



**PROSPECT HEIGHTS  
PARK DISTRICT**

Phone: (847) 394-2848

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110 W. Camp McDonald Road • Prospect Heights, Illinois 60070  
[www.prospectheightsparkdistrict.org](http://www.prospectheightsparkdistrict.org)

**SEPTEMBER 19, 2017**

**BOARD  
REPORT**

**PUBLIC NOTICE**  
Prospect Heights Park District  
Agenda for the September 19, 2017 Regular Board Meeting  
Gary Morava Recreation Center  
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. Call to Order – 7:00 p.m.
  - A. Roll Call
  - B. Pledge of Allegiance
- II. Corrections/Additions/Approval of Agenda
- III. Correspondence
- IV. Recognition/Welcome
- V. Approval of Minutes  
Regular Board Meeting – August 15, 2017
- VI. Announcements (Meetings)

<u>Date</u>	<u>Time</u>	<u>Location</u>
10/17/17	7:00 PM	GMRC
- VII. Presentation  
Presentation Draft Comprehensive Master Plan
- VIII. Park District Treasurer's Report
  - A. Cash Report #9
  - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #8	08/04/17
2. Vendor #8A	08/10/17
3. Vendor #8B	08/18/17
4. Vendor #8C	08/24/17
5. Vendor #8D	08/31/17
6. Vendor #8E	Electronic
7. Payroll #16	08/04/17
8. Payroll #17	08/18/17
9. Refund #8	August
- IX. Business Manager Report  
YTD Fund Summary
- X. Attorney's Report  
Legal Matter
- XI. Administrative/Operational Summary
  - A. Executive Director
  - B. Superintendent of Recreation
  - C. Superintendent of Facilities and Parks
  - D. Director of Golf Operations
  - E. Superintendent of Greens
  - F. Administrative/Operational Updates

- XII. Committees of the Board
  - A. Committee of the Whole
  - B. Finance Committee
  - C. OOC Programs, Facilities Grounds & Maintenance Committee
  - D. Personnel & Planning Committee
  - E. Policy & Procedure Committee
  - F. Recreation Facilities, Parks & Maintenance Committee
  - G. Recreation Programs & Resident Relations Committee
- XIII. Public Comment (Completion of Resident Comment Form required prior to call to order. Submit to Executive Director.)
- XIV. Unfinished/Ongoing Business
  - A. Food, Beverage & Banquet Service at Old Orchard Country Club
  - B. Park District Logo Discussion
- XV. New Business
- XVI. Executive Session (Visitors are excused at this time)
- XVII. Reconvene to Open Session (Visitors invited to return at this time)
- XVIII. Possible Action on Matters Discussed in Executive Session
- XIX. Adjournment

**Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL**

**Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.**

***Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.***

**REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, AUGUST 15, 2017**

**DRAFT**

**Call to Order**

**Roll Call**

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

**Commissioners present:**

Ellen Avery  
Vicki Carney  
Terry Curtis  
Tim Jones  
Eric Kirste  
Bob Loranger

**Also Present:**

Christina Ferraro – Executive Director  
Dino Squiers – Superintendent of Parks & Facilities  
Edlyn Castil – Admin. Asst./Recording Secretary  
Derke Price – Ancel Glink  
Erin Pell – Ancel Glink

**Commissioners absent:**

Karl Jackson

A quorum was present.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Tim Jones.

**Corrections / Additions / Approval of Agenda**

Commissioner Jones discussed moving Agenda Item XIII Public Comment to after Item IV Recognition/Welcome.

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to approve the agenda as amended. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

**Correspondence**

There were none.

**Recognition/Welcome**

Residents Sam Sobczak, Amy Sobczak, Peter Hahn and Jill Moskal were in attendance.

**Public Comment**

Eagle Scout Sam Sobczak provided a presentation and update about his Nature Center project located north of the Lions Park tennis courts. He along with the Prospect Heights NRC have a work day scheduled on 8/19/17 from 9am to 4pm to build a trail. They are expecting about 40 people to assist with the project.

**Approval of Minutes**

**Regular Board Meeting – July 18, 2017**

A motion was made by Commissioner Loranger and seconded by Commissioner Kirste to approve the July 18, 2017 Regular Board Meeting as submitted. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

**Announcements (Meetings)**

A Regular Board Meeting will be held on 9/19/17 at 7 pm at GMRC.

**Park District Treasurer's Report****Cash Report #8**

Mt Pros State	Payroll	#90001511	Sweep Acct.	Outstanding checks	\$	(8,220.84)
Mt Pros State	Vendor	#90001503			\$	(65,669.80)
Mt Pros State	Imprest	#90001529	Sweep Acct.	Outstanding checks	\$	5,000.00
Mt Pros State	General/Sweep	#90001498			\$	923,195.72
Mt Pros State	ATM	#90001537	Combined Bal – Account and ATM Machine		\$	26,023.03
Mt Pros State	Cash Reserves	#90001545			\$	350,853.46
Mt Pros State	Class – Reg.	#90002787	Sweep Acct.	Deposit in transit	\$	-
Mt Pros State	Investment	#107503657			\$	3,355,058.97
					Totals	\$ 4,586,240.54

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept the Treasurer's Report – Cash Report #8 dated August 15, 2017 in the amount of \$4,586,240.54. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

**Approval of Warrants for Payment**

Vendor #7		\$	39,556.97
Vendor #7A		\$	7,450.00
Vendor #7B		\$	27,780.93
Vendor #7C		\$	53,835.68
Vendor #7D	Electronic	\$	43,010.78
Payroll #14	07/07/17	\$	104,396.82
Payroll #15	07/21/17	\$	107,430.51
Refund #7	July	\$	9,910.75
Total of Warrants		\$	393,372.44

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to accept Warrants for payment as submitted for Vendor Warrants # 7, 7A, 7B, 7C, 7D, Payroll 14, 15 and Refund #7 in the amount of \$393,372.44. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste, Loranger

Nays: None

Absent: Commissioner Jackson

The motion carried.

**Business Manager Report**

**YTD Fund Summary** – as submitted. Executive Director Christina Ferraro reported that Scott included a Budget Timeline. A Committee of the Whole meeting will be scheduled on 11/14/17 to review the Capital Fund.

**Attorney's Report**

**Legal Matters** – Derke Price and Erin Pell of Ancel Glink were in attendance.

**Administrative / Operational Summary**

**Executive Director** – as submitted. Executive Director Christina Ferraro also provided a Comprehensive Master Plan update. GreenPlay was onsite to review the results and present the finds with the public and staff. Consultants will be in attendance at the 9/19/17 Board Meeting and will give a presentation to the Board.

**Superintendent of Recreation** – as submitted. Executive Director Christina Ferraro reported the Park District, Police Department and Fire District National Night Out event went well with about 500 people in attendance. The Park District summer intern, Andres Balcazar, completed his internship and was a great asset to the summer programming. Summer Camp is in its last week of session. Preschool and KinderStop orientations were held today. Concessions is using RecTrac for the first time this season. Concessions sales are affected by the County Sugar Tax. The athletics programs are doing well. The Park District will be working with St. Alphonsus with the usage of the church field for soccer practices.

**Superintendent of Facilities and Parks** – as submitted. Superintendent of Facilities and Parks Dino Squiers also reported that bids were received for the Country Gardens project. The Maintenance staff will be working on pool repairs when the pool season ends.

**Director of Golf Operations** – as submitted. Executive Director Christina Ferraro reported Golf season is going well. They gained 5-6 outings because of surrounding golf course closures due to the damages their golf courses sustained from the recent storms. The Jr PGA League is having a great season. The total repairs to the golf course sump pump may cost a total of about \$70,000. It is unknown at this time of what total repairs/replacements need to be done.

**Superintendent of Greens** – as submitted.

**Committees of the Board**

Commissioner Jones distributed old, current and proposed versions of the Park District's logo. He requested for the Commissioners to review and be prepared to discuss at the next Regular Board Meeting on 9/19/17.

**Unfinished/Ongoing Business****Food, Beverage & Banquet Service at Old Orchard Country Club**

Executive Director Christina Ferraro reported there were 2 proposals received for option services regarding insourcing and outsourcing the food and beverage operation at the Old Orchard Country Club. The board-appointed committee consisting of Executive Director Christina Ferraro, Commissioner Loranger, Scott Devlin, Marc Heidkamp and Doug Brazeau, met with both vendors last week. Reference checks were completed for both vendors. The Committee is recommending awarding the project to Profitable Food Facilities (PFF) at a cost not to exceed \$10,800.

A motion was made by Commissioner Loranger and seconded by Commissioner Curtis to award the project to Profitable Food Facilities (PFF) at a cost not to exceed \$10,800. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste, Loranger

Nays: None

Absent: Commissioner Jackson

The motion carried.

**New Business**

**Northwest Special Recreation Association 2018 Assessment Resolution 8.15.2017**

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to adopt Northwest Special Recreation Association 2018 Assessment Resolution 8.15.2017. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste, Loranger

Nays: None

Absent: Commissioner Jackson

The motion carried.

**Partner Resident Agreement with Mount Prospect and River Trails Park Districts**

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to adopt Northwest Special Recreation Association 2018 Assessment Resolution 8.15.2017. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

**Adjournment**

With no further business to discuss a motion was made by Commissioner Loranger and seconded by Commissioner Curtis to adjourn the Regular Board Meeting at 7:51 pm. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary: \_\_\_\_\_  
Ellen Avery, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District  
 FROM: Park District Business Manager  
 DATE: 9/19/2017 CASH REPORT FY 17

Pink

*Motion by Commissioner \_\_\_\_\_ to approve CASH REPORT 9  
 as submitted. Seconded by Commissioner \_\_\_\_\_.*

Voice Vote

**ACCOUNTS**

**AMOUNTS**

Mt. Pros.State	Payroll	#90001511	sweep acct.	outstanding checks	\$ (5,800.45)
Mt. Pros.State	Vendor	#90001503	sweep acct.	outstanding checks	\$ (97,566.80)
Mt. Pros.State	Imprest	#90001529			\$ 5,000.00
Mt. Pros.State	General/Sweep	#90001498			\$ 1,379,048.29
Mt. Pros.State	ATM	#90001537	Combined Bal -- Account and ATM Machine		\$ 16,223.03
Mt. Pros.State	Cash Reserves	#90001545			\$ 350,927.00
Mt. Pros.State	Class- Reg.	#90002787	sweep acct.	deposit in transit	\$ -
Mt. Pros.State	Investment	#107503657			\$ 3,005,704.22
<b>TOTALS</b>					<b>\$ 4,653,535.29</b>

9/19/2017

**FINANCIAL  
 RESOLUTION**

*Motion by Commissioner \_\_\_\_\_ to approve WARRANT RESOLUTION  
 9/19/2017 as submitted. Seconded by Commissioner \_\_\_\_\_.*

**APPROVAL OF WARRANTS 9/19/2017**

**VENDOR WARRANTS**

		Ck From - To	AMOUNTS
8	In the amount of	45330-45363	\$104,064.07
8A	In the amount of	45364-45386	\$27,557.24
8B	In the amount of	45387- 45422	\$39,880.03
8C	In the amount of	45423-45447	\$25,569.35
8D	In the amount of	45448-45482	\$67,613.54
8E	In the amount of	ELECTRONIC	\$24,582.70
<b>Total Vendor Warrants</b>			<b>\$289,266.93</b>

**PAYROLL WARRANTS**

	8/4/2017		
16	In the amount of	49184-49236	\$111,641.05
		gross plus employer costs	
	8/18/2017		
17	In the amount of	49237-49288	\$92,395.20
		gross plus employer costs	
<b>Total Payroll Warrants</b>			<b>\$ 204,036.25</b>

**REFUND WARRANT**

8	In the total amount of	Charge Card Ref.	\$ 6,021.50
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**TOTAL OF WARRANTS**

**\$ 499,324.68**

9/19/2017

Roll Call





Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 08/04/2017 - 08/04/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payable Number	Description				Item Amount
45330	8/4/2017	01079	ACUSHNET COMPANY		228.75
904532111	PROMO			300-40-5331	228.75
45331	8/4/2017	01744	AMI COMMUNICATIONS		1,490.00
1895	AGUGUST 2017 IT SUPPORT			100-01-5300	1,490.00
45332	8/4/2017	01014	ARTHUR CLESEN		221.68
326500	FIELD MAINTENANCE SUPPLIES			200-30-6047	221.68
45333	8/4/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		7,492.38
103612	CONTRACTED LABOR - OCCC			300-40-5300	568.00
103613	CONTRACTED LABOR - PARKS			200-30-5300	1,245.20
103614	CONTRACTED LABOR - GROUNDS			300-41-5056	656.42
103614	CONTRACTED LABOR - GROUNDS			300-41-5300	3,518.23
103639	CONTRACTED LABOR - PARKS			200-30-5300	1,504.53
45334	8/4/2017	01818	BANNER PLUMBING SUPPLY COMPANY LLC		67.62
2304454	POOL REPAIR PARTS			200-10-6033	67.62
45335	8/4/2017	01020	BURRIS EQUIPMENT CO		932.88
PS11119	REPAIR PARTS			300-41-6030	641.50
PS11137	REPAIR PARTS			300-41-6030	291.38
45336	8/4/2017	01022	COMCAST		117.54
8771100700162793	OCCC CABLE/INTERNET 7/29-8/28/17			300-40-5320	117.54
45337	8/4/2017	01023	COMMONWEALTH EDISON		25.10
4563001190 7/21/1	MUIR FIELD ELECTRIC 6/20/17-7/20/17			405-99-5205	25.10
45338	8/4/2017	01024	CONSERV FS		2,482.44
102006050	GASOLINE QTY 800 @ 1.822			100-01-6024	1,667.20
65035292	FIELD MAINTENANCE SUPPLIES			200-30-6047	815.24
45339	8/4/2017	01338	DETECTION SYSTEMS & SERVICE		25.00
A19664	REPAIR PARTS			200-02-6032	25.00
45340	8/4/2017	01106	FIRST STUDENT INC		945.50
091-C-062063	BUS FOR CAMP TRIP			200-08-5475	108.00
091-C-062063	BUS FOR CAMP TRIP			200-14-5475	109.00
091-C-062098	BUSSES FOR CAMP TRIP			200-08-5475	131.75
091-C-062098	BUSSES FOR CAMP TRIP			200-14-5475	131.75
091-C-062099	BUSSES FOR CAMP TRIP			200-14-5475	279.00
091-C-062100	BUSSES FOR CAMP TRIP			200-14-5475	186.00
45341	8/4/2017	01423	GORDON FOOD SERVICE INC		724.40
179427644	CONCESSIONS - NNO			200-09-6005	724.40
45342	8/4/2017	01037	GRAINGER		221.43
9511003437	REPAIR PARTS			200-02-6032	221.43
45343	8/4/2017	01130	JEFF ELLIS & ASSOCIATES INC		900.00
20082868	AQUATICS AUDIT - AUGUST 2017			200-10-6028	900.00
45344	8/4/2017	01206	JOURNAL AND TOPICS NEWSPAPER		82.72
174073	PREVAILING WAGE PUBLISHED NOTICE			100-01-5334	82.72
45345	8/4/2017	01162	MANZELLA PLUMBING INC		1,755.00
11461	OCCC REPAIRS			300-40-5421	552.50

## Expense Approval Report

Payment Dates: 08/04/2017 - 08/04/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	11461	OCCC REPAIRS		523-99-8027	650.00
	11462	POOL REPAIR		200-10-5421	552.50
45346	8/4/2017	01054	MIDORI RESTAURANT BANQUET SERVICE		21,870.75
	AASPI/BWW/REI	AASPI/BWW/REI		300-2325	930.00
	AASPI/BWW/REI	AASPI/BWW/REI		300-2325	4,158.00
	AASPI/BWW/REI	AASPI/BWW/REI		300-2325	4,347.00
	HUGIE'S BAR/WCC/	HUGIE'S BAR/WCC/MCCAUGHEY FIORE		300-2325	5,916.75
	HUGIE'S BAR/WCC/	HUGIE'S BAR/WCC/MCCAUGHEY FIORE		300-2325	4,182.00
	HUGIE'S BAR/WCC/	HUGIE'S BAR/WCC/MCCAUGHEY FIORE		300-2325	2,337.00
45347	8/4/2017	01058	NCPERS GROUP LIFE INSURANCE		64.00
	51440817	LIFE INSURANCE MONTHLY 8/2017		100-2030	32.00
	51440817	LIFE INSURANCE MONTHLY 8/2017		200-2030	32.00
45348	8/4/2017	01059	NICOR		23.19
	99-29-17-0000 5 7/	ADMIN NATURAL GAS 6/23/17-7/24/17		200-02-5204	23.19
45349	8/4/2017	01061	NORTHWEST SPECIAL RECREATION ASSOCIATION		37,576.21
	NWSRA 07/21/17	MEMBER DISTRICT ANNUAL ASSESSMENT 2ND INST		410-99-7090	37,576.21
45350	8/4/2017	01063	PDRMA		17,798.86
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		100-01-5100	1,430.31
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		100-01-5101	112.25
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		100-01-5102	98.78
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		200-02-5100	5,731.90
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		200-02-5101	407.06
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		200-02-5102	118.16
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		200-30-5100	1,662.96
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		200-30-5101	104.20
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		200-30-5102	12.32
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		300-40-5100	3,325.92
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		300-40-5101	208.40
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		300-40-5102	39.34
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		300-41-5100	4,146.81
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		300-41-5101	279.82
	0717159H	PDRMA HEALTH INSURANCE - JULY, 2017		300-41-5102	120.63
45351	8/4/2017	01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES		206.00
	3101446471	POSTAGE MACHINE LEASE		200-02-5430	206.00
45352	8/4/2017	01904	RACHELLE LEONIDA		206.00
	LEONIDA R 8/4/17	REFUND - SUMMER CAMP		200-2372	206.00
45353	8/4/2017	01070	RAMROD		368.86
	766329	JANITORIAL SUPPLIES		200-02-6022	273.36
	766329-1	JANITORIAL SUPPLIES		200-02-6022	95.50
45354	8/4/2017	01468	RANGE SERVANT AMERICA INC		2,520.00
	83201	RANGE BALLS		300-43-6028	2,520.00
45355	8/4/2017	01071	REINDERS INC		538.14
	1697890-00	REPAIR PARTS		200-30-6030	538.14
45356	8/4/2017	01120	REPUBLIC SVC #551		202.76
	0551-013674190	OCCC WASTE SERVICE 8/2017		300-41-5203	202.76
45357	8/4/2017	01099	SERVICE SANITATION INC		105.00
	7383438	COUNTRY GARDENS		200-30-5200	105.00
45358	8/4/2017	01807	SKOGLUND CONCRETE CONSTRUCTION INC		995.00
	INV-95	MCDONALD FIELD LANDSCAPE		518-99-8020	995.00

## Expense Approval Report

Payment Dates: 08/04/2017 - 08/04/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45359	8/4/2017	01078	TAYLOR MADE		1,066.55
	32649364	S/O EQUIPMENT		300-42-6010	147.86
	32699954	S/O EQUIPMENT		300-42-6010	603.33
	32707656	S/O EQUIPMENT		300-42-6010	315.36
45360	8/4/2017	01017	UNIVAR USA INC		1,043.00
	CH969118	ACID		200-10-6015	1,043.00
45361	8/4/2017	01092	US KIDS GOLF		129.77
	IN1220849	S/O EQUIPMENT		300-42-6010	129.77
45362	8/4/2017	01082	WAREHOUSE DIRECT		587.54
	3544926-0	REPAIR PARTS		200-02-6030	172.74
	3561253-0	JANITORIAL SUPPLIES/FITNESS CENTER SUPPLIES		200-02-6022	129.28
	3561253-0	JANITORIAL SUPPLIES/FITNESS CENTER SUPPLIES		200-13-6028	285.52
45363	8/4/2017	01905	YOUTH ELITE SOCCER LLC		1,050.00
	6148	CHICAGO FIRE SOCCER CAMP		200-07-5300	1,050.00
Grand Total:					104,064.07

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	4,913.26
200 - RECREATION FUND	19,419.43
300 - GOLF	40,485.07
405 - PAVING & LIGHTING FUND	25.10
410 - SPECIAL RECREATION FUND	37,576.21
518 - CAPITAL PROJECT FUND	995.00
523 - CAPITAL 98 GOLF FUND	650.00
<b>Grand Total:</b>	<b>104,064.07</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	1,430.31
100-01-5101	DENTAL INSURANCE	112.25
100-01-5102	LIFE INSURANCE	98.78
100-01-5300	CONTRACTED SERVICE	1,490.00
100-01-5334	PUBLISHED NOTICES	82.72
100-01-6024	GAS OIL AND GREASE	1,667.20
100-2030	INSURANCE WITHHELD	32.00
200-02-5100	MEDICAL INSURANCE	5,731.90
200-02-5101	DENTAL INSURANCE	407.06
200-02-5102	LIFE INSURANCE	118.16
200-02-5204	NATURAL GAS-HEAT	23.19
200-02-5430	SERVICE CONTRACTS	206.00
200-02-6022	JANITORIAL SUPPLIES	498.14
200-02-6030	REPAIR PARTS EQUIPME	172.74
200-02-6032	REPAIR PARTS BUILDING	246.43
200-07-5300	CONTRACTED SERVICE	1,050.00
200-08-5475	PROGRAM ACTIVITY AN	239.75
200-09-6005	RESALE CONCESSION SU	724.40
200-10-5421	CONTRACTED REPAIRS P	552.50
200-10-6015	CHEMICAL SUPPLIES	1,043.00
200-10-6028	PROGRAM SUPPLIES-AQ	900.00
200-10-6033	REPAIR PARTS POOL	67.62
200-13-6028	PROGRAM SUPPLIES-FIT	285.52
200-14-5475	PROGRAM ACTIVITY AN	705.75
200-2030	INSURANCE WITHHELD	32.00
200-2372	REFUND CLEARING ACC	206.00
200-30-5100	MEDICAL INSURANCE	1,662.96
200-30-5101	DENTAL INSURANCE	104.20
200-30-5102	LIFE INSURANCE	12.32
200-30-5200	RENTAL LAVATORY	105.00
200-30-5300	CONTRACTED SERVICE	2,749.73
200-30-6030	REPAIR PARTS EQUIPME	538.14
200-30-6047	FIELD MAINTENANCE SU	1,036.92
300-2325	GOLF OPERATION DEPO	21,870.75
300-40-5100	MEDICAL INSURANCE	3,325.92
300-40-5101	DENTAL INSURANCE	208.40
300-40-5102	LIFE INSURANCE	39.34
300-40-5300	CONTRACTED SERVICE	568.00
300-40-5320	TELEPHONE	117.54
300-40-5331	PROMOTION	228.75
300-40-5421	CONTRACTED REPAIRS P	552.50
300-41-5056	OVERTIME	656.42
300-41-5100	MEDICAL INSURANCE	4,146.81
300-41-5101	DENTAL INSURANCE	279.82
300-41-5102	LIFE INSURANCE	120.63
300-41-5203	DISPOSAL CHARGES	202.76

**Account Summary**

Account Number	Account Name	Payment Amount
300-41-5300	CONTRACTED SERVICE	3,518.23
300-41-6030	REPAIR PARTS EQUIPME	932.88
300-42-6010	GOLF SPECIAL ORDER E	1,196.32
300-43-6028	PROGRAM SUPPLIES-HO	2,520.00
405-99-5205	ELECTRICITY	25.10
410-99-7090	NWSRA FEE	37,576.21
518-99-8020	LAND IMPROVEMENTS	995.00
523-99-8027	COURSE IMPROVEMENT	650.00
	<b>Grand Total:</b>	<b>104,064.07</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	104,064.07
<b>Grand Total:</b>	<b>104,064.07</b>



Prospect Heights Park District, IL

## Expense Approval Report By Payment Number

Payment Dates: 08/10/2017 - 08/10/2017

Payment Amount  
Item Amount

Payment Dates 08/10/2017 - 08/10/2017

Payment Number	Payment Date	Payable Number	Vendor #	Description	Vendor Name	Account Number	Payment Amount Item Amount	
45364	8/10/2017		01006	ADP LLC			452.18	138.00
		497865804		PAYROLL PROCESSING PE 08/01/17		100-01-5430	452.18	138.00
45365	8/10/2017		01797	ARENA SPORTS USA INC			160.00	190.00
		1709269		APPAREL FOR BOARD COMMISSIONERS		100-01-5337	160.00	190.00
45366	8/10/2017		01015	ASSOCIATED LABOR CORPORATION OF AMERICA			4,441.60	262.63
		103638		CONTRACTED LABOR - OCCC		300-40-5300	568.00	224.13
		103640		CONTRACTED LABOR - GROUNDS		300-41-5056	680.56	38.50
		103640		CONTRACTED LABOR - GROUNDS		300-41-5300	3,193.04	
45367	8/10/2017		01300	CALLAWAY			502.75	5,541.14
		928133894		S/O EQUIPMENT		300-42-6010	502.75	1,876.92
45368	8/10/2017		01024	CONSERV FS			3,036.81	513.05
		102006344		GASOLINE QTY 903 @ 1.855		100-01-6024	1,911.65	2,151.57
		102006345		GASOLINE QTY 505 @ 1.941		100-01-6024	1,125.16	513.05
45369	8/10/2017		01042	CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC			1,598.34	1,098.45
		1752540-01		GMRC/OCCC NATURAL GAS		200-02-5204	1,112.49	567.90
		1752540-01		GMRC/OCCC NATURAL GAS		300-40-5204	485.85	530.55
45370	8/10/2017		01030	DES PLAINES MATERIAL & SUPPLY			611.90	
		DP040569MS		LANDSCAPE & TURF SUPPLIES		300-41-6026	611.90	
45371	8/10/2017		01031	DES PLAINES OFFICE EQUIPMENT			957.15	
		21062052		ADMIN/GMRC COPIERS/PRINTER		100-01-5430	957.15	
45372	8/10/2017		01906	EMERALD LANDSCAPE CONTRACTOR INC			1,503.92	
		CREEK AREA 08/09/		COMED GRANT NATURE PROJECT - CREEK AREA 08/0		100-2500	1,503.92	
45373	8/10/2017		01423	GORDON FOOD SERVICE INC			29.98	
		830210402		CONCESSIONS		200-09-6005	29.98	
45374	8/10/2017		01155	HALOGEN SUPPLY COMPANY			265.54	
		00505513		REPAIR PARTS		200-10-6033	265.54	
45375	8/10/2017		01044	JC LICHT AND COMPANY			18.49	
		61024451		REPAIR PARTS		300-41-6030	18.49	
45376	8/10/2017		01907	JUN MA			130.00	
		MA J 08/10/17		REFUND - PRESCHOOL		200-2372	130.00	
45377	8/10/2017		01045	JW TURF INC			85.21	
		PO6831		REPAIR PARTS		300-41-6030	85.21	
45378	8/10/2017		01054	MIDORI RESTAURANT BANQUET SERVICE			4,648.50	
		8/4/17/FORE THE KI		G/O 8/4/17 / FORE THE KIDS 8/7/17		300-2325	3,163.50	
		8/4/17/FORE THE KI		G/O 8/4/17 / FORE THE KIDS 8/7/17		300-2325	1,485.00	
45379	8/10/2017		01057	NAPA HEIGHTS AUTOMOTIVE			237.20	
		016488		REPAIR PARTS		300-41-6030	156.33	
		3563-014675		REPAIR PARTS		300-41-6030	48.99	
		3563-015855		REPAIR PARTS		300-41-6030	31.88	
45380	8/10/2017		01062	OFFICE DEPOT			186.18	
		947739339001		OFFICE SUPPLIES		300-40-6027	186.18	
							<b>Grand Total:</b>	<b>27,557.24</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	6,300.06
200 - RECREATION FUND	4,499.07
300 - GOLF	16,758.82
413 - COMMUNITY EVENTS	-0.71
<b>Grand Total:</b>	<b>27,557.24</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5337	BOARD RELATED EXPEN	160.00
100-01-5430	SERVICE CONTRACTS	1,409.33
100-01-5471	IT SOFTWARE AND SUBS	190.00
100-01-6024	GAS OIL AND GREASE	3,036.81
100-2500	GRANT PAYABLE	1,503.92
200-02-5204	NATURAL GAS-HEAT	1,112.49
200-02-6022	JANITORIAL SUPPLIES	262.63
200-09-6005	RESALE CONCESSION SU	1,491.96
200-10-6015	CHEMICAL SUPPLIES	1,098.45
200-10-6033	REPAIR PARTS POOL	265.54
200-2372	REFUND CLEARING ACC	268.00
300-1360	GOLF EQUIPMENT INVE	5,054.59
300-2325	GOLF OPERATION DEPO	4,648.50
300-40-5204	NATURAL GAS-HEAT	485.85
300-40-5300	CONTRACTED SERVICE	568.00
300-40-6027	OFFICE SUPPLIES	186.18
300-41-5056	OVERTIME	680.56
300-41-5300	CONTRACTED SERVICE	3,193.04
300-41-6026	LANDSCAPE AND TURF	611.90
300-41-6030	REPAIR PARTS EQUIPME	340.90
300-42-6010	GOLF SPECIAL ORDER E	989.30
413-99-6028	PROGRAM SUPPLIES	-0.71
<b>Grand Total:</b>		<b>27,557.24</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	27,557.24
<b>Grand Total:</b>	<b>27,557.24</b>



Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 08/18/2017 - 08/18/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount Item Amount
45387	8/18/2017	01165	A DISCOUNT LOCK CO		226.00
	59769	BUILDING REPAIRS		200-02-5424	226.00
45388	8/18/2017	01079	ACUSHNET COMPANY		1,765.50
	904571532	S/O GOLF BALLS		300-42-6012	746.90
	904602706	S/O GOLF BALLS		300-42-6012	1,018.60
45389	8/18/2017	01006	ADP LLC		435.55
	498256064	PAYROLL PROCESSING EZLABOR		100-01-5430	435.55
45390	8/18/2017	01009	AIRGAS USA LLC		53.45
	9946586290	OCC GROUNDS SUPPLIES		300-41-5300	53.45
45391	8/18/2017	01909	ANCEL GLINK DIAMOND BUSH DICIANNI & KRAFTHIEFER PC		307.50
	58567	LEGAL SERVICES FOR JULY 2017		100-01-5332	307.50
45392	8/18/2017	01146	ANTONS GREENHOUSES INC		1,315.50
	26058	LANDSCAPING & TURF SUPPLIES		300-41-6026	126.00
	26083	PLANTING MATERIALS		300-41-6017	1,189.50
45393	8/18/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		6,358.55
	103669	CONTRACTED LABOR - OCC		300-40-5300	1,657.42
	103670	CONTRACTED LABOR - PARKS		200-30-5300	1,201.75
	103671	OVERTIME		300-41-5056	632.28
	103671	CONTRACTED LABOR - GROUNDS		300-41-5300	2,867.10
45394	8/18/2017	01020	BURRIS EQUIPMENT CO		180.68
	PS11364	REPAIR PARTS		300-41-6030	180.68
45395	8/18/2017	01300	CALLAWAY		555.45
	928116889	S/O GOLF BALLS		300-42-6012	555.45
45396	8/18/2017	01415	COBRA PUMA GOLF INC		84.23
	G1123692	S/O EQUIPMENT		300-42-6010	84.23
45397	8/18/2017	01022	COMCAST		109.85
	8771100740047145	GMRC INTERNET		200-02-5320	109.85
45398	8/18/2017	01022	COMCAST		10.47
	8771100740004153	GMRC CABLE		200-02-5320	10.47
45399	8/18/2017	01042	CONSTELLATION ENERGY SERVICES - NATURAL GAS LLC		80.55
	1752541-01	2330070000 GROUNDS NATURAL GAS		300-40-5204	80.55
45400	8/18/2017	01687	DIRK SPENCE		530.00
	08/16/17	CAMP IN-HOUSE ENTERTAINMENT 8/16/17		200-14-5475	530.00
45401	8/18/2017	01106	FIRST STUDENT INC		480.50
	091-C-062143	CAMP FIELD TRIP TRANSPORTATION		200-14-5475	186.00
	091-C-062144	CAMP FIELD TRIP TRANSPORTATION		200-14-5475	294.50
45402	8/18/2017	01159	FRANK CRIGLER		7,826.00
	CDC 08/14/17	GMRC FITNESS STUDIO - DEPOSIT		518-99-8010	7,826.00
45403	8/18/2017	01423	GORDON FOOD SERVICE INC		98.13
	830210544	CONCESSIONS		200-09-6005	73.65
	830210546	CONCESSIONS		200-09-6005	24.48



## Expense Approval Report

Payment Dates: 08/18/2017 - 08/18/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45404	8/18/2017 9522906909	01037 REPAIR PARTS	GRAINGER	200-02-6032	377.58 377.58
45405	8/18/2017 5834	01859 MASTER PLAN INSTALLMENT PAYMENT	GREENPLAY LLC	100-01-5433	7,047.50 7,047.50
45406	8/18/2017 678386	01398 REPAIR PARTS	KEEN EDGE CO	300-41-6030	88.44 88.44
45407	8/18/2017 1502	01897 S/O EQUIPMENT	KOOLGATOR LLC	300-42-6010	840.00 840.00
45408	8/18/2017 LIONS TAE KWON D	01102 LIONS TAE KWON DO 5/23/17-8/18/17	LIONS TAE KWON DO CENTER	200-07-5300	1,138.50 1,138.50
45409	8/18/2017 405	01055 2ND QUARTER DUES/LUNCH MEETINGS	MOUNT PROSPECT/PROSPECT HEIGHTS ROTARY	100-01-6001	197.00 197.00
45410	8/18/2017 3563-015915 3563-015963 3563-018143 3563-018394 3563-018394	01057 REPAIR PARTS REPAIR PARTS HARDWARE SMALL TOOLS HARDWARE SMALL TOOLS MOTOR OIL	NAPA HEIGHTS AUTOMOTIVE	300-41-6030 300-41-6030 300-41-6016 300-41-6016 300-41-6024	267.28 27.58 100.99 80.25 16.49 41.97
45411	8/18/2017 950018565001	01062 OFFICE SUPPLIES	OFFICE DEPOT	100-01-6027	141.48 141.48
45412	8/18/2017 INV23222	01584 PROGRAM SUPPLIES	P&W GOLF SUPPLY INC	300-44-6028	149.70 149.70
45413	8/18/2017 T4479181	01277 LEGAL NOTICE - TENNIS COURTS PROJECT	PADDOCK PUBLICATIONS INC	100-01-5334	71.55 71.55
45414	8/18/2017 6532	01064 CHEMICAL SUPPLIES	PENDELTON TURF SUPPLY	300-41-6015	2,812.50 2,812.50
45415	8/18/2017 117206	01136 PRESCHOOL TSHIRTS	SUNBURST SPORTSWEAR	200-03-5475	592.50 592.50
45416	8/18/2017 32766998 32775182	01078 S/O EQUIPMENT S/O EQUIPMENT	TAYLOR MADE	300-42-6010 300-42-6010	986.64 520.65 465.99
45417	8/18/2017 012666 012666	01080 HARDWARE JANITORIAL SUPPLIES	TRUE VALUE HARDWARE	200-02-6016 200-02-6022	27.45 7.48 19.97
45418	8/18/2017 CH972352	01017 POOL CHEMICALS	UNIVAR USA INC	200-10-6015	617.70 617.70
45419	8/18/2017 11654-001 8/15/17 11654-001 8/15/17 11654-001 8/15/17	01081 GROUNDS SEWER GROUNDS WATER GROUNDS SEWER CONST FEE	VILLAGE OF MOUNT PROSPECT	300-41-5206 300-41-5206 300-41-5206	70.82 10.68 55.14 5.00
45420	8/18/2017 9160-002 8/15/17 9160-002 8/15/17 9160-002 8/15/17	01081 OCC SEWER OCC SEWER CONST FEE OCC WATER	VILLAGE OF MOUNT PROSPECT	300-40-5206 300-40-5206 300-40-5206	2,561.01 414.74 5.00 2,141.27
45421	8/18/2017 11663-001 8/15/17	01081 GMRC WATER	VILLAGE OF MOUNT PROSPECT	200-02-5206	1,321.46 1,321.46

**Expense Approval Report****Payment Dates: 08/18/2017 - 08/18/2017**

<b>Payment Number</b>	<b>Payment Date</b>	<b>Vendor #</b>	<b>Vendor Name</b>	<b>Account Number</b>	<b>Payment Amount</b>
	<b>Payable Number</b>	<b>Description</b>			<b>Item Amount</b>
45422	8/18/2017	01082	WAREHOUSE DIRECT		153.01
	3581181-0	JANITORIAL SUPPLIES		200-02-6022	153.01
<b>Grand Total:</b>					<b>39,880.03</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	8,200.58
200 - RECREATION FUND	6,884.90
300 - GOLF	16,968.55
518 - CAPITAL PROJECT FUND	7,826.00
<b>Grand Total:</b>	<b>39,880.03</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5332	LEGAL SERVICES	307.50
100-01-5334	PUBLISHED NOTICES	71.55
100-01-5430	SERVICE CONTRACTS	435.55
100-01-5433	MASTER PLAN	7,047.50
100-01-6001	PUBLIC RELATIONS	197.00
100-01-6027	OFFICE SUPPLIES	141.48
200-02-5206	WATER SEWER	1,321.46
200-02-5320	TELEPHONE	120.32
200-02-5424	CONTRACTED REPAIRS B	226.00
200-02-6016	HARDWARE SMALL TOO	7.48
200-02-6022	JANITORIAL SUPPLIES	172.98
200-02-6032	REPAIR PARTS BUILDING	377.58
200-03-5475	PROGRAM ACTIVITY AN	592.50
200-07-5300	CONTRACTED SERVICE	1,138.50
200-09-6005	RESALE CONCESSION SU	98.13
200-10-6015	CHEMICAL SUPPLIES	617.70
200-14-5475	PROGRAM ACTIVITY AN	1,010.50
200-30-5300	CONTRACTED SERVICE	1,201.75
300-40-5204	NATURAL GAS-HEAT	80.55
300-40-5206	WATER SEWER	2,561.01
300-40-5300	CONTRACTED SERVICE	1,657.42
300-41-5056	OVERTIME	632.28
300-41-5206	WATER SEWER	70.82
300-41-5300	CONTRACTED SERVICE	2,920.55
300-41-6015	CHEMICAL SUPPLIES	2,812.50
300-41-6016	HARDWARE SMALL TOO	96.74
300-41-6017	PLANTING MATERIAL/IT	1,189.50
300-41-6024	GAS OIL AND GREASE	41.97
300-41-6026	LANDSCAPE AND TURF	126.00
300-41-6030	REPAIR PARTS EQUIPME	397.69
300-42-6010	GOLF SPECIAL ORDER E	1,910.87
300-42-6012	GOLF SPECIAL ORDER G	2,320.95
300-44-6028	PROGRAM SUPPLIES-WA	149.70
518-99-8010	BUILDING IMPROVEME	7,826.00
Grand Total:		39,880.03

## Project Account Summary

Project Account Key	Payment Amount
**None**	39,880.03
<b>Grand Total:</b>	<b>39,880.03</b>



Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 08/24/2017 - 08/24/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description			Item Amount
45423	8/24/2017	01232	ARLINGTON POWER EQUIPMENT INC		3.78
	737921	REPAIR PARTS		300-41-6030	3.78
45424	8/24/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		4,646.35
	103716	CONTRACTED LABOR - PARKS		200-30-5300	1,146.97
	103717	CONTRACTED LABOR - GROUNDS		300-41-5056	632.28
	103717	CONTRACTED LABOR - GROUNDS		300-41-5300	2,867.10
45425	8/24/2017	01041	CONSTELLATION ENERGY SERVICES INC		5,947.97
	9402558801	#705224-2 OCCC ELECTRIC		300-40-5205	5,947.97
45426	8/24/2017	01041	CONSTELLATION ENERGY SERVICES INC		196.08
	9405078101	705224-1 ADMIN ELECTRIC		200-02-5205	196.08
45427	8/24/2017	01041	CONSTELLATION ENERGY SERVICES INC		35.10
	9402596101	#705224-4 IZAAK WALTON ELECTRIC		405-99-5205	35.10
45428	8/24/2017	01041	CONSTELLATION ENERGY SERVICES INC		72.17
	9405078301	705224-3 BALL FIELD LIGHTS		405-99-5205	72.17
45429	8/24/2017	01041	CONSTELLATION ENERGY SERVICES INC		4,996.70
	9035151201	705224-46120 GMRC ELECTRIC		200-02-5205	4,996.70
45430	8/24/2017	01041	CONSTELLATION ENERGY SERVICES INC		73.72
	9189009101	705224-46120 GMRC ELECTRIC		200-02-5205	73.72
45431	8/24/2017	01913	COOK COUNTY COLLECTOR		28.52
	626727	ACCT#1120509 SWEETENED BEVERAGE RETAIL FLOO		200-09-6005	28.52
45432	8/24/2017	01693	HINCKLEY SPRINGS		24.23
	15330710 082017	ADMIN WATER		100-01-5430	24.23
45433	8/24/2017	01040	HOME DEPOT CREDIT SERVICES		1,024.14
	8291782	CREDIT - HARDWARE		300-41-6016	-8.21
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6016	15.96
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6016	46.98
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6016	13.51
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6016	15.97
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	19.01
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	15.41
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	25.15
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	14.84
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	160.78
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	184.70
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6022	25.94
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6032	16.67
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-02-6032	16.39
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-10-6033	18.44
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-30-6026	10.98
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-30-6030	29.97
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-30-6038	38.95
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-30-6038	76.75
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		200-30-6038	14.46
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-41-6016	90.33
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-41-6016	15.96
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-41-6022	35.73
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-41-6034	41.80

## Expense Approval Report

Payment Dates: 08/24/2017 - 08/24/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-41-6034	29.97
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-41-6034	29.97
	HOME DEPOT 8/13/	HOME DEPOT 7/14/17-8/13/17		300-44-6028	27.73
45434	8/24/2017	01915	JANA GALOVA		68.00
	GALOVA J 08/24/17	REFUND - YOUTH LEAGUES		200-2372	68.00
45435	8/24/2017	01917	JOAN GOLISCH		228.00
	GOLISCH J 08/24/17	REFUND - ACTIVE ADULTS TRIP		200-2372	114.00
	GOLISCH J 08/24/17	REFUND - ACTIVE ADULTS TRIP		200-2372	114.00
45436	8/24/2017	01914	JOHN MUNRO		233.00
	MUNRO J 08/24/17	REFUND - ACTIVE ADULTS TRIP		200-2372	233.00
45437	8/24/2017	01920	JUNE FREIBURGER		99.00
	FREIBURGER J 08/24	REFUND - ACTIVE ADULTS TRIP		200-2372	99.00
45438	8/24/2017	01045	JW TURF INC		181.82
	P07140	REPAIR PARTS		300-41-6030	181.82
45439	8/24/2017	01916	LUCY YESTER		114.00
	YESTER L 08/24/17	REFUND - ACTIVE ADULTS TRIP		200-2372	114.00
45440	8/24/2017	01918	MARIA GARZA		100.00
	GARZA M 08/24/17	REFUND - FACILITY RENTAL DEPOSIT		200-2372	100.00
45441	8/24/2017	01057	NAPA HEIGHTS AUTOMOTIVE		172.29
	3563-018707	OIL		300-41-6024	48.99
	3563-019616	REPAIR PARTS/OIL		300-41-6024	41.88
	3563-019616	REPAIR PARTS/OIL		300-41-6030	22.47
	3563-019632	OIL		300-41-6024	48.99
	3563-019677	GAS OIL GREASE		300-41-6024	9.96
45442	8/24/2017	01062	OFFICE DEPOT		158.16
	951597390001	OFFICE SUPPLIES		100-01-6027	58.08
	951597390002	OFFICE SUPPLIES		100-01-6027	16.98
	952363121001	CREDIT - OFFICE SUPPLIES		100-01-6027	-41.10
	952607624001	OFFICE SUPPLIES/PROGRAM SUPPLIES		100-01-6027	79.00
	952607624001	OFFICE SUPPLIES/PROGRAM SUPPLIES		200-11-6028	45.20
45443	8/24/2017	01064	PENDELTON TURF SUPPLY		2,539.98
	6687	CHEMICAL SUPPLIES		300-41-6015	2,539.98
45444	8/24/2017	01064	PENDELTON TURF SUPPLY		2,910.00
	6654	CHEMICAL SUPPLIES		300-41-6015	2,910.00
45445	8/24/2017	01071	REINDERS INC		53.44
	1700799-00	REPAIR PARTS		300-41-6030	53.44
45446	8/24/2017	01919	THERESA BAGDON		114.00
	BAGDON T 08/24/1	REFUND - ACTIVE ADULTS TRIP		200-2372	114.00
45447	8/24/2017	01017	UNIVAR USA INC		1,548.90
	CH973374	POOL CHEMICALS		200-10-6015	381.15
	CH973420	POOL CHEMICALS		200-10-6015	1,167.75
Grand Total:					25,569.35

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	137.19
200 - RECREATION FUND	9,752.95
300 - GOLF	15,571.94
405 - PAVING & LIGHTING FUND	107.27
<b>Grand Total:</b>	<b>25,569.35</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5430	SERVICE CONTRACTS	24.23
100-01-6027	OFFICE SUPPLIES	112.96
200-02-5205	ELECTRICITY	5,266.50
200-02-6016	HARDWARE SMALL TOO	92.42
200-02-6022	JANITORIAL SUPPLIES	445.83
200-02-6032	REPAIR PARTS BUILDING	33.06
200-09-6005	RESALE CONCESSION SU	28.52
200-10-6015	CHEMICAL SUPPLIES	1,548.90
200-10-6033	REPAIR PARTS POOL	18.44
200-11-6028	PROGRAM SUPPLIES-AC	45.20
200-2372	REFUND CLEARING ACC	956.00
200-30-5300	CONTRACTED SERVICE	1,146.97
200-30-6026	LANDSCAPE AND TURF	10.98
200-30-6030	REPAIR PARTS EQUIPME	29.97
200-30-6038	REPAIR PARTS PARKS	130.16
300-40-5205	ELECTRICITY	5,947.97
300-41-5056	OVERTIME	632.28
300-41-5300	CONTRACTED SERVICE	2,867.10
300-41-6015	CHEMICAL SUPPLIES	5,449.98
300-41-6016	HARDWARE SMALL TOO	98.08
300-41-6022	JANITORIAL SUPPLIES	35.73
300-41-6024	GAS OIL AND GREASE	149.82
300-41-6030	REPAIR PARTS EQUIPME	261.51
300-41-6034	REPAIR PARTS CARTS	101.74
300-44-6028	PROGRAM SUPPLIES-WA	27.73
405-99-5205	ELECTRICITY	107.27
<b>Grand Total:</b>		<b>25,569.35</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	25,569.35
<b>Grand Total:</b>	<b>25,569.35</b>



Prospect Heights Park District, IL

# Expense Approval Report

## By Payment Number

Payment Dates 08/31/2017 - 08/31/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount Item Amount
45448	8/31/2017	01006	ADP LLC		493.60
	498676755	PAYROLL PROCESSING		100-01-5430	493.60
45449	8/31/2017	01924	ARSHIYA KHAN		45.00
	KHAN A 08/31/17	REFUND - PRESCHOOL		200-2372	45.00
45450	8/31/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		5,835.66
	103715	CONTRACTED LABOR - OOC		300-40-5300	568.00
	103736	CONTRACTED LABOR - PARKS		200-30-5300	1,307.24
	103737	CONTRACTED LABOR - GROUNDS		300-41-5056	632.28
	103737	CONTRACTED LABOR - GROUNDS		300-41-5300	3,328.14
45451	8/31/2017	01032	CARDMEMBER SERVICE		12,120.43
	CREDIT 7/20/17-8/1	CREDIT 7/20/17-8/18/17		200-08-6028	-121.05
	CREDIT 7/20/17-8/1	CREDIT 7/20/17-8/18/17		200-30-6031	-27.01
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-5337	83.69
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-5337	72.94
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-5471	469.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-6027	19.99
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-6027	23.56
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-6027	11.57
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-6046	1,472.92
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		100-01-6046	364.30
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-02-5300	40.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-02-6000	18.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-02-6030	21.95
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-02-6032	181.94
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-04-6028	24.32
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-04-6028	35.75
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-04-6028	51.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-08-6028	12.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-08-6028	66.95
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-08-6028	70.20
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-08-6028	68.79
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-08-6028	121.05
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-08-6028	200.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-09-6005	470.74
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-09-6005	45.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-09-6005	11.83
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-09-6005	35.75
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-09-6005	45.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-10-6028	24.58
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-10-6028	172.18
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-10-6028	275.92
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-10-6028	80.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-10-6028	50.71
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-10-6028	112.49
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-11-5475	374.88
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-11-5475	680.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-11-5475	115.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-11-5475	788.50
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-11-6028	9.99
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-12-6028	29.80
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-12-6028	119.20

## Expense Approval Report

Payment Dates: 08/31/2017 - 08/31/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-12-6028	10.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5410	22.45
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	52.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	320.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	280.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	162.50
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	269.50
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	976.25
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	320.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-5475	270.00
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-14-6028	31.56
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		200-30-6031	334.01
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		300-40-6000	12.26
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		300-40-6032	203.68
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		300-41-6016	13.04
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		300-41-6016	99.95
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		300-41-6030	152.48
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		518-99-8010	807.92
	ELAN 7/20/17-8/18/	ELAN 7/20/17-8/18/17		518-99-8050	1,059.40
45452	8/31/2017	01247	CERTIFIED FIRE EQUIPMENT TECHNICIANS		92.00
	73746	ANSUL INSPECTION		408-99-5325	92.00
45453	8/31/2017	01922	CHICAGOLAND PAINTING		1,482.25
	1410	LOCKER PAINTING INTERIOR		518-99-8010	535.00
	1447	LOCKER PAINTING EXTERIOR		518-99-8010	947.25
45454	8/31/2017	01725	CITI CARDS		12,579.96
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-03-5475	18.99
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-03-6028	239.13
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-03-6028	45.29
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-04-6028	312.98
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-5475	347.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-5475	800.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-6018	28.65
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-6028	5.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-6028	46.32
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-6028	117.47
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-08-6028	9.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-09-6005	50.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-09-6005	25.90
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-09-6028	39.25
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-09-6028	22.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-09-6028	44.15
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	130.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	500.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	460.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	6.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	517.50
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	582.40
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	809.15
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	986.91
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-11-5475	18.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-1225	855.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-1225	650.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-12-6028	25.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	79.52
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	24.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	67.52
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	575.75



## Expense Approval Report

Payment Dates: 08/31/2017 - 08/31/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	204.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	154.49
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	600.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	133.84
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	523.89
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	308.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-5475	483.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-6028	24.18
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		200-14-6028	5.00
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		518-99-8025	888.21
	CITIVISA 7/21/17-8/	CITIVISA 7/21/17-8/18/17		518-99-8025	832.95
	CREDIT 8/14/17	CREDIT LAKESHORE LEARNING - PRESCHOOL SUPPLI		200-03-6028	-15.48
45455	8/31/2017 326310	01871 IRRIGATION MAINTENANCE	CLESEN PROTURF SOLUTIONS LLC	300-41-5428	17.12 17.12
45456	8/31/2017 8771100700162793	01022 OCCC CABLE/INTERNET	COMCAST	300-40-5320	117.54 117.54
45457	8/31/2017 4563001190 8/21/1	01023 MUIR FIELD ELECTRIC	COMMONWEALTH EDISON	405-99-5205	25.48 25.48
45458	8/31/2017 8386	01367 BOARD RELATED EXPENSE	CROWN TROPHY	100-01-5337	32.50 32.50
45459	8/31/2017 114269517 114461518	01034 TELEPHONE SERVICES TELEPHONE SERVICES	FIRST COMMUNICATIONS LLC	200-02-5320 200-02-5320	880.11 424.98 455.13
45460	8/31/2017 091-C-062149 091-C-062151 091-C-062157 091-C-062159 091-C-062164	01106 BUSSES FOR CAMP TRIP BUSSES FOR CAMP TRIP BUSSES FOR CAMP TRIP BUSSES FOR CAMP TRIP BUSSES FOR KIDS DAY OFF	FIRST STUDENT INC	200-14-5475 200-14-5475 200-14-5475 200-14-5475 200-05-5475	1,779.60 186.00 217.00 620.00 564.80 191.80
45461	8/31/2017 AUGUST 2017	01250 MAGIC CLASS AUGUST 2017	GARY KANTOR	200-05-5300	32.00 32.00
45462	8/31/2017 328287	01122 CONCESSIONS	GOLD MEDAL PRODUCTS	200-09-6005	317.33 317.33
45463	8/31/2017 ACCT# 110422 8/7/	01206 ACCT# 110422 3YR NEWSPAPER SUBSCRIPTION REN	JOURNAL AND TOPICS NEWSPAPER	100-01-5310	80.00 80.00
45464	8/31/2017 P07606 P07680	01045 REPAIR PARTS REPAIR PARTS	JW TURF INC	300-41-6030 300-41-6030	1,578.35 1,303.19 275.16
45465	8/31/2017 11465 11468 11468	01162 HOT WATER BOILER REPAIR PLUMBING REPAIR/WATER FOUNTAIN PLUMBING REPAIR/WATER FOUNTAIN	MANZELLA PLUMBING INC	200-02-5420 200-02-5421 518-99-8050	3,597.66 2,442.68 300.00 854.98
45466	8/31/2017 1418255	01053 HARDWARE	MICHAEL WAGNER & SONS	518-99-8010	33.60 33.60
45467	8/31/2017 023378 3563-022469 3563-022469 3563-023683	01057 REPAIR PARTS OIL/HARDWARE OIL/HARDWARE REPAIR PARTS	NAPA HEIGHTS AUTOMOTIVE	300-41-6030 300-41-6016 300-41-6024 300-41-6030	186.82 63.76 17.98 41.32 63.76

## Expense Approval Report

Payment Dates: 08/31/2017 - 08/31/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45468	8/31/2017	01058	NCPERS GROUP LIFE INSURANCE		64.00
	51440917	LIFE INSURANCE MONTHLY 9/2017		100-2030	32.00
	51440917	LIFE INSURANCE MONTHLY 9/2017		200-2030	32.00
45469	8/31/2017	01059	NICOR		18.73
	99291700005 7/24/	ADMIN NATURAL GAS		200-02-5204	18.73
45470	8/31/2017	01778	NILES AUTO GLASS		135.00
	0821001	REPAIR PARTS		200-30-6031	135.00
45471	8/31/2017	01134	NORTHWEST ELECTRICAL SUPPLY		1,003.05
	17339323	FITNESS STUDIO SUPPLIES		518-99-8010	800.64
	17339797	FITNESS STUDIO SUPPLIES		518-99-8010	186.76
	17339798	FITNESS STUDIO SUPPLIES		518-99-8010	15.65
45472	8/31/2017	01064	PENDELTON TURF SUPPLY		4,565.00
	6506	CHEMICAL SUPPLIES		300-41-6015	4,565.00
45473	8/31/2017	01923	PORTER PIPE & SUPPLY CO		1,630.77
	11629328-00	FITNESS STUDIO SUPPLIES		518-99-8010	1,630.77
45474	8/31/2017	01921	PROFITABLE FOOD FACILITIES		10,800.00
	91652	FOOD & BEVERAGE CONSULTANTS FOR GOLF		518-99-8010	10,800.00
45475	8/31/2017	01497	REESE RECREATION PRODUCTS INC		1,985.00
	12563	PLAYGROUND SAFETY MULCH		518-99-8017	1,985.00
45476	8/31/2017	01120	REPUBLIC SVC #551		202.76
	0551-013708861	OCCC WASTE SERVICES		300-41-5203	202.76
45477	8/31/2017	01099	SERVICE SANITATION INC		105.00
	7400519	COUNTRY GARDENS PORTABLE RESTROOM		200-30-5200	105.00
45478	8/31/2017	01450	THE CIT GROUP COMMERCIAL SERVICES INC		700.23
	0070296035	APPAREL		300-1362	700.23
45479	8/31/2017	01781	THOMAS R PETZEL		507.50
	16111	JULY 2017 IT SUPPORT		100-01-5468	507.50
45480	8/31/2017	01616	TOUR EDGE GOLF MFG INC		325.00
	IN-01166888	S/O EQUIPMENT		300-42-6010	325.00
45481	8/31/2017	01082	WAREHOUSE DIRECT		235.49
	3589131-0	JANITORIAL SUPPLIES		200-02-6022	235.49
45482	8/31/2017	01809	WOODWARD PRINTING SERVICES		4,009.00
	45198	PRINTING OF FALL 2017 BROCHURE		200-02-5209	4,009.00
Grand Total:					67,613.54

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	3,663.57
200 - RECREATION FUND	29,751.71
300 - GOLF	12,702.65
405 - PAVING & LIGHTING FUND	25.48
408 - POLICE FUND	92.00
518 - CAPITAL PROJECT FUND	21,378.13
<b>Grand Total:</b>	<b>67,613.54</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-01-5310	SUBSCRIPTIONS AND PU	80.00
100-01-5337	BOARD RELATED EXPEN	189.13
100-01-5430	SERVICE CONTRACTS	493.60
100-01-5468	IT CONTRACTED SERVICE	507.50
100-01-5471	IT SOFTWARE AND SUBS	469.00
100-01-6027	OFFICE SUPPLIES	55.12
100-01-6046	OFFICE FURNITURE	1,837.22
100-2030	INSURANCE WITHHELD	32.00
200-02-5204	NATURAL GAS-HEAT	18.73
200-02-5209	PRINTING	4,009.00
200-02-5300	CONTRACTED SERVICE	40.00
200-02-5320	TELEPHONE	880.11
200-02-5420	CONTRACTED REPAIRS E	2,442.68
200-02-5421	CONTRACTED REPAIRS P	300.00
200-02-6000	POSTAGE	18.00
200-02-6022	JANITORIAL SUPPLIES	235.49
200-02-6030	REPAIR PARTS EQUIPME	21.95
200-02-6032	REPAIR PARTS BUILDING	181.94
200-03-5475	PROGRAM ACTIVITY AN	18.99
200-03-6028	PROGRAM SUPPLIES-PR	268.94
200-04-6028	PROGRAM SUPPLIES-KIN	424.05
200-05-5300	CONTRACTED SERVICE	32.00
200-05-5475	PROGRAM ACTIVITY AN	191.80
200-08-5475	PROGRAM ACTIVITY AN	1,147.00
200-08-6018	UNIFORMS-PROGRAM S	28.65
200-08-6028	PROGRAM SUPPLIES-PE	595.73
200-09-6005	RESALE CONCESSION SU	1,001.55
200-09-6028	PROGRAM SUPPLIES-CO	105.40
200-10-6028	PROGRAM SUPPLIES-AQ	715.88
200-11-5475	PROGRAM ACTIVITY AN	5,968.34
200-11-6028	PROGRAM SUPPLIES-AC	9.99
200-1225	PREPAID EXPENSES	1,505.00
200-12-6028	PROGRAM SUPPLIES-SPE	184.00
200-14-5410	SEMINARS AND TRAININ	22.45
200-14-5475	PROGRAM ACTIVITY AN	7,392.06
200-14-6028	PROGRAM SUPPLIES-SU	60.74
200-2030	INSURANCE WITHHELD	32.00
200-2372	REFUND CLEARING ACC	45.00
200-30-5200	RENTAL LAVATORY	105.00
200-30-5300	CONTRACTED SERVICE	1,307.24
200-30-6031	REPAIR PARTS VEHICLES	442.00
300-1362	GOLF APPAREL INVENTO	700.23
300-40-5300	CONTRACTED SERVICE	568.00
300-40-5320	TELEPHONE	117.54
300-40-6000	POSTAGE	12.26
300-40-6032	REPAIR PARTS BUILDING	203.68
300-41-5056	OVERTIME	632.28

**Account Summary**

Account Number	Account Name	Payment Amount
300-41-5203	DISPOSAL CHARGES	202.76
300-41-5300	CONTRACTED SERVICE	3,328.14
300-41-5428	IRRIGATION MAINTENA	17.12
300-41-6015	CHEMICAL SUPPLIES	4,565.00
300-41-6016	HARDWARE SMALL TOO	130.97
300-41-6024	GAS OIL AND GREASE	41.32
300-41-6030	REPAIR PARTS EQUIPME	1,858.35
300-42-6010	GOLF SPECIAL ORDER E	325.00
405-99-5205	ELECTRICITY	25.48
408-99-5325	SECURITY & FIRE ALARM	92.00
518-99-8010	BUILDING IMPROVEME	15,757.59
518-99-8017	PLAYAREA IMPROVEME	1,985.00
518-99-8025	CAPITAL PURCHASE	1,721.16
518-99-8050	EQUIPMENT PURCHASE	1,914.38
	<b>Grand Total:</b>	<b>67,613.54</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	67,613.54
<b>Grand Total:</b>	<b>67,613.54</b>

[illegible]



## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
08/01/2017	17378	2	AR	114001_53	Jr. Explorers (114001-53)	Refund Apply	KathyD	6.00	0.00	6.00
08/02/2017	17639	2	AR	114002_25	Explorers (114002-25)	Refund Apply	FrontDesk	23.50	0.00	23.50
08/03/2017	17972	1	AR	109001_01	Camp Lunch (109001-01) On 08/03/	Refund Apply	VickiS	5.00	0.00	5.00
08/04/2017	18143	0	AR	107204_03	PeeWee Tennis (107204-03)	Refund Apply	OliviaS	26.00	0.00	26.00
08/04/2017	18143	0	AR	107204_03	PeeWee Tennis (107204-03)	Refund Apply	OliviaS	26.00	0.00	26.00
08/04/2017	18169	1	PMV	Camp After Care	Pass Visit for Camp After Care on 08/	Refund Apply	KathyD	12.00	0.00	12.00
08/07/2017	18336	1	AR	111017_06	Irish Fest (111017-06)	Refund Finance	micelleb	24.00	0.00	24.00
08/07/2017	18336	1	AR	111009_01	Real Housewives of Amish Country (	Refund Finance	micelleb	114.00	0.00	114.00
08/07/2017	18345	1	AR	111017_05	Wisconsin State Fair (111017-05)	Refund Apply	micelleb	32.00	0.00	32.00
08/07/2017	18366	0	AR	106006_04	Lyrical (106006-04)	Refund Apply	marcig	38.00	0.00	38.00
08/07/2017	18368	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	micelleb	100.00	0.00	100.00
08/07/2017	18443	1	AR	503001_14	CreativeKids Preschool (503001-14)	Refund Finance	micelleb	130.00	0.00	130.00
08/08/2017	18505	1	AR	114005_12	End of Summer Camp (114005-12)	Refund Apply	micelleb	50.00	0.00	50.00
08/09/2017	18764	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	micelleb	100.00	0.00	100.00
08/09/2017	18783	1	PMV	DailyAdultPoolPa	Pass Visit for Daily Adult Pool Pass o	Refund Now	micelleb	5.00	0.00	5.00
08/10/2017	18898	1	FR	Rooms_GMRC	Meeting Room 1 on 08/27/2017 at 11	Refund Now	micelleb	100.00	0.00	100.00
08/10/2017	18936	1	FR	Pavilions_Country	Country Gardens Pavilion on 07/29/2	Refund Now	micelleb	100.00	0.00	100.00
08/14/2017	19312	1	AR	114007_49	Before Care (114007-49)	Refund Apply	micelleb	26.00	0.00	26.00
08/14/2017	19322	1	AR	114006_11	Terrific Tenth Week Camp (114006-1	Refund Apply	micelleb	8.00	0.00	8.00
08/14/2017	19328	2	AR	109001_01	Camp Lunch (109001-01) On 08/17/	Refund Apply	KathyD	5.00	0.00	5.00
08/14/2017	19349	1	AR	111021_01	Ethnic Salad Bowl Tour (111021-01)	Refund Apply	micelleb	114.00	0.00	114.00
08/14/2017	19357	1	AR	107204_09	Youth Tennis (107204-09)	Refund Finance	micelleb	34.00	0.00	34.00
08/14/2017	19357	1	AR	107204_09	Youth Tennis (107204-09)	Refund Finance	micelleb	34.00	0.00	34.00
08/14/2017	19377	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	micelleb	100.00	0.00	100.00
08/14/2017	19382	1	AR	111003_03	IL Sogno Ristorante (111003-03)	Refund Apply	micelleb	44.00	0.00	44.00
08/14/2017	19382	1	AR	111003_03	IL Sogno Ristorante (111003-03)	Refund Apply	micelleb	44.00	0.00	44.00
08/14/2017	19382	1	AR	111005_03	Back to the 50's (111005-03)	Refund Apply	micelleb	99.00	0.00	99.00
08/14/2017	19382	1	AR	111005_03	Back to the 50's (111005-03)	Refund Apply	micelleb	99.00	0.00	99.00
08/15/2017	19425	1	AR	111021_01	Ethnic Salad Bowl Tour (111021-01)	Refund Finance	micelleb	114.00	0.00	114.00
08/15/2017	19427	1	AR	111021_01	Ethnic Salad Bowl Tour (111021-01)	Refund Finance	micelleb	114.00	0.00	114.00
08/15/2017	19441	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	micelleb	100.00	0.00	100.00
08/15/2017	19487	1	FR	Pavilions_GMRC	GMRC Pavillon on 08/12/2017 at 2:0	Refund Finance	micelleb	100.00	0.00	100.00
08/15/2017	19490	1	AR	109001_01	Camp Lunch (109001-01) On 08/17/	Refund Apply	micelleb	5.00	0.00	5.00
08/15/2017	19587	0	AR	111021_01	Ethnic Salad Bowl Tour (111021-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19588	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19589	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19590	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19591	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	119.00	0.00	119.00
08/15/2017	19591	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19592	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19593	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19594	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19595	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/15/2017	19596	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00



## Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
08/15/2017	19597	0	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Apply	marcig	114.00	0.00	114.00
08/17/2017	19640	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Finance	chelleb	114.00	0.00	114.00
08/17/2017	19640	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Finance	chelleb	119.00	0.00	119.00
08/17/2017	19644	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	chelleb	100.00	0.00	100.00
08/17/2017	19644	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	chelleb	100.00	0.00	100.00
08/17/2017	19645	1	AR	504100_04	KinderStop Before Care (504100-04)	Refund Apply	chelleb	100.00	0.00	100.00
08/18/2017	19740	1	AR	504100_03	KinderStop Program PM (504100-03)	Refund Apply	chelleb	100.00	0.00	100.00
08/18/2017	19751	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Now	chelleb	114.00	0.00	114.00
08/18/2017	19752	1	SA	Credit Balance		Refund Finance	chelleb	99.00	0.00	99.00
08/18/2017	19753	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Now	chelleb	114.00	0.00	114.00
08/18/2017	19754	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Now	chelleb	114.00	0.00	114.00
08/18/2017	19758	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Finance	chelleb	114.00	0.00	114.00
08/18/2017	19759	1	AR	111022_01	A Fun Day in Springfield (111022-01)	Refund Now	chelleb	114.00	0.00	114.00
08/18/2017	19760	1	AR	111009_01	Real Housewives of Amish Country (	Refund Finance	chelleb	114.00	0.00	114.00
08/21/2017	19970	1	AR	109001_01	Camp Lunch (109001-01) On 08/17/	Refund Now	chelleb	5.00	0.00	5.00
08/23/2017	20131	0	AR	111014_04	Blast From The Past (111014-04)	Refund Apply	Marcig	99.00	0.00	99.00
08/23/2017	20131	0	AR	111014_04	Blast From The Past (111014-04)	Refund Apply	Marcig	99.00	0.00	99.00
08/23/2017	20132	0	AR	111014_04	Blast From The Past (111014-04)	Refund Apply	Marcig	99.00	0.00	99.00
08/28/2017	20347	1	FR	Pavilions_GMRC	GMRC Pavilion on 08/13/2017 at 10:	Refund Now	chelleb	100.00	0.00	100.00
08/29/2017	20433	1	AR	215001_01	Fall Challenge Golf League (215001-	Refund Now	chelleb	210.00	0.00	210.00
08/29/2017	20434	1	AR	111003_03	IL Sogno Ristorante (111003-03)	Refund Apply	chelleb	44.00	0.00	44.00
08/29/2017	20438	1	AR	503001_14	CreativeKids Preschool (503001-14)	Refund Finance	chelleb	45.00	0.00	45.00
08/31/2017	20534	1	FR	Gymnasium_GM	Full Gym on 08/04/2017 at 5:00 pm t	Refund Finance	chelleb	100.00	0.00	100.00
08/31/2017	20535	1	FR	Pavilions_GMRC	GMRC Pavilion on 08/05/2017 at 2:0	Refund Now	chelleb	100.00	0.00	100.00
08/31/2017	20536	1	FR	Rooms_GMRC_	Meeting Room 1 on 08/06/2017 at 5:	Refund Finance	chelleb	100.00	0.00	100.00
08/31/2017	20537	1	FR	Rooms_GMRC_	Meeting Room 1 on 08/10/2017 at 3:	Refund Finance	chelleb	100.00	0.00	100.00
08/31/2017	20539	1	FR	Rooms_GMRC_	Meeting Room 1 on 08/13/2017 at 12	Refund Now	chelleb	100.00	0.00	100.00
08/31/2017	20540	1	FR	Pavilions_GMRC	GMRC Pavilion on 08/26/2017 at 1:0	Refund Now	chelleb	100.00	0.00	100.00

## Report Summary Totals

Total Refund Records:	72
Total Fees Refunded:	6,021.50
Total Tax Refunded:	0.00
Total Amount Refunded:	6,021.50

FY 2017		PROSPECT HEIGHTS PARK DISTRICT		YTD FUND SUMMARY				INFORMATIONAL	
Fund Numbers	Fund Names	Audited Begin. Bal. 17	Revenue 8/31/2017	Real Estate Tax 8/31/2017	Expense 8/31/2017	Transfers 8/31/2017	Ending Bal 8/31/2017	Fund Transfers Budgeted	Bud. FY 17
100	CORPORATE	1,914,403	5,269	989,638	427,120	(144,275)	2,337,915	(144,275) TO 608	2,568,482
900	RESERVE	350,344	584		-		350,928	-	350,844
200	RECREATION	463,921	733,056	486,438	1,008,993		674,422	-	500,051
300	GOLF	18,632	912,523	-	849,404		81,751		38,349
<b>MAJOR FUND</b>	<b>SUB TOTAL</b>	<b>2,747,300</b>	<b>1,651,431</b>	<b>1,476,076</b>	<b>2,285,517</b>	<b>(144,275)</b>	<b>3,445,017</b>	<b>(144,275)</b>	<b>3,457,727</b>
404	AUDIT	3,044	-	13,047	13,500		2,591		3,202
405	PAVING & LIGHTING	13,191	-	4,535	2,639		15,087		11,635
406	LIABILITY INS.	19,683	-	82,255	51,032		50,906	-	2,077
407	I.M.R.F.	40,313	-	126,502	75,674		91,141	-	53,455
408	POLICE	33,172	-	70,909	44,300		59,781	-	47,162
409	MUSEUM	12,500	-	11,345			23,845		13,047
410	SPECIAL REC.	42,229	-	113,455	97,066		58,618		44,183
411	SOCIAL SEC.	12,281	-	112,888	86,743		38,426		20,108
412	MEMORIAL	1,034	-	250	927		357		1,134
413	COMM. EVENTS	27,845	-	10,978	19,879		18,944	-	16,876
<b>NON-MAJOR</b>	<b>SUB TOTAL</b>	<b>205,292</b>	<b>-</b>	<b>546,165</b>	<b>391,761</b>	<b>-</b>	<b>359,696</b>	<b>-</b>	<b>212,879</b>
<b>OPERATING</b>	<b>SUB TOTAL</b>	<b>2,952,593</b>	<b>1,651,431</b>	<b>2,022,241</b>	<b>2,677,278</b>	<b>(144,275)</b>	<b>3,804,713</b>	<b>(144,275)</b>	<b>3,670,606</b>
518	CAPITAL FUND - PARKS	643,139			100,267		542,872	132,008 FROM 610	275,147
523	CAPITAL FUND - GOLF	7,379			24,964		(17,585)		(48,121)
<b>CAPITAL</b>	<b>SUB TOTAL</b>	<b>650,518</b>	<b>-</b>	<b>-</b>	<b>125,231</b>	<b>-</b>	<b>525,287</b>	<b>132,008</b>	<b>227,026</b>
<b>DEBT FINANCING OCCURS IN DECEMBER, ONLY PROPERTY TAXES ARE RECEIVED THROUGHOUT THE YEAR</b>								<b>BOND PAYMENTS DUE DECEMBER 1, 2017</b>	
606	BOND 2014	-					-		-
607	BOND 2015						-		
608	BOND 2014B	26,305			144,275	144,275	26,305	573,550 FROM 100, FROM 610	
609	BOND 2016	440		584,293			584,733		
610	BOND 2017	(5,673)					(5,673)	(561,283) TO 518 TO 608	
<b>Debt</b>	<b>SUB TOTAL</b>	<b>21,072</b>	<b>-</b>	<b>584,293</b>	<b>144,275</b>	<b>144,275</b>	<b>605,365</b>	<b>-</b>	<b>-</b>
<b>ALL FUND TOTALS</b>								<b>0</b>	<b>3,897,632</b>





# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

**Date:** September 19, 2017  
**To:** Board of Commissioners  
**From:** Scott Devlin, Business Manager  
**Re:** August 2017 Investment Report

An Account for **Cash Reserves** was established on 12/27/2005

	<b>Balance EOM</b>	<b>Interest Earned</b>
8/31/2017	\$ 350,927.96	\$74.50

## **General Account Interest**

	<b>Balance EOM</b>	<b>Interest Earned</b>
8/31/2017	\$ 1,379,048.29	\$34.13

## **Investment Account Interest**

	<b>Balance EOM</b>	<b>Interest Earned</b>
8/31/2017	\$ 3,005,704.22	\$645.25

# Prospect Heights Park District

## Investment Report for Year Ending December 31, 2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Beginning Balance	\$ 3,511,253	\$ 3,312,720	\$ 3,517,526	\$ 4,362,647	\$ 4,192,894	\$ 4,160,637	\$ 4,077,576	\$ 4,809,714					\$ 3,511,253
General Account Activity													\$ -
Interest Income	\$ 8	\$ 7	\$ 34	\$ 11	\$ 6	\$ 6	\$ 10	\$ 34					\$ 115
Net deposited into operating acct.	\$ 498,995	\$ 459,662	\$ 1,161,051	\$ 170,010	\$ 411,471	\$ 312,022	\$ 1,146,793	\$ 974,486					\$ 5,134,492
Net Withdrawal from operating acct.	\$ (298,235)	\$ (265,483)	\$ (316,537)	\$ (1,240,436)	\$ (444,528)	\$ (395,889)	\$ (415,428)	\$ (518,635)					\$ (3,885,171)
Interest Income-CASH RESERVE	\$ 74	\$ 67	\$ 74	\$ 72	\$ 74	\$ 72	\$ 74	\$ 75					\$ 584
Investment Account	\$ 625	\$ 652	\$ 499	\$ 590	\$ 720	\$ 727	\$ 689	\$ 645					\$ 5,048
Transfers to(from) Investment Acct	\$ (400,000)			\$ 900,000									\$ 500,000
Ending Balance	\$ 3,312,720	\$ 3,517,526	\$ 4,362,647	\$ 4,192,894	\$ 4,160,637	\$ 4,077,576	\$ 4,809,714	\$ 5,266,320	\$ -	\$ -	\$ -	\$ -	\$ 5,266,320



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

September 19, 2017

To: Christina Ferraro, Executive Director  
From: Scott Devlin, Business Manager  
Re: Fiscal Year 2018 budget planning timeline

11/02/17	530pm	Finance Committee Meeting review FY2018 budget
11/14/17	6:00pm	Committee of whole meeting FY2018 Capital budget review
11/14/17	7:00pm	Regular Board Meeting FY2018 budget draft 1 review
12/12/17	7:00pm	Regular board meeting FY2018 budget draft 2 review
		Display for 30 days
12/26/17		Annual Tax Levy Ordinance file by last Tuesday in December with Cook County Clerk
01/16/18	7:00pm	Regular board meeting FY2018 budget approval



## PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

September 19, 2017

To: Park Board of Commissioners  
From: Christina Ferraro, Executive Director  
Re: September 2017 Board Report

### **ComEd Green Region Program for Nature Center Project in Lions Park**

(Resolution 03152016)

Eagle Scout, Sam Sobczak, completed his project: installation of stepping stones to serve as a bridge, a woodchip trail to access the space and new steps leading down to the creek. He recruited 49 volunteers who put in 224 hours of labor to create a beautiful natural space for the entire community. This saved time and resources allocated for the project through the grant; there is \$9,050 remaining in the grant budget to expend on this project by the end of this year. The goal for the space is to be interpretive: to educate users on invasive plants, restoration, erosion, watershed, fish/plant species, wildlife, etc. The remaining dollars will be spent on 6-8 interpretive signs along the trail which will include the previous items mentioned, the grant and the partnership.

### **Comprehensive Master Plan**

GreenPlay, LLC has worked diligently to complete the plan on schedule for the District. They worked with staff, conducted focus groups and surveys, completed demographic and trends studies, completed inventory and level of service analysis, assessed parks, developed maps of jurisdictional boundaries and created a list of priorities or recommendations based on the conditional assessments. They were onsite again in August to review the results, present the findings with the public and staff and combined them with the verbal feedback to design the draft plan for the September presentation.

### **2017 Capital Budget**

Staff has done a good job in moving capital projects ahead this year. There was a tall list of over 35 projects on this year's list of which 17 have been completed and several are in progress. There are dollars budgeted for updating park signage with new logo (\$10,000) that was used to pay the golf consultants which was not budgeted; new signage project will be posted to 2018. Redoing Jaycee playground (\$100,000) is scheduled for 2017 and is being postponed until 2018. Replacing the phone system (\$25,000) is scheduled for 2017 and is being postponed until 2018. **Due to these savings, staff requests \$15,000 from capital (Fund 518) be expended in 2017 to replace the computer related items (firewall and switches), two antennas for the scrolling marquee \*, five antennas to extend cellular 4G coverage at GMRC.** (\*The marquee costs will be split with the library)

Future 2017/2018 Board meeting agenda items

October	Golf F & B Operation Consultant recommendation presentation Speer Financial Presentation
November	Budget Draft 1 Bond Issue Notification Act BINA
December	Budget Draft 2 Tax Levy Ordinance
January	Budget Approval



## **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

September 13, 2017

To: Christina Ferraro, Executive Director

From: Julie Caporusso, Superintendent of Recreation

Re: September Board Report

### **Brochure**

The Winter/Spring brochure production is underway. The brochure will be ready for the printer on Oct. 31<sup>st</sup> and will be delivered to residents on Nov. 14<sup>th</sup>.

### **Arts Showcase**

The Arts Showcase will be held Saturday, Nov. 11<sup>th</sup> from 10 AM to 3 PM. The day will include an Art Showcase from Local Artists: Kate Tully of Prospect Heights and Allison Walsh of Mt. Prospect. The showcase will also feature a salute to our Veterans on staff at PHPD at 1 PM. There will be a cooking demonstration at 2 PM.

We will have performances from our classes:

10:30 AM	Creative Kids Preschool
11 AM	Kinderstop Students
11:30 AM	Star Studio Dancers
12 NOON	Tae Kwon Do Demonstration
1 PM	Salute to Veterans

### **District 23**

The District has authorized us to distribute paper flyers this year! Our first flyer will go out Sept. 22<sup>nd</sup> and will highlight Spookfest, basketball leagues, floor hockey leagues and volleyball leagues.

The District has a new portal for reserving facilities. Per our intergovernmental agreement, we have first priority to book the facilities after all of the school functions have been scheduled. With the new portal we enter the bookings ourselves and we can see the schedule. This communication process will be a great improvement.

### **Prospect Heights Library**

The Library has approached us to collaborate to offer a Storywalk between the Park District and the Library. The Library would supply the story boards. They would change them in March, June and September. The Park District, NRC and Library are meeting to discuss the project.

### **PHWYBS**

Prospect Heights/Wheeling Youth Baseball/Softball expressed their appreciation for the field maintenance and scheduling for the past season. We will be meeting with PHWYBS members to discuss next season on Oct. 6<sup>th</sup>.



# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

**September 13, 2017**

To: Christina Ferraro, Executive Director  
From: Dino Squiers, Superintendent of Facilities & Parks  
Re: September Board Report

## **HVAC**

Coils in the west and east air handlers for the main area, gym and racquet ball court were cleaned. Motors were greased and belts replaced. Main boiler was cleaned, cracked housing in boiler was repaired and new seals installed. Section of the exhaust pipe was rusting out and needed to be replaced.

## **PRE-SCHOOL**

Floors in room A & B were cleaned and waxed. Carpet cleaning in both rooms was also done at this time. Walls cleaned, paint touched up and lower cabinet painted.

## **ROOM #2**

Floors stripped and waxed. Camp supplies stored for the season, kinder stop supplies and furniture set up in classroom.

## **PLUMBING**

Water fountain with bottle filler and chiller was installed in the rear hallway next to the washrooms. Hot water boiler malfunctioning regulator shut down the burners. Part was shipped overnight to get the burners back on as soon as possible. Pump on the feed motor was leaking oil so it was also replaced since we had to shut down the system to repair the boiler.

## **WATER METER**

Village of Mount Prospect requires testing of water meters. Water had to be turned off for the building; we had the contractor service the meter at six am and had the water back on by six thirty.

## **POOL**

Draining of the pool is complete; valves in the pit, surge tank and pumping station are drained and left open for the winter. Patching and cleaning is in progress, sun shades and umbrellas removed and stored. Two umbrellas fabric will need to be replaced for next year, material is tearing and sewing the seams will not hold. We used safety pins to hold the material together to make it through the season.



## **PROSPECT HEIGHTS PARK DISTRICT**

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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

### **MEN'S LOCKER ROOM.**

Painting of the lockers in the men's room is completed. We changed the color from beige to a medium blue to brighten up the room and give it a new look. Old locker tag plates were removed and new metal plates were installed.

### **PARKING LOT'S**

McDonald field parking lot was sealed and striped, GMRC lot was patched and area between parking lot and pavilion was blacktopped.

### **COUNTRY GARDENS**

Slip coat was installed over old tennis courts. Old post were removed since they were bent by the base and needed to be raised for the new court height, metal sleeves installed in the new court base will be used to slide the post at the correct height. U S open color scheme of the courts will be completed within the next two weeks.

### **PHWYBS**

See attached email.

### **PARKS**

Safety mulch was added at the parks playgrounds to raise the base level. Grass cutting continues but is slowing down giving the crew more time on tree and brush removal. Baseball fields are being maintained for girl's fall baseball. Fields are used for practice during the week and games over the week end. Fall season will go to the end of October.



## Dino Squiers

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**From:** Paul Nawrot's <Nawrot1605@yahoo.com>  
**Sent:** Wednesday, September 06, 2017 11:48 AM  
**To:** Christina Ferraro; Julie Caporusso; Dino Squiers  
**Cc:** Neal Patel; Paul Zangara; Mike Mabry; Mick Tinsley; Zarafonitis, George  
**Subject:** PH Park District Meeting with PHWYBS

Hi Christina, Julie, and Dino,

Hope all is well. The summer flew by so quickly. It is that time of year when we are hoping to meet with your team about recapping 2017 and discussing the upcoming 2018 season.

First, Doug & team reporting to Dino deserve some amazing praise. Their field support this summer of our baseball and softball programs has been absolutely outstanding. They deserve some formal recognition and appreciation from our community.

Second, we would also like to specially thank Julie for always helping us navigate last minute needs. She is always very helpful and flexible. We recognize moving around resources takes a lot of work and Julie definitely gave PHWYBS a noticeable extra effort.

Attached below is an email we sent to our community. Please feel to send us questions. We would appreciate the opportunity to have another meeting. The topics top of mind include:

- Recap of our enrollments within the community
- Success from 2017 (some of it is below)
- Discuss field improvement needs

Does Friday, October 6th from 11:30am-1:00pm happen to be available for everyone?

Thanks...Paul Nawrot  
Cell 847-312-2528

Sent from my iPhone

Begin forwarded message:

**From:** "PHWYBS Board (Prospect Heights Wheeling Youth Baseball/Softball)"  
<[clubnews@bluesombrero.com](mailto:clubnews@bluesombrero.com)>  
**Date:** September 6, 2017 at 10:34:21 AM CDT  
**To:** "[nawrot1605@yahoo.com](mailto:nawrot1605@yahoo.com)" <[nawrot1605@yahoo.com](mailto:nawrot1605@yahoo.com)>  
**Subject:** 2017 PHWYBS Board Meetings & Recap  
**Reply-To:** [Nawrot1605@yahoo.com](mailto:Nawrot1605@yahoo.com)

**Dear PHWYBS Parents,**

We have scheduled Board meetings for the remainder of the year in September, October, November, and December. As always, we welcome parents to attend our Board meetings so



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

**110 W. Camp McDonald Road, Prospect Heights, Illinois 60070**

To: Christina Ferraro, Executive Director  
From: Marc Heidkamp, Director of Golf Operations  
Re: August 2017 Golf Operations Board Report

What a great month of weather. Several outings combined with open play provided positive golf revenue for August. We enjoyed an increase of 9.25% from August 2016, which was one the wettest Augusts on record. As we head into September we are excited with the schedule and hope to totally recover from the deep deficit we encountered from April through June.

Going into July we were \$54,000 down from the previous year's golf revenue. At the closing of August we recovered all but \$9,000. That remaining amount will be recovered during September. All we need moving forward into October is the weather to cooperate; this will insure for a positive profitable year.

The PGA Junior Golf league made it all the way to the semifinals and was defeated by Lake County West. We are completely satisfied with the results this season and proud of all the youth that participated in our programs this year.

One golf cart was damaged during an outing and repaired in house. The party that did the damage was charged for the entire repair. The remaining fleet is running well during this busy time. Several windshields have been defective and replaced under warrantee.

Summer staff has returned to school and we appreciate the work they did during the season. For the remainder of the year we will maintain a limited staff until we close.

Golf Shop sales were slightly lower than expected for the month. During September we will hope to liquidate the equipment and soft goods that remain. The goal will be to lower inventory levels moving into the winter. I'm confident we will be able to do so with all the events remaining this year.

As for the club house, the HVAC is running well and no other issues have come up for the past month.



**PROSPECT HEIGHTS  
PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

September 12, 2017

To: Marc Heidkamp, Director of Golf  
From: Jerry Arden, Superintendent of Greens  
Re: August 2017 Board Report

Temperatures for the month ranged from 49.14 degrees for the low to 88.14 degrees for the high with precipitation at .96 inches. The course popped back very nicely with the cooler weather we've been having as of late.

The tree on the 9<sup>th</sup> hole that the village arborist deemed dangerous has been removed along with a huge dying willow on the 13<sup>th</sup> hole. Drainage on the 8<sup>th</sup> and 15<sup>th</sup> holes have been completed as well. Miscellaneous trees have been trimmed throughout the golf course.

The well motor is scheduled to be pulled sometime in November; hopefully it's something not too serious. The cost for pulling the motor is \$25,000 and dropping it back in the hole which is 1100 feet down is \$30,000.

The trees are beginning to change colors; fall is in the air.



# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

**110 W. Camp McDonald Road, Prospect Heights, Illinois 60070**

September 13, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Laura Fudala, Supervisor of Recreation

Re: September Board Report

## Preschool

The 2017-2018 school year began on September 5<sup>th</sup>. The teachers for this school year are Ms. Schey, Mrs. Fischer, Mrs. Petzel, and Mrs. Kargenian. Our teacher aides are Mrs. Delfosse, Ms. Blanco and Mrs. Bonilla. This year we are welcoming Ms. Blanco, and Mrs. Bonilla to the team. Ms. Blanco worked previously in our Kinder Stop after care program and Mrs. Bonilla is new to our preschool team! Looking forward to great school year with this wonderful team!

We have 87 students in our preschool program.

## Kinder Stop

The before and after care portion of Kinder Stop began on August 22<sup>nd</sup>. The AM and PM program portion began on August 29<sup>th</sup>. This year we have 13-15 kids per day in before care, AM program we have 6-8 kids per day, PM program we have 15-21 kids per day, and after care we have 50-55 kids per day. Staff has done a great job so far!

We have 69 students in our Kinder Stop program.

## Kids Day Off

September 21<sup>st</sup> will be the first Kids Day Off for the 2017-2018 school year!



## PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848  
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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

September 2017

To: Julie Caporusso, Superintendent  
From: Marci Glinski, Supervisor of Recreation  
Re: September Board Report

### **Dance**

Fall dance has begun this week and so far, we have 58 students signed up. This number always increases the second week of class as people always sign up late and we always try to accommodate them. We have the same number of dancers compared to last year. I am very excited that our 2 new dance programs, Jr Company & Sr Company have been very popular this season. We currently have 10 dancers enrolled in Jr Company & 7 dancers enrolled in Sr Company.

Starting in October we will begin promoting our competition team to begin in January 2018. We will start off with an informational meeting for parents and interested dancers in early November followed by 2 clinics before try out in early December. Our competition team will begin in early January.

I am happy to announce Lauren Archibald has joined our dance team and will teach on Saturdays. Lauren holds many national competitive dance titles and will be a great asset to our team.

One of our dance teachers, Klaudia Jaimes, has made it BIG. After her grueling try outs, she is now a Chicago Bulls Luvabull. We are so proud of her and her accomplishments.

### **Performing Arts**

We have been very busy getting ready for our 2018 Creative & Performing Arts Camp and our Production Camp. Planning is already underway for ROTTEN... The Villainous Heirs, our 2018 Summer Musical. Rotten is a spin-off of the popular Disney Movie, The Descendants. The story follows the children of the Disney Villains. This was voted on by our current production campers and staff. We are looking forward to another exciting year in Performing Arts.

### **Active Adults**

Our active adults have been busy this summer! We just came back from our Interesting Iowa Tour from Sept 6-8. We had 11 patrons who enjoyed Kalona Iowa's Amish Country and The Amana Colonies in Amana, Iowa. A great time was had by all who attended. Be sure to check out our Facebook Page, Prospect Heights Park District's Lets Go for pictures from our tours.

Our Active Adults had a fun summer with many exciting trips. We ended August with Cruisin' at the new Rosewood Theatre in Delavan, WI with 22 patrons, Gypsy at Music Theatre Works with lunch at Maggianos for 25 patrons, Rock of Ages at Drury Lane Oakbrook with 12 patrons, a day at The Temple Lippizan Farms with dinner at The Shanty for 8 patrons & Dean Martin's Centennial Celebration at White Fence Farm with 12 patrons.

My Fall Newsletter is out and registrations are pouring in. This newsletter will cover trips and events through December 2017.



# PROSPECT HEIGHTS PARK DISTRICT

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110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

## **Concessions**

The Concession Stand is now closed. Overall it was a great season. Please refer to my departmental report for more details.

## **Special Events**

Our next special events will be SpookFest on Saturday, October 21<sup>st</sup>. Followed by our new Arts Showcase on Saturday, November 11<sup>th</sup>.



# **PROSPECT HEIGHTS PARK DISTRICT**

(847) 394-2848  
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

September 11, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Olivia Shapley, Supervisor of Recreation

Re: September Recreation Board Report

## **Athletics**

Our Fall sessions for SportsKids is currently underway. For the first time we are offering gymnastics including kidnastics, junior gymnastics and beginning tumbling. Our Flag football league is currently underway.

Kidnastics-8

Junior Gymnastics-8

Beginning Tumbling-5

Flag Football League-5

## **Fitness**

We will have our fall fitness challenge, the planning for the exciting event for the patrons is currently underway.

## **Fitness Membership Statistics Report (Comparing August 2016 to August 2017)**

<b>Memberships</b>	<b>August 2017</b>	<b>August 2016</b>
3 Months Pass	6	3
Gym & Racquetball Pass	14	16
1 Year Fitness Pass	19	20