

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 27, 2019**

Call to Order

Roll Call

President Tim Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:07 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Terry Curtis
Tim Jones
Eric Kirste

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Parks & Facilities
Edlyn Castil – Admin. Asst./Recording Secretary
Marc Heidkamp – Director of Golf Operations
Ed O’Neill – Supervisor of Recreation

Commissioners absent:

Karl Jackson

A quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Tim Jones.

Pledge of Allegiance

Commissioner Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

Commissioner Jones requested to move Agenda Item XIV A Lexington Homes Proposal to after Item VI Public Comment.

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to approve the agenda as amended. The motion was approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Correspondence

None

Recognition/Welcome

O’Neill Family, Gigi Bowie, Tom Hellgeth, Nate Wynsma, Lexington Homes and Tom Burney, attorney for Lexington Homes were in attendance.

Special Presentation: Ed O’Neill 35 Year Service Award

Superintendent of Recreation Julie Caporusso presented Supervisor of Recreation Ed O’Neill a 35 Year Service Award. The Board thanked Ed for his dedication and 35 years of service to the Prospect Heights Park District.

Public Comment

None

Lexington

Nate Wynsma, Lexington Homes and Tom Burney, attorney for Lexington Homes presented Lexington Homes' proposed development located north of Muir Park. The Commissioners asked questions related to their proposed development including how do residents access the park and FEMA flood zone. Commissioner Jones stated that the Park District will have continued discussion about this proposal and is unable to make a decision at this meeting. Christina will request for the Park District Attorney to attend the next board meeting.

Approval of Minutes**Regular Board Meeting – July 23, 2019**

A motion was made by Commissioner Avery and seconded by Commissioner Curtis to approve the July 23, 2019 Regular Board Meeting Minutes as amended. The motion was approved with a voice vote with one absent (Commissioner Jackson). The motion carried.

Announcements (Meetings)

A Regular Board Meeting is scheduled for September 17, 2019 at 7 p.m. and will be held at GMRC.

Park District Treasurer's Report**Cash Report #8**

Mt Pros State	Payroll	Sweep Acct.	\$	-
Mt Pros State	Vendor	Sweep Acct.	\$	-
Mt Pros State	Imprest		\$	4,688.26
Mt Pros State	General/Sweep		\$	851,192.71
Mt Pros State	ATM	Combined Bal – Account and ATM Machine	\$	19,273.03
Mt Pros State	Cash Reserves		\$	352,984.44
Mt Pros State	Investment		\$	3,048,405.49
		Totals	\$	4,276,543.93

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept the Treasurer's Report – Cash Report #8 dated August 27, 2019 in the amount of \$4,276,543.93. The motion was approved with a voice vote with one absent (Commissioners Jackson). The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to accept Warrants for payment as submitted for Vendor Warrants #7, 7A, and Payroll 14, 15 in the amount of \$227,396.74. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste

Nays: None

Absent: Commissioners Jackson

The motion carried.

Christina reviewed Annette's report. An audit presentation to the Board possibly in October 2019.

Attorney's Report

None

Administrative / Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported NRC held a meeting with the community. Christina distributed an email received from a resident who was in attendance at that NRC meeting. Christina had a discussion with Agnes of NRC related to the 2020 Budget. Rotary is donating permanent fixtures for the Storywalk. The fixtures will be installed by the end of September and Rotary is planning an unveiling of the fixtures. More to follow. Next month Annette will discuss the Golf Financial Policy and financial investments.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso also reported that the Park District closed the pool last Sunday. Ellis came out last Sunday and performed an audit. The pool received an exceeds rating.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers also reported that staff drained the pool. Staff mowed the area located by ComEd on Elmhurst Road to Wheeling Road. Jaycee Park playground installation project went well and the park is now open.

Director of Golf Operations – as submitted.

Unfinished/Ongoing Business**Proposed Video Gaming at OCCC**

Executive Director Christina Ferraro stated there was no new information. This item will be placed on next month's agenda.

Board Vacancy

Commissioner Jones reported that the board met with two candidates. The board will give their recommendation for the board vacancy at next meeting.

Investment Options

This item was tabled until next month.

Feasibility Study

Christina discussed starting the conversation again about the Feasibility Study at next month's board meeting. Christina & Annette met with Spear Financial to discuss a bond presentation.

New Business**NWSRA 2020 Assessment Resolution 8.27.19**

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to approve NWSRA 2020 Assessment Resolution 8.27.19 as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste

Nays: None

Absent: Commissioners Jackson

The motion carried.

New Business (continued)

Budget Reallocation – Approve for Claire Lane Park Court

Christina reported that Claire Lane Park has one tennis court that is in really bad condition. It needs to be resurfaced which will cost about \$25,000. Staff is proposing to defer the telephone system project which was budgeted for this year and reallocate those funds to the resurfacing of Claire Lane Park court. The resurfacing would be completed this year and the striping of the court would be completed next year. Staff would send out letters to the residents residing near Claire Lane Park and ask them if they have a preference of a tennis court or a Pickleball court.

A motion was made by Commissioner Curtis and seconded by Commissioner Kirste to approve the reallocation of a capital project of Clare Lane Park court at a cost not to exceed \$25,000. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Curtis, Jones, Kirste

Nays: None

Absent: Commissioners Jackson

The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Curtis and seconded by Commissioner Avery to adjourn the Regular Board Meeting at 8:32 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary