



## **PUBLIC NOTICE**

**Agenda for the July 23, 2019 Regular Board Meeting  
Gary Morava Recreation Center  
110 W Camp McDonald Road, Prospect Heights, IL 60070**

- I. Call to Order – 7:00 p.m.**
  - A. Roll Call**
  - B. Pledge of Allegiance**
- II. Corrections/Additions/Approval of Agenda**
- III. Correspondence**  
**Thank you letter from Old Orchard Country Club Village**
- IV. Recognition/Welcome**
- V. Special Presentation: Tiffany McMorow 25 Year Service Award**
- VI. Public Comment**  
**Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.**
- VII. Approval of Minutes**
  - A. Regular Board Meeting – June 25, 2019**
- VIII. Announcements (Meetings)**
  - A. Regular Board Meeting – August 27, 2019 7:00 p.m. GMRC**
- IX. Park District Treasurer's Report**
  - A. Approval of Cash Report #7**
  - B. Approval of Warrants for Payment**
- X. Attorney's Report**  
**Legal Matter**
- XI. Administrative/Operational Summary**
  - A. Executive Director**
  - B. Superintendent of Recreation**
  - C. Superintendent of Facilities and Parks**
  - D. Director of Golf Operations**

- XI. Administrative/Operational Summary (continued)
  - E. Superintendent of Greens
  - F. Administrative/Operational Updates
- XII. Unfinished/Ongoing Business
  - A. Proposed Video Gaming at OCCC
  - B. Board Vacancy
- XIII. New Business
  - A. Investment Options
  - B. Disposal of Surplus Personal Property Ordinance 07.23.19
- XIV. Recess into Executive Session (Visitors are Excused at this Time)
- XV. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

*Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.*

Christina and Ann,

On behalf of the Old Orchard Country Club Village (OOCVV) Board of Directors and homeowners, I would like to thank both of you for hosting the "Meet and Greet" event on June 6, 2019.

Regretfully, I was unable to attend. I received overwhelmingly positive comments from attending Board members and homeowners. All were excited to hear that the Park District is considering potential special events such as Friday Fish Fries and musical entertainment.

I'd like to share the following comments from attendees:

**Food and Beverage:**

Appetizer tidbits were very tasty and highlighted the variety of offerings presented on the "Check Out What's on Our Menu! Flyer.

The Hot Pretzels & Smoked Sausage, Chicken Skewers, Mini Beef Wellington Bites and Goat Cheese Balls were crowd favorites.

The offerings on the flyer would entice residents to return.

The Beverage offerings satisfied everyone.

**Facility:**

The facility renovations are wonderful, particularly the Bridal Suite. Many of our owners remember the "old facility" and think the upgrades are spectacular.

**Worthy of Note:**

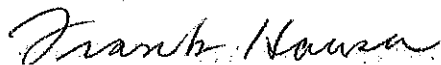
Many expressed interest in dropping by the facility for lunch and/or dinner and would like to receive a mailing on the hours of operation. Perhaps this can be included in the Park District newsletter and posted on the Park District website.

Our long-time residents talked about attending past Easter, Mother's Day and Father's Day brunches. They are sorely missed. Please consider holding them again.

OOCVV Board would like to support the Park District plans to broadcast events specific to the Country Club's food service operation. However, our policy is to only email blast and do building drops for Association business or sponsored events. What we do permit and will accept are flyers in our Clubhouse Lobby where residents can pick them up and take them home. If this is acceptable, these can be mailed to "Old Orchard Country Village" at 801 Butternut Lane, Mount Prospect, IL 60056.

Again, on behalf of the Old Orchard Country Village Board and residents (both new and long-term), we thank you for the special "Meet and Greet" event.

Sincerely,



Frank Hauser, President

Old Orchard Country Club Village

**REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, JUNE 25, 2019**

**Call to Order**

**Roll Call**

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

**Commissioners present:**

Ellen Avery  
Terry Curtis  
Karl Jackson  
Tim Jones  
Eric Kirste  
Bob Loranger

**Also Present:**

Christina Ferraro – Executive Director  
Julie Caporusso – Superintendent of Recreation  
Dino Squiers – Superintendent of Parks & Facilities  
Edlyn Castil – Admin. Asst./Recording Secretary

**Commissioners absent:**

Vicki Carney

A quorum was present.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Tim Jones.

**Corrections/Additions/Approval of Agenda**

A motion was made by Commissioner Curtis and seconded by Commissioner Avery to approve the agenda as submitted. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

**Correspondence**

Tim Jones read a thank you to the Board and Staff.

**Recognition/Welcome**

Tracey Crawford, NWSRA Executive Director was in attendance.

**Public Comment**

**None**

**April 2019 Elected Officials Oath of Office**

Edlyn Castil gave Terry Curtis the Oath of Office.

**Presentation**

**Tracey Crawford, NWSRA Executive Director**

Tracey Crawford presented on the status of NWSRA and provided an overview of the year in review.

**Approval of Minutes**

**Regular Board Meeting – May 28, 2019**

A motion was made by Commissioner Jackson and seconded by Commissioner Kirste to approve the May 28, 2019 Regular Board Meeting Minutes as submitted. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

**Announcements (Meetings)**

A Regular Board Meeting is scheduled for July 23, 2019 at 7 p.m. and will be held at GMRC.

**Park District Treasurer's Report****Cash Report #6**

|               |               |  |    |              |
|---------------|---------------|--|----|--------------|
| Mt Pros State | Payroll       | Sweep Acct.                            | \$ | (3,347.95)   |
| Mt Pros State | Vendor        | Sweep Acct.                            | \$ | (80,160.22)  |
| Mt Pros State | Imprest       |  | \$ | 5,024.31     |
| Mt Pros State | General/Sweep |  | \$ | 482,494.82   |
| Mt Pros State | ATM           | Combined Bal – Account and ATM Machine | \$ | 18,253.03    |
| Mt Pros State | Cash Reserves |  | \$ | 352,748.59   |
| Mt Pros State | Class – Reg.  | Sweep Acct.                            | \$ | -            |
| Mt Pros State | Investment    |  | \$ | 3,046,368.67 |
| Totals        |               |  | \$ | 3,821,381.25 |

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept the Treasurer's Report – Cash Report #5 dated June 25, 2019 in the amount of \$3,821,381.25. The motion was approved with a voice vote with one absent (Commissioner Carney). The motion carried.

**Approval of Warrants for Payment**

A motion was made by Commissioner Curtis and seconded by Commissioner Avery to accept Warrants for payment as submitted for Vendor Warrants # 5, 5A, and Payroll 10, 11 in the amount of \$493,345.81. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jackson, Jones, Kirste, Loranger

Nays: None

Absent: Commissioner

The motion carried.

**Finance Manager's Report**

None

**Attorney's Report**

None

**Administrative / Operational Summary**

**Executive Director** – as submitted. Executive Director Christina Ferraro also reported that she and Dino met with the McDonald Creek Commission and clarified our roles. She spoke about the OSLAD Grant and the potential of applying for it next year.

**Superintendent of Recreation** – as submitted. Superintendent of Recreation Julie Caporusso also discussed that the Block Party was a success again this year.

**Superintendent of Facilities and Parks** – as submitted.

**Director of Golf Operations** – as submitted. Christina reported that the sign at Rand and Schoenbeck should be ready by the end of August.

**Committees of the Board**

No changes will be made until the Board vacancy is filled.

**Unfinished/Ongoing Business**

**Proposed Video Gaming at OCCC**

There was discussion about approaching the Village of Mount Prospect to amend its ordinance to permit golf courses to have video gaming on site. Christina and Ellen will work on this in the fall.

**New Business**

**Declaration of Board Vacancy**

Tim Jones read the resignation letter from Commissioner Loranger indicating he's resigning effective June 3<sup>rd</sup> due to relocation. Decision was made to accept letters of intent from potential candidates no later than July 23<sup>rd</sup> and more discussion will occur at the July board meeting.

**Adjournment**

With no further business to discuss a motion was made by Commissioner Jackson and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 8:15 p.m. The motion was approved by a voice vote with one absent (Commissioner Carney). The motion carried.

Respectfully Submitted,  
Edlyn Castil, Recording Secretary

Secretary: \_\_\_\_\_  
Ellen Avery, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 7/23/2019 CASH REPORT FY 19

*Motion by Commissioner \_\_\_\_\_ to approve CASH REPORT 07  
7/23/2019 as submitted. Seconded by Commissioner \_\_\_\_\_.*

|               |            |             |    |              |            |
|---------------|------------|-------------|----|--------------|------------|
| Payroll       | #90001511  | sweep acct. | \$ | -            |            |
| Vendor        | #90001503  | sweep acct. | \$ | -            |            |
| Imprest       | #90001529  |             | \$ | 5,024.31     |            |
| General/Sweep | #90001498  |             | \$ | 410,525.33   |            |
| ATM           | #90001537  |             | \$ | 17,393.03    |            |
| Cash Reserves | #90001545  |             | \$ | 352,864.56   |            |
| Investment    | #107503657 |             | \$ | 3,047,403.60 |            |
| TOTALS        |            |             | \$ | 3,833,210.83 | Voice Vote |

#### FINANCIAL RESOLUTION

*Motion by Commissioner \_\_\_\_\_ to approve WARRANT RESOLUTION  
7/23/2019 as submitted. Seconded by Commissioner \_\_\_\_\_.*

APPROVAL OF WARRANTS 7/23/2019

| VENDOR WARRANTS       |                  |               | AMOUNTS      |
|-----------------------|------------------|---------------|--------------|
| 6                     | In the amount of | CHECKS ISSUED | \$206,252.26 |
| 6A                    | In the amount of | ELECTRONIC    | \$61,592.51  |
| Total Vendor Warrants |                  |               | \$267,844.77 |

#### PAYROLL WARRANTS

|                        |                  |                           |
|------------------------|------------------|---------------------------|
| 6/7/2019               |                  |                           |
| 12                     | In the amount of | 74,403.55                 |
|                        |                  | gross plus employer costs |
| 6/21/2019              |                  |                           |
| 13                     | In the amount of | \$103,965.91              |
|                        |                  | gross plus employer costs |
| Total Payroll Warrants |                  | 178,369.46                |

|                   |              |           |
|-------------------|--------------|-----------|
| TOTAL OF WARRANTS | \$446,214.23 | Roll Call |
|-------------------|--------------|-----------|



Prospect Heights Park District, IL

# Expense Approval Report

## By Fund

Payment Dates 06/01/2019 - 6/30/19

| Vendor Name                             | Payable Number             | Post Date  | Description (Item)         | Account Number | Amount           |
|---|----------------------------|------------|----------------------------|----------------|------------------|
| <b>Fund: 100 - CORPORATE FUND</b>       |                            |            |                            |                |                  |
| NCPERS GROUP LIFE INSURAN               | 5144062019                 | 06/07/2019 | LIFE INSURANCE MONTHLY     | 100-2030       | 16.00            |
| OFFICE DEPOT                            | 311271740001               | 06/07/2019 | OFFICE SUPPLIES            | 100-01-6027    | 80.84            |
| OFFICE DEPOT                            | 312257733001               | 06/07/2019 | OFFICE SUPPLIES            | 100-01-6027    | 426.92           |
| OFFICE DEPOT                            | 317824798001               | 06/07/2019 | OFFICE SUPPLIES            | 100-01-6027    | 307.55           |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 100-01-5100    | 1,810.57         |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 100-01-5101    | 113.25           |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 100-01-5102    | 89.40            |
| PLATINUM SYSTEMS INC                    | K-128544                   | 06/07/2019 | JUNE 2019 MONTHLY EMAIL    | 100-01-5300    | 190.00           |
| ADP LLC                                 | 536833526                  | 06/13/2019 | MONTHLY PAYROLL PROCESSI   | 100-01-5430    | 1,706.35         |
| BLACK LINE FOX VALLEY LLC               | QUOTE# 6065                | 06/13/2019 | VEAAM ESSENTIALS STANDAR   | 100-01-5471    | 198.00           |
| CITRIX SYSTEMS INC                      | QUOTE# Q-00649299          | 06/13/2019 | CITRIX RENEWAL             | 100-01-5471    | 456.17           |
| MARKETING AND MORE GRO                  | 1259                       | 06/13/2019 | MARKETING SERVICES MAY 2   | 100-01-5303    | 372.50           |
| MIDCO INC                               | 335789                     | 06/13/2019 | ADTRAN SERVICE AT GMRC - J | 100-01-5469    | 165.00           |
| PDRMA                                   | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 100-01-5100    | 1,810.57         |
| PDRMA                                   | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 100-01-5101    | 113.25           |
| PDRMA                                   | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 100-01-5102    | 89.40            |
| THOMAS R PETZEL                         | 16133                      | 06/13/2019 | IT SERVICES - MAY 2019     | 100-01-5300    | 840.00           |
| MCCLURE INSERRA & COMPA                 | 10840                      | 06/19/2019 | ACCOUNTING SERVICES FOR    | 100-01-5430    | 1,260.00         |
| PH MEDIA USA INC                        | INV-899037-W59G            | 06/19/2019 | AUDIO BRANDING MARCH - J   | 100-01-5468    | 690.00           |
| ANCEL GLINK PC                          | 70376                      | 06/19/2019 | LEGAL SERVICES FOR MAY 201 | 100-01-5332    | 1,335.00         |
| BLACK LINE FOX VALLEY LLC               | 29936695                   | 06/26/2019 | IT SUPPORT - JULY 2019     | 100-01-5300    | 1,659.00         |
| HINCKLEY SPRINGS                        | 15330710 062319            | 06/26/2019 | ADMIN WATER                | 100-01-5430    | 2.00             |
| NCPERS GROUP LIFE INSURAN               | 5144072019                 | 06/26/2019 | MONTHLY LIFE INSURANCE - O | 100-2030       | 16.00            |
| PULSE TECHNOLOGY                        | 24943445                   | 06/26/2019 | ADMIN/GMRC                 | 100-01-5430    | 770.00           |
| REACH SPORTS MARKETING G                | 61785                      | 06/26/2019 | ANNUAL DIGITAL SIGNAGE LIC | 100-01-5465    | 700.00           |
| <b>Fund 100 - CORPORATE FUND Total:</b> |                            |            |                            |                | <b>15,217.77</b> |
| <b>Fund: 200 - RECREATION FUND</b>      |                            |            |                            |                |                  |
| ARTHUR CLESEN                           | 343259                     | 06/07/2019 | FIELD SUPPLIES             | 200-30-6047    | 262.50           |
| ARTHUR CLESEN                           | 343466                     | 06/07/2019 | FIELD SUPPLIES             | 200-30-6047    | 187.50           |
| ASSOCIATED LABOR CORPORA                | 106734                     | 06/07/2019 | PARKS CONTRACTED SERVICE   | 200-30-5300    | 927.00           |
| ZIMMERMAN ENTERPRISES IN                | 99960                      | 06/07/2019 | REPAIRS - BUS #3 LIFT      | 200-02-6031    | 189.15           |
| BRIGHT LIGHT SIGN COMPAN                | TM-15141                   | 06/07/2019 | CONTRACTED REPAIRS - MAR   | 200-02-5420    | 210.00           |
| DALE OBROCHTA                           | DEO CONSULTING INC 6/20/1  | 06/07/2019 | DEO CONSULTING INC 6/20/1  | 200-14-5475    | 450.00           |
| GORDON FOOD SERVICE INC                 | 194561501                  | 06/07/2019 | CONCESSIONS                | 200-09-6005    | 1,304.92         |
| GORDON FOOD SERVICE INC                 | 194561501                  | 06/07/2019 | CAMP LUNCH                 | 200-09-6006    | 124.23           |
| GORDON FOOD SERVICE INC                 | 194561501                  | 06/07/2019 | PROGRAM SUPPLIES           | 200-09-6028    | 32.14            |
| GORDON FOOD SERVICE INC                 | 194569519                  | 06/07/2019 | CONCESSIONS                | 200-09-6005    | 80.68            |
| MARCI GLINSKI                           | GLINSKI M 6/7/19           | 06/07/2019 | REIMBURSEMENT - BUS DRIV   | 200-11-5475    | 100.00           |
| NCPERS GROUP LIFE INSURAN               | 5144062019                 | 06/07/2019 | LIFE INSURANCE MONTHLY     | 200-2030       | 32.00            |
| OFFICE DEPOT                            | 319409170001               | 06/07/2019 | PRESCHOOL SUPPLIES         | 200-03-6028    | 32.40            |
| OFFICE DEPOT                            | 319409170001               | 06/07/2019 | CAMP SUPPLIES              | 200-12-6028    | 23.49            |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 200-02-5100    | 6,617.36         |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 200-02-5101    | 487.95           |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 200-02-5102    | 128.03           |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 200-30-5100    | 2,300.49         |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 200-30-5101    | 105.15           |
| PDRMA                                   | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 200-30-5102    | 12.74            |
| SERVICE SANITATION INC                  | 7732905                    | 06/07/2019 | COUNTRY GARDENS PORT RE    | 200-30-5200    | 111.00           |
| THE WIFFLOT INC                         | 056                        | 06/07/2019 | CONTRACTED CLASS           | 200-04-6028    | 250.00           |
| AMY SPIZZIRI                            | SPIZZIRI A 6/13/19         | 06/13/2019 | REFUND - CAMP              | 200-2372       | 192.00           |
| ASSOCIATED LABOR CORPORA                | 106760                     | 06/13/2019 | PARKS CONTRACTED SERVICE   | 200-30-5300    | 1,096.95         |
| CALL ONE                                | 97740071041-97740071023 6  | 06/13/2019 | TELEPHONE SERVICES         | 200-02-5320    | 501.83           |
| COMCAST                                 | 8771 10 074 0047145 6/4/19 | 06/13/2019 | GMRC TELEPHONE SERVICES    | 200-02-5320    | 133.71           |



## Expense Approval Report

Payment Dates: 06/01/2019 - 6/30/19

| Vendor Name                              | Payable Number              | Post Date  | Description (Item)         | Account Number | Amount           |
|--|-----------------------------|------------|----------------------------|----------------|------------------|
| CONSTELLATION NEW ENERG                  | 14881972801                 | 06/13/2019 | 705224-46120 GMRC ELECTRI  | 200-02-5205    | 3,325.61         |
| DARLEEN CARL-BECK                        | PILATES MATT CLASS 3/19-5/1 | 06/13/2019 | CONTRACTED PILATES INSTRU  | 200-13-5300    | 179.20           |
| DES PLAINES MATERIAL & SUP               | 24611                       | 06/13/2019 | LANDSCAPE & TURF SUPPLIES  | 200-30-6026    | 74.50            |
| FIRST COMMUNICATIONS LLC                 | 117727450                   | 06/13/2019 | TELEPHONE SERVICES         | 200-02-5320    | 496.49           |
| MENARDS                                  | 37704                       | 06/13/2019 | LANDSCAPE MATERIALS        | 200-30-6026    | 85.11            |
| GALA NEDIALKOVA                          | NEDIALKOVA G 6/13/19        | 06/13/2019 | REFUND - YOUTH ATHLETICS   | 200-2372       | 26.00            |
| JUSTYNA KAWULA                           | KAWULA J 6/13/19            | 06/13/2019 | REFUBD - YOUTH ATHLETICS   | 200-2372       | 26.00            |
| PDRMA                                    | 0519159H                    | 06/13/2019 | MONTHLY INSURANCE          | 200-02-5100    | 6,617.36         |
| PDRMA                                    | 0519159H                    | 06/13/2019 | MONTHLY INSURANCE          | 200-02-5101    | 487.95           |
| PDRMA                                    | 0519159H                    | 06/13/2019 | MONTHLY INSURANCE          | 200-02-5102    | 128.03           |
| PDRMA                                    | 0519159H                    | 06/13/2019 | MONTHLY INSURANCE          | 200-30-5100    | 2,300.49         |
| PDRMA                                    | 0519159H                    | 06/13/2019 | MONTHLY INSURANCE          | 200-30-5101    | 105.15           |
| PDRMA                                    | 0519159H                    | 06/13/2019 | MONTHLY INSURANCE          | 200-30-5102    | 12.74            |
| SUNBURST SPORTSWEAR                      | 119351                      | 06/13/2019 | PERFORMING ARTS            | 200-08-6018    | 701.50           |
| SUNBURST SPORTSWEAR                      | 119351                      | 06/13/2019 | CAMP                       | 200-14-6018    | 1,420.50         |
| SUNBURST SPORTSWEAR                      | 119351                      | 06/13/2019 | STAFF                      | 200-14-6048    | 364.00           |
| ZIMMERMAN ENTERPRISES IN                 | 100411                      | 06/13/2019 | REPAIR PARTS               | 200-02-6031    | 181.57           |
| VILLAGE OF MOUNT PROSPEC                 | 11663-001 6/15/2019         | 06/19/2019 | GMRC WATER                 | 200-02-5206    | 637.80           |
| CONSTELLATION NEW ENERG                  | 15096521601                 | 06/19/2019 | 705224-4 GMRC ELECTRIC     | 200-02-5205    | 33.64            |
| ARENA SPORTS USA INC                     | 1901108                     | 06/19/2019 | LIFEGUARD SHIRTS & HOODIE  | 200-10-6048    | 1,771.00         |
| ARENA SPORTS USA INC                     | 1901120                     | 06/19/2019 | SWIM TEAM SHIRTS & CAPS    | 200-10-6028    | 2,401.00         |
| JEFF ELLIS & ASSOCIATES INC              | 20092261                    | 06/19/2019 | ANNUAL FLAT FEE (6 OF 8)   | 200-10-5465    | 590.63           |
| JEFF ELLIS & ASSOCIATES INC              | 20092720                    | 06/19/2019 | CPR/AED/FIRST AID TRAINING | 200-02-5410    | 56.00            |
| JEFF ELLIS & ASSOCIATES INC              | 20092720                    | 06/19/2019 | VANGUARD LEADERSHIP TRAI   | 200-10-5410    | 175.00           |
| JEFF ELLIS & ASSOCIATES INC              | 20092985                    | 06/19/2019 | CPR/AED/FIRST AID TRAINING | 200-02-5410    | 63.00            |
| NORTHERN ILLINOIS SWIM C                 | 2019 Z1                     | 06/19/2019 | ANNUAL NISC CONFERENCE P   | 200-10-5465    | 300.00           |
| CONSTELLATION NEWENERGY                  | 2619094                     | 06/19/2019 | GMRC NATURAL GAS           | 200-02-5204    | 1,761.22         |
| ARTHUR CLESEN                            | 343677                      | 06/19/2019 | FIELD SUPPLIES - PHYBS     | 200-30-6047    | 210.00           |
| LIONS TAE KWON DO CENTER                 | 6/11/19                     | 06/19/2019 | TAE KWON DO SESSION - 3/19 | 200-07-5300    | 1,138.50         |
| RAMROD                                   | 776871                      | 06/19/2019 | JANITORIAL SUPPLIES        | 200-02-6022    | 404.75           |
| COMCAST                                  | 8771100740004153 6/10/19    | 06/19/2019 | GMRC ACCT# 8771 10 074 00  | 200-02-5320    | 10.43            |
| DETECTION SYSTEMS & SERVI                | A23140                      | 06/19/2019 | REPAIR PARTS               | 200-02-6032    | 206.00           |
| UNIVAR USA INC                           | CH076332                    | 06/19/2019 | HYPO CHLORINE              | 200-10-6015    | 1,192.04         |
| UNIVAR USA INC                           | CH076847                    | 06/19/2019 | HYDR ACID                  | 200-10-6015    | 1,116.77         |
| COLONY COUNTRY COMMUNI                   | COLONY COUNTRY COMMUNI      | 06/19/2019 | REFUND - ROOM RENTAL       | 200-2372       | 100.00           |
| CHARLES PAOLI                            | REFUND - ACTIVE ADULT 6/19  | 06/19/2019 | REFUND - ACTIVE ADULT      | 200-2372       | 38.00            |
| ASSOCIATED LABOR CORPORA                 | 106788                      | 06/19/2019 | PARKS CONTRACTED SERVICE   | 200-30-5300    | 1,035.15         |
| RICHARD DANIEL WALL SR.                  | 5668                        | 06/26/2019 | TREE SERVICE               | 200-30-6026    | 375.00           |
| ASSOCIATED LABOR CORPORA                 | 106817                      | 06/26/2019 | PARKS CONTRACTED SERVICE   | 200-30-5300    | 957.90           |
| CAL BLICKLE                              | BICKLE C 6.26.19            | 06/26/2019 | REFUND - POOL PASS         | 200-2372       | 100.00           |
| FIRST STUDENT INC                        | 091-C-067301                | 06/26/2019 | CAMP BUS - MAC TO GMRC     | 200-14-5475    | 65.00            |
| FIRST STUDENT INC                        | 091-C-067318                | 06/26/2019 | CAMP BUS - MAC TO GMRC     | 200-14-5475    | 65.00            |
| FIRST STUDENT INC                        | 091-C-067295                | 06/26/2019 | CAMP BUS - MAC TO GMRC     | 200-14-5475    | 65.00            |
| FIRST STUDENT INC                        | 091-C-067326                | 06/26/2019 | CAMP BUS - MAC TO GMRC     | 200-14-5475    | 65.00            |
| FIRST STUDENT INC                        | 091-C-067313                | 06/26/2019 | CAMP BUS - MAC TO GMRC     | 200-14-5475    | 65.00            |
| JEFF ELLIS & ASSOCIATES INC              | 20093251                    | 06/26/2019 | ANNUAL FLAT FEE (7 OF 8)   | 200-10-5465    | 590.63           |
| JEFF ELLIS & ASSOCIATES INC              | 20092574                    | 06/26/2019 | CPR/AED/FIRST AID TRAINING | 200-02-5410    | 64.00            |
| JW TURF INC                              | P23213                      | 06/26/2019 | REPAIR PARTS               | 200-02-6030    | 380.35           |
| JW TURF INC                              | P23208                      | 06/26/2019 | REPAIR PARTS               | 200-02-6030    | 198.94           |
| JW TURF INC                              | P23209                      | 06/26/2019 | REPAIR PARTS               | 200-02-6030    | 37.47            |
| NCPERS GROUP LIFE INSURAN                | 5144072019                  | 06/26/2019 | MONTHLY LIFE INSURANCE - O | 200-2030       | 32.00            |
| POSTMASTER                               | PERMIT #45 USPS MARKETIN    | 06/26/2019 | MAILING PERMIT #45 USPS M  | 200-02-5430    | 235.00           |
| PROSPECT HEIGHTS SCHOOL                  | PROSPECT HEIGHTS SCHOOL     | 06/26/2019 | REFUND - CAMP OVER PAYME   | 200-2372       | 6.00             |
| <b>Fund 200 - RECREATION FUND Total:</b> |                             |            |                            |                | <b>48,968.64</b> |
| <b>Fund: 300 - GOLF</b>                  |                             |            |                            |                |                  |
| ACE SECURITY SYSTEMS INC                 | ACE SECURITY SYSTEMS 6/7/1  | 06/07/2019 | 2017 & 2018 ALARM MONITO   | 300-40-5300    | 600.00           |
| ACE SECURITY SYSTEMS INC                 | ACE SECURITY SYSTEMS 6/7/1  | 06/07/2019 | 2017 & 2018 ALARM MONITO   | 300-41-5300    | 600.00           |
| ANTONS GREENHOUSES INC                   | 9838                        | 06/07/2019 | PLANTING MATERIALS         | 300-41-6017    | 3,261.50         |
| ANTONS GREENHOUSES INC                   | 9843                        | 06/07/2019 | PLANTING MATERIALS         | 300-41-6017    | 267.00           |
| ASSOCIATED LABOR CORPORA                 | 106733                      | 06/07/2019 | OVERTIME                   | 300-41-5056    | 371.23           |

## Expense Approval Report

Payment Dates: 06/01/2019 - 6/30/19

| Vendor Name                | Payable Number             | Post Date  | Description (Item)         | Account Number | Amount   |
|----------------------------|----------------------------|------------|----------------------------|----------------|----------|
| ASSOCIATED LABOR CORPORA   | 106733                     | 06/07/2019 | CONTRACTED SERVICES        | 300-41-5300    | 3,415.91 |
| ASSOCIATED LABOR CORPORA   | 106735                     | 06/07/2019 | OCCC CONTRACTED SERVICES   | 300-40-5300    | 588.63   |
| COMCAST                    | 8771 10 074 0151376 5/16/1 | 06/07/2019 | 8771 10 074 0151376 5/16/1 | 300-41-5320    | 108.71   |
| COMCAST                    | 8771 10 070 0162793 5/22/1 | 06/07/2019 | 8771 10 070 0162793 5/22/1 | 300-40-5320    | 131.15   |
| JW TURF INC                | P22696                     | 06/07/2019 | 300416030                  | 300-41-6030    | 157.57   |
| JW TURF INC                | P22834                     | 06/07/2019 | REPAIR PARTS               | 300-41-6030    | 686.66   |
| MENONI AND MOCOGINI        | 1324116                    | 06/07/2019 | LANDSCAPE & TURF MATERIA   | 300-41-6026    | 654.50   |
| NAPA HEIGHTS AUTOMOTIVE    | 3563-196598                | 06/07/2019 | OIL                        | 300-41-6024    | 23.96    |
| NAPA HEIGHTS AUTOMOTIVE    | 3563-196622                | 06/07/2019 | HARDWARE SMALL TOOLS SU    | 300-41-6016    | 40.55    |
| PDRMA                      | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 300-40-5100    | 4,084.58 |
| PDRMA                      | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 300-40-5101    | 246.33   |
| PDRMA                      | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 300-40-5102    | 44.87    |
| PDRMA                      | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 300-41-5100    | 3,631.58 |
| PDRMA                      | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 300-41-5101    | 210.30   |
| PDRMA                      | 0419159H                   | 06/07/2019 | MONTHLY INSURANCE          | 300-41-5102    | 107.31   |
| ROUTE 12 RENTAL            | 91863                      | 06/07/2019 | RENTAL EQUIPMENT           | 300-41-5201    | 389.38   |
| TAYLOR MADE                | 33766709                   | 06/07/2019 | GOLF BALLS                 | 300-1361       | 129.20   |
| TEEBOXNOW                  | 1002                       | 06/07/2019 | PROMO                      | 300-40-5331    | 1,200.00 |
| ASSOCIATED LABOR CORPORA   | 106761                     | 06/13/2019 | OCCC CONTRACTED SERVICES   | 300-40-5300    | 541.69   |
| DEBI'S PIANO TUNING AND R  | 15422                      | 06/13/2019 | PIANO TUNING               | 300-40-5300    | 125.00   |
| DES PLAINES MATERIAL & SUP | 24415                      | 06/13/2019 | PLANTING MATERIALS         | 300-41-6017    | 324.50   |
| HARRIS MOTOR SPORTS        | GOLF CAR RENTAL 5/28/19    | 06/13/2019 | GOLF CAR RENTAL 5/28/19    | 300-40-4675    | 325.00   |
| HARRIS MOTOR SPORTS        | 02-232814                  | 06/13/2019 | REPAIR PARTS               | 300-41-6034    | 983.10   |
| HARRIS MOTOR SPORTS        | 02-235625                  | 06/13/2019 | CART RENTALS               | 300-40-4675    | 325.00   |
| HARRIS MOTOR SPORTS        | 02-236243                  | 06/13/2019 | REPAIR PARTS               | 300-41-6034    | 189.24   |
| JC LICHT AND COMPANY       | 61061353                   | 06/13/2019 | PAINT                      | 300-40-5424    | 66.51    |
| OFFICE DEPOT               | 321529801001               | 06/13/2019 | PRINTING SUPPLIES          | 300-40-5209    | 53.67    |
| PDRMA                      | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 300-40-5100    | 4,084.58 |
| PDRMA                      | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 300-40-5101    | 246.33   |
| PDRMA                      | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 300-40-5102    | 44.87    |
| PDRMA                      | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 300-41-5100    | 3,631.58 |
| PDRMA                      | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 300-41-5101    | 210.30   |
| PDRMA                      | 0519159H                   | 06/13/2019 | MONTHLY INSURANCE          | 300-41-5102    | 107.31   |
| PETER KIM                  | KIM P 6/13/19              | 06/13/2019 | REFUND - GOLF MEMBERSHIP   | 300-40-4530    | 1,100.00 |
| TAYLOR MADE                | 33740565                   | 06/13/2019 | S/O EQUIPMENT              | 300-42-6010    | 659.63   |
| TAYLOR MADE                | 33764158                   | 06/13/2019 | S/O EQUIPMENT              | 300-42-6010    | 582.55   |
| TAYLOR MADE                | 33667238                   | 06/13/2019 | S/O EQUIPMENT              | 300-42-6010    | 194.40   |
| US KIDS GOLF               | IN1332629                  | 06/13/2019 | S/O EQUIPMENT              | 300-42-6010    | 211.47   |
| NORTHWEST ELECTRICAL SUP   | 17426820                   | 06/13/2019 | REPAIR PARTS               | 300-41-6032    | 150.00   |
| NORTHWEST ELECTRICAL SUP   | 17426675                   | 06/13/2019 | REPAIR PARTS               | 300-41-6032    | 347.17   |
| CONSERV FS                 | 102012417                  | 06/19/2019 | UNLEADED GAS               | 300-41-6024    | 2,142.18 |
| CONSERV FS                 | 102012418                  | 06/19/2019 | DIESEL GOLD                | 300-41-6024    | 1,003.60 |
| CITYCOM MARKETING LLC      | 104367                     | 06/19/2019 | AD PROMO                   | 300-40-5331    | 600.00   |
| ASSOCIATED LABOR CORPORA   | 106759                     | 06/19/2019 | OVERTIME                   | 300-41-5056    | 27.30    |
| ASSOCIATED LABOR CORPORA   | 106759                     | 06/19/2019 | CONTRACTED SERVICES        | 300-41-5300    | 3,558.31 |
| CONSTELLATION NEW ENERG    | 15096578501                | 06/19/2019 | #705224-2 OCCC ELECTRIC    | 300-40-5205    | 4,982.03 |
| REINDERS INC               | 1786936-00 6/5/19          | 06/19/2019 | V-BELT, TORO 62"           | 300-41-6030    | 93.19    |
| CONSTELLATION NEWENERGY    | 2619093                    | 06/19/2019 | BG-11652 GROUNDS NATURA    | 300-40-5204    | 117.37   |
| CONSTELLATION NEWENERGY    | 2619094                    | 06/19/2019 | OCCC NATURAL GAS           | 300-40-5204    | 465.88   |
| TAYLOR MADE                | 33801334                   | 06/19/2019 | GOLF S/O EQUIPMENT         | 300-42-6010    | 476.99   |
| ARTHUR CLESEN              | 343519                     | 06/19/2019 | DE FOAMER                  | 300-41-6015    | 192.00   |
| ARTHUR CLESEN              | 343519                     | 06/19/2019 | RAIN SUITS (HEAVY DUTY)    | 300-41-6048    | 48.94    |
| DIRECTV                    | 36363785148                | 06/19/2019 | SATELLITE TV               | 300-40-5321    | 161.97   |
| BURLINGTON GOLF            | 4250                       | 06/19/2019 | GOLF BALLS                 | 300-44-6028    | 600.00   |
| AÇUSHNET COMPANY           | 907622702                  | 06/19/2019 | GOLF SPECIAL ORDER         | 300-42-6010    | 166.90   |
| VILLAGE OF MOUNT PROSPEC   | 9160-002 6/15/2019         | 06/19/2019 | OCCC WATER/SEWER CONST     | 300-40-5206    | 510.80   |
| PENDELTON TURF SUPPLY      | 9488                       | 06/19/2019 | 2.5 GALS REVOLUTION        | 300-41-6037    | 1,960.00 |
| PENDELTON TURF SUPPLY      | 9488                       | 06/19/2019 | 2.5 GALS 15-0-0 6% FE      | 300-41-6037    | 120.00   |
| PENDELTON TURF SUPPLY      | 9488                       | 06/19/2019 | 2.5 GALS CHLOROTHALONIL    | 300-41-6037    | 400.00   |
| TOUR EDGE GOLF MFG INC     | IN-01287116                | 06/19/2019 | HAK TEE LEVEL CLINIC       | 300-43-6028    | 3,420.00 |

## Expense Approval Report

Payment Dates: 06/01/2019 - 6/30/19

| Vendor Name                   | Payable Number             | Post Date  | Description (Item)         | Account Number | Amount           |
|-------------------------------|----------------------------|------------|----------------------------|----------------|------------------|
| US KIDS GOLF                  | IN1334289                  | 06/19/2019 | GOLF S/O EQUIP             | 300-42-6010    | 173.04           |
| US KIDS GOLF                  | IN1338390                  | 06/19/2019 | GOLF SPECIAL ORDER - EQUIP | 300-42-6010    | 130.81           |
| BURRIS EQUIPMENT CO           | PS22850                    | 06/19/2019 | SWITCH (CUSHMAN)           | 300-41-6030    | 116.79           |
| VILLAGE OF MOUNT PROSPEC      | 11654-001 6/15/2019        | 06/19/2019 | GROUNDS WATER/SEWER        | 300-41-5206    | 282.24           |
| ASSOCIATED LABOR CORPORA      | 106789                     | 06/19/2019 | OCCC CONTRACTED SERVICES   | 300-40-5300    | 510.70           |
| US KIDS GOLF                  | IN1338944                  | 06/19/2019 | GOLF SPECIAL ORDER - CLUBS | 300-42-6010    | 152.90           |
| BLACK CLOVER ENTERPRISES L    | 26587                      | 06/19/2019 | APPAREL                    | 300-1362       | 387.86           |
| VILLAGE OF MOUNT PROSPEC      | MAY 2019 SALES TAX         | 06/20/2019 | MAY 2019 SALES TAX         | 300-2360       | 297.45           |
| ASSOCIATED LABOR CORPORA      | 106787                     | 06/26/2019 | OVERTIME                   | 300-41-5056    | 205.16           |
| ASSOCIATED LABOR CORPORA      | 106787                     | 06/26/2019 | CONTRACTED SERVICES        | 300-41-5300    | 3,952.77         |
| COMCAST                       | 8771 10 070 0162793 6/22/1 | 06/26/2019 | OCCC CABLE                 | 300-40-5320    | 153.41           |
| COMCAST                       | 8771 10 074 0151376 6/16/1 | 06/26/2019 | GROUNDS CABLE              | 300-41-5320    | 108.71           |
| CONSERV FS                    | 102011704                  | 06/26/2019 | GASOLINE QTY 781.6 @ 2.131 | 300-41-6024    | 1,870.36         |
| CONSERV FS                    | 102011705                  | 06/26/2019 | DIESEL QTY 450 @ 2.318     | 300-41-6024    | 1,172.25         |
| NAPA HEIGHTS AUTOMOTIVE       | 3563-201214                | 06/26/2019 | HARDWARE SMALL TOOLS SU    | 300-41-6016    | 47.45            |
| OFFICE DEPOT                  | 324784306001               | 06/26/2019 | SUPPLIES                   | 300-40-6022    | 19.17            |
| PULSE TECHNOLOGY              | 24943445                   | 06/26/2019 | OCCC                       | 300-40-5300    | 330.00           |
| REINDERS INC                  | 1787933-00                 | 06/26/2019 | REPAIR PARTS               | 300-41-6030    | 46.79            |
| REINDERS INC                  | 1788211-00                 | 06/26/2019 | REPAIR PARTS               | 300-41-6030    | 90.21            |
| <b>Fund 300 - GOLF Total:</b> |                            |            |                            |                | <b>66,550.35</b> |

## Fund: 301 - GOLF BANQUETS

|                          |                       |            |                          |             |          |
|--------------------------|-----------------------|------------|--------------------------|-------------|----------|
| ALPHA BAKING COMPANY     | 066560231D            | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 45.66    |
| ALPHA BAKING COMPANY     | 066560481D            | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 47.98    |
| ALPHA BAKING COMPANY     | 066561396D            | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 27.00    |
| ALPHA BAKING COMPANY     | 190066144026          | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 294.35   |
| ALPHA BAKING COMPANY     | 190066145024          | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 20.31    |
| ALPHA BAKING COMPANY     | 190066151021          | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 45.56    |
| ASSOCIATED LABOR CORPORA | 106735                | 06/07/2019 | BANQUETS CONTRACTED SER  | 301-45-5300 | 4,165.93 |
| CENTRAL CONTINENTAL BAKE | 1153551               | 06/07/2019 | WEDDING CAKE             | 301-45-5005 | 277.50   |
| COZZINI BROS INC         | C6507688              | 06/07/2019 | CONTRACTED SERVICES      | 301-45-5300 | 19.00    |
| GORDON FOOD SERVICE INC  | 830227347             | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 130.23   |
| GORDON FOOD SERVICE INC  | 830228191             | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 44.95    |
| LEED'S                   | V8396426              | 06/07/2019 | STAFF UNIFORMS           | 301-45-6048 | 1,519.94 |
| MORGAN SERVICES INC      | 1571830               | 06/07/2019 | LINEN RENTAL             | 301-45-6028 | 349.61   |
| MORGAN SERVICES INC      | 1575052               | 06/07/2019 | LINEN RENTAL             | 301-45-6028 | 405.09   |
| OFFICE DEPOT             | 315738733001          | 06/07/2019 | OFFICE SUPPLIES          | 301-45-5330 | 55.51    |
| PDRMA                    | 0419159H              | 06/07/2019 | MONTHLY INSURANCE        | 301-45-5100 | 1,586.82 |
| PDRMA                    | 0419159H              | 06/07/2019 | MONTHLY INSURANCE        | 301-45-5101 | 82.38    |
| PDRMA                    | 0419159H              | 06/07/2019 | MONTHLY INSURANCE        | 301-45-5102 | 28.00    |
| PETTY CASH               | PETTY CASH F&B 6/7/19 | 06/07/2019 | ADDITIONAL BANK FOR F&B  | 301-45-6028 | 400.00   |
| STUEVER & SONS INC       | 0272794               | 06/07/2019 | BAR LINE CLEANING        | 301-45-5420 | 51.00    |
| TESTA PRODUCE INC        | 047119312             | 06/07/2019 | FOOD COSTS               | 301-45-5005 | 740.75   |
| ALPHA BAKING COMPANY     | 190066159030          | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 134.10   |
| ASSOCIATED LABOR CORPORA | 106761                | 06/13/2019 | BANQUETS CONTRACTED SER  | 301-45-5300 | 7,292.05 |
| COZZINI BROS INC         | C6567582              | 06/13/2019 | RENTAL EQUIPMENT         | 301-45-5201 | 19.00    |
| GORDON FOOD SERVICE INC  | 194428470             | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 184.18   |
| GORDON FOOD SERVICE INC  | 194428470             | 06/13/2019 | PROGRAM SUPPLIES         | 301-45-6028 | 252.39   |
| GORDON FOOD SERVICE INC  | 194428482             | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 1,169.55 |
| GORDON FOOD SERVICE INC  | 194428482             | 06/13/2019 | PROGRAM SUPPLIES         | 301-45-6028 | 566.20   |
| GORDON FOOD SERVICE INC  | 194576879             | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 3,326.00 |
| GORDON FOOD SERVICE INC  | 194576879             | 06/13/2019 | PROGRAM SUPPLIES         | 301-45-6028 | 243.49   |
| GORDON FOOD SERVICE INC  | 194732256             | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 2,284.10 |
| GORDON FOOD SERVICE INC  | 194732256             | 06/13/2019 | PROGRAM SUPPLIES         | 301-45-6028 | 401.04   |
| GORDON FOOD SERVICE INC  | 194784167             | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 1,822.98 |
| GORDON FOOD SERVICE INC  | 830228311             | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 19.97    |
| PDRMA                    | 0519159H              | 06/13/2019 | MONTHLY INSURANCE        | 301-45-5100 | 1,586.82 |
| PDRMA                    | 0519159H              | 06/13/2019 | MONTHLY INSURANCE        | 301-45-5101 | 82.38    |
| PDRMA                    | 0519159H              | 06/13/2019 | MONTHLY INSURANCE        | 301-45-5102 | 28.00    |
| SCNS SPORTS FOODS        | 125796                | 06/13/2019 | BEVERAGE CART FOOD COSTS | 301-45-5005 | 118.00   |
| TESTA PRODUCE INC        | 04728906              | 06/13/2019 | FOOD COSTS               | 301-45-5005 | 461.60   |

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Payment Dates: 06/01/2019 - 6/30/19

| Vendor Name                                   | Payable Number             | Post Date  | Description (Item)          | Account Number | Amount    |
|---|----------------------------|------------|-----------------------------|----------------|-----------|
| TRI-STAR MECHANICAL SERVI                     | 3652-52372                 | 06/13/2019 | ICE MACHINE REPAIR          | 301-45-5420    | 640.00    |
| WAREHOUSE DIRECT                              | 4308519-0                  | 06/13/2019 | CLEANING SUPPLIES           | 301-45-6022    | 38.45     |
| TESTA PRODUCE INC                             | 00280764                   | 06/19/2019 | CM WATER                    | 301-45-5005    | -11.30    |
| TESTA PRODUCE INC                             | 00280848                   | 06/19/2019 | CM COFFEE                   | 301-45-5005    | -195.00   |
| TESTA PRODUCE INC                             | 04732699                   | 06/19/2019 | COFFEE                      | 301-45-5005    | 592.80    |
| TESTA PRODUCE INC                             | 04733850                   | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 350.25    |
| TESTA PRODUCE INC                             | 04734349                   | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 220.50    |
| ALPHA BAKING COMPANY                          | 066562594D                 | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 219.75    |
| CENTRAL CONTINENTAL BAKE                      | 1153629                    | 06/19/2019 | WEDDING CAKE                | 301-45-5005    | 333.00    |
| GORDON FOOD SERVICE INC                       | 12963311                   | 06/19/2019 | CM FOR FOOD COSTS           | 301-45-5005    | -264.65   |
| MORGAN SERVICES INC                           | 1576646                    | 06/19/2019 | LINEN SERVICE               | 301-45-5300    | 264.58    |
| ALPHA BAKING COMPANY                          | 190066165021               | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 38.61     |
| ALPHA BAKING COMPANY                          | 190066166022               | 06/19/2019 | BREAD                       | 301-45-5005    | 41.37     |
| GORDON FOOD SERVICE INC                       | 194265771                  | 06/19/2019 | BANQUET BAR GLASSWARE &     | 301-45-6028    | 676.27    |
| GORDON FOOD SERVICE INC                       | 194890436                  | 06/19/2019 | FOOD SUPPLIES               | 301-45-5005    | 4,792.50  |
| GORDON FOOD SERVICE INC                       | 194890436                  | 06/19/2019 | JANITORIAL SUPPLIES         | 301-45-6022    | 209.47    |
| GREAT LAKES COCA-COLA DIS                     | 715209254                  | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 647.42    |
| GREAT LAKES COCA-COLA DIS                     | 715209255                  | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 348.45    |
| GORDON FOOD SERVICE INC                       | 830228352                  | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 135.53    |
| GORDON FOOD SERVICE INC                       | 830228409                  | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 44.67     |
| GORDON FOOD SERVICE INC                       | 830228409                  | 06/19/2019 | GLOVES                      | 301-45-6028    | 5.99      |
| GORDON FOOD SERVICE INC                       | 830228441                  | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 17.97     |
| GORDON FOOD SERVICE INC                       | 830228468                  | 06/19/2019 | FOOD SUPPLIES               | 301-45-5005    | 326.54    |
| GORDON FOOD SERVICE INC                       | 830228539                  | 06/19/2019 | FOOD COSTS                  | 301-45-5005    | 58.48     |
| ASSOCIATED LABOR CORPORA                      | 106789                     | 06/19/2019 | BANQUETS CONTRACTED SER     | 301-45-5056    | 648.72    |
| ASSOCIATED LABOR CORPORA                      | 106789                     | 06/19/2019 | BANQUETS CONTRACTED SER     | 301-45-5300    | 6,138.45  |
| MORGAN SERVICES INC                           | 1578262                    | 06/19/2019 | LINEN RENTAL                | 301-45-5300    | 198.70    |
| CENTRAL CONTINENTAL BAKE                      | 1153606                    | 06/19/2019 | CAKE FOR 6/15 BANQUET       | 301-45-5005    | 136.80    |
| GRAINGER                                      | 9200893486                 | 06/26/2019 | OCC KITCHEN REPAIRS         | 301-45-6028    | 46.25     |
| OFFICE DEPOT                                  | 324784306001               | 06/26/2019 | FOOD COSTS                  | 301-45-5005    | 18.98     |
| OFFICE DEPOT                                  | 324784084001               | 06/26/2019 | PROGRAM SUPPLIES            | 301-45-6028    | 18.99     |
| VERIZON                                       | 9832290735                 | 06/26/2019 | TELEPHONE SERVICES          | 301-45-5320    | 107.83    |
| VILLAGE OF MOUNT PROSPEC                      | 2019 BUSINESS LICENSE RECL | 06/26/2019 | 2019 BUSINESS LICENSE RECL  | 301-45-5465    | 375.00    |
| Fund 301 - GOLF BANQUETS Total:               |                            |            |                             |                | 47,550.79 |
| <b>Fund: 404 - AUDITING FUND</b>              |                            |            |                             |                |           |
| SIKICH LLP                                    | 393182                     | 06/19/2019 | AUDIT SERVICES THROUGH M    | 404-99-5370    | 2,750.00  |
| Fund 404 - AUDITING FUND Total:               |                            |            |                             |                | 2,750.00  |
| <b>Fund: 405 - PAVING &amp; LIGHTING FUND</b> |                            |            |                             |                |           |
| COMMONWEALTH EDISON                           | 4563001.190 5/21/19        | 06/07/2019 | 4563001.190 5/21/19 MUIR FI | 405-99-5205    | 25.37     |
| COMMONWEALTH EDISON                           | 4563001.190 6/20/19        | 06/26/2019 | MUIR FIELD ELECTRIC 5/20/19 | 405-99-5205    | 25.76     |
| Fund 405 - PAVING & LIGHTING FUND Total:      |                            |            |                             |                | 51.13     |
| <b>Fund: 406 - LIABILITY INSURANCE FUND</b>   |                            |            |                             |                |           |
| NORTHWEST COMMUNITY H                         | 16198                      | 06/07/2019 | PREEMPLOYMENT PHYSICAL      | 406-99-5104    | 116.00    |
| NORTHWEST COMMUNITY H                         | 16570                      | 06/19/2019 | PREEMPLOYMENT PHYSICAL      | 406-99-5104    | 116.00    |
| ARENA SPORTS USA INC                          | 1901126                    | 06/19/2019 | STAFF UNIFORMS              | 406-99-6048    | 455.00    |
| Fund 406 - LIABILITY INSURANCE FUND Total:    |                            |            |                             |                | 687.00    |
| <b>Fund: 408 - POLICE FUND</b>                |                            |            |                             |                |           |
| ADP SCREENING & SELECTION                     | 1256064-05-2019            | 06/19/2019 | SCREENING AND SELECTION     | 408-99-5465    | 25.15     |
| ALLSTAR FIRE SERVICE INC                      | 26721                      | 06/26/2019 | FIRE EXTINGUISHER ANNUAL    | 408-99-5325    | 244.75    |
| JOHNSON CONTROLS SECURIT                      | 32672804                   | 06/26/2019 | QUARTERLY OCC SECURITY      | 408-99-5325    | 250.78    |
| Fund 408 - POLICE FUND Total:                 |                            |            |                             |                | 520.68    |
| <b>Fund: 413 - COMMUNITY EVENTS</b>           |                            |            |                             |                |           |
| PETTY CASH                                    | PC 6/13/19                 | 06/19/2019 | REIMBURSE PETTY CASH - BL   | 413-99-6028    | 730.00    |
| HOUSE OF RENTAL                               | Q29207-1 BALANCE           | 06/20/2019 | TENTS/WATER BARRELS/LIGH    | 413-99-6028    | 940.50    |
| KONA ICE                                      | 2019 BLOCK PARTY           | 06/26/2019 | EMPLOYEE RELATIONS - STAFF  | 413-99-6004    | 34.00     |
| MARIO'S CART                                  | 2019 BLOCK PARTY           | 06/26/2019 | EMPLOYEE RELATIONS - STAFF  | 413-99-6004    | 285.00    |
| PROSPECT HEIGHTS PARK DIS                     | 2019 BLOCK PARTY           | 06/26/2019 | EMPLOYEE RELATIONS - STAFF  | 413-99-6004    | 35.00     |
| THE CRAVE BAR                                 | 2019 BLOCK PARTY           | 06/26/2019 | EMPLOYEE RELATIONS - STAFF  | 413-99-6004    | 29.00     |

## Expense Approval Report

Payment Dates: 06/01/2019 - 6/30/19

| Vendor Name                              | Payable Number      | Post Date  | Description (Item)         | Account Number | Amount     |
|--|---------------------|------------|----------------------------|----------------|------------|
| TOASTY CHEESE MOBILE EATE                | 2019 BLOCK PARTY    | 06/26/2019 | EMPLOYEE RELATIONS - STAFF | 413-99-6004    | 272.00     |
| Fund 413 - COMMUNITY EVENTS Total:       |                     |            |                            |                | 2,325.50   |
| Fund: 518 - CAPITAL PROJECT FUND         |                     |            |                            |                |            |
| KRUEGER'S CONCRETE LLC                   | 19036 BALANCE DUE   | 06/07/2019 | CONCRETE BALANCE           | 518-99-8020    | 1,750.00   |
| Fund 518 - CAPITAL PROJECT FUND Total:   |                     |            |                            |                | 1,750.00   |
| Fund: 525 - CAPITAL - GOLF BANQUET       |                     |            |                            |                |            |
| STITCHWORKS                              | STITCHWORKS 5/24/19 | 06/07/2019 | BANQUET ROOM BLINDS        | 525-99-8050    | 300.00     |
| CONSOLIDATED PLASTICS CO                 | 7769048             | 06/13/2019 | FRONT ENTRANCE RUNNER      | 525-99-8050    | 752.65     |
| WAREHOUSE DIRECT                         | 4308519-0           | 06/13/2019 | CARPET CLEANER             | 525-99-8050    | 995.00     |
| SIGNS OF DISTINCTION INC                 | 19 758 50% DOWN     | 06/13/2019 | OOCC ELECTRONIC MESSAGE    | 525-99-8050    | 15,832.75  |
| A GRAMER PAINTING INC                    | 19210               | 06/19/2019 | ROOF WINDOWS CAULKING      | 525-99-8050    | 2,000.00   |
| Fund 525 - CAPITAL - GOLF BANQUET Total: |                     |            |                            |                | 19,880.40  |
| Grand Total:                             |                     |            |                            |                | 206,252.26 |

**Report Summary****Fund Summary**

| <b>Fund</b>                    | <b>Payment Amount</b> |
|--------------------------------|-----------------------|
| 100 - CORPORATE FUND           | 15,217.77             |
| 200 - RECREATION FUND          | 48,968.64             |
| 300 - GOLF                     | 66,550.35             |
| 301 - GOLF BANQUETS            | 47,550.79             |
| 404 - AUDITNG FUND             | 2,750.00              |
| 405 - PAVING & LIGHTING FUND   | 51.13                 |
| 406 - LIABILITY INSURANCE FUND | 687.00                |
| 408 - POLICE FUND              | 520.68                |
| 413 - COMMUNITY EVENTS         | 2,325.50              |
| 518 - CAPITAL PROJECT FUND     | 1,750.00              |
| 525 - CAPITAL - GOLF BANQUET   | 19,880.40             |
| <b>Grand Total:</b>            | <b>206,252.26</b>     |

**Account Summary**

| <b>Account Number</b> | <b>Account Name</b>   | <b>Payment Amount</b> |
|-----------------------|-----------------------|-----------------------|
| 100-01-5100           | MEDICAL INSURANCE     | 3,621.14              |
| 100-01-5101           | DENTAL INSURANCE      | 226.50                |
| 100-01-5102           | LIFE INSURANCE        | 178.80                |
| 100-01-5300           | CONTRACTED SERVICE    | 2,689.00              |
| 100-01-5303           | MARKETING             | 372.50                |
| 100-01-5332           | LEGAL SERVICES        | 1,335.00              |
| 100-01-5430           | SERVICE CONTRACTS     | 3,738.35              |
| 100-01-5465           | LICENSES AND FEES     | 700.00                |
| 100-01-5468           | IT CONTRACTED SERVICE | 690.00                |
| 100-01-5469           | IT SERVICES CONTRACTS | 165.00                |
| 100-01-5471           | IT SOFTWARE AND SUBS  | 654.17                |
| 100-01-6027           | OFFICE SUPPLIES       | 815.31                |
| 100-2030              | INSURANCE WITHHELD    | 32.00                 |
| 200-02-5100           | MEDICAL INSURANCE     | 13,234.72             |
| 200-02-5101           | DENTAL INSURANCE      | 975.90                |
| 200-02-5102           | LIFE INSURANCE        | 256.06                |
| 200-02-5204           | NATURAL GAS-HEAT      | 1,761.22              |
| 200-02-5205           | ELECTRICITY           | 3,359.25              |
| 200-02-5206           | WATER SEWER           | 637.80                |
| 200-02-5320           | TELEPHONE             | 1,142.46              |
| 200-02-5410           | SEMINARS AND TRAININ  | 183.00                |
| 200-02-5420           | CONTRACTED REPAIRS E  | 210.00                |
| 200-02-5430           | SERVICE CONTRACTS     | 235.00                |
| 200-02-6022           | JANITORIAL SUPPLIES   | 404.75                |
| 200-02-6030           | REPAIR PARTS EQUIPME  | 616.76                |
| 200-02-6031           | REPAIR PARTS VEHICLES | 370.72                |
| 200-02-6032           | REPAIR PARTS BUILDING | 206.00                |
| 200-03-6028           | PROGRAM SUPPLIES-PR   | 32.40                 |
| 200-04-6028           | PROGRAM SUPPLIES-KIN  | 250.00                |
| 200-07-5300           | CONTRACTED SERVICE    | 1,138.50              |
| 200-08-6018           | UNIFORMS-PROGRAM S    | 701.50                |
| 200-09-6005           | REALE CONCESSION SU   | 1,385.60              |
| 200-09-6006           | CAMP LUNCH            | 124.23                |
| 200-09-6028           | PROGRAM SUPPLIES-CO   | 32.14                 |
| 200-10-5410           | SEMINARS AND TRAININ  | 175.00                |
| 200-10-5465           | LICENSES AND FEES     | 1,481.26              |
| 200-10-6015           | CHEMICAL SUPPLIES     | 2,308.81              |
| 200-10-6028           | PROGRAM SUPPLIES-AQ   | 2,401.00              |
| 200-10-6048           | STAFF UNIFORMS        | 1,771.00              |
| 200-11-5475           | PROGRAM ACTIVITY AN   | 100.00                |
| 200-12-6028           | PROGRAM SUPPLIES-SPE  | 23.49                 |
| 200-13-5300           | CONTRACTED SERVICE    | 179.20                |

## Account Summary

| Account Number | Account Name          | Payment Amount |
|----------------|-----------------------|----------------|
| 200-14-5475    | PROGRAM ACTIVITY AN   | 775.00         |
| 200-14-6018    | UNIFORMS-PROGRAM S    | 1,420.50       |
| 200-14-6048    | STAFF UNIFORMS        | 364.00         |
| 200-2030       | INSURANCE WITHHELD    | 64.00          |
| 200-2372       | REFUND CLEARING ACC   | 488.00         |
| 200-30-5100    | MEDICAL INSURANCE     | 4,600.98       |
| 200-30-5101    | DENTAL INSURANCE      | 210.30         |
| 200-30-5102    | LIFE INSURANCE        | 25.48          |
| 200-30-5200    | RENTAL LAVATORY       | 111.00         |
| 200-30-5300    | CONTRACTED SERVICE    | 4,017.00       |
| 200-30-6026    | LANDSCAPE AND TURF    | 534.61         |
| 200-30-6047    | FIELD MAINTENANCE SU  | 660.00         |
| 300-1361       | GOLF BALL INVENTORY   | 129.20         |
| 300-1362       | GOLF APPAREL INVENTO  | 387.86         |
| 300-2360       | GOLF SALES TAX        | 297.45         |
| 300-40-4530    | MEMBERSHIP PASSES     | 1,100.00       |
| 300-40-4675    | DAMAGE RECOVERY       | 650.00         |
| 300-40-5100    | MEDICAL INSURANCE     | 8,169.16       |
| 300-40-5101    | DENTAL INSURANCE      | 492.66         |
| 300-40-5102    | LIFE INSURANCE        | 89.74          |
| 300-40-5204    | NATURAL GAS-HEAT      | 583.25         |
| 300-40-5205    | ELECTRICITY           | 4,982.03       |
| 300-40-5206    | WATER SEWER           | 510.80         |
| 300-40-5209    | PRINTING              | 53.67          |
| 300-40-5300    | CONTRACTED SERVICE    | 2,696.02       |
| 300-40-5320    | TELEPHONE             | 284.56         |
| 300-40-5321    | SATELLITE TELEVISION  | 161.97         |
| 300-40-5331    | PROMOTION             | 1,800.00       |
| 300-40-5424    | CONTRACTED REPAIRS B  | 66.51          |
| 300-40-6022    | JANITORIAL SUPPLIES   | 19.17          |
| 300-41-5056    | OVERTIME              | 603.69         |
| 300-41-5100    | MEDICAL INSURANCE     | 7,263.16       |
| 300-41-5101    | DENTAL INSURANCE      | 420.60         |
| 300-41-5102    | LIFE INSURANCE        | 214.62         |
| 300-41-5201    | RENTAL EQUIPMENT      | 389.38         |
| 300-41-5206    | WATER SEWER           | 282.24         |
| 300-41-5300    | CONTRACTED SERVICE    | 11,526.99      |
| 300-41-5320    | TELEPHONE             | 217.42         |
| 300-41-6015    | CHEMICAL SUPPLIES     | 192.00         |
| 300-41-6016    | HARDWARE SMALL TOO    | 88.00          |
| 300-41-6017    | PLANTING MATERIAL/IT  | 3,853.00       |
| 300-41-6024    | GAS OIL AND GREASE    | 6,212.35       |
| 300-41-6026    | LANDSCAPE AND TURF    | 654.50         |
| 300-41-6030    | REPAIR PARTS EQUIPME  | 1,191.21       |
| 300-41-6032    | REPAIR PARTS BUILDING | 497.17         |
| 300-41-6034    | REPAIR PARTS CARTS    | 1,172.34       |
| 300-41-6037    | FERTILIZER            | 2,480.00       |
| 300-41-6048    | STAFF UNIFORMS        | 48.94          |
| 300-42-6010    | GOLF SPECIAL ORDER E  | 2,748.69       |
| 300-43-6028    | PROGRAM SUPPLIES-HO   | 3,420.00       |
| 300-44-6028    | PROGRAM SUPPLIES-WA   | 600.00         |
| 301-45-5005    | FOOD COSTS            | 19,047.44      |
| 301-45-5056    | OVERTIME              | 648.72         |
| 301-45-5100    | MEDICAL INSURANCE     | 3,173.64       |
| 301-45-5101    | DENTAL INSURANCE      | 164.76         |
| 301-45-5102    | LIFE INSURANCE        | 56.00          |
| 301-45-5201    | RENTAL EQUIPMENT      | 19.00          |
| 301-45-5300    | CONTRACTED SERVICE    | 18,078.71      |

Account Summary

| Account Number | Account Name          | Payment Amount |
|----------------|-----------------------|----------------|
| 301-45-5320    | TELEPHONE             | 107.83         |
| 301-45-5330    | ADVERTISEMENT         | 55.51          |
| 301-45-5420    | CONTRACTED REPAIRS E  | 691.00         |
| 301-45-5465    | LICENSES AND FEES     | 375.00         |
| 301-45-6022    | JANITORIAL SUPPLIES   | 247.92         |
| 301-45-6028    | PROGRAM SUPPLIES      | 3,365.32       |
| 301-45-6048    | STAFF UNIFORMS        | 1,519.94       |
| 404-99-5370    | AUDIT                 | 2,750.00       |
| 405-99-5205    | ELECTRICITY           | 51.13          |
| 406-99-5104    | PHYSICALS SCREENINGS  | 232.00         |
| 406-99-6048    | STAFF UNIFORMS        | 455.00         |
| 408-99-5325    | SECURITY & FIRE ALARM | 495.53         |
| 408-99-5465    | LICENSES AND FEES     | 25.15          |
| 413-99-6004    | EMPLOYEE RELATIONS    | 655.00         |
| 413-99-6028    | PROGRAM SUPPLIES      | 1,670.50       |
| 518-99-8020    | LAND IMPROVEMENTS     | 1,750.00       |
| 525-99-8050    | EQUIPMENT PURCHASE    | 19,880.40      |
| Grand Total:   |                       | 206,252.26     |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|----------------|
| **None**            | 206,252.26     |
| Grand Total:        | 206,252.26     |



PROSPECT HEIGHTS PARK DISTRICT ELECTRONIC VENDOR WARRANT REPORT FOR FY 2019  
VENDOR WARRANT 6A  
ELECTRONIC VENDOR WARRANTS  
June  
FY 2019

| DATE      | VENDOR NAME                       | TRANSACTION<br>DESCRIPTION | AMOUNT             |
|-----------|-----------------------------------|----------------------------|--------------------|
| 6/3/2019  | ILLINOIS DEPT OF REVENUE          |                            | \$42.35            |
| 6/3/2019  | IMRF                              |                            | \$12,328.37        |
| 6/4/2019  | AC-CAPITAL-GOLF CART LEASE PAYMET |                            | \$2,175.60         |
| 6/4/2019  | AC-CAPITAL-GOLF CART LEASE PAYMET |                            | \$13,710.00        |
| 6/7/2019  | TOWN & COUNTRY                    |                            | \$1,172.06         |
| 6/10/2019 | TOWN & COUNTRY                    |                            | \$310.79           |
| 6/10/2019 | LAKESHORE BEVERAGE                |                            | \$1,239.15         |
| 6/10/2019 | SOUTHERN GLAZER                   |                            | \$1,446.28         |
| 6/12/2019 | ELAN - CARDMEMBER                 |                            | \$23,906.01        |
| 6/12/2019 | BREAKTHRU BEVERAGE                |                            | \$79.27            |
| 6/14/2019 | TOWN & COUNTRY                    |                            | \$393.79           |
| 6/17/2019 | SOUTHERN GLAZER                   |                            | \$475.95           |
| 6/17/2019 | TOWN & COUNTRY                    |                            | \$477.26           |
| 6/18/2019 | CHICAGO BEVERAGE                  |                            | \$426.21           |
| 6/24/2019 | TOWN & COUNTRY                    |                            | \$1,124.10         |
| 6/24/2019 | ILLINOIS DEPT OF REVENUE          |                            | \$1,809.00         |
| 6/28/2019 | TOWN & COUNTRY                    |                            | \$476.32           |
| TOTAL     |                                   |                            | <u>\$61,592.51</u> |

**Prospect Heights Park District**  
**Fund Report**  
**June 30, 2019**

|                          | June 2019             | 2019 YTD             | 2019 Budget           | %          | 2018 PY Month      | 2018 PYTD           | YTD Variance<br>Current vs. Prior<br>Year |
|--------------------------|-----------------------|----------------------|-----------------------|------------|--------------------|---------------------|---|
| Revenue                  | Revenue               | Revenue              | Amount                | Earned     |                    |                     |   |
| 100 Corporate            | \$ 1,000              | \$ 573,723           | \$ 1,181,295          | 49%        | \$ (1,233)         | \$ 562,305          | \$ 11,418                                 |
| 200 Recreation           | \$ 17,659             | \$ 454,948           | \$ 1,549,538          | 29%        | \$ 149,974         | \$ 713,414          | \$ (258,467)                              |
| 300 Golf                 | \$ 133,125            | \$ 446,137           | \$ 1,202,350          | 37%        | \$ 149,066         | \$ 457,725          | \$ (11,588)                               |
| 301 Golf Banquets        | \$ 135,520            | \$ 194,167           | \$ 660,000            | 0%         | \$ -               | \$ -                | \$ 194,167                                |
| 410 Special Rec.         | \$ -                  | \$ 64,069            | \$ 132,472            | 48%        | \$ -               | \$ 62,919           | \$ 1,150                                  |
| 518 Parks Capital        | \$ -                  | \$ -                 | \$ 154,731            | 0%         | \$ -               | \$ -                | \$ -                                      |
| 523 Golf Capital         | \$ -                  | \$ -                 | \$ 0                  | 0%         | \$ -               | \$ -                | \$ -                                      |
| 525 Golf Banquet Capital | \$ -                  | \$ -                 | \$ 0                  | 0%         | \$ -               | \$ -                | \$ -                                      |
| 6XX Debt Services        | \$ -                  | \$ 329,843           | \$ 1,802,894          | 18%        | \$ -               | \$ 325,521          | \$ 4,322                                  |
| 4XX Other Funds          | \$ 60                 | \$ 254,618           | \$ 550,250            | 46%        | \$ 10,215          | \$ 260,840          | \$ (6,221)                                |
| <b>Total Revenue</b>     | <b>\$ 287,364</b>     | <b>\$ 2,317,505</b>  | <b>\$ 7,233,530</b>   | <b>32%</b> | <b>\$ 308,022</b>  | <b>\$ 2,382,724</b> | <b>\$ (65,219)</b>                        |
| Expense                  | June 2019<br>Expenses | 2019 YTD<br>Expenses | 2019 Budget<br>Amount | %<br>Used  | 2018 PY Month      | 2018 PYTD           |   |
| 100 Corporate            | \$ 29,026             | \$ 192,283           | \$ 633,378            | 30%        | \$ 31,245          | \$ 175,903          | \$ 16,380                                 |
| 200 Recreation           | \$ 165,565            | \$ 707,442           | \$ 1,782,669          | 40%        | \$ 137,472         | \$ 634,630          | \$ 72,812                                 |
| 300 Golf                 | \$ 105,218            | \$ 560,978           | \$ 1,303,881          | 43%        | \$ 119,892         | \$ 532,126          | \$ 28,852                                 |
| 301 Golf Banquets        | \$ 73,366             | \$ 175,395           | \$ 652,273            | 0%         | \$ -               | \$ -                | \$ 175,395                                |
| 410 Special Rec.         | \$ -                  | \$ 40,673            | \$ 217,107            | 19%        | \$ -               | \$ 39,246           | \$ 1,426                                  |
| 518 Parks Capital        | \$ (625)              | \$ 53,191            | \$ 329,315            | 16%        | \$ 11,709          | \$ 46,066           | \$ 7,124                                  |
| 523 Golf Capital         | \$ -                  | \$ -                 | \$ 41,500             | 0%         | \$ 8,094           | \$ 147,226          | \$ (147,226)                              |
| 525 Golf Banquet Capital | \$ 20,383             | \$ 594,996           | \$ 500,000            | 119%       | \$ -               | \$ -                | \$ 594,996                                |
| 6XX Debt Services        | \$ -                  | \$ 134,100           | \$ 1,804,394          | 7%         | \$ -               | \$ 140,020          | \$ (5,920)                                |
| 4XX Other Funds          | \$ 26,509             | \$ 150,163           | \$ 479,615            | 31%        | \$ 16,585          | \$ 164,905          | \$ (14,742)                               |
| <b>Total Expense</b>     | <b>\$ 419,443</b>     | <b>\$ 2,609,219</b>  | <b>\$ 7,744,132</b>   | <b>34%</b> | <b>\$ 324,996</b>  | <b>\$ 1,880,123</b> | <b>\$ 729,097</b>                         |
| <b>Surplus/Deficit</b>   | <b>\$ (132,079)</b>   | <b>\$ (291,715)</b>  | <b>\$ (510,602)</b>   | <b>-2%</b> | <b>\$ (16,975)</b> | <b>\$ 502,601</b>   | <b>\$ (794,316)</b>                       |



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July 23, 2019

To: Board of Commissioners  
From: Christina Ferraro, Executive Director  
Re: July 2019 Board Report

**ComEd LEASE AGREEMENT**

Continue to work on renewing the Recreational Lease between the District and ComEd for the bike path, open space and NRC restoration projects. Discussions surround the maintenance of the space.

**LEGAL COUNSEL**

Continue to work on updating the District's list of property held by Cook County Assessor to maintain an accurate list of tax exempt property; after contacting Cook County Recorder's office for current deed of ownership of the property OCCC grounds garage, we await Chicago Title's title search for the property.

**Board of Commissioners 2019 Meeting Schedule**

|           |  |
|-----------|--|
| July      | Surplus Property<br>Financial Investment discussion<br>Potential Board member Letter of Intent (tentative)                                 |
| August    | Financial Audit Presentation (tentative)<br>NWSRA 2020 Assessment Resolution<br>Potential Board member interview(s) (tentative)            |
| September | Nature Preserve discussion<br>Feasibility Study discussion<br>installation of the newly appointed board member (tentative)                 |
| October   | Committees of the Board Selection<br>Financial Policy for golf<br>Speer Financial Presentation<br>IAPD Delegate Credentials for conference |
| November  | Budget Draft 1<br>Bond Issue Notification Act BINA<br>Proposed Tax Levy FY2020   |
| December  | Budget Draft 2<br>Tax Levy Ordinance<br>Schedule of 2020 meetings  |



July 17, 2019

To: Christina Ferraro, Executive Director  
From: Julie Caporusso, Superintendent of Recreation  
Re: July Board Report

### **Supervisor of Recreation**

Jeanette Garrity started with the District on July 15<sup>th</sup>. She will be attending the July Board Meeting. On Wednesday she attended the Typhoons swim meet at home. I am training Jeanette on the administrative duties. Ed will be reviewing the program information with Jeanette through August 25<sup>th</sup>.

### **Fall Brochure**

Our final draft is due back July 19<sup>th</sup>. New events and programs being offered include: Grandparents Day Tea Party on September 7<sup>th</sup>, Adult & Tot Sports Stop, Pee Wee Floor Hockey, Volleyball Skills & Games and Youth Floor Hockey (class). We are also promoting the new events at Old Orchard including Jazz Nights, Fish Fry Fridays, Turkey Trot and Lunch with Santa.

The brochure will be delivered on August 8<sup>th</sup> to the residents.

### **Block Party**

We had good weather! The beer tent had more business than the past two years! All of the entertainment was well received.

### **July 4<sup>th</sup> Parade**

We had another hot July 4<sup>th</sup>! Thank you to Ed O'Neill and Kirsten Kargenian for building the float and supervising the swim team.

### **PDRMA**

Our full-time staff training will be on lifting/material handling for July. Dino will be facilitating the training.

I submitted the kickoff form for the Loss Control Review. I will be reviewing it with Tim on July 25<sup>th</sup>.



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July 17, 2019

To: Christina Ferraro, Executive Director  
From: Dino Squiers, Superintendent of facilities & parks  
Re: July Board Report

**Locker room**

Sections of paint in the women's lockers and changing stalls have begun to peel, Contractor inspected the areas, they will return after camp is finished for the season to prime and paint the defected sections.

**Pool**

More than half way into the pool season and only minimal repairs needed, temperature is staying at 80 degrees and on extremely hot days water temperature is passing that setting.

**Well**

Pipes knocking in the pump room was caused by the well pump short cycling, pressure switch was adjusted to increase the range and additional insulation was added by the pipe hangers.

**HVAC**

Coils on the roof top units were cleared of cotton and other debris, filters changed and belts inspected. Filters for roof top units at OCCC were changed.

**Ext. Door**

East door from concession to pool deck would not lock, push bar jammed and would not release, since some of the parts are not available used parts were used for the repair.

**PDRMA**

Full time parks and building maintenance completed the sexual harassment class provided by PDRMA.

**Jaycee Park**

Playground equipment was removed from the park, concrete footings and post were dug out and removed. New activities are installed and playground mulch has been ordered to level out the area and bring the surface to the correct height. Curbs and new entry to follow.

**School Street Park**

Dirt from the rear of the park was relocated to low areas in the park, most areas in the rear have been graded to allow rain water to flow towards the drain by the street.

**Parks**

Dry summer days has helped us clear out and cut some areas that stayed wet longer this season, Tree, branches and garbage removal is ongoing. Grass is slowing up due to the warmer weather.



June 30, 2019

To: Christina Ferraro, Executive Director  
From: Marc Heidkamp, Director of Golf Operations  
Re: June 2019 Golf Operations Board Report

June provided some growth to the year to date numbers. Golf revenue was up 14% along with Outing revenue at 10%. We enjoyed watching two kids receive their first set of clubs for the tee level clinic. Our Junior Golf program is in full throttle. Doug is doing a wonderful job handling the youth and the comments are all positive from the parents.

The Club House is doing well with the exception to a few new leaks from the roof. Repairs have been made and we will continue monitoring and maintaining to get the most out of the product until we budget for total replacement.

The #2 30-ton AC unit was repaired and is up and running. Now both 30-ton units have new TXV valves which will help prevent Freon leaks and provide better cooling to the facility.

The Golf Course is holding up well and the conditions are much improved from last year's massive turf loss due to excessive rains in 2018. The front of the club house is beautiful as the flower beds have grown and thickened.

We had several banquet events during the month and everyone enjoyed themselves. Great results with food and service continue with every event praising the staff and food.

Staff is doing a great job maintaining a clean and organized facility. The fresh smell in the air awakens you when you enter the facility and helps to start the clients experience on a positive note.

New Halfway Stop is now open with walkway path installed. Golfers now can stop for a quick bite or drink at the 9<sup>th</sup> hole. This new process is working out well and also saving on additional labor Monday through Thursday.

As we plan for more events, we have staff working on several ways to get the word out to the community. They have produced new drink offers and posted tons of messages and photos on Instagram, Twitter and Facebook. We hope to grow our followers list that will ultimately grow more customers.

Included in this month's report includes a snap shot of events and weddings. Ann is working to reach a goal of 50 events for 2020. I will continue to share this information with you as it develops. The good news is most every event that has booked truly loves our new operation, so we expect sales to continue in an upward direction.

**2019:**

Completed to date: 36 events + 4 weddings

Upcoming: 38 events + 9 weddings

Tasting event nights completed: 8

Tentative events pending: 7

**2020:**

Events confirmed: 7

Weddings confirmed: 11

Tentative events pending: 3

Tentative weddings pending: 4

| JUNE             | 2018        | 2019        | % CHANGE     |
|------------------|-------------|-------------|--------------|
|                  |             |             | 2018 VS 2019 |
| GREENS FEES      | \$46,862.96 | \$53,333.14 | 14%          |
| CART RENTAL FEES | \$26,786.00 | \$27,619.50 | 3%           |
| APPAREL          | \$2,304.92  | \$2,496.61  | 8%           |
| EQUIPMENT        | \$4,778.54  | \$3,814.20  | -20%         |
| GOLF BALLS       | \$3,525.55  | \$5,132.55  | 46%          |
| DRIVING RANGE    | \$2,036.00  | \$3,374.00  | 66%          |
| SPECIAL ORDERS   | \$11,692.00 | \$5,912.00  | -49%         |
| F AND B          | \$11,251.00 | \$91,499.66 | 1,000%       |
| OUTINGS          | \$18,571.45 | \$22,112.95 | 10%          |





July 17, 2019

To: Julie Caporusso, Superintendent of Recreation  
From: Laura Fudala, Supervisor of Recreation  
Re: July Board Report

### **Preschool**

We are currently in our 6<sup>th</sup> week of Summer Time Preschool. Staff is doing a great job keeping the kids focused and reinforcing everything that was learning during the school year! Training is set for for the 2019-2020 school year will be on August 19. Open house is scheduled for August 27<sup>th</sup>.

### **Youth Athletics**

We are currently registering for Fall outdoor soccer. Our youth tennis classes are running this session with 16 kids registered.

### **Fitness Center**

Staff is doing a nice job with keeping the room clean.

### **Day Camp**

We are in our 6<sup>th</sup> week of camp! Time is flying right by! Our two remaining field trips for the summer are Epic Air for session 7 and Pirates Cove (Explorers) and Rainbow Falls (Adventure and Sports).

### **Fitness Membership Statistic Report**

| <b>Memberships</b>  | <b>June 2018</b> | <b>June 2019</b> |
|---------------------|------------------|------------------|
| 3 Month             | 2                | 1                |
| Gym and Racquetball | 1                | 0                |
| 1 Year Pass         | 2                | 3                |



July 2019

To: Julie Caporusso, Superintendent of Recreation  
From: Marci Glinski, Supervisor of Recreation  
Re: July 2019 Board Report

### **Dance**

Summer dance began on June 25<sup>th</sup>. We currently have 46 dancers enrolled in classes. We are excited to start our 3<sup>rd</sup> year of Competition Dance Team. Try outs and clinics will begin later in August.

### **Performing Arts**

Creative & Performing Arts Camp has been going great! We have had 188 Campers over the last 6 weeks of camp. It's been a very smooth summer!

Our Production Camp started June 18<sup>th</sup> with 21 actors/actresses. Tech week starts this week and our production will be on Thursday, July 25<sup>th</sup> at MacArthur Middle School. I am very excited to see the final show of "Step Perfect".

### **Concessions**

Our Concession Stand is having a great season so far! We were open as a part of The Block Party food choices and it was a very successful day. Our sales for the day totaled just over \$1400.

Camp Lunch has been quite popular this year. I even added a new Camp Lunch XL option for the heartier appetites. We have served 689 hot lunches so far this season. WOW!!

I am currently working on my Food Sanitation Managers license and I completed my Food Allergy Essentials Course on July 9<sup>th</sup>.

### **Active Adults**

Happy to say that it looks like summer is finally here to stay. We started our trips in July with 18 patrons seeing That's What I Call Rock N Roll at The Fireside Dinner Theatre, 12 patrons seeing Miracle and lunch at Maggianos, 20 patrons going to try their luck at Potawatomi Casino in Milwaukee & 14 patrons enjoyed lunch with me at L. Woods Pine Tap & Lodge for an awesome family style luncheon. A trip to Festa Italiana in Milwaukee was cancelled due to extreme heat on Saturday, July 18.

I am currently working on new and exciting trips for my Fall & Holiday newsletter.

### **Special Events**

Our new Got Talent Competition was quite successful for its inaugural year. We had 28 participants which was held during The Block Party on June 22<sup>nd</sup>. This competition replaced The Teen Battle of The Bands & The Voice Competitions.

The Poolside Bingo on Friday, June 28<sup>th</sup> was popular with 37 patrons participating.

Up next is our Smores Poolside Bingo on Friday, July 19<sup>th</sup>.

**Prospect Heights Park District**  
**ORDINANCE 07.23.19**  
**AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL**  
**PROPERTY OF THE PROSPECT HEIGHTS PARK DISTRICT**

**WHEREAS**, the Prospect Heights Park District, Cook County, Illinois ("Park District") owns personal property as described in Addendum A. hereinafter known as the "Property," and

**WHEREAS**, pursuant to Section 8-22 of the Park District Code (70 ILCS 1205/8-22) ("Code"), the Park District is authorized to sell, convey or donate any personal property that in the opinion of three-fifths of the members of the Board of Park Commissioners then holding office is no longer necessary, useful to, or for the best interests of the Park District; and

**WHEREAS**, the Board of Park Commissioners ("Board") has determined that it would be in the best interest of the Park District to dispose of said Property described in Addendum A.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, as follows:

**Section 1.** The Board finds that all of the recitals contained in the preamble to this Ordinance are true and correct and does hereby incorporate them into this Ordinance by this reference.

**Section 2.** The Board finds that the Property is no longer necessary and useful to the Park District and declares it to be for the best interests of the Park District and its residents to dispose of the Property

**Section 3.** This ordinance shall be in full force and in effect from and after its adoption as provided by law.

Adopted this 23<sup>rd</sup> day of July, 2019.

AYE: \_\_\_\_\_

Absent: \_\_\_\_\_

NAYS: \_\_\_\_\_

Abstain: \_\_\_\_\_

(SEAL)

PROSPECT HEIGHTS PARK DISTRICT

\_\_\_\_\_  
Tim Jones, President of the Board

ATTEST:

\_\_\_\_\_  
Ellen Avery, Secretary of the Board

## ADDENDUM A.

| Manufacturer | Model                     | Type of Equipment | Serial #                 | Manufacture Date |
|--------------|---------------------------|-------------------|--------------------------|------------------|
| Dell         | Optiplex 390 (sff)        | PC                | 5KJMP51                  | 5/17/2012        |
| Dell         | Optiplex 390              | PC                | FWN4YR1                  | 12/21/2011       |
| OptiQuest Q9 | VS11201                   | Monitor           | QSW065241141             | 12/1/2006        |
| ELO          |                           | Monitor           | 724251218C               |                  |
| Dell         | Optiplex 780              | PC                | 9RGYGM1                  | 4/27/2010        |
| HP           | Color Laserjet Pro M452dn | Printer           | VNB3X01357               | 7/1/2015         |
| HP           | HP Keyboard               | Keyboard          | B6624AEGAPS0TD           |                  |
| Dell         | Dell Keyboard             | Keyboard          | CNORH659735718990ET8     |                  |
| Kensington   | Kensington Keyboard       | Keyboard          | E1148A002826             |                  |
| Dell         | Optiplex GS280            | PC                | 18J8D21                  | 2/4/2003         |
| Dell         | Dimension 3000            | PC                | H5L1S71                  | 6/23/2005        |
| Dell         | Dimension 3000            | PC                | CWXYF61                  | 12/29/2004       |
| Dell         | Optiplex GS50             | PC                | 5JL8H11                  | 5/14/2002        |
| Dell         | Optiplex GS280            | PC                | H3G0181                  | 8/1/2005         |
| Hiro         | H50113                    | USB Modem         | 1124009378               |                  |
| ATI          | Radeon                    | Graphics Card     | 2.3104E+11               |                  |
| AMD          |                           | Graphics Card     |                          |                  |
| Zebra        | P3301                     | Badge Printer     | 84J092700078             | 6/30/2009        |
| Dell         | E173FPf                   | Monitor           | CN-0D5428-72872-540-48TL | 4/1/2005         |
| Dell         | Optiplex GX520            | PC                | GB2ZP91                  | 3/23/2006        |
| Dell         | Dimension E521            | PC                | JKJFGC1                  | 1/31/2007        |
| APC          | Backup UPS ES-750         | UPS               | 3B1137X30094             |                  |
| APC          | Backup UPS ES-751         | UPS               | 3B1137X30078             |                  |
| IBM          | ThinkCentre - 8189 E1U    | PC                | KCHL5M6                  | 4/1/2005         |
| HP           | RDX1000e                  | Disk Backup Unit  | 3C715101B6               | 12/23/2011       |

STATE OF ILLINOIS )

) SS.

COUNTY OF COOK

### CERTIFICATION

The undersigned Secretary of the Prospect Heights Park District certifies that the attached Ordinance is true and correct copy of ORDINANCE 07.23.19 passed at the Regular Meeting of the Board of Commissioners of the Prospect Heights Park District conducted on July 23, 2019, and the attached Ordinance is currently a part of the Code of Ordinances of the Prospect Heights Park District and is part of the official records of the Prospect Heights Park District.

DATED: July 23, 2019

BY: \_\_\_\_\_

Ellen Avery, Secretary of the Prospect Heights Park District

(SEAL)