARTS	JC LIGHT AND COMPANY	300-40-6032 300-40-6032	54.10 46.82 7.28
45235	7/13/2017 20082253	01130 POOL SAFETY AUDIT - JULY	JEFF ELLIS & ASSOCIATES INC	200-10-5465	900.00 900.00
45236	7/13/2017 DELANCE J 7/12/17	01894 REFUND - SUMMER CAMP	JEFFERY DELANCE	200-2372	1,048.00 1,048.00
45237	7/13/2017 ZOLA J 7/12/17	01895 REFUND - ACTIVE ADULT TRIP	JOAN ZOLA	200-2372	114.00 114.00
45238	7/13/2017 14016	01244 BLOCK PARTY BEVERAGES	JOSEPH MULLARKEY DISTRIBUTORS INC	413-99-6006	1,080.60 1,080.60
45239	7/13/2017 HABBE J 07/13/17	01183 REFUND - ACTIVE ADULTS	JUDITH HABBE	200-2372	44.00 44.00
45240	7/13/2017 CHAIR YOGA CLASS -	01533 CHAIR YOGA CLASS - JUNE 2017	KATHLEEN O'MALLEY-GALLAGHER	200-13-5300	126.00 126.00
45241	7/13/2017 CIURAJ K 7/12/17	01896 REFUND - SWIM TEAM	KATHY CIURAJ	200-2372	168.00 168.00
45242	7/13/2017 1452	01897 PROMOTION	KOOLGATOR LLC	300-40-5331	2,687.50 2,687.50
45243	7/13/2017 SAKATA L 7/12/17	01898 REFUND - ACTIVE ADULTS TRIP	LYNN SAKATA	200-2372	114.00 114.00
45244	7/13/2017 25390	01051 LANDSCAPE & TURF MATERIALS	MENONI AND MOCOINI	300-41-6026	450.00 450.00
45245	7/13/2017 PROVINCIA DELAGO	01054 PROVINCIA DELAGO 6/23/17	MIDORI RESTAURANT BANQUET SERVICE	300-2325	900.00 900.00
45246	7/13/2017 51440717 51440717	01058 LIFE INSURANCE MONTHLY 7/2017 LIFE INSURANCE MONTHLY 7/2017	NCPERS GROUP LIFE INSURANCE	100-2030 200-2030	64.00 32.00 32.00
45247	7/13/2017 937343846001 9386666200001	01062 OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE DEPOT	100-01-6027 100-01-6027	137.30 53.09 84.21
45248	7/13/2017 84240505	01899 EQUIPMENT	PEPSI BEVERAGE COMPANY	300-1360	149.70 149.70
45249	7/13/2017 K-107678	01066 MONTHLY AGREEMENT IT ARCHIVING	PLATINUM SYSTEMS	100-01-5471	190.00 190.00
45250	7/13/2017 2/838890 2/838890	01448 ICE PACKS ICE PACKS	PRO SAFETY	200-04-6028 200-08-6028	258.90 104.45 25.00

## Expense Approval Report

Payment Dates: 07/13/2017 - 07/13/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	2/838890	ICE PACKS		200-14-6021	129.45
45251	7/13/2017 8000-9000-0008-12	01135 POSTAGE	PURCHASE POWER	100-01-6000	201.00 201.00
45252	7/13/2017 766049 766112 766112	01070 JANITORIAL SUPPLIES LANSCAPE/TURF MATERIALS & JANITORIAL SUPPLIES LANSCAPE/TURF MATERIALS & JANITORIAL SUPPLIES	RAMROD	200-02-6022 200-02-6022 200-30-6026	600.60 342.20 178.90 79.50
45253	7/13/2017 6046001000018565 6046001000018565 6046001000018565 6046001000018565 6046001000018565 6046001000018565 6046001000018565	01074 SAM'S CLUB SAM'S CLUB SAM'S CLUB SAM'S CLUB SAM'S CLUB SAM'S CLUB SAM'S CLUB	SAM'S CLUB/SYNCHRONY BANK	200-06-6028 200-09-6005 200-09-6005 200-10-6029 200-11-6028 413-99-5305 413-99-6028	1,285.25 23.96 381.38 666.82 33.68 43.94 65.70 69.77
45254	7/13/2017 7367852	01099 COUNTRY GARDENS PORT RESTROOMS	SERVICE SANITATION INC	200-30-5200	105.00 105.00
45255	7/13/2017 32661194 32664144 32671246 32671252 32671437 32673438 32681431	01078 S/O EQUIPMENT S/O EQUIPMENT CREDIT MEMO EQUIPMENT EQUIPMENT EQUIPMENT EQUIPMENT	TAYLOR MADE	300-42-6010 300-42-6010 300-1360 300-1360 300-1360 300-1360 300-1360	1,015.31 157.85 93.91 -54.00 81.26 81.26 555.83 99.20
45256	7/13/2017 16110	01781 JUNE IT SUPPORT	THOMAS R PETZEL	100-01-5300	551.25 551.25
45257	7/13/2017 CH964298 CH965281 CH965626 CH966194	01017 CHEMICALS CHEMICALS CHEMICALS CHEMICALS	UNIVAR USA INC	200-10-6015 200-10-6015 200-10-6015 200-10-6015	2,597.30 518.10 555.45 1,043.00 480.75
45258	7/13/2017 IN1215035	01092 S/O EQUIPMENT	US KIDS GOLF	300-42-6010	184.13 184.13
45259	7/13/2017 TIMMERMAN V 7/1	01900 REFUND - GOLF PROGRAM	VICKY TIMMERMAN	200-2372	125.00 125.00
45260	7/13/2017 MACINA V 7/13/17	01882 REFUND - ACTIVE ADULTS	VINCENT MACINA	200-2372	88.00 88.00
45261	7/13/2017 028168	01178 CAMP LUNCH 7/5/17	WAPAGHETTI'S PIZZA	200-09-6005	48.00 48.00
Grand Total:					39,556.97

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	10,214.47
200 - RECREATION FUND	14,948.81
300 - GOLF	12,459.62
413 - COMMUNITY EVENTS	1,216.07
518 - CAPITAL PROJECT FUND	718.00
<b>Grand Total:</b>	<b>39,556.97</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5300	CONTRACTED SERVICE	551.25
100-01-5332	LEGAL SERVICES	1,983.80
100-01-5430	SERVICE CONTRACTS	680.00
100-01-5433	MASTER PLAN	4,183.75
100-01-5471	IT SOFTWARE AND SUBS	190.00
100-01-6000	POSTAGE	201.00
100-01-6024	GAS OIL AND GREASE	2,255.37
100-01-6027	OFFICE SUPPLIES	137.30
100-2030	INSURANCE WITHHELD	32.00
200-02-5204	NATURAL GAS-HEAT	1,316.87
200-02-5320	TELEPHONE	621.56
200-02-6022	JANITORIAL SUPPLIES	726.00
200-04-6028	PROGRAM SUPPLIES-KIN	104.45
200-06-6028	PROGRAM SUPPLIES-PE	23.96
200-08-6028	PROGRAM SUPPLIES-PE	25.00
200-09-6005	RESALE CONCESSION SU	2,003.14
200-10-5465	LICENSES AND FEES	900.00
200-10-6015	CHEMICAL SUPPLIES	2,597.30
200-10-6029	RECOGNITION AND AWA	33.68
200-11-6028	PROGRAM SUPPLIES-AC	43.94
200-13-5300	CONTRACTED SERVICE	126.00
200-14-5475	PROGRAM ACTIVITY AN	778.00
200-14-6021	FIRST AID SUPPLIES	129.45
200-2030	INSURANCE WITHHELD	32.00
200-2372	REFUND CLEARING ACC	1,951.00
200-30-5200	RENTAL LAVATORY	105.00
200-30-5300	CONTRACTED SERVICE	2,940.14
200-30-6026	LANDSCAPE AND TURF	491.32
300-1360	GOLF EQUIPMENT INVE	913.25
300-1361	GOLF BALL INVENTORY	139.83
300-2325	GOLF OPERATION DEPO	900.00
300-40-5204	NATURAL GAS-HEAT	432.76
300-40-5205	ELECTRICITY	4,604.04
300-40-5300	CONTRACTED SERVICE	1,136.00
300-40-5331	PROMOTION	3,287.50
300-40-6032	REPAIR PARTS BUILDING	54.10
300-41-6026	LANDSCAPE AND TURF	450.50
300-42-6010	GOLF SPECIAL ORDER E	541.64
413-99-5305	CONTRACTED SPECIAL E	65.70
413-99-6006	BEVERAGE SUPPLY	1,080.60
413-99-6028	PROGRAM SUPPLIES	69.77
518-99-8010	BUILDING IMPROVEME	718.00
<b>Grand Total:</b>		<b>39,556.97</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	39,556.97

Project Account Summary

Project Account Key  
\*\*None\*\*

Payment Amount

Grand Total:

39,556.97



Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 07/17/2017 - 07/17/2017

Payment Number	Payment Date	Payable Number	Vendor #	Description	Vendor Name	Account Number	Payment Amount Item Amount
45262	7/17/2017		01159		FRANK CRIGLER		7,450.00
		CDC 071717		HVAC REPAIR ELECTRICAL LIGHTING DAMAGE		300-40-5422	2,000.00
		CDC 071717		HVAC REPAIR ELECTRICAL LIGHTING DAMAGE		406-99-7066	5,450.00
<b>Grand Total:</b>							<b>7,450.00</b>

**Report Summary****Fund Summary**

Fund	Payment Amount
300 - GOLF	2,000.00
406 - LIABILITY INSURANCE FUND	5,450.00
<b>Grand Total:</b>	<b>7,450.00</b>

**Account Summary**

Account Number	Account Name	Payment Amount
300-40-5422	CONTRACTED REPAIRS H	2,000.00
406-99-7066	INSURANCE DEDUCTIBL	5,450.00
<b>Grand Total:</b>		<b>7,450.00</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	7,450.00
<b>Grand Total:</b>	<b>7,450.00</b>



Prospect Heights Park District, IL

# Expense Approval Report By Payment Number

Payment Dates 07/21/2017 - 07/21/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount Item Amount
45263	7/21/2017	01006	ADP LLC		897.68
	496311587	PAYROLL PROCESSING PE 7/4/17		100-01-5430	462.13
	496729296	PAYROLL PROCESSING EZLABOR		100-01-5430	435.55
45264	7/21/2017	01009	AIRGAS USA LLC		52.07
	9945762140	OCCC GROUNDS SUPPLIES		300-41-5300	52.07
45265	7/21/2017	01744	AMI COMMUNICATIONS		65.00
	7120	VMWARE ANNUAL RENEWAL		100-01-5471	65.00
45266	7/21/2017	01831	APPLIED ECOLOGICAL SERVICES INC		1,521.31
	46363	COMED GRANT FOR NATURE CENTER		100-2500	1,521.31
45267	7/21/2017	01014	ARTHUR CLESEN		219.38
	326493	BALLFIELD SUPPLIES		200-30-6047	219.38
45268	7/21/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		10,302.50
	103466	CONTRACTED LABOR - GROUNDS		300-41-5056	762.26
	103466	CONTRACTED LABOR - GROUNDS		300-41-5300	3,844.92
	103504	CONTRACTED LABOR - GROUNDS		300-41-5056	512.46
	103504	CONTRACTED LABOR - GROUNDS		300-41-5300	3,760.56
	103544	CONTRACTED LABOR - PARKS		200-30-5300	1,422.30
45269	7/21/2017	01020	BURRIS EQUIPMENT CO		122.79
	PS09576A	REPAIR PARTS		300-41-6030	122.79
45270	7/21/2017	01022	COMCAST		10.47
	8771100740004153	GMRC CABLE		200-02-5320	10.47
45271	7/21/2017	01037	GRAINGER		498.55
	9487019383	REPAIR PARTS		405-99-6030	329.75
	9489655077	CREDIT MEMO REPAIR PARTS		405-99-6030	-138.50
	9490686475	REPAIR PARTS		405-99-6030	148.80
	9490686483	REPAIR PARTS		405-99-6030	158.50
45272	7/21/2017	01040	HOME DEPOT CREDIT SERVICES		554.57
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-02-6016	53.94
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-02-6016	32.97
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-02-6022	11.90
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-02-6032	19.97
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-14-6028	68.47
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-30-6026	102.69
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-30-6026	23.27
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-30-6030	28.90
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-30-6030	42.30
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		200-30-6038	47.82
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		300-40-6016	24.97
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		300-41-6032	12.56
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		406-99-6020	21.94
	HOME DEPOT 7/13/	HOME DEPOT 7/13/17		413-99-6028	62.87
45273	7/21/2017	01130	JEFF ELLIS & ASSOCIATES INC		900.00
	20081388	JUNE AUDIT		200-10-5465	900.00
45274	7/21/2017	01410	JSN CONTRACTORS SUPPLY		187.60
	81027	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	187.60



## Expense Approval Report

Payment Dates: 07/21/2017 - 07/21/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45275	7/21/2017 PO5939	01045 REPAIR PARTS	JW TURF INC	300-41-6030	2,199.68 2,199.68
45276	7/21/2017 5679561 5717070	01238 REPAIR PARTS HARDWARE SMALL TOOLS SUPPLIES	KIMBALL MIDWEST	300-41-6030 300-41-6016	64.08 45.95 18.13
45277	7/21/2017 94234-TM	01440 CONTRACT SERVICES	MINDSIGHT	100-01-5468	225.00 225.00
45278	7/21/2017 008536 008536 009225 010541	01057 MOTOR OIL/HARDWARE SMALL TOOLS SUPPLIES MOTOR OIL/HARDWARE SMALL TOOLS SUPPLIES REPAIR PARTS REPAIR PARTS	NAPA HEIGHTS AUTOMOTIVE	300-41-6016 300-41-6024 300-41-6030 300-41-6030	271.95 26.04 59.97 123.68 62.26
45279	7/21/2017 9505	01430 PREEMPLOYMENT SCREENING & SELECTION	NORTHWEST COMMUNITY HOSPITAL	406-99-5104	113.00 113.00
45280	7/21/2017 941889337001	01062 OFFICE SUPPLIES	OFFICE DEPOT	100-01-6027	60.97 60.97
45281	7/21/2017 2017 FALL BROCHU	01168 2017 FALL BROCHURE POSTAGE	POSTMASTER	200-02-6000	1,564.00 1,564.00
45282	7/21/2017 8063966	01253 OFFICE SUPPLIES	QUILL CORPORATION	100-01-6027	596.96 596.96
45283	7/21/2017 766112-2	01070 JANITORIAL SUPPLIES	RAMROD	200-02-6022	55.90 55.90
45284	7/21/2017 REIMBURSE PARK D REIMBURSE PARK D	01757 REIMBURSE PARK DOLLARS (THE CRAVE BAR) REIMBURSE PARK DOLLARS STAFF (BEST TRUCKIN BB	TOASTY CHEESE MOBILE EATERY	413-99-6004 413-99-6004	269.00 148.00 121.00
45285	7/21/2017 55658 55658	01774 ID CARD PRINTER & SUPPLIES ID CARD PRINTER & SUPPLIES	VERMONT SYSTEMS INC	200-02-6002 518-99-6045	1,825.00 320.00 1,505.00
45286	7/21/2017 11663-001 7/15/17	01081 GMRC WATER	VILLAGE OF MOUNT PROSPECT	200-02-5206	1,284.70 1,284.70
45287	7/21/2017 9160-002 7/15/17 9160-002 7/15/17 9160-002 7/15/17	01081 OCC WATER/SEWER CONST FEE/SEWER OCC WATER/SEWER CONST FEE/SEWER OCC WATER/SEWER CONST FEE/SEWER	VILLAGE OF MOUNT PROSPECT	300-40-5206 300-40-5206 300-40-5206	2,835.26 2,371.02 5.00 459.24
45288	7/21/2017 FALSE ALARM FEES	01143 FALSE ALARM FEES ACCT# 15869	VILLAGE OF MOUNT PROSPECT	408-99-5325	405.00 405.00
45289	7/21/2017 11654-001 7/15/17 11654-001 7/15/17 11654-001 7/15/17	01081 GROUNDS WATER/SEWER CONST FEE/SEWER GROUNDS WATER/SEWER CONST FEE/SEWER GROUNDS WATER/SEWER CONST FEE/SEWER	VILLAGE OF MOUNT PROSPECT	300-41-5206 300-41-5206 300-41-5206	92.76 73.52 5.00 14.24
45290	7/21/2017 3543870-0 3548520-0	01082 JANITORIAL SUPPLIES JANITORIAL SUPPLIES	WAREHOUSE DIRECT	200-02-6022 200-02-6022	585.75 162.32 423.43
Grand Total:					27,780.93

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	3,366.92
200 - RECREATION FUND	6,794.73
300 - GOLF	14,743.92
405 - PAVING & LIGHTING FUND	498.55
406 - LIABILITY INSURANCE FUND	134.94
408 - POLICE FUND	405.00
413 - COMMUNITY EVENTS	331.87
518 - CAPITAL PROJECT FUND	1,505.00
<b>Grand Total:</b>	<b>27,780.93</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5430	SERVICE CONTRACTS	897.68
100-01-5468	IT CONTRACTED SERVICE	225.00
100-01-5471	IT SOFTWARE AND SUBS	65.00
100-01-6027	OFFICE SUPPLIES	657.93
100-2500	GRANT PAYABLE	1,521.31
200-02-5206	WATER SEWER	1,284.70
200-02-5320	TELEPHONE	10.47
200-02-6000	POSTAGE	1,564.00
200-02-6002	MEMBERSHIP SUPPLIES	320.00
200-02-6016	HARDWARE SMALL TOO	86.91
200-02-6022	JANITORIAL SUPPLIES	653.55
200-02-6032	REPAIR PARTS BUILDING	19.97
200-10-5465	LICENSES AND FEES	900.00
200-14-6028	PROGRAM SUPPLIES-SU	68.47
200-30-5300	CONTRACTED SERVICE	1,422.30
200-30-6026	LANDSCAPE AND TURF	125.96
200-30-6030	REPAIR PARTS EQUIPME	71.20
200-30-6038	REPAIR PARTS PARKS	47.82
200-30-6047	FIELD MAINTENANCE SU	219.38
300-40-5206	WATER SEWER	2,835.26
300-40-6016	HARDWARE SMALL TOO	24.97
300-41-5056	OVERTIME	1,274.72
300-41-5206	WATER SEWER	92.76
300-41-5300	CONTRACTED SERVICE	7,657.55
300-41-6016	HARDWARE SMALL TOO	231.77
300-41-6024	GAS OIL AND GREASE	59.97
300-41-6030	REPAIR PARTS EQUIPME	2,554.36
300-41-6032	REPAIR PARTS BUILDING	12.56
405-99-6030	REPAIR PARTS EQUIPME	498.55
406-99-5104	PHYSICALS SCREENINGS	113.00
406-99-6020	SAFETY SUPPLIES, PART	21.94
408-99-5325	SECURITY & FIRE ALARM	405.00
413-99-6004	EMPLOYEE RELATIONS	269.00
413-99-6028	PROGRAM SUPPLIES	62.87
518-99-6045	TECH UPGRADES	1,505.00
Grand Total:		27,780.93

## Project Account Summary

Project Account Key	Payment Amount
**None**	27,780.93
<b>Grand Total:</b>	<b>27,780.93</b>



Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 07/27/2017 - 07/27/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payable Number	Description			Item Amount	
45291	7/27/2017	01004	1ST AYD CORPORATION		113.07
	PSI126228	JANITORIAL SUPPLIES		300-41-6022	113.07
45292	7/27/2017	01006	ADP LLC		493.60
	497077198	PAYROLL PROCESSING PE 7/18/17		100-01-5430	493.60
45293	7/27/2017	01007	ADP SCREENING & SELECTION		75.45
	1256064-07-2017	SCREENING & SELECTION JULY 2017		408-99-5465	75.45
45294	7/27/2017	01667	AFLAC		210.48
	516482	ACCT # JNJ50 - JULY 2017		100-01-5105	159.24
	516482	ACCT # JNJ50 - JULY 2017		200-02-5105	51.24
45295	7/27/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		9,190.70
	103543	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103545	CONTRACTED LABOR - GROUNDS		300-41-5056	512.46
	103545	CONTRACTED LABOR - GROUNDS		300-41-5300	3,028.32
	103572	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103573	CONTRACTED LABOR - PARKS		200-30-5300	1,162.98
	103574	CONTRACTED LABOR - GROUNDS		300-41-5056	512.46
	103574	CONTRACTED LABOR - GROUNDS		300-41-5300	2,838.48
45296	7/27/2017	01891	BETH LACAEYSE		826.00
	LACAEYSE B 7/25/17	REFUND - CAMP		200-2372	826.00
45297	7/27/2017	01725	CITI CARDS		12,384.73
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-02-5410	50.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-5475	124.47
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-5475	1,752.54
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-5475	360.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-5475	140.85
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	29.94
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	16.41
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	4.19
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	48.45
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	3.47
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	68.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	105.80
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-08-6028	777.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6005	28.50
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6005	5.94
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6005	43.45
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6005	8.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6005	68.88
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6005	6.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-09-6028	59.40
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	950.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	1,370.40
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	344.90
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	765.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	291.20
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	655.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-11-5475	104.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	259.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	105.14

## Expense Approval Report

Payment Dates: 07/27/2017 - 07/27/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	200.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	97.63
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	192.59
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	1,203.45
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	1,180.06
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	30.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	11.95
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	120.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	252.00
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	110.50
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-5475	173.63
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-14-6028	13.98
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-2368	22.50
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		200-2368	13.96
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		406-99-5329	213.55
	CITIVISA 6/21/17-7/	CITIVISA 6/21/17-7/20/17		413-99-6004	3.00
45298	7/27/2017	01022	COMCAST		117.50
	8771100740151376	GROUND'S INTERNET		300-41-5320	117.50
45299	7/27/2017	01903	COMPUTER RECYCLING CENTER LLC		25.00
	022417-BLA01	RECYCLE SERVICE		200-02-6022	25.00
45300	7/27/2017	01041	CONSTELLATION ENERGY SERVICES INC		353.16
	9035151501	705224-3 BALL FIELD LIGHTS		405-99-5205	353.16
45301	7/27/2017	01041	CONSTELLATION ENERGY SERVICES INC		209.91
	9035151101	705224-1 ADMIN ELECTRIC		200-02-5205	209.91
45302	7/27/2017	01041	CONSTELLATION ENERGY SERVICES INC		7,007.28
	9028643201	#705224-2 OCCC ELECTRIC		300-40-5205	7,007.28
45303	7/27/2017	01041	CONSTELLATION ENERGY SERVICES INC		36.47
	9028653901	#705224-4 IZAAK WALTON ELECTRIC		405-99-5205	36.47
45304	7/27/2017	01197	DELTA FOREMOST CHEMICAL CORP		295.12
	114574	JANITORIAL SUPPLIES		300-40-6022	295.12
45305	7/27/2017	01624	DIGITAL GOLF TECHNOLOGIES		218.75
	1981	HOLE IN ONE		300-40-5331	218.75
45306	7/27/2017	01106	FIRST STUDENT INC		1,124.40
	091-C-062048	BUSSES FOR CAMP FIELD TRIP 7/14/17		200-14-5475	944.40
	9184334	CAMP TRIP BUS RENTAL		200-08-5300	180.00
45307	7/27/2017	01147	FRESH ISLAND BEVERAGE COMPANY		352.00
	8005632	CONCESSIONS		200-09-6005	352.00
45308	7/27/2017	01122	GOLD MEDAL PRODUCTS		443.43
	327080	CONCESSIONS		200-09-6005	443.43
45309	7/27/2017	01423	GORDON FOOD SERVICE INC		645.14
	179287254	CONCESSIONS		200-09-6005	525.83
	179299738	JANITORIAL SUPPLIES		300-40-6022	119.31
45310	7/27/2017	01155	HALOGEN SUPPLY COMPANY		17.00
	00507202	CHEMICAL SUPPLIES		200-10-6015	17.00
45311	7/27/2017	01038	HARRIS GOLF CARS		175.76
	02-186514	REPAIR PARTS		300-41-6034	175.76
45312	7/27/2017	01693	HINCKLEY SPRINGS		31.78
	15330710 072317	ADMIN WATER		100-01-5430	31.78

## Expense Approval Report

Payment Dates: 07/27/2017 - 07/27/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45313	7/27/2017 61021840	01044 HARDWARE SMALL TOOL SUPPLIES	JC LIGHT AND COMPANY	300-40-6016	3.89 3.89
45314	7/27/2017 PO6175 PO6304	01045 REPAIR PARTS REPAIR PARTS	JW TURF INC	300-41-6030 300-41-6030	1,418.78 1,077.61 341.17
45315	7/27/2017 CATALANO M 7/25/	01902 REFUND - ROOM RENTAL DEPOSIT	MARIE CATALANO	200-2372	100.00 100.00
45316	7/27/2017 ELITE SOCCER 7/13/	01054 ELITE SOCCER 7/13/17	MIDORI RESTAURANT BANQUET SERVICE	300-2325	2,754.00 2,754.00
45317	7/27/2017 M FRANTZ 7/21/17	01054 M FRANTZ 7/21/17	MIDORI RESTAURANT BANQUET SERVICE	300-2325	841.50 841.50
45318	7/27/2017 NILES CHAMBER 7/1	01054 NILES CHAMBER 7/18/17	MIDORI RESTAURANT BANQUET SERVICE	300-2325	3,294.00 3,294.00
45319	7/27/2017 3563-012720	01057 REPAIR PARTS	NAPA HEIGHTS AUTOMOTIVE	300-41-6030	181.48 181.48
45320	7/27/2017 6291	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	4,439.60 4,439.60
45321	7/27/2017 6467	01064 IRRIGATION MAINTENANCE	PENDELTON TURF SUPPLY	300-41-5428	340.00 340.00
45322	7/27/2017 6466	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	3,779.12 3,779.12
45323	7/27/2017 766112-1	01070 JANITORIAL SUPPLY	RAMROD	200-02-6022	80.70 80.70
45324	7/27/2017 059661	01901 CONTRACTED SERVICES	SPORTSKIDS INC	200-07-5300	748.80 748.80
45325	7/27/2017 32702773	01078 S/O EQUIPMENT	TAYLOR MADE	300-42-6010	447.92 447.92
45326	7/27/2017 IN-01160844	01616 S/O EQUIPMENT	TOUR EDGE GOLF MFG INC	300-42-6010	360.00 360.00
45327	7/27/2017 CH968416	01017 POOL CHEMICALS	UNIVAR USA INC	200-10-6015	543.00 543.00
45328	7/27/2017 2017-00580011	01143 WATER METER TEST 06.17.17	VILLAGE OF MOUNT PROSPECT	300-41-5300	145.00 145.00
45329	7/27/2017 3548520-1	01082 JANITORIAL SUPPLIES	WAREHOUSE DIRECT	200-02-6022	11.16 11.16
Grand Total:					53,835.68

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	684.62
200 - RECREATION FUND	18,389.63
300 - GOLF	34,079.80
405 - PAVING & LIGHTING FUND	389.63
406 - LIABILITY INSURANCE FUND	213.55
408 - POLICE FUND	75.45
413 - COMMUNITY EVENTS	3.00
<b>Grand Total:</b>	<b>53,835.68</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5105	AFLAC	159.24
100-01-5430	SERVICE CONTRACTS	525.38
200-02-5105	AFLAC	51.24
200-02-5205	ELECTRICITY	209.91
200-02-5410	SEMINARS AND TRAININ	50.00
200-02-6022	JANITORIAL SUPPLIES	116.86
200-07-5300	CONTRACTED SERVICE	748.80
200-08-5300	CONTRACTED SERVICE	180.00
200-08-5475	PROGRAM ACTIVITY AN	2,377.86
200-08-6028	PROGRAM SUPPLIES-PE	1,053.26
200-09-6005	RESALE CONCESSION SU	1,482.03
200-09-6028	PROGRAM SUPPLIES-CO	59.40
200-10-6015	CHEMICAL SUPPLIES	560.00
200-11-5475	PROGRAM ACTIVITY AN	4,480.50
200-14-5475	PROGRAM ACTIVITY AN	4,880.35
200-14-6028	PROGRAM SUPPLIES-SU	13.98
200-2368	PRESCHOOL BOOSTERS	36.46
200-2372	REFUND CLEARING ACC	926.00
200-30-5300	CONTRACTED SERVICE	1,162.98
300-2325	GOLF OPERATION DEPO	6,889.50
300-40-5205	ELECTRICITY	7,007.28
300-40-5300	CONTRACTED SERVICE	1,136.00
300-40-5331	PROMOTION	218.75
300-40-6016	HARDWARE SMALL TOO	3.89
300-40-6022	JANITORIAL SUPPLIES	414.43
300-41-5056	OVERTIME	1,024.92
300-41-5300	CONTRACTED SERVICE	6,011.80
300-41-5320	TELEPHONE	117.50
300-41-5428	IRRIGATION MAINTENA	340.00
300-41-6015	CHEMICAL SUPPLIES	8,218.72
300-41-6022	JANITORIAL SUPPLIES	113.07
300-41-6030	REPAIR PARTS EQUIPME	1,600.26
300-41-6034	REPAIR PARTS CARTS	175.76
300-42-6010	GOLF SPECIAL ORDER E	807.92
405-99-5205	ELECTRICITY	389.63
406-99-5329	SAFETY INITIATIVE	213.55
408-99-5465	LICENSES AND FEES	75.45
413-99-6004	EMPLOYEE RELATIONS	3.00
Grand Total:		53,835.68

## Project Account Summary

Project Account Key	Payment Amount
**None**	53,835.68
<b>Grand Total:</b>	<b>53,835.68</b>

PROSPECT HEIGHTS PARK DISTRICT ELECTRONIC VENDOR WARRANT REPORT FOR FY 2017	
VENDOR WARRANT 7D	

<b>ELECTRONIC VENDOR WARRANTS</b>
<b>JULY</b>
<b>FY 2017</b>

[illegible]



## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
07/03/2017	10768	1	AR	111009_01	Real Housewives of Amish Country (	Refund Finance	michelleb	114.00	0.00	114.00
07/03/2017	10769	1	AR	111009_01	Real Housewives of Amish Country (	Refund Finance	michelleb	114.00	0.00	114.00
07/03/2017	10789	1	PSI	09-Candy-003	1.25 (09-Candy-003)	Refund Now	Marcig	1.25	0.00	1.25
07/03/2017	10794	1	AR	114002_22	Explorers (114002-22)	Refund Now	michelleb	64.00	0.00	64.00
07/03/2017	10794	1	AR	114002_25	Explorers (114002-25)	Refund Now	michelleb	25.00	0.00	25.00
07/03/2017	10794	1	AR	114002_24	Explorers (114002-24)	Refund Now	michelleb	25.00	0.00	25.00
07/03/2017	10794	1	AR	114002_23	Explorers (114002-23)	Refund Now	michelleb	55.00	0.00	55.00
07/03/2017	10828	1	AR	106004_13	Hip Hop (106004-13)	Refund Apply	michelleb	28.50	0.00	28.50
07/05/2017	11249	0	AR	107204_02	PeeWee Tennis (107204-02)	Refund Apply	OliviaS	26.00	0.00	26.00
07/06/2017	11266	1	AR	114003_18	Sports Camp (114003-18)	Refund Apply	michelleb	70.00	0.00	70.00
07/06/2017	11266	1	AR	114003_19	Sports Camp (114003-19)	Refund Apply	michelleb	47.00	0.00	47.00
07/06/2017	11266	1	AR	114003_20	Sports Camp (114003-20)	Refund Apply	michelleb	70.00	0.00	70.00
07/06/2017	11266	1	AR	114003_21	Sports Camp (114003-21)	Refund Apply	michelleb	47.00	0.00	47.00
07/06/2017	11266	1	AR	114003_24	Sports Camp (114003-24)	Refund Apply	michelleb	70.00	0.00	70.00
07/06/2017	11266	1	AR	114003_25	Sports Camp (114003-25)	Refund Apply	michelleb	47.00	0.00	47.00
07/06/2017	11266	1	AR	114006_10	Terrific Tenth Week Camp (114006-1	Refund Apply	michelleb	79.00	0.00	79.00
07/06/2017	11266	1	AR	114006_11	Terrific Tenth Week Camp (114006-1	Refund Apply	michelleb	50.00	0.00	50.00
07/06/2017	11266	1	AR	114007_34	Before Care (114007-34)	Refund Apply	michelleb	39.00	0.00	39.00
07/06/2017	11266	1	AR	114007_35	Before Care (114007-35)	Refund Apply	michelleb	26.00	0.00	26.00
07/06/2017	11266	1	AR	114007_18	After Care (114007-18)	Refund Apply	michelleb	46.00	0.00	46.00
07/06/2017	11266	1	AR	114007_19	After Care (114007-19)	Refund Apply	michelleb	31.00	0.00	31.00
07/06/2017	11266	1	AR	114007_36	Before Care (114007-36)	Refund Apply	michelleb	39.00	0.00	39.00
07/06/2017	11266	1	AR	114007_37	Before Care (114007-37)	Refund Apply	michelleb	26.00	0.00	26.00
07/06/2017	11266	1	AR	114007_20	After Care (114007-20)	Refund Apply	michelleb	46.00	0.00	46.00
07/06/2017	11266	1	AR	114007_21	After Care (114007-21)	Refund Apply	michelleb	31.00	0.00	31.00
07/06/2017	11266	1	AR	114007_24	After Care (114007-24)	Refund Apply	michelleb	46.00	0.00	46.00
07/06/2017	11266	1	AR	114007_25	After Care (114007-25)	Refund Apply	michelleb	31.00	0.00	31.00
07/06/2017	11266	1	AR	114007_40	Before Care (114007-40)	Refund Apply	michelleb	39.00	0.00	39.00
07/06/2017	11266	1	AR	114007_41	Before Care (114007-41)	Refund Apply	michelleb	26.00	0.00	26.00
07/06/2017	11266	1	AR	114007_48	Before Care (114007-48)	Refund Apply	michelleb	39.00	0.00	39.00
07/06/2017	11266	1	AR	114007_49	Before Care (114007-49)	Refund Apply	michelleb	26.00	0.00	26.00
07/06/2017	11266	1	AR	114007_44	After Care (114007-44)	Refund Apply	michelleb	46.00	0.00	46.00
07/06/2017	11266	1	AR	114007_45	After Care (114007-45)	Refund Apply	michelleb	31.00	0.00	31.00
07/06/2017	11279	1	AR	114007_35	Before Care (114007-35)	Refund Finance	michelleb	26.00	0.00	26.00
07/06/2017	11279	1	AR	114007_37	Before Care (114007-37)	Refund Finance	michelleb	26.00	0.00	26.00
07/06/2017	11279	1	AR	114007_41	Before Care (114007-41)	Refund Finance	michelleb	26.00	0.00	26.00
07/06/2017	11279	1	AR	114007_49	Before Care (114007-49)	Refund Finance	michelleb	26.00	0.00	26.00
07/06/2017	11279	1	AR	114007_21	After Care (114007-21)	Refund Finance	michelleb	31.00	0.00	31.00
07/06/2017	11279	1	AR	114007_19	After Care (114007-19)	Refund Finance	michelleb	31.00	0.00	31.00
07/06/2017	11279	1	AR	114007_25	After Care (114007-25)	Refund Finance	michelleb	31.00	0.00	31.00
07/06/2017	11279	1	AR	114007_34	Before Care (114007-34)	Refund Finance	michelleb	39.00	0.00	39.00
07/06/2017	11279	1	AR	114007_45	After Care (114007-45)	Refund Finance	michelleb	31.00	0.00	31.00
07/06/2017	11279	1	AR	114007_36	Before Care (114007-36)	Refund Finance	michelleb	39.00	0.00	39.00
07/06/2017	11279	1	AR	114007_40	Before Care (114007-40)	Refund Finance	michelleb	39.00	0.00	39.00





## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
07/06/2017	11279	1	AR	114007_48	Before Care (114007-48)	Refund Finance	michelleb	39.00	0.00	39.00
07/06/2017	11279	1	AR	114007_18	After Care (114007-18)	Refund Finance	michelleb	46.00	0.00	46.00
07/06/2017	11279	1	AR	114007_20	After Care (114007-20)	Refund Finance	michelleb	46.00	0.00	46.00
07/06/2017	11279	1	AR	114007_24	After Care (114007-24)	Refund Finance	michelleb	46.00	0.00	46.00
07/06/2017	11279	1	AR	114007_44	After Care (114007-44)	Refund Finance	michelleb	46.00	0.00	46.00
07/06/2017	11279	1	AR	114003_19	Sports Camp (114003-19)	Refund Finance	michelleb	47.00	0.00	47.00
07/06/2017	11279	1	AR	114003_21	Sports Camp (114003-21)	Refund Finance	michelleb	47.00	0.00	47.00
07/06/2017	11279	1	AR	114003_25	Sports Camp (114003-25)	Refund Finance	michelleb	47.00	0.00	47.00
07/06/2017	11279	1	AR	114006_11	Terrific Tenth Week Camp (114006-1)	Refund Finance	michelleb	50.00	0.00	50.00
07/06/2017	11279	1	AR	114003_18	Sports Camp (114003-18)	Refund Finance	michelleb	70.00	0.00	70.00
07/06/2017	11279	1	AR	114003_20	Sports Camp (114003-20)	Refund Finance	michelleb	70.00	0.00	70.00
07/06/2017	11279	1	AR	114003_24	Sports Camp (114003-24)	Refund Finance	michelleb	70.00	0.00	70.00
07/06/2017	11279	1	AR	114006_10	Terrific Tenth Week Camp (114006-1)	Refund Finance	michelleb	79.00	0.00	79.00
07/06/2017	11309	1	AR	114004_14	Travel Camp (114004-14)	Refund Apply	michelleb	137.00	0.00	137.00
07/06/2017	11309	1	AR	114004_16	Travel Camp (114004-16)	Refund Apply	michelleb	137.00	0.00	137.00
07/06/2017	11311	1	AR	114003_17	Sports Camp (114003-17)	Refund Apply	michelleb	24.00	0.00	24.00
07/06/2017	11311	1	AR	114003_16	Sports Camp (114003-16)	Refund Apply	michelleb	70.00	0.00	70.00
07/06/2017	11313	1	AR	107204_02	PeeWee Tennis (107204-02)	Refund Now	michelleb	26.00	0.00	26.00
07/06/2017	11344	1	AR	110100_08	Camp Swim Lessons (110100-08)	Refund Now	michelleb	8.00	0.00	8.00
07/06/2017	11344	1	AR	110100_08	Camp Swim Lessons (110100-08)	Refund Now	michelleb	8.00	0.00	8.00
07/06/2017	11344	1	AR	110100_10	Camp Swim Lessons (110100-10)	Refund Now	michelleb	17.00	0.00	17.00
07/06/2017	11344	1	AR	110100_10	Camp Swim Lessons (110100-10)	Refund Now	michelleb	17.00	0.00	17.00
07/06/2017	11344	1	AR	110100_12	Camp Swim Lessons (110100-12)	Refund Now	michelleb	17.00	0.00	17.00
07/06/2017	11344	1	AR	110100_12	Camp Swim Lessons (110100-12)	Refund Now	michelleb	17.00	0.00	17.00
07/06/2017	11344	1	AR	110100_14	Camp Swim Lessons (110100-14)	Refund Now	michelleb	17.00	0.00	17.00
07/06/2017	11344	1	AR	110100_14	Camp Swim Lessons (110100-14)	Refund Now	michelleb	17.00	0.00	17.00
07/07/2017	11628	1	AR	114005_10	End of Summer Camp (114005-10)	Refund Apply	michelleb	79.00	0.00	79.00
07/07/2017	11628	1	AR	114005_10	End of Summer Camp (114005-10)	Refund Apply	michelleb	79.00	0.00	79.00
07/07/2017	11628	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	michelleb	50.00	0.00	50.00
07/07/2017	11628	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	michelleb	50.00	0.00	50.00
07/07/2017	11628	1	AR	114007_43	After Care (114007-43)	Refund Apply	michelleb	31.00	0.00	31.00
07/07/2017	11628	1	AR	114007_43	After Care (114007-43)	Refund Apply	michelleb	31.00	0.00	31.00
07/07/2017	11633	2	AR	114001_56	Jr. Explorers (114001-56)	Refund Apply	KathyD	39.00	0.00	39.00
07/07/2017	11706	1	AR	115006_01	Adult Golf Clinic: Level 1 (115006-01)	Refund Finance	michelleb	125.00	0.00	125.00
07/07/2017	11715	1	AR	115006_01	Adult Golf Clinic: Level 1 (115006-01)	Refund Now	michelleb	125.00	0.00	125.00
07/07/2017	11716	1	AR	115006_01	Adult Golf Clinic: Level 1 (115006-01)	Refund Finance	michelleb	125.00	0.00	125.00
07/07/2017	11717	1	AR	109001_01	Camp Lunch (109001-01) On 06/29/	Refund Finance	michelleb	5.00	0.00	5.00
07/07/2017	11717	1	AR	115006_01	Adult Golf Clinic: Level 1 (115006-01)	Refund Finance	michelleb	120.00	0.00	120.00
07/10/2017	12102	1	AR	110003_02	Parent Child Swim Program (110003-	Refund Now	michelleb	39.00	0.00	39.00
07/10/2017	12197	1	PMV	DailyAdultPoolPa	Pass Visit for Daily Adult Pool Pass o	Refund Now	michelleb	5.00	0.00	5.00
07/11/2017	12367	1	AR	114007_18	After Care (114007-18)	Refund Now	michelleb	46.00	0.00	46.00
07/11/2017	12368	1	AR	114007_34	Before Care (114007-34)	Refund Apply	michelleb	39.00	0.00	39.00
07/11/2017	12368	1	AR	114003_18	Sports Camp (114003-18)	Refund Apply	michelleb	70.00	0.00	70.00
07/11/2017	12368	1	AR	114003_19	Sports Camp (114003-19)	Refund Apply	michelleb	47.00	0.00	47.00



## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
07/11/2017	12368	1	AR	114007_16	After Care (114007-16)	Refund Apply	michelleb	46.00	0.00	46.00
07/11/2017	12368	1	AR	114007_18	After Care (114007-18)	Refund Apply	michelleb	46.00	0.00	46.00
07/11/2017	12371	1	AR	114007_36	Before Care (114007-36)	Refund Now	michelleb	19.50	0.00	19.50
07/11/2017	12371	1	AR	114007_36	Before Care (114007-36)	Refund Now	michelleb	19.50	0.00	19.50
07/11/2017	12371	1	AR	114007_40	Before Care (114007-40)	Refund Now	michelleb	19.50	0.00	19.50
07/11/2017	12371	1	AR	114007_40	Before Care (114007-40)	Refund Now	michelleb	19.50	0.00	19.50
07/11/2017	12494	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12494	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	49.00	0.00	49.00
07/11/2017	12496	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12496	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12497	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12498	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12499	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12500	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12500	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12501	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12502	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12503	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12504	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12505	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12505	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12506	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12507	0	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Apply	Marcig	44.00	0.00	44.00
07/11/2017	12553	1	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Finance	michelleb	44.00	0.00	44.00
07/11/2017	12559	1	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Now	michelleb	44.00	0.00	44.00
07/11/2017	12559	1	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Now	michelleb	49.00	0.00	49.00
07/11/2017	12562	1	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Now	michelleb	44.00	0.00	44.00
07/11/2017	12566	1	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Finance	michelleb	44.00	0.00	44.00
07/11/2017	12566	1	AR	111003_02	L'Eiffel Bistro (111003-02)	Refund Finance	michelleb	44.00	0.00	44.00
07/12/2017	12744	1	AR	109001_01	Camp Lunch (109001-01) On 07/12/	Refund Apply	michelleb	5.00	0.00	5.00
07/13/2017	12893	1	FR	Pavilions_GMRC	GMRC Pavilion on 06/24/2017 at 11:	Refund Now	michelleb	100.00	0.00	100.00
07/13/2017	12935	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12936	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	25.00	0.00	25.00
07/13/2017	12937	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12938	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	25.00	0.00	25.00
07/13/2017	12939	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12940	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	25.00	0.00	25.00
07/13/2017	12941	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12942	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12943	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12944	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12945	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12946	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12947	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00



## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
07/13/2017	12948	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12949	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12950	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12951	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12952	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	25.00	0.00	25.00
07/13/2017	12953	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/13/2017	12954	0	AR	114003_25	Sports Camp (114003-25)	Refund Apply	LauraF	47.00	0.00	47.00
07/14/2017	13447	0	AR	111010_03	Faculty Lounge (111010-03)	Refund Apply	Marcig	79.00	0.00	79.00
07/18/2017	13902	1	AR	114001_42	Jr. Explorers (114001-42)	Refund Apply	michelleb	14.00	0.00	14.00
07/18/2017	13915	1	AR	107202_04	Youth Track & Field/Fitness (107202-04)	Refund Apply	michelleb	26.00	0.00	26.00
07/19/2017	14249	1	AR	105006_11	Robot Engineers- Amazing Mechanis	Refund Apply	LauraF	86.00	0.00	86.00
07/19/2017	14330	1	PMV	DailyAdultPoolPa	Pass Visit for Daily Adult Pool Pass o	Refund Now	michelleb	5.00	0.00	5.00
07/19/2017	14330	1	PMV	DailyPoolPassChi	Pass Visit for Daily Child Pool Pass o	Refund Now	michelleb	4.00	0.00	4.00
07/19/2017	14376	1	AR	109001_01	Camp Lunch (109001-01) On 07/14/	Refund Apply	michelleb	5.00	0.00	5.00
07/20/2017	14465	1	AR	114002_22	Explorers (114002-22)	Refund Apply	michelleb	27.00	0.00	27.00
07/20/2017	14511	1	AR	109001_01	Camp Lunch (109001-01) On 07/19/	Refund Apply	michelleb	5.00	0.00	5.00
07/20/2017	14512	1	AR	109001_01	Camp Lunch (109001-01) On 07/19/	Refund Apply	michelleb	5.00	0.00	5.00
07/20/2017	14513	1	AR	109001_01	Camp Lunch (109001-01) On 07/14/	Refund Apply	michelleb	5.00	0.00	5.00
07/24/2017	15292	1	AR	114001_48	Jr. Explorers (114001-48)	Refund Apply	michelleb	37.00	0.00	37.00
07/24/2017	15327	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/09/2017 at 1:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15331	1	AR	114006_10	Terrific Tenth Week Camp (114006-1	Refund Finance	michelleb	79.00	0.00	79.00
07/24/2017	15331	1	AR	114006_10	Terrific Tenth Week Camp (114006-1	Refund Finance	michelleb	79.00	0.00	79.00
07/24/2017	15331	1	AR	114006_11	Terrific Tenth Week Camp (114006-1	Refund Finance	michelleb	50.00	0.00	50.00
07/24/2017	15331	1	AR	114006_11	Terrific Tenth Week Camp (114006-1	Refund Finance	michelleb	50.00	0.00	50.00
07/24/2017	15331	1	AR	114007_42	After Care (114007-42)	Refund Finance	michelleb	46.00	0.00	46.00
07/24/2017	15331	1	AR	114007_42	After Care (114007-42)	Refund Finance	michelleb	46.00	0.00	46.00
07/24/2017	15331	1	AR	114007_43	After Care (114007-43)	Refund Finance	michelleb	31.00	0.00	31.00
07/24/2017	15331	1	AR	114007_43	After Care (114007-43)	Refund Finance	michelleb	31.00	0.00	31.00
07/24/2017	15331	1	AR	114007_44	After Care (114007-44)	Refund Finance	michelleb	46.00	0.00	46.00
07/24/2017	15331	1	AR	114007_44	After Care (114007-44)	Refund Finance	michelleb	46.00	0.00	46.00
07/24/2017	15331	1	AR	114007_45	After Care (114007-45)	Refund Finance	michelleb	31.00	0.00	31.00
07/24/2017	15331	1	AR	114007_45	After Care (114007-45)	Refund Finance	michelleb	31.00	0.00	31.00
07/24/2017	15331	1	AR	114007_48	Before Care (114007-48)	Refund Finance	michelleb	39.00	0.00	39.00
07/24/2017	15331	1	AR	114007_49	Before Care (114007-49)	Refund Finance	michelleb	26.00	0.00	26.00
07/24/2017	15331	1	AR	114007_49	Before Care (114007-49)	Refund Finance	michelleb	26.00	0.00	26.00
07/24/2017	15331	1	AR	114007_48	Before Care (114007-48)	Refund Finance	michelleb	39.00	0.00	39.00
07/24/2017	15331	1	AR	114007_46	Before Care (114007-46)	Refund Finance	michelleb	39.00	0.00	39.00
07/24/2017	15331	1	AR	114007_46	Before Care (114007-46)	Refund Finance	michelleb	39.00	0.00	39.00
07/24/2017	15331	1	AR	114007_47	Before Care (114007-47)	Refund Finance	michelleb	26.00	0.00	26.00
07/24/2017	15331	1	AR	114007_47	Before Care (114007-47)	Refund Finance	michelleb	26.00	0.00	26.00
07/24/2017	15338	1	AR	114005_10	End of Summer Camp (114005-10)	Refund Apply	michelleb	79.00	0.00	79.00
07/24/2017	15338	1	AR	114005_10	End of Summer Camp (114005-10)	Refund Apply	michelleb	79.00	0.00	79.00
07/24/2017	15338	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	michelleb	50.00	0.00	50.00
07/24/2017	15338	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	michelleb	50.00	0.00	50.00



## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
07/24/2017	15353	1	FR	Rooms_GMRC_	Meeting Room 2 on 07/08/2017 at 12	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15358	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/08/2017 at 4:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15361	1	FR	Pavilions_GMRC	GMRC Pavilion on 07/16/2017 at 1:0	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15374	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/16/2017 at 11	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15377	1	FR	Pavilions_GMRC	GMRC Pavilion on 07/15/2017 at 6:0	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15379	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/15/2017 at 5:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15485	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/22/2017 at 3:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15486	1	FR	Aquatics_GMRC	Pool on 07/21/2017 at 7:00 pm to 8:	Refund Now	michelleb	80.00	0.00	80.00
07/24/2017	15489	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/21/2017 at 6:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15490	1	FR	Rooms_GMRC_	Meeting Room 2 on 07/22/2017 at 3:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15492	1	FR	Pavilions_GMRC	GMRC Pavilion on 07/22/2017 at 10:	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15496	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/23/2017 at 12	Refund Now	michelleb	100.00	0.00	100.00
07/24/2017	15498	1	FR	Pavilions_GMRC	GMRC Pavilion on 07/23/2017 at 9:0	Refund Finance	michelleb	100.00	0.00	100.00
07/24/2017	15504	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	michelleb	50.00	0.00	50.00
07/25/2017	15605	1	AR	114002_23	Explorers (114002-23)	Refund Apply	michelleb	47.00	0.00	47.00
07/25/2017	15608	1	AR	114300_21	Adventure (114300-21)	Refund Finance	michelleb	46.00	0.00	46.00
07/25/2017	15608	1	AR	114300_20	Adventure (114300-20)	Refund Finance	michelleb	46.00	0.00	46.00
07/25/2017	15608	1	AR	114007_21	After Care (114007-21)	Refund Finance	michelleb	31.00	0.00	31.00
07/25/2017	15608	1	AR	114007_20	After Care (114007-20)	Refund Finance	michelleb	31.00	0.00	31.00
07/25/2017	15608	1	AR	114007_36	Before Care (114007-36)	Refund Finance	michelleb	26.00	0.00	26.00
07/25/2017	15608	1	AR	114007_37	Before Care (114007-37)	Refund Finance	michelleb	26.00	0.00	26.00
07/26/2017	15943	1	AR	114005_10	End of Summer Camp (114005-10)	Refund Apply	michelleb	69.00	0.00	69.00
07/26/2017	15943	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	michelleb	50.00	0.00	50.00
07/26/2017	16146	1	AR	114002_23	Explorers (114002-23)	Refund Now	michelleb	55.00	0.00	55.00
07/26/2017	16146	1	AR	105006_11	Robot Engineers- Amazing Mechanis	Refund Now	michelleb	31.00	0.00	31.00
07/28/2017	16646	1	AR	114005_10	End of Summer Camp (114005-10)	Refund Apply	KathyD	25.00	0.00	25.00
07/28/2017	16646	1	AR	114006_10	Terrific Tenth Week Camp (114006-1	Refund Apply	KathyD	25.00	0.00	25.00
07/28/2017	16646	1	AR	114004_17	Travel Camp (114004-17)	Refund Apply	KathyD	25.00	0.00	25.00
07/28/2017	16787	0	AR	106004_06	Hip Hop (106004-06)	Refund Apply	Marcig	38.00	0.00	38.00
07/31/2017	17047	1	AR	114002_24	Explorers (114002-24)	Refund Apply	KathyD	80.00	0.00	80.00
07/31/2017	17047	1	AR	114002_25	Explorers (114002-25)	Refund Apply	KathyD	25.00	0.00	25.00
07/31/2017	17078	1	AR	108001_08	Creative & Performing Arts Day Cam	Refund Apply	KathyD	25.00	0.00	25.00
07/31/2017	17145	1	AR	107204_06	Junior Tennis (107204-06)	Refund Apply	KathyD	34.00	0.00	34.00
07/31/2017	17180	1	AR	109001_01	Camp Lunch (109001-01) On 08/04/	Refund Apply	KathyD	5.00	0.00	5.00
07/31/2017	17182	1	AR	109001_01	Camp Lunch (109001-01) On 08/04/	Refund Apply	KathyD	5.00	0.00	5.00
07/31/2017	17188	1	AR	109001_01	Camp Lunch (109001-01) On 08/04/	Refund Apply	KathyD	5.00	0.00	5.00
07/31/2017	17190	1	AR	109001_01	Camp Lunch (109001-01) On 08/04/	Refund Apply	KathyD	5.00	0.00	5.00
07/31/2017	17192	1	AR	109001_01	Camp Lunch (109001-01) On 08/04/	Refund Apply	KathyD	5.00	0.00	5.00
07/31/2017	17202	1	AR	111017_06	Irish Fest (111017-06)	Refund Apply	KathyD	24.00	0.00	24.00



## Refund Listing Report

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**Report Summary Totals Continued...**

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**Report Summary Totals**

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Total Refund Records:	215
Total Fees Refunded:	9,910.75
Total Tax Refunded:	0.00
Total Amount Refunded:	9,910.75

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FY 2017		PROSPECT HEIGHTS PARK DISTRICT		YTD FUND SUMMARY				INFORMATIONAL	
Fund Numbers	Fund Names	Audited Begin. Bal. 17	Revenue 7/31/2017	Real Estate Tax 7/31/2017	Expense 7/31/2017	Transfers 7/31/2017	Ending Bal 7/31/2017	Fund Transfers Budgeted	Bud. FY 17
100	CORPORATE	1,914,403	4,489	724,771	389,546	(144,275)	2,109,842	(144,275) TO 608	2,568,482
900	Reserve Acct.	350,344	509		-		350,853	-	350,844
200	RECREATION	463,921	635,723	354,963	807,133		647,474	-	500,051
300	GOLF	18,632	712,205	-	716,914		13,922		38,349
<b>MAJOR FUND</b>	<b>SUB TOTAL</b>	<b>2,747,300</b>	<b>1,352,925</b>	<b>1,079,734</b>	<b>1,913,593</b>	<b>(144,275)</b>	<b>3,122,092</b>	<b>(144,275)</b>	<b>3,457,727</b>
404	AUDIT	3,044	-	9,521	13,500		(935)		3,202
405	PAVING & LIGHTING	13,191	-	3,308	2,481		14,018		11,635
406	LIABILITY INS.	19,683	-	60,023	56,782		22,924	-	2,077
407	I.M.R.F.	40,313	-	92,311	66,993		65,631	-	53,455
408	POLICE	33,172	-	51,744	44,108		40,807	-	47,162
409	MUSEUM	12,500	-	8,279			20,779		13,047
410	SPECIAL REC.	42,229	-	82,790	37,576		87,443		73,008
411	SOCIAL SEC.	12,281	-	82,376	72,243		22,414		20,108
412	MEMORIAL	1,034	-	250	927		357		1,134
413	COMM. EVENTS	27,845	-	10,978	18,673		20,150	-	16,876
<b>NON-MAJOR</b>	<b>SUB TOTAL</b>	<b>205,292</b>	<b>-</b>	<b>401,581</b>	<b>313,284</b>	<b>-</b>	<b>293,589</b>	<b>-</b>	<b>241,705</b>
<b>OPERATING</b>	<b>SUB TOTAL</b>	<b>2,952,593</b>	<b>1,352,925</b>	<b>1,481,315</b>	<b>2,226,878</b>	<b>(144,275)</b>	<b>3,415,680</b>	<b>(144,275)</b>	<b>3,699,431</b>
518	Cap. Fund- Parks/Recr	643,139			67,671		575,468	132,008 FROM 610	275,147
523	Cap. Fund-Golf	7,379			24,314		(16,935)		(48,121)
<b>CAPITAL</b>	<b>SUB TOTAL</b>	<b>650,518</b>	<b>-</b>	<b>-</b>	<b>91,986</b>	<b>-</b>	<b>558,532</b>	<b>132,008</b>	<b>227,026</b>
<b>DEBT FINANCING OCCURS IN DECEMBER, ONLY PROPERTY TAXES ARE RECEIVED THROUGHOUT THE YEAR</b>								<b>BOND PAYMENTS DUE DECEMBER 1, 2017</b>	
606	Bond 2014	-					-		-
607	Bond 2015						-		
608	Bond 2014B	26,305			144,275	144,275	26,305	573,550 FROM 100, FROM 610	
609	Bond 2016	440		426,370			426,810		
610	Bond 2017	(5,673)					(5,673)	(561,283) TO 518 TO 608	
<b>Debt</b>	<b>SUB TOTAL</b>	<b>21,072</b>	<b>-</b>	<b>426,370</b>	<b>144,275</b>	<b>144,275</b>	<b>447,441</b>	<b>-</b>	<b>-</b>
<b>ALL FUND TOTALS</b>								<b>0</b>	<b>3,926,457</b>

Prospect Heights Park District  
FY 2018 Budget Calendar

Date	Time	Activity
11/02/17	530pm	Finance Committee Meeting review 2018 budget
11/14/17	6:00pm	Committee of whole meeting for FY 2018 CAPITAL BUDGET review. Entire Board with Christina, Scott, Dino, Julie & Marc.
11/14/17	7:00pm	Regular Board Meeting to present <b>first draft of FY 2018 budget:</b> include Laura, Marci & Olivia
12/12/17	7:00pm	Regular board meeting to present <b>second draft of FY 2018 budget</b>
		display for 30 days
12/26/17		Annual Tax Levy Ordinance - file by last Tuesday in December with Cook County Clerk.
01/16/18	7:00pm	Regular board meeting to <b>approve FY 2018 budget</b>



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Date: August 15, 2017  
To: Board of Commissioners  
From: Scott Devlin, Business Manager  
Re: July 2017 Investment Report

An Account for **Cash Reserves** was established on 12/27/2005

	<b>Balance EOM</b>	<b>Interest Earned</b>
7/31/2017	\$ 350,853.46	\$74.48

**General Account Interest**

	<b>Balance EOM</b>	<b>Interest Earned</b>
7/31/2017	\$ 923,195.72	\$9.98

**Investment Account Interest**

	<b>Balance EOM</b>	<b>Interest Earned</b>
7/31/2017	\$ 3,355,058.97	\$689.25



# Prospect Heights Park District

## Investment Report for Year Ending December 31, 2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Beginning Balance	\$ 3,511,253	\$ 3,312,720	\$ 3,517,526	\$ 4,362,647	\$ 4,192,894	\$ 4,160,637	\$ 4,077,576						\$ 3,511,253
General Account Activity													\$ -
Interest Income	\$ 8	\$ 7	\$ 34	\$ 11	\$ 6	\$ 5	\$ 10						\$ 81
Net deposited into operating acct.	\$ 498,995	\$ 459,662	\$ 1,161,051	\$ 170,010	\$ 411,471	\$ 312,022	\$ 1,146,793						\$ 4,160,004
Net Withdrawal from operating acct.	\$ (298,235)	\$ (255,483)	\$ (316,537)	\$ (1,240,436)	\$ (444,528)	\$ (395,889)	\$ (415,428)						\$ (3,366,536)
Interest income-CASH RESERVE	\$ 74	\$ 67	\$ 74	\$ 72	\$ 74	\$ 72	\$ 74						\$ 509
Investment Account	\$ 625	\$ 552	\$ 499	\$ 590	\$ 720	\$ 727	\$ 689						\$ 4,402
Transfers to/(from) Investment Acct	\$ (400,000)			\$ 900,000									\$ 500,000
Ending Balance	\$ 3,312,720	\$ 3,517,526	\$ 4,362,647	\$ 4,192,894	\$ 4,160,637	\$ 4,077,576	\$ 4,809,714	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,809,714



# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 15, 2017

To: Park Board of Commissioners  
From: Christina Ferraro, Executive Director  
Re: August Board Report

## **ComEd Green Region Program for Nature Project in Lions Park**

(Resolution 03152016)

Emerald Landscape has been contracted to work on this space to install rocks to control erosion and outcrop stone to make a seamless transition from natural to manmade: natural-looking steps for a sloping landscape and to install the stone path versus the bridge as discussed in the past.

## **Comprehensive Master Plan**

The survey process closed July 23<sup>rd</sup> and a total of 368 survey were completed. GreenPlay completed an inventory and level of service analysis. They were onsite again in August to review the results, present the finding with the public and staff and combine them with the verbal feedback to design the draft plan for September. Four residents attended the public forum and had no comments. The plan is on schedule.

## **Resident Partnership Agreement**

In 200, the Mount Prospect Park District, Prospect Heights Park District and the River Trails Park District agreed to offer resident discounted rates to the residents of all three Park Districts; MPPD, PHPD and RTPD. The agreement was reviewed and approved again in 2004. Due to the current executive directors being relatively new to these districts, the directors met to discuss and update the agreement. In the meeting packet you will find the agreement that requires Board approval from each board. The proposed agreement contains a minor change referring to the golf courses: each district will supply the other districts with current golf rates by the spring of each year. The directors agreed to meet every five years to review the agreement. They also agreed to better communicate this agreement with residents. It is currently on the websites and in all district brochures. Fliers have now been designed and it will be advertised more widely. Websites will also include links to all three districts.



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

**Board of Commissioners remaining 2017/2018 Meeting Schedule**

September Master Plan draft presentation

October Golf F & B Operation Consultant recommendation presentation  
Speer Financial Presentation

November Budget Draft 1  
Bond Issue Notification Act BINA

December Budget Draft 2  
Tax Levy Ordinance

January Budget Approval



# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 4, 2017

To: Christina Ferraro, Executive Director  
From: Julie Caporusso, Superintendent of Recreation  
Re: August Board Report

## **Brochure**

The fall brochure has been mailed and is online. Ali did a great job with the new format; it is easy to read and is appealing.

## **Arts Showcase**

We are excited about our Arts Showcase which will be held Saturday, November 11<sup>th</sup> from 10 AM to 3 PM. The day will include an Art Showcase from Local Artists: Kate Tully of Prospect Heights and Allison Walsh of Mt. Prospect. The showcase will also feature a salute to our Veterans at PHPD including: Serafino Alfe, Herman Molve, Daniel Kantorowski, Al Droynk, Thomas Semerau, Rob Schmittou, Gil Knigge and John Locascio. Our park district classes will be performing and there will be arts and craft vendors.

## **Intern**

Andres finished his internship with a bang on August 4<sup>th</sup>. He organized the Camp Bash his last day. With the cool weather, we had to bring some of the activities inside, so he learned to roll with a back-up plan.

Andres had a well-rounded learning experience and our district benefited from his help at events, programs and his work on projects.

## **Summer Wrap Up**

National Night Out was a success. We had a good turnout and excellent weather. The community really appreciates this event with the Park District, Fire Department and Police Department coming together. Thanks to all the staff that worked.

On July 27<sup>th</sup> the Performing Arts Production Camp put on the original play Topsy Turvey. This was an impressive production, very creative. The Sets and Design Camp made all the sets, they were phenomenal. The children all received awards.

The front desk staff will have a summer wrap-up meeting on August 25<sup>th</sup>. The recreation staff will have their wrap-up meeting on August 31<sup>st</sup>.



# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 9, 2017

To: Christina Ferraro, Executive Director  
From: Dino Squiers, Superintendent of Facilities & Parks  
Re: August 2017 Board Report

## **Pump Room/Pool**

Coupling that reduces the pipe size that circulates water to the pool heater developed a leak. The heater pump had to be removed to replace the fitting and make the repair. Chlorine stopped feeding in the deep end of the pool. Injector in the main riser became blocked. We remove and rebuilt the injector to correct the chemical feed to the deep end of the pool.

## **OCCC**

We were receiving low battery signals from the Thor Guard system. Two rechargeable batteries that power the remote Thor Guard warning horns at the golf course needed to be replaced. Solar panels are used to charge the batteries and they no longer could hold a full charge. Filters were also checked for the HVAC since we were at the golf course.

## **Plumbing**

Faucet in the women's locker room would not turn off due to a faulty control valve. Replacement part was installed. Toilet valve was adjusted to increase water flow to help with flushing. We also removed a bundle of paper towels.

## **Alarm Systems**

Contacts for the burglar alarm in room ones sliding doors were broken off. Doors were bypass so we could set the alarms system until replacement parts arrived. Detex warning system for the pool door by the vending area was not working due to a door switch not activating the system. Contact was replaced and system put back in service.

## **Doors**

South door in room one to the pool deck could not be opened. Push bar was jammed and broke the release bar inside the unit. Device was removed and repaired. Frame for the double sliding doors is broken and rollers are worn out. Plate was installed at the base of the door to keep closed and on the track. Front entry door plate that holds the glass was broken off at the base. We straighten the clips and reinstalled the part. Bolt was wedged at the bottom of the entry door by the hinge a prevented opening of the door. We were able to pry the door open and remove the obstruction.

**HVAC**

Filters were changed on the rooftop and mechanical room units. Coils for the air conditioning unit were also cleaned.

**Safety Training**

Parks crew attended class on proper lifting and back safety requested by PDRMA.

**McDonald Field**

Parking lot light on the south side was not working. It was determined the bulb was good and the transformer burned out. Since we had to remove the housing to replace the part we also replaced the starter and capacitor. Boxed in area behind home plate was filled with concrete, raising the height will eliminate the water that drains into this section.

**PHWYBS**

Summer league is over for the season, PHWYBS informed us that girls' softball will be using McDonald field for fall softball. At this time we have not received a schedule. Games should start in late August. They will also be using Eisenhower field with limitations since school will be in session.

**Parks**

Grass cutting, clean up and tree removal continues, camp is finished at Eisenhower school and we will no longer be sending a crew there daily to clean the building.



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

To: Christina Ferraro, Executive Director

From: Marc Heidkamp, Director of Golf Operations

Re: July 2017 Golf Operations Board Report

July weather played into our hand this time around. Record rainfall which normally halts play was no problem for our grounds crew. Jerry and his staff did a marvelous job pumping the water off the course with minimal damage to the turf. Their effort allowed us the chance to book a couple of extra outings that provided us a nice boost for the month. Golf revenue for July was up 17.5% which is a tremendous result with the weather we faced. We are still climbing out of the hole from the bad start we had this spring. We were able to close the gap a little during July and look forward to a strong August with several more events on the books. Our goal now is to finish slightly better than last year.

Golf Shop sales were slightly down for the month. All efforts will be made to move out inventory during the next two months. Weekly specials are being offered to help increase additional sales.

Our PGA junior league was able to finish the season league undefeated in all matches. Now they will advance to the playoffs with hope of making it to the National event in Augusta. Congratulations goes out to Doug and our staff for an outstanding job keeping our tradition going, being the number one program in the area.

The HVAC repairs made with the Freon are supplying the clubhouse the cool air during the hot point of the season. Hopefully we can finish the season without any additional breakdowns.

Additional netting was installed on the warm up range to help keep the balls from entering the water. This also is helping to save on labor during retrieval.



## **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 1, 2017

To: Marc Heidkamp, Director of Golf  
From: Jerry Arden, Superintendent of Greens  
Re: June 2017 Board Report

Wow, what a month! July brought lows in the upper 50's to highs in the mid 90's. There was a total of seventeen days over 90 degrees, with precipitation at 5.2 inches. The rains that did occur were a blessing but came down so quickly they failed to give the ground a good soaking. The swings from high to low humidity with northeast winds have made it difficult to keep the soil moisture consistent. There are areas on the fairways that are moist while ten feet away it's dry as a bone. Wetting agents have been applied but hand watering is still required to prevent over irrigating and creating ideal disease conditions. Our fairways are 40% Poa-annua which is a short-rooted grass. So even though moisture levels may be adequate, the plants cannot cool themselves through their roots. Therefore, light syringing is necessary to prevent the plants from wilting and eventually dying. Even with these light waterings, the high air and ground temperatures compounded with cart traffic will result unfortunately, in some turf loss. In addition, there has been some irrigation snafus' and electric outages not helping the situation.

The golf course is still in respectable shape considering the extreme conditions with some turf loss on fairway #'s 2, 6, and 18 and green collar #'s 7 and 16. 98% of the irrigated turf is intact. There has been some incidence of cutworms, pythium and dollarspot but these situations have been alleviated.

The grounds crew paved the cart path behind the fourth green on July 10<sup>th</sup>, and it turned out very nice; no more dust. The staff is holding up pretty well under the sweltering heat and continue to perform their tasks admirably. I look forward to nice light rains, cooler temperatures and the mulching of leaves.





# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

**110 W. Camp McDonald Road, Prospect Heights, Illinois 60070**

August 8, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Laura Fudala, Supervisor of Recreation

Re: August Board Report

## Preschool

Summertime preschool ended on August 4<sup>th</sup>. The M/W/F sessions averaged about 9 kids, and the T/Th session averaged about 6 kids. Overall, a great summer! Ms. Schey and Mrs. Fischer once again did a great job!

The teachers will be back on August 14<sup>th</sup> to start setting up the classrooms. Open house is Thursday August 17<sup>th</sup> from 9am-11am.

September 5<sup>th</sup> is the first day of preschool for the 2017-2018 academic year.

## Camp

We had 446 campers this summer (this includes all camps Jr. Exp, Explorers, Adventure, Sports, Travel and Performing Arts).

August 4<sup>th</sup>, we had Camp Extravaganza! We had carnival games set up at McDonald ballfield (Pinterest was a great help!), inflatables set up in the gym, and snow cones on the concession deck! Each camp had about 25 minutes at each station. The kids had a blast! Hope to do this again next summer! We rounded out the day with the annual camp talent show!!

## Kinder Stop

Open House is set for Thursday August 10<sup>th</sup> from 5:30pm-6:30pm.

The first day of Kinder Stop for the 1<sup>st</sup> graders is August 22<sup>nd</sup>. The first day of Kinder Stop for the Kindergartners is August 29<sup>th</sup>.



## PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 2017

To: Julie Caporusso, Superintendent  
From: Marci Glinski, Supervisor of Recreation  
Re: August Board Report

### **Dance**

Our second session of summer dance classes started on July 31<sup>st</sup> with 6 classes running with 17 dancers. This number is consistent with previous summers' numbers. Our Fall dance classes will begin on September 11. I am currently interviewing to find a couple new dance teachers for my program.

### **Performing Arts**

Our Creative & Performing Arts Camp had a GREAT 2<sup>nd</sup> season! We had a total of 234 campers during 8 weeks of camp. My new Sets and Designs After Care program had a great start with 98 total campers over 6 weeks of after care. This after care was a great addition to our Production Camp program. It gave parents an option for their campers following production camp 5-6pm and then on Monday & Fridays when production camp did not meet. It also helped with sets and designs for our production of Topsy Turvy, the main focus on creating this program.

Our Production Camp had 32 campers this year! This has been an increase of about 12 campers from the past 5 years. Topsy Turvey... The Adventures of Joy & Sadness was on held Thursday, July 27<sup>th</sup> at 7pm at MacArthur Middle School. We sold 175 tickets for a full house at the theatre.

This has been a great summer so far in my Performing Arts Department. I am so excited that these programs have been very well received by our patrons and I look forward to the year ahead. Planning is underway for ROTTEN... The Villainous Heirs, our 2018 Summer Musical. Rotten is a spin-off of the popular Disney Movie, The Descendants. The story follows the children of the Disney Villains. This was voted on by our current production campers and staff.

### **Active Adults**

Our active adults have been "on the go" this summer! We have continued our summer trips to see The Gin Game with 9 patrons, The Complete Milwaukee Experience with 12 patrons, Festa Italiana in Milwaukee with 10 patrons, German Fest in Milwaukee with 8 patrons, Tin Woman at Theater at the Center with 10 patrons, The Chicago Architecture Cruise with 30 patrons, Church Basements Ladies, The Musical with 23 patrons, The Wisconsin State Fair with 23 patrons, and Milwaukee Southside in a Day tour with 10 patrons. Our summer just keeps getting better!

My Fall Newsletter will be out mid-August and will include all of our holiday trips through the end of the year.

### **Concessions**

The Concession Stand is winding down. We will be closing the same day as the pool on Sunday, August 27<sup>th</sup>. Our RecTrac Touch POS system is working great and looking to make a few adjustments to the 2018 Concession season. Camp lunch is going great. Parents and campers have been loving the Monday-Friday camp lunch options. Waiting on feedback from our patrons on food choice options and scheduling.



# PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 4, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Olivia Shapley, Supervisor of Recreation

Re: August Recreation Board Report

## Athletics

Our last session of the summer athletics started on August 2<sup>nd</sup>. We contracted SportsKids Inc. this year for our programs. The programs offered have been enjoyed by the community and we will be offering more classes with them in the fall. Below are the SportKids Inc. numbers from this summer.

**PeeWee Track:** 12 participants

**Youth Track:** 23 participants

**Youth Archery:** 19 participants

**PeeWee Tennis:** 7 participants

**Junior Tennis:** 23 participants

## Aquatics

Swim lessons ended last week and we had a great year of lessons. We have a few more weeks until the pool closes. Our last weekend the pool will be open is August 26 & 27. Below are swim lesson numbers from this summer.

**Learn to Swim:** 34 participants

**Private Swim:** 12 participants

**Semi-Private:** 14 participants

**Camp Swim:** 148 participants

## Fitness

We will have our fall fitness challenge, the planning for the exciting event for the patrons is currently underway.

## **Fitness Membership Statistics Report (Comparing July 2016 to July 2017)**

<b>Memberships</b>	<b>July 2017</b>	<b>July 2016</b>
3 Months Pass	4	4
Gym & Racquetball Pass	16	21
Health & Fitness Pass	20	22



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 10, 2017

To: Park Board of Commissioners

From: Christina Ferraro, Executive Director  
Marc Heidkamp, Director of Golf

Re: Food Beverage Banquet Service at Old Orchard Country Club

In June a request for proposals was released seeking a consultant to provide the District with opinion services regarding insourcing and outsourcing the food and beverage operation at the Old Orchard Country Club. On August 4<sup>th</sup>, proposals were due to the District and two were received. A board-appointed committee (Loranger, Ferraro, Devlin, Heidkamp and Brazeau) interviewed both respondents.

It is the recommendation of the committee to award the project to Profitable Food Facilities (PFF) in California at a cost not to exceed \$10,800.

PFF President, Michael Holtzman, has 37 years in the restaurant industry and specializes in captive market restaurant locations including over 100 park districts and golf courses. He has experience with over a dozen park districts in the state of Illinois and most recently has worked with Oak Brook, Owsego and Lockport on various projects related to food and beverage in municipalities. From redesigning kitchens to helping communities make a decision on whether to take this operation in house or lease it to a vendor, PFF has the experience.

PFF will be onsite for three days to analyze all areas of the operation and submit a summary report with their opinion to the Park Board and staff no later than October 9, 2017.

Funding: This is an unanticipated expense for this fiscal year. The project will be charged from the capital fund.

**To:** Board of Commisisoners  
**From:** Christina Ferraro, Executive Director  
**Re:** Proposed MDAA 2018  
**Date:** July 26, 2017

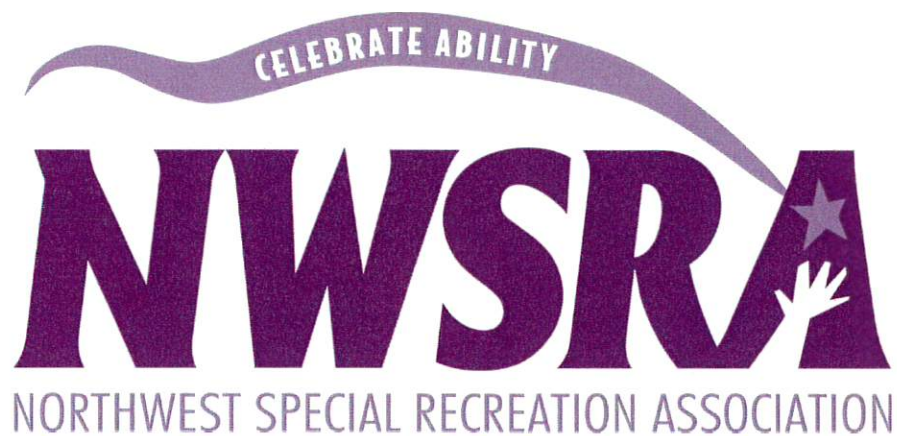
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The Actual Member District Annual Assessment for 2017 used the EAV numbers from each Member Districts 2015 EAV's resulting in a 1.1% decrease in the MDAA from the previous fiscal year. The Preliminary 2018 MDAA calculations using them, 75% EAV and 25% Gross Population formula, show a 14.71% increase in Member District EAV's with the gross population increasing to 1.17%. Both of these increases resulted in preliminary calculations of an 11.3% MDAA increase over fiscal year 2017.

NWSRA's policy states that if the preliminary MDAA calculations drop or raise below or above or below 2%, the implementation of the 2% floor or the 2% ceiling goes into effect. The 2018 proposed MDAA preliminary calculations resulted in an 11.3% increase. Therefore, the 2% ceiling was used for the proposed 2018 MDAA calculations resulting in an increase \$83,042.75. This was approved by the NWSRA Board of Trustees at July 2017 meeting.

**Recommendation:**

**Approve the proposed 2018 MDAA for Prospect Heights Park District for  
FY 2018 in the amount of \$78,492.79**



**2018**

**Proposed**

**Member**

**District Annual**

**Assessments**

# NORTHWEST SPECIAL RECREATION ASSOCIATION

## ACUTAL MDAA 2017 at -1.1%

Member Park District	2015 E.A.V.*	% of Total EAV	75% of total MDA	Gross Population	% of Total Population	25% of total MDA	2017 Proposed MDA	% of Total MDA
Arlington Heights	2,348,900,573	13.16%	409,785.38	75,101	11.76%	122,048.75	531,834.13	12.8%
Bartlett	994,980,915	5.57%	173,582.75	41,208	6.45%	66,968.28	240,551.04	5.8%
Buffalo Grove	1,449,550,149	8.12%	252,886.17	41,715	6.53%	67,792.22	320,678.39	7.7%
Elk Grove	1,464,913,276	8.21%	255,566.39	33,379	5.23%	54,245.15	309,811.54	7.5%
Hanover Park	470,539,871	2.64%	82,089.62	38,476	6.02%	62,528.43	144,618.05	3.5%
Hoffman Estates	1,221,136,659	6.84%	213,037.52	52,398	8.20%	85,153.47	298,190.98	7.2%
Inverness	197,485,406	1.11%	34,452.98	3,800	0.59%	6,175.49	40,628.47	1.0%
Mt. Prospect	1,406,791,767	7.88%	245,426.61	57,024	8.93%	92,671.31	338,097.92	8.1%
Palatine	1,929,877,834	10.81%	336,683.35	83,000	12.99%	134,885.64	471,568.99	11.4%
Prospect Heights	291,046,471	1.63%	50,775.49	15,000	2.35%	24,376.92	75,152.42	1.8%
River Trails	418,669,982	2.35%	73,040.49	15,000	2.35%	24,376.92	97,417.41	2.3%
Rolling Meadows	560,548,971	3.14%	97,792.46	20,000	3.13%	32,502.56	130,295.03	3.1%
Salt Creek	144,941,018	0.81%	25,286.17	5,700	0.89%	9,263.23	34,549.41	0.8%
Schaumburg	3,035,329,879	17.00%	529,538.72	74,227	11.62%	120,628.39	650,167.11	15.7%
South Barrington	400,599,689	2.24%	69,887.97	4,713	0.74%	7,659.23	77,547.20	1.9%
Streamwood	622,962,845	3.49%	108,681.09	40,351	6.32%	65,575.55	174,256.63	4.2%
Wheeling	891,845,597	5.00%	155,589.93	37,648	5.89%	61,182.83	216,772.76	5.2%
<b>Total</b>	<b>17,850,120,902</b>	<b>100%</b>	<b>3,114,103.11</b>	<b>638,740</b>	<b>100%</b>	<b>1,038,034.37</b>	<b>4,152,137.48 **</b>	<b>100.0%</b>

\*The 2015 EAV is the most current available.

\*\*2017 MDA      4,197,810.99      -1.1%      (45,673.51)      4,152,137.48

2016 MDA Budget

Change in value

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDA contribution.

# CURRENT BUDGET YEAR 2017



**NORTHWEST SPECIAL RECREATION ASSOCIATION**  
**MDAA 2018**

**WITHOUT 2% CEILING OR 2% FLOOR**

Member Park District	2016 E.A.V.*	% of Total EAV	75% of total MDAAA	Gross Population	% of Total Population	25% of total MDAAA	2018 Proposed MDAA	% of Total MDAA
Arlington Heights	2,780,203,080	13.58%	485,029.72	75,101	11.62%	122,048.75	607,078.47	13.1%
Bartlett	1,092,339,852	5.33%	190,567.84	41,208	6.38%	66,968.28	257,536.12	5.6%
Buffalo Grove	1,592,391,377	7.78%	277,806.01	41,715	6.46%	67,792.22	345,598.24	7.5%
Elk Grove	1,639,632,290	8.01%	286,047.59	33,238	5.14%	54,016.01	340,063.60	7.4%
Hanover Park	519,950,824	2.54%	90,709.78	38,676	5.98%	62,853.46	153,563.23	3.3%
Hoffman Estates	1,408,437,259	6.88%	245,713.68	51,895	8.03%	84,336.03	330,049.70	7.1%
Inverness	232,487,518	1.14%	40,559.39	3,800	0.59%	6,175.49	46,734.88	1.0%
Mt. Prospect	1,653,232,361	8.07%	288,420.23	57,024	8.82%	92,671.31	381,091.54	8.2%
Palatine	2,243,923,289	10.96%	391,471.21	83,000	12.84%	134,885.64	526,356.85	11.4%
Prospect Heights	347,542,607	1.70%	60,631.72	15,000	2.32%	24,376.92	85,008.64	1.8%
River Trails	489,017,516	2.39%	85,313.20	16,855	2.61%	27,391.54	112,704.74	2.4%
Rolling Meadows	627,341,196	3.06%	109,444.93	20,000	3.09%	32,502.56	141,947.49	3.1%
Salt Creek	186,090,135	0.81%	28,975.82	5,700	0.88%	9,263.23	38,239.05	0.8%
Schaumburg	3,470,645,220	16.95%	605,483.13	74,227	11.49%	120,628.39	726,111.52	15.7%
South Barrington	475,298,086	2.32%	82,919.73	4,822	0.75%	7,836.37	90,756.10	2.0%
Streamwood	734,945,643	3.59%	128,217.42	41,155	6.37%	66,882.15	195,099.57	4.2%
Wheeling	1,001,513,068	4.89%	174,722.34	42,800	6.62%	69,555.49	244,277.83	5.3%
<b>Total</b>	<b>20,474,991,321</b>	<b>100%</b>	<b>3,572,033.74</b>	<b>646,216</b>	<b>100%</b>	<b>1,050,183.83</b>	<b>4,622,217.57</b>	<b>100.0%</b>

Increases:

EAV	14.71%	Population	1.17%
Prior Yr - 75%	3,114,103.11	Prior Yr - 25%	1,038,034.37
	457,930.63		12,149.46

Allocation Base (for increases) 3,572,033.74 1,050,183.83 4,622,217.57

\*The 2016 EAV is the most current available.

**2018 MDAA	4,152,137.48	11.3%	470,080.09	4,622,217.57
2017 MDAA Budget		Change in value		TOTAL
				4,622,217.57

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

2018	4,622,217.57
2017	(4,152,137.48)
Increase	470,080.09

***Preliminary 2018 MDAA Calculations***



**NORTHWEST SPECIAL RECREATION ASSOCIATION**  
**PROPOSED MDAA 2018**  
**at 2% CEILING**

Member Park District	2016 E.A.V.*	% of Total EAV	75% of total MDAA	Gross Population	% of Total Population	25% of total MDAA	2018 Proposed MDAA	% of Total MDAA
Arlington Heights	2,780,203,080	13.58%	431,306.45	75,101	11.62%	123,049.52	554,355.97	13.1%
Bartlett	1,092,339,852	5.33%	169,460.00	41,208	6.38%	67,517.40	236,977.41	5.6%
Buffalo Grove	1,592,391,377	7.78%	247,035.43	41,715	6.46%	68,348.10	315,383.53	7.4%
Elk Grove	1,639,632,290	8.01%	254,364.15	33,238	5.14%	54,458.93	308,823.07	7.3%
Hanover Park	519,950,824	2.54%	80,662.50	38,676	5.98%	63,368.84	144,031.34	3.4%
Hoffman Estates	1,408,437,259	6.88%	218,497.73	51,895	8.03%	85,027.56	303,525.29	7.2%
Inverness	232,487,518	1.14%	36,066.92	3,800	0.59%	6,226.12	42,293.05	1.0%
Mt. Prospect	1,653,232,361	8.07%	256,473.99	57,024	8.82%	93,431.19	349,905.18	8.3%
Palatine	2,243,923,289	10.96%	348,110.75	83,000	12.84%	135,991.66	484,102.42	11.4%
Prospect Heights	347,542,607	1.70%	53,915.98	15,000	2.32%	24,576.81	78,492.79	1.9%
River Trails	489,017,516	2.39%	75,863.67	16,855	2.61%	27,616.14	103,479.81	2.4%
Rolling Meadows	627,341,196	3.06%	97,322.50	20,000	3.09%	32,769.08	130,091.57	3.1%
Salt Creek	166,090,135	0.81%	25,766.37	5,700	0.88%	9,339.19	35,105.56	0.8%
Schaumburg	3,470,645,220	16.95%	538,418.10	74,227	11.49%	121,617.51	660,035.61	15.6%
South Barrington	475,298,086	2.32%	73,735.31	4,822	0.75%	7,900.62	81,635.93	1.9%
Streamwood	734,945,643	3.59%	114,015.70	41,155	6.37%	67,430.57	181,446.26	4.3%
Wheeling	1,001,513,068	4.89%	155,369.60	42,800	6.62%	70,125.82	225,495.42	5.3%
<b>Total</b>	<b>20,474,991,321</b>	<b>100%</b>	<b>3,176,385.17</b>	<b>646,216</b>	<b>100%</b>	<b>1,058,795.06</b>	<b>4,235,180.23 **</b>	<b>100.0%</b>

\*The 2016 EAV is the most current available.

**2018 MDAA	4,152,137.48	2.0%	83,042.75	4,235,180.23
2017 MDAA Budget			Change in value	TOTAL
				4,235,180.23

The computations are completed using the 75% EAV and 25% Population for each Park District's individual contribution, and 2% floor/ceiling for the total MDAA contribution.

***2018 PROPOSED MDAA***

**NWSRA MEMBER DISTRICTS**  
**2015/2016 E.A.V. USED FOR 2017/2018 MDAA CALCULATIONS**

<b>MEMBER PARK DISTRICT</b>	<b>2015 E.A.V. For 2017 MDAA</b>	<b>2016 E.A.V. For 2018 MDAA</b>	<b>INCREASE (DECREASE)</b>	<b>% Incr/Decr</b>
Arlington Heights	2,348,900,573	2,780,203,080	431,302,507	18.4%
Bartlett	994,980,915	1,092,339,852	97,358,937	9.8%
Buffalo Grove	1,449,550,149	1,592,391,377	142,841,228	9.9%
Elk Grove	1,464,913,276	1,639,632,290	174,719,014	11.9%
Hanover Park	470,539,871	519,950,824	49,410,953	10.5%
Hoffman Estates	1,221,136,659	1,408,437,259	187,300,600	15.3%
Inverness	197,485,406	232,487,518	35,002,112	17.7%
Mt. Prospect	1,406,791,767	1,653,232,361	246,440,594	17.5%
Palatine	1,929,877,834	2,243,923,289	314,045,455	16.3%
Prospect Heights	291,046,471	347,542,607	56,496,136	19.4%
River Trails	418,669,982	489,017,516	70,347,534	16.8%
Rolling Meadows	560,548,971	627,341,196	66,792,225	11.9%
Salt Creek	144,941,018	166,090,135	21,149,117	14.6%
Schaumburg	3,035,329,879	3,470,645,220	435,315,341	14.3%
South Barrington	400,599,689	475,298,086	74,698,397	18.6%
Streamwood	622,962,845	734,945,643	111,982,798	18.0%
Wheeling	891,845,597	1,001,513,068	109,667,471	12.3%
<b>Total E.A.V.</b>	<b>17,850,120,902</b>	<b>20,474,991,321</b>	<b>2,624,870,419</b>	<b>14.7%</b>

***2018 PROPOSED  
MDAA***



**NORTHWEST SPECIAL RECREATION ASSOCIATION**  
**MEMBER DISTRICT ANNUAL ASSESSMENTS**  
**COMPARISON 2017 - 2018**  
**AT 2% CEILING**

<b>Member District</b>	<b>2017 Assessments at -1.1%</b>	<b>2018 Assessments at 2%</b>	<b>Increase (Decrease) at 2%</b>	<b>Increase (Decrease) at 2%</b>
Arlington Heights	531,834.13	554,355.97	22,521.84	4.2%
Bartlett	240,551.04	236,977.41	(3,573.63)	-1.5%
Buffalo Grove	320,678.39	315,383.53	(5,294.86)	-1.7%
Elk Grove	309,811.54	308,823.07	(988.47)	-0.3%
Hanover Park	144,618.05	144,031.34	(586.71)	-0.4%
Hoffman Estates	298,190.98	303,525.29	5,334.31	1.8%
Inverness	40,628.47	42,293.05	1,664.58	4.1%
Mt. Prospect	338,097.92	349,905.18	11,807.26	3.5%
Palatine	471,568.99	484,102.42	12,533.43	2.7%
Prospect Heights	75,152.42	78,492.79	3,340.37	4.4%
River Trails	97,417.41	103,479.81	6,062.40	6.2%
Rolling Meadows	130,295.03	130,091.57	(203.46)	-0.2%
Salt Creek	34,549.41	35,105.56	556.15	1.6%
Schaumburg	650,167.11	660,035.61	9,868.50	1.5%
South Barrington	77,547.20	81,635.93	4,088.73	5.3%
Streamwood	174,256.63	181,446.26	7,189.63	4.1%
Wheeling	216,772.76	225,495.42	8,722.66	4.0%
<b>NWSRA Total MDAA Amount</b>	<b>4,152,137.48</b>	<b>4,235,180.23</b>	<b>83,042.75</b>	<b>2.0%</b>

**NWSRA MEMBER DISTRICTS**  
**2016/2017 REPORTED POPULATION COMPARISON**

Member Park District	Gross Population 2016	Gross Population 2017	Increase (Decrease) in Population	% Increase (Decrease)
Arlington Heights	75,101	75,101	-	0.00%
Bartlett	41,208	41,208	-	0.00%
Buffalo Grove	41,715	41,715	-	0.00%
Elk Grove	33,379	33,238	(141)	-0.42%
Hanover Park	38,476	38,676	200	0.52%
Hoffman Estates	52,398	51,895	(503)	-0.96%
Inverness	3,800	3,800	-	0.00%
Mt. Prospect	57,024	57,024	-	0.00%
Palatine	83,000	83,000	-	0.00%
Prospect Heights	15,000	15,000	-	0.00%
River Trails	15,000	16,855	1,855	12.37%
Rolling Meadows	20,000	20,000	-	0.00%
Salt Creek	5,700	5,700	-	0.00%
Schaumburg	74,227	74,227	-	0.00%
South Barrington	4,713	4,822	109	2.31%
Streamwood	40,351	41,155	804	1.99%
Wheeling	37,648	42,800	5,152	13.68%
<b>Total</b>	<b>638,740</b>	<b>646,216</b>	<b>7,476</b>	<b>1.17%</b>

**MEMBER DISTRICT ANNUAL ASSESSMENTS**  
**2013 - 2018**  
**COMPARISON**

Member Park District	2013 Assessment	Increase (Decrease)	2014 Assessment	Increase (Decrease)	2015 Assessment	Increase (Decrease)	2016 Assessment	Increase (Decrease)	2017 Assessment	Increase (Decrease)	2018 Proposed MDAA
Arlington Heights	553,507.65	(4,788.99)	548,718.66	(12,981.10)	535,737.56	4,038.01	539,775.57	(7,941.44)	531,834.13	22,521.84	554,355.97
Bartlett	243,453.70	(4,807.80)	238,645.90	723.67	239,369.56	(1,005.39)	238,364.17	2,186.87	240,551.04	(3,573.63)	236,977.41
Buffalo Grove	304,411.98	1,198.35	305,610.32	2,616.49	308,226.82	2,202.98	310,429.80	10,248.59	320,678.39	(5,294.86)	315,383.53
Elk Grove	327,778.49	(10,486.02)	317,292.47	(8,173.58)	309,118.89	4,665.35	313,784.23	(3,972.69)	309,811.54	(988.47)	308,823.07
Hanover Park	151,033.51	(2,139.31)	148,894.20	(2,454.22)	146,439.98	(355.43)	146,084.55	(1,466.50)	144,618.05	(586.71)	144,031.34
Hoffman Estates	314,318.61	(9,411.49)	304,907.12	(4,132.94)	300,774.18	3,798.59	304,572.77	(6,381.79)	298,190.98	5,334.31	303,525.29
Inverness	41,717.20	(700.42)	41,016.78	(31.64)	40,985.14	530.40	41,515.54	(887.07)	40,628.47	1,664.58	42,293.05
Mt. Prospect	354,716.11	(4,439.69)	350,276.42	(12,922.51)	337,353.91	6,576.85	343,930.76	(5,832.84)	338,097.92	11,807.26	349,905.18
Palatine	493,056.87	(5,590.11)	487,466.76	(13,522.63)	473,944.13	5,461.74	479,405.86	(7,836.87)	471,568.99	12,533.43	484,102.42
Prospect Heights	80,919.94	(2,198.57)	78,721.37	(3,559.76)	75,161.61	931.71	76,093.32	(940.90)	75,152.42	3,340.37	78,492.79
River Trails	100,688.30	164.15	100,852.45	(3,806.87)	97,045.58	1,337.44	98,383.03	(965.62)	97,417.41	6,062.40	103,479.81
Rolling Meadows	139,589.34	(3,013.82)	136,575.52	(4,098.16)	132,477.36	1,240.31	133,717.68	(3,422.65)	130,295.03	(203.46)	130,091.57
Salt Creek	37,975.61	(2,134.49)	35,841.12	(1,524.77)	34,316.34	381.74	34,698.08	(148.67)	34,549.41	556.15	35,105.56
Schaumburg	677,201.09	(21,426.96)	655,774.12	(2,475.56)	653,298.56	7,028.41	660,326.98	(10,159.87)	650,167.11	9,868.50	660,035.61
South Barrington	82,474.77	(5,439.79)	77,034.99	850.17	77,885.16	408.30	78,293.46	(746.26)	77,547.20	4,088.73	81,635.93
Streamwood	187,037.17	(3,701.99)	183,335.18	(9,002.67)	174,332.51	2,984.27	177,316.78	(3,060.15)	174,256.63	7,189.63	181,446.26
Wheeling	233,461.49	(7,549.88)	225,911.61	(10,241.43)	215,670.19	5,448.22	221,118.40	(4,345.64)	216,772.76	8,722.66	225,495.42
<b>Total</b>	<b>4,323,341.82</b>	<b>(86,466.84)</b>	<b>4,236,874.98</b>	<b>(84,737.50)</b>	<b>4,152,137.48</b>	<b>45,673.51</b>	<b>4,197,810.99</b>	<b>37,369.24</b>	<b>4,152,137.48</b>	<b>83,042.75</b>	<b>4,235,180.23</b>

4,323,341.82

4,236,874.98

4,152,137.48

4,197,810.99

4,152,137.48

83,042.75

# NORTHWEST SPECIAL RECREATION ASSOCIATION

## 2018 SPECIAL RECREATION FUND RECOMMENDATIONS

A	B	C	D	E	F	G
Member Park District	2016 E.A.V.	To Be Billed Fiscal Year 2018	Facility Space Usage @ .00005 x EAV	Total Per Member District	.04 Levy per \$100 EAV	ADA Compliance Facility Space Usage Credit Available
Arlington Heights	2,780,203,080	554,355.97	139,010.15	693,366.12	1,112,081.23	418,715.11
Bartlett	1,092,339,852	236,977.41	54,616.99	291,594.40	436,935.94	145,341.54
Buffalo Grove	1,592,391,377	315,383.53	79,619.57	395,003.10	636,956.55	241,953.45
Elk Grove	1,639,632,290	308,823.07	81,981.61	390,804.68	655,852.92	265,048.24
Hanover Park	519,950,824	144,031.34	25,997.54	170,028.88	207,980.33	37,951.45
Hoffman Estates	1,408,437,259	303,525.29	70,421.86	373,947.15	563,374.90	189,427.75
Inverness	232,487,518	42,293.05	11,624.38	53,917.43	92,995.01	39,077.58
Mt. Prospect	1,653,232,361	349,905.18	82,661.62	432,566.80	661,292.94	228,726.14
Palatine	2,243,923,289	484,102.42	112,196.16	596,298.58	897,569.32	301,270.74
Prospect Heights	347,542,607	78,492.79	17,377.13	95,869.92	139,017.04	43,147.12
River Trails	489,017,516	103,479.81	24,450.88	127,930.69	195,607.01	67,676.32
Rolling Meadows	627,341,196	130,091.57	31,367.06	161,458.63	250,936.48	89,477.85
Salt Creek	166,090,135	35,105.56	8,304.51	43,410.07	66,436.05	23,025.98
Schaumburg	3,470,645,220	660,035.61	173,532.26	833,567.87	1,388,258.09	554,690.22
South Barrington	475,298,086	81,635.93	23,764.90	105,400.83	190,119.23	84,718.40
Streamwood	734,945,643	181,446.26	36,747.28	218,193.54	293,978.26	75,784.72
Wheeling	1,001,513,068	225,495.42	50,075.65	275,571.07	400,605.23	125,034.16
	20,474,991,321	\$ 4,235,180.23	1,023,749.55	5,258,929.78	8,189,996.53	2,931,066.75



Prospect Heights Park District Resolution No. 8.15.2017

Northwest Special Recreation Association

2018 Assessment Resolution

WHEREAS, the Prospect Heights Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the Prospect Heights Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Prospect Heights Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the Prospect Heights Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the Prospect Heights Park District does ratify the recommended Assessment for calendar year 2018 (FY 2018) in the amount of \$78,492.79 as recommended by the Board of Trustees of NWSRA.

SO RESOLVED this 15<sup>th</sup> day of August, 2017.

PROSPECT HEIGHTS PARK DISTRICT

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President of Prospect Heights Park District

Attest:

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Secretary of Prospect Heights Park District

(SEAL)

Ayes: \_\_\_\_ Nays: \_\_\_\_

**PARTNERSHIP RESIDENT AGREEMENT**  
**(Revised August 2017)**

In consideration of continuing a PARTNER RESIDENT AGREEMENT between the Mount Prospect Park District (hereinafter referred to as "MPPD"), Prospect Heights Park District (hereinafter referred to as "PHPD") and the River Trails Park District (hereinafter referred to as "RTPD") to effectively expand the recreational opportunities for the sole purpose of offering resident and/or discounted rates to the residents of all three Park Districts; MPPD, PHPD and RTPD hereby agree to the following:

1. Definition:
  - a. Residents within each respective taxing Park District will hereinafter be referred to as "Residents";
  - b. Residents from the respective other Park Districts will hereinafter be referred to as "Partner Residents".
2. This Agreement is only applicable to each Park District's residents. It does not affect employee privileges.
3. MPPD, PHPD & RTPD agree to offer its Partner Residents resident rates for all of its classes, programs, facility memberships and daily fees, with the exception of golf facility usage. (See item #14)
4. Independent registration systems will be retained within each Park District. Residents will continue to receive first priority for program registration in their home Park District.
5. All school district agreements will be honored only by the park district that is a party to the agreement.
6. Procedures regarding employees working in businesses located within each Park District will not be affected. Golf is not included in any of these agreements. Present policies regarding the business community will be retained within each park district, including golf.
7. In all Partner Park Districts, age 62 is designated as Senior Age. Other age designations will be retained within each Park District.
8. Facility rental rates and policies with respect to park affiliate and non-profit organizations will be retained within each Park District, but will not extend to the other Partner Park Districts.
9. Partner Residents will receive resident facility rental rates at the Partner Park Districts.



10. Park permit procedures will be retained within each Partner Park District.
11. Resident street lists will be furnished to each Partner Park District.
12. The Partner Resident Agreement will remain in effect until any one of the parties' requests changes to be made or requests to be removed from the agreement.
  - a. The Addenda will be reviewed annually for price changes but any price changes will not require a full review of the Agreement or Board execution.
13. Seasonal brochures will contain Partner Resident Agreement information, as will other publications within all three Partner Park Districts.
14. A partner resident rate for daily golf fees will be maintained at the Mount Prospect Golf Course (Addendum A), Rob Roy Golf Course (Addendum B) and Old Orchard Golf Course (Addendum C) and are included in this agreement. Each park district will supply the partner districts with a current price scale to display for their residents no later than March 1<sup>st</sup>.

APPROVED: \_\_\_\_\_  
Mount Prospect Park District, President

DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Prospect Heights Park District President

DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
River Trails Park District President

DATE: \_\_\_\_\_

## **ADDENDUM A**

### **PARTNERSHIP RESIDENT AGREEMENT**

#### **MT. PROSPECT GOLF CLUB RESTRICTIONS MOUNT PROSPECT PARK DISTRICT REVISED AUGUST 1, 2017**

Due to the nature of golf course management, restrictions for usage need to be established. The golf courses involved are Mt. Prospect Golf Club, Old Orchard Country Club and Rob Roy Golf Course.

1. There will be no partner fees available on Saturdays, Sundays or holidays. Non-resident fees will apply to Partner residents.
2. Residents of the River Trails and Prospect Heights Park District are eligible to purchase a Mt. Prospect Golf Club Discount Card at a rate of \$35. This is the same rate that applies to residents of the Mt. Prospect Park District. Once this discount card is purchased, the golfer will receive reduced rates anytime they play.
3. Partners are not eligible to purchase any of our Unlimited Play Season Passes.

## **ADDENDUM B**

### **PARTNERSHIP RESIDENT AGREEMENT**

#### **ROB ROY GOLF CLUB RESTRICTIONS RIVER TRAILS PARK DISTRICT REVISED AUGUST 1, 2017**

Due to the nature of golf course management, restrictions for usage need to be established. The golf courses involved are Mt. Prospect Golf Club, Old Orchard Country Club and Rob Roy Golf Course.

1. There will be no Partner Resident fees available on Saturdays, Sundays or Holidays. Partner Residents are considered Non-resident on weekends.
2. The Partner tier of pricing will be half the difference between resident and non-resident fees. Therefore the prices are as follows:

Weekday Walking	Resident	\$15.00
	Partner Resident	\$16.50
	Non-Resident	\$18.00

Weekday W/Cart	Resident	\$24.00
	Partner Resident	\$25.50
	Non-Resident	\$27.00

Weekend Walking	Resident	\$17.00
	Partner Resident	\$20.00
	Non-Resident	\$20.00

Weekend W/Cart	Resident	\$26.00
	Partner Resident	\$29.00
	Non-Resident	\$29.00

## ADDENDUM C

### PARTNERSHIP RESIDENT AGREEMENT

#### OLD ORCHARD GOLF CLUB RESTRICTIONS PROSPECT HEIGHTS PARK DISTRICT REVISED AUGUST 1, 2017

Due to the nature of golf course management, restrictions for usage need to be established. The golf courses involved are Mt. Prospect Golf Club, Old Orchard Country Club and Rob Roy Golf Course.

1. There will be no partner fees available on Friday, Saturdays, Sundays (these are considered weekends) or holidays. Partner residents are considered residents during the week and they are considered nonresidents on weekends and holidays.
2. Juniors on the course with a parent or guardian are welcome at any time. They will be charged the adult rate with the exception of rates below. Individuals ages 17 and younger cannot rent carts;
3. Promotions are offered from time to time; if a promotional rate is lower than any of these listed below, the discounted or special offer rate prevails.

<i>Cart included</i>	<b>18 holes</b>	<b>9 holes</b>
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**Weekday Adults ages 18-64**

Resident & Partner	\$46.50	\$30.50
Non-Resident	\$67.50	\$40.50

**Weekday Seniors ages 65 & older**

Resident & Partner	\$42.50	\$27.50
Non-Resident	\$58.50	\$40.50

**Juniors ages 17 & younger**

	<b>No cart</b>	<b>18 holes</b>	<b>9 holes</b>
Mondays	Resident & Partner	\$19.00	\$15.50
Mondays	Non-Resident	\$23.00	\$17.00
Weekdays after 5:00 pm	Resident & Partner	\$15.50	\$15.50
Weekdays after 5:00 pm	Non-Resident	\$17.00	\$17.00

*\*Contact Old Orchard for weekend and holiday rates\**