

**REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MARCH 19, 2019**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:

Ellen Avery
Terry Curtis
Karl Jackson
Tim Jones
Eric Kirste
Bob Loranger

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Vicki Carney

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Loranger to approve the agenda as submitted. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

Correspondence

None

Recognition/Welcome

None

Public Comment

None

Approval of Minutes

Committee of the Whole – February 26, 2019

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to approve the February 26, 2019 Committee of the Whole Meeting Minutes as submitted. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

Regular Board Meeting – February 26, 2019

A motion was made by Commissioner Kirste and seconded by Commissioner Curtis to approve the February 26, 2019 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

Announcements (Meetings)

A Committee of the Whole Meeting is scheduled on April 23, 2019 at 6:30 p.m. and a Regular Board Meeting is scheduled for April 23, 2019 at 7 p.m. Both meetings will be held at GMRC.

Park District Treasurer's Report**Cash Report #3**

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	4,240.08
Mt Pros State	General/Sweep		\$	334,861.15
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	26,853.03
Mt Pros State	Cash Reserves		\$	352,393.18
Mt Pros State	Class – Reg.	Sweep Acct.	\$	
Mt Pros State	Investment		\$	3,043,424.35
			Totals	\$ 3,761,771.79

A motion was made by Commissioner Curtis and seconded by Commissioner Loranger to accept the Treasurer's Report – Cash Report #3 dated March 19, 2019 in the amount of \$3,761,771.79. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants # 2, 2A, and Payroll 3, 4 in the amount of \$428,156.67. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: Commissioner Carney

The motion carried.

Finance Manager's Report

Executive Director Christina Ferraro informed the Board that the amounts listed in the Fund Report 2019 Budget column are actually the 2018 Budget amounts. The amounts have not been updated with the 2019 Budget. She clarified that the \$600 paid to the Illinois Department of Revenue listed on the Electronic Warrant List is for a "Liquor License". Christina also discussed the open finance position.

Attorney's Report

Executive Director Christina Ferraro reported Erin Pell moved and Christina is working directly with Derke Price.

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported OOC golf course will be opening on Friday, 3/22/19.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported that the Park District brochure was delivered to the community last Wednesday. The Park District held a job fair last Wednesday and Saturday. She reported that the Recreation Department got a lot of great leads from the job fair.

Superintendent of Facilities and Parks – as submitted. Dino Squiers also reported that the Parks Crew will be trying to get out to parks next week but the grounds are still too soft. They are taking it day by day. Staff is also preparing Lions Pool for the season. The concrete contractor will fill some holes in pool. Ballfield still looks good but need to turn over the infield and stripe fields as soon as Staff can.

Director of Golf Operations – as submitted. There was discussion about the Banquet Capital Budget.

Committees of the Board

None

Unfinished/Ongoing Business

Food, Beverage & Banquet Service at Old Orchard Country Club

The OOC sign on Schoenbeck was replaced with a temporary sign. Banquet Manager Ann Rose is doing very well and is currently working on the menus.

Feasibility Study

Commissioner Tim Jones stated that the Board received a lot of information today from Speer related to finance options. Christina asked the Board to submit any feedback about the feasibility study to her. Commissioner Ellen Avery discussed the café component. Christina will follow-up with GreenPlay & Williams Architects about whether or not the existing building can be used with the proposed redesign of GMRC.

New Business

Adoption of Resolution 03.19.2019 Golf Financial Policy

This item was tabled and will be brought back on the agenda for April 2019.

Vaping on Park District Property

Christina stated Link Together Coalition, which is a coalition of 30 organizations, will be in attendance at the April meeting to discuss the issue of vaping. Our current ordinance permits smoking on the property at least 15 feet away from the buildings. After Link Together provides their presentation, Christina asked for a discussion about updating the Park District's ordinance to include vaping.

Adjournment

With no further business to discuss a motion was made by Commissioner Loranger and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 7:43 p.m. The motion was approved by a voice vote with one absent (Commissioner Carney). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary