



PUBLIC NOTICE

**Agenda for the August 27, 2019 Regular Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070**

- I. Call to Order – 7:00 p.m.**
 - A. Roll Call**
 - B. Pledge of Allegiance**
- II. Corrections/Additions/Approval of Agenda**
- III. Correspondence**
- IV. Recognition/Welcome**
- V. Special Presentation: Ed O'Neill 35 Year Service Award**
- VI. Public Comment**
Completion of Resident Comment Form required prior to Call to Order. Submit to Executive Director.
- VII. Approval of Minutes**
 - A. Regular Board Meeting – July 23, 2019**
- VIII. Announcements (Meetings)**
 - A. Regular Board Meeting – September 17, 2019 7:00 p.m. GMRC**
- IX. Park District Treasurer's Report**
 - A. Approval of Cash Report #8**
 - B. Approval of Warrants for Payment**
- X. Superintendent of Finance and Planning Report**
- XI. Attorney's Report**
Legal Matter
- XII. Administrative/Operational Summary**
 - A. Executive Director**
 - B. Superintendent of Recreation**
 - C. Superintendent of Facilities and Parks**
 - D. Director of Golf Operations**
 - E. Superintendent of Greens**
 - F. Administrative/Operational Updates**

XIII. Unfinished/Ongoing Business

- A. Proposed Video Gaming at OCCC**
- B. Board Vacancy**
- C. Investment Options**
- D. Feasibility Study**

XIV. New Business

- A. Lexington Homes Proposal**
- B. NWSRA 2020 Assessment Resolution 8.27.19**
- C. Budget Reallocation – Approve for Claire Lane Park Court**

XV. Recess into Executive Session (Visitors are Excused at this Time)

XVI. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 23, 2019**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Terry Curtis
Tim Jones
Eric Kirste

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Edlyn Castil – Admin. Asst./Recording Secretary
Marc Heidkamp – Director of Golf Operations
Annette Curtis – Superintendent of Finance & Planning
Ed O'Neill – Supervisor of Recreation
Jeanette Garrity – Supervisor of Recreation
Tiffany McMorrow – Pool Manager

Commissioners absent:

Vicki Carney
Karl Jackson

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Pledge of Allegiance

Commissioner Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to approve the agenda as submitted. The motion was approved with a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Correspondence

A thank you letter was received from Old Orchard Country Club Village.

Recognition/Welcome

Jeanette Garrity, Supervisor of Recreation and Annette Curtis, Superintendent of Finance & Planning were in attendance.

Special Presentation: Tiffany McMorrow 25 Year Service Award

Supervisor of Recreation Ed O'Neill presented Tiffany McMorrow a 25 Year Service Award. Tiffany started working for the Park District in 1995. She has held several positions including Lifeguard, Swim Instructor, Assistant Pool Manager, Pool Manager and Fitness Center Attendant. The Park District Board and Staff thanked Tiffany for her years of service to the Park District and Community.

Public Comment

Nate Wynsma, Lexington Homes, and Tom Burney, attorney for Lexington Homes, presented a revised plan for a proposed development located north of Muir Park. They asked if the Board would agree to discuss the option of Lexington incorporating 2.29 acres of the 4.5 acre Muir Park into their plan. This includes redesigning the field and adding restroom facilities as part of the water-well facility. Commissioner Tim Jones indicated the Board and Staff will review and discuss. Tim requested for Commissioners to email questions or concerns to Christina regarding the proposed plan for further discussion at next month's regular Board meeting.

Approval of Minutes**Regular Board Meeting – June 25, 2019**

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to approve the June 25, 2019 Regular Board Meeting Minutes as amended. The motion was approved with a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Announcements (Meetings)

A Regular Board Meeting is scheduled for August 27, 2019 at 7 p.m. and will be held at GMRC.

Park District Treasurer's Report**Cash Report #7**

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	5,024.31
Mt Pros State	General/Sweep		\$	410,525.33
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	17,393.03
Mt Pros State	Cash Reserves		\$	352,864.56
Mt Pros State	Investment		\$	3,047,403.60
Totals			\$	3,833,210.83

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept the Treasurer's Report – Cash Report #7 dated July 23, 2019 in the amount of \$3,833,210.83. The motion was approved with a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants #6, 6A, and Payroll 12, 13 in the amount of \$446,214.23. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Curtis, Jones, Kirste

Nays: None

Absent: Commissioners Carney, Jackson

The motion carried.

The Fund Report was reviewed.

Attorney's Report

None

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported she continues to work on ComEd lease Agreement.

Commissioner Jones reported that he and Christina met with Alderman Wendy Adams, City Manager Joe Wade and Assistant City Manager Peter Falcone to discuss the ComEd Lease Agreement and residents' concerns related to the prairie.

Commissioner Avery asked Christina to request that the Park District Attorney make Muir Park a priority in regards to reviewing the District's documents as they pertain to ownership, easement agreements boundaries, etc.

Administrative / Operational Summary (continued)

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso welcomed Supervisor of Recreation Jeanette Garrity. Julie highlighted that Staff has completed the final draft of Fall/Winter 2019 brochure. The brochure is scheduled for delivery to households on August 8th. Julie helped with the OOC Classic and reported there were 90 participants.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported youth baseball finished for the season. The season went smoothly. PHYBS has continued interest with "Lou Johnson Field" which is not a property of Prospect Heights Park District.

Director of Golf Operations – as submitted. Director of Golf Operations Marc Heidkamp is looking forward to the first Fish Fry Special Event scheduled on July 26. They have 120 people who registered. Marc reported the transformer located in the basement is in its failing stages. The transformer is not getting adequate power. He will report as he learns more.

Unfinished/Ongoing Business**Proposed Video Gaming at OOC**

Executive Director Christina Ferraro contacted the Village of Mount Prospect to discussing an amendment to the current Video Gaming Ordinance. She will update the Board with any new information.

Board Vacancy

Two applications were received. There was discussion about holding a Committee of the Whole Meeting at 6 p.m., prior to the Regular Board Meeting on August 27, to interview the candidates.

New Business**Investment Options**

Commissioner Kirste discussed researching higher yielding investment options. Superintendent of Finance & Planning Annette Curtis discussed that the Park District is limited in what the District can invest in. Annette will review the District's Investment Policy. There will be continued discussion in a future meeting.

Disposal of Surplus Personal Property Ordinance 07.23.19

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to adopt a Disposal of Surplus Personal Property Ordinance 07.23.19. The motion was approved by a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Executive Director Christina Ferraro thanked Ed O'Neill for his years of service to the Prospect Heights Park District and welcomed Annette Curtis & Jeanette Garrity.

Adjournment

With no further business to discuss, a motion was made by Commissioner Kirste and seconded by Commissioner Avery to adjourn the Regular Board Meeting at 7:54 p.m. The motion was approved by a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 8/27/2019 CASH REPORT FY 19

*Motion by Commissioner _____ to approve CASH REPORT 08
8/27/2019 as submitted. Seconded by Commissioner _____.*

STATEMENT BALANCE AS OF JULY 31, 2019

Payroll	#90001511	sweep acct.	\$	-	
Vendor	#90001503	sweep acct.	\$	-	
Imprest	#90001529		\$	4,688.26	
General/Sweep	#90001498		\$	851,192.71	
ATM	#90001537		\$	19,273.03	
Cash Reserves	#90001545		\$	352,984.44	
Investment	#107503657		\$	3,048,405.49	
TOTALS			\$	4,276,543.93	Voice Vote

FINANCIAL RESOLUTION

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
8/27/2019 as submitted. Seconded by Commissioner _____.*

APPROVAL OF WARRANTS 8/27/2019

VENDOR WARRANTS			AMOUNTS
7	In the amount of	CHECKS ISSUED	\$226,075.25
7A	In the amount of	ELECTRONIC	\$63,989.70
Total Vendor Warrants			\$290,064.95

PAYROLL WARRANTS

7/5/2019		
14	In the amount of	118,063.20
		gross plus employer costs
7/19/2019		
15	In the amount of	\$109,333.54
		gross plus employer costs
Total Payroll Warrants		227,396.74

TOTAL OF WARRANTS	\$517,461.69	Roll Call
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Prospect Heights Park District, IL

Expense Approval Report By Fund

Payment Dates 07/01/2019 - 07/31/19

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - CORPORATE FUND					
PLATINUM SYSTEMS INC	K-129481	07/03/2019	EMAIL ARCHIVING - JULY 2019	100-01-5300	190.00
MARKETING AND MORE GRO	1265	07/10/2019	JUNE MARKETING AND SOCIA	100-01-5303	396.48
THOMAS R PETZEL	16134	07/10/2019	JUNE 2019 IT SERVICES	100-01-5300	586.25
MIDCO INC	336413	07/10/2019	ADTRAN MONTHLY FEE	100-01-5469	165.00
MIDCO INC	336413	07/10/2019	REQUESTED SERVICES FOR O	100-01-5469	27.50
LAUTERBACH & AMEN, LLP	37465	07/10/2019	MAY 2019 FINANCIAL SERVICE	100-01-5300	5,800.00
ROTARY MOUNT PROSPECT/P	567	07/10/2019	QUARTERLY DUES	100-01-6001	239.00
PURCHASE POWER	8000-9000-0008-1293 6/25/1	07/10/2019	POSTAGE	100-01-6000	201.00
ADP LLC	538460815	07/18/2019	PAYROLL PROCESSING	100-01-5430	1,724.49
AFLAC	319156	07/18/2019	ACCT # JNJ50	100-01-5105	70.80
ANCEL GLINK PC	70779	07/18/2019	LEGAL SERVICES JUNE 2019	100-01-5332	570.00
PULSE TECHNOLOGY	25124244	07/19/2019	ADMIN/GMRC LEASE	100-01-5430	825.00
PULSE TECHNOLOGY	25124244	07/19/2019	OOCC LEASE	100-01-5430	385.00
CROWN TROPHY	13988	07/19/2019	STAFF NAMEPLATES	100-01-6027	65.00
Fund 100 - CORPORATE FUND Total:					11,245.52
Fund: 200 - RECREATION FUND					
FIRST STUDENT INC	091-C-067304	07/03/2019	CPA CAMP FIELD TRIP BUS	200-08-5475	216.05
FIRST STUDENT INC	091-C-067342	07/03/2019	BUS FROM MAC TO GMRC	200-14-5475	65.00
FIRST STUDENT INC	091-C-067343	07/03/2019	PAINT N PARTY CPA FIELD TRI	200-08-5475	162.50
FIRST STUDENT INC	091-C-067349	07/03/2019	BUS FROM MAC TO GMRC	200-14-5475	65.00
FIRST STUDENT INC	091-C-067359	07/03/2019	BUS FROM MAC TO GMRC	200-14-5475	65.00
FIRST STUDENT INC	091-C-067365	07/03/2019	BUS FROM MAC TO GMRC	200-14-5475	65.00
ASSOCIATED LABOR CORPORA	106823	07/03/2019	PARKS LABOR	200-30-5300	1,019.70
SUNBURST SPORTSWEAR	119647	07/03/2019	PERFORMING ARTS CAMPER	200-08-6018	43.50
SUNBURST SPORTSWEAR	119647	07/03/2019	CAMPER SHIRTS	200-14-6018	622.50
SUNBURST SPORTSWEAR	119648	07/03/2019	PERFORMING ARTS STAFF SHI	200-08-6018	62.30
SUNBURST SPORTSWEAR	119648	07/03/2019	STAFF SHIRTS	200-14-6048	106.80
CONSTELLATION NEW ENERG	15106594701	07/03/2019	ADMIN BUILDING - 705224-1	200-02-5205	152.84
GORDON FOOD SERVICE INC	195031166	07/03/2019	CONCESSIONS	200-09-6005	1,202.86
ARTHUR CLESEN	344279	07/03/2019	INFIELD MIX	200-30-6047	321.12
GOLD MEDAL PRODUCTS	356603	07/03/2019	ICE CREAM ORDER	200-09-6005	686.61
SERVICE SANITATION INC	7753108	07/03/2019	COUNTRY GARDEN SANITATIO	200-30-5300	111.00
RAMROD	776871-1	07/03/2019	JANITOR SUPPLIES	200-02-6022	162.61
RAMROD	776929	07/03/2019	JANITOR SUPPLIES	200-02-6022	236.11
NICOR	99-29-17-0000 5 5/22/19-6/2	07/03/2019	NATURAL GAS/HEAT	200-02-5204	19.14
UNIVAR USA INC	CH078363	07/03/2019	CHLORINE	200-10-6015	925.69
FIRST STUDENT INC	091-C-067367	07/10/2019	BUS FOR CAMP	200-14-5475	540.80
FIRST STUDENT INC	091-C-067368	07/10/2019	BUS FOR CAMP	200-14-5475	627.10
FIRST STUDENT INC	091-C-067386	07/10/2019	BUS FOR CAMP	200-14-5475	65.00
FIRST STUDENT INC	091-C-067395	07/10/2019	BUS FOR CAMP	200-14-5475	65.00
FIRST STUDENT INC	091-C-067406	07/10/2019	BUSES FOR CAMP	200-14-5475	65.00
FIRST STUDENT INC	091-C-067413	07/10/2019	BUSES FOR CAMP	200-14-5475	65.00
FIRST STUDENT INC	111229	07/10/2019	BUSES FOR CAMP	200-14-5475	65.00
FIRST STUDENT INC	111230	07/10/2019	MAGGIANO'S FIELD TRIP BUS	200-08-5475	200.50
FIRST STUDENT INC	111230	07/10/2019	BUS - TRAVEL CAMP	200-14-5475	116.05
SPORTS KIDS INC	114248	07/10/2019	YOUTH ATHLETIC CLASSES SU	200-07-5300	643.50
MARKETING AND MORE GRO	1265	07/10/2019	4TH OF JULY BANNERS W/ NE	200-12-5305	80.00
RIVER TRAILS PARK DISTCT	2019SPRINGKICKERS	07/10/2019	SPRING SOCCER CO-OP	200-07-5300	1,633.27
ALLIANCE MECHANICAL SERVI	337965	07/10/2019	CONCESSIONS REFRIGERATOR	200-10-5420	875.18
GOLD MEDAL PRODUCTS	357225	07/10/2019	CONCESSIONS	200-09-6005	843.43
WAREHOUSE DIRECT	4333225-0	07/10/2019	JANITOR SUPPLIES	200-02-6022	545.07
CHICAGO BOYZ ACROBATIC TE	759.1	07/10/2019	DAY CAMP IN-HOUSE EVENT-F	200-14-5475	325.00
BRIGHT LIGHT SIGN COMPAN	TM-15205	07/10/2019	MARQUEE REPAIRS	200-30-6030	130.00

Expense Approval Report

Payment Dates: 07/01/2019 - 07/31/19

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CONSTELLATION NEW ENERG	15106595001	07/10/2019	ELECTRICITY - 705224-46120	200-02-5205	4,307.80
AFLAC	319156	07/18/2019	ACCT # JNJ50	200-02-5105	51.24
AMY SPIZZIRI	SPIZZIRI A 7/18/19	07/18/2019	REFUND - SUMMER CAMP	200-2372	144.00
ASSOCIATED LABOR CORPORA	106880	07/18/2019	PARKS CONTRACTED SERVICE	200-30-5300	1,035.15
CALL ONE	97740071041-97740071023 7	07/19/2019	TELEPHONE SERVICES	200-02-5320	521.22
COMCAST	8771 10 074 0004153 7/10/1	07/19/2019	GMRC TELEPHONE SERVICES	200-02-5320	10.43
COMCAST	8771 10 074 0047145 7/4/19	07/19/2019	GMRC TELEPHONE SERVICES	200-02-5320	133.71
FIRST COMMUNICATIONS LLC	117869491	07/19/2019	TELEPHONE SERVICES	200-02-5320	489.14
FIRST STUDENT INC	111567	07/19/2019	CAMP BUS	200-14-5475	195.00
FIRST STUDENT INC	111993	07/19/2019	CAMP BUS	200-14-5475	65.00
FIRST STUDENT INC	111564	07/19/2019	CAMP BUS	200-14-5475	211.25
FIRST STUDENT INC	091-C-067435	07/19/2019	CAMP BUS	200-14-5475	65.00
FIRST STUDENT INC	111565	07/19/2019	BUS FOR CAMP FIELD TRIP	200-14-5475	243.75
FIRST STUDENT INC	091-C-067441	07/19/2019	CAMP BUS	200-14-5475	65.00
FIRST STUDENT INC	091-C-067450	07/19/2019	CAMP BUS	200-14-5475	65.00
FRESH ISLAND BEVERAGE CO	8006056	07/19/2019	CONCESSIONS	200-09-6005	348.85
ELIZ GAJEK	GAJEK E 7/19/19	07/19/2019	REFUND - YOUTH ATHLETICS	200-2372	26.00
GOLD MEDAL PRODUCTS	357506	07/19/2019	CONCESSIONS	200-09-6005	323.22
GORDON FOOD SERVICE INC	195474303	07/19/2019	CONCESSIONS	200-09-6005	825.21
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-02-6022	50.49
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-02-6022	74.91
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-02-6032	15.75
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-02-6032	97.39
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-02-6032	14.78
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-30-6026	93.75
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-30-6026	209.40
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-30-6026	-0.84
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-30-6026	159.92
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	200-30-6026	21.21
JULIE CAPORUSSO	CAPORUSSO J 7/19/19	07/19/2019	REIMBURSEMENT - JIMMY JO	200-02-6004	205.33
GARY KANTOR	JUNE 2019	07/19/2019	CONTRACTED SERVICES - JUN	200-05-5300	32.00
UNIVAR USA INC	CH080161	07/19/2019	POOL CHEMICALS	200-10-6015	1,050.01
UNIVAR USA INC	CH080754	07/19/2019	POOL CHEMICALS	200-10-6015	685.97
UNIVAR USA INC	CH079868	07/19/2019	POOL CHEMICALS	200-10-6015	952.32
VILLAGE OF MOUNT PROSPEC	11663-001 7/9/19	07/19/2019	GMRC WATER	200-02-5206	1,154.30
Fund 200 - RECREATION FUND Total:					27,138.89

Fund: 300 - GOLF

REPUBLIC SERVICES INC	0551-014487372	07/03/2019	OCCC WASTE SERVICE	300-41-5203	1,096.35
BRIDGESTONE GOLF INC	1002829214	07/03/2019	GOLF BALLS	300-1361	1,111.29
ASSOCIATED LABOR CORPORA	106816	07/03/2019	CONTRACTED SERVICES	300-41-5300	4,470.91
ASSOCIATED LABOR CORPORA	106816	07/03/2019	CONTRACTED SERVICES	300-41-5300	556.66
ASSOCIATED LABOR CORPORA	106818	07/03/2019	CONTRACTED SERVICES - GOL	300-40-5056	570.92
ASSOCIATED LABOR CORPORA	106824	07/03/2019	CONTRACTED SERVICES	300-40-5056	16.61
ASSOCIATED LABOR CORPORA	106824	07/03/2019	CONTRACTED SERVICES	300-40-5300	590.40
NELS J JOHNSON TREE EXPR	127579	07/03/2019	REMOVAL DEAD ELM & 2 OTH	300-41-6026	1,495.00
DELTA FOREMOST CHEMICAL	146393	07/03/2019	JANITORIAL SUPPLIES	300-40-6022	320.00
DELTA FOREMOST CHEMICAL	146393	07/03/2019	JANITORIAL SUPPLIES	300-41-6022	353.68
DES PLAINES MATERIAL & SUP	320766	07/03/2019	TOP SOIL	300-41-6026	324.50
DES PLAINES MATERIAL & SUP	322901	07/03/2019	LANDSCAPE AND TURF MATE	300-41-6026	434.90
TAYLOR MADE	33805196	07/03/2019	S/O EXCHANGE - SWAP	300-42-6010	200.75
TAYLOR MADE	35575077	07/03/2019	S/O EQUIPMENT	300-42-6010	284.04
NAPA HEIGHTS AUTOMOTIVE	3563-203863	07/03/2019	15W40 MOTOR OIL	300-41-6024	119.76
NAPA HEIGHTS AUTOMOTIVE	3563-203863	07/03/2019	OIL FILTERS	300-41-6030	16.98
SWING KING	4775	07/03/2019	HOLE IN ONE CHARGES	300-40-5338	425.00
JC LICHT AND COMPANY	61062332	07/03/2019	BUILDING FACE, RAIL PAINT	300-40-6032	33.15
KEEN EDGE CO	705631	07/03/2019	CARBURATOR	300-41-6030	202.07
KEEN EDGE CO	705631	07/03/2019	100' ROLL WEED WACKER STR	300-41-6030	36.33
JSN CONTRACTORS SUPPLY	82738	07/03/2019	YELLOW WHITE RED MARKIN	300-41-6016	351.00
JSN CONTRACTORS SUPPLY	82754	07/03/2019	YELLOW MARKING PAINT	300-41-6016	117.00
JSN CONTRACTORS SUPPLY	82763	07/03/2019	ALUMINUM SHOVELS	300-41-6026	69.00

Expense Approval Report

Payment Dates: 07/01/2019 - 07/31/19

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JSN CONTRACTORS SUPPLY	82763	07/03/2019	GARDEN SPADE	300-41-6026	38.95
JSN CONTRACTORS SUPPLY	82763	07/03/2019	DRAINAGE SHOVEL	300-41-6026	38.50
ACUSHNET COMPANY	907616164	07/03/2019	S/O BALLS	300-42-6010	255.50
ACUSHNET COMPANY	907625017	07/03/2019	GOLF SPECIAL ORDER	300-42-6010	275.75
ROUTE 12 RENTAL	92725	07/03/2019	280' STRING WEED WACKER R	300-41-6030	14.95
CALLAWAY	930559673	07/03/2019	GOLF BALLS	300-1361	109.05
PENDELTON TURF SUPPLY	9567	07/03/2019	INSIGNIA SC 2.5 GAL	300-41-6015	5,997.86
PENDELTON TURF SUPPLY	9568	07/03/2019	XZEMPLAR 114 OZ	300-41-6015	3,691.32
PENDELTON TURF SUPPLY	9569	07/03/2019	KOMEEN CRYSTAL AND PROP	300-41-6015	1,623.00
ANTONS GREENHOUSES INC	9861	07/03/2019	HOSTAS	300-41-6017	790.00
COBRA GOLF INC	G1705471	07/03/2019	GOLF APPAREL	300-1362	667.50
COBRA GOLF INC	G1731216	07/03/2019	APPAREL	300-1362	322.10
TOUR EDGE GOLF MFG INC	IN-01288854	07/03/2019	PROGRAM SUPPLIES - HAK	300-43-6028	588.98
TOUR EDGE GOLF MFG INC	IN-01289391	07/03/2019	PROGRAM SUPPLIES - HAK	300-43-6028	350.84
CONSERV FS	102012701	07/10/2019	UNLEADED GAS	300-41-6024	2,395.57
CONSERV FS	102012702	07/10/2019	420 GAL DIESEL FLUID	300-41-6024	1,039.50
ASSOCIATED LABOR CORPORA	106822	07/10/2019	CONTRACTED SERVICE - OT	300-40-5056	574.42
ASSOCIATED LABOR CORPORA	106822	07/10/2019	CONTRACTED SERVICE	300-41-5300	4,531.20
NAPA HEIGHTS AUTOMOTIVE	3563-205233	07/10/2019	THREADED ROD	300-41-6016	3.79
NAPA HEIGHTS AUTOMOTIVE	3563-207136	07/10/2019	SAFETY GLOVES, SHOP	300-41-6016	12.99
NAPA HEIGHTS AUTOMOTIVE	3563-207136	07/10/2019	15 W 40 MOTOR OIL	300-41-6024	59.88
NAPA HEIGHTS AUTOMOTIVE	3563-207136	07/10/2019	OIL FILTERS	300-41-6030	16.98
E-Z-GO A TEXTRON COMPANY	91848211	07/10/2019	LEAF SPRINGS (FRONT)	300-41-6030	133.83
E-Z-GO A TEXTRON COMPANY	91848211	07/10/2019	ORDER ENTRY	300-41-6030	3.80
PENDELTON TURF SUPPLY	9701	07/10/2019	4-GAL TEBUCONAZOLE	300-41-6015	276.00
PENDELTON TURF SUPPLY	9701	07/10/2019	4 6.8 LBS JUGS	300-41-6015	340.00
PENDELTON TURF SUPPLY	9701	07/10/2019	15-0-0 6% FERTILIZER	300-41-6037	120.00
JW TURF INC	P23710	07/10/2019	WHEEL BOLTS	300-41-6030	26.40
1ST AYD CORPORATION	PSI285862	07/10/2019	9" TOILET PAPER	300-41-6022	62.65
1ST AYD CORPORATION	PSI285862	07/10/2019	C-FOLD TOWELS	300-41-6022	100.06
PENDELTON TURF SUPPLY	9700	07/10/2019	25-0-15 FERTILIZER	300-41-6037	1,170.00
PENDELTON TURF SUPPLY	9700	07/10/2019	25-5-15 FERTILIZER	300-41-6037	1,170.00
E-Z-GO A TEXTRON COMPANY	91848210	07/10/2019	SET REAR LEAF SPRINGS	300-41-6030	111.44
E-Z-GO A TEXTRON COMPANY	91848210	07/10/2019	SET REAR LEAF SPRINGS	300-41-6030	3.34
AIRGAS USA LLC	9962847545	07/18/2019	OCCC GROUNDS SUPPLIES	300-41-5300	195.69
ARTHUR CLESEN	344092	07/18/2019	IRRIGATION MAINTENANCE	300-41-5428	2,996.00
ASSOCIATED LABOR CORPORA	106879	07/18/2019	OVERTIME	300-41-5056	282.18
ASSOCIATED LABOR CORPORA	106879	07/18/2019	CONTRACTED SERVICES	300-41-5300	4,408.72
ASSOCIATED LABOR CORPORA	106881	07/18/2019	OCCC CONTRACTED SERVICES	300-40-5300	539.04
CALLAWAY	930429689	07/18/2019	EQUIPMENT	300-1360	677.49
CONSTELLATION NEW ENERG	15295132401	07/19/2019	#705224-2 OCCC ELECTRIC	300-40-5205	5,820.31
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-40-6016	14.93
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-40-6016	10.75
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-40-6032	27.88
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-40-6032	32.38
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-41-6016	77.92
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-41-6016	39.94
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	300-41-6016	44.90
KIMBALL MIDWEST	7251071	07/19/2019	HARDWARE	300-41-6016	59.30
LUXOTTICA OF AMERICA INC	6902770474	07/19/2019	S/O APPAREL	300-42-6011	102.23
MANZELLA PLUMBING INC	11538	07/19/2019	PLUMBING REPAIRS	300-40-5421	717.43
MARSHALL HECHTER	HECHTER M 7/19/19	07/19/2019	REFUND - RAFFLE	300-40-4622	48.25
NORTHFIELD HEATING AND AI	001470	07/19/2019	TXV REPLACEMENT	300-40-5422	6,850.00
SITEONE LANDSCAPE SUPPLY	92793311-001	07/19/2019	IRRIGATION MAINTENANCE	300-41-5428	77.82
TAYLOR MADE	33575089	07/19/2019	S/O EQUIPMENT	300-42-6010	177.24
TAYLOR MADE	33582924	07/19/2019	S/O EQUIPMENT	300-42-6010	52.60
VILLAGE OF MOUNT PROSPEC	11654-001 7/15/19	07/19/2019	GROUNDS WATER/SEWER	300-41-5206	133.20
VILLAGE OF MOUNT PROSPEC	9160-002 7/15/19	07/19/2019	OCCC WATER/SEWER CONST	300-40-5206	498.38
WILSON SPORTING GOODS	4528251344	07/19/2019	S/O EQUIPMENT	300-42-6010	91.00
WILSON SPORTING GOODS	4528251345	07/19/2019	S/O EQUIPMENT	300-42-6010	83.03

Expense Approval Report

Payment Dates: 07/01/2019 - 07/31/19

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WILSON SPORTING GOODS	4528251343	07/19/2019	S/O EQUIPMENT	300-42-6010	736.11
ROBERT W HENDRICKSON CO	5572	07/19/2019	REMOVAL OF LOGS	300-41-6026	3,750.00
VILLAGE OF MOUNT PROSPEC	LOCAL SALES TAX - JUNE 2019	07/22/2019	LOCAL SALES TAX - JUNE 2019	300-2360	1,206.13
Fund 300 - GOLF Total:					69,863.30

Fund: 301 - GOLF BANQUETS

STUEVER & SONS INC	0275158	07/03/2019	BEER LINE CLEANING	301-45-5300	51.00
STUEVER & SONS INC	0275196	07/03/2019	BEER LINE CLEANING	301-45-5420	76.00
TESTA PRODUCE INC	04740188	07/03/2019	FOOD COSTS	301-45-5005	1,198.61
TESTA PRODUCE INC	04744770	07/03/2019	FOOD COSTS	301-45-5005	543.15
ALPHA BAKING COMPANY	066563490D	07/03/2019	FOOD COSTS	301-45-5005	95.88
ASSOCIATED LABOR CORPORA	106818	07/03/2019	CONTRACTED SERVICES - GOL	301-45-5300	7,165.48
ASSOCIATED LABOR CORPORA	106824	07/03/2019	CONTRACTED SERVICES	301-45-5056	1,027.11
ASSOCIATED LABOR CORPORA	106824	07/03/2019	CONTRACTED SERVICES	301-45-5300	8,065.76
CENTRAL CONTINENTAL BAKE	1153708	07/03/2019	WEDDING CAKE - 6/22	301-45-5005	277.50
GORDON FOOD SERVICE INC	12985621	07/03/2019	FOOD COSTS RETURNED	301-45-5005	-47.91
GORDON FOOD SERVICE INC	12997379	07/03/2019	FOOD COSTS - CM	301-45-5005	-46.65
MORGAN SERVICES INC	1579847	07/03/2019	LINEN RENTAL	301-45-5300	215.87
ALPHA BAKING COMPANY	190066169023	07/03/2019	FOOD COSTS	301-45-5005	39.08
ALPHA BAKING COMPANY	190066173024	07/03/2019	FOOD COSTS	301-45-5005	73.77
ALPHA BAKING COMPANY	190066180021	07/03/2019	FOOD COSTS	301-45-5005	75.39
GORDON FOOD SERVICE INC	195009631	07/03/2019	PEPPER MILLS	301-45-6028	91.90
GORDON FOOD SERVICE INC	195041875	07/03/2019	FOOD COSTS	301-45-5005	2,594.99
GORDON FOOD SERVICE INC	195189709	07/03/2019	FOOD COSTS	301-45-5005	3,715.25
GORDON FOOD SERVICE INC	195189709	07/03/2019	JANITORIAL SUPPLIES	301-45-6022	143.71
FLOOD BROTHERS DISPOSAL	4440576	07/03/2019	DISPOSAL	301-45-5203	327.50
GREAT LAKES COCA-COLA DIS	715209334	07/03/2019	SOFT DRINKS	301-45-5005	995.16
GORDON FOOD SERVICE INC	830228595	07/03/2019	FOOD COSTS	301-45-5005	38.34
GORDON FOOD SERVICE INC	830228739	07/03/2019	FOOD COSTS	301-45-5005	165.42
GORDON FOOD SERVICE INC	939075531	07/03/2019	FOOD COSTS	301-45-5005	209.37
COZZINI BROS INC	C6623872	07/03/2019	KNIFE SHARPENING	301-45-5300	19.00
MORGAN SERVICES INC	1583050	07/10/2019	LINEN RENTAL	301-45-6028	84.06
THE KNOT	INV00994579	07/10/2019	MARKETING THE BANQUET H	301-1225	1,874.75
THE KNOT	INV00994579	07/10/2019	MARKETING THE BANQUET H	301-45-5303	2,624.64
ALPHA BAKING COMPANY	190066187022	07/18/2019	FOOD COSTS	301-45-5005	105.58
ALPHA BAKING COMPANY	06618558414	07/18/2019	FOOD COSTS	301-45-5005	94.20
ALPHA BAKING COMPANY	190066194031	07/18/2019	FOOD COSTS	301-45-5005	133.80
ALPHA BAKING COMPANY	190066193025	07/18/2019	FOOD COSTS	301-45-5005	73.97
ANDERSON PEST SOLUTIONS	5260540	07/18/2019	POST CONTROL	301-45-5300	142.75
ASSOCIATED LABOR CORPORA	106881	07/18/2019	BANQUETS CONTRACTED SER	301-45-5300	7,630.35
CENTRAL CONTINENTAL BAKE	1153797	07/19/2019	FOOD COSTS	301-45-5005	277.50
CENTRAL CONTINENTAL BAKE	1153761	07/19/2019	FOOD COSTS	301-45-5005	601.50
GREAT LAKES COCA-COLA DIS	715209423	07/19/2019	FOOD COSTS	301-45-5005	1,091.31
FRESH ISLAND BEVERAGE CO	B006054	07/19/2019	LIQUOR COSTS	301-45-5006	215.50
GORDON FOOD SERVICE INC	195311549	07/19/2019	SUPPLIES	301-45-6028	1,359.15
GORDON FOOD SERVICE INC	195340587	07/19/2019	FOOD COSTS	301-45-5005	1,903.18
GORDON FOOD SERVICE INC	195340587	07/19/2019	SUPPLIES	301-45-5005	233.79
GORDON FOOD SERVICE INC	830229237	07/19/2019	FOOD COSTS	301-45-5005	117.18
GORDON FOOD SERVICE INC	195485610	07/19/2019	FOOD COSTS	301-45-5005	2,371.87
GORDON FOOD SERVICE INC	195485610	07/19/2019	SUPPLIES	301-45-6028	111.50
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	301-45-5005	21.92
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	301-45-6022	179.63
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	301-45-6028	54.90
HOME DEPOT CREDIT SERVIC	HOME DEPOT 6/13/19	07/19/2019	HOME DEPOT 6/13/19	301-45-6028	52.73
MORGAN SERVICES INC	1573457	07/19/2019	LINEN RENTAL	301-45-5300	290.12
MORGAN SERVICES INC	1581463	07/19/2019	LINEN RENTAL	301-45-6028	233.33
MORGAN SERVICES INC	1584635	07/19/2019	LINEN RENTAL	301-45-5300	185.31
TESTA PRODUCE INC	04750559	07/19/2019	FOOD COSTS	301-45-5005	390.05
TESTA PRODUCE INC	04756012	07/19/2019	FOOD COSTS	301-45-5005	808.75
Fund 301 - GOLF BANQUETS Total:					50,374.00

Expense Approval Report

Payment Dates: 07/01/2019 - 07/31/19

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 405 - PAVING & LIGHTING FUND					
CONSTELLATION NEW ENERG	15106595701	07/03/2019	BALL FIELD LIGHTS - 705224-3	405-99-5205	336.47
Fund 405 - PAVING & LIGHTING FUND Total:					336.47
Fund: 406 - LIABILITY INSURANCE FUND					
PDRMA	Q219159	07/03/2019	PROPERTY	406-99-7050	6,948.12
PDRMA	Q219159	07/03/2019	LIABILITY	406-99-7050	3,396.57
PDRMA	Q219159	07/03/2019	EMPLOYMENT PRACTICE	406-99-7050	1,136.94
PDRMA	Q219159	07/03/2019	POLLUTION	406-99-7050	209.94
PDRMA	Q219159	07/03/2019	WORKERS COMPENSATION	406-99-7051	6,461.91
Fund 406 - LIABILITY INSURANCE FUND Total:					18,153.48
Fund: 408 - POLICE FUND					
ADP SCREENING & SELECTION	1256064-06-2019	07/03/2019	ADP SCREENING & SELECTION	408-99-5465	50.30
EDWARD O'NEILL	INV0000052	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	80.00
EDLYN CASTIL	INV0000053	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
MICHELLE MARRON BRENN	INV0000054	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
D SQUIERS	INV0000055	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	300.00
DOUG RANDELL	INV0000056	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
MARC HEIDKAMP	INV0000057	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	450.00
MARCI GLINSKI	INV0000058	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
LAURA FUDALA	INV0000059	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
ESTEBAN BURCIAGA	INV0000060	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
DOUGLAS BRAZEAU	INV0000061	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
JULIE CAPORUSSO	INV0000062	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
MICHAEL ARDEN	INV0000063	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	240.00
ANN ROSE	INV0000064	07/03/2019	CELL PHONE REIMBURSEMEN	408-99-5208	300.00
Fund 408 - POLICE FUND Total:					3,340.30
Fund: 410 - SPECIAL RECREATION FUND					
KRUEGER'S CONCRETE LLC	19045	07/10/2019	JAYCEE PARK ADA ENTRANCE	410-99-8006	3,975.00
Fund 410 - SPECIAL RECREATION FUND Total:					3,975.00
Fund: 413 - COMMUNITY EVENTS					
JOSEPH MULLARKEY DISTRIB	17127	07/03/2019	BEER FOR BLOCK PARTY	413-99-6006	2,121.60
JOSEPH MULLARKEY DISTRIB	17127	07/03/2019	CUPS/WRISTBANDS	413-99-6028	175.00
SERVICE SANITATION INC	7675771	07/03/2019	BLOCK PARTY SANITATION	413-99-6028	608.00
WAREHOUSE DIRECT	4333225-0	07/10/2019	BLOCK PARTY SUPPLIES	413-99-6028	108.75
BLACKSTAR HOLDINGS INC	2019 BLOCK PARTY	07/18/2019	EMPLOYEE RELATIONS - STAFF	413-99-6004	272.00
NOURISH FOODS GROUP LLC	2019 BLOCK PARTY	07/19/2019	EMPLOYEE RELATIONS - STAFF	413-99-6004	29.00
Fund 413 - COMMUNITY EVENTS Total:					3,314.35
Fund: 518 - CAPITAL PROJECT FUND					
VERMEER-ILLINOIS INC	E07124	07/03/2019	STUMP GRINDER	518-99-8050	20,439.00
DURABILT FENCE	11882	07/10/2019	MUIR FENCE	518-99-8020	5,675.00
KRUEGER'S CONCRETE LLC	19045	07/10/2019	JAYCEE PARK CURB	518-99-8020	5,475.00
NORTHFIELD HEATING AND AI	001423	07/19/2019	POOL PUMP	518-99-8050	1,150.00
Fund 518 - CAPITAL PROJECT FUND Total:					32,739.00
Fund: 525 - CAPITAL - GOLF BANQUET					
GORDON FOOD SERVICE INC	195035270	07/03/2019	BAR STOOLS	525-99-8010	3,102.00
GOLD GLASS & MIRROR CO	JULY 1 2019	07/03/2019	TABLE COVERS - CLEAR GLASS	525-99-8050	900.00
CONSOLIDATED PLASTICS CO	776965	07/10/2019	CAPITAL FOR BANQUETS - MA	525-99-8050	1,592.94
Fund 525 - CAPITAL - GOLF BANQUET Total:					5,594.94
Grand Total:					226,075.25

Report Summary

Fund Summary

Fund	Payment Amount
100 - CORPORATE FUND	11,245.52
200 - RECREATION FUND	27,138.89
300 - GOLF	69,863.30
301 - GOLF BANQUETS	50,374.00
405 - PAVING & LIGHTING FUND	336.47
406 - LIABILITY INSURANCE FUND	18,153.48
408 - POLICE FUND	3,340.30
410 - SPECIAL RECREATION FUND	3,975.00
413 - COMMUNITY EVENTS	3,314.35
518 - CAPITAL PROJECT FUND	32,739.00
525 - CAPITAL - GOLF BANQUET	5,594.94
Grand Total:	226,075.25

Account Summary

Account Number	Account Name	Payment Amount
100-01-5105	AFLAC	70.80
100-01-5300	CONTRACTED SERVICE	6,576.25
100-01-5303	MARKETING	396.48
100-01-5332	LEGAL SERVICES	570.00
100-01-5430	SERVICE CONTRACTS	2,934.49
100-01-5469	IT SERVICES CONTRACTS	192.50
100-01-6000	POSTAGE	201.00
100-01-6001	PUBLIC RELATIONS	239.00
100-01-6027	OFFICE SUPPLIES	65.00
200-02-5105	AFLAC	51.24
200-02-5204	NATURAL GAS-HEAT	19.14
200-02-5205	ELECTRICITY	4,460.64
200-02-5206	WATER SEWER	1,154.30
200-02-5320	TELEPHONE	1,154.50
200-02-6004	EMPLOYEE RELATIONS	205.33
200-02-6022	JANITORIAL SUPPLIES	1,069.19
200-02-6032	REPAIR PARTS BUILDING	127.92
200-05-5300	CONTRACTED SERVICE	32.00
200-07-5300	CONTRACTED SERVICE	2,276.77
200-08-5475	PROGRAM ACTIVITY AN	579.05
200-08-6018	UNIFORMS-PROGRAM S	105.80
200-09-6005	RESALE CONCESSION SU	4,230.18
200-10-5420	CONTRACTED REPAIRS E	875.18
200-10-6015	CHEMICAL SUPPLIES	3,613.99
200-12-5305	COMMUNITY EVENTS	80.00
200-14-5475	PROGRAM ACTIVITY AN	3,103.95
200-14-6018	UNIFORMS-PROGRAM S	622.50
200-14-6048	STAFF UNIFORMS	106.80
200-2372	REFUND CLEARING ACC	170.00
200-30-5300	CONTRACTED SERVICE	2,165.85
200-30-6026	LANDSCAPE AND TURF	483.44
200-30-6030	REPAIR PARTS EQUIPME	130.00
200-30-6047	FIELD MAINTENANCE SU	321.12
300-1360	GOLF EQUIPMENT INVE	677.49
300-1361	GOLF BALL INVENTORY	1,220.34
300-1362	GOLF APPAREL INVENTO	989.60
300-2360	GOLF SALES TAX	1,206.13
300-40-4622	GOLF SPECIAL EVENT IN	48.25
300-40-5056	OVERTIME	1,161.95
300-40-5205	ELECTRICITY	5,820.31
300-40-5206	WATER SEWER	498.38
300-40-5300	CONTRACTED SERVICE	1,129.44

Account Summary

Account Number	Account Name	Payment Amount
300-40-5338	HOLE IN ONE	425.00
300-40-5421	CONTRACTED REPAIRS P	717.43
300-40-5422	CONTRACTED REPAIRS H	6,850.00
300-40-6016	HARDWARE SMALL TOO	25.68
300-40-6022	JANITORIAL SUPPLIES	320.00
300-40-6032	REPAIR PARTS BUILDING	93.41
300-41-5056	OVERTIME	282.18
300-41-5203	DISPOSAL CHARGES	1,096.35
300-41-5206	WATER SEWER	133.20
300-41-5300	CONTRACTED SERVICE	14,163.18
300-41-5428	IRRIGATION MAINTENA	3,073.82
300-41-6015	CHEMICAL SUPPLIES	11,928.18
300-41-6016	HARDWARE SMALL TOO	706.84
300-41-6017	PLANTING MATERIAL/IT	790.00
300-41-6022	JANITORIAL SUPPLIES	516.39
300-41-6024	GAS OIL AND GREASE	3,614.71
300-41-6026	LANDSCAPE AND TURF	6,150.85
300-41-6030	REPAIR PARTS EQUIPME	566.12
300-41-6037	FERTILIZER	2,460.00
300-42-6010	GOLF SPECIAL ORDER E	2,156.02
300-42-6011	GOLF SPECIAL ORDER AP	102.23
300-43-6028	PROGRAM SUPPLIES-HO	939.82
301-1225	PREPAID EXPENSES	1,874.75
301-45-5005	FOOD COSTS	18,151.95
301-45-5006	LIQUOR COSTS	215.50
301-45-5056	OVERTIME	1,027.11
301-45-5203	DISPOSAL CHARGES	327.50
301-45-5300	CONTRACTED SERVICE	23,765.64
301-45-5303	MARKETING	2,624.64
301-45-5420	CONTRACTED REPAIRS E	76.00
301-45-6022	JANITORIAL SUPPLIES	323.34
301-45-6028	PROGRAM SUPPLIES	1,987.57
405-99-5205	ELECTRICITY	336.47
406-99-7050	LIABILITY INSURANCE	11,691.57
406-99-7051	WORKERS COMPENSATI	6,461.91
408-99-5208	MOBILE PHONES	3,290.00
408-99-5465	LICENSES AND FEES	50.30
410-99-8006	PARK AND FACILITY COM	3,975.00
413-99-6004	EMPLOYEE RELATIONS	301.00
413-99-6006	BEVERAGE SUPPLY	2,121.60
413-99-6028	PROGRAM SUPPLIES	891.75
518-99-8020	LAND IMPROVEMENTS	11,150.00
518-99-8050	EQUIPMENT PURCHASE	21,589.00
525-99-8010	BUILDING IMPROVEME	3,102.00
525-99-8050	EQUIPMENT PURCHASE	2,492.94
Grand Total:		226,075.25

Project Account Summary

Project Account Key	Payment Amount
None	226,075.25
Grand Total:	226,075.25

PROSPECT HEIGHTS PARK DISTRICT ELECTRONIC VENDOR WARRANT REPORT FOR FY 2019

VENDOR WARRANT 8A

ELECTRONIC VENDOR WARRANTS

August

FY 2019

DATE	VENDOR NAME	TRANSACTION DESCRIPTION	AMOUNT
7/1/2019	SOUTHERN GLAZER	ALCOHOL	\$2,903.20
7/2/2019	AC-CAPITAL-GOLF CART LEASE PAYMET	CART LEASE	\$2,175.60
7/3/2019	BREAKTHRU BEVERAGE	ALCOHOL	\$2,551.71
7/8/2019	TOWN & COUNTRY	ALCOHOL	\$961.33
7/8/2019	IMRF	JUNE 2019 PENSION	\$12,617.21
7/8/2019	ELAN - CARDMEMBER	CC	\$31,719.23
7/12/2019	TOWN & COUNTRY	ALCOHOL	\$417.55
7/12/2019	LAKESHORE BEVERAGE	ALCOHOL	\$1,233.40
7/12/2019	BREAKTHRU BEVERAGE	ALCOHOL	\$1,961.97
7/15/2019	SOUTHERN GLAZER	ALCOHOL	\$710.16
7/16/2019	CHICAGO BEVERAGE	ALCOHOL	\$572.73
7/23/2019	CHICAGO BEVERAGE	ALCOHOL	\$148.01
7/23/2019	IL DEPT OF REVENUE	SALES TAX REVENUE	\$4,167.27
7/26/2019	TOWN & COUNTRY	ALCOHOL	\$558.02
7/29/2019	LAKESHORE BEVERAGE	ALCOHOL	\$1,292.31

TOTAL

\$63,989.70



August 27, 2019

To: Christina Ferraro, Executive Director
From: Annette Curtis, Superintendent of Finance and Planning
Re: August 2019 Board Report

July 2019 Financial Statements- Reporting Format

The Income Statement provided is sorted by Fund, and in summary format. The budget has not been amended; the two budget columns are identical. MTD Activity reflects July 2019 only. YTD Activity reflects January – July 2019. Budget Remaining is the difference between Budget and YTD.

INCODE has a variety of financial reports. These reports can be presented in summary or detail, by Fund, Department, or Category. Reports can compare budget to actual or prior year to actual. At the September board meeting, we will provide sample reports for you to choose.

2018 Audit

The partner in charge, Anthony Cervini provided a list of 13 outstanding items. We have addressed each item and provided information for all but 3 items. We are waiting for information from PDRMA related to OPEB (Other Post-Employment Benefits) –GASB 75. The report will be ready for Board review at October's meeting.

2020 Budget

Staff is finalizing the 2020 Budget Timeline. This includes utilizing INCODE's Budget Management Module. Staff will be trained on budget entry and reporting. A handbook is being developed to provide step by step instructions and budget operational guidance.



Prospect Heights Park District, IL

Income Statement

Group Summary

For Fiscal: 2019 Period Ending: 07/31/2019

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue	1,181,295.00	1,181,295.00	224,836.41	798,559.50	382,735.50
Expense	633,378.00	633,378.00	28,739.96	355,122.91	278,255.09
Fund: 100 - CORPORATE FUND Surplus (Deficit):	547,917.00	547,917.00	196,096.45	443,436.59	104,480.41
Fund: 200 - RECREATION FUND					
Revenue	1,549,538.00	1,549,538.00	283,399.54	994,129.19	555,408.81
Expense	1,782,669.00	1,782,669.00	193,390.09	899,225.18	883,443.82
Fund: 200 - RECREATION FUND Surplus (Deficit):	-233,131.00	-233,131.00	90,009.45	94,904.01	-328,035.01
Fund: 300 - GOLF					
Revenue	1,202,350.00	1,202,350.00	137,964.54	593,514.22	608,835.78
Expense	1,303,881.00	1,303,881.00	105,148.79	667,511.51	636,369.49
Fund: 300 - GOLF Surplus (Deficit):	-101,531.00	-101,531.00	32,815.75	-73,997.29	-27,533.71
Fund: 301 - GOLF BANQUETS					
Revenue	660,000.00	660,000.00	103,001.38	297,388.44	362,611.56
Expense	652,273.00	652,273.00	70,238.07	246,637.04	405,635.96
Fund: 301 - GOLF BANQUETS Surplus (Deficit):	7,727.00	7,727.00	32,763.31	50,751.40	-43,024.40
Fund: 404 - AUDITNG FUND					
Revenue	16,604.00	16,604.00	3,191.62	11,168.33	5,435.67
Expense	14,131.00	14,131.00	0.00	4,000.00	10,131.00
Fund: 404 - AUDITNG FUND Surplus (Deficit):	2,473.00	2,473.00	3,191.62	7,168.33	-4,695.33
Fund: 405 - PAVING & LIGHTING FUND					
Revenue	5,646.00	5,646.00	1,085.21	3,906.54	1,739.46
Expense	9,215.00	9,215.00	336.47	1,121.89	8,093.11
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	-3,569.00	-3,569.00	748.74	2,784.65	-6,353.65
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue	103,704.00	103,704.00	19,934.07	69,806.04	33,897.96
Expense	105,856.00	105,856.00	18,509.98	41,656.75	64,199.25
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-2,152.00	-2,152.00	1,424.09	28,149.29	-30,301.29
Fund: 407 - IMRF FUND					
Revenue	159,355.00	159,355.00	30,631.45	107,306.54	52,048.46
Expense	100,256.00	100,256.00	6,963.70	51,172.21	49,083.79
Fund: 407 - IMRF FUND Surplus (Deficit):	59,099.00	59,099.00	23,667.75	56,134.33	2,964.67
Fund: 408 - POLICE FUND					
Revenue	82,795.00	82,795.00	15,914.97	55,696.03	27,098.97
Expense	63,147.00	63,147.00	3,440.30	8,641.60	54,505.40
Fund: 408 - POLICE FUND Surplus (Deficit):	19,648.00	19,648.00	12,474.67	47,054.43	-27,406.43
Fund: 409 - MUSEUM FUND					
Revenue	14,462.00	14,462.00	2,779.93	9,731.66	4,730.34
Expense	11,800.00	11,800.00	0.00	0.00	11,800.00
Fund: 409 - MUSEUM FUND Surplus (Deficit):	2,662.00	2,662.00	2,779.93	9,731.66	-7,069.66
Fund: 410 - SPECIAL RECREATION FUND					
Revenue	132,472.00	132,472.00	25,463.88	89,532.65	42,939.35
Expense	217,107.00	217,107.00	3,975.00	44,647.70	172,459.30
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-84,635.00	-84,635.00	21,488.88	44,884.95	-129,519.95
Fund: 411 - SOCIAL SECURITY FUND					
Revenue	142,214.00	142,214.00	27,336.44	95,766.98	46,447.02
Expense	150,010.00	150,010.00	16,159.64	76,665.59	73,344.41
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	-7,796.00	-7,796.00	11,176.80	19,101.39	-26,897.39

Income Statement

For Fiscal: 2019 Period Ending: 07/31/2019

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 412 - MEMORIAL FUND					
Revenue	4,950.00	4,950.00	0.00	400.00	4,550.00
Expense	4,950.00	4,950.00	0.00	448.11	4,501.89
Fund: 412 - MEMORIAL FUND Surplus (Deficit):	0.00	0.00	0.00	-48.11	48.11
Fund: 413 - COMMUNITY EVENTS					
Revenue	20,520.00	20,520.00	0.00	12,822.00	7,698.00
Expense	20,250.00	20,250.00	3,749.01	14,886.44	5,363.56
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	270.00	270.00	-3,749.01	-2,064.44	2,334.44
Fund: 518 - CAPITAL PROJECT FUND					
Revenue	154,731.00	154,731.00	0.00	0.00	154,731.00
Expense	329,315.00	329,315.00	22,519.50	75,710.03	253,604.97
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-174,584.00	-174,584.00	-22,519.50	-75,710.03	-98,873.97
Fund: 523 - CAPITAL 98 GOLF FUND					
Expense	41,500.00	41,500.00	10,219.50	10,219.50	31,280.50
Fund: 523 - CAPITAL 98 GOLF FUND Total:	41,500.00	41,500.00	10,219.50	10,219.50	31,280.50
Fund: 525 - CAPITAL - GOLF BANQUET					
Expense	500,000.00	500,000.00	6,126.16	601,121.94	-101,121.94
Fund: 525 - CAPITAL - GOLF BANQUET Total:	500,000.00	500,000.00	6,126.16	601,121.94	-101,121.94
Fund: 608 - 2014B (2005B Refinance)					
Revenue	573,200.00	573,200.00	0.00	0.00	573,200.00
Expense	574,700.00	574,700.00	0.00	0.00	574,700.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
Fund: 611 - 2018 ROLLOVER BOND					
Revenue	647,084.00	647,084.00	443,349.48	443,349.48	203,734.52
Expense	647,084.00	647,084.00	0.00	0.00	647,084.00
Fund: 611 - 2018 ROLLOVER BOND Surplus (Deficit):	0.00	0.00	443,349.48	443,349.48	-443,349.48
Fund: 612 - 2019 ROLLOVER BOND					
Revenue	582,610.00	582,610.00	0.00	0.00	582,610.00
Expense	582,610.00	582,610.00	0.00	0.00	582,610.00
Fund: 612 - 2019 ROLLOVER BOND Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue	0.00	0.00	0.00	561.44	-561.44
Fund: 900 - CASH RESERVES Total:	0.00	0.00	0.00	561.44	-561.44
Total Surplus (Deficit):	-510,602.00	-510,602.00	829,372.75	484,850.64	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	547,917.00	547,917.00	196,096.45	443,436.59	104,480.41
200 - RECREATION FUND	-233,131.00	-233,131.00	90,009.45	94,904.01	-328,035.01
300 - GOLF	-101,531.00	-101,531.00	32,815.75	-73,997.29	-27,533.71
301 - GOLF BANQUETS	7,727.00	7,727.00	32,763.31	50,751.40	-43,024.40
404 - AUDITNG FUND	2,473.00	2,473.00	3,191.62	7,168.33	-4,695.33
405 - PAVING & LIGHTING FU	-3,569.00	-3,569.00	748.74	2,784.65	-6,353.65
406 - LIABILITY INSURANCE F	-2,152.00	-2,152.00	1,424.09	28,149.29	-30,301.29
407 - IMRF FUND	59,099.00	59,099.00	23,667.75	56,134.33	2,964.67
408 - POLICE FUND	19,648.00	19,648.00	12,474.67	47,054.43	-27,406.43
409 - MUSEUM FUND	2,662.00	2,662.00	2,779.93	9,731.66	-7,069.66
410 - SPECIAL RECREATION F	-84,635.00	-84,635.00	21,488.88	44,884.95	-129,519.95
411 - SOCIAL SECURITY FUN	-7,796.00	-7,796.00	11,176.80	19,101.39	-26,897.39
412 - MEMORIAL FUND	0.00	0.00	0.00	-48.11	48.11
413 - COMMUNITY EVENTS	270.00	270.00	-3,749.01	-2,064.44	2,334.44
518 - CAPITAL PROJECT FUN	-174,584.00	-174,584.00	-22,519.50	-75,710.03	-98,873.97
523 - CAPITAL 98 GOLF FUND	-41,500.00	-41,500.00	-10,219.50	-10,219.50	-31,280.50
525 - CAPITAL - GOLF BANQU	-500,000.00	-500,000.00	-6,126.16	-601,121.94	101,121.94
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
611 - 2018 ROLLOVER BOND	0.00	0.00	443,349.48	443,349.48	-443,349.48
612 - 2019 ROLLOVER BOND	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	0.00	561.44	-561.44
Total Surplus (Deficit):	-510,602.00	-510,602.00	829,372.75	484,850.64	

FUND 518 Capital Projects FY 2019	Account	Budget	YTD
IT desktop printers	518.99.6045	\$ 400	done
IT computer monitor	518.99.6045	\$ 615	done
IT microsoft license	518.99.6045	\$ 900	done
IT desktop / laptop replacement	518.99.6045	\$ 2,100	done
IT computer switches	518.99.6045	\$6,000	defer
Districtwide phone system	518.99.6045	\$20,000	defer
IT battery - back up server	518.99.6045	\$ 1,000	defer
TOTAL		\$ 31,015	\$ 1,825
GMRC skylight replacement	518.99.8010	\$ 8,500	31-Dec
ADMIN re-side building	518.99.8010	\$ 19,500	done
GMRC Lighting	518.99.8010	\$ 7,500	done
GMRC Rm 1, sliding door & side windows	518.99.8010	\$ 7,500	done
GMRC both locker room - floor showers and toilet areas	518.99.8010	\$ 6,500	done
GMRC Floors resurface (gym, dance)	518.99.8010	\$ 5,000	31-Dec
ADMIN re-side garage	518.99.8010	\$ 4,800	done
GMRC women locker room paint	518.99.8010	\$3,200	done
ADMIN gutter & down spout	518.99.8010	\$ 2,000	done
GMRC Rm 2 tile east wall	518.99.8010	\$ 1,600	31-Dec
TOTAL		\$ 66,100	\$ 43,561
POOL umbrella replace	518.99.8018	\$ 2,200	done
POOL deck Repairs (post season pool testing)	518.99.8018	\$ 7,500	31-Dec
TOTAL		\$ 9,700	\$ 4,138
PARKS playground safety mulch	518.99.8020	\$ 3,000	31-Dec
PARKS signage bike path and parks	518.99.8020	\$ 6,000	defer
PARKS general landscape timber to concrete curb	518.99.8020	\$ 26,500	31-Dec
PARKS JAYCEE PARK playground equipment (25% ADA Fund 410)	518.99.8020	\$ 80,000	done
PARKS Muir fence replace and repair	518.99.8020	\$7,000	done
PARKS Lions parking lot sealcoat etc. (20% ADA Fund 410)	518.99.8020	\$ 4,000	31-Dec
TOTAL		\$ 126,500	\$ 75,544
GMRC Fitness Strength machines	518.99.8050	\$ 13,500	31-Dec
POOL Air Circulator Pump	518.99.8050	\$20,000	done
PARKS stump grinder	518.99.8050	\$ 12,500	done
TOTAL		\$ 46,000	\$ 23,060
REC Bus (50% ADA Fund 410)	518.99.8070	\$ 30,000	31-Dec
PARKS Truck replacement	518.99.8070	\$ 20,000	31-Dec
TOTAL		\$ 50,000	\$

as of August 23, 2019

TOTAL \$ 329,315 \$ 148,128



August 27, 2019

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: August 2019 Board Report

ComEd LEASE AGREEMENT

Continue to work on renewing the Recreational Lease between the District and ComEd for the bike path, open space and NRC restoration projects.

The Natural Resources Commission and Third Ward Alderman Wendy Morgan-Adams held a community meeting August 22 in regards to the ComEd Prairie and to discuss the maintenance of the natural prairie habitat along the bike trail. Overall the residents wanted to know what they plan is going forward and the plan is to maintain what we have and not continue with more in the right-of-way. There were about twenty residents at the meeting along with a panel of experts:

- John McCabe, Head Natural Resources Forest Preserve District of Cook County
- Chris Anchor, Senior Wildlife Biologist Forest Preserve District of Cook County & lead researcher in the Urban Coyote Research
- Iza Redlinski, Conservation Ecologist from Field Museum, Pollinator expert

Positive comments from residents

- amount of time and effort on behalf of the NRC
- NRC has several project sites with a limited number of volunteers whose time they use judiciously

Negative comments from residents

- not asking residents for input before the prairie project started
- Sherwood Street east to Rt. 83 has too many weeds and does not look nice
- Tall grasses limits the view when walking through (note: others said let it grow so it does block their view)

NRC and expert panel reported

- NRC is scientifically monitoring species with GPS and quadrants
- There is great biodiversity in the prairie
- Assured residents that herbicides only affect herbs not insects
- Coyotes won't touch people unless they are being feed and they can be found in any environment. ComEd area and weather has no effect on coyotes in the area. They are everywhere.

LEGAL COUNSEL

Continue to work on updating the District's list of property held by Cook County Assessor to maintain an accurate list of tax exempt property
Continue to wait on deed and ownership for grounds property 700 Camp McDonald Rd

PROPOSED VIDEO GAMING AT OCCC

The Village of Mount Prospect Board will be reevaluating the video gaming ordinance at a future Committee of the Whole discussion that has yet to be scheduled. It may be in September. I will keep Park Board informed and work with Commissioner Avery.

STORYWALK AT THE NATURE PRESERVE

The Nature Preserve is in close proximity to School District 23's Eisenhower school and the Prospect Heights Public Library. The Park District's preschool classes and before/after school program are within a few hundred yards of the Nature Preserve. It is a terrific extension of nearby classrooms. During the Park District's Spring Fling event, tours of the Nature Preserve and StoryWalk were provided as well as an Annual Egg Hunt for younger kids while families participated in flying kites nearby. The kites were free courtesy of the Prospect Heights Library, Lions Club & Park District. This is one city that has multiple agencies who work together and countless community members who volunteer for the benefit of the community.

The Nature Preserve has been an excellent example of partnerships from its onset:

- Prospect Heights Park District
- City of Prospect Heights
- Prospect Heights Natural Resources Commission
- Commonwealth Edison Openlands Green Region Program
- Eagle Scout Service Project
- Prospect Heights Public Library

And now the Rotary Club of River Cities: Mount Prospect – Des Plaines – Prospect Heights has joined in!

We know the Prospect Heights Public Library installed a StoryWalk® along the perimeter of the Nature Preserve. This is a series of signs featuring sequential spreads from a children's picture book, allowing a reader to follow along with a story by walking. The community can enjoy reading and the outdoors at the same time. These laminated pages from a children's book have been attached to temporary lawn signs. This month, the local Rotary Club donated over \$8,500 to install permanent stationary sign holders for the StoryWalk®. The Rotary Club has requested an "unveiling" of these fixtures at a community event which also allow the club to announce their new name. The fixtures should be installed within the next six to eight weeks so an event will be planned for the community and all the partner agencies to join. More to follow

Board of Commissioners remaining 2019 Meeting Schedule

August	NWSRA 2020 Assessment Resolution Potential Board member interview(s) (tentative)
September	Financial Investment discussion Fund Balance / Financial Policy for golf Nature Preserve discussion Feasibility Study discussion installation of the newly appointed board member (tentative)
October	Financial Audit Presentation (tentative) Committees of the Board Selection Approve Financial Auditor Agreement Adopt Bond Ordinance Speer Financial Presentation IAPD Delegate Credentials for conference
November	Finance Committee Budget Draft <i>Bond Issue Notification Act BINA not required to proceed with the issuance of the Rollover Bonds as last year was for three years – next is 2021</i> Proposed Tax Levy FY2020
December	Budget Draft and presentation Tax Levy Ordinance Approve schedule of 2020 meetings



August 21, 2019

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: August Board Report

Pool

The pool at Colony Country was closed down on July 15th. I worked with their association to offer their residents reduced daily rates to use our pool. To date we collected \$900 from the association. The association paid for their residents to use our pool so it was a win-win. The residents did not have to pay to use the pool and we had more customers.

Book Shelf

The Library has offered to install a FREE Books book shelf at GMRC. We will be installing it in the front lobby under the TV.

A library volunteer will fill and check the shelf on a regular basis. Books will be for all ages and be either library discards or donations. Inside the front cover the library volunteer will stamp the books letting park district visitors and staff know that they can read the book and pass it on. They have FREE book shelves at PH Train Station and Rob Roy's Clubhouse.

Brochures

The Fall brochure was delivered on August 8th to the residents.
Staff is currently inputting the Winter/Spring information into the registration system.

PDRMA

Our full-time staff training will cover our Emergency Response Plan.



August 21, 2019

To: Christina Ferraro, Executive Director
From: Dino Squiers, Superintendent of facilities & parks
Re: August 2019 Board Report

Pool

Chemical delivery for the Chlorine was canceled for the season, we will start draining the pool on Monday and prep for the off season.

Room Two

Floors were stripped then waxed in room two and kitchen, Walls cleaned then painted, summer camp supplies were removed and stored for next season, Furniture, tables, chairs and supplies for kinder stop are back in the room.

Plumbing

Faucet in the women's locker room janitors' closet was leaking, fixture was replaced since parts are longer available. Gasket in rear water box would not seal and created a leak. We were able to located a rebuild kit for the stem and replaced the parts.

Security

Digital key pad and automatic door closure was added to south door to room two. Door will be set up to close and lock anytime someone exits the room during classroom hours.

Rear Patio

Automatic sprinkler was set up for watering plants on the north and west side of the patio. Front watering system will be upgraded for the entry area.

Rooms A & B

Camp supplies were removed from Pre-school A for the season. Floors were stripped and waxed, walls cleaned and paint was touched up. Pre-school furniture stored for the camp season was returned to the room.

NRC

Met with Agnes at Walnut Woods, went over plan to remove invasive plants on the north bank of the pond and replace with stabilizing plants. We also went over area at I. Walton that girl scouts will be planting Oak trees, this will be at the south side off of hillside.

Bus

Bus one passed the safety inspection, there were a few minor issues that were addressed before bus was taken in to the safety station.

Parks

Grass was cut from Elmhurst to Wheeling road on the ComEd property. We had to rent three different mower decks due to break downs, people were disposing of yard waste branches and logs in the tall grass. Normal maintenance is ongoing at the parks. Pavers are being removed this week at Jaycee to prepare for the new entry.



July 31, 2019

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf Operations
Re: July 2019 Golf Operations Board Report

Golf: Weather early in the month with rain and extremely hot temperatures forced a slowdown of the great momentum we were enjoying going into July. Once the weather became more normal, we witnessed more play and recovered somewhat by the end of the month. Revenues for Golf operations were down 11% for the month. We look forward to a better August and to regain our pace that we started the season with.

Course: July heat and rain early required additional chemicals to prevent Pythium and dollar spot. Once we moved past the heat, the conditions improved and the course is going into August in excellent condition. Several tree stumps were removed and seeded. Repairs were made to the pump house to assure proper operation when the time comes for watering. The irrigation computer had to be replaced under maintenance agreement and is running fine now. Two dead trees were cut down on 12 fairways. The limited staff is producing great work and the flowers have never looked better.

F & B: The food and beverage department continues to move forward. During July, we experimented with running a Fish Fry. The special event captured 140 new guests to our Grill area. It was a huge success for the Club and Park District. We are planning on providing more events like this during the fall and winter months. Once the new sign is up and running on Rand Road. We will be in a better position to market daily and monthly events to attract more at once business. We have faced a few challenges with staff and will look for to meeting with you to plot out our next moves, making the operation better and more efficient.

Club House: The club house has operated fine this past month with minor repairs to one ice machine and additional roof leak maintenance. One large window was broken do to a rock thrown from a mower while cutting grass near clubhouse. It has been repaired and the crew has been instructed not to mow in the direction of windows. Additional storage carts were purchased for the liquor storage and security in banquet rooms. Lighting was installed under the fire place and that completes the interior lighting for now. The Golfers are enjoying the back lounge during the weekdays. This area is also serving as the halfway stop for the golfers and they are starting to get use to stopping in for a snack and drink after nine holes. The Transformer and Com Ed issue continues as they determine the best approach for repair. Samples were taken to determine if PCB are present. Once we have move information we will pass it along to you for review and direction. Bookings for 2020 are coming in slower than we would like but considering everything we have done maybe my expectations are too high. The verdict is still out as we look forward to 2020. I will report the progress as it develops.

To date here is the totals for 2020:

Weddings 14

Other events 8

Tentative 6

JUNE	2018	2019	% CHANGE
			2018 VS 2019
GREENS FEES	\$57,219.70	\$55,216.70	-4%
CART RENTAL FEES	\$28,192.50	\$22,240.00	-21%
APPAREL	\$1,736.24	\$1,519.95	-12%
EQUIPMENT	\$3,616.90	\$4,643.36	28%
GOLF BALLS	\$3,648.98	\$3,803.46	4%
DRIVING RANGE	\$4,835.00	\$4,809.00	-1%
SPECIAL ORDERS	\$4,781.33	\$3,234.23	-32%
F AND B	\$11,251.38	\$115,324.23	1000%
OUTINGS	\$32,999.21	\$30,963.45	10%



August 21, 2019

To: Julie Caporusso, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: August Board Report

Preschool

Summertime preschool ended on August 2nd. August 19th staff was back prepping the preschool rooms for school year 2019-2020. Open house is August 27th. Currently we have 59 students registered for the school year.

Youth Athletics

SportsKids Inc. youth athletic classes July session we had both tennis classes running. August classes started on August 3rd. Little Kickers Soccer League will begin the week of August 26th.

Fitness Center

Staff is doing a nice job with keeping the room clean.

Day Camp

Day camp ended on August 16th. This summer we had 409 campers in (Jr. Explorers, Explorers, Sports, Adventure and Travel Camps).

Fitness Membership Statistic Report

Memberships	July 2018	July 2019
3 Month	3	2
Gym and Racquetball	1	3
1 Year Pass	7	1



August 2019

To: Julie Caporusso, Superintendent of Recreation
From: Marci Glinski, Supervisor of Recreation
Re: August 2019 Board Report

Dance

Competition Dance Team clinics were held on August 19 & 21st with the final try outs on August 24th. We are so excited to have 15 dancers trying out for the teams. Fall dance registration is underway. Classes begin on Monday, September 9th. Our Holiday Recital this year will be held at Rolling Meadow High School Theatre on Saturday, Dec 7th. Forest View theatre is booked the entire month of December with school events. We are excited to go back to RMHS as this is where our recitals were hosted many years ago.

Performing Arts

It was a successful summer in Creative & Performing Arts Day Camp. We had 278 total campers over the 9 weeks of camp. So proud of my staff who did an amazing job this summer.

Our Production Camp show, Step Perfect's curtain went up on Thursday, July 25th at MacArthur Middle School. We had 173 in our audience for the show. The show was outstanding! Looking forward to Summer 2020!

Active Adults

Summer trips are winding down with fall on the radar. Summer trips including Pop Go-Go's the 60's at White Fence Farm with 14 patrons, Anastasia at The Marcus Theatre with 11 patrons, Over the Tavern at Theater at The Center with 24 patrons, The Wisconsin State Fair with 8 Patrons, Favorite Love Songs at White Fence Farm with 19 patrons, And Then There Were None at Drury Lane with 36 patrons, a trip to The Chicago Botanic Gardens with 18 patrons, Timeless Tunes at Chandlers Chop House with 10 patrons, Ameristar Casino with 24 patrons and lunch at Murray Brothers Caddy Shack restaurant with 17 patrons. A good time was had by all who attended.

The Fall & Holiday newsletter is complete and will be delivered the week of August 26th. This will cover September – December 2019.

Special Events

We had 37 attendees at Smores Poolside Bingo on Friday, July 19th. A good time was had by all on tis very hot evening. The Cardboard Boat Regatta was cancelled due to low enrollment but I am looking forward to trying it again in 2020.

Looking forward to my new Grandparents Day Tea to be held at OCCC on September 9th.



August 20, 2019

To: Julie Caporusso, Superintendent of Recreation
From: Ed O'Neill, Supervisor of Recreation
Re: Board Report - August, 2019

Program updates: Youth Programs, Kinder Stop & Aquatics!

Kinder Stop

Today (8/20/19) is the first day of operation for the Before Care and After Care programs – 1st graders only! KinderStop Am & PM starts on 8/27/19 (Kindergarteners) and the pre-school aged children will begin on 9/3/19. We are opening this year with great numbers! Our Before Care Program has **26** students; KinderStop AM has **14** students; KinderStop PM has **24** students and After Care has **70** students. There are 18 staff members to open this year. Sixteen of the eighteen are returning staff. There is a great deal of staff continuity moving in to this year. Our KinderStop future for the 2019/20 year is bright!

Kids Day Off

Our first Kid's Day Off day was on Monday August 19, 2019 (yesterday). The group of 18 children and 3 staff members went to the Enchanted Castle for a day of games and activities! There are no Kids Day Off trips in September with two on the schedule for October.

Aquatics

We started the summer with 37 Lifeguards on staff and will be ending with 36 Guards. We are down to our last weekend of operation (8/24 & 25). We have completed 2 of our 3 annual audits where an auditor comes out from Ellis and Associates to video our guards at work (unbeknownst to them) and then comes in to run the guards through different team scenarios to check on their rescue skills. Our Guards passed these first 2 audits with "Exceed" scores – the highest grading for an audit. We expect the 3rd audit to take place sometime during the upcoming weekend. This summer's staff has been an amazingly strong, responsible and committed group of lifeguards/managers!

For a quick look at pool numbers to date:

Daily Fee: \$15,820;

Pool Pass Sales: \$6,515;

Swim Lessons: \$11,817;

Swim Team: \$9,795;

Rentals: \$5,000 est. (includes groups & Private Parties)

Our Swim Team had 60 children this summer! We haven't had this many swimmers on the team in many years!

The Swim lesson count was at 390 participants in all classes.

We had 4,401 daily fee swimmers (to date).

We sold 176 season pool passes.

We enjoyed a safe summer at the pool!

Good-Bye...

As I retire from PHPD (for real this time), I have to thank the many Park Board Commissioners I worked for over the years for their trust and support, the Executive Directors (4 of them), Superintendents (2 of them) and Supervisors (at least a dozen of them) I worked with over the years for their direction and collegial support and the hundreds of Pool Managers, Lifeguards and KinderStop staff I supervised over the years for the amazing high quality of service they provided this community and the incredible level of commitment and support they gave me over the last 36 years.

A Final Note...

In the short time I have had the opportunity to work with Jeanette Garrity, I have come to realize that she brings great technical skills and a strong leadership perspective to the table. I predict that she is going to do a great job working with the KinderStop program, Kids Day Off program, other Children's classes and the pool. Good Luck to Jeanette!



August 27, 2019

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Lexington development plan

I have compiled a list of concerns and questions from Board members in regards to the Muir Park property with responses from either researching Park District files or speaking with legal counsel.

First and foremost, as local government, there are other entities that need to be involved if there is interest from the Board to begin negotiations with Lexington. There is quite a lengthy process, according to Illinois State Park District Code, which begins with acquiring IDNR's release of its claim on the Muir Park property from the OSLAD grant which was obtained in 1997; IDNR will require the District obtain suitable substitute land of equal or greater value elsewhere and putting the covenant on that property. Once IDNR approves the sale, the District will hold a public meeting and acquire new plat of survey and appraisal of property. The property is then auctioned and sold to highest bidder.

CONCERNS

1. What is currently the outfield would become a very small infield, and the FEMA zone is right through the center of it.
2. That detention pond will overflow
3. not enough parking
4. residents have to travel through the homeowners association to get through to the park; access for park users will be more difficult as visibility is limited with 10 structures to pass to get the park
5. limits the age group that can utilize the field; the proposed center field fence is 185 feet which is fine for 1st and 2nd graders but for older kids it's 275 and adults it's 400 feet
6. creating restroom as part of the well pump house begs question: is it open 24/7? creates work for staff to keep it clean daily

7. proposed field is too small for our long term needs. Can they go bigger? Maybe 275 feet?
8. The field needs to be bigger and have home base situated closer to the parking lot.
9. This proposal takes half the park and makes a smaller field which may be usable for first and second graders; currently PHYBS is using Arlington Heights fields and trying to rebuild a field on SD23 property and possibly St. Al's.
10. The way they situated the field, it is very difficult for anyone to get to the dugout and spectator area from the parking lot. Grandparents would have a tough time navigating the long walk to bleachers. People don't want to watch from the outfield.
11. We need more room. I don't think this is a big enough site. There needs to be space for other teams to warm up while waiting for the current game.
12. How much would they pay for the land they want vs. how much we lose in taxes? These residences would pay Wheeling property taxes - or Prospect Heights?

A list of all usable PARK DISTRICT ball fields and size related to playable age ranges.

- **there are three park district fields (Muir, Lions, McDonald) and one SD23 field (Eisenhower) that we have included in the IGA**
- **Eisenhower (10 years and younger; smallest field– lowest fence)**
- **Lion (200 ft. field used for 9 -12 years boys who have usually graduated from Eisenhower),**
- **McDonald (180 ft. field used for 8 – 13 yrs., it has a scoreboard, usually used for softball oldest girls)**
- **Muir (225 ft. can be used for all ages but it's hard to get to and parking is usually an issue so they use it more as practice field– we talked about an additional field on that property by adding lights & fence, and we would have to cut down trees to make it a 275ft field but the parking issue would increase)**

How many "teams" does PHYBS normally have every year

- **there are about 40 teams on house league, baseball and softball travel league and regular teams**

What is the normal age of the teams?

- **11-12 Majors, 9 – 11 yrs. old Minors, 7-8 yrs. old Pintos, 5-6 yrs. old T-Ball, plus 11U, 12U, 13U, 14U, 18U travel softball**

Are there other organized teams/leagues that use any Park District fields? **No**

There is tremendous growth in baseball and softball in this community and the kids are staying in the program beyond 12 years old now because PHYBS is renting two additional fields (Heritage and Melas) from Arlington Heights Park District for the older kids;

PHYBS needs one or two more fields preferably 300 -350 ft. so they are working with both St. Al's and SD23:

SD23 Lou Johnson field behind Ross/MacArthur: new dirt & grass (this would be fully paid by PHYBS)

St Al's land behind the school: building a brand new field with fence & lights (this would potentially be jointly paid by school & PHYBS)

LexingtonHomes

Christina Ferraro CPRP
Prospect Height Park District
104 W. Camp McDonald Road
Prospect Heights, IL 60070

RE: Lexington Homes Proposed Acquisition and Improvement of Park District Property

Dear Christina

Thank you for returning Tom Burney's call this morning and for allowing us to appear before your board tomorrow night. I am attaching a proposed site plan that incorporates a portion of the existing Muir Park land into Lexington's development plan.

As you know we have spent months seeking to obtain a water supply for this development. The Village of Wheeling has refused our request and we have determined that the private water company alternative is neither feasible nor viable.

In a continuing effort to bring development to this ground we are proposing the attached development plan which is contingent upon a number of events with the City occurring.

A key element to bringing this plan to fruition is an agreement with the Park District to acquire approximately 2.2 acres of the District's current park land and incorporate it into Lexington's development plan.

Tomorrow night we would like to present that plan exchange views and ideas with you and your Board on this proposal.

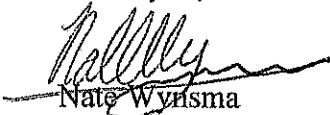
We believe we can reach an agreement that improves the park and its facilities while creating a viable residential development plan.

A few of the key elements of the plan are:

- A redesigned and developed little league baseball field
- A 26 space shared parking lot.
- A connecting sidewalk to the existing park lying to the east.
- The remaining park site would contain approximately 2.29 ac. (According to our calculations the current park site is approximately 4.5 acres).

We hope we can work together to our mutual benefit.

Thank you,


Nate Wynisma



Prospect Heights Park District Resolution No. 8.27.2019

Northwest Special Recreation Association

2020 Assessment Resolution

WHEREAS, the Prospect Heights Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the Prospect Heights Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Prospect Heights Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the Prospect Heights Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the Prospect Heights Park District does ratify the recommended Assessment for calendar year 2020 (FY 2020) in the amount of \$80,292.82 as recommended by the Board of Trustees of NWSRA.

SO RESOLVED this 27th day of August, 2019.

PROSPECT HEIGHTS PARK DISTRICT

President of Prospect Heights Park District

Attest:

Secretary of Prospect Heights Park District

(SEAL)

Ayes: ____ Nays: ____



August 27, 2019

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Approval capital project Claire Lane Park court at cost not to exceed \$25,000

The sole tennis court in Claire Lane Park is scheduled for resurfacing next year. Staff is seeking approval to resurface the Claire Lane court this year and line it next year at a cost not to exceed \$25,000.

RATIONALE: Due to several circumstances, the expense of replacing the districtwide phone system will be deferred to next fiscal year. This includes the switches and battery which are line items in the current capital budget at a cost of \$27,000. Staff is seeking board approval to reallocate the current budgeted funds towards resurfacing the Claire Lane court this year.

With board approval, the court will be resurfaced this year and lined in the spring of next year after seeking resident input about lining the court. As Claire Lane has one tennis court, a letter will be mailed to residents in that immediate area explaining asking for input in regards to the three options with this resurfacing project:

1. create two Pickleball courts and eliminate tennis court
2. create one multi-use court and paint lines for both tennis and Pickleball
3. the space remain one tennis court

Currently, Pickleball is offered two mornings a week indoors at the GMRC, which is also lined for basketball. The courts in Lions Park were resurfaced in 2016 and have tennis lines only. The Country Gardens courts were resurfaced in 2017 and both tennis and Pickleball lines. The sport is played on a badminton-sized court with the net lowered to 34 inches at the center vs 36 inches for tennis. Some tennis players find the extra lines distracting and Pickleball players find it more difficult to play with a slightly higher net.