



BOARD REPORT

MAY 28, 2019



PUBLIC NOTICE

**Agenda for the May 28, 2019 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070**

- I. Call to Order – 7:00 p.m.**
 - A. Roll Call**
 - B. Pledge of Allegiance**
- II. Corrections/Additions/Approval of Agenda**
- III. Correspondence**
 - A. PDRMA Annual Report**
- IV. Recognition/Welcome**
- V. Public Comment**

Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- VI. April 2019 Elected Officials Oath of Office**

Ellen Avery, Vicki Carney, Terry Curtis, Bob Loranger
- VII. Approval of Minutes**
 - A. Committee of the Whole Meeting – April 23, 2019**
 - B. Regular Board Meeting – April 23, 2019**
- VIII. Announcements (Meetings)**
 - A. Regular Board Meeting – June 25, 2019 7:00 p.m. GMRC**
- IX. Special Presentation**
 - A. Bob Loranger**
- X. Park District Treasurer's Report**
 - A. Approval of Cash Report #5**
 - B. Approval of Warrants for Payment**
- XI. Finance Manager's Report**
- XII. Attorney's Report**

Legal Matter

XIII. Administrative/Operational Summary

- A. Executive Director
- B. Superintendent of Recreation
- C. Superintendent of Facilities and Parks
- D. Director of Golf Operations
- E. Superintendent of Greens
- F. Administrative/Operational Updates

XIV. Committees of the Board

- A. Committee of the Whole
- B. Finance Committee
- C. OOC Programs, Facilities Grounds & Maintenance Committee
- D. Personnel & Planning Committee
- E. Policy & Procedure Committee
- F. Recreation Facilities, Parks & Maintenance Committee
- G. Recreation Programs & Resident Relations Committee

XVI. Unfinished/Ongoing Business

- A. Resolution Appointing an Assistant Board Secretary & Assistant Board Treasurer
- B. Proposed Video Gaming at OOC

XVII. New Business

- A. Approval of Purchase of New Bus
- B. Nomination and Election of Officers
 - 1. Park Board President
 - 2. Park Board Vice President
 - 3. Park Board Treasurer
 - 4. Park Board Secretary
- C. Park District Appointments June 2019 - May 2020
 - 1. Representative to NWSRA Board
 - 2. Recording Secretary
 - 3. Legal Counsel
- D. Process to Appoint Board Member to Two-Year Term

XVIII. Recess into Executive Session (Visitors are Excused at this Time)

XIX. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

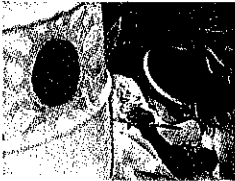
Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

Managing Risks, Promoting Wellness Prospect Heights Park District

May 2019

Last year, PDRMA delivered on its commitment to the agency's cornerstones and risk management and wellness best practices. More importantly, we recognized our obligation to make wise choices, since each decision ultimately impacted individuals, from member employees to patrons and taxpayers.



Throughout 2018, we pursued many avenues to help members keep patrons safe, provide staff with competitively priced, quality health care and expand and improve member resources.

Please share this letter and our annual report – available online and as a hard copy upon request – with your management staff and agency board members.

Risk Management Services

PDRMA's Risk Management Consultants offer expert guidance to help your agency prevent losses and provide a safe environment for patrons of every age to enjoy. Their expertise is on-site, in-depth and provided at no extra cost to PDRMA members.

While it is impossible to measure the savings associated with avoiding or minimizing losses, it is undoubtedly significant. Your agency was actively involved in preventing loss through the Loss Control Review (LCR) and *your agency's most recent LCR score was: 98.55%*



In addition, your agency has been awarded PDRMA's highest honor for achievement in loss control — Accreditation.

Over the past two years, we awarded your agency **\$3000** in total cash incentives in recognition of your loss control efforts.

Education and Training

While other organizations offer generalized training programs, PDRMA provides members with a broad range of hands-on and online industry-tailored educational programs that help members manage risks and promote wellness for employees and patrons alike.

A total of 20 of your agency's staff participated in 68 PDRMA education and training offerings in the past two years.

Legal Consultation

Members rely on advice and practical solutions provided by our in-house counsel to help them avoid costly legal problems. In 2018, PDRMA's counsel offered expert guidance at no additional cost to members through email, our Human Resource and Employment Liability Program (HELP) and nearly 735 HELPLINE calls.

Number of calls your staff made to the HELPLINE in the past two years: 3

Promoting Wellness

Health Program members continued to pursue the **PATH** (Positive Activities Toward Health) participation goal of 75-percent of eligible employees, falling just shy of it in 2018.

Your agency's participation rate of eligible employees last year:
50.00%

Filling out a Health Assessment questionnaire and attending a biometric screening event (or submitting biometric results via a Physician Tracking Form) helps **PATH** recommend the most appropriate activities, workshops, coaching support and challenges to keep participants engaged and active throughout the year. Employees earned points for completing activities up to an annual maximum of 400, which translates to equivalent incentive dollars at the end of the program year.

Rate Stabilization

Year after year, PDRMA's philosophy of focusing on long-term sustainability and financial stability provides members with a variety of ways to successfully manage risks and promote wellness within the framework of stable rates. In 2017 and 2018, PDRMA lowered Property/Casualty Program members' total contributions by \$4.60 million, combined, through use of the rate stabilization fund.

Amount of rate stabilization used on your agency's behalf in the past two years:
\$16,292.00

Although the total value of managing your risks and promoting wellness is impossible to fully quantify, one thing is certain: **The strength of PDRMA membership, combined with our innovative and industry-specific offerings, creates a bottom line that goes beyond just a number to help you effectively manage risks and promote wellness for your agency, employees and patrons.**



**COMMITTEE OF THE WHOLE MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
OLD ORCHARD COUNTRY CLUB
700 W RAND ROAD, MOUNT PROSPECT, IL 60056
TUESDAY, APRIL 23, 2019**

Call to Order

President Tim Jones called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:10 p.m.

Commissioners present:

Terry Curtis
Vicki Carney
Tim Jones
Eric Kirste

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Marc Heidkamp – Director of Golf Operations
Ann Rose – Banquet Manager
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Ellen Avery
Bob Loranger
Karl Jackson

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to approve the agenda as submitted. The motion was approved with a voice vote with three absent (Commissioners Avery, Loranger and Jackson). The motion carried.

Introduction of Guests/Citizens

Christina introduced Banquet Manager Ann Rose. Erik Stoltz, PMA Financial Network LLC was in attendance.

Public Comment

None

Correspondence

None

Announcements (Meetings)

Regular Board Meeting – April 23, 2019 7:00 p.m. OCCC
Committee of the Whole Parks Tour – May 16, 2019 4:00 p.m. OCCC
Regular Board Meeting – May 28, 2019 7:00 p.m. GMRC

Presentation

PMA Financial Network, LLC - Municipal Investment Fund, IPRIME Fund, Presentation

Erik Stolz of PMA Financial Network LLC provided a little background about PMA Financial Network, LLC. Erik reviewed the Illinois Public Reserves Investment Management Trust™ (IPRIME™) Fund which was founded in 2019, referred to as “the Fund”, is an investment pool for Municipal Treasurers acting on behalf of counties, townships, cities, towns, villages, libraries, park districts, water supply districts, fire protection districts, sanitary districts, housing authorities and other municipal subdivisions of the State of Illinois. Commissioner Carney inquired about the investment advisory. Commissioner Jones requested for a client list (that includes local government).

Presentation (continued)

Commissioner Kirste distributed a list of other Liquid Investment options to consider. Commissioner Jones suggested involving the financial accounting firm that the Park District decides to contract services with.

Old Business

None

New Business

Chipping Area for Parks Department

Christina reviewed a memo which was in response to last month's NRC presentation. Staff provided four recommendations related to the Park District's Parks Department's "Chipping Area". It was decided that for the meantime, the Park District will delineate the space to be used by the Parks Department. This issue will be reevaluated in the fall for action in 2020 as there several projects being addressed this year.

Adjournment

With no further business to discuss a motion was made by Commissioner Curtis and seconded by Commissioner Kirste to adjourn the Committee of the Whole Meeting at 6:50 p.m. The motion was approved with a voice with three absent (Commissioner Avery, Loranger, Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil
Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Board Secretary

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
OLD ORCHARD COUNTRY CLUB
700 W RAND ROAD, MOUNT PROSPECT, IL 60056
TUESDAY, APRIL 23, 2019**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:03 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Terry Curtis
Tim Jones
Eric Kirste

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Marc Heidkamp – Director of Golf Operations
Ann Rose – Banquet Manager
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Karl Jackson
Bob Loranger

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Curtis to approve the agenda as submitted. The motion was approved with a voice vote with two absent (Commissioners Jackson and Loranger). The motion carried.

Correspondence

None

Recognition/Welcome

Commissioner Tim Jones introduced Banquet Manager Ann Rose. Jorie Ouimet and Hanna Caselton from Link Together Coalition from OMNI Youth Services, and Tom Meitzler and Rick Meitzler from Admira, LLC were in attendance.

Public Comment

None

Presentation

Link Together Coalition from OMNI Youth Services – Dangers of Vaping Presentation

Jorie Ouimet provided background about Link Together Coalition. Hanna Caselton provided facts and statistics about e-cigarettes and vaping. Commissioner Curtis inquired about anti-drug & alcohol posters/literature to be placed in the GMRC.

Admira, LLC – Video Gaming Presentation

Rick Meitzler provided background about video gaming. He explained that the type of machines that are placed in business establishments like the golf course clubhouse are more of a “recreation machine” with \$2 limits and max payouts of \$500. Admira, LLC is a local business who provides a rewards program tied into the establishment (i.e. free burgers, round of golf, etc.). They would

Presentation (continued)

also provide an ATM machine and the furniture for the gaming area in the golf course. Christina met with the Mayor of Mount Prospect and mentioned the concept of video gaming at golf courses. Currently, golf courses are not permitted in the current Mount Prospect video gaming ordinance and the ordinance is scheduled for annual review in August 2019.

Approval of Minutes**Committee of the Whole Meeting – March 19, 2019**

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to approve the March 19, 2019 Committee of the Whole Meeting Minutes as submitted. The motion was approved with a voice vote with two absent (Commissioners Loranger and Jackson). The motion carried.

Regular Board Meeting - March 19, 2019

A motion was made by Commissioner Curtis and seconded by Commissioner Avery to approve the March 19, 2019 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with two absent (Commissioners Loranger and Jackson). The motion carried.

Announcements (Meetings)

Committee of the Whole Parks Tour – May 16, 2019 4:00 p.m. OCCC

Regular Board Meeting – May 28, 2019 7:00 p.m. GMRC

Park District Treasurer's Report**Cash Report #4**

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	4,240.08
Mt Pros State	General/Sweep		\$	1,072,522.53
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	26,853.03
Mt Pros State	Cash Reserves		\$	352,512.90
Mt Pros State	Class – Reg.	Sweep Acct.	\$	
Mt Pros State	Investment		\$	3,044,333.21
Totals			\$	4,500,461.75

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept the Treasurer's Report – Cash Report #4 dated April 23, 2019 in the amount of \$4,500,461.75. The motion was approved with a voice vote with two absent (Commissioners Loranger and Jackson). The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept Warrants for payment as submitted for Vendor Warrants # 3, 3A, and Payroll 5, 6, 7 in the amount of \$403,518.95. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney Curtis, Jones, Kirste,

Nays: None

Absent: Commissioners Loranger and Jackson

The motion carried.

Finance Manager's Report

Executive Director Christina Ferraro commented that Fund 301 was not included in the Fund Report dated March 31, 2019. It will be included in April's Fund Report.

Attorney's Report

None

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported the Park District is working with Sikich on the annual audit scheduled for mid-May. Christina will reach out to ComEd regarding the lease that includes the Bike Path. Christina is working with legal counsel regarding the park properties tax exempt status. She met with the Mayor of the Village of Mount Prospect, Marc, Doug and Ann about the Liquor License and updating the business license classification. She also reported Microsoft is ending Windows 7 support and the Park District which is a possible security breach that affects several computers and two servers.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso also reported that the Library would like to upgrade the StoryWalk with permanent stakes. The Library is looking for Park District Board approval. The Board was in agreement with this project. The Park District held two events: Flashlight Egg Hunt at Country Gardens with about 33 kids in attendance and Spring Fling which included an Egg Hunt, Lions Club, Library and Park District kite giveaway and a Library StoryWalk. Julie also commended Supervisor of Recreation Ed O'Neill for a super job of hiring 21 new lifeguards and 18 returning lifeguards.

Superintendent of Facilities and Parks – as submitted. Dino Squiers also reported Staff is getting pool ready. Final test was supposed to be done previous Sunday. A leak developed in the well and they are now looking for that leak.

Director of Golf Operations – as submitted. Marc Heidkamp reported staff has been working extremely hard to get course ready for the season. The removed trees will help open up play. He is adding staff and hopes to have the food and beverage up and running in the next two weeks. The first wedding is scheduled for 5/26/19.

Committees of the Board

None

Unfinished/Ongoing Business**Food, Beverage & Banquet Service at Old Orchard Country Club**

Christina informed the Board that this will be last time for this memo to be included under Unfinished/Ongoing Business. In the future it will be included in Marc's report.

Feasibility Study

Christina is looking for feedback from the Board for direction to develop the next set of conceptual plans. Williams Architect presented an additional concept which saves dollars but eliminates storage and several spaces that staff feel are vital. Commissioner Curtis asked if anyone knew the cost to remodel Arlington Heights Camelot Park recently. There was a discussion about acquiring grants to assist with the GMRC project. After further discussion, Commissioner Jones suggested that this item be deferred and revisited in the fall of 2019 when the financial accounting firm is on board to help with the financial picture.

Golf Financial Policy

There was a discussion about whether or not the Board should move forward with a Golf Financial Policy, Memo of Understanding, or a Resolution. This item was tabled and may be brought back to the Agenda in October 2019.

New Business**Proposed Amendment to Ordinance 09.14.04 Section 42**

Christina will have legal counsel formally amend the current smoking Ordinance to include vaping which will then be included in the personnel manual and on new park signage.

Contractual Accounting Services

Christina discussed a request for general approval of the concept & expense for contractual accounting services.

A motion was made by Commissioner Carney and seconded by Commissioner Curtis to authorize contractual accounting services to the best qualified firm for an amount not to exceed \$70,000. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney Curtis, Jones, Kirste,

Nays: None

Absent: Commissioners Loranger and Jackson

The motion carried.

Adjustment to Banquet Capital Budget FY2019

Christina discussed the need for an additional \$150,000 to be added to the Golf Banquet Capital Budget FY2019.

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to approve an additional \$150,000 to Golf Banquet Capital Budget FY2019. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney Curtis, Jones, Kirste,

Nays: None

Absent: Commissioners Loranger and Jackson

The motion carried.

Resolution Appointing an Assistant Board Secretary

Christina discussed approving a resolution which would appoint an Assistant Board Secretary in an absence of Board Secretary Commissioner Avery. There was discussion to appoint a Board member for the other positions as well. The resolution will be revised and be placed on next month's agenda for review and approval.

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to table this item and place on next month's agenda for approval. The motion was approved with a voice vote with two absent (Commissioners Loranger and Jackson). The motion carried.

Adjournment

With no further business to discuss a motion was made by Commissioner Avery and seconded by Commissioner Curtis to adjourn the Regular Board Meeting at 8:30 p.m. The motion was approved by a voice vote with two absent (Commissioners Loranger and Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District
 FROM: Park District Treasurer
 DATE: 5/28/2019 CASH REPORT FY 19

Pink

*Motion by Commissioner _____ to approve CASH REPORT 05
 5/28/2019 as submitted. Seconded by Commissioner _____.*

Payroll	#90001511	sweep acct.	\$	(4,226.95)	
Vendor	#90001503	sweep acct.	\$	(39,934.03)	
Imprest	#90001529		\$	4,240.08	
General/Sweep	#90001498		\$	794,365.98	
ATM	#90001537		\$	26,853.03	
Cash Reserves	#90001545		\$	352,628.79	
Class- Reg.	#90002787	sweep acct.	\$	-	
Investment	#107503657		\$	3,045,367.45	
TOTALS			\$	4,179,294.35	Voice Vote

FINANCIAL RESOLUTION

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
 5/28/2019 as submitted. Seconded by Commissioner _____.*

APPROVAL OF WARRANTS 5/28/2019

VENDOR WARRANTS			AMOUNTS
4	In the amount of	CHECKS ISSUED	\$357,739.02
4A	In the amount of	ELECTRONIC	\$ 48,956.31
Total Vendor Warrants			\$406,695.33

PAYROLL WARRANTS

4/12/2019		
8	In the amount of	64,714.38
		gross plus employer costs
4/26/2019		
9	In the amount of	\$63,504.10
		gross plus employer costs
Total Payroll Warrants		128,218.48

TOTAL OF WARRANTS	\$534,913.81	Roll Call
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Prospect Heights Park District, IL

Expense Approval Report
By Fund

Payment Dates 04/01/2019 - 04/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - CORPORATE FUND					
THOMAS R PETZEL	16131	04/08/2019	MARCH 2019 IT SUPPORT	100-01-5468	726.25
BLACK LINE FOX VALLEY LLC	3554	04/08/2019	APRIL 2019 IT SUPPORT	100-01-5468	1,540.50
MARKETING AND MORE GRO	1242	04/08/2019	MARKETING CONTRACT MAR	100-01-5303	3,698.00
WILLIAMS ASSOCIATES ARCHI	0019094	04/08/2019	FEASIBILITY STUDY	100-01-5433	3,542.77
PLATINUM SYSTEMS INC	K-126861	04/08/2019	EMAIL ARCHIVING - APRIL 201	100-01-5300	190.00
ADP LLC	532449030	04/08/2019	EZLABOR MANAGER	100-01-5430	457.59
AFLAC	052262	04/08/2019	ACCT #JNJ50	100-01-5105	106.20
HINCKLEY SPRINGS	15330710 033119	04/08/2019	ADMIN WATER	100-01-5430	1.46
NCPERS GROUP LIFE INSURAN	5144042019	04/08/2019	MONTHLY INSURANCE - 4/20	100-2030	16.00
MIDCO INC	334202	04/12/2019	CONTRACTED SERVICE	100-01-5468	165.00
OFFICE DEPOT	2900441441001	04/12/2019	OFFICE SUPPLIES	100-01-6027	219.39
EDWARD O'NEILL	O'NEIL EDWARD	04/17/2019	MILAGE	100-01-5109	62.87
ANCEL GLINK PC	69298	04/17/2019	LEGAL SERVICES	100-01-5332	970.00
ADP LLC	532814138	04/18/2019	PAYROLL PROCESSING PE 3/26	100-01-5430	360.36
MCCLURE INSERRA & COMPA	10793	04/18/2019	ACCOUNTING SERVICES MAR	100-01-5300	1,190.00
ADP LLC	533592847	04/18/2019	PAYROLL PROCESING PE 4/9/1	100-01-5430	323.14
PULSE TECHNOLOGY	24532605	04/18/2019	GMRC/ADMIN COPIER/PRINT	100-01-5430	736.86
ADP LLC	533999445	04/25/2019	PAYROLL PROCESSING	100-01-5430	457.59
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	100-01-5100	1,810.57
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	100-01-5101	113.25
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	100-01-5102	89.40
PULSE TECHNOLOGY	AR751737	04/25/2019	COPIER/PRINTER LEASE	100-01-5430	179.52
ROTARY MOUNT PROSPECT/P	546	04/25/2019	DUES FOR QUATER ENDING 3/	100-01-6001	164.00
Fund 100 - CORPORATE FUND Total:					17,120.72
Fund: 200 - RECREATION FUND					
ART OF BEAUTY MAKEUP ACA	ZUMBA 3.2019	04/05/2019	CONTRACTED SERVICES	200-13-5300	81.00
JEFF ELLIS & ASSOCIATES INC	20091125	04/08/2019	ANNUAL FLAT FEE 3 OF 8	200-10-5465	590.63
GARY KANTOR	CONTRACTED SERVICES 3/6/1	04/08/2019	CONTRACTED SERVICES 3/6/1	200-05-5300	16.00
NAPA HEIGHTS AUTOMOTIVE	3563-179878	04/08/2019	REPAIR PARTS	200-02-6030	35.99
NAPA HEIGHTS AUTOMOTIVE	3563-174999	04/08/2019	REPAIR PARTS	200-02-6031	179.98
RAMROD	775761	04/08/2019	JANITORIAL SUPPLIES	200-02-6022	717.61
SPORTS KIDS INC	114233	04/08/2019	CONTRACTED SERVICES	200-07-5300	221.00
THE WIFFLOT INC	369	04/08/2019	CONTRACTED SERVICES MAR	200-04-6028	250.00
RAMROD	775967	04/08/2019	JANITORIAL SUPPLIES	200-02-6022	639.00
RAMROD	775482	04/08/2019	LANDSCAPE & TURF MATERIA	200-30-6026	458.15
RIVER TRAILS PARK DISTICT	2019 WINTER INDOOR SOCCE	04/08/2019	2019 WINTER INDOOR SOCCE	200-07-5300	337.04
CROWN TROPHY	13007	04/08/2019	VOLLEYBALL/FLOOR HOCKEY	200-07-6029	166.05
CONSTELLATION NEW ENERG	11289315901 CORRECTED IN	04/08/2019	11289315901 CORRECTED IN	200-02-5205	3,392.56
DARLEEN CARL-BECK	PILATES MATT 01/2018-02/20	04/08/2019	CONTRACTED SERVICES	200-13-5300	95.20
MICHELLE MARRON BRENNIA	PRESCHOOL BUNNY 2019	04/08/2019	PRESCHOOL BUNNY 2019	200-2368	100.00
WOODWARD PRINTING SERVI	1274051	04/08/2019	PRINTING - SUMMER BROCH	200-02-5209	4,185.00
JEFF ELLIS & ASSOCIATES INC	20090662 CORRECTED TOTAL	04/08/2019	20090662 CORRECTED TOTAL	200-10-5465	81.00
AFLAC	052262	04/08/2019	ACCT #JNJ50	200-02-5105	76.86
NCPERS GROUP LIFE INSURAN	5144042019	04/08/2019	MONTHLY INSURANCE - 4/20	200-2030	32.00
NICOR	99-29-17-0000 5 3/22/19	04/08/2019	ADMIN NATURAL GAS 2/21/1	200-02-5204	177.98
THE WIFFLOT INC	419	04/12/2019	PROGRAM SUPPLIES	200-04-6028	250.00
ASSOCIATED LABOR CORPORA	106512	04/12/2019	CONTRACTED SERVICE	200-30-5300	927.00
NAPA HEIGHTS AUTOMOTIVE	3563182569	04/17/2019	REPAIR	200-02-6031	50.00
RAMROD	7757611	04/17/2019	SUPPLIES	200-02-6022	37.50
ASSOCIATED LABOR CORPORA	106521	04/17/2019	LABOR	200-30-5300	927.00
KWK STUDY CORP	448413	04/17/2019	PROGRAM ACTIVITY	200-05-5475	720.00
FIRST STUDENT INC	091-C-066405	04/17/2019	PROGRAM ACTIVITY	200-05-5475	406.25
CALL ONE	97740071041-97740071023 4	04/18/2019	TELEPHONE SERVICES	200-02-5320	498.94

Expense Approval Report

Payment Dates: 04/01/2019 - 04/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COMCAST	8771 10 074 0047145 4/4/19	04/18/2019	8771 10 074 0047145 4/6/19-	200-02-5320	133.70
VILLAGE OF MOUNT PROSPEC	11663-001 4/15/19	04/18/2019	GMRC WATER	200-02-5206	575.82
A DISCOUNT LOCK CO	61358	04/18/2019	CONTRACTED REPAIRS	200-02-5420	65.00
COMCAST	8771 10 074 0004153 4/10/1	04/18/2019	8771 10 074 0004153 4/1/19	200-02-5320	10.43
CONSTELLATION NEW ENERG	14487557501	04/18/2019	705224-46120 GMRC ELECTRI	200-02-5205	3,135.61
CONSTELLATION NEW ENERG	14487549801	04/18/2019	705224-1 ADMIN ELECTRIC	200-02-5205	163.33
CONSTELLATION NEWENERGY	2569133	04/18/2019	GMRC NATURAL GAS	200-02-5204	1,737.22
ARTHUR CLESEN	341405	04/25/2019	FIELD SUPPLIES	200-30-6047	870.36
ASSOCIATED LABOR CORPORA	106556	04/25/2019	PARKS CONTRACTED SERVICE	200-30-5300	988.80
BRANDON GLINSKI	GLINSKI B 4/2019	04/25/2019	SPECIAL EVENTS HOME VISITS	200-12-6028	75.00
BRANDON GLINSKI	GLINSKI B 4/2019	04/25/2019	SPECIAL EVENTS SPRING FLIN	200-12-6028	75.00
BRANDON GLINSKI	GLINSKI B 4/2019	04/25/2019	SPECIAL EVENTS EGG HUNT	200-12-6028	25.00
CITY OF PROSPECT HEIGHTS	4.5007.00 1/1/19-3/31/19	04/25/2019	SANITARY SEWER ACCT# 4.50	200-02-5206	73.50
JEFF ELLIS & ASSOCIATES INC	20091626	04/25/2019	ANNUAL FLAT FEE (5 OF 8)	200-10-5465	590.63
MARCI GLINSKI	GLINSKI M 4.25.19	04/25/2019	REIMBURSEMENT CHINATOW	200-11-5475	60.00
MARCI GLINSKI	GLINSKI M 4.25.19	04/25/2019	REIMBURSEMENT WATER ROY	200-12-6028	25.88
MARCI GLINSKI	GLINSKI M 4.25.19	04/25/2019	REIMBURSEMENT CUPCAKES	200-12-6028	29.96
NAPA HEIGHTS AUTOMOTIVE	3563-186968	04/25/2019	REPAIR PARTS	200-02-6031	25.98
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	200-02-5100	6,617.37
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	200-02-5101	487.95
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	200-02-5102	128.03
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	200-30-5100	2,300.49
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	200-30-5101	105.15
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	200-30-5102	12.74
RITE BITE FUNDRAISING	119030462 RS	04/25/2019	FUNDRAISER PRODUCT	200-06-6028	822.50
DECKER EQUIPMENT	289133	04/25/2019	REPAIR PARTS	200-02-6032	119.80
WADE GRITT	2019 ROYAL FAMILY BALL	04/25/2019	2019 ROYAL FAMILY BALL	200-12-5300	200.00
XAVIER GARCIA	GARCIA X 4/25/19	04/25/2019	REFUND - YOUTH ATHLETICS	200-2372	54.00
DANNA J. KOBESKI	PHPD.023	04/25/2019	2019 SUMMER BROCHURE DE	200-02-5300	4,000.00
DANNA J. KOBESKI	PHPD.024	04/25/2019	2019 SUMMER SPECIAL EVEN	200-02-5330	700.00
PETTY CASH	DANCE BANK 4/27/19	04/25/2019	DANCE BANK 4/27/19	200-06-6028	200.00
Fund 200 - RECREATION FUND Total:					40,058.99

Fund: 300 - GOLF

MANZELLA PLUMBING INC	44112	04/05/2019	REPAIR PARTS	300-41-6032	259.12
ACUSHNET COMPANY	907141367	04/08/2019	GOLF BALLS	300-1361	227.72
ASSOCIATED LABOR CORPORA	106470	04/08/2019	OCC CONTRACTED SERVICES	300-40-5300	439.27
ASSOCIATED LABOR CORPORA	106435	04/08/2019	CONTRACTED SERVICES	300-41-5300	1,317.20
ASSOCIATED LABOR CORPORA	106469	04/08/2019	CONTRACTED SERVICES	300-41-5056	51.90
ASSOCIATED LABOR CORPORA	106469	04/08/2019	CONTRACTED SERVICES	300-41-5300	2,060.50
ARLINGTON POWER EQUIPM	805671	04/08/2019	REPAIR PARTS	300-41-6030	345.00
ARLINGTON POWER EQUIPM	800509	04/08/2019	REPAIR PARTS	300-41-6030	34.25
ARLINGTON POWER EQUIPM	805687	04/08/2019	LANDSCAPE & TURF MATERIA	300-41-6026	59.94
BRIDGESTONE GOLF INC	1002798781	04/08/2019	GOLF BALLS	300-1361	2,483.94
BRIDGESTONE GOLF INC	1002798782	04/08/2019	GOLF BALLS	300-1361	1,094.40
BRIDGESTONE GOLF INC	1002798783	04/08/2019	GOLF BALLS	300-1361	270.00
JW TURF INC	P20880	04/08/2019	REPAIR PARTS	300-41-6030	75.25
JW TURF INC	P20980	04/08/2019	REPAIR PARTS	300-41-6030	12.73
JW TURF INC	P21039	04/08/2019	REPAIR PARTS	300-41-6030	55.30
JW TURF INC	P20975	04/08/2019	OIL	300-41-6024	210.24
JC LICHT AND COMPANY	61057222	04/08/2019	HARDWARE SMALL TOOLS SU	300-41-6016	26.87
KEEN EDGE CO	0000701743	04/08/2019	HARDWARE SMALL TOOLS SU	300-41-6016	130.00
KIMBALL MIDWEST	7014672	04/08/2019	HARDWARE SMALL TOOLS SU	300-41-6016	144.06
NAPA HEIGHTS AUTOMOTIVE	3563-178589	04/08/2019	HARDWARE	300-41-6016	18.49
NAPA HEIGHTS AUTOMOTIVE	3563-178588	04/08/2019	HARDWARE	300-41-6016	34.48
NAPA HEIGHTS AUTOMOTIVE	3563-179824	04/08/2019	REPAIR PARTS	300-41-6030	31.52
OKEH ELECTRIC COMPANY	9474	04/08/2019	PUMP HOUSE REPAIR PARTS	300-41-6030	2,034.00
TAYLOR MADE	33636671	04/08/2019	EQUIPMENT	300-1360	135.24
TAYLOR MADE	33642168	04/08/2019	EQUIPMENT	300-1360	1,942.00
TAYLOR MADE	33598149	04/08/2019	S/O EQUIPMENT	300-42-6010	182.25
TAYLOR MADE	33615532	04/08/2019	S/O EQUIPMENT	300-42-6010	182.25

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TAYLOR MADE	33620552	04/08/2019	S/O EQUIPMENT	300-42-6010	216.53
TAYLOR MADE	33632460	04/08/2019	EQUIPMENT	300-1360	103.20
TAYLOR MADE	33642197	04/08/2019	EQUIPMENT	300-1360	352.84
TAYLOR MADE	33615037	04/08/2019	EQUIPMENT	300-1360	156.17
TAYLOR MADE	33627273	04/08/2019	EQUIPMENT	300-1360	145.24
JC LICHT AND COMPANY	61057597	04/08/2019	REPAIR PARTS	300-40-6032	34.64
ASSOCIATED LABOR CORPORA	106511	04/08/2019	CONTRACTED SERVICES	300-41-5056	52.76
ASSOCIATED LABOR CORPORA	106511	04/08/2019	CONTRACTED SERVICES	300-41-5300	2,961.94
NAPA HEIGHTS AUTOMOTIVE	3563-180861	04/08/2019	HARDWARE	300-41-6016	5.84
JC LICHT AND COMPANY	61057585	04/08/2019	HARDWARE	300-41-6016	19.42
NAPA HEIGHTS AUTOMOTIVE	3563-182069	04/08/2019	HARDWARE	300-41-6016	50.25
ARLINGTON POWER EQUIPM	807388	04/08/2019	REPAIR PARTS	300-41-6030	103.96
ROUTE 12 RENTAL	90342	04/08/2019	HARDWARE	300-41-6016	19.95
ARTHUR CLESEN	340541	04/08/2019	FERTILIZER	300-41-6037	553.80
ARTHUR CLESEN	340542	04/08/2019	CHEMICAL SUPPLIES	300-41-6015	504.00
ARTHUR CLESEN	340543	04/08/2019	CHEMICAL SUPPLIES	300-41-6015	784.00
MICHAEL WAGNER & SONS	1459618	04/08/2019	HARDWARE	300-41-6016	6.95
PENDELTON TURF SUPPLY	8891	04/08/2019	CHEMICAL SUPPLIES	300-41-6015	432.00
PENDELTON TURF SUPPLY	8887	04/08/2019	CHEMICAL SUPPLIES	300-41-6015	4,131.32
PENDELTON TURF SUPPLY	8886	04/08/2019	FERTILIZER	300-41-6037	600.00
MARTINI GOLF TEES	19-20117	04/08/2019	GOLF EQUIPMENT	300-1360	220.50
JC LICHT AND COMPANY	61055343	04/08/2019	PAINT	300-40-6032	32.50
MICHAEL WAGNER & SONS	1455479	04/08/2019	HVAC REPAIR PARTS	300-40-5422	63.81
MICHAEL WAGNER & SONS	1455148	04/08/2019	HVAC REPAIR PARTS	300-40-5422	34.60
MICHAEL WAGNER & SONS	1455140	04/08/2019	HVAC REPAIR PARTS	300-40-6016	14.80
GRAINGER	9112336301	04/08/2019	CONTRACTED REPAIRS	300-40-5422	29.22
AFTERSHOKZ	INV11991	04/08/2019	EQUIPMENT	300-1360	360.00
AFTERSHOKZ	INV2713	04/08/2019	EQUIPMENT	300-1360	360.00
COMCAST	8771 10 070 0162793 3/22/1	04/08/2019	OCC 3/29/19-4/28/19	300-40-5320	354.84
REPUBLIC SERVICES INC	0551-014381952	04/08/2019	OCC WASTE SERVICE	300-41-5203	280.46
ACUSHNET COMPANY	907090519	04/12/2019	GOLF BALLS	300-1361	6,890.91
ACUSHNET COMPANY	300192673	04/12/2019	CREDIT GOLF BALLS	300-1361	-1,776.00
ASSOCIATED LABOR CORPORA	106513	04/12/2019	CONTRACT SERVICE	300-40-5300	566.00
TAYLOR MADE	33648516	04/12/2019	GOLF BALLS	300-1361	1,132.53
TAYLOR MADE	33609715	04/12/2019	EQUIPMENT	300-1360	9,939.98
TRI-STAR MECHANICAL SERVI	365252099	04/12/2019	CONTRACTED REPAIRS	300-40-5420	1,622.50
VGM CLUB	955776	04/12/2019	CONTRACT SERVICE	300-40-5300	500.00
HMG ACCESSORY SOLUTIONS	412	04/12/2019	GOLF EQUIP	300-1360	1,275.95
SUN MOUNTAIN	563444	04/12/2019	PROMO	300-40-5331	431.24
ASSOCIATED LABOR CORPORA	106202	04/17/2019	CONTRACTED SERVICE	300-40-5300	283.40
ASSOCIATED LABOR CORPORA	106522	04/17/2019	LABOR	300-40-5300	576.00
NORTHWEST ELECTRICAL SUP	17418990	04/17/2019	HARWARE SMALL	300-40-6016	6.86
REINDERS INC	177728700	04/17/2019	EQUIP	300-41-6030	289.40
US KIDS GOLF	1N1320148	04/17/2019	GOLF EQUIP	300-42-6010	672.39
JSN CONTRACTORS SUPPLY	82514	04/17/2019	SUPPLIES	300-41-6026	559.00
ROUTE 12 RENTAL	902688	04/17/2019	EQUIP	300-41-6016	59.90
ACUSHNET COMPANY	907256733	04/17/2019	BALLS	300-1361	154.45
FOX VALLEY FIRE & SAFETY CO	IN00256463	04/17/2019	REPAIR	300-40-5420	1,250.00
WITTEK GOLF	INV43954	04/17/2019	EQUIP	300-41-6025	259.98
WITTEK GOLF	INV43954	04/17/2019	EQUIP	300-44-6028	495.22
ANTONS GREENHOUSES INC	9682	04/17/2019	PLANTING MATERIAL	300-41-6017	80.00
ARTHUR CLESEN	341145	04/17/2019	CHEMICAL SUPPLIES	300-41-6015	220.00
ARTHUR CLESEN	341145	04/17/2019	HARDWARE	300-41-6016	55.10
ARTHUR CLESEN	341145	04/17/2019	LANDSCAPE	300-41-6026	425.00
NAPA HEIGHTS AUTOMOTIVE	3563184671	04/17/2019	REPAIR	300-41-6030	9.88
NAPA HEIGHTS AUTOMOTIVE	3563184327	04/17/2019	GAS	300-41-6024	63.17
FOX VALLEY FIRE & SAFETY CO	IN0025464	04/17/2019	REPAIR	300-40-5420	114.50
VILLAGE OF MOUNT PROSPEC	9160-002 4/15/19	04/18/2019	OCC WATER/SEWER CONST	300-40-5206	138.20
VILLAGE OF MOUNT PROSPEC	11654-001 4/9/19	04/18/2019	GROUNDS WATER/SEWER	300-41-5206	145.62
ASSOCIATED LABOR CORPORA	106520	04/18/2019	CONTRACTED SERVICES	300-41-5056	88.75

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ASSOCIATED LABOR CORPORA	106520	04/18/2019	CONTRACTED SERVICES	300-41-5300	3,018.64
DIRECTV	36143720778	04/18/2019	OCC SATELLITE	300-40-5321	180.98
PETTY CASH	APRIL 2019 PETTY CASH	04/18/2019	APRIL 2019 PETTY CASH	300-40-5331	50.34
PETTY CASH	APRIL 2019 PETTY CASH	04/18/2019	APRIL 2019 PETTY CASH	300-40-5331	35.50
PETTY CASH	APRIL 2019 PETTY CASH	04/18/2019	APRIL 2019 PETTY CASH	300-40-6004	12.19
PETTY CASH	APRIL 2019 PETTY CASH	04/18/2019	APRIL 2019 PETTY CASH	300-40-6016	14.28
PETTY CASH	APRIL 2019 PETTY CASH	04/18/2019	APRIL 2019 PETTY CASH	300-40-6016	21.03
CONSTELLATION NEW ENERG	14479451601	04/18/2019	#705224-2 OCC ELECTRIC	300-40-5205	3,903.59
CONSTELLATION NEW ENERG	14678585201	04/18/2019	#705224-2 OCC ELECTRIC	300-40-5205	3,398.22
CONSTELLATION NEWENERGY	2569132	04/18/2019	BG-11652 GROUNDS NATURA	300-40-5204	389.38
CONSTELLATION NEWENERGY	2569133	04/18/2019	OCC NATURAL GAS	300-40-5204	1,408.17
CONSERV FS	102011897	04/19/2019	GASOLINE QTY 576.1 @ 2.41	300-41-6024	1,539.35
MICHAEL WAGNER & SONS	1460413	04/19/2019	HARDWARE SMALL TOOLS SU	300-41-6016	52.82
PENDELTON TURF SUPPLY	8970	04/19/2019	GREEN & TEE SUPPLIES	300-41-6025	449.00
PENDELTON TURF SUPPLY	8971	04/19/2019	GREEN & TEE SUPPLIES	300-41-6025	1,963.75
PENDELTON TURF SUPPLY	8969	04/19/2019	LANDSCAPE & TURF MATERIA	300-41-6026	3,284.00
PENDELTON TURF SUPPLY	8969	04/19/2019	FERTILIZER	300-41-6037	100.00
SITEONE LANDSCAPE SUPPLY	90473617-001	04/19/2019	IRRIGATION MAINTENANCE	300-41-5428	191.04
AIRGAS USA LLC	9960745652	04/19/2019	OCC GROUNDS SUPPLIES	300-41-5300	63.46
ACUSHNET COMPANY	907106077	04/25/2019	APPAREL	300-1362	495.39
ASSOCIATED LABOR CORPORA	106557	04/25/2019	OCC CONTRACTED SERVICES	300-40-5300	584.00
COMCAST	8771 10 074 0151376 4/16/1	04/25/2019	8771 10 074 0151376 4/23/1	300-41-5320	108.70
FOX VALLEY FIRE & SAFETY CO	IN00256464	04/25/2019	REPAIR PARTS	300-41-6030	114.50
GORDON FOOD SERVICE INC	193623607	04/25/2019	PROGRAM SUPPLIES	300-45-6028	8.95
GRAINGER	9139126826	04/25/2019	REPAIRS	300-40-5423	32.69
HARRIS MOTOR SPORTS	02-232005	04/25/2019	REPAIR PARTS	300-41-6034	45.60
NORTHWEST ELECTRICAL SUP	17411957	04/25/2019	LIGHTING	300-40-5424	362.43
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	300-40-5100	4,084.58
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	300-40-5101	246.33
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	300-40-5102	44.87
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	300-41-5100	3,631.58
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	300-41-5101	210.30
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	300-41-5102	107.31
PING	14674128	04/25/2019	EQUIPMENT	300-1360	143.69
PING	14610460	04/25/2019	EQUIPMENT	300-1360	710.22
PING	14613736	04/25/2019	EQUIPMENT	300-1360	1,490.39
R R ROOFING & CONSTRUCTIO	C-4122	04/25/2019	BUILDING REPAIR	300-40-5424	3,285.00
TAYLOR MADE	33606665	04/25/2019	GOLF BALLS	300-1361	3,263.84
TAYLOR MADE	33665690	04/25/2019	S/O CLUBS	300-42-6010	206.47
TOTAL ID SOLUTIONS	36246	04/25/2019	PRINTING SUPPLIES	300-40-5209	318.00
US KIDS GOLF	IN1323593	04/25/2019	S/O KIDS CLUBS	300-42-6010	277.27
Fund 300 - GOLF Total:					93,221.24
Fund: 301 - GOLF BANQUETS					
GORDON FOOD SERVICE INC	830226431	04/08/2019	BANQUETS FOOD SERVICES	301-45-5005	149.48
GORDON FOOD SERVICE INC	830226516	04/08/2019	BANQUETS JANITORIAL SUPPL	301-45-6022	40.96
MORGAN SERVICES INC	1559019	04/08/2019	LINENS	301-45-6028	50.44
MORGAN SERVICES INC	1560598	04/08/2019	LINENS	301-45-6028	55.19
GORDON FOOD SERVICE INC	830226116	04/08/2019	FOOD COST - TASTING FOR W	301-45-5005	189.03
GREAT LAKES COCA-COLA DIS	715208886	04/08/2019	FOOD COSTS	301-45-5005	1,797.66
GREAT LAKES COCA-COLA DIS	715208814	04/08/2019	FOOD COSTS	301-45-5005	568.28
GORDON FOOD SERVICE INC	192955399	04/08/2019	FOOD COSTS	301-45-5005	584.88
GORDON FOOD SERVICE INC	192955399	04/08/2019	JANITORIAL SUPPLIES	301-45-6022	406.53
TOWN & COUNTRY DISTRIBUT	ORDER# 2537	04/10/2019	LIQUOR BEVERAGES FOR OOC	301-45-5006	796.24
TOWN & COUNTRY DISTRIBUT	388369	04/10/2019	LIQUOR BEVERAGES FOR OOC	301-45-5006	766.09
GREAT LAKES COCA-COLA DIS	715208925	04/12/2019	SUPPLIES	301-45-5005	405.96
ASSOCIATED LABOR CORPORA	106513	04/12/2019	CONTRACT SERVICE	301-45-5300	276.12
MORGAN SERVICES INC	1562194	04/12/2019	PROGRAM SUPPLIES	301-45-6028	22.87
WAREHOUSE DIRECT	42366910	04/12/2019	SUPPLIES	301-45-6022	59.31
WAREHOUSE DIRECT	42366900	04/12/2019	SUPPLIES	301-45-6022	29.95
ALPHA BAKING COMPANY	190066094031	04/12/2019	FOOD COSTS	301-45-5005	62.37

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GORDON FOOD SERVICE INC	830226842	04/17/2019	FOOD	301-45-5005	49.00
GORDON FOOD SERVICE INC	193431651	04/17/2019	FOOD COST	301-45-5005	1,321.27
GORDON FOOD SERVICE INC	193431651	04/17/2019	SUPPLIES	301-45-6022	141.00
GORDON FOOD SERVICE INC	193431651	04/17/2019	UNIFORMS	301-45-6048	180.07
GREAT LAKES COCA-COLA DIS	715208962	04/17/2019	FOOD	301-45-5005	350.99
MORGAN SERVICES INC	1563800	04/17/2019	PROGRAM SUPPLIES	301-45-6028	95.19
PETTY CASH	FOOD & BEVERAGE CASH BAN	04/18/2019	2019 FOOD & BEVERAGE CAS	301-45-6028	600.00
VILLAGE OF MOUNT PROSPEC	2019-2020 LIQUOR LICENSE R	04/19/2019	OLD ORCHARD COUNTRY CLU	301-45-5465	2,500.00
AIRGAS USA LLC	9087538305	04/25/2019	BEVERAGE SUPPLY	301-45-6006	355.24
ALPHA BAKING COMPANY	190066103020	04/25/2019	FOOD COSTS	301-45-5005	65.88
ASSOCIATED LABOR CORPORA	106557	04/25/2019	BANQUETS CONTRACTED SER	301-45-5300	834.98
FINK SAFE & LOCK CO INC	28888	04/25/2019	OFFICE SAFE	301-45-6044	350.00
GORDON FOOD SERVICE INC	830227025	04/25/2019	FOOD COSTS	301-45-5005	139.30
GORDON FOOD SERVICE INC	830227053	04/25/2019	FOOD COSTS	301-45-5005	52.40
GORDON FOOD SERVICE INC	830227084	04/25/2019	FOOD COSTS	301-45-5005	126.46
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	301-45-5100	1,586.82
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	301-45-5101	82.38
PDRMA	Q119159H	04/25/2019	MONTHLY INSURANCE	301-45-5102	28.00
TESTA PRODUCE INC	04683623	04/25/2019	SLUSH MIX	301-45-5006	285.00
Fund 301 - GOLF BANQUETS Total:					15,405.34
Fund: 405 - PAVING & LIGHTING FUND					
COMMONWEALTH EDISON	4563001190 3/22/19	04/08/2019	MUIR FIELD ELECTRIC 2/20/19	405-99-5205	25.37
CONSTELLATION NEW ENERG	14487550201	04/18/2019	705224-3 BALL FIELD LIGHTS	405-99-5205	43.34
CONSTELLATION NEW ENERG	14479390901	04/18/2019	#705224-4 IZAAK WALTON EL	405-99-5205	33.13
CONSTELLATION NEW ENERG	14678529301	04/18/2019	#705224-4 IZAAK WALTON EL	405-99-5205	33.23
Fund 405 - PAVING & LIGHTING FUND Total:					135.07
Fund: 406 - LIABILITY INSURANCE FUND					
ILLINOIS DEPT OF AGRICULTU	2019-2021 COMMERICAL NO	04/17/2019	LICENCE	406-99-5410	60.00
PDRMA	Q119159	04/25/2019	EMPLOYMENT PRACTICE	406-99-7050	1,136.94
PDRMA	Q119159	04/25/2019	PROPERTY	406-99-7050	6,948.12
PDRMA	Q119159	04/25/2019	LIABILITY	406-99-7050	3,396.57
PDRMA	Q119159	04/25/2019	POLLUTION LIABILITY	406-99-7050	209.94
PDRMA	Q119159	04/25/2019	WORKERS COMPENSATION	406-99-7051	6,461.91
Fund 406 - LIABILITY INSURANCE FUND Total:					18,213.48
Fund: 408 - POLICE FUND					
JOHNSON CONTROLS SECURIT	32238460	04/08/2019	OCC SECURITY 4/1/19-6/30/	408-99-5325	250.78
Fund 408 - POLICE FUND Total:					250.78
Fund: 412 - MEMORIAL FUND					
LIVING DESIGN INC	568495	04/25/2019	AVIARY MAINTENANCE	412-99-5300	448.11
Fund 412 - MEMORIAL FUND Total:					448.11
Fund: 413 - COMMUNITY EVENTS					
FLOOD BROTHERS DISPOSAL	BLOCK PARTY 2019	04/08/2019	WASTE CONTAINER FOR BLOC	413-99-6028	410.00
HOUSE OF RENTAL	Q29207-1	04/08/2019	DEPOSIT - 2019 BLOCK PARTY	413-99-6028	470.00
Fund 413 - COMMUNITY EVENTS Total:					880.00
Fund: 518 - CAPITAL PROJECT FUND					
CHICAGOLAND PAINTING	QUOTE# 2044	04/08/2019	PAINT LOCKERS	518-99-8010	2,250.00
KRUEGER'S CONCRETE LLC	POOL DECK 2019	04/08/2019	POOL IMPROVEMENTS	518-99-8018	2,295.00
ILLINOIS PUMP INC	S-12281	04/08/2019	EQUIPMENT PURCHASE	518-99-8050	6,366.08
NORTH TOWN SEWER SERVIC	41950	04/17/2019	EQUIP	518-99-8050	716.00
SUNDEK OF ILLINOIS INC	16595	04/18/2019	RECOAT LOCKER ROOM FLOO	518-99-8010	3,750.00
ANCHOR INDUSTRIES INC	INV-064718	04/25/2019	POOL IMPROVEMENTS - UMB	518-99-8018	1,843.00
Fund 518 - CAPITAL PROJECT FUND Total:					17,220.08
Fund: 525 - CAPITAL - GOLF BANQUET					
GORDON FOOD SERVICE INC	193168724	04/08/2019	CAPITAL EQUIPMENT	525-99-8050	4,769.55
HOUSE OF WINDSOR	2	04/08/2019	CAPITAL	525-99-8050	6,576.03
VACLAV VALEK	6615	04/08/2019	CAPITAL	525-99-8050	4,150.00
VACLAV VALEK	6616	04/08/2019	CAPITAL	525-99-8050	4,000.00
EVERLASTING ROSES	4000	04/08/2019	CAPITAL	525-99-8050	1,000.00

Expense Approval Report

Payment Dates: 04/01/2019 - 04/30/2019

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VACLAV VALEK	6614	04/08/2019	CAPITAL	525-99-8010	3,200.00
JC LICHT AND COMPANY	61056311	04/08/2019	CAPITAL	525-99-8050	215.41
JC LICHT AND COMPANY	61056285	04/08/2019	CAPITAL	525-99-8050	14.19
JC LICHT AND COMPANY	61056167	04/08/2019	CAPITAL	525-99-8050	18.49
JC LICHT AND COMPANY	61056078	04/08/2019	CAPITAL	525-99-8050	65.84
JC LICHT AND COMPANY	61056030	04/08/2019	CAPITAL	525-99-8050	112.34
JC LICHT AND COMPANY	61056448	04/08/2019	CAPITAL	525-99-8050	31.08
JC LICHT AND COMPANY	61056552	04/08/2019	CAPITAL	525-99-8050	38.24
JC LICHT AND COMPANY	61056623	04/08/2019	CAPITAL	525-99-8050	4.78
JC LICHT AND COMPANY	61056556	04/08/2019	CAPITAL	525-99-8050	349.16
JC LICHT AND COMPANY	61057110	04/08/2019	CAPITAL	525-99-8050	55.40
JC LICHT AND COMPANY	61056317	04/08/2019	CAPITAL	525-99-8050	55.69
JDR ELECTRIC COMPANY	160	04/08/2019	BUILDING IMPROVEMENTS	525-99-8010	4,801.00
REINKE INTERIOR SUPPLY CO I	60041410	04/08/2019	CAPITAL	525-99-8010	1,086.60
GORDON FOOD SERVICE INC	192591271	04/17/2019	EQUIP	525-99-8050	356.54
JC LICHT AND COMPANY	61057177	04/17/2019	PAINTING SUPPLIES	525-99-8010	7.21
JC LICHT AND COMPANY	61057185	04/17/2019	PAINTING SUPPLIES	525-99-8010	50.16
JC LICHT AND COMPANY	61057359	04/17/2019	SUPPLIES	525-99-8010	98.98
JC LICHT AND COMPANY	61057388	04/17/2019	SUPPLIES	525-99-8010	23.18
JC LICHT AND COMPANY	61057399	04/17/2019	SUPPLIES	525-99-8010	-98.98
JC LICHT AND COMPANY	61057449	04/17/2019	SUPPLIES	525-99-8010	28.11
GORDON FOOD SERVICE INC	939073991	04/17/2019	EQUIPMENT	525-99-8050	124.84
GORDON FOOD SERVICE INC	193425209	04/17/2019	EQUIP	525-99-8050	3,790.96
GORDON FOOD SERVICE INC	193431651	04/17/2019	EQUIP	525-99-8050	1,052.26
GORDON FOOD SERVICE INC	193431651	04/17/2019	EQUIP	525-99-8050	1,598.64
VACLAV VALEK	6618	04/18/2019	CHANGE ORDERS	525-99-8050	8,570.00
A GRAMER PAINTING INC	19170	04/18/2019	PAINTING	525-99-8050	21,345.00
GORDON FOOD SERVICE INC	193591508	04/25/2019	RATTLEWARE	525-99-8050	343.32
MICHAEL KAUTZ CARPETS & D	14718 FINAL	04/25/2019	FINAL FLOORING MATERIAL	525-99-8010	24,833.00
MICHAEL KAUTZ CARPETS & D	14719 FINAL	04/25/2019	OFFICE CARPET FINAL PAYME	525-99-8010	7,200.00
MICHAEL KAUTZ CARPETS & D	14720 FINAL	04/25/2019	FINAL BANQUET ROOM SUPP	525-99-8010	19,400.00
MICHAEL KAUTZ CARPETS & D	14721 FINAL	04/25/2019	FINAL PAYMENT	525-99-8010	16,895.00
MICHAEL KAUTZ CARPETS & D	14722 FINAL	04/25/2019	FINAL BAR SUPPLIES	525-99-8010	11,135.00
TRI-STAR MECHANICAL SERVI	3652-51997	04/25/2019	EQUIPMENT INSTALLATION	525-99-8050	6,800.00
WITTEK GOLF	INV44031	04/25/2019	KLEET CLEANER	525-99-8050	688.19
Fund 525 - CAPITAL - GOLF BANQUET Total:					154,785.21
Grand Total:					357,739.02

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	17,120.72
200 - RECREATION FUND	40,058.99
300 - GOLF	93,221.24
301 - GOLF BANQUETS	15,405.34
405 - PAVING & LIGHTING FUND	135.07
406 - LIABILITY INSURANCE FUND	18,213.48
408 - POLICE FUND	250.78
412 - MEMORIAL FUND	448.11
413 - COMMUNITY EVENTS	880.00
518 - CAPITAL PROJECT FUND	17,220.08
525 - CAPITAL - GOLF BANQUET	154,785.21
Grand Total:	357,739.02

Account Summary

Account Number	Account Name	Payment Amount
100-01-5100	MEDICAL INSURANCE	1,810.57
100-01-5101	DENTAL INSURANCE	113.25
100-01-5102	LIFE INSURANCE	89.40
100-01-5105	AFLAC	106.20
100-01-5109	MILEAGE	62.87
100-01-5300	CONTRACTED SERVICE	1,380.00
100-01-5303	MARKETING	3,698.00
100-01-5332	LEGAL SERVICES	970.00
100-01-5430	SERVICE CONTRACTS	2,516.52
100-01-5433	FEASIBILITY STUDY	3,542.77
100-01-5468	IT CONTRACTED SERVICE	2,431.75
100-01-6001	PUBLIC RELATIONS	164.00
100-01-6027	OFFICE SUPPLIES	219.39
100-2030	INSURANCE WITHHELD	16.00
200-02-5100	MEDICAL INSURANCE	6,617.37
200-02-5101	DENTAL INSURANCE	487.95
200-02-5102	LIFE INSURANCE	128.03
200-02-5105	AFLAC	76.86
200-02-5204	NATURAL GAS-HEAT	1,915.20
200-02-5205	ELECTRICITY	6,691.50
200-02-5206	WATER SEWER	649.32
200-02-5209	PRINTING	4,185.00
200-02-5300	CONTRACTED SERVICE	4,000.00
200-02-5320	TELEPHONE	643.07
200-02-5330	PROMOTIONS/DISCOUN	700.00
200-02-5420	CONTRACTED REPAIRS E	65.00
200-02-6022	JANITORIAL SUPPLIES	1,394.11
200-02-6030	REPAIR PARTS EQUIPME	35.99
200-02-6031	REPAIR PARTS VEHICLES	255.96
200-02-6032	REPAIR PARTS BUILDING	119.80
200-04-6028	PROGRAM SUPPLIES-KIN	500.00
200-05-5300	CONTRACTED SERVICE	16.00
200-05-5475	PROGRAM ACTIVITY AN	1,126.25
200-06-6028	PROGRAM SUPPLIES	1,022.50
200-07-5300	CONTRACTED SERVICE	558.04
200-07-6029	RECOGNITION AND AWA	166.05
200-10-5465	LICENSES AND FEES	1,262.26
200-11-5475	PROGRAM ACTIVITY AN	60.00
200-12-5300	CONTRACTED SERVICE	200.00
200-12-6028	PROGRAM SUPPLIES-SPE	230.84
200-13-5300	CONTRACTED SERVICE	176.20
200-2030	INSURANCE WITHHELD	32.00

Account Summary

Account Number	Account Name	Payment Amount
200-2368	PRESCHOOL BOOSTERS	100.00
200-2372	REFUND CLEARING ACC	54.00
200-30-5100	MEDICAL INSURANCE	2,300.49
200-30-5101	DENTAL INSURANCE	105.15
200-30-5102	LIFE INSURANCE	12.74
200-30-5300	CONTRACTED SERVICE	2,842.80
200-30-6026	LANDSCAPE AND TURF	458.15
200-30-6047	FIELD MAINTENANCE SU	870.36
300-1360	GOLF EQUIPMENT INVE	17,335.42
300-1361	GOLF BALL INVENTORY	13,741.79
300-1362	GOLF APPAREL INVENTO	495.39
300-40-5100	MEDICAL INSURANCE	4,084.58
300-40-5101	DENTAL INSURANCE	246.33
300-40-5102	LIFE INSURANCE	44.87
300-40-5204	NATURAL GAS-HEAT	1,797.55
300-40-5205	ELECTRICITY	7,301.81
300-40-5206	WATER SEWER	138.20
300-40-5209	PRINTING	318.00
300-40-5300	CONTRACTED SERVICE	2,948.67
300-40-5320	TELEPHONE	354.84
300-40-5321	SATELLITE TELEVISION	180.98
300-40-5331	PROMOTION	517.08
300-40-5420	CONTRACTED REPAIRS E	2,987.00
300-40-5422	CONTRACTED REPAIRS H	127.63
300-40-5423	CONTRACTED REPAIRS E	32.69
300-40-5424	CONTRACTED REPAIRS B	3,647.43
300-40-6004	EMPLOYEE RELATIONS	12.19
300-40-6016	HARDWARE SMALL TOO	56.97
300-40-6032	REPAIR PARTS BUILDING	67.14
300-41-5056	OVERTIME	193.41
300-41-5100	MEDICAL INSURANCE	3,631.58
300-41-5101	DENTAL INSURANCE	210.30
300-41-5102	LIFE INSURANCE	107.31
300-41-5203	DISPOSAL CHARGES	280.46
300-41-5206	WATER SEWER	145.62
300-41-5300	CONTRACTED SERVICE	9,421.74
300-41-5320	TELEPHONE	108.70
300-41-5428	IRRIGATION MAINTENA	191.04
300-41-6015	CHEMICAL SUPPLIES	6,071.32
300-41-6016	HARDWARE SMALL TOO	624.13
300-41-6017	PLANTING MATERIAL/IT	80.00
300-41-6024	GAS OIL AND GREASE	1,812.76
300-41-6025	GREEN AND TEE SUPPLIE	2,672.73
300-41-6026	LANDSCAPE AND TURF	4,327.94
300-41-6030	REPAIR PARTS EQUIPME	3,105.79
300-41-6032	REPAIR PARTS BUILDING	259.12
300-41-6034	REPAIR PARTS CARTS	45.60
300-41-6037	FERTILIZER	1,253.80
300-42-6010	GOLF SPECIAL ORDER E	1,737.16
300-44-6028	PROGRAM SUPPLIES-WA	495.22
300-45-6028	PROGRAM SUPPLIES	8.95
301-45-5005	FOOD COSTS	5,862.96
301-45-5006	LIQUOR COSTS	1,847.33
301-45-5100	MEDICAL INSURANCE	1,586.82
301-45-5101	DENTAL INSURANCE	82.38
301-45-5102	LIFE INSURANCE	28.00
301-45-5300	CONTRACTED SERVICE	1,111.10
301-45-5465	LICENSES AND FEES	2,500.00

Account Summary

Account Number	Account Name	Payment Amount
301-45-6006	BEVERAGE SUPPLY	355.24
301-45-6022	JANITORIAL SUPPLIES	677.75
301-45-6028	PROGRAM SUPPLIES	823.69
301-45-6044	OFFICE EQUIPMENT	350.00
301-45-6048	STAFF UNIFORMS	180.07
405-99-5205	ELECTRICITY	135.07
406-99-5410	SEMINARS AND TRAININ	60.00
406-99-7050	LIABILITY INSURANCE	11,691.57
406-99-7051	WORKERS COMPENSATI	6,461.91
408-99-5325	SECURITY & FIRE ALARM	250.78
412-99-5300	CONTRACTED SERVICE	448.11
413-99-6028	PROGRAM SUPPLIES	880.00
518-99-8010	BUILDING IMPROVEME	6,000.00
518-99-8018	POOL IMPROVEMENTS	4,138.00
518-99-8050	EQUIPMENT PURCHASE	7,082.08
525-99-8010	BUILDING IMPROVEME	88,659.26
525-99-8050	EQUIPMENT PURCHASE	66,125.95
	Grand Total:	357,739.02

Project Account Summary

Project Account Key	Payment Amount
None	357,739.02
Grand Total:	357,739.02

PROSPECT HEIGHTS PARK DISTRICT ELECTRONIC VENDOR WARRANT REPORT FOR FY 2019

VENDOR WARRANT 4A

ELECTRONIC VENDOR WARRANTS

MAY

FY 2019

DATE	VENDOR NAME	TRANSACTION DESCRIPTION	AMOUNT
4/4/2019	AC-CAPITAL-GOLF CART LEASE PAYMET		\$2,175.60
4/4/2019	AC-CAPITAL-GOLF CART LEASE PAYMET		\$13,710.00
4/8/2019	IMRF		\$18,446.19
4/10/2019	ELAN CARDMEMBER SERVICES		\$12,210.81
4/19/2019	LAKESHORE BEVERAGE		\$236.84
4/24/2019	ILLINOIS DEPT OF REVENUE		\$6.00
4/24/2019	ILLINOIS DEPT OF REVENUE		\$73.00
4/24/2019	ILLINOIS DEPT OF REVENUE		\$98.00
4/26/2019	LAKESHORE BEVERAGE		\$236.84
4/26/2019	TOWN & COUNTRY		\$1,482.83
4/30/2019	CHICAGO BEVERAGE		\$280.20
		TOTAL	<u>\$48,956.31</u>

Prospect Heights Park District

Fund Report

April 30, 2019

	April 2019	2019 YTD	2019 Budget	%	2018 PY Month	2018 Prior YTD	YTD Variance Current vs. Prior Year
Revenue	Revenue	Revenue	Amount	Earned			
100 Corporate	\$ 14,732	\$ 559,856	\$ 1,181,295	47%	\$ 12,626	\$ 553,941	\$ 5,915
200 Recreation	\$ 42,428	\$ 418,054	\$ 1,549,538	27%	\$ 64,706	\$ 515,576	\$ (97,522)
300 Golf	\$ 96,183	\$ 175,737	\$ 1,202,350	15%	\$ 78,365	\$ 169,901	\$ 5,836
301 Golf Banquets	\$ 11,158	\$ 11,388	\$ -	0%	\$ -	\$ -	\$ 11,388
410 Special Rec.	\$ 1,240	\$ 62,995	\$ 132,472	48%	\$ 1,065	\$ 62,388	\$ 607
518 Parks Capital	\$ -	\$ -	\$ 154,731	0%	\$ -	\$ -	\$ -
523 Golf Capital	\$ -	\$ -	\$ 0	0%	\$ -	\$ -	\$ -
525 Golf Banquet Capital	\$ -	\$ -	\$ 0	0%	\$ -	\$ -	\$ -
600 Debt Services	\$ 6,415	\$ 325,913	\$ 1,802,894	18%	\$ 5,510	\$ 322,774	\$ 3,139
400 Other Funds	\$ 5,428	\$ 251,893	\$ 550,250	46%	\$ 5,791	\$ 248,936	\$ 2,957
Total Revenue	\$ 177,584	\$ 1,805,836	\$ 6,573,530	27%	\$ 168,063	\$ 1,873,516	\$ (67,680)
Expense	April 2019 Expenses	2019 Year to Date Expenses	2019 Budget Amount	% Used	2018 Prior Year Month	2018 Prior Year to date	
100 Corporate	\$ 30,816	\$ 127,910	\$ 633,378	20%	\$ 28,728	\$ 113,822	\$ 14,088
200 Recreation	\$ 119,070	\$ 418,612	\$ 1,782,669	23%	\$ 112,305	\$ 399,920	\$ 18,692
300 Golf	\$ 106,104	\$ 315,275	\$ 1,303,881	24%	\$ 92,821	\$ 301,586	\$ 13,689
301 Golf Banquets	\$ 30,386	\$ 40,208	\$ -	0%	\$ -	\$ -	\$ 40,208
410 Special Rec.	\$ -	\$ 40,673	\$ 217,107	19%	\$ -	\$ 39,246	\$ 1,427
518 Parks Capital	\$ 17,220	\$ 18,229	\$ 329,315	6%	\$ 16,625	\$ 22,746	\$ (4,517)
523 Golf Capital	\$ (369,145)	\$ -	\$ 41,500	0%	\$ 46,450	\$ 46,450	\$ (46,450)
525 Golf Banquet Capital	\$ 521,235	\$ 521,888	\$ 500,000	104%	\$ -	\$ -	\$ 521,888
600 Debt Services	\$ -	\$ -	\$ 1,804,394		\$ -	\$ -	\$ -
400 Other Funds	\$ 39,351	\$ 97,614	\$ 479,615	20%	\$ 56,037	\$ 118,294	\$ (20,680)
Total Expense	\$ 495,037	\$ 1,580,409	\$ 7,091,859	22%	\$ 352,966	\$ 1,042,064	\$ 538,345
Surplus/Deficit	\$ (317,453)	\$ 225,427	\$ (518,329)	5%	\$ (184,903)	\$ 831,452	\$ (606,025)



May 28, 2019

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: May 2019 Board Report

FINANCIAL AUDIT

Sikich was onsite and performed audit fieldwork May 15 and 16. The District is mandated to complete an annual financial audit no later than 180 days after the end of the fiscal year. An extension is inevitable. The presentation is tentatively scheduled for August.

ACCOUNTING SERVICES

Lauterbach & Amen, LLP was contracted through December 2020 (either party can terminate within 60 days written notice). They have been onsite three times and working remotely with us.

SPONSORSHIP

Julie and I met with representatives from Village Bank & Trust regarding sponsorship. They have agreed to \$1,000 for 2019 (advertising in one Program Guide and three special events: National Night Out, Spookfest and the Arts Showcase).

They have agreed to \$4,000 for 2020 (the Block party plus advertising in one Program Guide and four special events: Prospect Heights "Got Talent" Competition, National Night Out, Spookfest and the Arts Showcase).

BLOCK PARTY

The food trucks are lined up: Mario's Cart, Kona Ice, Toasty Cheese and The Crave Bar.

VILLAGE OF MOUNT POROSPECT

The Village has been cooperative to work with on the fire inspection, liquor license, signage permit, and business license classification.

ComEd LEASE AGREEMENT

Conversations will start again in order to negotiate the lease for the bike path and prairies.

LEGAL COUNSEL

- updating the District's list of property held by Cook County Assessor to maintain an accurate list of tax exempt property
- coordinating the contracted labor for the clubhouse

Board of Commissioners 2019 Meeting Schedule

May	Parks Tour May 16 (canceled) Video Gaming Nomination & Election of Officers Appointment: board recording secretary, legal counsel and NWSRA board representative
June	NWSRA presentation Committees of the Board Selection Multi Board event June 18
July	Proposed Parks Tour (during regular board meeting)
August	Financial Audit Presentation NWSRA 2020 Assessment Resolution Financial Investment discussion
September	Nature Preserve discussion Feasibility Study discussion
October	Financial Policy for golf Speer Financial Presentation IAPD Delegate Credentials for conference
November	Budget Draft 1 Bond Issue Notification Act BINA Proposed Tax Levy FY2020
December	Budget Draft 2 Tax Levy Ordinance Schedule of 2020 meetings



May 17, 2019

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: May Board Report

Wine and Craft Beer Tasting on the Driving Range

On Thursday, May 16th we had the Wine and Craft Beer Tasting on the Driving Range. We had 40 people in attendance and we offered this event to our staff to attend this year. It turned out to be a beautiful evening and all enjoyed the award winning chili, homemade cornbread, Andy's Custard, wine and craft beer! Thanks Marc, Ann and Chef Nico for hosting this excellent event for our residents and staff! I invited all participants to take a look at our newly remodeled OCCC.

Fall Brochure

Programs are now being entered into the computer. Our first draft is due back June 25th then delivered August 8th.

Garden Club

We were fortunate to have two intergenerational events in April. The Garden Club came into KinderStop for Earth Day on April 22. They discussed recycling and provided an Earth Day craft for both classes! The Garden also invited KinderStop to perform songs at their Arbor Day celebration on April 26. The teachers and kids were the stars!



May 15, 2019

To: Christina Ferraro, Executive Director
From: Dino Squiers, Superintendent of Facilities & Parks
Re: May 2019 Board Report

Well

Section of rear patio was cut out to locate leak. It was determined that the leak was coming from a tee that had a blank cover drill out to connect a copper pipe. Since the patio is elevated, we had to dig eight feet to gain access to the pipe. Blank plate was drilled out and tapped to insert a plug.

Pool

Cleaning of the pool is complete; surge tank and east pit were also cleaned at this time. Concrete section that was replaced was primed and painted. Small slide that was disconnected and moved for testing was put back into position and water line was reconnected. Drain from the deep end was blocked and needed to be rodded out and flushed. Filling of the pool is complete, chemical line were tested and feeders turned on. Main circulating pump was tested and put in service. Slide Experts are scheduled to finish recoating the large slide this month weather permitting.

Lift Station

Elm street pit was pumping slow, it was determined the check valve was jammed and restricting the flow. After removing the check valve, it revealed a golf ball lodged between the housing and valve.

ThorGuard

Lightening detection for GMRC and OCCC was put in service for the season. We slow charge the batteries off season and rotate the batteries from the golf course with the recreation center since the batteries charged by A/C fully charge better than the solar units at the golf course.

Gym

Overhead light fixtures in the gym were converted to LED's, also added was a fixture when you first walk in the gym since this area was dark. Replacement fixtures are brighter and use less power than the old lights. We applied for the ComEd energy incentive program and qualified for a rebate; we will receive a check for over two thousand dollars for this project.

PHYBS

Crew from Van's was out to make adjustments on the infield at Lion's ballfield, Marc the owner of Van's surveyed the field and determined home plate needs adjusting. This has been scheduled three time and rained out every time so far. Seven ballfield lights were out between Lion's and McDonald field, before we could rent a lift and gain access to the field five of the lights came back on. We will monitor the lights before we rent the lift.

Parks

With all the rain grass is growing at a quick pace. We need some dry days, sections of the parks are still soft, clean up and tree removal is ongoing.



To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf Operations
Re: April 2019 Golf Operations Board Report

The month was a great success and we finally enjoyed some additional play, seeing good weather fell on the weekend. Golf revenues were up a whopping 77% for the month. Cart revenues were up 127%. This is a great start to the 2019 season. Hopefully we can continue this trend throughout the entire season.

Golf Shop sales were better for the month with positive remarks on the products we are offering. Plans will be to offer some additional raffles and events this spring to continue to grow sales. We currently have a raffle underway and are seeing a great response to the offerings.

Food and Beverage is just starting and we were able to develop \$11,000 in sales for the month. We are working to complete the final stages of renovation by June 3rd. The remaining items are the back bar, painting bridal suite and steps into the new bar from outside. The new steps will provide access to that location and make for easy and quick service to golfers making the turn between the 9th and 10th holes.

Staff is currently being trained on our new POS system and will be ready soon. We also have hired several new employees to ensure the operation will run efficiently and provide consistent service to our patrons.

We have hosted two events so far and received high marks from everyone. The comments have been a true pleasure to hear seeing they were few and far between in prior years. Everyone is really enjoying the new look and the club has been brought back to life.

We look forward to making this operation even better and understand the task is going to take time. To achieve our goals we must remain patient to reach the success we expect.

APRIL	2018	2019
Greens Fees	\$10,846.57	\$19,234.31
Membership Passes	\$87,130	\$99,450
Cart Rental Fees	\$5,267.50	\$11,976.00
Apparel	\$1,137.00	\$1,354.00
Equipment	\$5,548.00	\$5,189.00
Golf Balls	\$460.00	\$1,429.85

APRIL	2018	2019
Driving Range	\$720.00	\$585.00
Special Orders	\$2,594.00	\$4,277.00
Food & Beverage (Beverage Cart, Halfway House, Bar)		\$9,185
Outings	\$0.00	\$1,400.00
Banquets (Luncheons)	\$2,650 in April, 2019	As of May 2019 15 scheduled for 2019 9 scheduled for 2020



To: Christina Ferraro, Executive Director
From: Mike Arden, Grounds
Re: April 2019 Grounds Board Report

Temps for April ranged from 27 low to 75 high. Rainfall was 7 inches and 5 inches of snow fell as well. We have been busy getting the course ready for play and must say it is looking better than ever. The course healed beautiful through the winter and has improved tremendously with the removal of overgrown trees.

The greens have been top dressed twice and ball speed has increased to 11.0. Overhanging trees were removed from the 9th tee box and the residents are grateful for that.

Flower beds are being prepared for flowers to be installed after Memorial Day. We also are working on the front of the club house to beautify the front entrance. While we were working, we uncovered a manhole that will allow staff to rod out the club house and help save time with this process in the future.

We remain short staffed but are getting the work done. We hope we can attract some additional staff during the hottest parts of the season.



May 21, 2019

To: Julie Caporusso, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: May Board Report

Preschool

The 2018-2019 school year ended on May 7th. Graduations and Spring programs were held on May 3, 6, and 7 at OOCC. Our theme this year was "Rock N Roll." All the teachers did an amazing job decorating the banquet room!
Extended Preschool began on May 13th and will run till June 7th.

Youth Athletics

Little Kickers soccer league is going well. The season will end on June 8th.

Fitness Center

Staff is doing a nice job with keeping the room clean.

Day Camp

Registrations are coming in regularly. Camp training is May 22-23rd, May 29, and June 6th. May 22-23 is camp planning meeting. May 29th and June 6th are all staff training dates. Camp starts on June 10th.

Fitness Membership Statistic Report

Memberships	April 2018	April 2019
3 Month	0	0
Gym and Racquetball	0	1
1 Year Pass	2	2



May 2019

To: Julie Caporusso, Superintendent of Recreation
From: Marci Glinski, Supervisor of Recreation
Re: May 2019 Board Report

Dance

Our recital was on Saturday, April 28th at Forest View Educational Center in Arlington Heights. We had a full house with almost 300 tickets sold.

Our competition teams participated in the Leap! Dance Competition this past weekend. They did GREAT! Our Star Team received 4.5 Stars, Senior Team received 4 Stars, 2nd Overall & received The Emotional Execution Award in their division. Our duet received 4 Stars and 4th Overall and 2 of our solos received 4 stars with 1 placing 6th Overall in their age catalog. So proud of all their hard work!

Summer dance begins on June 25th for 6 weeks.

Performing Arts

Creative & Performing Arts Camp registration is underway. We have 129 registered campers across the 9 weeks. Field trips are all planned and supplies are ready for another awesome summer. I have 4 new counselors this summer who I think will be a huge asset to our program. Looking forward to a great summer.

Our production this summer for Production Camp will be "Step Perfect". This production is a spin-off of Pitch Perfect and will feature the story of a dance team looking to win the big competition. Luci Schmidt is writing the script again this summer and I am sure it will be spectacular. We currently have 14 actors/actresses signed up for the program.

Concessions

It's hard to think about the concessions stand when it's so chilly outside but the concession stand will open this year on June 1st. Maintenance was a huge help getting us ready for the season. Orders have been placed and we are just waiting for the products to arrive. All staff are returning this year so I expect it to be a smooth opening weekend.

Active Adults

Trips have started to pick up now that the warmer weather is here to stay... we hope!

We ended April with 2 full buses to see Menopause the Musical at The Fireside Dinner Theatre, 11 patrons enjoyed Tacos & Tequila on this fun-filled Milwaukee tour, 22 patrons enjoyed lunch at Harry's Bar & Grill in Milwaukee followed by Come From Away at The Marcus Center of the Performing Arts, 20 people had a great day aboard the Chicago Odyssey's New River Cruise and 22 people attend August Rush's Pre-Broadway show at The Paramount Theatre with lunch at Basil's Greek Restaurant. The Summer

Newsletter is out and the registrations are rolling in. Looking forward to a fun filled summer.

Special Events

The Flashlight Egg Hunt was on Thursday, April 18th and was a big hit! Despite the cold evening we had 33 participants for this 1st time event. The BIG kids came with their go-pros and flashlights attached to their hats ready for the hunt. A great time was had by all. Spring Fling which was a FREE event for our community took place on Saturday, April 20th. Our patrons enjoyed a pancake breakfast from the PH Lion's Club followed by our annual Egg Hunt. The PH library was on hand to escort families through the all new Storywalk. We finished the event off with a Kite Fly with free kites provided by The Prospect Heights Lions Club, Library & Park District. It was a beautiful day and many families took advantage of Lion's Field to fly their kites. Bunny Home Visits completed the day with visits to 7 lucky families.

Next up will be our Got Talent Competition at The Block Party on June 22nd.



May 22, 2019

To: Julie Caporusso, Superintendent of Recreation
From: Ed O'Neill, Supervisor of Recreation
Re: Board Report - May, 2019

Program updates: Youth Programs, Kinder Stop & Aquatics!

Kinder Stop

As we quickly approach June 7th, the last day for KinderStop during the 2018/19 school year, I am happy and proud to report that we have had an amazingly successful year! The staff pulled together to support our children. This crew is made up of folks with an age range from 19 years old to 83 years old. Each person brought their own special skills to the table every day. Working with children from 4 to 6/7 years old has its challenges and joys. I always enjoyed "visiting" the classroom which really means going in and playing with the kids – much to the chagrin of staff who were trying to get projects done, at times. As we start the planning process for next year, this is "Mr. Ed" signing off for 2018/19!

Kids Day Off

For our final trip of this year on April 19th, we went into the city for a tour of Wrigley Field! The day was cool and windy, but we learned a lot about that venerable facility. A Cubs player walked over to the wall as we sat in the bleachers and tossed up about a half dozen baseballs for the kids. We held a raffle at the end of the day and had 6 kids walk out with a nice keepsake. During the 2018/19 school year, we completed 22 days of activities/trips! This is an important program that serves our community. We had close to 700 participants (many of them on multiple trips) involved in these 22 trips.

Aquatics

In total, I have hired 24 new lifeguards and had thirteen lifeguards from last year confirm that they were returning. Only one of our three Pool Managers confirmed that they were coming back for the 2019 pool season, so I have two new pool managers who came from our lifeguard ranks! As a point of information, this will be the 25th summer working at our pool for Tiffany McMorrow! You have to love those teachers!

Our New Lifeguard Training course began on Wednesday May 8, 2019. Our Returning Guards started their training on Saturday May 11th. Our "ALL GUARD" training weekend was on Saturday & Sunday May 18th & 19th with the written exam completed on May 20th. This is one of the best groups I've worked with over the years! We are ready for swimmers!

We have scheduled a joint training exercise with the PHFD for June 5th at 9am. In addition to this being a great training opportunity, we hope to get our local news outlets involved to let our community know that our summer pool season will be safer than ever!

Our Swim Team registration is over 30 children already. The Camp Swim lessons are beginning to fill up. Our regular Swim lesson registration is moving slowly at this point, but as the summer begins, I'm sure the numbers will pick up.

Summer-time, here we come!

RESOLUTION NO. 05.28.2019

A RESOLUTION OF THE PROSPECT HEIGHTS PARK DISTRICT
APPOINTING AN ASSISTANT SECRETARY & ASSISTANT TREASURER

WHEREAS, the Prospect Heights Park District is an Illinois park district formed and operating pursuant to the Illinois Park Code, 70 ILCS 1205/1 et seq.; and

WHEREAS, pursuant to 70 ILCS 1205/4-8, the Board of Commissioners of the Prospect Heights Park District has the power and authority to appoint an Assistant Secretary to perform the duties of the Secretary when the Secretary is absent or otherwise unable to perform the duties of the office.

WHEREAS, pursuant to 70 ILCS 1205/4-8, the Board of Commissioners of the Prospect Heights Park District has the power and authority to appoint an Assistant Treasurer to perform the duties of the Treasurer when the Treasurer is absent or otherwise unable to perform the duties of the office.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Prospect Heights Park District as follows:

1. The Recitals set forth above are hereby incorporated in this Resolution as a part thereof.
2. _____ is hereby appointed Assistant Secretary to perform the duties of the Secretary when the Secretary is absent or otherwise unable to perform the duties of the office.
3. _____ is hereby appointed Assistant Treasurer to perform the duties of the Treasurer when the Treasurer is absent or otherwise unable to perform the duties of the office.

4. PASSED this 28th day of May, 2019

AYES:

NAYS:

ABSENT:

Tim Jones, President

ATTEST:

Ellen Avery, Secretary



May 17, 2019

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: Approval of bus

Bus Bid

The Bid Opening was held Wednesday, May 15th, 2019 at 1:00pm. Three bids were received. The results include:

Company	Bid Price	Make of Bus
Central States Bus	\$54,055	Ford Goshen
Midwest Transit Equipment	\$56,477	Ford StarCraft Allstar
Best Bus Sales	\$61,250	Ford Glaval

This bid is for a new 2019 Fourteen Passenger Paratransit Shuttle Bus. The bid price includes the trade-in for our 2006 Ford StarCraft Fourteen Passenger Paratransit Shuttle Bus. **Our recommendation is to select Midwest Transit Equipment in the amount of \$56,477.** This is below our budgeted amount of \$60,000.

Our reasons for selecting Midwest Transit Equipment include: the bid proposal met all specifications, the warranties are preferable to the lower bid (see attached) and we currently have three StarCraft buses.

Midwest Transit Equipment Warranty list

Warranty on Chassis: Whom: Ford Motor Company

How Long: 3 Years 36,000 Miles

Warranty of Exterior Body: Whom: Starcraft Bus

How Long: 5 Years 100,000 Miles

Warranty on Interior Modifications: Whom: Starcraft Bus

How Long: 5 Years 100,000 Miles

Warranty on Engine/Drive Train: Whom: Ford Motor Company

How Long: 5 Years 60,000 Miles

Warranty on Rust Proofing: Whom: Ford on Chassis/Starcraft on Body

How Long: 5/5 Years Unlimited/100,000 Miles

Warranty on Wheelchair Lift: Whom: Braunability

How Long: 3 and 5 Years See below Miles

Certain Parts and Labor - 3 years and 10,000 cycles

Power train parts - 5 years and 15,000 cycles

Central States Bus Sales, Inc. Warranty list

Warranty on Chassis: Whom: FORD (any authorized Ford Dealer)
 How Long: 3 Years 34,000 Miles

Warranty of Exterior Body: Whom: Goshen
 How Long: 6 Years 60,000 Miles = BODY STRUCTURE

Warranty on Interior Modifications: Whom: Goshen
 How Long: 1 Years 12,000 Miles SEE ATTACHED FOR VARIOUS VENDOR WARRANTIES

Warranty on Engine/Drive Train: Whom: FORD
 How Long: 5 Years 60,000 Miles

Warranty on Rust Proofing: Whom: FORD
 How Long: 5 Years unlimited Miles

Warranty on Wheelchair Lift: Whom: BRAIN
 How Long: 3 Years 10,000 cycles Miles

SEATING	
Freedman Seating*	1 Year Freedman Level 1 & 2 Covers 2 Year Freedman Level 3 & up Covers No Warranty Customer Supplied /Special Fabric 5 Year Metal Frames, Base Frames, Legs 1 Year Foldaway Gas Shocks
Recaro Seating	2 Year/100,000 Miles; 1 Year Foam
USSC Seating	5 Year Metal components
	3 Year Plastic Components
	3 Year Moving Components
	1 Year Upholstered Components