



**PROSPECT HEIGHTS
PARK DISTRICT**

Phone: (847) 394-2848

Fax: (847) 394-7799

110 W. Camp McDonald Road • Prospect Heights, Illinois 60070
www.prospectheightsparkdistrict.org

OCTOBER 17, 2017

BOARD

REPORT

PUBLIC NOTICE

Prospect Heights Park District
Agenda for the October 17, 2017 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070

- I. **Call to Order – 7:00 p.m.**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. **Corrections / Additions / Approval of Agenda**
- III. **Correspondence**
 - A. IAPD Credentials Certificate letter
 - B. Speer Financial, Inc. letter
 - C. SLSF letter 9/18/17
 - D. Planning Zoning Public Hearing 10/26/17
 - E. Letter to Editor 10/2/17
- IV. **Recognition / Welcome**
 - A. Residents
 - B. Guests – Dave Phillips, Speer Financial, Inc.
- V. **Presentations**
 - A. Golf Course Food & Beverage Analysis
- VI. **Approval of Minutes**
 - A. Regular Board Meeting – September 19, 2017
- VII. **Announcements (Meetings)**

Regular Board Meeting 11/14/17 7:00 PM GMRC
- VIII. **Park District Treasurer's Report**
 - A. Cash Report #10
 - B. Approval of Warrants for Payment

	<u>Date</u>
1. Vendor #9	09/07/17
2. Vendor #9A	09/13/17
3. Vendor #9B	09/20/17
4. Vendor #9C	09/27/17
5. Vendor #9D	Electronic
6. Payroll #18	09/01/17
7. Payroll #19	09/15/17
8. Payroll #20	09/29/17
9. Refund #9	September
- IX. **Business Manager Report**

YTD Fund Summary
- X. **Attorney's Report**

Legal Matter
- XI. **Administrative / Operational Summary**
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf Operations
 - E. Superintendent of Greens
 - F. Administrative/Operational Updates
 - Department 08 Performing Arts
 - Department 09 Concessions
 - Department 10 Aquatics
 - Department 14 Camp

- XII. Committees of the Board
- XIII. Public Comment
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- XIV. Unfinished / Ongoing Business
A. Comprehensive Master Plan Update
B. Food, Beverage & Banquet Service at Old Orchard Country Club
C. Park District Logo Discussion
- XV. New Business
A. Series 2017 General Obligation Limited Tax Park Bonds
 - Acceptance of Low Bid
 - Adoption of Bond Ordinance 10.17.17
 - An Ordinance providing for the issue of approximately \$576,885 General Obligation Limited Tax Park Bonds, Series 2017, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, and for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.
- XVI. Recess into Executive Session (Visitors are Excused at this Time
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of the following items:
A. Approval of Minutes (Section 2(c) (21))
B. Personnel (Section 2(c) (1))
C. Litigation (Section 2(c) (11))
- XVII. Reconvene to Open Session (Visitors Invited to Return at this Time)
- XVIII. Possible Action on Matters Discussed Executive Session
- XIX. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 4, 2017

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held at the Hilton Hotel, Chicago, Illinois, January 18-20, 2018.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 20, 2018 at 3:30 p.m. in the Grand Ballroom of the Hilton Hotel, 720 S. Michigan Avenue in Chicago, Illinois.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the _____

_____ held at
(Name of Agency)

_____ on _____ at _____
(Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held at the Hilton Hotel, Chicago, Illinois on **Saturday, January 20, 2018 at 3:30 p.m. in the Grand Ballroom:**

Name

Title

Delegate: _____

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Signed: _____

Affix Seal:

(President of Board)

Attest: _____

(Board Secretary)

Return this form to:

Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 4, 2017
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 21, 2017) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 6, 2017) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than November 21, 2017.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 4, 2017
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 21, 2017 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 6, 2017) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: November 21, 2017 is the deadline for all changes and/or amendments to be received in the Association's office.

KEVIN
McCANNA
Chairman

DANIEL
FORBES
President

DAVID
PHILLIPS
Executive VP

RAPHALIATA
McKENZIE
Senior VP

MAGGIE
BURGER
Senior VP

ANTHONY
MICELI
Senior VP

LARRY
BURGER
Vice President

MARK
JERETINA
Vice President

August 30, 2017

Ms. Christina Ferraro
Executive Director
Prospect Heights Park District
110 West Camp McDonald Road
Prospect Heights, Illinois 60070

RE: General Obligation Limited Tax Park Bonds, Series 2017

Dear Christina:

Introduction

The Series 2017 General Obligation bond issue is looming so that revenues are on hand to make December 1, 2017 principal and interest payments on the Series 2014B Alternate Bonds.

Timing/ Bond Issue Notification Act (BINA)

Attached as **Appendix A1**, is a brief review of the requirement to hold a public hearing under the Bond Issue Notification Act (BINA) applicable to all non-home rule issuers. The District BINAed for \$1,825,000 to cover the bonds anticipated to be issued in 2015, 2016 and 2017 so no new public hearing is due until 2018. **Appendix A2**, the BINA Authorization and Utilization Table, provides clarity on the bonds anticipated to be issued by the District covered by the proceedings.

In conversations recently, the sale implementation schedule therefore looks as follows:

Action Date	Type of Meeting	Party Responsible	Task
Oct. 16	N/A	Speer	Competitive Sale
Oct. 17	Regular	Park Board	Adopt Bond Ordinance

Sizing/Structuring

The District's original Debt Service Extension Base (DSEB) was created in 1995 when the Tax Cap was established in Cook County. The 1994 non-referendum G.O. levy of the Bond & Interest Fund of \$510,520 was identified as the ceiling for future non-referendum general obligation debt which had not changed since it was established. Legislation has been adopted beginning with the 2009 levy to now add the prior year consumer price index to the original DSEB. The CPI for 2016 was 2.10%, making the 2017 DSEB \$586,979.98, an increase of \$76,459.98 from the original base (**Appendix B1**).

Attached as **Appendix B2** is an estimated \$576,885 General Obligation Limited Tax Park Bond dated October 31, 2017 and retired November 1, 2018 at a 1.75% interest rate that is within \$5.00 of the DSEB. The issue size is sold subject to change so that on the day of sale, we can adjust the size up or down based on the final interest rate received.

Cost of Issuance/Allocation of Proceeds

A. We forecast about \$11,900 of issuance costs (see **Appendix C1** the Costs of Issuance/Allocation of Proceeds).

Prospect Heights Park District
August 30, 2017

B. Attached as **Appendix C2** is the debt service schedule for the Series 2014B Alternate Bonds with payments due December 1, 2017 totaling \$429,275.00 made from proceeds. The June 1, 2018 interest payment of \$140,000 is made with Corporate Fund revenue.

Overview

Attached as **Appendix D**, is the 2017 Preliminary Financial Plan Overview that sets forth the new model achieved through the retirement of the Series 2014B Alternate Bonds in 2035. This model was drafted to minimize and then eliminate any Corporate Fund contribution to debt service. This model is fluid so staff editing is appreciated. I will revise as you direct.

Estimated net bond proceeds (after costs of issuance) available to meet debt service will require lessening levels of Corporate Fund revenues with CPI increases to the DSEB before proceeds will exceed debt service and be available for capital.

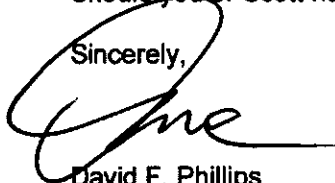
Sale

We will price the issue October 16th so that bond counsel can incorporate the winning bidder's information in the ordinance to be adopted October 17th. We plan on closing the issue on October 31st so that funds are on hand to make the December 1, 2017 and June 1, 2018 payments on the Series 2014B Alternate Bonds.

Close

Should you or Scott have any questions after reviewing this material, please call as is convenient.

Sincerely,



David F. Phillips
Executive Vice President

DFP/hgs

cc: Kelly Kost, Esq., Chapman & Cutler LLP
Cedric Gordon, Esq., Chapman & Cutler LLP
Jim Lennon, Esq., Local Counsel
Scott Devlin, Prospect Heights Park District
Dan Forbes, Speer Financial, Inc.
Mike Fluery, Speer Financial, Inc.

KEVIN W. McCANNA
PRESIDENTDAVID F. PHILLIPS
SR. VICE PRESIDENTLARRY P. BURGER
VICE PRESIDENTDANIEL D. FORBES
VICE PRESIDENTBARBARA L. CHEVALIER
VICE PRESIDENTRAPHAELATA MCKENZIE
VICE PRESIDENT**APPENDIX A1****ILLINOIS BOND ISSUE NOTIFICATION ACT**

The Bond Issue Notification Act (BINA) took effect on January 1, 1997 and was amended by Public Act 91-595, which took effect on August 14, 1999. BINA requires issuers of non-referendum or back-door referendum general obligation limited or unlimited tax bonds issued for purposes other than refunding to hold a public hearing. A notice of the public hearing is to be published in a newspaper of general circulation within the boundary of the issuer not less than 7 nor more than 30 days before the date of the hearing. The notice must also be given by posting at least 48 hours before the hearing a copy of the notice at the principal office of the governing body or, if a principal office does not exist, then at the building in which the hearing is to be held. The notice, which shall appear above the name of the clerk or the secretary, must follow a particular format.

At the public hearing, the reason (s) for the proposed bond issue shall be explained and the public must be the opportunity to provide verbal and/or written testimony. The bond issue cannot be sold for a period of seven days after the public hearing is adjourned.

BINA does not apply to refundings, special service area bonds or to improvements or restoration caused by any casualty accident or emergency. BINA special service area bonds does not apply to issuers utilizing installment certificates, leases or revenue bonds.

Governmental units considering the issue of bonds should anticipate the BINA running parallel to any back-door petition period and being concluded without the need to call special meeting for the elected officials.

The principal revisions to the Act in 1999:

- Enable the presiding officer of the elected board to set the date, time and place of the Public Hearing (verses requiring Board adoption of a resolution).
- The posting requirement was added
- Now extends publication to not more than 30 days (previously 21) before the hearing

PROSPECT HEIGHTS PARK DISTRICT

Bond Issue Notification Act (BINA)

Authorization and Utilization Table

CY	Date of Public Hearing	Status	Amount BINAed	Issue Size	Issue Status	Remaining Capacity	Expires
2009		Confirmed	\$1,500,000	\$501,070	Final	\$998,930	2012
2010				\$509,215	Final	\$489,715	2012
2011				\$520,690	Final	-\$30,975	2012
2012	6-Nov	Confirmed	\$1,750,000	\$545,380	Final	\$1,204,620	2015
2013				\$553,575	Final	\$651,045	2015
2014				\$560,990	Final	\$90,055	2015
2015	15-Sep	Confirmed	\$1,825,000	\$565,910	Final	\$1,349,145	2018
2016				\$569,310	Final	\$779,835	2018
2017				\$576,885	Preliminary	\$202,950	2018

run date: 25-Aug-17
file name: Prospect Heights PD /2017 Ltd GO/bina

PROSPECT HEIGHTS PARK DISTRICT

Debt Service Extension Base (DSEB) Table

Levy Year	Debt Service Extension Base	CPI Factor	New DSEB	Increase From Prior DSEB	Aggregate CPI Increase	Status
2008	\$510,520.00	Original Base				Known
2009	\$510,520.00	0.10%	\$511,030.52	\$510.52	\$510.52	Known
2010	\$511,030.52	2.70%	\$524,828.34	\$13,797.82	\$14,308.34	Known
2011	\$524,828.34	1.50%	\$532,700.77	\$7,872.43	\$22,180.77	Known
2012	\$532,700.77	3.00%	\$548,681.79	\$15,981.02	\$38,161.79	Known
2013	\$548,681.79	1.70%	\$558,009.38	\$9,327.59	\$47,489.38	Known
2014	\$558,009.38	1.50%	\$566,379.52	\$8,370.14	\$55,859.52	Known
2015	\$566,379.52	0.80%	\$570,910.56	\$4,531.04	\$60,390.56	Known
2016	\$570,910.56	0.70%	\$574,906.93	\$3,996.37	\$64,386.93	Known
2017	\$574,906.93	2.10%	\$586,979.98	\$12,073.05	\$76,459.98	Known
2018	\$586,979.98	1.50%	\$595,784.68	\$8,804.70	\$85,264.68	Projected
2019	\$595,784.68	1.50%	\$604,721.45	\$8,936.77	\$94,201.45	Projected
2020	\$604,721.45	1.50%	\$613,792.27	\$9,070.82	\$103,272.27	Projected
2021	\$613,792.27	1.50%	\$622,999.15	\$9,206.88	\$112,479.15	Projected
2022	\$622,999.15	1.50%	\$632,344.14	\$9,344.99	\$121,824.14	Projected
2023	\$632,344.14	1.50%	\$641,829.30	\$9,485.16	\$131,309.30	Projected
2024	\$641,829.30	1.50%	\$651,456.74	\$9,627.44	\$140,936.74	Projected

Speer Financial, Inc.

run date: 25-Aug-17
file name: ProspectHghtsPD 2016 Ltd GO / dseb

PROSPECT HEIGHTS PARK DISTRICT

Preliminary \$ 576,885 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2017
CURRENT REFUNDING OF G.O. (ALTERNATE) BONDS & NEW PROJECTS

Date of Bonds: 31-Oct-17

Date	Principal	Estimated Interest Rate	Interest	Principal and Interest	Levy Year	Estimated Series 2017 Debt Service	(Over)/Under 2017 DSEB of \$586,979.98
01-Nov-18	576,885	1.750%	\$10,095.48	\$586,980.48	2017	\$586,980.48	(\$0.50)
Total	\$576,885		\$10,095.48	\$586,980.48		\$586,980.48	(\$0.50)

Net Interest Rate: 1.7500%
Bond Years: 576.885
Average Life: 1.000

Premium
Discount

SPEER FINANCIAL, INC.

run date: 25-Aug-17
file name: ProspectHghtsPD 2017 ltd go / 2017

PROSPECT HEIGHTS PARK DISTRICT**COSTS OF ISSUANCE /ALLOCATION OF PROCEEDS****COOK COUNTY, ILLINOIS****GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2017****ISSUE SIZE: \$576,885****Preliminary**

Estimated Cost Items	Service Provider	Series 2017	Status
1 Financial Advisor	Speer Financial, Inc.	5,700.00	Confirmed
2 Bond Counsel	Chapman & Cutler LLP	5,700.00	Estimated
3 Term Sheet/Addendum Preparation/Distribution	Speer Financial, Inc.	250.00	Confirmed
4 SpeerBids.com	Speer Financial, Inc.	250.00	Confirmed
5 Paying Agent/Registrar	The Purchaser	0.00	Estimated
Subtotal Cost of Issuance		11,900.00	Estimated
Note: Excludes local counsel			
Series 2014B G.O.Refunding Park Bonds (Alternate Revenue Source)	1-Dec-17	429,275.00	Estimated
	Capital Projects	135,710.00	Estimated
	Gross Proceeds	576,885.00	Preliminary
Series 2014B G.O.Refunding Park Bonds (Alternate Revenue Source) paid with Corporate revenues	1-Jun-18	140,000.00	Confirmed

SPEER FINANCIAL, INC.

run date: 25-Aug-17

file name: ProspectHghtsPD 2017 ltd go / coi

Prospect Heights Park District, Cook County, Illinois

General Obligation Park Refunding Bonds (Alternate Revenue Source), Series 2014B

Dated: November 25, 2014

FINAL

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/25/2014	-	-	-	-	-
12/01/2015	115,000.00	3.000%	305,254.17	420,254.17	-
06/01/2016	-	-	148,400.00	148,400.00	568,654.17
12/01/2016	275,000.00	3.000%	148,400.00	423,400.00	-
06/01/2017	-	-	144,275.00	144,275.00	567,675.00
12/01/2017	285,000.00	3.000%	144,275.00	429,275.00	-
06/01/2018	-	-	140,000.00	140,000.00	569,275.00
12/01/2018	295,000.00	4.000%	140,000.00	435,000.00	-
06/01/2019	-	-	134,100.00	134,100.00	569,100.00
12/01/2019	305,000.00	4.000%	134,100.00	439,100.00	-
06/01/2020	-	-	128,000.00	128,000.00	567,100.00
12/01/2020	320,000.00	4.000%	128,000.00	448,000.00	-
06/01/2021	-	-	121,600.00	121,600.00	569,600.00
12/01/2021	330,000.00	4.000%	121,600.00	451,600.00	-
06/01/2022	-	-	115,000.00	115,000.00	566,600.00
12/01/2022	345,000.00	4.000%	115,000.00	460,000.00	-
06/01/2023	-	-	108,100.00	108,100.00	568,100.00
12/01/2023	360,000.00	4.000%	108,100.00	468,100.00	-
06/01/2024	-	-	100,900.00	100,900.00	569,000.00
12/01/2024	375,000.00	4.000%	100,900.00	475,900.00	-
06/01/2025	-	-	93,400.00	93,400.00	569,300.00
12/01/2025	390,000.00	4.000%	93,400.00	483,400.00	-
06/01/2026	-	-	85,600.00	85,600.00	569,000.00
12/01/2026	405,000.00	4.000%	85,600.00	490,600.00	-
06/01/2027	-	-	77,500.00	77,500.00	568,100.00
12/01/2027	420,000.00	4.000%	77,500.00	497,500.00	-
06/01/2028	-	-	69,100.00	69,100.00	566,600.00
12/01/2028	440,000.00	4.000%	69,100.00	509,100.00	-
06/01/2029	-	-	60,300.00	60,300.00	569,400.00
12/01/2029	455,000.00	4.000%	60,300.00	515,300.00	-
06/01/2030	-	-	51,200.00	51,200.00	566,500.00
12/01/2030	475,000.00	4.000%	51,200.00	526,200.00	-
06/01/2031	-	-	41,700.00	41,700.00	567,900.00
12/01/2031	495,000.00	4.000%	41,700.00	536,700.00	-
06/01/2032	-	-	31,800.00	31,800.00	568,500.00
12/01/2032	515,000.00	4.000%	31,800.00	546,800.00	-
06/01/2033	-	-	21,500.00	21,500.00	568,300.00
12/01/2033	535,000.00	4.000%	21,500.00	556,500.00	-
06/01/2034	-	-	10,800.00	10,800.00	567,300.00
12/01/2034	540,000.00	4.000%	10,800.00	550,800.00	-
06/01/2035	-	-	-	-	550,800.00
Total	\$7,675,000.00	-	\$3,671,804.17	\$11,346,804.17	-

2014B Bonds FINAL | SINGLE PURPOSE | 8/31/2015 | 1:22 PM

Speer Financial, Inc.

Public Finance Consultants Since 1954

PROSPECT HEIGHTS PARK DISTRICT

Preliminary 2017 Financing Plan Overview

A	B	C	D	E	F	G
Calendar Year	Estimated Ltd GO Net Proceeds (No CPI Kicker)	Estimated Corporate Fund Contribution	Estimated Combined Revenues	Golf Final Series 2014B Alt GO Debt Service Dec 15th	Golf Final Series 2014B Alt GO Debt Service June 15th	Estimated Capital Projects from Proceeds
2017	\$564,985	\$140,000	\$704,985	\$429,275	\$140,000	\$135,710
2018	\$564,985	\$134,100	\$699,085	\$435,000	\$134,100	\$129,985
2019	\$564,985	\$128,000	\$692,985	\$439,100	\$128,000	\$125,885
2020	\$564,985	\$121,600	\$686,585	\$448,000	\$121,600	\$116,985
2021	\$564,985	\$115,000	\$679,985	\$451,600	\$115,000	\$113,385
2022	\$564,985	\$108,100	\$673,085	\$460,000	\$108,100	\$104,985
2023	\$564,985	\$100,900	\$665,885	\$468,100	\$100,900	\$96,885
2024	\$564,985	\$93,400	\$658,385	\$475,900	\$93,400	\$89,085
2025	\$564,985	\$85,600	\$650,585	\$483,400	\$85,600	\$81,585
2026	\$564,985	\$77,500	\$642,485	\$490,600	\$77,500	\$74,385
2027	\$564,985	\$69,100	\$634,085	\$497,500	\$69,100	\$67,485
2028	\$564,985	\$60,300	\$625,285	\$509,100	\$60,300	\$55,885
2029	\$564,985	\$51,200	\$616,185	\$515,300	\$51,200	\$49,685
2030	\$564,985	\$41,700	\$606,685	\$526,200	\$41,700	\$38,785
2031	\$564,985	\$31,800	\$596,785	\$536,700	\$31,800	\$28,285
2032	\$564,985	\$21,500	\$586,485	\$546,800	\$21,500	\$18,185
2033	\$564,985	\$10,800	\$575,785	\$556,500	\$10,800	\$8,485
2034	\$564,985		\$564,985	\$550,800		\$14,185
2035	\$564,985		\$564,985			\$564,985
	\$10,734,715	\$1,390,600	\$12,125,315	\$8,819,875	\$1,390,600	\$1,914,840

SPEER FINANCIAL, INC.

run date: #REF!

file name: ProspectHghtsPD 2015 ltd go / Ltd GO view



We exist to support and promote outstanding opportunities through recreation for children and adults with disabilities in cooperation with Northwest Special Recreation Association.

September 18, 2017

Ms. Christina Ferraro
Prospect Heights Park District
110 W. Camp McDonald Road
Prospect Heights, IL 60070

Dear Christina,

On behalf of Special Leisure Services Foundation (SLSF) and Northwest Special Recreation Association (NWSRA), thank you for helping us secure Traditions at Old Orchard Country Club for our annual Women's Golf Outing held on Thursday, August 31, 2017. Allowing this use with only two weeks notice was so nice.

This annual fundraiser enables SLSF to support inclusion opportunities, scholarships, help purchase accessible vehicles to transport people with disabilities to NWSRA programs, athletics and general program support. With your support, we raised over \$19,000.

Our member park districts, through the direction of their boards, allow us to provide quality leisure and recreation programs for residents with disabilities based on the growing needs and choices that residents make to pursue an active lifestyle.

NWSRA celebrates providing recreation and leisure programs for children and adults with disabilities and appreciates your ongoing support.

Thank you again for your support.

Best Regards,

Megan O'Brien
Events Coordinator

**NOTICE TO PROPERTY OWNERS
PLAN/ZONING BOARD OF APPEALS
PUBLIC HEARING**

Date of Hearing: October 26, 2017

Time of Hearing: 7:00 p.m.

Place of Hearing: Prospect Heights City Hall
8 North Elmhurst Road
Prospect Heights, IL 60070

Subject Property 697 Glendale Dr.

Explanation of Request: The petitioner will be seeking the following relief for this project:

Text Amendment to Section 5-8-2A3 Additional Parking Regulations of the City of Prospect Heights Zoning Code to allow a tow truck in excess of 12,000 GVW but not to exceed 14,000 GVW to be stored in a garage in the R1 Residential District.

Legal Description: LOT 15 IN BLOCK 10 IN PROSPECT GLEN SUBDIVISION OF THE NORTH 15 ACRES OF THE EAST 60 ACRES OF THE NORTHEAST 1/4 QUARTER OF SECTION 22, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF REGISTERED IN THE OFFICE OF THE REGISTRAR OF TITLES OF COOK COUNTY, ILLINOIS, ON AUGUST 25, 1959, AS DOCUMENT NUMBVER 1881980, IN COOK COUNTY, ILLINOIS

PIN #03-22-208-002-0000

Name of Applicant(s) Joseph Pascucci

Address: 697 Glendale Drive
Prospect Heights, IL 60070

This notice must be postmarked for service not less than 15 days, nor more than 30 days before the date of the public hearing. Service must be made to the owners (those persons whose names appear in the tax records) of all property owners within 350 feet in each direction of the lot lines of the subject property. The number of feet occupied by all public roads, streets, alleys and other public ways shall not be included in computing this 350 foot requirement. In no event shall this requirement exceed 450 feet (including public roads, streets, alleys and other public ways).

Daily Herald

Letter to the Editor · posted: 10/2/2017 5:00 AM

Eagle Scout grateful for help with Morava Nature Preserve in Prospect Heights

On Aug. 19, 49 volunteers spent 224 hours to help me complete my Eagle Scout project. I had been planning this project for exactly 12 months and was so thankful to have so many people help me along the way.

We transformed an overgrown, underutilized piece of land behind Gary Morava Community Center in Prospect Heights into a beautiful nature trail with a steppingstone bridge. We laid and lined over 650 feet of trail, built a natural staircase, built a steppingstone bridge, and planted over 2,000 natural species plugs.

The new Morava Nature Preserve is already being used by the community with future plans for the Prospect Heights Park District, the library and Eisenhower School to have educational programs there.

This project was possible because of the cooperation and dedication of PHNRC. All of the commissioners were there every step of the way. Thank you John Kamysz for your mad stair-building skills, Ed Maden for the endless trail lining, and Jill Moskal for your support.

I especially want to thank Dana Sievertson and Agnes Wojnarski -- I will always be thankful for the amount of support and encouragement you showed me. You were generous enough to say yes to my pie in the sky plans and yes to every other decision along the way. Your enthusiasm, knowledge, and support was a gift I will always remember. I am so lucky to have done this project with the two of you.

The Prospect Heights Park District was great to work with. Thank you to the park board for all of your help and excitement. Thank you, Mr. Dino Squires, for making sure we had an endless amount of wood chips and for working with our schedule. A special thank you to Mrs. Christina Ferraro who was always ready to help in any way she could and always giving me encouragement along the way.

I would like to thank Chipman Design Architecture of Des Plaines for donating many hours of design work, expertise and patience. They were dedicated to helping me find a way to get from one side of the creek to the other. Thank you John Chipman, Bob Wirsing, Kate Kerin and the rest of the Eagle Scout Project Team, I couldn't have done it without you. Also, thank you McComas Engineering, Inc.

I was lucky to work with Chris Stinnett from Emerald Landscape Contractor Inc. Mr. Stinnett was generous with his time, expertise, and willingness to help out a Scout. Cody and the rest of the crew did a superb job on the big creek workday.

I also want to thank my troop, my family, friends, and neighbors for all of their hard work. I am very lucky to have support from so many great people.

Last but not least I want to thank my Mom and Dad. Thank you for all of your love and support and always saying yes to my big ideas.

Sam Sobczak

BSA Troop 468

Arlington Heights

Panera Bread Coupons

Free Coupons for Panera
Bread. Print Your Free
Coupons Now!

befrugal.com



**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, SEPTEMBER 19, 2017**

DRAFT

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Terry Curtis
Karl Jackson (arrived at 7:23 p.m.)
Tim Jones
Eric Kirste
Bob Loranger

Also Present:

Christina Ferraro – Executive Director
Dino Squiers – Superintendent of Parks & Facilities
Julie Caporusso – Superintendent of Recreation
Marc Heidkamp – Director of Golf Operations
Scott Devlin – Business Manager
Edlyn Castil – Admin. Asst./Recording Secretary

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections / Additions / Approval of Agenda

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to approve the agenda as submitted. The motion was unanimously approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Correspondence

There were none.

Recognition/Welcome

Tom Diehl GreenPlay LLC and Lori Vierow GreenbergFarrow was in attendance.

Approval of Minutes

Regular Board Meeting – August 15, 2017

A motion was made by Commissioner Loranger and seconded by Commissioner Kirste to approve the August 15, 2017 Regular Board Meeting as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Announcements (Meetings)

A Regular Board Meeting will be held on 9/19/17 at 7 pm at GMRC.

Presentation

Presentation Draft Comprehensive Master Plan

Tom Diehl GreenPlay LLC and Lori Vierow GreenbergFarrow provided a presentation of the draft Comprehensive Master Plan. The entire presentation will be posted on the Park District's website.

Commissioner Karl Jackson arrived at 7:23 p.m.

Park District Treasurer's Report**Cash Report #9**

Mt Pros State	Payroll	#90001511	Sweep Acct.	Outstanding checks	\$ (5,800.45)
Mt Pros State	Vendor	#90001503			\$ (97,566.80)
Mt Pros State	Imprest	#90001529	Sweep Acct.	Outstanding checks	\$ 5,000.00
Mt Pros State	General/Sweep	#90001498			\$ 1,379,048.29
Mt Pros State	ATM	#90001537	Combined Bal – Account and ATM Machine		\$ 16,223.03
Mt Pros State	Cash Reserves	#90001545			\$ 350,927.00
Mt Pros State	Class – Reg.	#90002787	Sweep Acct.	Deposit in transit	\$ -
Mt Pros State	Investment	#107503657			\$ 3,005,704.22
Totals					\$ 4,653,535.29

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept the Treasurer's Report – Cash Report #9 dated September 19, 2017 in the amount of \$4,653,535.29. The motion was unanimously approved with a voice vote. The motion carried.

Approval of Warrants for Payment

Vendor #8		\$ 104,064.07
Vendor #8A		\$ 27,557.24
Vendor #8B		\$ 39,880.03
Vendor #8C		\$ 25,569.35
Vendor #8D		\$ 67,613.54
Vendor #8E	Electronic	\$ 24,582.70
Payroll #16	08/04/17	\$ 111,641.05
Payroll #17	08/18/17	\$ 92,395.20
Refund #8	August	\$ 6,021.50
Total of Warrants		\$ 499,324.68

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants # 8, 8A, 8B, 8C, 8D, Payroll 16, 17 and Refund #8 in the amount of \$499,324.68. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Business Manager Report

YTD Fund Summary – as submitted. Business Manager Scott Devlin also reported that 90% of the real estate tax revenue has been received.

Attorney's Report

Legal Matters – There was no report.

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported that an updated Budget Timeline was included in the board packet. She provided an update about the Nature Center. There has been discussion about placing interpretive signage and story boards along the path of the Nature Center. She discussed the need to schedule a Golf Committee meeting with the Golf Food, Beverage & Banquet Consultant. Christina provided a Capital Budget update. She sought approval from the Board to use \$15,000 from the Capital Fund 518 to use for a new firewall and switches, antennas for the scrolling marquee and 5 antennas at GMRC for 4G coverage.

Administrative / Operational Summary (continued)

A motion was made by Commissioner Loranger and seconded by Commissioner Jackson to approve the use of \$15,000 from the Capital Fund 518 for a new firewall and switches, antennas for the scrolling marquee and 5 antennas at GMRC for 4G coverage. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso also reported that the Preschool and KinderStop school year programs have started. There are approximately 90 participants in the Preschool program, 15 participants in the KinderStop before care program, 30 participants in the KinderStop day program and 50+ participants in the KinderStop aftercare program. She also reported that the new Art Showcase event will be held at GMRC on Saturday, November 11.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers also reported his staff has started prepping the furnaces for the winter. The tennis court project at Country Gardens is complete. He reviewed the letter received from PHWYBS. Staff is looking into putting curbs in School Street Park. Dino provided the Board with an update about the new Fitness Studio project.

Director of Golf Operations – as submitted. Director of Golf Operations Marc Heidkamp reported OOC has had a positive summer. The main well at OOC is down and the pump is scheduled to be pulled in November.

Superintendent of Greens – as submitted.

Committees of the Board - No report.

Public Comment - There were none.

Unfinished/Ongoing Business**Food, Beverage & Banquet Service at Old Orchard Country Club**

Executive Director Christina Ferraro reported the Consultant from Profitable Food Facilities (PFF) worked very well. Report will be provided next month. Commissioner Loranger expressed that he would like to see all options provided by the Consultant.

Park District Logo Discussion

Commissioner Jones reviewed the Park District's past, present and proposed new logo options. There was discussion about the proposed logo options. The Board was instructed to bring logo ideas to the next regular Board meeting and there will be continued discussion at that meeting.

Adjournment

With no further business to discuss a motion was made by Commissioner Curtis and seconded by Commissioner Loranger to adjourn the Regular Board Meeting at 8:57 pm. The motion was unanimously approved with a voice vote. The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District
 FROM: Park District Business Manager
 DATE: 10/17/2017 CASH REPORT FY 17

Pink

*Motion by Commissioner _____ to approve CASH REPORT 10
 as submitted. Seconded by Commissioner _____.*

Voice Vote

ACCOUNTS

AMOUNTS

Mt. Pros.State	Payroll	sweep acct.	outstanding checks	\$	(8,803.93)
Mt. Pros.State	Vendor	sweep acct.	outstanding checks	\$	(48,471.48)
Mt. Pros.State	Imprest			\$	5,000.00
Mt. Pros.State	General/Sweep			\$	716,748.45
Mt. Pros.State	ATM	Combined Bal -- Account and ATM Machine		\$	24,003.03
Mt. Pros.State	Cash Reserves			\$	351,000.07
Mt. Pros.State	Investment			\$	3,606,342.00
	TOTALS			\$	<u>4,645,818.14</u>

10/17/2017

**FINANCIAL
 RESOLUTION**

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
 10/17/2017 as submitted. Seconded by Commissioner _____.*

APPROVAL OF WARRANTS 10/17/2017

VENDOR WARRANTS

		Ck From - To	AMOUNTS
9	In the amount of	45483-45513	\$64,000.76
9A	In the amount of	45514-45529	\$25,932.19
9B	In the amount of	45530-45545	\$23,828.23
9C	In the amount of	45546-45573	\$32,335.20
9D	In the amount of	ELECTRONIC	\$16,152.32
	Total Vendor Warrants		<u>\$162,248.70</u>

PAYROLL WARRANTS

	9/1/2017		
18	In the amount of	49289-49320	\$65,739.19
		gross plus employer costs	
	9/15/2017		
19	In the amount of	49321-49336	\$63,459.23
		gross plus employer costs	
	9/29/2017		
20	In the amount of	49337-49354	\$64,214.63
	Total Payroll Warrants		<u>\$193,413.05</u>

REFUND WARRANT

9	In the total amount of	Charge Card Ref.	\$	<u>2,759.00</u>
---	------------------------	------------------	----	-----------------

TOTAL OF WARRANTS
 10/17/2017

\$ 358,420.75

Roll Call



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 09/07/2017 - 09/07/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount Item Amount
45483	9/7/2017	01079	ACUSHNET COMPANY		328.00
	904665390	S/O EQUIPMENT/APPAREL		300-42-6010	31.61
	904665390	S/O EQUIPMENT/APPAREL		300-42-6011	40.96
	904689836	S/O EQUIPMENT		300-42-6010	255.43
45484	9/7/2017	01006	ADP LLC		357.41
	499446255	PAYROLL PROCESSING		100-01-5430	357.41
45485	9/7/2017	01007	ADP SCREENING & SELECTION		25.15
	1256064-08-2017	SCREENING & SELECTION		408-99-5465	25.15
45486	9/7/2017	01744	AMI COMMUNICATIONS		1,490.00
	1984	SEPTEMBER 2017 IT SUPPORT		100-01-5300	1,490.00
45487	9/7/2017	Q1928	ANANTH RAVISHANKARI		165.00
	RAVISHANKARI, A O	REFUND - PRESCHOOL		200-2372	165.00
45488	9/7/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		2,371.52
	103735	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103770	CONTRACTED LABOR - OCCC		300-40-5300	568.00
	103771	CONTRACTED LABOR - PARKS		200-30-5300	1,235.52
45489	9/7/2017	01925	BETH CLOUD		100.00
	CLOUD B 09/07/17	REFUND - ROOM RENTAL DEPOSIT		200-2372	100.00
45490	9/7/2017	01267	BRIGHTON ACCESSORIES		62.66
	4L345082417	WALLET DISPLAY		300-40-6016	62.66
45491	9/7/2017	01858	CALL ONE		488.02
	97740071041-9774	ACCT# 97740071041-97740071023 TELEPHONE SER		200-02-5320	488.02
45492	9/7/2017	01024	CONSERV FS		2,950.00
	102006581	GASOLINE QTY 900 @ 1.808		100-01-6024	1,863.00
	102006582	GASOLINE QTY 500 @ 1.887		100-01-6024	1,087.00
45493	9/7/2017	01041	CONSTELLATION NEW ENERGY INC		82.21
	9407662401	705224-46120 GMRC ELECTRIC		200-02-5205	82.21
45494	9/7/2017	01041	CONSTELLATION NEW ENERGY INC		4,955.45
	9405078201	705224-46120 GMRC ELECTRIC		200-02-5205	4,955.45
45495	9/7/2017	01030	DES PLAINES MATERIAL & SUPPLY		354.90
	DP040718MS	LANDSCAPE & TURF SUPPLIES		300-41-6026	82.50
	DP041849MS	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	272.40
45496	9/7/2017	01159	FRANK CRIGLER		10,051.00
	CDC 08/31/17	FITNESS STUDIO CAPITAL PROJECT		518-99-8010	10,051.00
45497	9/7/2017	01155	HALOGEN SUPPLY COMPANY		1,809.32
	00509729	POOL REPAIR		200-10-6033	1,809.32
45498	9/7/2017	01038	HARRIS GOLF CARS		472.67
	02-190829	REPAIR PARTS		300-41-6034	472.67
45499	9/7/2017	01045	JW TURF INC		1,055.24
	P06521	REPAIR PARTS		300-41-6030	1,055.24

Expense Approval Report

Payment Dates: 09/07/2017 - 09/07/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45500	9/7/2017 25674	01051 LANDSCAPE & TURF SUPPLIES	MENONI AND MOCOGINI	300-41-6026	636.84 636.84
45501	9/7/2017	01054	MIDORI RESTAURANT BANQUET SERVICE		4,520.50
	DEPOSIT REFUND 0	DEPOSIT REFUND 08/27/17		300-2325	1,887.00
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/07/17		300-2325	495.00
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/07/17		300-2325	226.00
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/07/17		300-2325	1,912.50
45502	9/7/2017 17341105	01134 FITNESS STUDIO HARDWARE	NORTHWEST ELECTRICAL SUPPLY	518-99-8010	512.19 512.19
45503	9/7/2017	01062	OFFICE DEPOT		54.34
	956556842001	OFFICE/PROGRAM SUPPLIES		100-01-6027	12.61
	956556842001	OFFICE/PROGRAM SUPPLIES		200-03-6028	41.73
45504	9/7/2017	01926	OYATA ENTERPRISES		100.00
	OYATA ENT 09/07/17	REFUND - ROOM RENTAL DEPOSIT		200-2372	100.00
45505	9/7/2017	01063	PDRMA		17,798.86
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		100-01-5100	1,430.31
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		100-01-5101	112.25
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		100-01-5102	98.78
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		200-02-5100	5,731.90
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		200-02-5101	407.06
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		200-02-5102	118.16
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		200-30-5100	1,662.96
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		200-30-5101	104.20
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		200-30-5102	12.32
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		300-40-5100	3,325.92
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		300-40-5101	208.40
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		300-40-5102	39.34
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		300-41-5100	4,146.81
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		300-41-5101	279.82
	0817159H	PDRMA HEALTH INSURANCE - AUGUST, 2017		300-41-5102	120.63
45506	9/7/2017	01066	PLATINUM SYSTEMS		190.00
	K-109285	MONTHLY IT AGREEMENT		100-01-5471	190.00
45507	9/7/2017	01923	PORTER PIPE & SUPPLY CO		763.99
	11629328-01	FITNESS STUDIO HARDWARE		518-99-8010	9.00
	11630098-00	CREDIT		518-99-8010	-21.60
	11630103-00	FITNESS STUDIO - PARTS		518-99-8010	776.59
45508	9/7/2017	01135	PURCHASE POWER		402.50
	8000-9000-0008-12	POSTAGE		100-01-6000	402.50
45509	9/7/2017	01927	RAJ SHETH		100.00
	SHETH R 09/07/17	REFUND - ROOM RENTAL DEPOSIT		200-2372	100.00
45510	9/7/2017	01901	SPORTSKIDS INC		1,099.80
	368753	JULY 2017 CLASSES		200-07-5300	501.80
	368754	AUGUST 2017 CLASSES		200-07-5300	598.00
45511	9/7/2017	01092	US KIDS GOLF		213.05
	IN1214630	S/O EQUIPMENT		300-42-6010	138.57
	IN1226514	S/O EQUIPMENT		300-42-6010	37.23
	IN1228746	S/O EQUIPMENT		300-42-6010	37.25
45512	9/7/2017	01774	VERMONT SYSTEMS INC		10,029.00
	56107	REGISTRATION SOFTWARE (YEAR 2 OF 3 PAYMENT PL		518-99-8025	10,029.00
45513	9/7/2017	01091	WILSON SPORTING GOODS		461.14
	4523124130	EQUIPMENT		300-1360	551.14

Expense Approval Report

Payment Dates: 09/07/2017 - 09/07/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
	4701060960	CREDIT - EQUIPMENT		300-1360	-90.00
Grand Total:					64,000.76

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	7,043.86
200 - RECREATION FUND	18,213.65
300 - GOLF	17,361.92
408 - POLICE FUND	25.15
518 - CAPITAL PROJECT FUND	21,356.18
Grand Total:	64,000.76

Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	1,430.31
100-01-5101	DENTAL INSURANCE	112.25
100-01-5102	LIFE INSURANCE	98.78
100-01-5300	CONTRACTED SERVICE	1,490.00
100-01-5430	SERVICE CONTRACTS	357.41
100-01-5471	IT SOFTWARE AND SUBS	190.00
100-01-6000	POSTAGE	402.50
100-01-6024	GAS OIL AND GREASE	2,950.00
100-01-6027	OFFICE SUPPLIES	12.61
200-02-5100	MEDICAL INSURANCE	5,731.90
200-02-5101	DENTAL INSURANCE	407.06
200-02-5102	LIFE INSURANCE	118.16
200-02-5205	ELECTRICITY	5,037.66
200-02-5320	TELEPHONE	488.02
200-03-6028	PROGRAM SUPPLIES-PR	41.73
200-07-5300	CONTRACTED SERVICE	1,099.80
200-10-6033	REPAIR PARTS POOL	1,809.32
200-2372	REFUND CLEARING ACC	465.00
200-30-5100	MEDICAL INSURANCE	1,662.96
200-30-5101	DENTAL INSURANCE	104.20
200-30-5102	LIFE INSURANCE	12.32
200-30-5300	CONTRACTED SERVICE	1,235.52
300-1360	GOLF EQUIPMENT INVE	461.14
300-2325	GOLF OPERATION DEPO	4,520.50
300-40-5100	MEDICAL INSURANCE	3,325.92
300-40-5101	DENTAL INSURANCE	208.40
300-40-5102	LIFE INSURANCE	39.34
300-40-5300	CONTRACTED SERVICE	1,136.00
300-40-6016	HARDWARE SMALL TOO	62.66
300-41-5100	MEDICAL INSURANCE	4,146.81
300-41-5101	DENTAL INSURANCE	279.82
300-41-5102	LIFE INSURANCE	120.63
300-41-6016	HARDWARE SMALL TOO	272.40
300-41-6026	LANDSCAPE AND TURF	719.34
300-41-6030	REPAIR PARTS EQUIPME	1,055.24
300-41-6034	REPAIR PARTS CARTS	472.67
300-42-6010	GOLF SPECIAL ORDER E	500.09
300-42-6011	GOLF SPECIAL ORDER AP	40.96
408-99-5465	LICENSES AND FEES	25.15
518-99-8010	BUILDING IMPROVEME	11,327.18
518-99-8025	CAPITAL PURCHASE	10,029.00
Grand Total:		64,000.76

Project Account Summary

Project Account Key	Payment Amount
None	64,000.76
Grand Total:	64,000.76



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 09/13/2017 - 09/13/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description			Item Amount
45514	9/13/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		9,743.52
	103772	CONTRACTED LABOR - GROUNDS		300-41-5056	549.70
	103772	CONTRACTED LABOR - GROUNDS		300-41-5300	3,380.78
	103816	CONTRACTED LABOR - PARKS		200-30-5300	1,649.94
	103817	CONTRACTED LABOR - GROUNDS		300-41-5056	752.10
	103817	CONTRACTED LABOR - GROUNDS		300-41-5300	3,411.00
45515	9/13/2017	01858	CALL ONE		497.35
	97740071041-9774	TELEPHONE SERVICES		200-02-5320	497.35
45516	9/13/2017	01022	COMCAST		109.85
	8771 10 074 004714	GMRC INTERNET SERVICES		200-02-5320	109.85
45517	9/13/2017	01189	DAVE'S AUTO CLINIC INC		1,574.00
	018081	REPAIR PARTS		200-02-6031	195.00
	018270	REPAIR PARTS		200-02-6031	919.00
	018279	REPAIR PARTS - PARKS		200-30-6031	460.00
45518	9/13/2017	01930	DENISE W BARRETO		200.00
	0133	1/26/18 ALL STAFF TRAINING - 50% DEPOSIT		200-1225	200.00
45519	9/13/2017	01031	DES PLAINES OFFICE EQUIPMENT		680.00
	21233556	GMRC/ADMIN COPIERS/PRINTER		100-01-5430	680.00
45520	9/13/2017	01929	ELIZABETH LYNN JANCZAK		100.00
	8/17/17 INSERVICE	8/17/17 INSERVICE TRAINING		200-03-6028	50.00
	8/17/17 INSERVICE	8/17/17 INSERVICE TRAINING		200-04-6028	50.00
45521	9/13/2017	01859	GREENPLAY LLC		5,297.25
	5849	MASTER PLAN INSTALLMENT PAYMENT		100-01-5433	5,297.25
45522	9/13/2017	01182	JAMES SAMMONS		4,050.00
	1410	FITNESS STUDIO		518-99-8010	2,655.00
	1411	FITNESS STUDIO		518-99-8010	1,395.00
45523	9/13/2017	01044	JC LIGHT AND COMPANY		7.96
	61026825	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	7.96
45524	9/13/2017	01398	KEEN EDGE CO		88.56
	680979	REPAIR PARTS		300-41-6030	88.56
45525	9/13/2017	01238	KIMBALL MIDWEST		219.00
	5816836	HARDWARE SMALL TOOLS SUPPLIES		300-41-6016	219.00
45526	9/13/2017	01057	NAPA HEIGHTS AUTOMOTIVE		137.23
	3563-024382	HARDWARE SMALL TOOLS SUPPLIES/GAS OIL GREAS		300-41-6016	12.99
	3563-024382	HARDWARE SMALL TOOLS SUPPLIES/GAS OIL GREAS		300-41-6024	89.26
	3563-025402	GAS OIL GREASE		300-41-6024	34.98
45527	9/13/2017	01062	OFFICE DEPOT		265.49
	959293632001	OFFICE SUPPLIES		100-01-6027	215.29
	959295581001	OFFICE SUPPLIES		100-01-6027	50.20
45528	9/13/2017	01064	PENDELTON TURF SUPPLY		2,539.98
	6790	CHEMICAL SUPPLIES		300-41-6015	2,539.98

Expense Approval Report**Payment Dates: 09/13/2017 - 09/13/2017**

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45529	9/13/2017 3589131-1	01082 JANITORIAL SUPPLIES	WAREHOUSE DIRECT	200-02-6022	422.00 422.00
Grand Total:					25,932.19

Report Summary**Fund Summary**

Fund	Payment Amount
100 - CORPORATE FUND	6,242.74
200 - RECREATION FUND	4,553.14
300 - GOLF	11,086.31
518 - CAPITAL PROJECT FUND	4,050.00
Grand Total:	25,932.19

Account Summary

Account Number	Account Name	Payment Amount
100-01-5430	SERVICE CONTRACTS	680.00
100-01-5433	MASTER PLAN	5,297.25
100-01-6027	OFFICE SUPPLIES	265.49
200-02-5320	TELEPHONE	607.20
200-02-6022	JANITORIAL SUPPLIES	422.00
200-02-6031	REPAIR PARTS VEHICLES	1,114.00
200-03-6028	PROGRAM SUPPLIES-PR	50.00
200-04-6028	PROGRAM SUPPLIES-KIN	50.00
200-1225	PREPAID EXPENSES	200.00
200-30-5300	CONTRACTED SERVICE	1,649.94
200-30-6031	REPAIR PARTS VEHICLES	460.00
300-41-5056	OVERTIME	1,301.80
300-41-5300	CONTRACTED SERVICE	6,791.78
300-41-6015	CHEMICAL SUPPLIES	2,539.98
300-41-6016	HARDWARE SMALL TOO	239.95
300-41-6024	GAS OIL AND GREASE	124.24
300-41-6030	REPAIR PARTS EQUIPME	88.56
518-99-8010	BUILDING IMPROVEME	4,050.00
Grand Total:		25,932.19

Project Account Summary

Project Account Key	Payment Amount
None	25,932.19
Grand Total:	25,932.19



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 09/20/2017 - 09/20/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount Item Amount
45530	9/20/2017	01667	AFLAC		210.48
	944827	ACCT # JNJ50 - AUGUST 2017		100-01-5105	159.24
	944827	ACCT # JNJ50 - AUGUST 2017		200-02-5105	51.24
45531	9/20/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		1,424.52
	103815	CONTRACTED LABOR - OCCC		300-40-5300	340.80
	103845	CONTRACTED LABOR - PARKS		200-30-5300	1,083.72
45532	9/20/2017	01022	COMCAST		10.47
	8771100740004153	GMRC CABLE		200-02-5320	10.47
45533	9/20/2017	01037	GRAINGER		534.94
	9543617394	JANITORIAL SUPPLIES/REPAIR PARTS		200-02-6022	52.38
	9543617394	JANITORIAL SUPPLIES/REPAIR PARTS		300-40-6032	369.36
	9544222087	JANITORIAL SUPPLIES		200-02-6022	113.20
45534	9/20/2017	01693	HINCKLEY SPRINGS		14.46
	15330710 091717	ADMIN WATER		100-01-5430	14.46
45535	9/20/2017	01054	MIDORI RESTAURANT BANQUET SERVICE		11,893.50
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/20/17		300-2325	3,605.00
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/20/17		300-2325	2,227.50
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/20/17		300-2325	1,479.00
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/20/17		300-2325	1,586.00
	DEPOSIT REFUND 0	DEPOSIT REFUND 09/20/17		300-2325	2,996.00
45536	9/20/2017	01720	NORTHFIELD HEATING AND AIR		4,802.46
	000664	HEATING & AIR HANDLER REPAIR		200-02-5422	4,802.46
45537	9/20/2017	01923	PORTER PIPE & SUPPLY CO		377.39
	11634218-00	FITNESS STUDIO HARDWARE		518-99-8010	290.48
	11635821-00	FITNESS STUDIO HARDWARE		518-99-8010	86.91
45538	9/20/2017	01070	RAMROD		334.41
	767104	JANITORIAL SUPPLIES		200-02-6022	282.61
	767104-1	JANITORIAL SUPPLIES		200-02-6022	51.80
45539	9/20/2017	01497	REESE RECREATION PRODUCTS INC		65.94
	12532	REPAIR PARTS		200-30-6030	65.94
45540	9/20/2017	01008	TYCO INTEGRATED SECURITY LLC		243.00
	29248457	OCCC SECURITY SERVICE 10/1/17-12/31/17		408-99-5325	243.00
45541	9/20/2017	01081	VILLAGE OF MOUNT PROSPECT		70.82
	11654-001 9/15/17	GROUND WATER/SEWER CONST FEE/SEWER		300-41-5206	5.00
	11654-001 9/15/17	GROUND WATER/SEWER CONST FEE/SEWER		300-41-5206	55.14
	11654-001 9/15/17	GROUND WATER/SEWER CONST FEE/SEWER		300-41-5206	10.68
45542	9/20/2017	01081	VILLAGE OF MOUNT PROSPECT		843.58
	11663-001 9/15/17	GMRC WATER		200-02-5206	843.58
45543	9/20/2017	01081	VILLAGE OF MOUNT PROSPECT		2,835.26
	9160-002 9/15/17	OCCC WATER/SEWER CONST FEE/SEWER		300-40-5206	2,371.02
	9160-002 9/15/17	OCCC WATER/SEWER CONST FEE/SEWER		300-40-5206	459.24
	9160-002 9/15/17	OCCC WATER/SEWER CONST FEE/SEWER		300-40-5206	5.00

Expense Approval Report**Payment Dates: 09/20/2017 - 09/20/2017**

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45544	9/20/2017	01143	VILLAGE OF MOUNT PROSPECT		50.00
	2017-00220055	SECURITY - FALSE ALARM FEE		408-99-5325	50.00
45545	9/20/2017	01931	SUSAN BROADHEAD		117.00
	BROADHEAD S 09/2	REFUND - ACTIVE ADULTS TRIP		200-2372	117.00
Grand Total:					23,828.23

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	173.70
200 - RECREATION FUND	7,474.40
300 - GOLF	15,509.74
408 - POLICE FUND	293.00
518 - CAPITAL PROJECT FUND	377.39
Grand Total:	23,828.23

Account Summary

Account Number	Account Name	Payment Amount
100-01-5105	AFLAC	159.24
100-01-5430	SERVICE CONTRACTS	14.46
200-02-5105	AFLAC	51.24
200-02-5206	WATER SEWER	843.58
200-02-5320	TELEPHONE	10.47
200-02-5422	CONTRACTED REPAIRS H	4,802.46
200-02-6022	JANITORIAL SUPPLIES	499.99
200-2372	REFUND CLEARING ACC	117.00
200-30-5300	CONTRACTED SERVICE	1,083.72
200-30-6030	REPAIR PARTS EQUIPME	65.94
300-2325	GOLF OPERATION DEPO	11,893.50
300-40-5206	WATER SEWER	2,835.26
300-40-5300	CONTRACTED SERVICE	340.80
300-40-6032	REPAIR PARTS BUILDING	369.36
300-41-5206	WATER SEWER	70.82
408-99-5325	SECURITY & FIRE ALARM	293.00
518-99-8010	BUILDING IMPROVEME	377.39
Grand Total:		23,828.23

Project Account Summary

Project Account Key	Payment Amount
None	23,828.23
Grand Total:	23,828.23



Prospect Heights Park District, IL

Expense Approval Report

By Payment Number

Payment Dates 09/27/2017 - 09/27/2017

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number	Item Amount
45546	9/27/2017	01006	ADP LLC		696.62
	500200625	PAYROLL PROCESSING		100-01-5430	696.62
45547	9/27/2017	01007	ADP SCREENING & SELECTION		168.68
	1256064-09-2017	SCREENING & SELECTION		408-99-5465	168.68
45548	9/27/2017	01909	ANCEL GLINK DIAMOND BUSH DICIANNI & KRAFTHEFER PC		590.00
	59060	AUGUST 2017 LEGAL SERVICES		100-01-5332	590.00
45549	9/27/2017	01015	ASSOCIATED LABOR CORPORATION OF AMERICA		1,593.81
	103867	CONTRACTED LABOR - OCCC		300-40-5300	340.80
	103868	CONTRACTED LABOR - PARKS		200-30-5300	1,253.01
45550	9/27/2017	01725	CITI CARDS		9,000.61
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-03-6028	132.07
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-03-6028	23.97
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-04-6028	102.31
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-04-6028	151.45
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-04-6028	170.91
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-06-6028	119.00
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-06-6028	50.00
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5300	2,942.10
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	100.00
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	1,370.40
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	1,106.20
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	740.00
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	631.00
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	522.80
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-11-5475	168.40
	CITIVISA 8/19/17-9/	CITIVISA 8/19/17-9/20/17		200-12-6028	670.00
45551	9/27/2017	01022	COMCAST		244.87
	8771100740151376	GROUND CABLE/INTERNET		300-41-5320	244.87
45552	9/27/2017	01023	COMMONWEALTH EDISON		25.08
	4563001190 9/19/1	MUIR FIELD ELECTRIC		405-99-5205	25.08
45553	9/27/2017	01024	CONSERV FS		2,658.80
	102006794	GASOLINE QTY 500 @ 2.071		100-01-6024	1,179.00
	102006795	GASOLINE QTY 700 @ 1.852		100-01-6024	1,479.80
45554	9/27/2017	01041	CONSTELLATION NEW ENERGY INC		33.91
	9526844401	#705224-4 IZAAK WALTON ELECTRIC		405-99-5205	33.91
45555	9/27/2017	01041	CONSTELLATION NEW ENERGY INC		44.52
	9542670801	705224-3 BALL FIELD LIGHTS		405-99-5205	44.52
45556	9/27/2017	01041	CONSTELLATION NEW ENERGY INC		5,524.95
	9526816801	#705224-2 OCCC ELECTRIC		300-40-5205	5,524.95
45557	9/27/2017	01041	CONSTELLATION NEW ENERGY INC		176.78
	9542669301	705224-1 ADMIN ELECTRIC		200-02-5205	176.78
45558	9/27/2017	01042	CONSTELLATION NEWENERGY - GAS DIVISION LLC		1,604.02
	2125192	GMRC/OCCC NATURAL GAS		200-02-5204	1,189.44
	2125192	GMRC/OCCC NATURAL GAS		300-40-5204	414.58

Expense Approval Report

Payment Dates: 09/27/2017 - 09/27/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45559	9/27/2017 5849 09/10/17	01859 MASTER PLAN INSTALLMENT PAYMENT	GREENPLAY LLC	100-01-5433	5,297.25 5,297.25
45560	9/27/2017 CREDIT 9/7/17	01040 CREDIT STUMP GRINDER DEPOSIT	HOME DEPOT CREDIT SERVICES	200-30-6038	1,474.53 -2.60
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		100-01-6027	99.97
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		100-2500	80.46
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		100-2500	115.83
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6016	42.45
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6016	22.89
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6022	9.67
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6022	44.94
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6022	33.75
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6022	65.53
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-02-6030	32.97
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-10-6033	58.46
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-10-6033	38.01
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-10-6033	61.37
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-30-6026	22.52
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-30-6038	150.00
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		200-30-6038	25.40
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		300-41-6016	69.08
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		300-41-6016	65.16
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		300-41-6016	19.97
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		300-41-6016	45.23
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		300-41-6030	98.94
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		406-99-6020	27.92
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		518-99-8010	26.00
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		518-99-8010	35.14
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		518-99-8010	42.15
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		518-99-8010	106.49
	HOME DEPOT 9/13/	HOME DEPOT 9/13/17		518-99-8010	36.83
45561	9/27/2017 SQUARE DANCING C	01589 SQUARE DANCING CLASSES 6/17-8/17	JEANIE GAIN	200-06-5300	1,195.20 1,195.20
45562	9/27/2017 20083432	01130 LIFEGUARD INSTRUCTOR RENEWAL CLASS	JEFF ELLIS & ASSOCIATES INC	200-10-5410	325.00 325.00
45563	9/27/2017 ACTIVE ADULTS 9/2	01036 BUS DRIVER/TOUR GUIDES GRATUITY REIMBURSEM	MARCI GLINSKI	200-11-5475	250.00 250.00
45564	9/27/2017 MALEK M 09/26/17	01932 REFUND - ROOM RENTAL DEPOSIT	MARIAN MALEK	200-2372	100.00 100.00
45565	9/27/2017 318343	01773 EVALUTE NEED FOR FIBER BETWEEN GMRC & ADMI	MIDCO	100-01-5300	375.00 375.00
45566	9/27/2017 51441017 51441017	01058 LIFE INSURANCE MONTHLY 10/2017 LIFE INSURANCE MONTHLY 10/2017	NCPERS GROUP LIFE INSURANCE	100-2030 200-2030	64.00 32.00 32.00
45567	9/27/2017 99291700005 9/21/	01059 ADMIN NATURAL GAS 8/22/17-9/21/17	NICOR	200-02-5204	22.48 22.48
45568	9/27/2017 959804458001 959804458001 960752765001	01062 PROGRAM/OFFICE SUPPLIES PROGRAM/OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE DEPOT	100-01-6027 200-04-6028 100-01-6027	161.90 25.99 70.99 64.92
45569	9/27/2017 2017 OUTDOOR CO	01072 2017 OUTDOOR COURT HOCKEY	RIVER TRAILS PARK DISTICT	200-07-6018	175.94 175.94

Expense Approval Report

Payment Dates: 09/27/2017 - 09/27/2017

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Payment Amount Item Amount
45570	9/27/2017 FERGUSON R 09/27/	01933 REFUND - PRESCHOOL	ROBERT FERGUSON	200-2372	55.00 55.00
45571	9/27/2017 7416889	01099 COUNTRY GARDENS RESTROOM	SERVICE SANITATION INC	200-30-5200	105.00 105.00
45572	9/27/2017 16112	01781 AUGUST 2017 IT ONSITE SUPPORT	THOMAS R PETZEL	100-01-5468	341.25 341.25
45573	9/27/2017 8142	01178 SPECIAL EVENTS - BIRTHDAY PARTY PIZZAS	WAPAGHETTI'S PIZZA	200-12-6028	30.00 30.00
Grand Total:					32,335.20

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	10,378.09
200 - RECREATION FUND	14,586.81
300 - GOLF	6,823.58
405 - PAVING & LIGHTING FUND	103.51
406 - LIABILITY INSURANCE FUND	27.92
408 - POLICE FUND	168.68
518 - CAPITAL PROJECT FUND	246.61
Grand Total:	32,335.20

Account Summary

Account Number	Account Name	Payment Amount
100-01-5300	CONTRACTED SERVICE	375.00
100-01-5332	LEGAL SERVICES	590.00
100-01-5430	SERVICE CONTRACTS	696.62
100-01-5433	MASTER PLAN	5,297.25
100-01-5468	IT CONTRACTED SERVICE	341.25
100-01-6024	GAS OIL AND GREASE	2,658.80
100-01-6027	OFFICE SUPPLIES	190.88
100-2030	INSURANCE WITHHELD	32.00
100-2500	GRANT PAYABLE	196.29
200-02-5204	NATURAL GAS-HEAT	1,211.92
200-02-5205	ELECTRICITY	176.78
200-02-6016	HARDWARE SMALL TOO	65.34
200-02-6022	JANITORIAL SUPPLIES	153.89
200-02-6030	REPAIR PARTS EQUIPME	32.97
200-03-6028	PROGRAM SUPPLIES-PR	156.04
200-04-6028	PROGRAM SUPPLIES-KIN	495.66
200-06-5300	CONTRACTED SERVICE	1,195.20
200-06-6028	PROGRAM SUPPLIES-PE	169.00
200-07-6018	UNIFORMS-PROGRAM S	175.94
200-10-5410	SEMINARS AND TRAININ	325.00
200-10-6033	REPAIR PARTS POOL	157.84
200-11-5300	CONTRACTED SERVICE	2,942.10
200-11-5475	PROGRAM ACTIVITY AN	4,888.80
200-12-6028	PROGRAM SUPPLIES-SPE	700.00
200-2030	INSURANCE WITHHELD	32.00
200-2372	REFUND CLEARING ACC	155.00
200-30-5200	RENTAL LAVATORY	105.00
200-30-5300	CONTRACTED SERVICE	1,253.01
200-30-6026	LANDSCAPE AND TURF	22.52
200-30-6038	REPAIR PARTS PARKS	172.80
300-40-5204	NATURAL GAS-HEAT	414.58
300-40-5205	ELECTRICITY	5,524.95
300-40-5300	CONTRACTED SERVICE	340.80
300-41-5320	TELEPHONE	244.87
300-41-6016	HARDWARE SMALL TOO	199.44
300-41-6030	REPAIR PARTS EQUIPME	98.94
405-99-5205	ELECTRICITY	103.51
406-99-6020	SAFETY SUPPLIES, PART	27.92
408-99-5465	LICENSES AND FEES	168.68
518-99-8010	BUILDING IMPROVEME	246.61
Grand Total:		32,335.20

Project Account Summary

Project Account Key	Payment Amount
None	32,335.20

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

32,335.20

[illegible]



Refund Listing Report

Refund Date	Receipt #	Drwr	Module	ModuleLink	Description	Refund Type	User Name	Fee Ref	Tax Ref	Tot Ref
09/05/2017	20890	1	AR	503001_11	CreativeKids Preschool (503001-11)	Refund Finance	michelleb	165.00	0.00	165.00
09/06/2017	20946	0	AR	207011_01	Archery Ages 7-10 (207011-01)	Refund Apply	OliviaS	39.00	0.00	39.00
09/06/2017	20947	0	AR	207011_01	Archery Ages 7-10 (207011-01)	Refund Apply	OliviaS	39.00	0.00	39.00
09/07/2017	21036	1	AR	504100_05	KinderStop After Care (504100-05)	Refund Apply	michelleb	100.00	0.00	100.00
09/08/2017	21086	0	AR	207012_01	Adult & Tot T-ball (207012-01)	Refund Apply	OliviaS	39.00	0.00	39.00
09/08/2017	21089	0	AR	207016_02	Junior Tennis (207016-02)	Refund Apply	OliviaS	34.00	0.00	34.00
09/08/2017	21090	0	AR	207016_02	Junior Tennis (207016-02)	Refund Apply	OliviaS	34.00	0.00	34.00
09/08/2017	21111	1	AR	206009_01	Dance Team (206009-01)	Refund Now	michelleb	199.00	0.00	199.00
09/09/2017	21136	0	AR	207007_01	Adult & Tot Gymnastics (207007-01)	Refund Apply	OliviaS	26.00	0.00	26.00
09/09/2017	21137	0	AR	207007_01	Adult & Tot Gymnastics (207007-01)	Refund Apply	OliviaS	26.00	0.00	26.00
09/09/2017	21138	0	AR	207007_01	Adult & Tot Gymnastics (207007-01)	Refund Apply	OliviaS	26.00	0.00	26.00
09/11/2017	21185	1	FR	Rooms_GMRC_	Meeting Room 2 on 09/09/2017 at 10	Refund Now	michelleb	85.00	0.00	85.00
09/11/2017	21234	0	AR	206009_03	Dance Team (206009-03)	Refund Apply	Marcig	199.00	0.00	199.00
09/11/2017	21236	0	AR	206009_03	Dance Team (206009-03)	Refund Apply	Marcig	199.00	0.00	199.00
09/12/2017	21320	1	AR	206012_01	Jr. Company (206012-01)	Refund Apply	VickiS	20.00	0.00	20.00
09/18/2017	21624	1	AR	205200_10	Kids Day Off- Fall (205200-10)	Refund Apply	michelleb	44.00	0.00	44.00
09/19/2017	21670	1	AR	207012_01	Adult & Tot T-ball (207012-01)	Refund Now	michelleb	39.00	0.00	39.00
09/19/2017	21678	1	AR	111024_01	Interesting Iowa (111024-01)	Refund Apply	michelleb	117.00	0.00	117.00
09/20/2017	21726	1	AR	211029_01	The Kendall Dining Experience (2110	Refund Apply	michelleb	89.00	0.00	89.00
09/20/2017	21726	1	AR	211029_01	The Kendall Dining Experience (2110	Refund Apply	michelleb	89.00	0.00	89.00
09/20/2017	21729	1	PMV	ChairYoga	Pass Visit for Chair Yoga on 09/20/20	Refund Apply	michelleb	12.00	0.00	12.00
09/20/2017	21744	1	AR	111024_01	Interesting Iowa (111024-01)	Refund Finance	michelleb	117.00	0.00	117.00
09/20/2017	21748	1	AR	215003_01	Fall Game Improvement Junior Camp	Refund Now	michelleb	135.00	0.00	135.00
09/22/2017	21855	1	FR	Rooms_GMRC_	Meeting Room 1 on 09/09/2017 at 1:	Refund Finance	michelleb	100.00	0.00	100.00
09/22/2017	21858	1	AR	205200_10	Kids Day Off- Fall (205200-10)	Refund Apply	michelleb	44.00	0.00	44.00
09/25/2017	21965	0	AR	211003_02	Chef Ping (211003-02)	Refund Apply	Marcig	44.00	0.00	44.00
09/25/2017	21966	0	AR	211003_02	Chef Ping (211003-02)	Refund Apply	Marcig	44.00	0.00	44.00
09/25/2017	21967	0	AR	211003_02	Chef Ping (211003-02)	Refund Apply	Marcig	44.00	0.00	44.00
09/25/2017	21968	0	AR	211003_02	Chef Ping (211003-02)	Refund Apply	Marcig	44.00	0.00	44.00
09/25/2017	21969	1	AR	211003_02	Chef Ping (211003-02)	Refund Now	michelleb	44.00	0.00	44.00
09/26/2017	22010	1	FR	Rooms_GMRC_	Meeting Room 1 on 07/30/2017 at 12	Refund Now	michelleb	100.00	0.00	100.00
09/26/2017	22011	1	FR	Pavilions_GMRC	GMRC Pavilion on 09/04/2017 at 1:0	Refund Now	michelleb	100.00	0.00	100.00
09/26/2017	22018	1	FR	Pavilions_Country	Country Gardens Pavilion on 09/24/2	Refund Now	michelleb	100.00	0.00	100.00
09/26/2017	22020	1	AR	503001_10	CreativeKids Preschool (503001-10)	Refund Finance	michelleb	55.00	0.00	55.00
09/28/2017	22126	1	AR	211030_01	Ron Hawking (211030-01)	Refund Now	michelleb	84.00	0.00	84.00
09/28/2017	22127	1	AR	211030_01	Ron Hawking (211030-01)	Refund Now	michelleb	84.00	0.00	84.00



Refund Listing Report

Report Summary Totals Continued...

Report Summary Totals

Total Refund Records:	36
Total Fees Refunded:	2,759.00
Total Tax Refunded:	0.00
Total Amount Refunded:	2,759.00

FY 2017		PROSPECT HEIGHTS PARK DISTRICT		YTD FUND SUMMARY				INFORMATIONAL	
Fund Numbers	Fund Names	Audited Begin. Bal. 17	Revenue 9/30/2017	Real Estate Tax 9/30/2017	Expense 9/30/2017	Transfers 9/30/2017	Ending Bal 9/30/2017	Fund Transfers Budgeted	Bud. FY 17
100	CORPORATE	1,914,403	5,936	990,727	476,704	(144,275)	2,290,086	(144,275) TO 608	2,568,482
900	RESERVE	350,344	656		-		351,000	-	350,844
200	RECREATION	463,921	794,709	486,979	1,147,253		598,355	-	500,051
300	GOLF	18,632	1,084,276	-	954,661		148,247		38,349
MAJOR FUND	SUB TOTAL	2,747,300	1,885,576	1,477,705	2,578,618	(144,275)	3,387,688	(144,275)	3,457,727
404	AUDIT	3,044	-	13,062	13,500		2,606		3,202
405	PAVING & LIGHTING	13,191	-	4,540	2,742		14,988		11,635
406	LIABILITY INS.	19,683	-	82,346	51,060		50,970	-	2,077
407	I.M.R.F.	40,313	-	126,643	84,746		82,210	-	53,455
408	POLICE	33,172	-	70,988	44,887		59,273	-	47,162
409	MUSEUM	12,500	-	11,484			23,984		13,047
410	SPECIAL REC.	42,229	-	113,455	97,066		58,618		44,183
411	SOCIAL SEC.	12,281	-	113,013	100,487		24,807		20,108
412	MEMORIAL	1,034	-	250	927		357		1,134
413	COMM. EVENTS	27,845	-	10,978	19,879		18,944	-	16,876
NON-MAJOR	SUB TOTAL	205,292	-	546,759	415,295	-	336,756	-	212,879
OPERATING	SUB TOTAL	2,952,593	1,885,576	2,024,465	2,993,914	(144,275)	3,724,445	(144,275)	3,670,606
518	CAPITAL FUND - PARKS	643,139			126,297		516,842	132,008 FROM 610	275,147
523	CAPITAL FUND - GOLF	7,379			24,964		(17,585)		(48,121)
CAPITAL	SUB TOTAL	650,518	-	-	151,261	-	499,257	132,008	227,026
DEBT FINANCING OCCURS IN DECEMBER, ONLY PROPERTY TAXES ARE RECEIVED THROUGHOUT THE YEAR								BOND PAYMENTS DUE DECEMBER 1, 2017	
606	BOND 2014	-					-		-
607	BOND 2015						-		-
608	BOND 2014B	26,305			144,275	144,275	26,305	573,550 FROM 100, FROM 610	
609	BOND 2016	440		584,942			585,382		
610	BOND 2017	(5,673)					(5,673)	(561,283) TO 518 TO 608	
Debt	SUB TOTAL	21,072	-	584,942	144,275	144,275	606,014	12,267	-
ALL FUND TOTALS		3,147,423	1,885,576	2,609,407	3,289,450	-	4,829,715	0	3,897,632



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

Date: October 17, 2017
To: Board of Commissioners
From: Scott Devlin, Business Manager
Re: September 2017 Investment Report

An Account for **Cash Reserves** was established on 12/27/2005

	Balance EOM	Interest Earned
9/30/2017	\$ 351,000.07	\$74.50

General Account Interest

	Balance EOM	Interest Earned
9/30/2017	\$ 716,746.45	\$31.71

Investment Account Interest

	Balance EOM	Interest Earned
9/30/2017	\$ 3,006,342.42	\$638.20

Prospect Heights Park District

Investment Report for Year Ending December 31, 2017

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Beginning Balance	\$ 3,511,253	\$ 3,312,720	\$ 3,517,526	\$ 4,362,647	\$ 4,192,894	\$ 4,160,637	\$ 4,077,576	\$ 4,809,714	\$ 5,266,320				\$ 3,511,253
General Account Activity													\$ -
Interest Income	\$ 8	\$ 7	\$ 34	\$ 11	\$ 6	\$ 5	\$ 10	\$ 34	\$ 32				\$ 147
Net deposited into operating acct.	\$ 498,995	\$ 459,662	\$ 1,161,051	\$ 170,010	\$ 411,471	\$ 312,022	\$ 1,146,793	\$ 974,488	\$ 276,126				\$ 5,410,618
Net Withdrawal from operating acct.	\$ (298,235)	\$ (255,483)	\$ (316,537)	\$ (1,240,436)	\$ (444,528)	\$ (395,889)	\$ (415,428)	\$ (518,635)	\$ 338,426				\$ (3,546,745)
Interest Income-CASH RESERVE	\$ 74	\$ 67	\$ 74	\$ 72	\$ 74	\$ 72	\$ 74	\$ 75	\$ 72				\$ 656
Investment Account	\$ 625	\$ 552	\$ 499	\$ 590	\$ 720	\$ 727	\$ 689	\$ 645	\$ 638				\$ 5,686
Transfers to/(from) Investment Acct	\$ (400,000)			\$ 900,000					\$ (600,000)				\$ (100,000)
Ending Balance	\$ 3,312,720	\$ 3,517,526	\$ 4,362,647	\$ 4,192,894	\$ 4,160,637	\$ 4,077,576	\$ 4,809,714	\$ 5,266,320	\$ 5,281,613	\$ -	\$ -	\$ -	\$ 5,281,613



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 17, 2017

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: October 2017 Board Report

Information and Technology

The District continues to work with AMI Communications & Midco for the District's managed IT services. Last month the board approved the replacement of the firewall and the installation of five antennas to extend cellular 4G coverage at GMRC. These will be completed within the next four weeks. The board approved the expenditure of two antennas for the scrolling marquee and the installation went fine. The decision was made to wait until 2018 to replace the switches to coincide with the replacement of the phone system.

ComEd Green Region Program for Nature Center Project in Lions Park

(Resolution 03152016)

The funds remaining in the grant budget will be expended on this project by the end of this year. The remaining dollars will be spent on signage.

Comprehensive Master Plan

GreenPlay, LLC presented the plan in September. They are preparing the written report for November discussion.

National Parks and Recreation Association 2017 Conference

The Conference was held in New Orleans, LA last month. It was a great networking experience. I attended about a dozen sessions about trends in rec centers, marketing, walking trails, websites, productivity, etc.

The 2018 NRPA Annual Conference is in Indianapolis, Indiana in late September.
The 2018 IAPD IPRA Annual Conference is in Chicago in late January.

Future 2017/2018 Board meeting agenda items

November	Budget Draft 1 Bond Issue Notification Act BINA
December	Budget Draft 2 Tax Levy Ordinance
January	Budget Approval



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 11, 2017

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: October Board Report

Winter/Spring Brochure

The recreation staff proofed the first draft. The brochure will be ready for the printer on October 31st and will be delivered on November 14th.

Arts Showcase

The Arts Showcase will be held Saturday, November 11th from 10 AM to 3 PM. The day will include an Art Showcase from Local Artists: Kate Tully of Prospect Heights and Allison Walsh of Mt. Prospect. The showcase will also feature a salute to our Veterans that work for PHPD at 1 PM. There will be a photo contest and craft table for children.

We will have performances from our classes:

11 AM	Creative Kids Preschool and Kinderstop Students
11:30 AM	Star Studio Dancers
12 NOON	Tae Kwon Do Demonstration
1 PM	Salute to Veterans
2 PM	Thanksgiving Cooking Demonstration

District 23

District 23 will be hiring a new director for their Before & After School Program. Our staff will be meeting with their staff to discuss the coordination of the programs going forward.

District 23 is allowing the Park District to distribute paper flyers and our second one for this school year will go out next week.

Prospect Heights Library

Christina and I met with the Library and the NRC to discuss the joint StoryWalk program. We will have sample signs at the board meeting for review.

NRPA

I attended the National Conference Sept. 26-28. I found great value in all of the sessions that I attended including Commit to Health, marketing, customer service, training for staff and facility assessment.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

PHWYBS

Prospect Heights/Wheeling Youth Baseball/Softball will be offering skills classes again this spring.

Annual Drills

Our drills include:

Tuesday, Oct. 10 at 10 AM

Lockdown Drill (For Park Programs only)

Wednesday, Oct. 11 at 1 PM

Shelter-in-Place (For Park Programs only)

Wednesday, Oct. 18 at 9:30 AM

Fire Drill (For All Patrons and Programs)

The Police Department facilitated the Lockdown Drill. They were pleased with the lockdown and their interaction with the children was appreciated by our staff.

The Fire District will be coming October 18th to facilitate the Fire Drill.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 11, 2017

To: Christina Ferraro, Executive Director
From: Dino Squiers, Superintendent of Facilities & Parks
Re: October 2017 Board Report

Pump Room/Pool

Inlets for the floor and walls were cleared using public works air compressor. Once floor inlets are clear diverters are removed and expandable plugs are installed. Two Pits in the deep end were not draining; we cleaned out the pits and rodded out the lines to clear the obstruction. Outdoor pumps are drained and filled with anti-freeze for the winter. Motors are also greased; we will cycle the pumps during the winter to avoid motors from locking up. Water box lines and drinking fountain on the pool deck are cleared by using a smaller compressor. Walls and floor were acid washed and rinsed with a neutralizer. We started painting areas in the pool to get ahead start for next season. Balance of the pool will be painted in the spring.

Plumbing

Water leaking on the men's locker floor was due to a leak in the wall; water fountain is recessed in the wall and the fitting are corroded and starting to drip. We are trying to find replacement parts that we can use without removing the fountain since it is in the wall.

Men's Locker

Walls were painted in the men's locker room, shower and sink areas.

CCTV

Video went down on the front desk monitor. We have to shut down the system and reprogram the controller. Even with the video loss the system kept recording.

Telephone System

Phone system shut down due to a bad power supply. We temporary moved the power connection until a replacement battery was installed in the power supply located in the copy room.

Fitness Studio

Room is coming together, ceiling tiles will help with the echoing, walls are painted and mirrors on north wall are scheduled for installation this week.

Bus Inspection

Three buses were taken in for the six month safety test. All three passed inspection and sticker were issued.

McDonald Field

Roof was replaced on the shed next to the right field fence. This shed contains the breaker box for McDonald ballfield and night lights along Elm Street and parking lot.

Parks

Weekly cutting and mulching of leaves is still on the schedule. Clean up continues along with regular garbage pickup. Tree that fell in Heron pond was removed and cut up.

PHWYBS

This weekend will end the season for girl's baseball. We can discuss request by the league on improvements that they would like to see for next season. After our meeting I believe baseball knows that Lou Johnson field is not an option that the park district has any interest in renovating or maintaining.



**PROSPECT HEIGHTS
PARK DISTRICT**

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

To: Christina Ferraro, Executive Director

From: Marc Heidkamp, Director of Golf Operations

Re: Sept 2017 Golf Operations Board Report

It is always a pleasure to report positive results. For September we enjoyed the fruits of our labor booking several outings that contributed additional revenue for the month. We also had the weather on our side during this period. Golf revenue for the month was up 27.5%. With most of the staff gone for the year back to school I am extremely proud of the remaining few that handled the busy time so well.

Golf Pro Shop sales were up 41% for September which helped move out some inventory. Our plan will be to send back the equipment that didn't sell and to discount apparel with hopes to get inventory levels down as low as possible moving into winter.

A quick review of expenses year to date look good. Jerry has done an excellent job with limited staff and has provided us with great conditions thought the entire season. As we move into October we hope the nice weather continues so we can finish the season on a positive note.



**PROSPECT HEIGHTS
PARK DISTRICT**

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 10, 2017

To: Marc Heidkamp, Director of Golf
From: Jerry Arden, Superintendent of Greens
Re: September 2017 Board Report

Temperatures for the month ranged from 45.16 degrees for the low to 94.42 degrees for the high with precipitation at .42 inches.

The golf course is in beautiful shape, even without the use of are good well. We managed to wiggle thru the last few months of the season with our smaller wells.

The crew has been busy with the trimming of trees and the stumping of approximately 15 others. I changed pesticides this year for the control of grubs and to date have seen very little activity; the skunks are very upset!



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 11, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Laura Fudala, Supervisor of Recreation

Re: October Board Report

Kinder Stop

This school year we have teamed up with Lionize Training Center for the fitness aspect of the Power Play grant that we have been awarded through IAPD. This takes place on Wednesdays from 3:30pm-4:15pm

Our AM and PM program portion of the day had a monthly theme of back to school and apples! Their crafts focused on the theme of the month! The last week of September the kids got to sample 4 different flavors of apples!

Preschool

September 5/6 was the first days of preschool! The majority of the kids have adjusted to the school routine!

Looking ahead to October we have picture day, all school field trip, visiting the Prospect Heights Fire District main station and classroom Halloween parties!

Kids Day Off

In September, we had one Kids Day Off. There was a Wrigley Field Tour. Kids and families were very happy with the trip! We had 41 participants.

PDRMA

I will be attending the Human Resources Essentials part 2 on October 19 and 20.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 2017

To: Julie Caporusso, Superintendent
From: Marci Glinski, Supervisor of Recreation
Re: October Board Report

Dance

Fall dance has begun and we have 72 students signed up with 13 classes. Costumes have been ordered and have started to come in. Our recital will be on Sat. Dec 15th at Forest View Educational Center.

On Monday, Oct 9th our fall fundraiser will begin. We will be hosting a Popcornopolis fundraiser that will help us offset the rising costs of our recital. Popcorn will be delivered Mid-November.

We had 2 dancers participate in our Holiday Recital T-Shirt Design contest. The pictures are posted on our Facebook page for judging.

During the month of October, we will begin promoting our competition team to begin in January 2018. We will start off with an informational meeting for parents and interested dancers in early November followed by 2 clinics before try outs in early December. Our competition team will begin in early January. More information to follow.

Performing Arts

New for 2018 will be a 4-day minicamp in early January before the kids go back to school. During this camp we will give participants a sneak peek into acting, improv, dance, singing, scene blocking & so much more.

Active Adults

Our Active Adults have been having a fun fall with many new trips! They spent the month of September Enjoying "Elvis Lives" at Fireside Dinner Theatre with 23 patrons, Wandering Around Brookfield & Waukesha, WI with 9 patrons, The Kendall College Dining Experience with 26 patrons, Ron Hawking at The Apollo with 10 patrons, Big River at Theater at The Center with 14 patrons, A Fun Fall Day in Galena with 16 patrons, Million Dollar Quartet at The Paramount Theatre with 14 patrons & OctoberFest in Milwaukee with 28 patrons. A great time was had by all who attended. My Winter/Spring Newsletter will be out in Mid-November.

Special Events

SpookFest is on Saturday, October 21st from 4:00pm to 7:30pm. New for 2017, I have created all new scenes for our Haunted Hayride which will take place along a small part of the golf course. I am working with both Prospect & Hersey High Schools to get additional volunteers for the event.

On Saturday, November 11th will be the Arts Showcase. This event is a whole new spin on our Holiday Shopping Boutique. We will showcase 2 area artists, a chef demonstration, a craft/vendor fair and a salute to our Veterans. We have scheduled performances by our Preschool & KinderStop students, Tae Kwon Do program & our dance program.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 10, 2017

To: Julie Caporusso, Superintendent of Recreation

From: Olivia Shapley, Supervisor of Recreation

Re: October Recreation Board Report

Athletics

Our fall leagues are starting soon. Youth floor hockey, youth volleyball, and Fall basketball league have deadlines of October 20, after this they will all be starting the first week of November. The Youth Boys and Girls Basketball League and Junior Basketball League will be starting at the end of next month.

Fitness

Our Fall fitness challenge is next month! The challenge will be from November 1-30. Patrons will have the chance to challenge themselves and complete their miles during the entire month.

Fitness Membership Statistics Report (Comparing September 2016 to September 2017)

Memberships	September 2017	September 2016
3 Month Pass	3	3
Gym & Racquetball Pass	12	14
1 Year Fitness Pass	32	33



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 2017

Department 08 – Performing Arts

This is the 1st year that Performing Arts is its own department.

Introduction to the department and program:

The Performing Arts department consists of spring, summer & holiday dance recital classes, performing arts summer production and Creative & Performing Arts Day Camp.

FY	2016 Dance & Performing Arts	To Date 09/2017 Performing Arts ONLY
REVENUES	\$62,873	\$42,147
EXPENSES	\$46,681	\$31,298
SURPLUS/ (DEFICIT)	\$16,191	\$10,849

Strategies for 2017/2018

My strategy for the upcoming year will be to continue growing the Performing Arts Department by creating new classes and programs for our patrons. I have created a new mini camp for the 1st week in January and will continue to offer the mini camps throughout the year. New in Fall 2018 we will have a Fall Production that will be similar to our Summer Production. District 23 students do not have that option through school. They only offer a spring musical.

The Summer Day Camp continues to be very successful and I look forward to watching it continue to grow.



PROSPECT HEIGHTS PARK DISTRICT

(847) 394-2848
Fax (847) 394-7799

110 W. Camp McDonald Road, Prospect Heights, Illinois 60070

October 2017

Department 09 – Concession Stand

Department 09 Concession Stand

(This is the 1st year that the concession stand has been reported separately. In past years it was a part of department 12 Special Events.)

The Concession Stand also includes camp lunch. Camp Lunch is a program we offered to our campers every day this past summer. It is a set pre-ordered menu open to all campers. These lunches consist of an entrée, side, fruit and beverage.

FY	2016 Includes Special Events	2017
REVENUES	\$24,509	\$17,334
EXPENSES	\$29,528	\$18,897
SURPLUS/ (DEFICIT)	-\$5,019	-\$1,563

The Concession Stand completes the pool experience. Our hours of operation this past summer were Monday - Friday 10:00am to offer snacks/beverages for our campers and closed at 7:00pm and on Saturday & Sunday we were open 12:00pm – 5:00pm. During our day we would also keep the Elm Street window open for baseball/softball families. Our wages this past summer were higher than budgeted due to moving into the direction to stay open for all hours that the pool is open. In past years we closed at 4:30pm everyday sometimes earlier on weekends dependent on sales for the day.

Moving into 2018 I am looking to open at the start of the baseball/softball season in late April/early May. It will be a limited menu with more shelf stable items that can be used over the coming months. Any games that fall outside our facility hours the stand will be closed.

DEPARTMENTAL SUMMARY Aquatics 2017

FY	2015	2016	2017
REVENUES	\$92,103	\$99,651	\$65,079
EXPENSES	\$101,390	\$118,841	\$104,279
SURPLUS/ (DEFICIT)	(9,287)	(19,191)	(39,199)

3 Year Comparison

The weather was great again this year for the pool! This year we lowered our pool pass prices a lot compared to the prices in 2016. Our expenses increased, we decided to pay lifeguards minimum wage, which was raised this summer for the county. In order to compete with surrounding pools we had to pay more money for the staff hourly rate this year.

Introduction of Department Programs at the Pool

Camp Swim Lessons- Are offered to all camp participants. Lessons were from 8:30 AM-9:15 AM. Campers are then walked to their designated camps by the lifeguards. We had 305 registrations in 2017 compared to 319 in 2016.

Semi-Private Swim Lessons- This is a one on one lesson or could be in a group depending on the number of registrations. We had 14 registrations for this program throughout the season.

Learn to Swim Class- This class is taught by our swim lesson instructors and is taught in a group setting teaching swimming basics. We had 34 registrations this year, this program had positive feedback this year and will undergo a few changes next year to improve the numbers.

Private Swim Lessons- Patrons could sign their child up for an hour session of one on one swim lessons with an instructor. We had 12 patrons register for these lessons, which has improved since last year. We made a few changes that change the program for the better and allowed more time structure and options.

Swim Team- The Typhoons belong to the NISC (Northern Illinois Swim Conference) and is currently competing in the "C/D" division. This year our team was so big that we had to hire a third coach. A few changes were made to the team with uniforms and structure which positively impacted the team. The Typhoons practice Monday-Friday from 4:00-6:00PM. On Wednesday's the swim team had meets, we hosted two of those meets this year. We had 40 participants for the 2017 season.

Parent-Child Swim Program – This parent-child class was offered on Thursdays at 11 AM and Saturdays at 9:30 AM. We had 7 participants this year. Compared to the 3 that we had in 2016.

Aquatics is a ten week seasonal department June-August. The pool employed thirty one lifeguards, five pool attendants, one head manager/trainer and two assistant managers

Pool Attendants validated the passes and daily admissions for the patrons when entering the pool, making sure that the admission was paid before entering.

Aquatics Supervisor was the manager this year, oversaw the assistant managers, hired and evaluated the lifeguards. The supervisor is a trainer who also trained the lifeguards during the pool season.

The head manager oversees the lifeguards, assistant managers and is the trainer. The head manager makes the staff schedules for the lifeguards and trains the lifeguards, conducts in-service, controls/maintains chemicals and keep records and regulation accurate.

Assistant managers manage the day to day operation of the pool, oversee lifeguards while on duty, manage the safety of all patrons, perform daily chemical testing, and complete necessary paperwork while on duty. One of the assistant managers serves as the swim lesson coordinator.

Lifeguards must be 15 years of age, successfully passing the lifeguard training course. After successfully completing the lifeguard training course they are issued a license. Each guard must also successfully complete ten hours of in-service time during the summer in order to maintain his/her license.

Our auditing is done by Jeff Ellis and Associates. The park district is reimbursed for these audits by PDRMA, if exceeds expectations are met. Three times during the summer they came out and audited our lifeguards. We received two exceeds this summer, and one

meets for our score. Receiving two exceeds was a great accomplishment for all the staff. We received the "Silver" award this year.

Strategy

To provide a safe, fun, family friendly aquatics experience properly trained lifeguards, and swim instructors is key. We strive to provide quality swim lessons and a successful swim team program.

Action Steps

We had 4 certified Vanguards on staff. The Vanguard aquatics leadership training program develops interpersonal skills of managers and head guards, as well as, skills in guest service, staff training, facility operation, and risk management. This certification meets MAHC (Model Aquatic Health Code) requirements for supervision.

Recommendations

Upgrades to the pool include: repaint the bottom of the pool, retile parts of the pool, and repair the slide.

We hope to hire 35-38 guards. The trend for this age group is that due to other commitments they do not want to work as many hours as prior groups. We had a great staff this year and hope to see most of them back in 2018!

We will advertise our normal closing day for the season with a note that the season may be extended for abbreviated hours dependent on staff availability. On days that we have enough staff we will open.

Camp 2017 Departmental Summary

Introduction to the department and program

Summer day camp is comprised of five individual camps ranging in ages from 3-13 years of age. Also included in the camp program is before care, after care, camp swim lessons, and one extended week at the end of the first 9 weeks.

- Jr. Explorers Camp Ages 3y-5y *9am-3pm, 9am-11:30am, 12:30pm-3pm*
- Explorers Camp Ages 5y-7y *9am-3pm*
- Adventure Camp Ages 8y-11y *9am-3pm*
- Sports Camp Ages 7y-13y *9am-3pm*
- Travel Camp Ages 10y-13y *9am-3pm*
- Last Hurrah Ages 5y-11 *9am-3pm*
- Extended Care Ages 5y-13y *7am-9am & 3pm-6pm*

The day camp employs an average of 35-40 camp counselors and camp coordinators. All camp counselors must be 18 years old and graduated from high school and have expressed interest in working with kids or working on a college degree in education. Camp coordinators typically have 2-3 years of experience as a camp counselor and are a college graduate. The camp director should have combined experience as a camp counselor and camp coordinator, graduated from college and is at least 21 years old. All staff is required to be CPR certified and attend all camp staff trainings before the start of camp. The primary job function of a camp coordinator is to oversee their designated camp, which includes but not limited to, planning all activities, producing a parent letter, publishing all 9 weeks camp calendar, overseeing the day to day operation of their camp and communicate with parents directly. The coordinator reports directly to the camp director. The primary responsibility of a camp counselor is to manage a group of campers, lead group games/activities, and assist their camp coordinator with planning the daily activities. The camp counselors report directly to their camp coordinator. The camp director oversees the day to day operation of the camp, behavior management, oversees all camp staff, evaluates all staff, attends field trips, and conducts Monday morning meetings. The camp director reports to the Supervisor of Recreation.

Our day camp is ACA (American Camping Association) accredited. The day camp must follow certain standards from transportation, safety to health and wellness. The accreditation process takes place every five years. Our last accreditation was in 2016, in which we received an overall 100%.

Camp is 10 weeks in duration (10, one week sessions) and is conducted from 9am-3pm. All camps, except Jr. Explorers will take one field trip per session and have one in-house per session. Travel will take three field trips per session. Travel camp is the only camp that uses park district vehicles for their trips, all the other camps get transported by school bus to their field trips.

Jr. Explores, Explores, Adventure, and Last Hurrah (10th week) camp are all general day camps. These camps have rotations which consist of an indoor activity, outdoor game, art and craft. Sports camp focus is modified sports in way to make it fun for all campers. Travel

Camp is specific to where they travel three times per week and the other two days of the week the campers are on site at Morava doing various activities. All camps swim from 1pm-2:45pm everyday with the exception of Jr. Explores Camp, they swim in the morning.

Three Year Average Comparison

FY	2015	2016	2017
Revenues	\$ 218,479	201,998	212,008
Expenses	\$ 129,781	119,065	131,079
Surplus (Deficit)	\$ 88,698	82,934	80,929

Total Transfers from Camp to Aquatics

\$32,314	14,887
----------	--------

In the past three years camp revenues have averaged \$210,828. Total expenditures of \$126,641 and total profit have averaged \$89,085. Total profit for 2017 is \$84,187.

2016 Comparison

Total revenue in 2016 was \$201,998 compared to \$212,008 in 2017. In 2016, total expenditures were \$119,065, and in 2017 total expenditures was \$131,079.

Strategy

In 2017, the strategy was to provide a safe and fun summer camp program for school-age youth. Weekly themes were developed to guide the children through a week of fun, interesting, and informative activities. We also encouraged socially positive habits and attitudes through active participation.

Action Steps

The camp staff comprised of new well qualified and seasoned staff members. The whole staff worked as a team to develop quality games, arts and crafts based upon the weekly theme. Staff also engaged in working together to provide numerous special days for the camp participants.

Variance to the Budget

The 2017 budget projected an \$95,754 profit. The actual camp profit for summer 2017, is \$80,929. Camp supplies were purchased as needed, the camp coordinators were resourceful with planning activities, and staffing needs were based on camp counselor to camper ratios.

Looking Ahead for 2018

For summer 2018, Jr. Explorers, Explorers, Adventure, Sports and Travel camps will have 9, 1-week sessions as compared to 8, 1-week sessions and two additional weeks (known as End of Summer and Terrific Tenth week). We will have one final week of camp and it's been renamed to Last Hurrah. We are hoping this will be more of a customer friendly option for our families.

ORDINANCE NO. _____

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2017, of the Prospect Heights Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, and for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Prospect Heights Park District, Cook County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$_____ for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board; and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$_____, and that it is necessary and for the best interests of the District that it borrow the sum of \$_____ and issue bonds of the District to evidence the borrowing; and

WHEREAS, the District has issued and now has outstanding and unpaid its General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B, dated November 25, 2014 (the "*Prior Bonds*"); and

WHEREAS, it is necessary and desirable to provide the revenue source for the payment of the principal and interest due on the Prior Bonds on December 1, 2017; and

WHEREAS, the Prior Bonds are presently outstanding and unpaid and are binding and subsisting legal obligations of the District; and

WHEREAS, the Board hereby finds that it does not have sufficient funds on hand for the purpose of providing for the payment of the Prior Bonds, and that the cost thereof, including legal, financial, and other expenses, will not be less than \$429,275 and that it is necessary and for the best interests of the District that it borrow the sum of \$429,275 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 4th day of September, 2015, executed an Order calling a public hearing (the "*Hearing*") for the 15th day of September, 2015, concerning the intent of the Board to sell said bonds in the amount of \$1,825,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Herald*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 15th day of September, 2015, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 15th day of September, 2015; and

WHEREAS, the District has heretofore issued not more than \$291,566 pursuant to the Hearing for the Project; and

WHEREAS, it is in the best interests of the District to issue bonds in the amount of \$_____ for the Project and bonds in the amount of \$429,275 for the purpose of providing for the payment of the Prior Bonds, together as one issue of bonds in the aggregate amount of \$_____; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of \$_____ for the Project and for the purpose of providing for the payment of the Prior Bonds; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the \$_____ General Obligation Limited Tax Park Bonds, Series 2017, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of \$_____ upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the costs of the Project and for the purpose of providing for the payment of the Prior Bonds, and expenses incidental thereto, and it is necessary and for the best interests of the District that there be issued at this time \$_____ of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$_____ for the purposes aforesaid; and that bonds of the District (the "*Bonds*") shall be issued in said amount and shall be designated "General Obligation Limited Tax Park Bonds, Series 2017." The Bonds shall be dated October 31, 2017, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5.00 each and authorized integral multiples thereof, shall be numbered 1 and upward, and the Bonds shall become due and payable (without option of prior redemption) on November 1, 2018, and bear interest at the rate of ____% per annum.

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on November 1, 2018. Interest on each Bond shall be paid by check or draft of the _____, _____, _____ (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name

such Bond is registered at the close of business on October 15, 2018. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal office of the Bond Registrar.

The Bonds shall be signed by the President and Secretary of the Board, and shall be countersigned by the Treasurer of the Board, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer of the Board is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal office of the Bond Registrar, which is hereby constituted and appointed the

registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on October 15, 2018, and ending at the opening of business on November 1, 2018.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. 1

REGISTERED

\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

PROSPECT HEIGHTS PARK DISTRICT

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2017

See Reverse Side for
Additional Provisions

Interest
Rate: _____%

Maturity
Date: November 1, 2018

Dated
Date: October 31, 2017

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Prospect Heights Park District, Cook County, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond at the Interest Rate per annum set forth above on November 1, 2018. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal office of _____, _____, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on October 15, 2018, and shall be paid by check or draft of the Bond Registrar, payable upon presentation in

lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). Payments on the Bonds from the Base will be made on a parity with payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Prospect Heights Park District, Cook County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN
President, Board of Park Commissioners

Countersigned:

SPECIMEN
Secretary, Board of Park Commissioners

SPECIMEN
Treasurer, Board of Park Commissioners

Date of Authentication: _____, 2017

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2017, of the Prospect Heights Park District, Cook County, Illinois.

as Bond Registrar

By _____
SPECIMEN
Authorized Officer

[Form of Bond - Reverse Side]

PROSPECT HEIGHTS PARK DISTRICT

COOK COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2017

[6] This Bond is one of a series of bonds issued by the District (i) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and (ii) for the payment of certain outstanding bonds of the District, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal office of the Bond Registrar in _____, _____, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of \$5.00 each or authorized integral multiples thereof. This Bond may be exchanged at the principal office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at

the close of business on October 15, 2018, and ending at the opening of business on November 1, 2018.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Board, and be by said Treasurer delivered to _____, _____, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being par; the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and

confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Term Sheet and any final Term Sheet relating to the Bonds (the "*Term Sheet*") is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Term Sheet, the Term Sheet and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR

A TAX TO PRODUCE THE SUM OF:

2017

\$

for interest and principal up to and including November 1, 2018

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District,

and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk in and for the year 2017, to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2017" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the

taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District's outstanding General Obligation Limited Tax Park Bonds, Series 2016. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 10. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds in the amount of \$_____ are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the "*Project Fund*"). Principal proceeds of the Bonds in the amount of \$429,275 are hereby appropriated for the purpose of paying the principal and interest due on the Prior Bonds on December 1, 2017. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 11. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of

the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from Federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a

timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 12. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 13. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 14. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 15. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 16. Record-Keeping Policy and Post-Issuance Compliance Matters. On June 13, 2011, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board subsequently amended the Policy on October 21, 2014. The Board and the District hereby reaffirm the Policy as amended.

Section 17. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 18. Repeal. All resolutions, ordinances or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted October 17, 2017.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois (the "*Board*"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 17th day of October, 2017, insofar as the same relates to the adoption of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$ _____ General Obligation Limited Tax Park Bonds, Series 2017, of the Prospect Heights Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, and for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 17th day of October, 2017.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 2017, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$_____ General Obligation Limited Tax Park Bonds, Series 2017, of the Prospect Heights Park District, Cook County, Illinois, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District, and for the payment of certain outstanding bonds of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, on the 17th day of October, 2017, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2017.

County Clerk of The County of Cook,
Illinois

(SEAL)

MINUTES of a regular public meeting of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, held at the Gary Morava Recreation Center, 110 West Camp McDonald Road, Prospect Heights, Illinois, in said Park District at 7:00 o'clock P.M., on the 17th day of October, 2017.

* * *

The meeting was called to order by the President, and upon the roll being called, Tim Jones, the President, and the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that a proposal had been received from _____, _____, _____, for the purchase of the District's non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said

proposal and said bonds, including the length of maturity, rate of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy: