

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 23, 2019**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Terry Curtis
Tim Jones
Eric Kirste

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Edlyn Castil – Admin. Asst./Recording Secretary
Marc Heidkamp – Director of Golf Operations
Annette Curtis – Superintendent of Finance & Planning
Ed O'Neill – Supervisor of Recreation
Jeanette Garrity – Supervisor of Recreation
Tiffany McMorrow – Pool Manager

Commissioners absent:

Vicki Carney
Karl Jackson

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Pledge of Allegiance

Commissioner Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to approve the agenda as submitted. The motion was approved with a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Correspondence

A thank you letter was received from Old Orchard Country Club Village.

Recognition/Welcome

Jeanette Garrity, Supervisor of Recreation and Annette Curtis, Superintendent of Finance & Planning were in attendance.

Special Presentation: Tiffany McMorrow 25 Year Service Award

Supervisor of Recreation Ed O'Neill presented Tiffany McMorrow a 25 Year Service Award. Tiffany started working for the Park District in 1995. She has held several positions including Lifeguard, Swim Instructor, Assistant Pool Manager, Pool Manager and Fitness Center Attendant. The Park District Board and Staff thanked Tiffany for her years of service to the Park District and Community.

Public Comment

Nate Wynsma, Lexington Homes, and Tom Burney, attorney for Lexington Homes, presented a revised plan for a proposed development located north of Muir Park. They asked if the Board would agree to discuss the option of Lexington incorporating 2.29 acres of the 4.5 acre Muir Park into their plan. This includes redesigning the field and adding restroom facilities as part of the water-well facility. Commissioner Tim Jones indicated the Board and Staff will review and discuss. Tim requested for Commissioners to email questions or concerns to Christina regarding the proposed plan for further discussion at next month's regular Board meeting.

Approval of Minutes**Regular Board Meeting – June 25, 2019**

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to approve the June 25, 2019 Regular Board Meeting Minutes as amended. The motion was approved with a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Announcements (Meetings)

A Regular Board Meeting is scheduled for August 27, 2019 at 7 p.m. and will be held at GMRC.

Park District Treasurer's Report**Cash Report #7**

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	5,024.31
Mt Pros State	General/Sweep		\$	410,525.33
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	17,393.03
Mt Pros State	Cash Reserves		\$	352,864.56
Mt Pros State	Investment		\$	3,047,403.60
		Totals	\$	3,833,210.83

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept the Treasurer's Report – Cash Report #7 dated July 23, 2019 in the amount of \$3,833,210.83. The motion was approved with a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants #6, 6A, and Payroll 12, 13 in the amount of \$446,214.23. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Curtis, Jones, Kirste

Nays: None

Absent: Commissioners Carney, Jackson

The motion carried.

The Fund Report was reviewed.

Attorney's Report

None

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported she continues to work on ComEd lease Agreement.

Commissioner Jones reported that he and Christina met with Alderman Wendy Adams, City Manager Joe Wade and Assistant City Manager Peter Falcone to discuss the ComEd Lease Agreement and residents' concerns related to the prairie.

Commissioner Avery asked Christina to request that the Park District Attorney make Muir Park a priority in regards to reviewing the District's documents as they pertain to ownership, easement agreements boundaries, etc.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso welcomed Supervisor of Recreation Jeanette Garrity. Julie highlighted that Staff has completed the final draft of Fall/Winter 2019 brochure. The brochure is scheduled for delivery to households on August 8th. Julie helped with the OOC Classic and reported there were 90 participants.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported youth baseball finished for the season. The season went smoothly. PHYBS has continued interest with "Lou Johnson Field" which is not a property of Prospect Heights Park District.

Director of Golf Operations – as submitted. Director of Golf Operations Marc Heidkamp is looking forward to the first Fish Fry Special Event scheduled on July 26. They have 120 people who registered. Marc reported the transformer located in the basement is in its failing stages. The transformer is not getting adequate power. He will report as he learns more.

Unfinished/Ongoing Business**Proposed Video Gaming at OOC**

Executive Director Christina Ferraro contacted the Village of Mount Prospect to discussing an amendment to the current Video Gaming Ordinance. She will update the Board with any new information.

Board Vacancy

Two applications were received. There was discussion about holding a Committee of the Whole Meeting at 6 p.m., prior to the Regular Board Meeting on August 27, to interview the candidates.

New Business**Investment Options**

Commissioner Kirste discussed researching higher yielding investment options. Superintendent of Finance & Planning Annette Curtis discussed that the Park District is limited in what the District can invest in. Annette will review the District's Investment Policy. There will be continued discussion in a future meeting.

Disposal of Surplus Personal Property Ordinance 07.23.19

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to adopt a Disposal of Surplus Personal Property Ordinance 07.23.19. The motion was approved by a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Executive Director Christina Ferraro thanked Ed O'Neill for his years of service to the Prospect Heights Park District and welcomed Annette Curtis & Jeanette Garrity.

Adjournment

With no further business to discuss, a motion was made by Commissioner Kirste and seconded by Commissioner Avery to adjourn the Regular Board Meeting at 7:54 p.m. The motion was approved by a voice vote with two absent (Commissioners Carney, Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary