

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, FEBRUARY 26, 2019**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Terry Curtis
Karl Jackson (arrived at 7:02 p.m.)
Tim Jones
Eric Kirste
Bob Loranger

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Marc Heidkamp – Director of Golf Operations
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

None

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Loranger and seconded by Commissioner Carney to approve the agenda as submitted. The motion was approved with a voice vote. The motion carried.

Correspondence

A letter was received from PDRMA acknowledging the agency's loss prevention efforts with a Level A – Accredited \$1,500 cash award.

Recognition/Welcome

Residents in attendance: Peter Hahn, Betty Cloud, Agnes Wojnowski, Seth Marcus, Dana Sievertson, Jill Moskal and John Kamysz. Nate Wynsma, VP of Lexington Homes was also in attendance.

Presentation

Nate Wynsma of Lexington Homes provided a presentation to the Board related to their concept plan for property located by Muir Field. Lexington Homes is proposing to request for the easement agreement to be amended.

Prospect Heights Natural Resources Commission discussed the area located north of the Lions Park tennis courts which the Park District staff utilizes the area for chipping.

Public Comment

Resident Betty Cloud commented about consideration of placing signage along Rte. 83 and the bike path.

Approval of Minutes**Committee of the Whole – December 18, 2018**

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to approve the December 18, 2018 Committee of the Whole Meeting Minutes as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Regular Board Meeting – December 18, 2018

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to approve the December 18, 2018 Regular Board Meeting Minutes as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Committee of the Whole Meeting – February 13, 2019

A motion was made by Commissioner Jackson and seconded by Commissioner Avery to approve the February 13, 2019 Committee of the Whole Meeting Minutes as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Announcements (Meetings)

A Regular Board Meeting is scheduled for March 19, 2019 at 7 p.m. at GMRC.

Park District Treasurer's Report**Cash Report #1**

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	4,487.15
Mt Pros State	General/Sweep		\$	572,968.71
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	20,553.03
Mt Pros State	Cash Reserves		\$	352,187.15
Mt Pros State	Class – Reg.	Sweep Acct.	\$	
Mt Pros State	Investment		\$	3,041,615.78
		Totals	\$	3,991,811.82

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept the Treasurer's Report – Cash Report #1 dated January 22, 2019 in the amount of \$3,991,811.82. The motion was unanimously approved with a voice vote. The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants # 12, 12A, and Payroll 25, 26 in the amount of \$294,519.03. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Cash Report #2

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	4,240.08

Park District Treasurer's Report (continued)

Mt Pros State	General/Sweep		\$	206,082.22
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	26,853.03
Mt Pros State	Cash Reserves		\$	352,291.84
Mt Pros State	Class – Reg.	Sweep Acct.	\$	
Mt Pros State	Investment		\$	3,042,519.93
			Totals	\$ 3,631,987.10

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept the Treasurer's Report – Cash Report #2 dated February 26, 2019 in the amount of \$4,146,357.11. The motion was unanimously approved with a voice vote. The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants # 1, 1A, and Payroll 1, 2 in the amount of \$343,117.27. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Finance Manager's Report

None

Attorney's Report

None

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported Mount Prospect State Bank is a sponsor for the Prospect Heights Block Party, Knutte was acquired by Sikich and that the neighbors are experiencing issues at the creek in Somerset Park caused by beavers. She is also working with legal counsel regarding tax exempt property and Midori agreement. There was discussion related to the minimum wage increase. Commissioner Avery discussed approval of Executive Director's travel expenses.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported the Summer brochure will be completed on March 13 and is scheduled for distribution. There was a great number of participants in the youth basketball program. The Dance Team performed at the Windy City Bulls game.

Superintendent of Facilities and Parks – as submitted.

Director of Golf Operations – as submitted. Director of Golf Operations Marc Heidkamp reported OOC won the Arlington Heights Lions Club Chili Cook-off Competition.

Committees of the Board

None

Public Comment

None

Unfinished/Ongoing Business**Food, Beverage & Banquet Service at Old Orchard Country Club**

Executive Director Christina Ferraro reported a hiring event will be held at OOCB on Wednesday, March 13 and Saturday, March 16.

Feasibility Study

Executive Director Christina Ferraro asked the Commissioners if they had any other feedback regarding the Feasibility Study. She will be confirming Speer Financial's attendance at the 3/19/19 Committee of the Whole meeting.

FY 2019 Budget Draft 3

During the Committee of the Whole Meeting, draft 3 of the budget was reviewed.

New Business**Public Hearing FY19 Budget & Appropriation Ordinance**

A motion was made by Commissioner Curtis and seconded by Commissioner Carney to open the public hearing of the Prospect Heights Park District Combined Budget & Appropriation Ordinance. The motion was unanimously approved with a voice vote. The motion carried.

There being no comments or questions from the public and the Board, a motion was made by Commissioner Carney and seconded by Commissioner Loranger to close the public hearing of the Prospect Heights Park District Combined Budget & Appropriation Ordinance. The motion was unanimously approved with a voice vote. The motion carried.

Adoption of Combined Budget & Appropriation Ordinance 02.26.19A

A motion was made by Commissioner Carney and seconded by Commissioner Avery to adopt Combined Budget & Appropriation Ordinance 02.26.19A. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Adoption of Tax Abatement Ordinance 02.26.2019

A motion was made by Commissioner Carney and seconded by Commissioner Loranger to adopt Tax Abatement Ordinance 02.26.2019. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: None

The motion carried.

Adjournment

With no further business to discuss a motion was made by Commissioner Avery and seconded by Commissioner Curtis to adjourn the Regular Board Meeting at 8:42 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary