



**PROSPECT HEIGHTS
PARK DISTRICT**

Phone: (847) 394-2848

Fax: (847) 394-7799

110 W. Camp McDonald Road • Prospect Heights, Illinois 60070
www.prospectheightsparkdistrict.org

AUGUST 16, 2016

**BOARD
REPORT**

PUBLIC NOTICE

Prospect Heights Park District

Agenda for the August 16, 2016 Regular Board Meeting

Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL 60070

- I. Call to Order – 7:00 p.m.
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Corrections / Additions / Approval of Agenda
- III. Correspondence
 - A. Grant approval letter from Openlands
 - B. Letter from State Representative David Harris
- IV. Recognition /Welcome
 - A. Residents
- V. Approval of Minutes
 - A. Regular Board Meeting – July 19, 2016
 - B. Committee of the Whole – August 9, 2016
 - C. Committee of the Whole – August 10, 2016
- VI. Announcements (Meetings)

| | <u>Date</u> | <u>Time</u> | <u>Location</u> |
|--------------------------|-------------|-------------|-----------------|
| A. Regular Board Meeting | 09/20/16 | 7:00 PM | GMRC |
- VII. Park District Treasurer's Report
 - A. Cash Report #8
 - B. Approval of Warrants for Payment

| | <u>Date</u> |
|----------------|-------------|
| 1. Vendor #7 | 07/01/16 |
| 2. Vendor #7A | 07/07/16 |
| 3. Vendor #7B | 07/14/16 |
| 4. Vendor #7C | 07/21/16 |
| 5. Vendor #7D | 07/28/16 |
| 6. Vendor #7E | Electronic |
| 7. Payroll #14 | 07/08/16 |
| 8. Payroll #15 | 07/22/16 |
| 9. Refund #7 | July |
- VIII. Accounting Manager Report
 - A. YTD Fund Summary
- IX. Attorney's Report
 - A. Legal Matter
- X. Administrative / Operational Summary
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf Operations
 - E. Superintendent of Greens
 - F. Administrative/Operational Updates

XI. Committees of the Board

- A. **Committee of the Whole:**
Chairman Tim Jones, Sub-Chair Terry Curtis
- B. **Finance Committee:**
Chairman Vicki Carney, Sub-Chair Tim Jones
- C. **OOC Programs, Facilities Grounds & Maintenance Committee:**
Chairman Mark Malouf, Sub-Chair Bob Loranger
- D. **Personnel & Planning Committee:**
Chairman Bob Loranger, Sub-Chair Vicki Carney
- E. **Policy & Procedure Committee:**
Chairman Terry Curtis, Sub-Chair Karl Jackson
- F. **Recreation Facilities, Parks & Maintenance Committee:**
Chairman Tim Jones, Sub-Chair
- G. **Recreation Programs & Resident Relations Committee:**
Chairman Karl Jackson, Sub-Chair Mark Malouf

XII. Public Comment

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.

XIII. Unfinished / Ongoing Business

- A. Resolution to accept policy related to the naming Park Property
- B. Park Board of Commissioners Vacancy

XIV. New Business

XV. Recess into Executive Session (Visitors are Excused at this Time

In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:

- A. Approval of Minutes (Section 2(c) (21))
- B. *Personnel* (Section 2(c) (1))
- C. Land Acquisition (Section 2(c) (5/6))
- D. Litigation (Section 2(c) (11))

XVI. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Possible Action on Matters Discussed Executive Session

XVIII. Adjournment

Note 1: Meeting Location - Gary Morava Recreation Center, 110 W. Camp McDonald Road, Prospect Heights, IL. Meetings Held in Meeting Room I or II

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

DRAFT

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 19, 2016**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Vicki Carney

Terry Curtis

Lisa Gould

Tim Jones

Bob Loranger

Also Present:

Christina Ferraro – Executive Director

Dino Squiers – Superintendent of Facilities & Parks

Julie Caporusso – Superintendent of Recreation

Jim Lennon – Park Attorney

Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Karl Jackson

Mark Malouf

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to approve the agenda as submitted. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Malouf). The motion carried.

Correspondence

There was none.

Recognition/Welcome

Residents Kathy Nowicki and James Fennig were in attendance.

Approval of Minutes

Regular Board Meeting – June 21, 2016

A motion was made by Commissioner Loranger and seconded by Commissioner Gould to approve the June 21, 2016 Regular Board Meeting Minutes as submitted. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Malouf). The motion carried.

Announcements (Meetings)

A Regular Board Meeting will be held on 08/16/16 at 7:00 pm at GMRC.

Special Presentation: Lisa Gould

Executive Director Christina Ferraro presented Commissioner Lisa Gould with a gift for her service to the Prospect Heights Park District Board of Commissioners. The Board and Staff thanked Lisa for her time and dedication to the Park District.

Park District Treasurer's Report**Cash Report #7**

| | | | | | |
|---------------|---------------|------------|--|--------------------|-----------------|
| Mt Pros State | Payroll | #90001511 | Sweep Acct. | Outstanding checks | \$ (7,366.46) |
| Mt Pros State | Vendor | #90001503 | | | \$ (102,580.95) |
| Mt Pros State | Imprest | #90001529 | Sweep Acct. | Outstanding checks | \$ 5,000.00 |
| Mt Pros State | General/Sweep | #90001498 | | | \$ 1,167,971.59 |
| Mt Pros State | ATM | #90001537 | Combined Bal – Account and ATM Machine | | \$ 25,315.53 |
| Mt Pros State | Cash Reserves | #90001545 | | | \$ 349,904.43 |
| Mt Pros State | Class – Reg. | #90002787 | Sweep Acct. | Deposit in transit | \$ - |
| Mt Pros State | Investment | #107503657 | | | \$ 2,308,506.70 |
| | | | | Totals | \$ 3,746,750.84 |

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #7 dated July 19, 2016 in the amount of \$3,746,750.84. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Malouf). The motion carried.

Approval of Warrants for Payment

| | | |
|-------------------|------------|---------------|
| Vendor #6 | 06/02/16 | \$ 28,767.88 |
| Vendor #6A | 06/10/16 | \$ 24,006.99 |
| Vendor #6B | 06/16/16 | \$ 25,007.35 |
| Vendor #6C | 06/25/16 | \$ 111,073.74 |
| Vendor #6D | Electronic | \$ 19,375.01 |
| Payroll #12 | 06/10/18 | \$ 59,132.70 |
| Payroll #13 | 06/24/16 | \$ 93,050.16 |
| Refund #6 | June | \$ 1,781.00 |
| Total of Warrants | | \$ 362,194.83 |

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to accept Warrants for payment as submitted for Vendor Warrants # 6, 6A, 6B, 6C, 6D, Payroll 12 and 13 and Refund #6 in the amount of \$362,194.83. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Gould, Jones, Loranger

Nays: None

Absent: Commissioners Jackson, Malouf

The motion carried.

Business Manager Report

YTD Fund Summary – as submitted.

Attorney's Report

Legal Matters – Attorney Jim Lennon reported the Park District has received from Midori their tax return related to 2013 and 2014. The information was sent to Executive Director Christina Ferraro for review.

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported that the Park District received the \$10,000 ComEd Grant to build a nature center outside GMRC. She will be getting quotes related to grad student Sean McMillion's proposed project for Somerset Park and will apply for additional grants. Christina spoke with the City Administrator Joe Wade regarding the City's Natural Resources Commission's projects on park district property.

Administrative / Operational Summary (continued)

With the absence of Business Manager Scott Devlin, Christina reported on his behalf that the Pool revenue is up \$5,000 from last year. OOC revenue is up \$5,000 from last year. Camp revenue is down \$22,000 from last year. Superintendent of Recreation Julie Caporusso clarified that the revenue is down due to the effect of the District 23 Teacher strike and the new Performing Arts camp revenue is reflected in a different Department. Christina will discuss with Scott and obtain updated totals and forward the information to the board.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported the second Ellis aquatic audit was completed and was proud to report they received “Exceeds” ratings. Julie thanked everyone who participated in the City’s 4th of July Parade.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported the Lions Park playground is almost complete and the GMRC rear air conditioning unit is about 2-3 weeks from being complete.

Director of Golf Operations – as submitted. Executive Director Christina Ferraro reported that Doug Brazeau was nominated and named the Illinois PGA Junior Leader for the 2016 season. Once the honor is officially announced, the Park District will print a press release and post on social media sites in the fall.

Superintendent of Greens – as submitted.

Administrative/Operational Updates – There were none.

Committees of the Board

Committee of the Whole: Tim Jones will replace Lisa Gould as Chairman. Sub Chair Terry Curtis – No report.

Finance Committee: Chairman Vicki Carney, Sub Chair Tim Jones – No report.

OOC Programs, Facilities Grounds & Maintenance Committee: Chairman Mark Malouf, Sub Chair Bob Loranger – No report.

Personnel & Planning Committee: Chairman Bob Loranger, Sub Chair Vicki Carney – The Committee has received resumes/cover letters from six candidates for the vacant Commissioner position. Commissioners are to address any questions they may have to the Committee. Christina was asked to schedule half-hour interviews with the candidates to be held in Executive Session during Committee of the Whole meetings to be scheduled on 8/9/16 and 8/10/16. Committee of the Whole meetings will be held at the Park District Administrative office.

Policy & Procedure Committee: Chairman Terry Curtis, Sub Chair Karl Jackson – No report.

Recreation Facilities, Parks & Maintenance Committee: Chairman Tim Jones, Sub Chair Lisa Gould – No report.

Recreation Programs & Resident Relations Committee: Chairman Karl Jackson, Sub Chair Mark Malouf – No report.

Public Comment

PHWYBS President James Fennig commented about filtration/drainage issues with McDonald and Lions Fields. He discussed the three proposals he received related to the work that needed to be done

Public Comment (continued)

at each field and the costs related to the project. PHWYBS is willing to pay 20% of the cost and is seeking 80% from the Park District.

Unfinished/Ongoing Business

Resolution to accept policy related to the naming Park Property

The draft policies were reviewed and there was discussion. The Board preferred the Draft 2 version of the policy. There were a couple corrections/changes that need to be made. Commissioner Curtis will make the changes and submit the updated draft by 8/10/16. Draft 3 will be included on next month's agenda. Park Attorney Jim Lennon is to review the proposed policy.

Park Board of Commissioners Vacancy

This item was discussed during the Committees of the Board.

New Business

Prevailing Wage Ordinance 07.19.16

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to adopt the Prevailing Wage Ordinance 07.19.16 as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Carney, Curtis, Gould, Jones, Loranger

Nays: None

Absent: Commissioners Jackson, Malouf

The motion carried.

Naming Vicki Carney Secretary Pro Tem for the 07.19.16 Regular Board Meeting

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to name Vicki Carney Secretary Pro Tem for the 07.19.16 Regular Board Meeting. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Malouf). The motion carried.

Recess into Executive Session

A motion was made by Commissioner Loranger and seconded by Commissioner Curtis to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Personnel (Section 2(c) (1)) at 8:02 pm. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Malouf). The motion carried.

Reconvene to Open Session

Open session reconvened at 8:50 pm. During Executive Session Personnel was discussed.

Possible Action on Matters Discussed in Executive Session

Open session reconvened at 8:50 p.m. During Executive Session Personnel was discussed. A full time marketing coordinator position will be posted within the next few months.

Adjournment

With no further business to discuss a motion was made by Commissioner Carney and seconded by Commissioner Curtis to adjourn the Regular Board Meeting at 8:55 pm. The motion was unanimously approved with a voice with two absent (Commissioners Jackson, Malouf). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
M. Malouf, Prospect Heights Park District Secretary

**Committee of the Whole MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
Administrative Building
104 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, August 9, 2016**

Call to Order

Roll Call

President Tim Jones called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:29 p.m.

Commissioners present:

Vicki Carney

Terry Curtis

Tim Jones

Bob Loranger

Karl Jackson (arrived at 7:10pm)

Commissioners absent:

Mark Malouf

Also Present:

Christina Ferraro – Executive Director

A quorum was present.

Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Loranger and seconded by Commissioner Carney to approve the agenda. The motion was unanimously approved with a voice vote with two absent (Commissioner Malouf and Commissioner Jackson). The motion carried.

Announcements (Meetings)

A Committee of the Whole meeting will be held on 08/10/2016 at 6:30 PM at the Administrative Building and a Regular Board Meeting will be held on 08/16/16 at 7:00 PM at GMRC.

Recess into Executive Session

A motion was made by Commissioner Loranger and seconded by Commissioner Curtis to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Personnel (Section 2(c) (1)) at 6:31 PM. The motion was unanimously approved with a voice vote with two absent (Commissioner Malouf and Commissioner Jackson). The motion carried.

Reconvene to Open Session

Open session reconvened at 8:15 PM. During Executive Session three candidates were interviewed for the vacant Commissioner for the Park Board position.

Possible Action on Matters Discussed in Executive Session

None

Adjournment

With no further business to discuss a motion was made by Commissioner Curtis and seconded by Commissioner Jackson to adjourn the Committee of the Whole Meeting at 8:20 PM. The motion was unanimously approved with a voice with one absent (Commissioner Malouf). The motion carried.

Respectfully Submitted,
Christina Ferraro
Recording Secretary

Secretary: _____

M. Malouf, Prospect Heights Park District Secretary

**Committee of the Whole MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
Administrative Building
104 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
WEDNESDAY August 10, 2016**

Call to Order

Roll Call

President Tim Jones called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Tim Jones

Terry Curtis

Bob Loranger

Vicki Carney

Commissioners absent:

Mark Malouf

Karl Jackson

Also Present:

Christina Ferraro – Executive Director

A quorum was present.

Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to approve the agenda. The motion was unanimously approved with a voice vote with two absent (Commissioner Malouf and Commissioner Jackson). The motion carried.

Announcements (Meetings)

A Committee of the Whole meeting will be held on 08/16/16 at 6:30 PM at GMRC and the regular Board meeting will be held on 08/16/16 at 7:00 PM at GMRC.

Recess into Executive Session

A motion was made by Commissioner Loranger and seconded by Commissioner Curtis to recess into Executive Session in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Personnel (Section 2(c) (1)) at 6:31 PM. The motion was unanimously approved with a voice vote with two absent (Commissioner Malouf and Commissioner Jackson). The motion carried.

Reconvene to Open Session

Open session reconvened at 8:35 PM. During Executive Session two candidates were interviewed for the vacant Commissioner for the Park Board position.

Possible Action on Matters Discussed in Executive Session

None

Adjournment

With no further business to discuss a motion was made by Commissioner Carney and seconded by Commissioner Loranger to adjourn the Committee of the Whole Meeting at 8: 40 p.m. The motion was unanimously approved with a voice with two absent (Commissioner Malouf and Commissioner Jackson). The motion carried.

Respectfully Submitted,
Christina Ferraro
Recording Secretary

Secretary: _____

M. Malouf, Prospect Heights Park District Secretary



openlands

conserving nature for life

Suite 1650
25 East Washington Street
Chicago, IL 60602-1708

Tel: 312-863-6250
Fax: 312-863-6251

www.openlands.org

Board of Directors

Executive Committee

Richard J. Carlson
Chair
Carrie C. McNally
Secretary
Steven M. Ricchio
Treasurer

Jill Allread
Paul L. Becker
Alan M. Bell
Hugh D. Frisbie
Jonathan C. Hamill
Mark M. Harris
Andrew Otting
J. Timothy Ritchie

Board Members

Paul J. Anderson
J. Tyler Anthony
Gary F. Balling
Bill Clarkin
George W. Davis
Garrett Handley Dee
Derek R. B. Douglas
Josephine F. Elting
Dean Fischer
John M. Haight, III
Scott Jamieson
Iris Krieg
Wendy J. Paulson
Jeffrey R. Rode
Charles Saltzman
Jo Ann M. Seagren
Patrick Shaw

Honorary Directors

Shaun C. Block
Anthony T. Dean
Marshall Field, V

Gerald W. Adelman
President & CEO

Printed green® - petroleum, carotenes & toxin free. ♻️

June 23, 2016

Ms. Christina Ferraro
Park District Executive Director
Prospect Heights Park District
110 West Camp McDonald Road
Prospect Heights, IL 60070

Dear Christina:

On behalf of ComEd and Openlands, I am pleased to inform you that the ComEd Green Region Program has approved a grant of \$10,000 to the Prospect Heights Park District in support of the *Prospect Heights Park District Nature Preserve* project. The grant is subject to the terms in this letter and the program guidelines, which can be found at openlands.org/greenregion.

As acceptance of this contribution:

- Send a letter to Openlands acknowledging the receipt of this grant, indicating the amount of the contribution and, if true, stating that no goods or services were received in connection with the grant. A sample receipt of funds letter is available at openlands.org/greenregion.
- Along with the letter of receipt, please complete and return the enclosed W9 form to Openlands at 25 E. Washington Street, Suite 1650, Chicago, IL 60602.
- Submit a final report by May 1, 2018. The grant report form is available from the website above. For questions regarding this grant and to submit your final grant report, please email greenregion@openlands.org.

To celebrate all of the winners, ComEd will host a luncheon on August 15 at Brookfield Zoo. Please save the date, and invitations will follow shortly. Also, ComEd will be contacting you to discuss public recognition of your project and possible volunteer opportunities for ComEd's employees. If you have any questions, please email Paula Conrad in ComEd's corporate relations team at Paula.Conrad@ComEd.com.

Congratulations, and best wishes for your continued success.

Best regards,

Gerald W. Adelman
President and CEO

Enclosure: W9 Form; Chk #4131

Illinois House of Representatives

800 West Central Road
Mount Prospect, IL 60056
224-764-2440 / 224-635-2010
RepHarris@yahoo.com



221-N Stratton Building
Springfield, IL 62706
217-782-3739

DAVID HARRIS
State Representative

4 August 2016

Ms. Christina Ferraro
Executive Director
Prospect Heights Park District
110 West Camp McDonald Road
Prospect Heights, IL 60070

Dear Director Ferraro:

Heartiest congratulations to you and all the folks at the Prospect Heights Park District for being awarded a "Green Regions" grant from ComEd and the Openlands & Metropolitan Mayors' Caucus!

This is a real honor of which the Prospect Heights Park District should be justifiably proud. I applaud your efforts to create an interpretative nature park that will provide genuine ecological benefits while nurturing children's connection to nature.

Again, I congratulate the Prospect Heights Park District for receiving the grant and for its outstanding efforts in support of all the citizens of Prospect Heights.

Best regards,

A handwritten signature in black ink, appearing to read "D. Harris", written over a horizontal line.

DAVID HARRIS
State Representative

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 8/16/2016 CASH REPORT FY 16

*Motion by Commissioner _____ to approve CASH REPORT 8
as submitted. Seconded by Commissioner _____.*

Voice Vote

ACCOUNTS

AMOUNTS

| | | | | | | |
|----------------|---------------|------------|---|--------------------|----|--------------|
| Mt. Pros.State | Payroll | #90001511 | sweep acct. | outstanding checks | \$ | (8,496.94) |
| Mt. Pros.State | Vendor | #90001503 | sweep acct. | outstanding checks | \$ | (117,651.76) |
| Mt. Pros.State | Imprest | #90001529 | | | \$ | 5,000.00 |
| Mt. Pros.State | General/Sweep | #90001498 | | | \$ | 1,321,091.70 |
| Mt. Pros.State | ATM | #90001537 | Combined Bal -- Account and ATM Machine | | \$ | 23,095.53 |
| Mt. Pros.State | Cash Reserves | #90001545 | | | \$ | 349,978.52 |
| Mt. Pros.State | Class- Reg. | #90002787 | sweep acct. | deposit in transit | \$ | - |
| Mt. Pros.State | Investment | #107503657 | | | \$ | 2,309,468.67 |
| | | | TOTALS | | \$ | 3,882,485.72 |

8/16/2016

FINANCIAL
RESOLUTION

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
8/16/2016 as submitted. Seconded by Commissioner _____.*

APPROVAL OF WARRANTS 8/16/2016

VENDOR WARRANTS

| | | Ck From - To | AMOUNTS |
|----|-----------------------|--------------|--------------|
| 7 | In the amount of | 43571-43592 | \$61,168.95 |
| 7A | In the amount of | 43593-43616 | \$20,748.60 |
| 7B | In the amount of | 43617-43661 | \$58,205.28 |
| 7C | In the amount of | 43662-43693 | \$90,607.19 |
| 7D | In the amount of | 43694-43743 | \$60,627.49 |
| 7E | In the amount of | ELECTRONIC | \$14,387.68 |
| | Total Vendor Warrants | | \$305,745.19 |

PAYROLL WARRANTS

| 14 | In the amount of | 48445-48502 | \$93,971.48 |
|----|------------------------|---------------------------|---------------|
| | | gross plus employer costs | |
| | 7/22/2016 | | |
| 15 | In the amount of | 48503-48562 | \$98,953.58 |
| | | gross plus employer costs | |
| | Total Payroll Warrants | | \$ 192,925.06 |

REFUND WARRANT

| | | | |
|---|------------------------|------------------|-------------|
| 7 | In the total amount of | Charge Card Ref. | \$ 1,760.43 |
|---|------------------------|------------------|-------------|

TOTAL OF WARRANTS

| |
|---------------|
| \$ 500,430.68 |
|---------------|

8/16/2016

Roll Call



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 07/01/2016 - 07/01/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|--|---|--------------------------------------|
| 43571 | 7/1/2016 475806514 | 01006 PAYROLL PROCESSING PE 6/21/16 | ADP LLC | 420.79 420.79 |
| 43572 | 7/1/2016 1256064-06-2016 | 01007 SCREENING & SELECTION JUNE 2016 | ADP SCREENING & SELECTION | 503.65 503.65 |
| 43573 | 7/1/2016 847577107806 6/30/ | 01016 847 577-1078 568 2 MARQUEE 6/22-7/21/16 | AT&T | 66.94 66.94 |
| 43574 | 7/1/2016 ELAN 5/20/16-6/17/ | 01032 ELAN 5/20/16-6/17/16 | CARDMEMBER SERVICE | 7,585.88 7,585.88 |
| 43575 | 7/1/2016 CITI VISA 5/19/16-6/ | 01725 CITI VISA 5/19/16-6/20/16 | CITI CARDS | 8,896.69 8,896.69 |
| 43576 | 7/1/2016 8771100700162793 | 01022 OCC CABLE/INTERNET SERVICES 6/29-7/28/16 | COMCAST | 115.43 115.43 |
| 43577 | 7/1/2016 4563001190 6/30/16 | 01023 MUIR FIELD ELECTRIC 5/19-6/20/16 | COMMONWEALTH EDISON | 23.52 23.52 |
| 43578 | 7/1/2016 102002405 102002406 | 01024 GASOLINE QTY 675 @ 1.8374/GL GASOLINE QTY 695 @ 1.9269/GL | CONSERV FS | 2,955.29 1,433.99 1,521.30 |
| 43579 | 7/1/2016 1665657-01 | 01042 2330070000 GROUNDS NATURAL GAS | CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC | 82.35 82.35 |
| 43580 | 7/1/2016 13147395 | 01034 TELEPHONE SERVICES | FIRST COMMUNICATIONS/GLOBALCOM INC | 408.40 408.40 |
| 43581 | 7/1/2016 091-C-057616 091-C-057617 | 01106 CAMP FIELD TRIP BUSES CAMP FIELD TRIP BUSES | FIRST STUDENT INC | 750.90 585.90 165.00 |
| 43582 | 7/1/2016 9143786581 | 01037 REPAIR PARTS | GRAINGER | 279.72 279.72 |
| 43583 | 7/1/2016 15330710062616 | 01693 ADMIN WATER | HINCKLEY SPRINGS | 13.21 13.21 |
| 43584 | 7/1/2016 JUNE 2016 CHAIR YO JUNE 2016 YOGA CLA MAY 2016 CHAIR YO | 01533 JUNE 2016 CHAIR YOGA JUNE 2016 YOGA CLASS MAY 2016 CHAIR YOGA | KATHLEEN O'MALLEY-GALLAGHER | 537.00 229.00 168.00 140.00 |
| 43585 | 7/1/2016 581440716 | 01058 LIFE INSURANCE 7/2016 | NCPERS GROUP LIFE INSURANCE | 48.00 48.00 |
| 43586 | 7/1/2016 99291700005 6/30/1 | 01059 ADMIN NATURAL GAS 5/23-6/23/16 | NICOR | 17.80 17.80 |
| 43587 | 7/1/2016 HEALTH INSURANCE J INSURANCE 2ND QU | 01063 PDRMA HEALTH INSURANCE - JUNE, 2016 PDRMA QUARTERLY INSURANCE | PDRMA | 34,190.16 17,059.44 17,130.72 |
| 43588 | 7/1/2016 PERMIT #45 RENEWA | 01168 PERMIT #45 RENEWAL FEE | POSTMASTER | 215.00 215.00 |

Expense Approval Report

Payment Dates: 07/01/2016 - 07/01/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|--------------------------------|--|--------------------|-------------------------------|
| 43589 | 7/1/2016 0551-012683969 | 01120 OCC WASTE SERVICE 7/1-7/31/16 | REPUBLIC SVC #551 | 202.76 202.76 |
| 43590 | 7/1/2016 SAM'S CLUB 6/30/16 | 01074 SAM'S CLUB | SAM'S CLUB | 2,016.31 2,016.31 |
| 43591 | 7/1/2016 CH894818 | 01017 CHLORINE | UNIVAR USA INC | 639.15 639.15 |
| 43592 | 7/1/2016 VW-062716-01 | 01138 CONTRACTED SERVICES - WEB HOSTING 12/1/15-12/1/16 | VISIONARY WEBWORKS | 1,200.00 1,200.00 |
| Grand Total: | | | | 61,168.95 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|--------------------------------|------------------|
| 100 - CORPORATE FUND | 6,899.55 |
| 200 - RECREATION FUND | 26,021.87 |
| 300 - GOLF | 9,649.61 |
| 405 - PAVING & LIGHTING FUND | 23.52 |
| 406 - LIABILITY INSURANCE FUND | 17,510.65 |
| 408 - POLICE FUND | 503.65 |
| 413 - COMMUNITY EVENTS | 560.10 |
| Grand Total: | 61,168.95 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|----------------------|----------------|
| 100-01-5100 | MEDICAL INSURANCE | 1,427.01 |
| 100-01-5101 | DENTAL INSURANCE | 112.25 |
| 100-01-5102 | LIFE INSURANCE | 56.18 |
| 100-01-5300 | CONTRACTED SERVICE | 1,200.00 |
| 100-01-5430 | SERVICE CONTRACTS | 434.00 |
| 100-01-5471 | IT SOFTWARE AND SUBS | 360.90 |
| 100-01-6001 | PUBLIC RELATIONS | 337.92 |
| 100-01-6024 | GAS OIL AND GREASE | 2,955.29 |
| 100-2030 | INSURANCE WITHHELD | 16.00 |
| 200-02-5100 | MEDICAL INSURANCE | 5,180.19 |
| 200-02-5101 | DENTAL INSURANCE | 330.89 |
| 200-02-5102 | LIFE INSURANCE | 81.07 |
| 200-02-5204 | NATURAL GAS-HEAT | 17.80 |
| 200-02-5300 | CONTRACTED SERVICE | 40.00 |
| 200-02-5320 | TELEPHONE | 475.34 |
| 200-02-5410 | SEMINARS AND TRAININ | 44.65 |
| 200-02-5430 | SERVICE CONTRACTS | 215.00 |
| 200-02-6004 | EMPLOYEE RELATIONS | 119.00 |
| 200-02-6021 | FIRST AID SUPPLIES | 86.28 |
| 200-02-6027 | OFFICE SUPPLIES | 18.98 |
| 200-02-6030 | REPAIR PARTS EQUIPME | 41.77 |
| 200-04-6028 | PROGRAM SUPPLIES-KIN | 70.16 |
| 200-06-6028 | PROGRAM SUPPLIES-PE | 208.94 |
| 200-10-6015 | CHEMICAL SUPPLIES | 639.15 |
| 200-10-6028 | PROGRAM SUPPLIES-AQ | 237.41 |
| 200-10-6048 | STAFF UNIFORMS | 633.10 |
| 200-11-5300 | CONTRACTED SERVICE | 1,500.00 |
| 200-11-5475 | PROGRAM ACTIVITY AN | 6,793.21 |
| 200-11-6028 | PROGRAM SUPPLIES-SE | 727.46 |
| 200-12-6005 | RESALE CONCESSION SU | 1,901.31 |
| 200-12-6028 | PROGRAM SUPPLIES-SPE | 535.74 |
| 200-13-5300 | CONTRACTED SERVICE | 537.00 |
| 200-14-5410 | SEMINARS AND TRAININ | 333.34 |
| 200-14-5475 | PROGRAM ACTIVITY AN | 2,639.02 |
| 200-14-6028 | PROGRAM SUPPLIES-SU | 787.80 |
| 200-2030 | INSURANCE WITHHELD | 32.00 |
| 200-2368 | PRESCHOOL BOOSTERS | 18.75 |
| 200-30-5100 | MEDICAL INSURANCE | 1,662.96 |
| 200-30-5101 | DENTAL INSURANCE | 104.20 |
| 200-30-5102 | LIFE INSURANCE | 9.35 |
| 300-40-5100 | MEDICAL INSURANCE | 3,325.92 |
| 300-40-5101 | DENTAL INSURANCE | 208.40 |
| 300-40-5102 | LIFE INSURANCE | 30.47 |
| 300-40-5204 | NATURAL GAS-HEAT | 82.35 |
| 300-40-5320 | TELEPHONE | 115.43 |
| 300-40-5460 | PROFESSIONAL MEMBE | 794.00 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------|------------------|
| 300-40-6000 | POSTAGE | 80.01 |
| 300-40-6032 | REPAIR PARTS BUILDING | 279.72 |
| 300-41-5100 | MEDICAL INSURANCE | 4,146.81 |
| 300-41-5101 | DENTAL INSURANCE | 279.82 |
| 300-41-5102 | LIFE INSURANCE | 103.92 |
| 300-41-5203 | DISPOSAL CHARGES | 202.76 |
| 405-99-5205 | ELECTRICITY | 23.52 |
| 406-99-6020 | SAFETY SUPPLIES, PART | 379.93 |
| 406-99-7050 | LIABILITY INSURANCE | 10,743.18 |
| 406-99-7051 | WORKERS COMPENSATI | 6,387.54 |
| 408-99-5465 | LICENSES AND FEES | 503.65 |
| 413-99-6006 | BEVERAGE SUPPLY | 315.35 |
| 413-99-6028 | PROGRAM SUPPLIES | 244.75 |
| | Grand Total: | 61,168.95 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| **None** | 61,168.95 |
| Grand Total: | 61,168.95 |



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 07/07/2016 - 07/07/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|--------------------------------|---------------------------------------|---|-------------------------------|
| 43593 | 7/7/2016 | 01079 | ACUSHNET COMPANY | 1,212.53 |
| | 902747263 | S/O EQUIPMENT | | 100.84 |
| | 902752192 | BALLS | | 649.94 |
| | 902752206 | S/O EQUIPMENT | | 235.73 |
| | 902765809 | S/O EQUIPMENT | | 88.31 |
| | 902773960 | S/O EQUIPMENT | | 137.71 |
| 43594 | 7/7/2016 | 01626 | ARLINGTON HEIGHTS FORD | 46.93 |
| | 765187 | REPAIR PARTS - SILVER VAN | | 46.93 |
| 43595 | 7/7/2016 | 01015 | ASSOCIATED LABOR CORPORATION OF AMERICA | 8,003.04 |
| | 101646 | CONTRACTED LABOR - OCCC PE 6/19/16 | | 568.00 |
| | 101648 | CONTRACTED LABOR - GROUNDS PE 6/19/16 | | 3,717.52 |
| | 101674 | CONTRACTED LABOR - GROUNDS PE 6/26/16 | | 3,717.52 |
| 43596 | 7/7/2016 | 01614 | BURLINGTON GOLF | 750.00 |
| | 3294 | RANGE BALLS | | 750.00 |
| 43597 | 7/7/2016 | 01020 | BURRIS EQUIPMENT CO | 51.74 |
| | PS02973 | REPAIR PARTS | | 51.74 |
| 43598 | 7/7/2016 | 01300 | CALLAWAY | 1,187.49 |
| | 926941479 | BALLS | | 1,059.24 |
| | 926944565 | S/O EQUIPMENT | | 128.25 |
| 43599 | 7/7/2016 | 01049 | CHARLES BARRY MCGEE | 1,040.00 |
| | 2077 | CONTRACTED SERVICES - 5/31/16-6/30/16 | | 1,040.00 |
| 43600 | 7/7/2016 | 01031 | DES PLAINES OFFICE EQUIPMENT | 728.86 |
| | 18969133 | ADMKIN COPIER LEASE | | 255.53 |
| | 18995850 | GMRC COPIER/PRINTER LEASE | | 473.33 |
| 43601 | 7/7/2016 | 01194 | FERGUSON WATERWORKS | 743.43 |
| | 0198984 | SPRINKLER | | 743.43 |
| 43602 | 7/7/2016 | 01038 | HARRIS GOLF CARS | 77.60 |
| | 01-155458 | REPAIR PARTS | | 77.60 |
| 43603 | 7/7/2016 | 01130 | JEFF ELLIS & ASSOCIATES INC | 875.00 |
| | 20077658 | AUDIT #2 | | 875.00 |
| 43604 | 7/7/2016 | 01045 | JW TURF INC | 242.34 |
| | 86646 | REPAIR PARTS | | 242.34 |
| 43605 | 7/7/2016 | 01054 | MIDORI RESTAURANT BANQUET SERVICE | 1,025.00 |
| | PROVINCIA DELAGO | DEPOSIT REFUND | | 1,025.00 |
| 43606 | 7/7/2016 | 01057 | NAPA HEIGHTS AUTOMOTIVE | 44.16 |
| | 905383 | MOTOR OIL | | 44.16 |
| 43607 | 7/7/2016 | 01726 | OKY ERGUN | 24.99 |
| | ERGUN O 7/7/16 | REFUND - SWIM TEAM SUIT | | 24.99 |
| 43608 | 7/7/2016 | 01066 | PLATINUM SYSTEMS | 198.75 |
| | K-96623 | CONTRACTED SERVICES | | 67.50 |
| | K-96807 | CORE FILTERING & ARCHIVING | | 131.25 |

Expense Approval Report

Payment Dates: 07/07/2016 - 07/07/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|--|--|----------------------|--|
| 43609 | 7/7/2016 8000900000081293 | 01135 POSTAGE SUPPLIES | PURCHASE POWER | 310.96 310.96 |
| 43610 | 7/7/2016 INV11659 INV11830 INV12146 | 01625 RANGE RANGE RANGE | PW GOLF SUPPLY LLC | 1,107.75 509.75 17.00 581.00 |
| 43611 | 7/7/2016 63816 | 01073 DRAIN RODDER | ROUTE 12 RENTAL | 75.00 75.00 |
| 43612 | 7/7/2016 ERGUN S 7/7/16 | 01646 REFUND | SEYDA ERGUN | 100.06 100.06 |
| 43613 | 7/7/2016 69434 | 01728 CHAIR REPAIRS | SPORT INCENTIVES INC | 129.70 129.70 |
| 43614 | 7/7/2016 2105 | 01326 CONTRACTED SERVICES | SPORTS R US | 480.00 480.00 |
| 43615 | 7/7/2016 115731 | 01136 CAMPER TSHIRTS REORDER | SUNBURST SPORTSWEAR | 56.87 56.87 |
| 43616 | 7/7/2016 31790487 31792591 31795788 31801375 31813089 | 01078 EQUIPMENT S/O EQUIPMENT BALLS S/O BAG EQUIPMENT | TAYLOR MADE | 2,236.40 1,067.88 561.11 314.89 182.18 110.34 |
| Grand Total: | | | | 20,748.60 |

Report Summary**Fund Summary**

| Fund | Payment Amount |
|-----------------------|-----------------------|
| 100 - CORPORATE FUND | 2,278.57 |
| 200 - RECREATION FUND | 1,583.85 |
| 300 - GOLF | 16,886.18 |
| Grand Total: | 20,748.60 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------|----------------|
| 100-01-5300 | CONTRACTED SERVICE | 1,171.25 |
| 100-01-5430 | SERVICE CONTRACTS | 728.86 |
| 100-01-5468 | IT CONTRACTED SERVICE | 67.50 |
| 100-01-6000 | POSTAGE | 310.96 |
| 200-07-5300 | CONTRACTED SERVICE | 480.00 |
| 200-10-5410 | SEMINARS AND TRAININ | 875.00 |
| 200-10-5475 | PROGRAM ACTIVITY AN | 24.99 |
| 200-14-6018 | UNIFORMS-PROGRAM S | 56.87 |
| 200-2372 | REFUND CLEARING ACC | 100.06 |
| 200-30-6031 | REPAIR PARTS VEHICLES | 46.93 |
| 300-1360 | GOLF EQUIPMENT INVE | 1,178.22 |
| 300-1361 | GOLF BALL INVENTORY | 2,024.07 |
| 300-2325 | GOLF OPERATION DEPO | 1,025.00 |
| 300-40-5300 | CONTRACTED SERVICE | 568.00 |
| 300-40-5421 | CONTRACTED REPAIRS P | 75.00 |
| 300-40-6016 | HARDWARE SMALL TOO | 129.70 |
| 300-41-5300 | CONTRACTED SERVICE | 7,435.04 |
| 300-41-5428 | IRRIGATION MAINTENA | 743.43 |
| 300-41-6024 | GAS OIL AND GREASE | 44.16 |
| 300-41-6030 | REPAIR PARTS EQUIPME | 294.08 |
| 300-41-6034 | REPAIR PARTS CARTS | 77.60 |
| 300-42-6007 | RESALE GOLF EQUIPME | 562.59 |
| 300-42-6010 | GOLF SPECIAL ORDER E | 871.54 |
| 300-44-6028 | PROGRAM SUPPLIES-WA | 1,857.75 |
| Grand Total: | | 20,748.60 |

Project Account Summary

| Project Account Key | Payment Amount |
|----------------------------|-----------------------|
| **None** | 20,748.60 |
| Grand Total: | 20,748.60 |



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 07/14/2016 - 07/14/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|--|---|--|
| 43617 | 7/14/2016 476382233 | 01006 PAYROLL PROCESSING PE 7/5/16 | ADP LLC | 369.62 369.62 |
| 43618 | 7/14/2016 ACCT# JNJ50 - JUNE 2 | 01667 ACCT # JNJ50 - JUNE 2016 | AFLAC | 173.28 173.28 |
| 43619 | 7/14/2016 WINTER/SPRING 201 | 01589 WINTER/SPRING 2016 | ARLINGTON SQUARES SQUARE DANCING CLASS | 120.00 120.00 |
| 43620 | 7/14/2016 101647 101673 101697 101698 | 01015 CONTRACTED LABOR - PARKS PE 6/19/16 CONTRACTED LABOR - PARKS PE 6/26/16 CONTRACTED LABOR - PARKS PE 7/3/16 CONTRACTED LABOR - OCCC PE 7/3/16 | ASSOCIATED LABOR CORPORATION OF AMERICA | 1,801.38 354.20 461.73 417.45 568.00 |
| 43621 | 7/14/2016 847394342207 7/13/ | 01016 847 394-3422 297 7 ADMIN 7/4-8/3/16 | AT&T | 180.71 180.71 |
| 43622 | 7/14/2016 847255488307 7/13/ | 01016 847 255-4883 294 7 OCCC F&A 7/1-7/31/16 | AT&T | 108.60 108.60 |
| 43623 | 7/14/2016 847255203307 7/13/ | 01016 847 255-2033 863 2 GROUNDS 7/1-7/31/16 | AT&T | 115.70 115.70 |
| 43624 | 7/14/2016 1002519019 | 01397 GOLF BALLS | BRIDGESTONE GOLF INC | 709.37 709.37 |
| 43625 | 7/14/2016 3298 | 01614 RANGE BALLS | BURLINGTON GOLF | 870.00 870.00 |
| 43626 | 7/14/2016 STAGE MAKE UP FIEL | 01729 IN HOUSE FIELD TRIP - PERFORMING ARTS CAMP | CAROLYN ENGELHARDT | 50.00 50.00 |
| 43627 | 7/14/2016 8771100740047145 | 01022 GMRC INTERNET 7/6-8/5/16 | COMCAST | 104.85 104.85 |
| 43628 | 7/14/2016 1672812-01 | 01042 GMRC/OCCC NATURAL GAS | CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC | 1,261.52 1,261.52 |
| 43629 | 7/14/2016 CAMP IN-HOUSE EVE | 01687 CAMP IN-HOUSE EVENT JULY 2016 | DIRK SPENCE | 530.00 530.00 |
| 43630 | 7/14/2016 CDC 7/6/16 | 01159 DEPOSIT - ER INSTALLATION GMRC REAR A/C | FRANK CRIGLER | 19,228.00 19,228.00 |
| 43631 | 7/14/2016 EVENT#185284 CASTI | 01730 EVENT#185284 CASTIL, EDLYN | FRED PRYOR SEMINARS | 149.00 149.00 |
| 43632 | 7/14/2016 B005253 | 01147 CONCESSIONS | FRESH ISLAND BEVERAGE COMPANY | 303.00 303.00 |
| 43633 | 7/14/2016 308910 309884 | 01122 CONCESSIONS CONCESSIONS | GOLD MEDAL PRODUCTS | 1,450.41 677.73 772.68 |
| 43634 | 7/14/2016 170888251 171032934 | 01423 CONCESSIONS CONCESSIONS | GORDON FOOD SERVICE INC | 1,963.29 855.39 542.35 |

Expense Approval Report

Payment Dates: 07/14/2016 - 07/14/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|---|---|------------------------------------|
| | 171173077 | CONCESSIONS | | 565.55 |
| 43635 | 7/14/2016 APPLICATION FEE 20 | 01394 CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE 2016 | GOVERNMENT FINANCE OFFICERS ASSOCIATION | 370.00 370.00 |
| 43636 | 7/14/2016 9147939699 9148274732 | 01037 REPAIR PARTS REPAIR PARTS | GRAINGER | 139.40 104.55 34.85 |
| 43637 | 7/14/2016 00485425 00486514 00488676 | 01155 WHIRLPOOL CHEMICALS POOL CHEMICALS REPAIR PARTS POOL | HALOGEN SUPPLY COMPANY | 311.00 15.40 69.60 226.00 |
| 43638 | 7/14/2016 02-156822 | 01038 KEYS | HARRIS GOLF CARS | 207.85 207.85 |
| 43639 | 7/14/2016 7/27/16 CAMP IN-HO | 01731 7/27/16 CAMP IN-HOUSE PERFORMANCE | ILLINOIS JUGGLING INSTITUTE INC | 450.00 450.00 |
| 43640 | 7/14/2016 20077125 | 01130 JUNE ELLIS AUDIT | JEFF ELLIS & ASSOCIATES INC | 875.00 875.00 |
| 43641 | 7/14/2016 JUNE/JULY 2016 | 01046 JUNE/JULY 2016 CLEANING | JOHN LOCASCIO | 950.00 950.00 |
| 43642 | 7/14/2016 282848 | 01186 REPAIR PARTS | MEIER BROTHERS TIRE SUPPLY INC | 134.60 134.60 |
| 43643 | 7/14/2016 79046 | 01050 HARDWARE | MENARDS | 4.95 4.95 |
| 43644 | 7/14/2016 1187259 | 01051 TOP SOIL | MENONI AND MOCOGINI | 450.00 450.00 |
| 43645 | 7/14/2016 906571 907838 907840 | 01057 REPAIR PARTS MOTOR OIL HARDWARE SMALL TOOLS SUPPLIES | NAPA HEIGHTS AUTOMOTIVE | 77.94 16.99 38.97 21.98 |
| 43646 | 7/14/2016 9000181356 | 01264 EQUIPMENT | OAKLEY | 75.00 75.00 |
| 43647 | 7/14/2016 01584 | 01584 BARRIER NET SHIPPING | P&W GOLF SUPPLY INC | 82.00 82.00 |
| 43648 | 7/14/2016 25141 | 01732 CAMP T-SHIRTS | PARKINK | 599.75 599.75 |
| 43649 | 7/14/2016 4771 | 01064 CHEMICAL SUPPLIES | PENDELTON TURF SUPPLY | 7,847.00 7,847.00 |
| 43650 | 7/14/2016 K-97124 | 01066 CONTRACTED SERVICES | PLATINUM SYSTEMS | 67.50 67.50 |
| 43651 | 7/14/2016 759793 759793-1 | 01070 JANITORIAL SUPPLIES PARKS LANDSCAPING | RAMROD | 636.85 489.25 147.60 |
| 43652 | 7/14/2016 92602 | 01576 EQUIPMENT | SCNS SPORTS FOODS | 100.20 100.20 |
| 43653 | 7/14/2016 7192587 | 01099 COUNTRY GARDEN PORT-A-POTTY | SERVICE SANITATION INC | 101.00 101.00 |

Expense Approval Report

Payment Dates: 07/14/2016 - 07/14/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|---|-------------------------------|--|
| 43654 | 7/14/2016 76585066 | 01710 IRRIGATION MAINTENANCE | SITEONE LANDSCAPE SUPPLY LLC | 31.56 31.56 |
| 43655 | 7/14/2016 00070899 IN-01097164 IN-01097633 IN-01097890 IN-01098270 | 01616 CREDIT PROGRAM SUPPLIES PROGRAM SUPPLIES PROGRAM SUPPLIES PROGRAM SUPPLIES | TOUR EDGE GOLF MFG INC | 3,276.12 -222.00 1,885.52 1,015.28 74.00 523.32 |
| 43656 | 7/14/2016 7/7/16 TS MASONRY | 01701 CONCRETE FOR POSTS | TS MASONRY INC | 1,450.00 1,450.00 |
| 43657 | 7/14/2016 CH896309 CH897765 | 01017 CHLORINE CHLORINE | UNIVAR USA INC | 870.55 417.80 452.75 |
| 43658 | 7/14/2016 IN1156355 IN1156609 | 01092 S/O EQUIPMENT S/O EQUIPMENT | US KIDS GOLF | 506.48 116.87 389.61 |
| 43659 | 7/14/2016 3119960-0 | 01082 OFFICE SUPPLIES | WAREHOUSE DIRECT | 44.20 44.20 |
| 43660 | 7/14/2016 5003199503 | 01098 GOLF CART LEASE 8/1/16-8/31/16 | WELLS FARGO FINANCIAL LEASING | 9,000.00 9,000.00 |
| 43661 | 7/14/2016 2016 SPRING FLAG F | 01164 SPRING FLAG FOOTBALL FEES | WHEELING PARK DISTRICT | 57.60 57.60 |
| Grand Total: | | | | 58,205.28 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|----------------------------|------------------|
| 100 - CORPORATE FUND | 1,078.16 |
| 200 - RECREATION FUND | 10,943.29 |
| 300 - GOLF | 25,505.83 |
| 518 - CAPITAL PROJECT FUND | 20,678.00 |
| Grand Total: | 58,205.28 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|-----------------------|------------------|
| 100-01-5100 | MEDICAL INSURANCE | 122.04 |
| 100-01-5410 | SEMINARS AND TRAININ | 149.00 |
| 100-01-5430 | SERVICE CONTRACTS | 369.62 |
| 100-01-5460 | PROFESSIONAL MEMBE | 370.00 |
| 100-01-5468 | IT CONTRACTED SERVICE | 67.50 |
| 200-02-5100 | MEDICAL INSURANCE | 51.24 |
| 200-02-5204 | NATURAL GAS-HEAT | 910.31 |
| 200-02-5320 | TELEPHONE | 285.56 |
| 200-02-6014 | WHIRLPOOL SUPPLIES | 15.40 |
| 200-02-6016 | HARDWARE SMALL TOO | 4.95 |
| 200-02-6022 | JANITORIAL SUPPLIES | 489.25 |
| 200-02-6032 | REPAIR PARTS BUILDING | 139.40 |
| 200-06-5300 | CONTRACTED SERVICE | 120.00 |
| 200-06-6028 | PROGRAM SUPPLIES-PE | 649.75 |
| 200-07-6018 | UNIFORMS-PROGRAM S | 57.60 |
| 200-10-5410 | SEMINARS AND TRAININ | 875.00 |
| 200-10-6015 | CHEMICAL SUPPLIES | 940.15 |
| 200-10-6033 | REPAIR PARTS POOL | 226.00 |
| 200-12-6005 | RESALE CONCESSION SU | 3,716.70 |
| 200-14-5475 | PROGRAM ACTIVITY AN | 980.00 |
| 200-30-5200 | RENTAL LAVATORY | 101.00 |
| 200-30-5300 | CONTRACTED SERVICE | 1,233.38 |
| 200-30-6026 | LANDSCAPE AND TURF | 147.60 |
| 300-1360 | GOLF EQUIPMENT INVE | 175.20 |
| 300-1361 | GOLF BALL INVENTORY | 709.37 |
| 300-40-5204 | NATURAL GAS-HEAT | 351.21 |
| 300-40-5220 | EQUIPMENT LEASE PAY | 9,000.00 |
| 300-40-5300 | CONTRACTED SERVICE | 1,518.00 |
| 300-40-5320 | TELEPHONE | 108.60 |
| 300-40-6027 | OFFICE SUPPLIES | 44.20 |
| 300-41-5320 | TELEPHONE | 115.70 |
| 300-41-5428 | IRRIGATION MAINTENA | 31.56 |
| 300-41-6015 | CHEMICAL SUPPLIES | 7,847.00 |
| 300-41-6016 | HARDWARE SMALL TOO | 21.98 |
| 300-41-6024 | GAS OIL AND GREASE | 38.97 |
| 300-41-6026 | LANDSCAPE AND TURF | 450.00 |
| 300-41-6030 | REPAIR PARTS EQUIPME | 151.59 |
| 300-41-6034 | REPAIR PARTS CARTS | 207.85 |
| 300-42-6010 | GOLF SPECIAL ORDER E | 506.48 |
| 300-43-6028 | PROGRAM SUPPLIES-HO | 3,276.12 |
| 300-44-6028 | PROGRAM SUPPLIES-WA | 952.00 |
| 518-99-8010 | BUILDING IMPROVEME | 19,228.00 |
| 518-99-8018 | POOL IMPROVEMENTS | 1,450.00 |
| Grand Total: | | 58,205.28 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|----------------|
| **None** | 58,205.28 |

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

58,205.28



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 07/21/2016 - 07/21/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|--|---|--|
| 43662 | 7/21/2016 GALLEGO A REFUND | 01733 REFUND - ROOM RENTAL DEPOSIT | ANGELICA GALLEGO | 100.00 100.00 |
| 43663 | 7/21/2016 101699 101773 101774 101775 | 01015 CONTRACTED LABOR - GROUNDS PE 7/3/16 CONTRACTED LABOR - PARKS PE 7/10/16 CONTRACTED LABOR - OOC PE 7/10/16 CONTRACTED LABOR - GROUNDS PE 7/10/16 | ASSOCIATED LABOR CORPORATION OF AMERICA | 8,669.13 3,841.84 417.45 568.00 3,841.84 |
| 43664 | 7/21/2016 847398195907 7/21/ | 01016 847 398-1959 971 3 OOC VISA 7/10-8/9/16 | AT&T | 40.49 40.49 |
| 43665 | 7/21/2016 YAGER B 7/21/16 | 01734 REFUND - ROOM RENTAL DEPOSIT | BETSY YAGER | 100.00 100.00 |
| 43666 | 7/21/2016 003 | 01665 FALL 2016 FRONT COVER BROCHURE DESIGN | CATHERINE ZAWORSKI | 100.00 100.00 |
| 43667 | 7/21/2016 8771100740004153 | 01022 GMRC CABLE JULY 2016 | COMCAST | 10.48 10.48 |
| 43668 | 7/21/2016 67889221 | 01041 #705224-4 IZAAK WALTON ELECTRIC 6/10-7/12/16 | CONSTELLATION ENERGY SERVICES INC | 43.27 43.27 |
| 43669 | 7/21/2016 67960110 | 01041 #705224-2 OOC ELECTRIC 6/15-7/14/16 | CONSTELLATION ENERGY SERVICES INC | 7,542.30 7,542.30 |
| 43670 | 7/21/2016 67913240 | 01041 705224-1 ADMIN ELECTRIC 6/13-7/13/16 | CONSTELLATION ENERGY SERVICES INC | 224.63 224.63 |
| 43671 | 7/21/2016 PILATES 5/11-6/27/1 | 01180 PILATES 5/11-6/27/16 | DARLEEN CARL-BECK | 84.00 84.00 |
| 43672 | 7/21/2016 00228061 | 01585 LANDSCAPE & TURF SUPPLIES | FAULKS BROS CONSTRUCTION INC | 1,536.15 1,536.15 |
| 43673 | 7/21/2016 091-C-057875 091-C-057876 091-C-057899 091-C-057900 | 01106 CAMP BUSES FOR FIELD TRIP CAMP BUSES FOR FIELD TRIP CAMP BUSES FOR FIELD TRIP CAMP BUSES FOR FIELD TRIP | FIRST STUDENT INC | 1,306.25 192.50 357.50 522.50 233.75 |
| 43674 | 7/21/2016 CDC 07/18/16 | 01159 OOC CONTRACTED REPAIRS | FRANK CRIGLER | 9,650.00 9,650.00 |
| 43675 | 7/21/2016 01-157497 | 01038 REPAIR PARTS | HARRIS GOLF CARS | 277.68 277.68 |
| 43676 | 7/21/2016 CREDIT INV # 529558 HOME DEPOT 7/13/1 | 01040 CREDIT - HARDWARE HOME DEPOT 7/13/16 | HOME DEPOT CREDIT SERVICES | 1,117.63 -116.89 1,234.52 |
| 43677 | 7/21/2016 89928 | 01045 REPAIR PARTS | JW TURF INC | 311.31 311.31 |
| 43678 | 7/21/2016 4984999 | 01238 GAS OIL GREASE | KIMBALL MIDWEST | 191.40 191.40 |

Expense Approval Report

Payment Dates: 07/21/2016 - 07/21/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|--|--|--|
| 43679 | 7/21/2016 11410 | 01162 CONTRACTED REPAIRS | MANZELLA PLUMBING INC | 219.91 219.91 |
| 43680 | 7/21/2016 283497 | 01186 REPAIR PARTS | MEIER BROTHERS TIRE SUPPLY INC | 119.67 119.67 |
| 43681 | 7/21/2016 DEPOSIT REFUND - A DEPOSIT REFUND - W | 01054 DEPOSIT REFUND - AUGIE'S BAR/ELITE SOCCER DEPOSIT REFUND - WESTERN IL UNIVERSITY | MIDORI RESTAURANT BANQUET SERVICE | 8,040.00 7,326.00 714.00 |
| 43682 | 7/21/2016 909217 909247 909258 909268 | 01057 REPAIR PARTS HARDWARE SMALL TOOLS SUPPLIES REPAIR PARTS GAS OIL GREASE | NAPA HEIGHTS AUTOMOTIVE | 102.15 34.72 16.49 13.97 36.97 |
| 43683 | 7/21/2016 2ND INSTALLMENT 2 | 01061 2ND INSTALLMENT 2016 NWSRA ASSESSMENT | NORTHWEST SPECIAL RECREATION ASSOCIATION | 38,046.66 38,046.66 |
| 43684 | 7/21/2016 849748735001 849748944001 849748945001 | 01062 OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES | OFFICE DEPOT | 90.44 14.78 54.58 21.08 |
| 43685 | 7/21/2016 4587 | 01064 FERTILIZER/CHEMICAL SUPPLIES | PENDELTON TURF SUPPLY | 6,680.00 6,680.00 |
| 43686 | 7/21/2016 2016 FACILITY RENTA | 01068 2016 FACILITY RENTAL FEE | PROSPECT HEIGHTS SCHOOL DISTRICT 23 | 2,000.00 2,000.00 |
| 43687 | 7/21/2016 7225671 7394198 | 01253 OFFICE EQUIPMENT OFFICE SUPPLIES | QUILL CORPORATION | 252.29 42.99 209.30 |
| 43688 | 7/21/2016 GOYNEY R 7/21/16 | 01469 REFUND - ROOM RENTAL DEPOSIT | RENEE GOJNEY | 75.00 75.00 |
| 43689 | 7/21/2016 64595 | 01073 REPAIR PARTS | ROUTE 12 RENTAL | 50.85 50.85 |
| 43690 | 7/21/2016 76760827 | 01710 IRRIGATION MAINTENANCE | SITEONE LANDSCAPE SUPPLY LLC | 27.88 27.88 |
| 43691 | 7/21/2016 93749 | 01440 IT SERVICE CONTRACTS & MAINTENANCE | TYMPANI INCORPORATED | 303.50 303.50 |
| 43692 | 7/21/2016 CH898413 CH899460 | 01017 ACID CHLORINE | UNIVAR USA INC | 1,397.69 921.64 476.05 |
| 43693 | 7/21/2016 11663-001 7/15/16 9160-002 7/15/16 CREDIT 11654-001 7/ | 01081 GMRC WATER OOC WATER/SEWER CREDIT - GROUNDS WATER/SEWER | VILLAGE OF MOUNT PROSPECT | 1,896.43 1,168.48 759.60 -31.65 |
| Grand Total: | | | | 90,607.19 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|-----------------------------------|------------------|
| 100 - CORPORATE FUND | 631.45 |
| 200 - RECREATION FUND | 7,598.05 |
| 300 - GOLF | 43,986.85 |
| 405 - PAVING & LIGHTING FUND | 43.27 |
| 406 - LIABILITY INSURANCE FUND | 39.94 |
| 410 - HANDICAPPED SPEC. REC. FUND | 38,156.66 |
| 518 - CAPITAL PROJECT FUND | 150.97 |
| Grand Total: | 90,607.19 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|-----------------------|------------------|
| 100-01-5469 | IT SERVICES CONTRACTS | 303.50 |
| 100-01-6027 | OFFICE SUPPLIES | 284.96 |
| 100-01-6044 | OFFICE EQUIPMENT | 42.99 |
| 200-02-5205 | ELECTRICITY | 224.63 |
| 200-02-5206 | WATER SEWER | 1,168.48 |
| 200-02-5300 | CONTRACTED SERVICE | 100.00 |
| 200-02-5320 | TELEPHONE | 10.48 |
| 200-02-5350 | BUILDING RENTAL | 2,000.00 |
| 200-02-5421 | CONTRACTED REPAIRS P | 219.91 |
| 200-02-6016 | HARDWARE SMALL TOO | 238.16 |
| 200-02-6022 | JANITORIAL SUPPLIES | 77.91 |
| 200-02-6027 | OFFICE SUPPLIES | 14.78 |
| 200-10-6015 | CHEMICAL SUPPLIES | 1,397.69 |
| 200-13-5300 | CONTRACTED SERVICE | 84.00 |
| 200-14-5475 | PROGRAM ACTIVITY AN | 1,306.25 |
| 200-2372 | REFUND CLEARING ACC | 275.00 |
| 200-30-5300 | CONTRACTED SERVICE | 417.45 |
| 200-30-6026 | LANDSCAPE AND TURF | 63.31 |
| 300-2325 | GOLF OPERATION DEPO | 8,040.00 |
| 300-40-5205 | ELECTRICITY | 7,542.30 |
| 300-40-5206 | WATER SEWER | 759.60 |
| 300-40-5300 | CONTRACTED SERVICE | 568.00 |
| 300-40-5320 | TELEPHONE | 40.49 |
| 300-40-5420 | CONTRACTED REPAIRS E | 650.00 |
| 300-40-5422 | CONTRACTED REPAIRS H | 9,000.00 |
| 300-41-5206 | WATER SEWER | -31.65 |
| 300-41-5300 | CONTRACTED SERVICE | 7,683.68 |
| 300-41-5428 | IRRIGATION MAINTENA | 27.88 |
| 300-41-6015 | CHEMICAL SUPPLIES | 4,040.00 |
| 300-41-6016 | HARDWARE SMALL TOO | 16.49 |
| 300-41-6024 | GAS OIL AND GREASE | 228.37 |
| 300-41-6026 | LANDSCAPE AND TURF | 1,536.15 |
| 300-41-6030 | REPAIR PARTS EQUIPME | 410.85 |
| 300-41-6032 | REPAIR PARTS BUILDING | 111.25 |
| 300-41-6034 | REPAIR PARTS CARTS | 430.32 |
| 300-41-6037 | FERTILIZER | 2,640.00 |
| 300-44-6028 | PROGRAM SUPPLIES-WA | 293.12 |
| 405-99-5205 | ELECTRICITY | 43.27 |
| 406-99-6020 | SAFETY SUPPLIES, PART | 39.94 |
| 410-99-7090 | NWSRA FEE | 38,046.66 |
| 410-99-8006 | PARK AND FACILITY COM | 110.00 |
| 518-99-8018 | POOL IMPROVEMENTS | 150.97 |
| Grand Total: | | 90,607.19 |

Project Account Summary

Project Account Key
None

Payment Amount
90,607.19
90,607.19

Grand Total:



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 07/28/2016 - 07/28/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|---|---|--|
| 43694 | 7/28/2016 477140476 | 01006 PAYROLL PROCESSING PE 7/19/16 | ADP LLC | 430.44 430.44 |
| 43695 | 7/28/2016 1256064-07-2016 | 01007 SCREENING & SELECTION JULY 2016 | ADP SCREENING & SELECTION | 50.30 50.30 |
| 43696 | 7/28/2016 2105140 | 01740 JANITORIAL SUPPLIES | AERUS | 134.36 134.36 |
| 43697 | 7/28/2016 ACCT# JNJ50 - JULY 2 | 01667 ACCT # JNJ50 - MARCH 2016 | AFLAC | 173.28 173.28 |
| 43698 | 7/28/2016 253695 | 01176 PRINTING PENCILS | ALL STAR PRO GOLF | 584.20 584.20 |
| 43699 | 7/28/2016 MANGINO A 7/28/16 | 01735 REFUND - CLASS CANCELLATION | ANTHONY MANGINO | 48.00 48.00 |
| 43700 | 7/28/2016 690425 | 01232 REPAIR PARTS | ARLINGTON POWER EQUIPMENT INC | 52.15 52.15 |
| 43701 | 7/28/2016 101672 101813 101814 101815 | 01015 CONTRACTED LABOR - OOC PE 6/26/16 CONTRACTED LABOR - OOC PE 7/17/16 CONTRACTED LABOR - PARKS PE 7/17/16 CONTRACTED LABOR - GROUNDS PE 7/17/16 | ASSOCIATED LABOR CORPORATION OF AMERICA | 5,327.90 568.00 568.00 474.38 3,717.52 |
| 43702 | 7/28/2016 3310900 | 01672 REPAIR PARTS | BRISTOL HOSE & FITTING INC | 148.34 148.34 |
| 43703 | 7/28/2016 PS03675 | 01020 REPAIR PARTS | BURRIS EQUIPMENT CO | 66.14 66.14 |
| 43704 | 7/28/2016 ELAN 6/18/16-7/19/ ELAN CREDIT 7/19/1 | 01032 ELAN 6/18/16-7/19/16 CREDIT - ELAN 6/18/16-7/19/16 | CARDMEMBER SERVICE | 9,619.44 9,719.18 -99.74 |
| 43705 | 7/28/2016 STAGE MAKE FIELD T | 01729 STAGE MAKE FIELD TRIP 7/22/16 | CAROLYN ENGELHARDT | 60.00 60.00 |
| 43706 | 7/28/2016 CITI VISA 6/21/16-7/ CITI VISA CREDIT 6/2 | 01725 CITI VISA 6/21/16-7/20/16 CREDIT - CITI VISA 6/21/16-7/20/16 | CITI CARDS | 7,145.98 7,149.72 -3.74 |
| 43707 | 7/28/2016 8771100700162793 8771100740151376 | 01022 OCC CABLE/INTERNET 7/29-8/28/16 GROUNDS CABLE/INTERNET 7/23-8/22/16 | COMCAST | 220.84 115.43 105.41 |
| 43708 | 7/28/2016 4563001190 7/28/16 | 01023 MUIR ELECTRIC 6/20-7/20/16 | COMMONWEALTH EDISON | 24.24 24.24 |
| 43709 | 7/28/2016 1672814-01 | 01042 2330070000 GROUNDS NATURAL GAS | CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC | 65.97 65.97 |
| 43710 | 7/28/2016 67989404 | 01041 705224-0 GMRC ELECTRIC 5/15-7/15/16 | CONSTELLATION ENERGY SERVICES INC | 5,197.08 5,197.08 |

Expense Approval Report

Payment Dates: 07/28/2016 - 07/28/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---|--|--|---|
| 43711 | 7/28/2016 67989406 | 01041 705224-3 BALL FIELD LIGHTS 6/15-7/15/16 | CONSTELLATION ENERGY SERVICES INC | 345.71 345.71 |
| 43712 | 7/28/2016 RUTHERFORD D 7/28 | 01736 REFUND - CLASS CANCELLATION | DIANE RUTHERFORD | 24.00 24.00 |
| 43713 | 7/28/2016 1256 | 01624 HOLE IN ONE PAYMENT | DIGITAL GOLF TECHNOLOGIES | 795.00 795.00 |
| 43714 | 7/28/2016 13173258 | 01034 TELEPHONE SERVICES 6/23-7/22/16 | FIRST COMMUNICATIONS/GLOBALCOM INC | 408.83 408.83 |
| 43715 | 7/28/2016 BIRTHDAY PARTY 7/1 | 01250 BIRTHDAY PARTY 7/10/16 | GARY KANTOR | 185.00 185.00 |
| 43716 | 7/28/2016 171450618 | 01423 CONCESSIONS | GORDON FOOD SERVICE INC | 533.65 533.65 |
| 43717 | 7/28/2016 9175952614 | 01037 DRAIN CLEANING MACHINE | GRAINGER | 1,003.83 1,003.83 |
| 43718 | 7/28/2016 9170168380 | 01037 HARDWARE | GRAINGER | 376.98 376.98 |
| 43719 | 7/28/2016 02-157613 | 01038 REPAIR PARTS | HARRIS GOLF CARS | 87.99 87.99 |
| 43720 | 7/28/2016 15330710072416 | 01693 ADMIN WATER | HINCKLEY SPRINGS | 29.72 29.72 |
| 43721 | 7/28/2016 BLOCK PARTY 8/13/1 | 01395 SOUND & LIGHTING BLOCK PARTY 8/13/16 | HORIZON SOUND | 700.00 700.00 |
| 43722 | 7/28/2016 CONTRACT# 94413-1 | 01144 TENT/LIGHT/DELIVERY & SET-UP BLOCK PARTY 8/13/16 | HOUSE OF RENTAL | 1,083.00 1,083.00 |
| 43723 | 7/28/2016 9558868 | 01379 CERTIFICATES | ILLINOIS OFFICE OF THE STATE FIRE MARSHALL | 210.00 210.00 |
| 43724 | 7/28/2016 170427 | 01206 BLOCK PARTY AD | JOURNAL AND TOPICS NEWSPAPER | 179.00 179.00 |
| 43725 | 7/28/2016 90276 | 01045 HARDWARE | JW TURF INC | 15.77 15.77 |
| 43726 | 7/28/2016 CHAIR YOGA JULY 20 | 01533 CHAIR YOGA JULY 2016 | KATHLEEN O'MALLEY-GALLAGHER | 182.00 182.00 |
| 43727 | 7/28/2016 5023022 | 01238 REPAIR PARTS | KIMBALL MIDWEST | 119.00 119.00 |
| 43728 | 7/28/2016 284169 | 01186 REPAIR PARTS | MEIER BROTHERS TIRE SUPPLY INC | 72.18 72.18 |
| 43729 | 7/28/2016 164581 | 01052 JANITORIAL SUPPLIES/PROGRAM SUPPLIES | METRO PROFESSIONAL PRODUCTS | 757.93 757.93 |
| 43730 | 7/28/2016 CLARK N 7/28/16 | 01737 REFUND - CLASS CANCELLATION | NANCY CLARK | 24.00 24.00 |
| 43731 | 7/28/2016 911575 911629 912751 913848 | 01057 MOTOR OIL REPAIR PARTS HARDWARE SMALL TOOLS SUPPLIES BATTERY - BUS 2 | NAPA HEIGHTS AUTOMOTIVE | 230.69 38.97 15.92 39.54 119.27 |

Expense Approval Report

Payment Dates: 07/28/2016 - 07/28/2016

| Payment Number | Payment Date Payable Number | Vendor # Description | Vendor Name | Payment Amount Item Amount |
|----------------|---------------------------------|--|-----------------------------|-------------------------------|
| | 913866 | STAFF UNIFORMS | | 16.99 |
| 43732 | 7/28/2016 51440816 | 01058 LIFE INSURANCE MONTHLY 8/2016 | NCPERS GROUP LIFE INSURANCE | 48.00 48.00 |
| 43733 | 7/28/2016 99291700005 7/28/1 | 01059 ADMIN NATURAL GAS 6/23-7/22/16 | NICOR | 17.16 17.16 |
| 43734 | 7/28/2016 9000193572 | 01264 EYEWEAR STOCK | OAKLEY | 204.33 204.33 |
| 43735 | 7/28/2016 PDRMA HEALTH - JUL | 01063 PDRMA HEALTH INSURANCE - JULY, 2016 | PDRMA | 17,062.41 17,062.41 |
| 43736 | 7/28/2016 760262 | 01070 LANDSCAPE & TURF SUPPLIES | RAMROD | 159.00 159.00 |
| 43737 | 7/28/2016 CONTRACTUAL PERF | 01738 CONTRACTUAL PERFORMANCE BLOCK PARTY 8/13/16 | REID SPEARS | 3,000.00 3,000.00 |
| 43738 | 7/28/2016 0551012781331 | 01120 OCC WASTE SERVICE 8/1-8/31/16 | REPUBLIC SVC #551 | 202.76 202.76 |
| 43739 | 7/28/2016 CONTRACTED PERFO | 01739 CONTRACTED PERFORMANCE BLOCK PARTY 8/13/16 | ROB LOAR | 1,650.00 1,650.00 |
| 43740 | 7/28/2016 64908 | 01073 GAS OIL GREASE | ROUTE 12 RENTAL | 73.85 73.85 |
| 43741 | 7/28/2016 2016 BLOCK PARTY | 01099 PORTABLE RESTROOMS 2016 BLOCK PARTY 8/13/16 | SERVICE SANITATION INC | 465.00 465.00 |
| 43742 | 7/28/2016 CH901147 | 01017 CHLORINE | UNIVAR USA INC | 499.35 499.35 |
| 43743 | 7/28/2016 90413 | 01741 EQUIPMENT | ZEROFRICTION LLC | 532.69 532.69 |
| Grand Total: | | | | 60,627.49 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|--------------------------------|------------------|
| 100 - CORPORATE FUND | 2,582.02 |
| 200 - RECREATION FUND | 30,354.50 |
| 300 - GOLF | 17,950.50 |
| 405 - PAVING & LIGHTING FUND | 369.95 |
| 406 - LIABILITY INSURANCE FUND | 199.50 |
| 408 - POLICE FUND | 50.30 |
| 413 - COMMUNITY EVENTS | 7,466.10 |
| 518 - CAPITAL PROJECT FUND | 650.79 |
| 523 - CAPITAL 98 GOLF FUND | 1,003.83 |
| Grand Total: | 60,627.49 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------|----------------|
| 100-01-5100 | MEDICAL INSURANCE | 1,549.05 |
| 100-01-5101 | DENTAL INSURANCE | 112.25 |
| 100-01-5102 | LIFE INSURANCE | 56.40 |
| 100-01-5337 | BOARD RELATED EXPEN | 186.00 |
| 100-01-5430 | SERVICE CONTRACTS | 460.16 |
| 100-01-5460 | PROFESSIONAL MEMBE | 75.00 |
| 100-01-6001 | PUBLIC RELATIONS | 2.99 |
| 100-01-6024 | GAS OIL AND GREASE | 124.17 |
| 100-2030 | INSURANCE WITHHELD | 16.00 |
| 200-02-5100 | MEDICAL INSURANCE | 5,231.43 |
| 200-02-5101 | DENTAL INSURANCE | 330.89 |
| 200-02-5102 | LIFE INSURANCE | 82.72 |
| 200-02-5204 | NATURAL GAS-HEAT | 17.16 |
| 200-02-5205 | ELECTRICITY | 5,197.08 |
| 200-02-5300 | CONTRACTED SERVICE | 80.00 |
| 200-02-5320 | TELEPHONE | 408.83 |
| 200-02-5330 | PROMOTIONS/DISCON | 165.00 |
| 200-02-6016 | HARDWARE SMALL TOO | 376.98 |
| 200-02-6022 | JANITORIAL SUPPLIES | 615.17 |
| 200-02-6031 | REPAIR PARTS VEHICLES | 119.27 |
| 200-03-6028 | PROGRAM SUPPLIES-PR | 12.28 |
| 200-06-6028 | PROGRAM SUPPLIES-PE | 1,289.36 |
| 200-10-5475 | PROGRAM ACTIVITY AN | 246.06 |
| 200-10-6015 | CHEMICAL SUPPLIES | 499.35 |
| 200-10-6028 | PROGRAM SUPPLIES-AQ | 596.54 |
| 200-11-5475 | PROGRAM ACTIVITY AN | 5,035.48 |
| 200-11-6028 | PROGRAM SUPPLIES-SE | 165.00 |
| 200-12-5300 | CONTRACTED SERVICE | 305.00 |
| 200-12-6005 | RESALE CONCESSION SU | 793.49 |
| 200-12-6028 | PROGRAM SUPPLIES-SPE | 54.00 |
| 200-13-5300 | CONTRACTED SERVICE | 182.00 |
| 200-13-6028 | PROGRAM SUPPLIES-FIT | 142.76 |
| 200-14-5475 | PROGRAM ACTIVITY AN | 5,545.66 |
| 200-14-6028 | PROGRAM SUPPLIES-SU | 179.07 |
| 200-2030 | INSURANCE WITHHELD | 32.00 |
| 200-2372 | REFUND CLEARING ACC | 96.00 |
| 200-30-5100 | MEDICAL INSURANCE | 1,662.96 |
| 200-30-5101 | DENTAL INSURANCE | 104.20 |
| 200-30-5102 | LIFE INSURANCE | 9.35 |
| 200-30-5300 | CONTRACTED SERVICE | 474.38 |
| 200-30-6024 | GAS OIL AND GREASE | 73.85 |
| 200-30-6026 | LANDSCAPE AND TURF | 159.00 |
| 200-30-6030 | REPAIR PARTS EQUIPME | 72.18 |
| 300-1360 | GOLF EQUIPMENT INVE | 737.02 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|-----------------------|------------------|
| 300-40-4515 | GOLF OUTING REVENUE | 795.00 |
| 300-40-5100 | MEDICAL INSURANCE | 3,325.92 |
| 300-40-5101 | DENTAL INSURANCE | 208.40 |
| 300-40-5102 | LIFE INSURANCE | 30.69 |
| 300-40-5204 | NATURAL GAS-HEAT | 65.97 |
| 300-40-5206 | WATER SEWER | 210.00 |
| 300-40-5209 | PRINTING | 584.20 |
| 300-40-5300 | CONTRACTED SERVICE | 1,136.00 |
| 300-40-5320 | TELEPHONE | 115.43 |
| 300-40-5420 | CONTRACTED REPAIRS E | 300.00 |
| 300-40-5460 | PROFESSIONAL MEMBE | 794.00 |
| 300-40-6000 | POSTAGE | 15.62 |
| 300-40-6022 | JANITORIAL SUPPLIES | 134.36 |
| 300-40-6027 | OFFICE SUPPLIES | 55.99 |
| 300-41-5100 | MEDICAL INSURANCE | 4,146.81 |
| 300-41-5101 | DENTAL INSURANCE | 279.82 |
| 300-41-5102 | LIFE INSURANCE | 104.80 |
| 300-41-5203 | DISPOSAL CHARGES | 202.76 |
| 300-41-5300 | CONTRACTED SERVICE | 3,717.52 |
| 300-41-5320 | TELEPHONE | 105.41 |
| 300-41-6016 | HARDWARE SMALL TOO | 55.31 |
| 300-41-6024 | GAS OIL AND GREASE | 38.97 |
| 300-41-6030 | REPAIR PARTS EQUIPME | 575.53 |
| 300-41-6034 | REPAIR PARTS CARTS | 117.99 |
| 300-41-6048 | STAFF UNIFORMS | 16.99 |
| 300-44-6028 | PROGRAM SUPPLIES-WA | 79.99 |
| 405-99-5205 | ELECTRICITY | 369.95 |
| 406-99-6020 | SAFETY SUPPLIES, PART | 199.50 |
| 408-99-5465 | LICENSES AND FEES | 50.30 |
| 413-99-5200 | RENTAL LAVATORY | 465.00 |
| 413-99-5201 | RENTAL EQUIPMENT | 1,083.00 |
| 413-99-5300 | CONTRACTED SERVICE | 5,529.00 |
| 413-99-6028 | PROGRAM SUPPLIES | 389.10 |
| 518-99-8010 | BUILDING IMPROVEME | 650.79 |
| 523-99-8027 | COURSE IMPROVEMENT | 1,003.83 |
| Grand Total: | | 60,627.49 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| **None** | 60,627.49 |
| Grand Total: | 60,627.49 |

VENDOR WARRANT 7E

July

| | |
|--|---------|
| | FY 2016 |
|--|---------|

| DATE | VENDOR NAME | TRANSACTION DESCRIPTION | AMOUNT |
|-----------|---------------------|-------------------------|-------------|
| 7/1/2016 | IMRF | | \$12,748.68 |
| 7/21/2016 | June OCCC Sales Tax | | \$1,639.00 |
| | | TOTAL | \$14,387.68 |



Refunds Processed Report-BOARD PACKET

Printed: 09 Aug 2016, 09:28 AM

User: class

Date From: Friday, July 01, 2016

Date To: Sunday, July 31, 2016

| Account Name | Date | Refund Reason | Fee | Net | | Refund From |
|----------------------------|-------------|--|--------|----------|------------------------------------|----------------------------|
| | | | | Refund | GL Account | |
| Choo, Young | 01 Jul 2016 | Refund: Visa Card Online - Approved by DB. did not need golf clubs. prorated the fee | \$0.00 | \$75.00 | Hook a Kid Leagues | 300-43-4527 |
| Clark, Nancy | 25 Jul 2016 | Refund: Check - Weather | \$0.00 | \$24.00 | Senior Programs | 200-11-4131 |
| Ergun, Seyda | 06 Jul 2016 | Refund: Check - Not Satisfied with course | \$0.00 | \$100.06 | Swim Team | 200-10-4208 |
| Frei, Kevin | 19 Jul 2016 | Refund: Discover Card - Medical | \$0.00 | \$44.00 | Senior Programs | 200-11-4131 |
| Gallego, Angelica | 18 Jul 2016 | Refund: Check - Rental Deposit Return | \$0.00 | \$100.00 | | |
| Garcia, Nevy | 18 Jul 2016 | Refund: Master Card - Rental Deposit Return | \$0.00 | \$100.00 | | |
| Gojney, Renee | 18 Jul 2016 | Refund: Check - Rental Deposit Return | \$0.00 | \$75.00 | | |
| Lee, Eunice | 18 Jul 2016 | Refund: Visa Card - Rental Deposit Return | \$0.00 | \$100.00 | | |
| Lopez, Oscar | 25 Jul 2016 | Refund: Visa Card - Rental Deposit Return | \$0.00 | \$100.00 | | |
| Mangino, Anthony J. | 21 Jul 2016 | Refund: Check - Weather | \$0.00 | \$48.00 | Senior Programs Senior Programs | 200-11-4131 200-11-4131 |
| Menze, Karla | 25 Jul 2016 | Refund: Visa Card - Supv Approval | \$0.00 | \$143.00 | Swim Team | 200-10-4208 |

Refunds Processed Report-BOARD PACKET

| Account Name | Date | Refund Reason | Fee | Refund | GL Account | Refund From |
|---------------------|-------------|--|--------|----------|----------------------|-------------|
| Minch, Dana | | | | | | |
| | 20 Jul 2016 | Refund: Visa Card - supervisor approved | \$0.00 | \$81.00 | | |
| Padilla, Elizabeth | | | | | | |
| | 25 Jul 2016 | Refund: Visa Card - Supv Approval | \$0.00 | \$50.37 | Dance | 200-06-4106 |
| | | | | | Dance | 200-06-4106 |
| Richards, Bill | | | | | | |
| | 25 Jul 2016 | Refund: Master Card Online - schedule conflict. | \$0.00 | \$74.00 | Swim Lessons | 200-10-4206 |
| Rivera, Cristina | | | | | | |
| | 25 Jul 2016 | Refund: Visa Card - Rental Deposit Return | \$0.00 | \$100.00 | | |
| Rutherford, Diane | | | | | | |
| | 25 Jul 2016 | Refund: Check - Weather | \$0.00 | \$24.00 | Senior Programs | 200-11-4131 |
| Tierney, Fereal | | | | | | |
| | 18 Jul 2016 | Refund: Master Card - Class Cancelled | \$0.00 | \$158.00 | Childrens Programs | 200-07-4104 |
| | | | | | Youth Athletics | |
| | | | | | Childrens Programs | 200-07-4104 |
| | | | | | Youth Athletics | |
| Van Stedum, Barbara | | | | | | |
| | 25 Jul 2016 | Refund: Visa Card Online - supervisor approval | \$0.00 | \$69.00 | Senior Programs | 200-11-4131 |
| Vucheva, Olga | | | | | | |
| | 13 Jul 2016 | Refund: Master Card - Supv Approval | \$0.00 | \$135.00 | Creative Kids | 200-03-4135 |
| | | | | | Preschool | |
| West, Rosemary | | | | | | |
| | 25 Jul 2016 | Refund: Master Card Online - trip cancelled due to weather | \$0.00 | \$24.00 | Senior Programs | 200-11-4131 |
| Yager, Betsy | | | | | | |
| | 18 Jul 2016 | Refund: Check - Rental Deposit Return | \$0.00 | \$100.00 | | |
| Zadecki, Katie | | | | | | |
| | 26 Jul 2016 | Refund: Master Card - Insufficient Registration | \$0.00 | \$26.00 | Childrens Recreation | 200-05-4105 |
| | | | | | Programs | |
| | | | | | Childrens Recreation | 200-05-4105 |
| | | | | | Programs | |

Refunds Processed Report-BOARD PACKET

| Account Name | Date | Refund Reason | Fee | Net | |
|--------------|-------------|---|--------|---------|-------------------------------|
| | | | | Refund | GL Account Refund From |
| | 26 Jul 2016 | Refund: Master Card - Insufficient Registration | \$0.00 | \$10.00 | Childrens Recreation Programs |
| | | | | | 200-05-4105 |
| | | | | | Dance 200-06-4106 |
| | | | | | Dance 200-06-4106 |
| | | | | | Dance 200-06-4106 |
| | | | | | Dance 200-06-4106 |

1,760.43 ✓

| FY 2016 | | PROSPECT HEIGHTS PARK DISTRICT | | YTD FUND SUMMARY | | | | INFORMATIONAL | |
|---|----------------------|--------------------------------|----------------------|------------------------------|----------------------|------------------------|-------------------------|------------------------------------|------------|
| Fund Numbers | Fund Names | Audited Begin. Bal. 16 | REVENUE 7/31/2016 | Real Estate Tax 7/31/2016 | EXPENSE 7/31/2016 | Transfers 7/31/2016 | Ending Bal 7/31/2016 | Fund Transfers Budgeted | Bud. FY 16 |
| 100 | CORPORATE | 1,006,362 | 1,957 | 637,239 | 298,776 | (148,400) | 1,198,381 | (381,027) To F518,F523,F608 | 1,162,602 |
| 900 | Reserve Acct. | 349,584 | 394 | - | - | | 349,979 | - | 351,111 |
| 200 | RECREATION | 453,769 | 599,364 | 390,194 | 753,970 | | 689,357 | - | 660,251 |
| 300 | GOLF | 23,935 | 744,198 | - | 679,549 | | 88,584 | (52,223) To F523 | - |
| MAJOR FUND | SUB TOTAL | 1,833,650 | 1,345,913 | 1,027,433 | 1,732,295 | (148,400) | 2,326,300 | (433,250) | 2,173,964 |
| 404 | AUDIT | 2,685 | - | 8,452 | 13,000 | | (1,863) | | 1,926 |
| 405 | PAVING & LIGHTING | 11,621 | - | 2,874 | 1,846 | | 12,649 | | 4,783 |
| 406 | LIABILITY INS. | 25,402 | - | 52,789 | 52,875 | | 25,317 | - | 1,841 |
| 407 | I.M.R.F. | 26,791 | - | 81,118 | 64,788 | | 43,121 | - | 33,654 |
| 408 | POLICE | 14,772 | - | 49,624 | 46,190 | | 18,207 | - | 31,952 |
| 409 | MUSEUM | 6,864 | - | 7,361 | - | | 14,225 | (4,350) To F412 | 2,497 |
| 410 | SPECIAL REC. | 134,674 | - | 79,346 | 76,203 | | 137,816 | | 37,633 |
| 411 | SOCIAL SEC. | 17,375 | - | 72,393 | 67,133 | | 22,635 | | 13,980 |
| 412 | MEMORIAL | (3,679) | - | - | 627 | | (4,306) | 4,350 To F409 | 100 |
| 413 | COMM. EVENTS | 35,646 | - | 3,866 | 14,326 | | 25,187 | - | 16,876 |
| NON-MAJOR | SUB TOTAL | 272,151 | - | 357,824 | 336,987 | - | 292,988 | - | 145,242 |
| OPERATING | SUB TOTAL | 2,105,801 | 1,345,913 | 1,385,256 | 2,069,282 | (148,400) | 2,619,288 | (433,250) | 2,319,206 |
| 518 | Cap. Fund-Parks/Recr | 855,596 | | | 120,298 | | 735,298 | 212,362 From F100, F607 | 444,146 |
| 523 | Cap. Fund-Golf | 12,661 | | | 26,801 | | (14,140) | 102,223 From F100, F300 | 43,384 |
| CAPITAL | SUB TOTAL | 868,257 | - | - | 147,099 | - | 721,158 | 314,585 | 487,530 |
| DEBT FINANCING OCCURS IN DECEMBER, ONLY PROPERTY TAXES ARE RECEIVED THROUGHOUT THE YEAR | | | | | | | | BOND PAYMENTS DUE DECEMBER 1, 2015 | |
| 606 | Bond 2014 | 33,487 | | | | | 33,487 | | - |
| 607 | Bond 2015 | 695 | | 401,932 | | | 402,627 | (29,735) From F518 | |
| 608 | Bond 2014B | - | | | 148,400 | 148,400 | - | 571,800 From F100, F609 | |
| 609 | Bond 2016 | - | | | | | | (423,400) To F608 | 150,150 |
| Debt | SUB TOTAL | 34,182 | - | 401,932 | 148,400 | 148,400 | 436,114 | - 118,665 | - 150,150 |
| ALL FUND TOTALS | | 3,008,240 | 1,345,913 | 1,787,188 | 2,364,781 | - | 3,776,560 | 0 | 2,956,886 |



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Date: August 16, 2016
To: Board of Commissioners
From: Scott Devlin, Business Manager
Re: July 2016 Investment Report

An Account for **Cash Reserves** was established on 12/27/2005

| | Balance EOM | Interest Earned |
|-----------|--------------------|------------------------|
| 7/31/2016 | \$ 349,978.52 | \$74.09 |

General Account Interest

| | Balance EOM | Interest Earned |
|-----------|--------------------|------------------------|
| 7/31/2016 | \$ 1,321,091.70 | \$28.50 |

Investment Account Interest

| | Balance EOM | Interest Earned |
|-----------|--------------------|------------------------|
| 7/31/2016 | \$ 2,309,468.67 | \$473.15 |

Investment Report for Year Ending December 31, 2016

Ending Balance



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 16, 2016

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: August 2016 Board Report

Information and Technology

The District has signed an agreement with AMI Communications/Midco for the District's managed IT services. The network, enhancement are in progress. The RecTrac conversion is beginning and they are assisting us with the process.

Proposed FY2017 Planning Budget Timeline

| | | |
|--------|--------|--|
| 20-Sep | 6:00pm | Committee of the Whole meeting re: capital 2017 |
| 20-Sep | 7:00pm | Regular board meeting |
| 06-Oct | 6:00pm | Finance committee meeting re: budget 2017 |
| 18-Oct | 7:00pm | Regular board meeting to present <u>first draft of budget 2017</u> |
| 15-Nov | 6:00pm | Committee of the Whole meeting re: budget FY 2017 |
| 15-Nov | 7:00pm | Regular board meeting to present second draft of budget 2017 Approve 30 day public display and tax levy adoption (Truth & Taxation Act) |
| 16-Nov | | FY2017 Budget on display for 30 days |
| 20-Dec | 6:00pm | <u>tentative</u> Finance committee meeting re: budget 2017 |
| 20-Dec | 7:00pm | Regular board meeting to approve budget 2017 & appropriation |
| 27-Dec | | Annual Tax Levy Ordinance - file by last Tuesday in December and filed with the Cook County Clerk |

Metropolitan Water Reclamation District

For several years the City of Prospect Heights has been dealing with the heavy rains that overtake Willow Road between Elmhurst and Wheeling roads. There is thought that MWRD may take on this project by raising Willow Road between the slough and Hillcrest Lake. I met with City of Prospect Heights Administration and MWRD representatives regarding the Water Compensatory Storage for this project. It seems as if the new, proposed, and potential compensatory storage area would be located north of McDonald Creek. Two options are attached



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

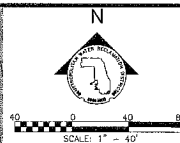
National Fish and Wildlife Foundation Chi-Cal Rivers grant

The District worked with NRC to apply for Chi-Cal Rivers grant to develop Somerset Park initiated by the University of Wisconsin Landscape Architect student. The plan entails utilizing Natural Resource Commission's volunteers and native plant stock, promoting community involvement through the planning process and offering additional space for public usage. This project will create a natural area in the community which will improve public usage and attract people of all ages and abilities as the space is greatly underutilized. This project will provide a natural prairie garden and enhance the habitat quality. The existing retention basins will retain their storm water management functions while being aesthetically pleasing and providing wildlife habitat. In moving forward, the District will have to have the design reviewed and receive construction cost estimates. These services will cost \$1,200 as quoted by one vendor. Some of the land is owned by the Lutheran Church and all plans must be reviewed with them.

This project must also be reviewed by MWRD to make sure it meets their Watershed Management Ordinance (WMO) requirements. Dependent on the specific construction activities planned for the area, other permitting agencies (IDNR, USACE, etc.) may need to get involved. The Chi-Cal Rivers grant requested \$300,000 from the National Fish and Wildlife Foundation and \$100,000 pledged from the District and \$200,000 donated as in-kind from the NRC. These were based upon educated guesses by myself and NRC.

We have two options now:

- 1 wait for Chi-Cal Rivers grant approval in December to decide if we want to move forward with plan for Somerset Park
or
- 2 have the design reviewed and receive construction cost estimates at a cost of \$1,200 now for planning purposes to decide if we want to move forward with plan for Somerset Park before approaching the church and MWRD, etc.



OPTION 1

[illegible]

**METROPOLITAN WATER RECLAMATION DISTRICT
OF GREATER CHICAGO**

| | |
|--------------------|--------------------|
| Designed by: DH | Checked by: DH |
| Drown by: BFL | Reviewed by: RH |
| Date: JUNE 2016 | Scale: AS SHOWN |

CONTRACT 14--371-5C
WILLOW ROAD FLOOD CONTROL PROJECT

STORAGE BASIN AREA-4
CONFLUENCE NORTH

Seal

Sheet Number: C-504
Page Number: XX



OPTION 2

Seal

| Rev. | Description | Appr. | Date |
|------|-------------|-------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

| | | | |
|---|--------------|--|--|
| METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO | | | |
| Designed by: | Checked by: | | |
| DH | DH | | |
| Drawn by: | Reviewed by: | | |
| BFL | RH | | |
| Date: | Scale: | | |
| JAN 2016 | AS SHOWN | | |

CONTRACT 14-371-5C
WILLOW ROAD FLOOD CONTROL PROJECT

STORAGE BASIN AREA 4
CONFLUENCE NORTH

Sheet Number:
C-504

Page Number: XX



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 9, 2016

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: August Board Report

Recreation Software

Our first week of training is set for September 19-23 with RecTrac.

50th Anniversary

Beach Blanket Bingo will be held Thursday, August 11 from 6-8 PM at the Pool. This is a free event.

PDRMA

The Loss Control Review visit for Recreation and Aquatics was on Wednesday, July 20th. Jesse reviewed the summer camps, GMRC and the pool. Laura and Olivia presented our programs and facilities, they and their staff provided excellent material and procedural answers.

The next visit is on September 1 for Maintenance and then on September 14 for golf. We are building our Plan of Action. We have until November 4th to complete the plan.

Fall Brochure

Brochures were mailed on August 1st.

Pool

We received our 3rd Audit from Jeff Ellis & Associates on July 8th. Our staff received an exceeds rating. We are extremely proud of this season staff and hope to have many returning guards.

Summer Wrap-Up Meetings

The camp wrap-up meeting is set for August 30th and the pool wrap-up for August 31st. We will review evaluations and make recommendations for next summer.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848

Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 10, 2016

To: Christina Ferraro, Executive Director
From: Dino Squiers, Superintendent of Facilities & Parks
Re: August 2016 Board Report

Pump Room/Pool

Chemical leak in the acid room was caused by the feeder pump; we removed the pump and replaced the section that was leaking also replacing the connections to the lines. Diverters in the shallow end of the pool became loose temporary repairs were made until pool is drained. We will need a different type of turn buckle to adjust the sun sails next season, when first installed the sails were taut and now starting to sag, adjustments on the existing turn buckle are as far as they will go to take up the slack. Rusty picnic tables were replaced on the pool deck by the concession area. Pool slide will need to be resurfaced next year; we have repaired sections and waxed annually to maintain, but now it's time for a new finish.

Whirlpool

New filter was installed for the whirlpool, we were trying to clean and reuse the old filter for this year but it was not filtering properly and changing the readings on the feeders.

Plumbing

Two additional shower controls have been changed in the men's shower. We will continue to phase out the old fixtures with replacements.

HVAC

Carrier should complete the assembly of the 20 ton unit this week. Installation will follow as soon as unit is shipped.

Administration Building

Power loss was caused by a loose connection on the main and a weak main breaker. Cable was repaired and the breaker was replaced. Computer went down at administration due to a bad power supply, power strip was temporarily used to get the system back up until power supply was repaired.

Preschool B

Floors were stripped and waxed, carpet cleaned, walls painted and damaged baseboard repaired.

Lions Park

Installation of new playground equipment at Lions was completed, ADA pad installed at entrance and playground wood fiber chips added to the surface. Sections of the fence removed for the construction will be replaced and landscaping the entry will follow. We have received numerous compliments on the new playground not only from parent but people walking by the site.

PHWYBS

Summer league is over for the season, James Fenning informed us that girls' softball will be using McDonald field for fall softball practice. At this time we have not received a schedule.

NRC

Met with Agnes and Dana from the Natural Resource Commission, will begin clearing area by the creek behind the tennis courts and start planting along the bank to stabilize the ground. They will also continue to clear invasive plants and replace with native plantings.

Parks

Grass cutting, clean up and tree removal continues. With minimal rain crew has been watering plantings from last season. With camp ending at Eisenhower school we no longer have to send a crew there daily to clean, we will start next week working on School Street entry and playground.



**PROSPECT HEIGHTS
PARK DISTRICT**

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

To: Christina Ferraro, Executive Director

From: Marc Heidkamp, Director of Golf Operations

Re: July 2016 Golf Operations Board Report

July was off to tremendous start with great hopes of challenging last year's July numbers. Unfortunately the extreme heat put a halt to play. During the excessive heat days our Golfers remained under shelter. July finished approximately \$10,000 shy of last July total revenue.

Fortunately, we had a couple of outings move to August this year which will help our future month's revenue. Also we have more locked in business for the remainder of the season that will offset July's poor results. I have also activated our on line Groupon offer that is selling daily and driving more play to the course. Additional offers will be reviewed and sent out during August as I am closely monitoring play on a daily basis.

During the month with the excessive heat we had one of the 30 ton AC units throw a rod in the engine. We replaced the engine with the allotted budget of \$9,000. So far the repair is working well and the main lobby is holding a steady 72 degrees. We will need to discuss possibly replacing the other 30 ton unit next year. For now we will continue to watch all the units during the heat and report additional problems that might develop.

Netting of the creek was installed to help cut labor costs and loss of range balls. The instillation is working marvelously and ball loss has become a thing of the past. Staff time has also decreased as a result of installation.

As reported earlier, Doug Brazeau was named Illinois PGA Junior Leader for the 2016 season. Once it becomes official and announced by our section we will print a press release for the local papers. Again, congratulations to Doug for providing and maintaining our Junior Golf Program we developed over the past several years.

I am now starting the review process for 2017 budget and when it is ready I will forward it to you for review. For now, all we need is nice weather for the remainder of the season so we can reach our 2016 goals.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 8, 2016

To: Julie Caporusso, Superintendent of Recreation

From: Laura Fudala, Supervisor of Recreation

Re: August Board Report

Kinder Stop

Christe Schey was named to the new Youth Education Coordinator. She will oversee the program curriculum for Kinder Stop, Preschool, and Kids Day Off.

Open house is scheduled for August 11th at 6pm.

Preschool

On August 5th we wrapped up Summer Time Preschool! Ms. Schey and Mrs. Fischer did a wonderful job teaching the class!

Open house is on Thursday August 18th.

The 2016-2017 school year will begin on Tuesday September 6th.

Camp

On July 22nd we had our onsite ACA (American Camping Association) standards review. The two representatives from ACA visited all the camps, observed the logistics of our camp, and reviewed paperwork. We will get the results in early fall.

This summer we had 462 campers, compared to 434 campers in 2015.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

August 12, 2016

To: Julie Caporusso, Superintendent of Recreation

From: Olivia Shapley, Supervisor of Recreation

Re: August 2016 Recreation Board Report

Athletics

Fall leagues are starting to fill up, Little Kickers Soccer with River Trails Park District will be a new program this year. This program is co-op through River Trails and we hope to have a great turn out!

Pool

The pool season is coming to an end, as we wrap up on the programs and lessons. We had a great year with the weather and a few other factors. We were audited again in August and exceeded, the staff did an excellent job!

Fitness Center

Membership Statistics Report

(Comparing July 2015 to July 2016)

| Memberships | August 2016 | August 2015 |
|----------------------------------|--------------------|--------------------|
| | | |
| 3 Months Pass | 9 | 6 |
| Gym & Racquetball Pass | 35 | 45 |
| Health & Fitness Full Combo Pass | 17 | 17 |
| Health & Fitness Center Pass | 113 | 128 |

Naming and Renaming Parks, Park Structures, and Facilities Policy

PROSPECT HEIGHTS PARK DISTRICT

1.01 Policy

Prospect Heights Park District parks, park structures, and facilities are generally named for a geographic area or a natural historic feature, but, as appropriate, these may be named to reflect significant historic, material, or financial contributions to the Prospect Heights Park District, or persons of historic or outstanding civic service. Markers may be placed in parks and on recreational facilities honoring or memorializing individuals and organizations for a limited time.

1.02 Guidelines

These are guidelines for:

- Naming or renaming parks
- Naming or renaming areas in parks
- Memorials and dedications in parks and on park structures and facilities

1.03 Procedure for Requesting Permission

Anyone wishing to name or rename a Prospect Heights Park District park, park structure, or facility, or erect a memorial in a park or park facility, must submit his or her request in writing to the Prospect Heights Park District Park Board of Commissioners (Board) with a sufficient explanation of the proposal to enable the Board to make a determination that the naming or memorial is justified. The factors to be taken into consideration by the Board include, but not limited to the following:

1. The reason for the naming or renaming or erection of a memorial;
2. The contribution or other factors for which the person is being memorialized, or the park or facility named;
3. Whether and to what extent the facility or park has been financed by the person being honored or by the persons wishing to honor him/her
4. Whether and to what extent the appropriate and/or impacted communities support the proposal; and
5. Any other factors, which would support the request

1.04 Naming/Renaming

The Board's considerations regarding the naming or renaming of parks, and naming or renaming areas and facilities, shall be guided by the following considerations:

- Recognized geographic names
- Natural Historic Features
- Significant Historic Contributions
- Significant Material Contributions
- Significant Financial Contributions
- Persons of Historic Service to the Prospect Heights Park District
- Persons of outstanding civic service to the Prospect Heights Park District
- Documented community support

1. If the naming request meets the required criteria, the requesting persons(s) or organization(s) must present the request to the Board.
2. The Board reviews the request and makes a recommendation to the Prospect Heights Park District Executive Director (Executive Director).
4. ~~Naming rights are granted for a period of no more than 10 years.~~
3. The requestor will be notified via letter of the Executive Director's decision. The letter will outline, if applicable, those areas that did not meet the criteria.

1.05 Memorials/Dedications

Memorials or dedications may consist of structures, such as buildings, or facilities, such as athletic fields, that may be named in memory of individuals and organizations as completed entities, or memorial or dedication plaques or signs on or inside structures and facilities.

1. The Board's considerations regarding memorializing or dedicating parks, park area and recreational facilities, shall be guided by the following considerations:
 - The location, design, and configuration of a proposed memorial or dedication shall be in keeping with the park purpose and usage and shall not interfere with public use of the park or recreational facility.
 - The proximity to planned and/or existing memorials.
 - Prospect Heights Park District staff shall participate in the planning, design, and construction of a memorial or dedication, if relevant.
 - Documented evidence of community support must be included with the request for memorializing or dedication parks, park area and recreational facilities.
 - All costs associated with the proposed memorial or dedication, including planning, design, construction, utilities, and maintenance shall be the sole responsibility of the person(s) or organization(s) requesting the memorial or dedication. Full funding for the memorial or dedication shall be paid to the Prospect Heights Park District, prior to the start of planning, design, and construction.
 - An escrow account must be established with Prospect Heights Park District to ensure the person(s), organization, and/or entity requesting the memorial or dedication of a park, park area and/or recreational facilities has the capability to perform routine maintenance of the memorial, park area, or recreational facility for **a period of 10 years or as determined by the Board of Commissioners.**
 - The cost of maintenance to be put in the escrow account for the 10 year period shall be mutually agreed upon by the Requestor and the Executive Director.
 - In all cases involving memorials or dedications, only the memorial or dedication itself may be named. The park name shall remain unchanged.
2. If the memorial or dedication request meets the required criteria, the requesting person(s) or organization(s) must present the request to the Board
3. The Board reviews the request and makes a recommendation to the Executive Director.
4. The requestor will be notified via letter of the Executive Director's decision. The letter will outline, if applicable, those areas that did not meet the criteria.

1.06 Naming and Renaming Parks, Park Structures, and Facilities Policy Adoption

The Naming and Renaming Parks, Park Structures, and Facilities Policy shall be adopted by the Board of Commissioners. The policy shall be reviewed ~~every three to five years~~ by the

Policy & Procedure Committee and any modifications made thereto must be approved by the Board of Commissioners.

Approved 08/16/16

President - Board of Commissioners

Secretary – Board of Commissioners

DRAFT 3

RESOLUTION 08.16.2016

**A RESOLUTION FOR NAMING AND RENAMING
PARKS, PARK STRUCTURES, AND FACILITIES**

WHEREAS, the Prospect Heights Park District establishes a policy for naming and renaming Prospect Heights Park District parks, park structures, and facilities named for

- a geographic area or natural historic feature
- reflection of significant historic, material, or financial contributions to the Park District
- persons of historic or outstanding civic service

WHEREAS, this policy establishes procedures for requesting permission from the Park Board

WHEREAS, this policy specifies memorials or dedications in memory of individuals and organizations with plaques or signs on or inside structures and facilities as it pertains to location, costs and on-going maintenance

THEREFORE, BE IT RESOLVED THAT the hereby the Prospect Heights Park District Park Board of Commissioners approves the policy to name and rename Prospect Heights Park District parks, park structures, and facilities

SO RESOLVED this 16th day of August 2016

PROSPECT HEIGHTS PARK DISTRICT

President of Prospect Heights Park District

Attest:

Secretary of Prospect Heights Park District

(SEAL)

Ayes: ____ Nays: ____