



BOARD REPORT

AUGUST 25, 2020



PUBLIC NOTICE

Agenda for the August 25, 2020 Regular Board Meeting Virtual Meeting using the Zoom platform

Meeting participation instructions at the bottom of the agenda.

- I. **Call to Order – 7:00 p.m.**
Roll Call
- II. **Corrections/Additions/Approval of Agenda**
- III. **Correspondence**
- IV. **Recognition/Welcome**
- V. **Public Comment**
Items for Public Comment may also be emailed to ecastil@phparks.org by 4:30 p.m. on the day of the meeting to be read at the meeting.
Those wishing to comment at the meeting are asked to type an asterisk (*) before legal name; individuals will be unmuted, asked to speak, (note three-minute limit per person) and muted again.
- VI. **Approval of Minutes**
Regular Board Meeting – July 21, 2020
- VII. **Acceptance of Minutes**
Finance Committee Meeting – April 1, 2020
- VIII. **Announcements (Meetings)**
Regular Board Meeting – September 22, 2020 7:00 p.m.
- IX. **Park District Treasurer's Report**
 - A. Approval of Cash Report
 - B. Approval of Warrants for Payment
- X. **Superintendent of Finance and Planning Report**
- XI. **Attorney's Report – Legal Matter**
- XII. **Administrative/Operational Summary**
 - A. Executive Director
 - B. Superintendent of Recreation
 - C. Superintendent of Facilities and Parks
 - D. Director of Golf
 - E. Recreation Supervisors
- XIII. **Unfinished/Ongoing Business**
 - A. GMRC Feasibility Study
 - B. Lexington Homes project: proposal for landscape architect services for potential Muir Park plan development
 - C. Board Member Vacancy

XIV. Recess into Executive Session

(Visitors are welcome to remain on call. Executive session will be held in another virtual meeting room and will return to initial call when closed session is complete)
In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purpose of discussion of Section 2(c) (5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and Section 2(c) (6) The setting of a price for sale or lease of property owned by the public body.

XV. New Business

- A. Consideration of Agreement for exchange of land at/adjacent to Muir Park
- B. Resolution NWSRA 2021 Assessment
- C. Application for ITEP Grant for bike path renovations
- D. Approval of Intergovernmental Agreement between the Prospect Heights Library District and the Prospect Heights Park District for the Joint Purchase, Operation and Maintenance of an Electronic Message Center
- E. Approval of Financial auditing services

XVI. Committees of the Board

XVII. Adjournment

Note 1: Meeting Location – THIS IS A VIRTUAL MEETING

Note 2: MEETING PARTICIPATION INSTRUCTIONS:

Computer access: Join the Zoom Meeting

<https://zoom.us/j/93880255738?pwd=bzRpTEVPMU83Y2I5U0ExWHNzRFIFQT09>

Meeting ID: 938 8025 5738

Passcode: 622996

Phone access: Audio participation on telephone 1-312-626-6799

Meeting ID: 938 8025 5738

Passcode: 622996

Please be sure to use your legal name. Any use of inappropriate names may result in ejection from the meeting. The meeting will open at 6:50 p.m. Please join the meeting at least 5 minutes prior to start of meeting. Participants are automatically muted. Members of the public wishing to speak during “Public Comment”, will then be unmuted to speak. Items for Public Comment may also be emailed to ecastil@phparks.org by 4:30 p.m. on the day of the meeting to be read at the meeting.

Note 3: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
VIRTUAL MEETING
ZOOM MEETING ID: 970 6696 6813 Password: 010894
TUESDAY, JULY 21, 2020**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:05 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Betty Cloud
Tim Jones
Eric Kirste
Karl Jackson

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Marc Heidkamp – Director of Golf Operations
Annette Curtis – Superintendent of Finance & Planning
Edlyn Castil – Admin Services Mgr./Recording Secretary

Commissioners absent:

None

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: None

The motion carried.

Adoption of public comment rules

A motion was made by Commissioner Carney and seconded by Commissioner Avery to adopt the public comment rules as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: None

The motion carried.

Correspondence

There were none.

Recognition/Welcome

Adam Simon, Partner, Ancel Glink, was in attendance.

Public Comment

The following public comments were received via email and entered into record:

John Albrecht, 606 Equestrian Drive, Wheeling, IL 60090

Sharon and Ronald Krahn, 913 E Camp McDonald Road, Prospect Heights, IL 60070

Vicci Saesan, 585 Equestrian Dr, Wheeling, IL 60090

Don Kronforst, 3030 Salt Creek Ln #145, Arlington Heights, IL 60005

Public Comment (continued)

MJ Meier, 1101 Oak Ave, Prospect Heights, IL 60070

Bill and Jan Mayyou, 1 Drake Terrace, Prospect Heights, IL 60070

Lorney Bendel, 1104 Oak Ave, Prospect Heights, IL 60070

Hillary Feldman, 860 Tanglewood Drive, Wheeling, IL 60090

Pat Rymer-Sylvia, 4 Drake Terrace, Prospect Heights, IL 60070

The following residents commented:

Mohena Kaur 108 Eleanor Drive, Prospect Heights, IL 60070 – commented that she just emailed the Park Commissioners a petition from surrounding Prospect Heights/Wheeling neighbors who are against the proposed development. The petition received 148 signatures and 657 online signatures. She is opposed to getting rid of trees, concerns regarding flooding and water drainage.

Mike Linzing – commented that Lexington is avoiding R1 zoning laws to convert it to R2; inappropriate development on a single access road; Arborist study is an illegitimate study; no dead trees; pond will take up a significant portion of the swapped land; open space is limited. He asked if the park district has considered buying that land?

Melissa Palmquist Anderberg 675 W Highgoal Drive, Wheeling, IL 60090 – commented that space is used for children to play and for residents to walk; 69 additional extra traffic and congestion; how it impacts our school systems; keep 200 trees; Prospect Heights should look into adding more industrial rather than residential.

Steve Drake – commented that his family built the subdivision and wanted to inform the park board that the community has hired legal representation.

Lorney Bendel 1104 Oak Ave, Prospect Heights, IL 60070 – he added to his written comment that was read into the record that the TIF may be dependent upon the Park's land swap but he is unaware of how TIF funds are spent and feels the development has too much of impact on the residential area.

Greg & Chris Butberger, 1100 Honeysuckle Dr, Wheeling, IL 60090 – commented that we will lose a good amount of green space to the development; clear cutting trees is a crime; degrade character; trees create a great backdrop for both parks and surrounding homes; needs to be more about money; vote no on this project.

Approval of Minutes**Regular Board Meeting – June 23, 2020**

Commissioner Carney requested for the minutes to be corrected to read:

Regular Board Meeting – May 26, 2020

A motion was made by Commissioner Carney and seconded by Commissioner Kirste to approve the May 26, 2020 Regular Board Meeting Minutes as submitted.

Commissioner Cloud requested for the minutes to be corrected to read:

Announcements (Meetings)

The next regular board meeting will be held on July 21, 2020 7:00 p.m.

Approval of Minutes (continued)

A motion was made by Commissioner Carney and seconded by Commissioner Cloud to approve the May 26, 2020 Regular Board Meeting Minutes as amended. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: None

The motion carried.

Announcements (Meetings)

The next regular board meeting will be held on August 25, 2020 7:00 p.m.

Park District Treasurer's Report**Cash Report #6**

Mt Pros State	Payroll	Sweep Acct.	\$	(970.66)
Mt Pros State	Vendor	Sweep Acct.	\$	(14,260.91)
Mt Pros State	General/Sweep		\$	962,100.49
Mt Pros State	ATM		\$	26,233.00
Mt Pros State	Investment		\$	2,467,769.16
CD Investment			\$	355,640.09
Totals				\$ 3,796,511.17

A motion was made by Commissioner Carney and seconded by Commissioner Cloud to accept the Treasurer's Report – Cash Report #6 dated July 21, 2020 in the amount of \$3,796,511.17.

The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: None

The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Avery to accept Warrants for payment as submitted for Vendor Warrants #6, 6A, and Payroll 12, 13 in the amount of \$227,183.76. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: None

The motion carried.

Superintendent of Finance and Planning Report

As submitted.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported the open seat for the park board member was posted on social media and the newspaper.

Superintendent of Recreation – as submitted.

Administrative/Operational Summary (continued)

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers also reported that staff is working on new safety procedures of cleaning of the building and discussed staffing for the Parks.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Unfinished/Ongoing Business

Lexington Home Project

Commissioner Jones thanked the public for their comments. He stated this is a process and the Park Board will continue to evaluate the project as the process continues. There will be continued discussion.

GMRC Feasibility Study

The GMRC Feasibility Study Sub-Committee consists of Commissioner Avery and Commissioner Cloud. Commissioner Avery reported that a preliminary meeting was held with the Executive Director and Superintendent of Finance & Planning. The sub-committee is engaging with community residents to obtain their input. A meeting with the residents is scheduled for next week. The sub-committee will report back to the board at the next regular board meeting.

New Business

There was none.

Committees of the Board

Commissioner Carney will schedule a Finance Committee meeting in August to evaluate the current budget.

Executive Session

There was none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Carney and seconded by Commissioner Cloud to adjourn the Regular Board Meeting at 8:00 p.m. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jackson, Jones, Kirste

Nays: None

Abstain: None

Absent: None

The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary

Edlyn Castil

From: John Albrecht <johna606@comcast.net>
Sent: Monday, July 20, 2020 9:22 AM
To: Edlyn Castil
Subject: Proposed Muir Park/Lexington Homes Development Comments

For inclusion in the public comments at the July 21, 2020 Prospect Heights Park District Board meeting:

I am a 33 year resident of the community that surrounds Muir Park and want to share why I object to any sale and/or land-swap deal with Lexington Homes for a portion of Muir Park. The wooded area between John Muir Park and Pleasant Run Park, which could potentially be destroyed, is truly enjoyed by the residents of the surrounding neighborhoods, including my family, each and every day. I know the trees that make up the wooded area and that outline the park are not "heritage" trees, but those trees, some of which are 60-80 years old, provide shade, scenery and health benefits for the local residents. Additionally, they offer shelter for the birds and other wildlife that inhabit the park, not to mention the all water they consume to assist with flood control. The neighbors I have spoken with are appalled at the thought of the wooded area being destroyed and the surrounding park trees being removed, especially to allow some townhomes to be developed. John Muir, who was an environmentalist and founder of the Sierra Club and numerous National Parks, would be rolling in his grave at the thought of all these trees being destroyed.

I hope you will not support this deal or any future deals that would go directly against the interests of our community and I ask you to advocate for the preservation and improvement of public park land, not the destruction of it.

Thank you,
John Albrecht
606 Equestrian Drive
Wheeling, IL. 60090

Edlyn Castil

From: skrahn1942@wowway.com
Sent: Monday, July 20, 2020 11:11 AM
To: Edlyn Castil
Subject: Muir Park

Follow Up Flag: Follow up
Flag Status: Flagged

Leave Muir Park alone:

Sharon Krahn
913 E Camp McDonald Road
Prospect Heights, IL

Ronald Krahn
913 E Camp McDonald Road
Prospect Heights, IL

Edlyn Castil

From: 8479437507@mms.att.net
Sent: Monday, July 20, 2020 2:38 PM
To: Edlyn Castil
Subject: Vicci Saesan
Attachments: text_0.txt

We live right across the street from this Park! And I am worried about the children and not having sidewalks and being safe, if this housing goes through! This is such a great neighborhood! Please don't build so close to this beautiful park!

Edlyn Castil

From: Don Kronforst <donkronforst@gmail.com>
Sent: Monday, July 20, 2020 4:45 PM
To: Edlyn Castil
Subject: Fwd: Voice my objection to any proposed Lexington Homes development of the Muir Park

Don Kronforst
Broker
HomeSmart Connect Real Estate
3030 Salt Creek Ln, #145
Arlington Heights, IL 60005
Cell: 847 212-0930
Fax: 847 454 -1711
donkronforst@gmail.com
www.HomeSmartConnect.com

Corporate office:

Arlington Heights 3030 Salt Creek Lane, Suite 145, Arlington Heights, IL 60005

Branches:

Algonquin 2380 Esplanade Drive, Suite 201, Algonquin, IL 60102

Chicago Downtown 701 N. Milwaukee Ave, Chicago IL 60642

Chicago Northwest 7240 W. Devon Ave, Chicago, IL 60631

Elgin 25 S. Grove Ave, Elgin, IL 60120

Libertyville 150 E. Cook Ave Suite 104, Libertyville, IL 60048



----- Forwarded message -----

From: **Dan Peterson** <dpeterson@prospect-heights.org>
Date: Mon, Jul 20, 2020 at 1:06 PM
Subject: RE: Voice my objection to any proposed Lexington Homes development of the Muir Park
To: Don Kronforst <donkronforst@gmail.com>

Mr. Kronforst,

The City is in receipt of your email in opposition of the application. Your email will be entered into the record of the public hearing on this matter.

The zoom meeting instructions for the July 30, 2020 PZBA meeting are listed on the City's web page. For your information the supporting exhibits are also available on the City webpage.

Thanks for your interest in the application.

Sincerely,

Daniel Paterson, Director

Building & Development Department

City of Prospect Heights

8 N. Elmhurst Rd.

Prospect Heights, IL 60070

From: Don Kronforst <donkronforst@gmail.com>

Sent: Monday, July 20, 2020 1:03 PM

To: Dan Peterson <dpeterson@prospect-heights.org>; Nick Helmer <nhelmer@prospect-heights.org>; Wendy Morgan-Adams <wmorgan-adams@prospect-heights.org>

Subject: Voice my objection to any proposed Lexington Homes development of the Muir Park

***** THIS IS AN EXTERNAL EMAIL *****

My name is Don Kronforst, and I live at 3 Prospect Drive Prospect Hts, IL_60070. I am emailing to voice my objection to any proposed Lexington Town Home development of the Muir Park and JFH property area, for this development is not in the interests of our community! It would double the population of the adjoining subdivision in Prospect Heights this new proposed townhome area would enter and exit into our main subdivision unlike Rob Roy, Lake Arlington, and Arlington on the Ponds. Your proposal will (exit and enter) on to our subdivision streets and not

on to wide main roads like all other similar type townhomes. Rob-Roy enters and exits on to Camp Mc-Donald or Euclid ave. Lake Arlington has 3 exits or entrances 2 on Schoenbeck Rd and 1 on Palatine Rd. and Arlington on the Ponds enters and exits on to Willow Rd across the street from Target. The inevitable increase in the motor vehicle and pedestrian traffic poses a unique health and safety risk to a neighborhood that is without sidewalks or street lights and very narrow roadways. This development would also destroy 234 trees and a significant amount of open green space, as well as interfere with the surrounding community's ability to access, enjoy, and otherwise make use of our public park.

At the very least, this area should stay zoned as single-family residential. We do not want an obtrusive, overpriced townhome development to undermine the quality of life for existing residents and the surrounding community. **We demand that the Prospect Heights Planning and Zoning Board of Appeals REJECT the Lexington Homes application in pursuit of this development.** Say No to Lexington Homes!

Don Kronforst

Broker

HomeSmart Connect Real Estate

3030 Salt Creek Ln, #145

Arlington Heights, IL 60005

Cell: 847 212-0930

Fax: 847 454 -1711

donkronforst@gmail.com

www.HomeSmartConnect.com

Corporate office:

Arlington Heights 3030 Salt Creek Lane, Suite 145, Arlington Heights, IL 60005

Branches:

Algonquin 2380 Esplanade Drive, Suite 201, Algonquin, IL 60102

Chicago Downtown 701 N. Milwaukee Ave, Chicago IL 60642

Chicago Northwest 7240 W. Devon Ave, Chicago, IL 60631

Elgin 25 S. Grove Ave, Elgin, IL 60120

Libertyville 150 E. Cook Ave Suite 104, Libertyville, IL 60048

Edlyn Castil

From: MJ Meier <mjmeier1101@gmail.com>
Sent: Monday, July 20, 2020 4:03 PM
To: Edlyn Castil
Subject: Muir Park and Lexington Homes

Dear Park District,

I understand you are considering a land swap with Lexington Homes for a portion of Muir Park. As a 30 year resident of the neighborhood known as Glen Drake Subdivision, where the only access to the park is located, I strongly object to this proposal. The removal of more than 100 healthy trees to build a retention pond on park property would allow Lexington to cover most of the private land with buildings and pavement. This pond along with the shared parking lot on park property would diminish the amount of usable playing area. Meanwhile the development would substantially increase the number of residents who use the smaller park.

I thought Prospect Heights took pride in the amount of open green space available to its residents and was looking to improve the amount of open space, rather than crowd in an existing park with a high density, over sized development with less than standard setbacks from property lines and very little green space of its own.

Also, is it true that Lexington is offering to sweeten the deal with a contribution to the Park District of \$500,000? Would the Park District sell out the neighborhood residents like this? It would be like giving the development their own private park. Oh did I mention that the only access to the park would be through their private property.

There are many reasons why this development should not go through as proposed, but most of all, you would be putting all the residents of Glen Drake at higher risk of injury from all the increased traffic on our streets that act as our walking paths and where children stand to wait for school buses.

Please don't let Lexington Homes swap land and destroy our park and neighborhood.

MJ Meier
1101 Oak Ave, PH
mjmeier1101@gmail.com

Edlyn Castil

From: William Mayyou <mayyouwj@att.net>
Sent: Tuesday, July 21, 2020 10:41 AM
To: Edlyn Castil
Subject: Loss of Muir Park access

Christina,

Would hope you will support the Drake Community memberS in NOT reducing the park.

- 1) appears that Lexington Homes is statlng the park would be the same size. They forget that they are counting the swamp that is be constructed as a holding pond. To state the size of the park is not being reduce, wrong!
- 2) access to the park will be greatly reduced due to the fact the only access will be through very tight street of the development.
- 3) parking is going to be greatly reduced , the development has limit parking and they will be taking over the 26 spots being cut for the park, guarantee !
- 4) park users will be in competition in driving to in from due to the possible 140 pulse vehicle that could be part of the Lexington development.
- 5) my hope is you and the rest of the park board will vote DOWN the sale of any property to Lexington Homes due to the poor design and the unsafe conditions that this development will created for our community, especially for the children using the park!

Regards,
Bill & Jan Mayyou
1 Drake Terrace
Prospect Heights, IL
847.520.0715

Sent from my iPhone

Edlyn Castil

From: lorney bendel <americandream2b@yahoo.com>
Sent: Monday, July 20, 2020 9:26 PM
To: Edlyn Castil
Subject: Muir park proposal

[Sent from Yahoo Mail for iPhone](#) My name is Lorney Bendel of 1104 oak ave prospect heights Illinois. My concern is children safety. I am a retired police officer and I know the input of 480 vehicles a day will endanger children. More traffic , more danger. There are no sidewalks or curbs in the single family residential area that the multi family area impacts. I'm asking the park board to vote no.

Edlyn Castil

From: Hilary Feldman <hilaryaok@gmail.com>
Sent: Tuesday, July 21, 2020 12:29 PM
To: Edlyn Castil
Subject: Muir Park/Lexington Development

To Whom It May Concern:

My husband and I live at 860 Tanglewood Drive in Wheeling. When we moved here 14 years ago, we chose this neighborhood in large part because of its proximity to open land. Open space is important to us, to the environment, and to the health of this community. We use the park and walk both our neighborhood and the Prospect Heights neighborhood to our west almost daily. A huge new development, the loss of open land and so many trees, and the increased density would ruin this neighborhood.

Like so many residents in these two neighborhoods, we assumed the proposed development site was owned either by Wheeling or Prospect Heights and that the existing building would eventually be turned into something the community could enjoy (a youth center, community center, or senior center). The idea of 69 extra residences is just unfathomable to us.

Many of us that live in these neighborhoods already experience terrible flooding when it rains, drainage issues which neither Prospect Heights nor Wheeling have addressed. Take away more water-absorbing land and tax an already-malfunctioning sewer system even further is just plain irresponsible. I worry about the park flooding now, too.

I know traffic, infrastructure, safety, and other issues are all being fielded to the PH Zoning Board Committee, but I also understand that this development depends in part on a land swap between PH and Wheeling. Please don't do it. Hundreds of the local residents are truly against this project for a myriad of reasons. We love our parks. We love our open spaces. We need them.

Thank you.

Hilary Ann Feldman

Hilary Ann Feldman

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[Buy My CD](#)

[Learn about Acts Of Kindness Cabaret](#)

"... a tour de force of jazz, cabaret, and opera..." - Howard Reich, Chicago Tribune

Edlyn Castil

From: pandmsylvia <pandmsylvia@gmail.com>
Sent: Tuesday, July 21, 2020 2:10 PM
To: Edlyn Castil
Subject: Lexington Homes development at Muir Park

I am voicing my objection to the 61 or 69 development application made by Lexington Homes for land located at Oak and Drake near Muir Park. I live at 4 Drake Terrace and do not want the additional traffic the 61 or 69 units will add on Drake. The additional traffic, be it temporary from construction, or permanent due to residents of the townhomes just add to unsafe conditions including that of walking in the streets as a result of our subdivision not having curbs and sidewalks. I'm also very concerned about cars and FIRETRUCKS getting by the parked cars on Drake once the street fills up with cars parking on the street because the guest parking spots in the development are filled up due to residents of the townhomes parking in the guest spots because they need more parking spots supplied by ownership of their townhome. Also, I'm concerned that Lexington Homes will not take the proper precautions regarding digging the well for the units, and I'm not convinced Lexington Homes will contain any flooding problems with this development. I do enjoy living in Prospect Heights right now, but that's because my husband and I went out of our way to find a town that had that small town feeling, with the ability to listen to and represent the residents of the city. We thought we found that when we moved to Prospect Heights. Please do not make the mistake of rezoning the land at Oak and Drake by building a development too big for the amount of land. We don't need 69 unit townhomes. Build the homes that the land was zoned for without destroying trees, retention ponds or park and without an overwhelming amount of traffic.

Pat Rymer-Sylvia
4 Drake Terrace
Prospect Heights, Illinois 60070
847/863-0375
Pandmsylvia@gmail.com

Sent from my T-Mobile 4G LTE Device

COMMUNITY PETITION

To reject the Muir Park Townhome Development proposed by Lexington Homes

We, the residents of Prospect Heights, Wheeling, and the broader community, stand firmly opposed to the townhome development that Lexington Homes wants to build on the Muir Park and/or Jolly Fun House School properties. This development is not in the interest of anyone who lives in the surrounding community!

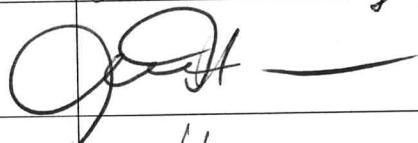

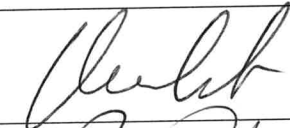
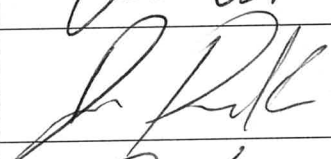

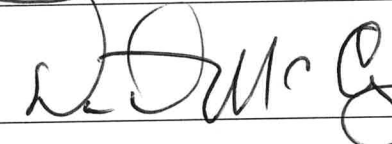

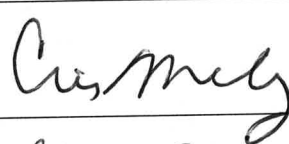

- The planned 61-69 townhomes would at least double the population of our subdivision, which already has over 70 single family homes.
- Oak Avenue is the only way in or out of the planned development area, and it leads out into the existing subdivision.
- The neighborhood has no sidewalks or streetlights!
- We are located across the street from Wheeling High School, and many of our children walk through the neighborhood to get to school.
- The inevitable increase in motor vehicle and foot traffic poses safety risk to pedestrians, especially children playing in the street (because, again, we have no sidewalks, or street lights).
- The development would remove over 200 trees!
- Those 60-80 year-old cottonwood trees help drink up water in an area prone to flooded lawns and streets, as we have water drainage issues in the spring.
- What about the impact on our long-term water supply? Many of the homes in the area entirely dependent on well water.
- This private development would also interfere with the ability of the existing residents to use, access, and enjoy Muir Park and what is left of our public space!
- What about our property values? Having access to that space is part of the appeal of the neighborhood.
- We are appalled that the Park District even entertained the idea of a land-swap deal with a private development company to sell off public land and re-draw park lines
- We enjoy our public park and open green space! The residents of this community interact and get to know the names of their neighbors, and even the names of their neighbor's pets, because of how widely this space is frequented. It is a unique and beloved feature of our neighborhood *precisely because* it facilitates the creation of community.

We demand that the Prospect Heights Planning and Zoning Board of Appeals reject the Lexington Homes application in pursuit of this development. At the very least, this area should stay zoned as single family residential. We do not want an obtrusive, overpriced townhome development to destroy this neighborhood's green space. **In the event that this development is allowed to continue moving forward and is put to Prospect Heights City Council for a vote, we demand that Mayor Helmer and our Aldermen, who were elected to represent the interests of our community, take action to stop this project from being developed.**

Say no to Lexington Homes.

Signed,

	NAME (please print)	SIGNATURE	STREET	ZIP
1	JOY DRAKE	Joy Drake	7 Prospect Drive	60070
2	Andrzej Bidzuck	Andrzej Bidzuck	603 DRAKE	60070
3	NATALIA KLOZYNSKA	N. Kloczynski	103 Drake	60070
4	Margaret Ruszkiewicz	Margaret Ruszkiewicz	104 Drake	60070
5	Kyle Lucas	Kyle Lucas	103 Prospect	60070
6	Alyssa Lucas	Alyssa Lucas	103 Prospect	60070
7	CHRISTINE K. BERGEN CHRISTINE K. BERGEN	CHRISTINE K. BERGEN	103 PROSPECT	60070
8	MARILYN BREDEN	Marilyn Breden	101 PROSPECT DR.	60070
9	JOHN BREDEN	John Breden	101 Prospect DR	60070
10	Victoria Douzamy	Victoria Douzamy	1101 N. Maple	60070
11	Jean-Charles Douzamy	Jean-Charles Douzamy	1101 N Maple	60070

	NAME (please print)	SIGNATURE	STREET	ZIP
1	KAREN SIBLEY	Karen Sibley	5 PROSPECT DR	60070
2	John SIBLEY	John Sibley	5 PROSPECT DR	60070
3	Alexander Demianenko		1100 N. Maple LN	60070
4	Yelena Yur'yeva		1100 N. Maple Ln	60070
5	MARIAN GAWEL		1109. N. Maple Ln	60070
6	Doris Pekovic		1103 N Maple LN	60070
7	Samir Pekovic		1103 N Maple LN	60070
8	Daniel McCay		1107 N Maple Ln	60070
9	Paige McCay		1107 N Maple	60070
10	Cris McCay ^{Cris} McCay		1107 N. maple	60070
11	Aidan McCay		1107 N. Maple	60070

NAME (please print)	ADDRESS	ZIP	SIGNATURE
VADIMIR KARLOV	1175 PLEASANT RUN #406	60090	Karlo
Aleksandr Katernoz	1175 Pleasant #401 Run	60090	Alex
Joseph Bejn (Bejm)	1175 S. PLEASANT RUN #412	60090	Joseph Bejn
RAYMOND M. TWINAM	1135 Pleasant Run #702	60090	Ray Twinam
Hafizul Islam	1135 Pleasant Run #710	60090	Hafizul Islam
OLGA SPRINCEAN	1135 PLEASANT RUN #709	60090	Olga
Gzinkhteyk Yekim	1165 Pleasant Run #509	60090	Gzinkhteyk
Margarity Morbareva	1165 # Pleasant Run #509	60090	Margarity
Dora Vulfson	1165 Pleasant Run #508	60090	Dora Vulfson
RICARDO G. FLORES	1165 PLEASANT RUN 501	60090	Ricardo G. Flores
Gulsan Cengiz	1201 Pleasant Run 305	60090	Gulsan Cengiz

	NAME (please print)	SIGNATURE	STREET	ZIP
1	Rito Samma	Rito Samma	665 Equestrian	60090
2	James Belko	J Belko	708 Equestrian	60090
3	Andy Betka	A. Betka	705 Equestrian dr	60090
4	Chawn Grammer	Chawn Grammer	715 Equestrian Dr	60090
5	Sarah Luszczyk	Sarah Luszczyk	715 Equestrian Dr	60090
6	Karen Mayer	Karen Mayer	735 W. Paddock	60090
7	Jeff Mayer	Jeff Mayer	735 W Paddock	60090
8	CYNW PERRY	C. Perry	740 W Paddock	60090
9	Grace Lingo	Grace Lingo	745 Equestrian	60090
10	mariah Soto	Mariah Soto	745 EQUESTRIAN	60090
11	Dan Peters	Dan Peters	762 Equestrian	60090

Wheeling...

	NAME (please print)	SIGNATURE	STREET	ZIP
1	Janet Albrecht	Janet Albrecht	606 Equestrian Dr Wheeling 60090	
2	John Albrecht	John Albrecht	606 Equestrian Dr	60090
3	EDWARD K MIECIK	Edward Kmiecik	600 Equestrian Dr	60090
4	Della Cranks	Della Cranks	1301 Derby St.	60090
5	Addison Cauley	AC	625 Equestrian	60090
6	Alex Cauley	Alex Cauley	625 Equestrian Dr.	60090
7	SAM VERCELLI	Sam Vercelli	665 EQUESTRIAN DR	60090
8	PAM KRUEZEL	Pamela Kruezel	655 EQUESTRIAN	60090
9	Lawston Wolyn	Wolyn	675 EQUESTRIAN	60090
10	AGNIESZKA FARLO	Koulo	675 EQUESTRIAN	60090
11	DOROTA ZYCH	Dorota Zych	685 EQUESTRIAN	60090

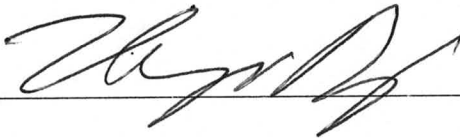
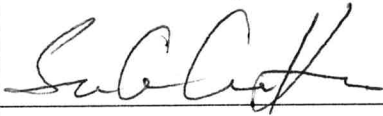
Wheeling

	NAME (please print)	SIGNATURE	STREET	ZIP
1	Elizabeth Thomas	Elizabeth A. Thomas	1301 Derby St.	60090
2	Dainke B. Kell	Dainke B. Kell		
3	Terry B. Knerer	Terry B. Knerer	1321 Derby St	60090
4	Mike Leland	Mike Leland	1314 Derby St	60090
5	Diane Leland	Diane Leland	1314 Derby S	60090
6	Myroslava Stelmeschuk	M. Stelmeschuk	1324 Derby St.	60090
7	Nichole Beeber	Nichole Beeber	1331 Derby St.	60090
8	Lee Beeber	Lee Beeber	1331 Derby St	60090
9	Ostasli D. MYTRO	Ostasli D. MYTRO	1324 Derby	60090
10	Romy PHILIP	Romy PHILIP	585 West Paddock	60090
11	Shannon Temelhorst	Shannon Temelhorst	1330 S. Paddock Dr.	60090

wheeling

	NAME (please print)	SIGNATURE	STREET	ZIP
1	LORNEY BENDEL	Lorney Bendel	1104 OAK	60070
2	GLORIA BENDEL	Gloria O Bendel	1104 OAK	60070
3	Raymond Olson	Raymond Olh	1106 Oak	60070
4	Sirirat Usan	Sirirat	1106 Oak	60070
5	Gary Olson	Gary Olh	1106 Oak	60070
6	JOHN TYRKEN	John Tyrken	112 Eleanor Dr	60070
7	LEA TYRKEN	Lea Tyrken	112 ELEANOR	60070
8	ALI KHAN	A. Ali Khan	114 ELEANOR	60070
9	STEVE SCHWARTZ	Steve	110 ELEANOR	60076
10	Michael Johnson	Michael	102 Eleanor	60076
11	Malgorzata Rys	M. Rys	1107 OAK	60070


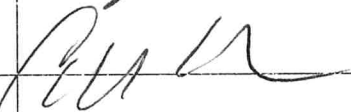
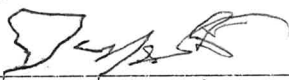
Prospect Hts.

	NAME (please print)	SIGNATURE	STREET	ZIP
1	ZBIGNIEW RYS		1107 OAK	60070
2	David RYS	David Rys	1107 OAK	60070
3	Mary Jean Meier	mjmeier	1101 N. Oak	60070
4	Bill Meier	Bill Meier	1101 oak	60070
5	SUKHvir KAUR		108 Eleanor Dr	60070
6	IRWIN P. SINGH	Irwin P. Singh	108 ELEANOR DR	60070
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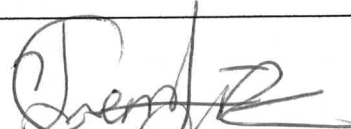
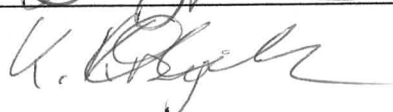

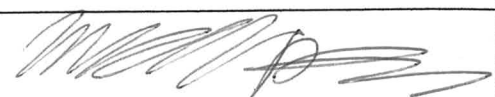

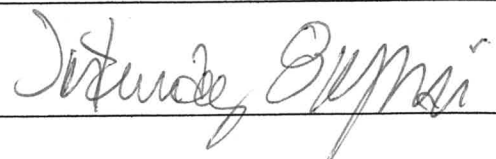
Prospect #15

	NAME (please print)	SIGNATURE	STREET	ZIP
1	Gres Buchberger	Gres Buchberger	1100 Honeysuckle Dr. Wheeling, IL	60090
2	Chris Buchberger	Chris Buchberger	1100 Honeysuckle Dr. Wheeling, IL	60090
3	LIANA SIMONSEN	Liana Simonsen	970 TANGLEWOOD WHEELING, IL	60090
4	BOB LITWIN	Bob Litwin	960	
5	Alex Uell	Alex Uell	930 Tanglewood Wheeling IL	60090
6	Michael Boczar	Michael Boczar	910 TANGLEWOOD	60090
7	Andrew Kessler	Andrew Kessler	1109 Drake Ave	60070
8	Briana Kessler	Brian Kessler	1109 Drake Ave	60070
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wheeling

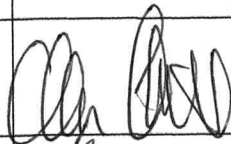
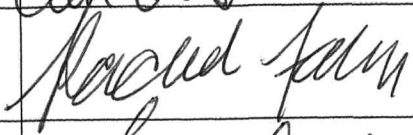

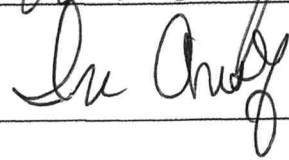
	NAME (please print)	SIGNATURE	STREET	ZIP
1	Tai Young Gwon	Jichung Gwon	1305 S Paddock Dr Wheeling, IL	60090
2	Eric Jurefski	EN	1290 S. Paddock	60090
3	Perri Hoffman	Perri Hoffman	1300 S Paddock Dr	60090
4	MICHAEL PORZNIAK		1285 S Paddock	60090
5	CHERYL WESTIN		1275 Paddock	60090
6	JOE WESTIN		1215 Paddock	60090
7	Kathryn ALM	Kathryn Alm	1265 Paddock	60090
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Wheeling

NAME (please print)	ADDRESS	ZIP	SIGNATURE
YAHYA CENGİZ	12d Pleasant Run 305	60090	
KRZYSZTOF OLEKSY	1201 Pleasant Run 312 Dr	60090	
MARTA OLEKSY	12d Pleasant Run 312 Dr	60090	
Molly Nadin	1203 Pleasant Run 101 Dr	60090	
Melis Ibrisevic (Ibrisevic)	1203 Pleasant Run 106 1/2 107 Dr	60090	
Jantemduang Saengsri	1203 Pleasant Run 110	60090	

Pleasant Run Condos

	NAME (please print)	SIGNATURE	STREET	ZIP
1	TOM HELBLING	Thomas E. Helbling	1111 N. Maple	60070
2	FRANCES HELBLING	Frances Helbling	1111 N. Maple P.N.	60070
3	Diana Stirbu	Diana Stirbu	1102 N. Maple Ln	60070
4	Stefan Stirbu	Stefan Stirbu	1102 N. Maple Ln	60070
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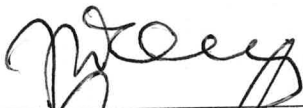
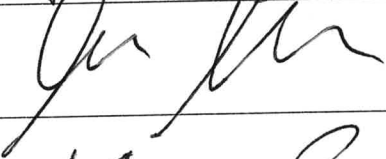
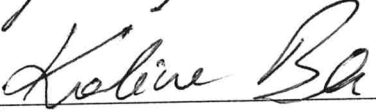
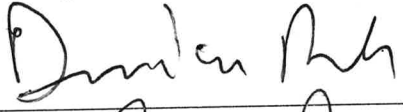
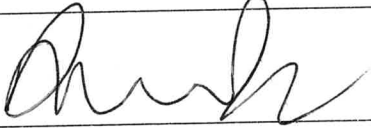
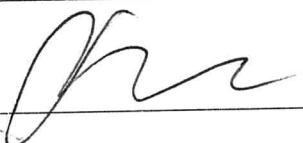
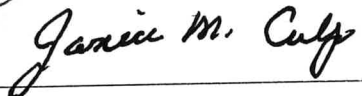
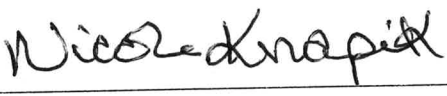
	NAME (please print)	SIGNATURE	STREET	ZIP
1	Alan Chislot		718 Equestrian Dr.	60090
2	Rachel Fabian		824 W. Superior St	60642
3	Farah Chislot		718 Equestrian Dr	60090
4	Ira Chislot		718 Equestrian Dr	60090
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	NAME (please print)	SIGNATURE	STREET	ZIP
1	Erik Meier	Erik Meier	1101 N. Oak	60070
2	Janice Meyer	Janice Meyer	1100 Oak	60070
3	Chris Petrovich Chris C	Chris Petrovich	1100 N Oak	60070
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Prospect HTS.

	NAME (please print)	SIGNATURE	STREET	ZIP
1	DALE VON OYEN	Dale Von Oeyen	14 Drake Terr.	60070
2	Darlene VON Oeyen	Darlene Von Oeyen	14 Drake Terr.	60070
3	JUNE FREIBURGER	June Freiburger	101 Drake Terr.	60070
4	Matt Schroll	Matt Schroll	9 Drake Terr	60070
5	Frank J. Demuth	Frank J. Demuth	7 Drake Terr	60070
6	MARY Demuth	Mary Demuth	7 Drake Terr.	60070
7	Bob Kupon	Bob Kupon	8 DRAKE	60070
8	Austin Kupon	Austin Kupon	8 DRAKE	60070
9	Shawn KiliKevice	Shawn KiliKevice	102 Drake Terrace	60070
10	Susan KiliKevice	Susan KiliKevice	102 Drake Terrace	60070
11	Collin Depp	Collin Depp	102 Drake Terrace	60070

	NAME (please print)	SIGNATURE	STREET	ZIP
1	CAROL KONTORST	CAROL KONTORST	3 PROSPECT DR.	60070
2	BEVERLY JAROLIN	Beverly Jarolin	11 E. Prospect	60070
3	KENNETH JAROLIN	Kenneth Jarolin	11 E PROSPECT DR	60070
4	LYNNE POULICATS	Lynne Poulah	9 PROSPECT	60076
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	NAME (please print)	SIGNATURE	STREET	ZIP
1	JOLANTA WAWER		107 Drake Ave	60070
2	WALDEMAR ULEJCZYK		107 Drake Ave	60070
3	KAROLINA BAK		106 Drake Ave	60070
4	DAMIAN BAK		106 Drake Ave	60070
5	Ruszkiewicz Dariusz		104 DRACKETER.	60070
6	Ruszkiewicz Mielga		104 Drake	60070
7	JANICE M. CULP		1000 S. MILWAUKEE AVE	60090
8	Nicole Knapik		11 Drake	60070
9				
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11				

	NAME (please print)	SIGNATURE	STREET	ZIP
1	Michele Knapik	Michele Knapik	11 Drake Ter.	60070
2	DANIEL KNAPIK	Daniel Knapik	11 DRAKE TER.	60070
3	KRUSZAK ROWICH	Kruszak	10 DRAKE TER	60070
4	WILLIAM C MATTOY	Will Mattoy	1 DRAKE TER	60070
5	Janice R. Mayya	Janice R. Mayya	1 Drake Terrace	60070
6	Jonathan Mayya	Jonathan Mayya	1 Drake Terrace	60070
7	PAT SYLVIA	Pat Sylvia	4 Drake Terr	60070
8	Mike Sylvia	Mike Sylvia	4 Drake Terr	60070
9	Dawn O'Donnell	Dawn O'Donnell	6 Drake Ter	60070
10	Joseph Knapik	Joe Knapik	11 Drake Ter.	60070
11				

Prospect Hts.

**MINUTES OF THE VIRTUAL FINANCE COMMITTEE MEETING
OF THE PROSPECT HEIGHTS PARK DISTRICT
MEETING ID: 146519762 PASSWORD: 061382
APRIL 1, 2020**

Call to Order

Roll Call

Vicki Carney called the Finance Committee Meeting of the Prospect Heights Park District to order at 6:00 p.m.

Commissioners present:

Vicki Carney

Eric Kirste

Also Present:

Christina Ferraro – Executive Director

Julie Caporusso – Superintendent of Recreation

Marc Heidkamp – Director of Golf

Annette Curtis – Superintendent of Finance & Planning

Edlyn Castil – Admin Serv Mgr/Recording Secretary

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Carney to approve the agenda as submitted. The motion was unanimously approved with a voice vote. The motion carried.

Approval of Minutes

Finance Committee Meeting November 19, 2019

Finance Committee Meeting December 10, 2019

A motion was made by Commissioner Kirste and seconded by Commissioner Carney to approve the November 19, 2019 and December 10, 2019 Finance Committee Meeting Minutes as submitted. The motion was approved with a voice vote. The motion carried.

New Business

2021 Budget Timeline

Superintendent of Finance & Planning Annette Curtis reviewed the proposed 2021 Budget Timeline. The timeline follows the 2020 budget with the biggest difference is that Camp, KinderStop and Preschool were aligned to be reviewed prior to the Winter/Spring Brochure distribution in November. The budget will be presented in the December board meeting and will be open to the public for 30 days and presented for approval in January 2021 board meeting.

COVID-19 Impact

Superintendent of Finance & Planning Annette Curtis reviewed the estimated lost revenue as of April 7, 2020. She also discussed the actions staff has taken to minimize the impact to the park district.

Unclaimed Property Policy

Superintendent of Finance & Planning Annette Curtis discussed the proposed Unclaimed Property Policy. The Finance Committee was in favor of presenting the policy for approval at the next regular board meeting.

2019 CAFR Rough Draft

Superintendent of Finance & Planning Annette Curtis presented and highlighted some areas of the 2019 CAFR rough draft to the Finance Committee. The final 2019 CAFR presentation is scheduled to be held on May 26, 2020 at the regular board meeting. The park district earned the 2018 GFOA Certificate of Excellence Award.

Adjournment

With no further business to discuss, a motion was made by Commissioner Kirste and seconded by Commissioner Carney to adjourn the Finance Committee Meeting at 6:53 p.m. The motion was approved by a voice vote. The motion carried.

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 8/25/2020 CASH REPORT FY 20

*Motion by Commissioner _____ to approve CASH REPORT 7
8/25/2020 as submitted. Seconded by Commissioner _____ .*

Mt. Prospect State Bank		Interest Earned YTD			
Payroll	Checking/sweep			(3,717.97)	
Vendor	Checking/sweep			(88,631.30)	
General/Sweep	Checking	\$73.84	annual yield 0.01%	1,313,277.69	
ATM	Checking			26,173.00	
Investment	Checking	\$11,454.95	annual yield 0.15%	2,469,387.37	
CD Investment	Maturity 1.8.2021	Maturity 1.8.2021	annual yield 1.51%	\$ 355,640.09	
TOTALS				\$ 4,072,128.88	Voice Vote

FINANCIAL RESOLUTION

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
8/25/2020 as submitted. Seconded by Commissioner _____ .*

APPROVAL OF WARRANTS 8/25/2020

VENDOR WARRANTS			AMOUNTS
7	In the amount of	CHECKS ISSUED	\$239,149.96
7A	In the amount of	ELECTRONIC	\$24,214.12
Total Vendor Warrants			<u>\$263,364.08</u>

PAYROLL WARRANTS

7/2/2020			
14	In the amount of		\$ 55,320.02
		gross plus employer costs	
7/17/2020			
15	In the amount of		\$ 76,077.30
		gross plus employer costs	
7/31/2020			
16	In the amount of		\$ 66,501.45
		gross plus employer costs	
Total Payroll Warrants			<u>197,898.77</u>

TOTAL OF WARRANTS	<u>\$461,262.85</u>	Roll Call
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PROSPECT HEIGHTS PARK DISTRICT ELECTRONIC VENDOR WARRANT REPORT FOR FY 2020
VENDOR WARRANT 7A
ELECTRONIC VENDOR WARRANTS
JULY
FY 2020

DATE	VENDOR NAME	TRANSACTION DESCRIPTION	AMOUNT
7/2/2020	Wintrust Finance	OCCC Equipment	\$2,175.60
7/9/2020	IMRF	6.2020 Contribution	\$13,014.58
7/10/2020	Town and Country	Beverages	\$801.10
7/14/2020	Chicago Beverage	Beverage	\$441.21
7/14/2020	Illinois Department of Revenue	Sales Tax	\$3,792.00
7/15/2020	Card Member Services	6.2020 Statement	\$1,802.78
7/21/2020	Town and Country	Beverages	\$337.05
7/24/2020	Town and Country	Beverages	\$1,063.95
7/31/2020	Town and Country	Beverages	\$785.85
		TOTAL	<u>\$24,214.12</u>



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 07/01/2020 - 07/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
02138	ANDERSON PEST SOLUTIONS	07/01/2020	Regular	0.00	142.75	49451
01014	ARTHUR CLESEN	07/01/2020	Regular	0.00	477.24	49452
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/01/2020	Regular	0.00	2,359.42	49453
01858	CALL ONE	07/01/2020	Regular	0.00	583.26	49454
02143	CENTRAL CONTINENTAL BAKERY	07/01/2020	Regular	0.00	359.25	49455
01024	CONSERV FS	07/01/2020	Regular	0.00	2,441.70	49456
01057	NAPA HEIGHTS AUTOMOTIVE	07/01/2020	Regular	0.00	28.68	49457
01064	PENDELTON TURF SUPPLY	07/01/2020	Regular	0.00	636.00	49458
01120	REPUBLIC SERVICES INC	07/01/2020	Regular	0.00	537.62	49459
02112	SIGNS OF DISTINCTION INC	07/01/2020	Regular	0.00	14,250.00	49460
01078	TAYLOR MADE	07/01/2020	Regular	0.00	1,476.54	49461
01092	US KIDS GOLF	07/01/2020	Regular	0.00	727.60	49462
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/09/2020	Regular	0.00	2,456.88	49463
01744	BLACK LINE FOX VALLEY LLC	07/09/2020	Regular	0.00	3,865.42	49464
02266	BRATISLAVA DIMITROVA	07/09/2020	Regular	0.00	450.00	49465
01022	COMCAST	07/09/2020	Regular	0.00	166.78	49466
01022	COMCAST	07/09/2020	Regular	0.00	122.10	49467
01023	COMMONWEALTH EDISON	07/09/2020	Regular	0.00	23.15	49468
01041	CONSTELLATION NEW ENERGY INC	07/09/2020	Regular	0.00	27.11	49469
01041	CONSTELLATION NEW ENERGY INC	07/09/2020	Regular	0.00	150.76	49470
01041	CONSTELLATION NEW ENERGY INC	07/09/2020	Regular	0.00	2,770.07	49471
02158	DALE OBROCHTA	07/09/2020	Regular	0.00	450.00	49472
02267	ELIZABETH HINDS	07/09/2020	Regular	0.00	66.00	49473
02269	GOURMET'S DELIGHT INC.	07/09/2020	Regular	0.00	900.00	49474
01040	HOME DEPOT CREDIT SERVICES	07/09/2020	Regular	0.00	702.07	49475
01044	JC LICHT AND COMPANY	07/09/2020	Regular	0.00	2.98	49476
01045	JW TURF INC	07/09/2020	Regular	0.00	51.28	49477
02073	MARKETING AND MORE GROUP LLC	07/09/2020	Regular	0.00	810.00	49478
01773	MIDCO INC	07/09/2020	Regular	0.00	330.00	49479
01057	NAPA HEIGHTS AUTOMOTIVE	07/09/2020	Regular	0.00	39.35	49480
01059	NICOR	07/09/2020	Regular	0.00	25.43	49481
01908	PAT HOREJS	07/09/2020	Regular	0.00	93.00	49482
01064	PENDELTON TURF SUPPLY	07/09/2020	Regular	0.00	2,836.30	49483
02268	PETE THORNE	07/09/2020	Regular	0.00	950.00	49484
01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES	07/09/2020	Regular	0.00	201.00	49485
01066	PLATINUM SYSTEMS INC	07/09/2020	Regular	0.00	190.00	49486
01120	REPUBLIC SERVICES INC	07/09/2020	Regular	0.00	286.77	49487
02272	ROSE MARTELLO	07/09/2020	Regular	0.00	89.00	49488
02270	ROYAL BASKET TRUCKS, INC.	07/09/2020	Regular	0.00	197.48	49489
02271	SHARON COLLIER	07/09/2020	Regular	0.00	89.00	49490
02273	SOCIETY OF ST. JOSEPH	07/09/2020	Regular	0.00	100.00	49491
02157	VERIZON	07/09/2020	Regular	0.00	108.03	49492
01079	ACUSHNET COMPANY	07/14/2020	Regular	0.00	81.62	49493
01009	AIRGAS USA LLC	07/14/2020	Regular	0.00	215.39	49494
01909	ANCEL GLINK PC	07/14/2020	Regular	0.00	6,349.67	49495
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/14/2020	Regular	0.00	5,704.48	49496
02012	BARBARA AMENT	07/14/2020	Regular	0.00	103.00	49497
02161	CITRIX SYSTEMS INC	07/14/2020	Regular	0.00	1,294.44	49498
01415	COBRA GOLF INC	07/14/2020	Regular	0.00	3,372.74	49499
01022	COMCAST	07/14/2020	Regular	0.00	137.10	49500
01042	CONSTELLATION NEWENERGY - GAS DIVISION I	07/14/2020	Regular	0.00	979.97	49501
02274	DANIEL IACCH	07/14/2020	Regular	0.00	129.60	49502
01180	DARLEEN CARL-BECK	07/14/2020	Regular	0.00	151.20	49503
02276	FAMBRO MANAGEMENT, LLC	07/14/2020	Regular	0.00	-372.00	49504

Check Report

Date Range: 07/01/2020 - 07/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02276	FAMBRO MANAGEMENT, LLC	07/14/2020	Regular	0.00	372.00	49504
01423	GORDON FOOD SERVICE INC	07/14/2020	Regular	0.00	2,829.61	49505
02117	GREAT LAKES COCA-COLA DISTRIBUTION	07/14/2020	Regular	0.00	2,559.44	49506
01038	HARRIS MOTOR SPORTS	07/14/2020	Regular	0.00	140.62	49507
01130	JEFF ELLIS & ASSOCIATES INC	07/14/2020	Regular	0.00	56.00	49508
01045	JW TURF INC	07/14/2020	Regular	0.00	66.02	49509
01057	NAPA HEIGHTS AUTOMOTIVE	07/14/2020	Regular	0.00	41.67	49510
01062	OFFICE DEPOT	07/14/2020	Regular	0.00	307.32	49511
02241	SPORTS ENGINE INC	07/14/2020	Regular	0.00	475.00	49512
01136	SUNBURST SPORTSWEAR	07/14/2020	Regular	0.00	351.40	49513
01078	TAYLOR MADE	07/14/2020	Regular	0.00	514.82	49514
01091	WILSON SPORTING GOODS	07/14/2020	Regular	0.00	647.20	49515
01667	AFLAC	07/23/2020	Regular	0.00	51.24	49516
01014	ARTHUR CLESEN	07/23/2020	Regular	0.00	4,012.00	49517
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/23/2020	Regular	0.00	6,131.34	49518
01090	CITY OF PROSPECT HEIGHTS	07/23/2020	Regular	0.00	73.50	49519
01022	COMCAST	07/23/2020	Regular	0.00	10.47	49520
01022	COMCAST	07/23/2020	Regular	0.00	898.34	49521
01022	COMCAST	07/23/2020	Regular	0.00	2,245.32	49522
01041	CONSTELLATION NEW ENERGY INC	07/23/2020	Regular	0.00	178.60	49523
01041	CONSTELLATION NEW ENERGY INC	07/23/2020	Regular	0.00	25.32	49524
01041	CONSTELLATION NEW ENERGY INC	07/23/2020	Regular	0.00	5,351.11	49525
01041	CONSTELLATION NEW ENERGY INC	07/23/2020	Regular	0.00	73.83	49526
01042	CONSTELLATION NEWENERGY - GAS DIVISION I	07/23/2020	Regular	0.00	659.71	49527
02276	FAMBRO MANAGEMENT, LLC	07/23/2020	Regular	0.00	372.00	49528
01590	FRONTLINE TECHNOLOGIES GROUP LLC	07/23/2020	Regular	0.00	576.68	49529
02280	GERRY KELLNER	07/23/2020	Regular	0.00	99.00	49530
01423	GORDON FOOD SERVICE INC	07/23/2020	Regular	0.00	2,510.54	49531
01037	GRAINGER	07/23/2020	Regular	0.00	591.96	49532
02278	JESSICA KUHN	07/23/2020	Regular	0.00	610.00	49533
01410	JSN CONTRACTORS SUPPLY	07/23/2020	Regular	0.00	204.50	49534
01045	JW TURF INC	07/23/2020	Regular	0.00	350.37	49535
02277	KIMBERLY MAZIARZ	07/23/2020	Regular	0.00	88.00	49536
01785	MAGIC BY RANDY INC	07/23/2020	Regular	0.00	450.00	49537
02097	MORGAN SERVICES INC	07/23/2020	Regular	0.00	54.41	49538
01057	NAPA HEIGHTS AUTOMOTIVE	07/23/2020	Regular	0.00	41.53	49539
01058	NCPERS GROUP LIFE INSURANCE	07/23/2020	Regular	0.00	48.00	49540
01063	PDRMA	07/23/2020	Regular	0.00	21,948.34	49541
01063	PDRMA	07/23/2020	Regular	0.00	16,569.48	49542
01064	PENDELTON TURF SUPPLY	07/23/2020	Regular	0.00	2,540.30	49543
02268	PETE THORNE	07/23/2020	Regular	0.00	138.00	49544
01168	POSTMASTER	07/23/2020	Regular	0.00	240.00	49545
01070	RAMROD	07/23/2020	Regular	0.00	168.80	49546
01071	REINDERS INC	07/23/2020	Regular	0.00	1,084.92	49547
01055	ROTARY MOUNT PROSPECT/PROSPECT HEIGHT	07/23/2020	Regular	0.00	125.00	49548
01075	SIKICH LLP	07/23/2020	Regular	0.00	500.00	49549
02279	STACY JUNE	07/23/2020	Regular	0.00	148.00	49550
01078	TAYLOR MADE	07/23/2020	Regular	0.00	13,641.23	49551
01781	THOMAS R PETZEL	07/23/2020	Regular	0.00	770.00	49552
01616	TOUR EDGE GOLF MFG INC	07/23/2020	Regular	0.00	6,695.50	49553
01774	VERMONT SYSTEMS INC	07/23/2020	Regular	0.00	375.00	49554
01081	VILLAGE OF MOUNT PROSPECT	07/23/2020	Regular	0.00	198.80	49555
01081	VILLAGE OF MOUNT PROSPECT	07/23/2020	Regular	0.00	176.32	49556
01081	VILLAGE OF MOUNT PROSPECT	07/23/2020	Regular	0.00	130.24	49557
01143	VILLAGE OF MOUNT PROSPECT-SALES TAX	07/23/2020	Regular	0.00	189.28	49558
01082	WAREHOUSE DIRECT	07/23/2020	Regular	0.00	865.82	49559
01079	ACUSHNET COMPANY	07/30/2020	Regular	0.00	353.37	49560
01014	ARTHUR CLESEN	07/30/2020	Regular	0.00	426.12	49561
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/30/2020	Regular	0.00	6,011.23	49562
01744	BLACK LINE FOX VALLEY LLC	07/30/2020	Regular	0.00	2,064.77	49563
01934	CEDAR PATH NURSERIES LLC	07/30/2020	Regular	0.00	100.00	49564

Check Report

Date Range: 07/01/2020 - 07/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01424	CINTAS CORP 2	07/30/2020	Regular	0.00	841.89	49565
01090	CITY OF PROSPECT HEIGHTS	07/30/2020	Regular	0.00	3,850.00	49566
01022	COMCAST	07/30/2020	Regular	0.00	112.10	49567
01023	COMMONWEALTH EDISON	07/30/2020	Regular	0.00	23.15	49568
01693	HINCKLEY SPRINGS	07/30/2020	Regular	0.00	32.76	49569
01040	HOME DEPOT CREDIT SERVICES	07/30/2020	Regular	0.00	407.59	49570
02281	KNITS N WEAVES	07/30/2020	Regular	0.00	2,270.00	49571
02193	LENNIC GROUP LTD	07/30/2020	Regular	0.00	192.00	49572
01058	NCPERS GROUP LIFE INSURANCE	07/30/2020	Regular	0.00	48.00	49573
01059	NICOR	07/30/2020	Regular	0.00	23.76	49574
01061	NORTHWEST SPECIAL RECREATION ASSOCIATIC	07/30/2020	Regular	0.00	40,146.41	49575
01062	OFFICE DEPOT	07/30/2020	Regular	0.00	90.87	49576
01031	PULSE TECHNOLOGY	07/30/2020	Regular	0.00	1,133.00	49577
01120	REPUBLIC SERVICES INC	07/30/2020	Regular	0.00	286.77	49578
02113	STUEVER & SONS INC	07/30/2020	Regular	0.00	89.00	49579
01078	TAYLOR MADE	07/30/2020	Regular	0.00	2,248.01	49580
02157	VERIZON	07/30/2020	Regular	0.00	108.03	49581
02282	MATT GUTZEIT	07/30/2020	Regular	0.00	17,000.00	49582
01032	CARDMEMBER SERVICE	07/14/2020	Bank Draft	0.00	3,327.31	DFT0001289
01032	CARDMEMBER SERVICE	07/14/2020	Bank Draft	0.00	-1,524.53	DFT0001290
02204	WINTRUST ASSET FINANCE	07/02/2020	Bank Draft	0.00	2,175.60	DFT0001297
02205	ILLINOIS MUNICIPAL FUND	07/09/2020	Bank Draft	0.00	13,014.58	DFT0001298
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/10/2020	Bank Draft	0.00	801.10	DFT0001299
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/31/2020	Bank Draft	0.00	785.85	DFT0001300
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/24/2020	Bank Draft	0.00	1,063.95	DFT0001301
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/21/2020	Bank Draft	0.00	337.05	DFT0001302
02206	ILLINOIS DEPARTMENT OF REVENUE	07/14/2020	Bank Draft	0.00	3,792.00	DFT0001303
02210	CHICAGO BEVERAGE SYSTEMS	07/14/2020	Bank Draft	0.00	441.21	DFT0001304

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	185	132	0.00	239,521.96
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-372.00
Bank Drafts	10	10	0.00	24,214.12
EFT's	0	0	0.00	0.00
	195	143	0.00	263,364.08

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	185	132	0.00	239,521.96
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-372.00
Bank Drafts	10	10	0.00	24,214.12
EFT's	0	0	0.00	0.00
	195	143	0.00	263,364.08

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	7/2020	263,364.08
			263,364.08



August 25, 2020

To: Christina Ferraro, Executive Director
From: Annette Curtis, Superintendent of Finance and Planning
Re: August 2020 Board Report

JULY 2020 INCOME STATEMENT

The Income Statement as of July 31, 2020 is attached. Summer camp began operations July 6th and continued into August. Refund processing began June 1st and will continue as needed.

FINANCE COMMITTEE

The Finance Committee met on August 4, 2020. The minutes from the April 1, 2020 meeting were approved and included for your acceptance.

FY2021 Budget

Recreation staff presented the preliminary budgets for Department 03-Preschool, 04-Kinderstop, 08-Performing Arts, 14-Summer Camp to the Executive Director. As we continue through the budget process, updates will be made accordingly.



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2020 Period Ending: 07/31/2020

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	652,713.00	652,713.00	100,573.10	414,925.44	237,787.56
Expense	811,336.01	811,336.01	39,019.87	313,153.52	498,182.49
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	-158,623.01	-158,623.01	61,553.23	101,771.92	-260,394.93
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	105,295.00	105,295.00	411.67	28,153.47	77,141.53
Expense	74,478.83	74,478.83	5,383.54	28,274.90	46,203.93
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	30,816.17	30,816.17	-4,971.87	-121.43	30,937.60
Department: 04 - KINDERSTOP					
Revenue	184,582.00	184,582.00	350.00	65,271.47	119,310.53
Expense	131,245.50	131,245.50	3,258.48	50,141.02	81,104.48
Department: 04 - KINDERSTOP Surplus (Deficit):	53,336.50	53,336.50	-2,908.48	15,130.45	38,206.05
Department: 05 - YOUTH PROGRAMS					
Revenue	35,010.00	35,010.00	-773.46	7,527.80	27,482.20
Expense	28,090.00	28,090.00	997.02	9,218.56	18,871.44
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	6,920.00	6,920.00	-1,770.48	-1,690.76	8,610.76
Department: 06 - DANCE					
Revenue	48,524.00	48,524.00	-1,077.99	25,665.94	22,858.06
Expense	31,207.00	31,207.00	3,975.06	22,890.72	8,316.28
Department: 06 - DANCE Surplus (Deficit):	17,317.00	17,317.00	-5,053.05	2,775.22	14,541.78
Department: 07 - ATHLETIC					
Revenue	41,077.00	41,077.00	18.75	12,489.64	28,587.36
Expense	18,948.00	18,948.00	1,497.99	9,252.66	9,695.34
Department: 07 - ATHLETIC Surplus (Deficit):	22,129.00	22,129.00	-1,479.24	3,236.98	18,892.02
Department: 08 - PERFORMING ARTS					
Revenue	44,785.00	44,785.00	8,133.40	9,783.40	35,001.60
Expense	37,321.00	37,321.00	5,268.99	6,530.46	30,790.54
Department: 08 - PERFORMING ARTS Surplus (Deficit):	7,464.00	7,464.00	2,864.41	3,252.94	4,211.06
Department: 09 - CONCESSIONS					
Revenue	25,375.00	25,375.00	0.00	249.25	25,125.75
Expense	20,592.50	20,592.50	277.35	1,041.18	19,551.32
Department: 09 - CONCESSIONS Surplus (Deficit):	4,782.50	4,782.50	-277.35	-791.93	5,574.43
Department: 10 - AQUATICS					
Revenue	84,674.00	84,674.00	0.00	129.00	84,545.00
Expense	131,707.00	131,707.00	1,871.85	5,927.96	125,779.04
Department: 10 - AQUATICS Surplus (Deficit):	-47,033.00	-47,033.00	-1,871.85	-5,798.96	-41,234.04
Department: 11 - ACTIVE ADULTS					
Revenue	111,809.00	111,809.00	264.88	20,645.01	91,163.99
Expense	103,873.75	103,873.75	2,218.68	31,727.63	72,146.12
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	7,935.25	7,935.25	-1,953.80	-11,082.62	19,017.87
Department: 12 - SPECIAL EVENTS					
Revenue	8,900.00	8,900.00	20.00	3,026.00	5,874.00
Expense	12,931.25	12,931.25	554.67	4,403.50	8,527.75
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-4,031.25	-4,031.25	-534.67	-1,377.50	-2,653.75
Department: 13 - FITNESS CENTER					
Revenue	29,707.00	29,707.00	975.20	13,849.63	15,857.37
Expense	37,187.50	37,187.50	1,712.59	11,294.20	25,893.30
Department: 13 - FITNESS CENTER Surplus (Deficit):	-7,480.50	-7,480.50	-737.39	2,555.43	-10,035.93

Income Statement

For Fiscal: 2020 Period Ending: 07/31/2020

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	277,966.00	277,966.00	22,214.00	24,095.00	253,871.00
Expense	174,182.25	174,182.25	17,312.73	20,772.64	153,409.61
Department: 14 - SUMMER CAMP Surplus (Deficit):	103,783.75	103,783.75	4,901.27	3,322.36	100,461.39
Department: 30 - PARKS					
Revenue	15,000.00	15,000.00	0.00	0.00	15,000.00
Expense	242,698.74	242,698.74	21,707.48	71,488.88	171,209.86
Department: 30 - PARKS Surplus (Deficit):	-227,698.74	-227,698.74	-21,707.48	-71,488.88	-156,209.86
Department: 40 - GOLF					
Revenue	918,550.00	918,550.00	159,814.68	519,341.06	399,208.94
Expense	520,979.65	520,979.65	49,553.80	278,689.98	242,289.67
Department: 40 - GOLF Surplus (Deficit):	397,570.35	397,570.35	110,260.88	240,651.08	156,919.27
Department: 41 - GROUNDS					
Expense	536,110.76	536,110.76	48,744.77	221,786.17	314,324.59
Department: 41 - GROUNDS Total:	536,110.76	536,110.76	48,744.77	221,786.17	314,324.59
Department: 42 - PRO SHOP					
Revenue	122,102.00	122,102.00	21,750.90	66,530.02	55,571.98
Expense	100,700.00	100,700.00	14,193.41	37,383.50	63,316.50
Department: 42 - PRO SHOP Surplus (Deficit):	21,402.00	21,402.00	7,557.49	29,146.52	-7,744.52
Department: 43 - HOOK A KID					
Revenue	62,500.00	62,500.00	8,032.08	56,915.54	5,584.46
Expense	36,500.00	36,500.00	15,501.60	16,398.41	20,101.59
Department: 43 - HOOK A KID Surplus (Deficit):	26,000.00	26,000.00	-7,469.52	40,517.13	-14,517.13
Department: 44 - WARM UP RANGE					
Revenue	22,000.00	22,000.00	2,804.00	5,435.00	16,565.00
Expense	8,000.00	8,000.00	31.00	259.50	7,740.50
Department: 44 - WARM UP RANGE Surplus (Deficit):	14,000.00	14,000.00	2,773.00	5,175.50	8,824.50
Department: 45 - BANQUET HALL					
Revenue	683,200.00	683,200.00	27,665.61	125,853.08	557,346.92
Expense	727,095.48	727,095.48	29,195.79	219,294.09	507,801.39
Department: 45 - BANQUET HALL Surplus (Deficit):	-43,895.48	-43,895.48	-1,530.18	-93,441.01	49,545.53
Total Surplus (Deficit):	-311,416.22	-311,416.22	88,900.15	39,956.27	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	-190,382.33	-190,382.33	26,053.25	39,693.22	-230,075.55
300 - GOLF	-77,138.41	-77,138.41	64,377.08	93,704.06	-170,842.47
301 - GOLF BANQUETS	-43,895.48	-43,895.48	-1,530.18	-93,441.01	49,545.53
Total Surplus (Deficit):	-311,416.22	-311,416.22	88,900.15	39,956.27	



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,231,155.00	1,231,155.00	213,092.35	844,285.24	386,869.76
20 - INTEREST	12,000.00	12,000.00	1,618.21	11,512.37	487.63
35 - ADDITIONAL	0.00	0.00	0.00	0.02	-0.02
Revenue Total:	1,243,155.00	1,243,155.00	214,710.56	855,797.63	387,357.37
Expense					
50 - PERSONNEL SERVICES	288,860.27	288,860.27	33,604.12	168,338.69	120,521.58
51 - BENEFITS	25,464.72	25,464.72	1,534.23	9,634.19	15,830.53
52 - CONTRACTED SERVICES	149,446.41	149,446.41	18,733.08	99,262.58	50,183.83
60 - COMMODITIES	22,210.00	22,210.00	5,392.31	11,568.63	10,641.37
65 - GENERAL EXPENDITURES	131,000.00	131,000.00	0.00	129,000.00	2,000.00
Expense Total:	616,981.40	616,981.40	59,263.74	417,804.09	199,177.31
Fund: 100 - CORPORATE FUND Surplus (Deficit):	626,173.60	626,173.60	155,446.82	437,993.54	188,180.06
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	598,000.00	598,000.00	101,457.10	401,413.66	196,586.34
30 - RENTAL	64,538.00	64,538.00	-884.00	12,231.78	52,306.22
35 - ADDITIONAL	25,460.00	25,460.00	1,277.00	1,826.88	23,633.12
41 - PROGRAM REVENUES	952,044.00	952,044.00	29,259.45	210,089.48	741,954.52
42 - RERESHMENT REVENUE	25,375.00	25,375.00	0.00	249.25	25,125.75
Revenue Total:	1,665,417.00	1,665,417.00	131,109.55	625,811.05	1,039,605.95
Expense					
50 - PERSONNEL SERVICES	1,167,930.15	1,167,930.15	82,205.32	392,413.82	775,516.33
51 - BENEFITS	110,336.18	110,336.18	8,844.42	54,650.33	55,685.85
52 - CONTRACTED SERVICES	379,779.00	379,779.00	10,295.45	95,672.44	284,106.56
60 - COMMODITIES	162,131.00	162,131.00	3,118.34	33,801.18	128,329.82
65 - GENERAL EXPENDITURES	35,623.00	35,623.00	592.77	9,580.06	26,042.94
Expense Total:	1,855,799.33	1,855,799.33	105,056.30	586,117.83	1,269,681.50
Fund: 200 - RECREATION FUND Surplus (Deficit):	-190,382.33	-190,382.33	26,053.25	39,693.22	-230,075.55
Fund: 300 - GOLF					
Revenue					
35 - ADDITIONAL	15,900.00	15,900.00	3,077.41	20,775.70	-4,875.70
41 - PROGRAM REVENUES	1,109,252.00	1,109,252.00	189,324.25	627,445.92	481,806.08
Revenue Total:	1,125,152.00	1,125,152.00	192,401.66	648,221.62	476,930.38
Expense					
50 - PERSONNEL SERVICES	397,542.25	397,542.25	52,140.48	193,678.19	203,864.06
51 - BENEFITS	93,747.16	93,747.16	6,453.19	39,767.30	53,979.86
52 - CONTRACTED SERVICES	377,101.00	377,101.00	28,744.75	202,041.12	175,059.88
60 - COMMODITIES	316,500.00	316,500.00	35,734.11	113,044.48	203,455.52
65 - GENERAL EXPENDITURES	17,400.00	17,400.00	4,952.05	5,986.47	11,413.53
Expense Total:	1,202,290.41	1,202,290.41	128,024.58	554,517.56	647,772.85
Fund: 300 - GOLF Surplus (Deficit):	-77,138.41	-77,138.41	64,377.08	93,704.06	-170,842.47
Fund: 301 - GOLF BANQUETS					
Revenue					
30 - RENTAL	3,700.00	3,700.00	361.19	6,421.83	-2,721.83
42 - RERESHMENT REVENUE	679,500.00	679,500.00	27,304.42	119,431.25	560,068.75
Revenue Total:	683,200.00	683,200.00	27,665.61	125,853.08	557,346.92
Expense					
50 - PERSONNEL SERVICES	168,000.00	168,000.00	7,077.88	43,573.89	124,426.11

Income Statement**For Fiscal: 2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
51 - BENEFITS	54,270.48	54,270.48	1,884.87	10,447.60	43,822.88
52 - CONTRACTED SERVICES	258,379.00	258,379.00	7,681.60	92,810.52	165,568.48
60 - COMMODITIES	232,750.00	232,750.00	12,151.48	63,981.47	168,768.53
65 - GENERAL EXPENDITURES	13,696.00	13,696.00	399.96	8,480.61	5,215.39
Expense Total:	727,095.48	727,095.48	29,195.79	219,294.09	507,801.39
Fund: 301 - GOLF BANQUETS Surplus (Deficit):	-43,895.48	-43,895.48	-1,530.18	-93,441.01	49,545.53
Total Surplus (Deficit):	314,757.38	314,757.38	244,346.97	477,949.81	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	626,173.60	626,173.60	155,446.82	437,993.54	188,180.06
200 - RECREATION FUND	-190,382.33	-190,382.33	26,053.25	39,693.22	-230,075.55
300 - GOLF	-77,138.41	-77,138.41	64,377.08	93,704.06	-170,842.47
301 - GOLF BANQUETS	-43,895.48	-43,895.48	-1,530.18	-93,441.01	49,545.53
Total Surplus (Deficit):	314,757.38	314,757.38	244,346.97	477,949.81	



August 25, 2020

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: August 2020 Board Report

OCC ELECTRICAL UPGRADE PROJECT

Staff continues to work with Ashburn Power to commence the project this year.

OCC GROUNDS

Legal has received the deed of ownership for the OCC grounds garage parcel; an application with the county will be filed to have all back taxes set aside and the interests of any intervening tax buyers removed.

The environmental work at Old Orchard Country Club that ceased in 2003 and the potential cell phone tower lease discussion may begin soon with the current conveyance of property to the District.

PERSONNEL MANUAL

Staff is reviewing recommendations received from legal to update the personnel manual. The manual will be submitted to the Personnel and Planning Committee for approval (Ellen Avery and Vicki Carney) to recommend to board for acceptance.

REMOTE WORKING POLICY

Staff is creating a policy for staff who may work remotely. The policy will be submitted to the Personnel and Planning Committee for approval (Ellen Avery and Vicki Carney) to recommend to board for acceptance.

AD-HOC ARTWALK ON HILLCREST

Staff has meeting scheduled with residents to create art for public enjoyment in some fashion.

Board of Commissioners 2020 Meeting Schedule

August	<ul style="list-style-type: none">• Library IGA electric signage• ITEP Grant for bike path• NWSRA 2020 Assessment Resolution• Approve financial auditing services
September	<ul style="list-style-type: none">• Potential board member interviews• Sexual Harassment Training• Updated personnel policy acceptance• Remote working policy acceptance• Acceptance of Feasibility Study Report• GMRC Feasibility Taskforce Recommendation
October	<ul style="list-style-type: none">• Potential board member confirmed• NWSRA presentation• Adopt Bond Ordinance• Speer Financial Presentation
November	<ul style="list-style-type: none">• Resolution Truth in Taxation for Levy Year 2020
December	<ul style="list-style-type: none">• FY2021 Budget presentation• Tax Levy Ordinance• Schedule of 2021 meetings



August 19, 2020

To: Christina Ferraro, Executive Director
From: Julie Caporusso, Superintendent of Recreation
Re: August Board Report

Everyone Counts! Census Events

The first Census event will be a drive-in concert featuring the band Focal Point will be held at the Gary Morava Recreation Center back parking lot on Saturday, August 29 from 7-9PM. There is a limit of 25 cars and registrants must reside in Prospect Heights. Pre-registration is required. Facial coverings are required when not 6 feet apart or entering the recreation center. This is a free event and a raffle will be held. We have 13 registered.

Congressman Schneider and Commissioner Scott Britton will be speaking.

The second Census event will be a drive-in movie. It is planned for September 19; we will be showing the movie Grease.

Gary Morava Recreation Center

We opened to the public on August 17; this included the fitness center, rentals, open gym and racquetball.

Marketing

We are currently working on our September newsletter.

We will be publishing the Winter/Spring brochure; it will not be mailed out. It will be online and we will have limited hard copies at the front desk for patrons.

Programming

Jeanette did an exceptional job of organizing the eLearning Camp which started August 19. Thanks to Edlyn and Christina as well for helping with the first day to make sure all of our learners were able to get into their "classroom". Kris Lebrecht from District 23 will be helping us each Monday to make sure the students have everything they need; schedules, devices and supplies.

Training

Our monthly training was held on August 5 for the Preschool and KinderStop staff.



August 19, 2020

To: Christina Ferraro, Executive Director
From: Dino Squiers, superintendent of facilities & parks
Re: August 2020 Board Report

Skylights

Twelve skylights have been replaced in the area around room one and preschool. Remaining skylights will be budgeted for replacement next year.

Plumbing

Water kept running in the women's locker room sink, metering cartridge that controls the water flow failed and would not turn off the water. Replacement cartridge was installed.

Fitness Center

Exercise equipment was rearranged in the fitness center to allow extra distancing between machines. Two of the treadmills are closed to provide additional space when multiple patrons are using the machines.

Rooms A & B

Supplies that were removed from Pre-school A for the camp season and stored in the fitness center are now being stored in the men's locker shower area. Supplies and furniture from pre-school B will be stored in the women's locker room shower until items can be returned to the classrooms.

Eisenhower School

We have finished cleaning the school for the camp season on August seventh.

NRC

Met with Agnes and Dana at Heron pond, discussed removal of tree's and branches that fell in the pond, crew was able to remove all but one by hand, a large tree branch that was in the water and still attached to the tree needed the front loader to be removed.

Tully Park

During the storm a few weeks back, a tree came down at Tully and fell in a neighbor's yard. It was a large tree but did not damage the neighbor's house or deck.

PHWYBS

Summer baseball season should be finished by the end of August, we have been notified that baseball may play in September and October. Doug has asked the league for a schedule so he can plan for field preparation.

Bus Inspection

Bus number two passed the inspected and received the safety sticker.

Parks

Clean up, grass cutting, trimming, and garbage pickup is ongoing at the parks, we started replacing 55-gallon trash cans that are rusting out.



August 20, 2020

To: Christina Ferraro, Executive Director
From: Marc Heidkamp
Re: July 2020 Golf Operations Board Report

Golf

July was extremely busy with 78% increase in revenue over 2019. The full-time staff is working hard to ensure the services are met. As the part time staff returns to school, we will be switching some personnel that will help us finish the season strong. We hope the weather stays nice and we can keep pace without the golf outing business we've counted on in years past. Many golf outings have canceled for the season, due to Covid 19 and guests not wanting to participate in large groups. Open play will have to remain strong in order to keep pace with 2019 revenues. It remains to be seen but we are encouraging Open Play daily.

Beverage Cart/ Halfway House

Sales have increased by 70% this season with some positive changes. We are opening earlier in the morning and staying out later into the dusk. Also, we have introduced daily drink specials that have increased sales on the beverage cart. Our clients have enjoyed the new flavors and have been willing to pay a premium for the special drinks. This coming month we will offer the new Quarantini 19.

Grounds

With 20 days of temperatures exceeding 90 degrees, staff has kept the turf alive with hand watering. As we move into 2021, we plan to fix the tee boxes as it impacts our ability to increase revenues moving forward. The skilled Grounds crew provided a savings of \$4,000 with in-house well repairs.

Club House

This area has been virtually closed down with the exception of a few events due to Covid guidelines. We have been maintaining the facility, keeping it clean and hoping for the day we can return to normal business. We are showing the facility and booking for the 2021 season and beyond. To date there are 35 weddings secured for 2021 and it will continue to grow. We feel the business will increase tremendously once the restrictions are lifted.

Junior Golf

I am extremely proud of the work Doug has done with the junior Golf program this year despite the Covid challenges. Running the camps and keeping the children safe has been the main focus. For the first time since its inception in 1999 several programs have reached capacity. The students are planning to continue late into the fall. This program is the gateway to build the future of golf moving forward.

07.31.2020	2019	2020	% CHANGE
			19 V 20
GOLF MEMBERS	\$61,225.70	\$109,110.77	78%
CART RENTAL FEES	\$23,240.00	\$25,019.50	8%
APPAREL	\$1,519.95	\$1,621.63	7%
EQUIPMENT	\$5,132.60	\$7,119.61	39%
GOLF BALLS	\$4,756.55	\$4,825.54	1%
DRIVING RANGE	\$3,896.50	\$2,804.00	-28%
SPECIAL ORDERS	\$3,234.23	\$1,627.00	-50%
F AND B	\$86,623.10	\$34,219.09	-60%
OUTINGS	\$30,963.45	\$13,170.00	-57%
TOTAL	\$220,592.08	\$199,517.14	



August 19, 2020

To: Julie Caporusso, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: August Board Report

Preschool

Virtual Summertime preschool ended on July 31st. The M/W/F section went well, with a consistent 4 students. We had positive feedback from the families.

The 2020-2021 school year will begin September 8/9. We will be offering both in person classes and virtual classes.

Youth Athletics

Little Kickers Soccer league will begin on September 12th. Due to the recent guidelines that were issued for youth sports. Soccer falls into the medium risk category. The format of youth soccer will look different than in the past. The Pre-K-K will practice on Saturdays, with optional practices during the week all with signed parent release form. The 1st-8th graders, teams will still be formed, they will have a weekly practice, and play games with a modified field and rules in order for the players to maintain 6ft of social distancing. We currently have 12 participants enrolled.

Fitness Center

Fitness Center reopened on Monday, August 17th. Cardio and strength machines have been spaced out for 6ft of social distancing. Members will need to reserve a 90-minute time block, each time block allows for 15 members at a given time.

Day Camp

Summer camp ended on August 14th. We had 71 total campers during our shortened 6-week summer. The counselors did a fantastic job this summer! Both staff and campers adapted well to the changes in the camp routine and guidelines that were presented due to COVID.

Fitness Membership Statistic Report

Three Year Comparison

Membership	July 2018	July 2019	July 2020
3 months	1	2	0
6 months	0	1	0
1 year	5	5	0

Total # of Members

July 2019	July 2020
180	258



August 2020

To: Julie Caporusso, Superintendent of Recreation
From: Marci Glinski, Supervisor of Recreation
Re: August 2020 Board Report

Dance

Summer dance ended with 16 participants in 3 classes.

Our Virtual Spring Dancer Recital videos have been sent to all participants and posted on our Star Studio Facebook Page. We also sent the parents pictures that we captured during our videotaping sessions since we did not have professional pictures taken this season.

Our Competition Dance Team Clinics are the week of August 17th with final try outs on Saturday, August 22nd. We had 17 dancers (including 2 boys) signed up for clinics and try outs. 3 more dancers than in 2019-2020 season. Final teams will be posted on Monday, August 24th. I have been in several meeting with the different Competition Organizations to find out the plans for the 2021 Competition Dance Season. I am excited about the changes they are making to keep our dancers and staff safe. We will be offering both virtual & in person fall dance classes.

Active Adults

Our Active Adults are ready to start traveling again! So many phone calls requesting my newsletter. I am currently planning trips & in-house programs to begin late September. We will start off with a lunch, a casino and an outdoor adventure within the state. We will not be crossing borders until COVID is under control.

I have been offering a few virtual programs for our active adults. Bingo & Bunco for have been enjoyed by some of our regular players. They are just happy to see each other faces.

Special Events

Virtual Bingo & Trivia events will be offered again starting in September.

I have been busy creating a new and improved SpookFest for 2020. The entire event will be held outdoors featuring our Haunted Hayride at OCCC with a timed entrance for participants, the PHPD Pumpkin Patch and newly added events, "DONT" Touch a Truck & Scarecrow Row, where families, organizations & businesses will create a scarecrow to enhance our Haunted Hayride route.

Creative & Performing Arts Camp

CPA camp began on Monday, July 6th and ended on August 14th. Our campers enjoyed 6 weeks of fun and games. We had a total of 77 campers over the 6 weeks. The Kona Ice Food Truck & a local neighborhood ice cream truck visited our camp each week for our campers to purchase a cool treat. Our counselors did a fantastic job this summer keeping the campers safe.

Our Production Camp ended with 11 campers. The show was videotaped and is currently being edited so we can post the show for all to see.



August 2020

To: Julie Caporusso, Superintendent of Recreation
From: Jeanette Garrity, Supervisor of Recreation
Re: Board Report – August, 2020

Program updates: Youth Programs, Kinder Stop, E-Learning, Aquatics

Kinder Stop

There are currently 8 students enrolled in KinderStop PM. This program will begin on Thursday August 27th. Lead teachers Jackie and Jenn are working hard on planning out crafts and activities for kids to do during the duration of the program. Numbers are expected to increase when in-person school returns at District 23.

The first month of KinderStop will be a nature theme. Kids will be going outside to make crafts and do activities with nature. Having a nature theme while doing activities outside will allow kids to take off their masks and get fresh air.

E-Learning Camp

Due to District 23 and surrounding school districts having remote learning, we have decided to offer an E-Learning Camp to help working parents! The first week of camp began Wednesday August 19th with a total of 20 students. The first day went very smoothly with the help of our internet upgrade! Parents have expressed many times that they are extremely grateful that we are offering this program. Majority of students registered for this program attend Prospect Heights District 23 schools, however some other students come from Arlington Heights, Wheeling, Park Ridge, Des Plaines and Highland Park.

Week 2 of E-Learning camp will begin on Monday August 24th with 27 students enrolled as of Wednesday August 19th.

Youth Programs

The next Kids Day Off program will be held on Monday September 28th. Participants will not be going away on field trips for this program, instead they will be staying in-house due to COVID-19 concerns.

Aquatics

Lions Pool is closed until summer 2021.



August 25, 2020

To: Christina Ferraro, Executive Director
From: Park Board of Commissioners
Re: GMRC Feasibility Taskforce

GreenPlay, LLC prepared the final report for staff to review which includes Williams Architects' conceptual drawings. The GMRC Feasibility Taskforce of five or six residents and two board members was established to work with staff and make recommendations to the Board about pursuing the recreation center renovation project.

The Taskforce will meet to review the final report in September and it is anticipated they will be ready to make a recommendation to the Board of Commissioners in September or October.



August 25, 2020

To: Christina Ferraro, Executive Director
From: Park Board of Commissioners
Re: Proposal for landscape architect services for potential Muir Park plan development

Lexington Homes has proposed a housing development adjacent to Muir Park. Lexington has also proposed the park district exchange a portion of Mui Park with Lexington for a price and has offered additional funds for the development of Muir Park. This parcel exchange is 27,549 square feet or 0.62345 acre. The staff has discussed several possibilities in regards to improvements to Muir Park which is currently a field used mostly by PHYBS for practices and games.

A decision has not been made to accept this offer from Lexington, however, discussions of how to improve Muir Park have continued. Staff has contracted JSD Landscape Architect at a cost not to exceed \$4,200 for two preliminary plans and probable cost opinions for Muir Park for the Board's consideration if the decision is to indeed develop Muir with Lexington's improvement dollars. These preliminary plans will be reviewed at the September board meeting at which time the Board may authorize JSD Landscape Architect to develop a final plan for further discussion. This allows the Board to envision what may be possible on this property and consider the costs to do so.



Prospect Heights Park District Resolution No. 8.25.2020

Northwest Special Recreation Association

2021 Assessment Resolution

WHEREAS, the Prospect Heights Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the Prospect Heights Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Prospect Heights Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the Prospect Heights Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the Prospect Heights Park District does ratify the recommended Assessment for calendar year 2021 (FY 2021) in the amount of \$78,646.95 as recommended by the Board of Trustees of NWSRA.

SO RESOLVED this 25th day of August, 2020.

PROSPECT HEIGHTS PARK DISTRICT

President of Prospect Heights Park District

Attest:

Secretary of Prospect Heights Park District

(SEAL)

Ayes: ____ Nays: ____



August 25, 2020

To: Christina Ferraro, Executive Director
From: Park Board of Commissioners
Re: ITEP Grant

Application for ITEP Grant for bike path renovations

Illinois Transportation Enhancement Program (ITEP) will provide \$80 million in state and federal funding for walking, biking, and trail projects around the state. The call for proposals is scheduled to be open from August 21 to November 2, 2020. A community meeting will be held soon. The application is due in November.

After touring the bike path, and speaking with grant writers, staff believes a grant proposal for \$100,000 may include demolition of 2,160 linear feet of path, replacement of asphalt, installation of signage, benches, litter receptacles, bike repair station, seeding restoration, and architect and engineering fees. The bike path is greatly used and outside of patching the asphalt and mowing the lawn the park district has not spent many dollars on this site. This is the ComEd Right-of-way that is leased by the park district.

Recommendation

Staff recommends an ITEP grant application be submitted on behalf of the park district for \$100,000. Staff recommends the funds be set aside in the FY2021 budget

PROSPECT HEIGHTS LIBRARY AND PARK DISTRICTS

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE PROSPECT HEIGHTS LIBRARY DISTRICT AND THE
PROSPECT HEIGHTS PARK DISTRICT FOR THE JOINT PURCHASE, OPERATION) AND MAINTENANCE OF
AN ELECTRONIC MESSAGE CENTER**

THIS AGREEMENT made this ____ day of _____, 2020 by and between the PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT, Cook County, Illinois ("Library") and the PROSPECT HEIGHTS PARK DISTRICT, Cook County, Illinois ("Park District"), which may hereafter be identified as "the agencies."

WITNESSETH:

WHEREAS, in the best interests of the taxpayers of Prospect Heights Library District and Prospect Heights Park District, the Library and the Park District entered into an intergovernmental Purchase and Use Agreement in 2007 to save the taxpayers money by sharing the cost of purchase and use of Electronic Message Center, located on Prospect Heights Park District property at the northwest corner of Camp McDonald Road and Elm Street in Prospect Heights.

WHEREAS, in 2020 the agencies entered into an Intergovernmental Agreement to purchase the replacement of the LED Message Center of the sign structure

WHEREAS, the legal authority for the parties to enter into this agreement is established by:

(a) Article VII, Section 10 of the Illinois Constitution, which provides as follows:

"Units of local government and school districts may contract or otherwise associate among themselves, with the State, with other states and their units of local government and school districts, and with the United States to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance. Units of local government and school districts may contract and otherwise associate with individuals, association and corporations in any manner not prohibited by law or by ordinance. Participating units of government may use their credit, revenues and any other resources to pay costs and to service debt related to intergovernmental activities" and

(b) The Illinois Governmental Cooperation act, (Ill. Rev.Stat.1982, ch.127, par. 741 et seq.) Which provides in part as follows:

"Section 743. Intergovernmental Agreements. Any power or powers, privileges or authority exercised or which may be exercised by a public agency of this State may be exercised and enjoyed jointly with any other public agency of this State and jointly with any other public agency of any other state or of the United States to the extent that the laws such other State or of the United States does not prohibit joint exercise or enjoyment."

"Perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each part of the contract. Such

contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties”

NOW THEREFORE, in consideration of the property and the mutual covenants and conditions contained herein, the agencies agree as follows:

- A. **PURCHASE OF REPLACEMENT LED MESSAGE CENTER:** The agencies shall participate equally in the vendor selection and establishing software. Purchase cost shall be mutually agreed upon by the agencies and approved by Trustees/Commissioners.
- B. **USE OF ELECTRONIC MESSAGE CENTER:** The agencies agree to use the sign for display of agency announcements and programming. Additionally, time and temperature will be displayed. Upon requests received by either agency, sign shall display announcements of current community events. Should the definition of “current community events” become questionable, the agencies agree the Executive Directors of each agency shall approve the message prior to its display.
- C. **INSTALLATION OF ELECTRONIC MESSAGE CENTER:** The agencies shall share equally in all costs related to physical installation/operation of sign’s electronic message center. The chosen vendor will remove and dispose of existing electronic message center and install new Electro-Matic Visual on both faces of existing sign.
- D. **MAINTENANCE:** The agencies shall share equally all costs related to ongoing maintenance beyond the 5-year limited warranty policy with the chosen vendor. The agencies agree to review potential preventative maintenance programs related to parts and service for sign operation when the 5-year limited warranty has expired. The Park District will coordinate parts and services required for sign maintenance. The Park District shall be responsible for maintenance of property at sign location and for the preventative maintenance which includes periodic (annual) cleaning of filtering and ventilation systems.
- E. **DAMAGE LIABILITY:** The Park District agrees to process insurance claims through the Park District’s property insurance for damage to Electronic Sign. Park District will coordinate parts and services required for repairs. The agencies shall share equally in cost of insurance deductible.
- F. **OPERATION OBLIGATIONS:** The agencies agree to employee web based training. Each agency may authorize specific staff to enter data and schedule display messages. The agencies shall share the operating costs equally for Electronic Sign related to energy and connectivity expenses. Park District will be responsible for providing Library a quarterly invoice/statement of expenses.
- G. **INDEMNIFICATION, LIABILITY AND INSURANCE:** The Park District shall obtain full liability insurance, indemnify and forever hold harmless the Library, its officers, agents, representatives, and employees, successors and assigns against any and all claims, demands, costs and expenses of any nature whatsoever, including reasonable attorney’s fees for the defense thereof, arising from or in connection with the initial purchase, replacement LED message center and use of Sign to the extent of such insurance coverage. Each agency shall name the other agency as additional insured for insurance reasons.

- H. **ALTERATIONS:** No alterations or additions shall be made to the Electronic Sign structure without the prior written consent from both agencies. Neither agency shall unreasonably withhold approval of any structural alterations or additions to Electronic Sign requested by either agency.

NOTICES: All notices shall be in writing, mailed, or hand delivered to the individuals and at the address indicated below:

If to Library:

PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
ATTN: EXECUTIVE DIRECTOR
12 NORTH ELM STREET
PROSPECT HEIGHTS, ILLINOIS 60070

If to Park District:

PROSPECT HEIGHTS PARK DISTRICT
ATTN: EXECUTIVE DIRECTOR
110 W. CAMP MCDONALD ROAD
PROSPECT HEIGHTS, ILLINOIS 60070

Or to such other individuals or addresses the parties may designate in writing.

I. **MISCELLANEOUS:**

1. This agreement shall be binding upon the parties their successors, and permitted assignees. This Agreement shall not be modified or amended. Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.
2. The agencies shall at any times provide their connectivity to the Electronic Sign unless otherwise specifically agreed to the contrary in writing.
3. This agreement shall be in effect for ten years (the life of the sign is approximately 100,000 hours usage) and thereafter shall be subject to automatic annual renewal unless either party provides 6-month notice of termination to the other party prior to the end of the term.

- J. **NO THIRD PARTY BENEFICIARY:** This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

IN WITNESS WHEREOF, the parties have duly caused this Agreement to be executed on the day and year first above written.

PROSPECT HEIGHTS PARK DISTRICT
110 W. CAMP MCDONALD ROAD
PROSPECT HEIGHTS, ILLINOIS 60070

PROSPECT HEIGHTS PUBLIC LIBRARY DISTRICT
12 NORTH ELM STREET
PROSPECT HEIGHTS, ILLINOIS 60070

X

President

X

President

X

Secretary

X

Secretary



August 25, 2020

To: Christina Ferraro, Executive Director
From: Annette Curtis, Superintendent of Finance and Planning
Re: Financial auditing services

Auditing Services

A request for proposal was sent to eight firms and three proposals were received. Five firms declined due to staffing concerns or reporting (CAFR) requirement. Of the three proposals received, costs ranged from \$47,500 to \$43,200 over three years.

Recommendation

Staff recommendation is for Sikich LLP to provide the financial auditing services at a cost not to exceed \$43,490 based upon experience, approach and cost.