

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
VIRTUAL MEETING
ZOOM MEETING ID: 939 9128 2772 PASSCODE: 880336
TUESDAY, JANUARY 26, 2021**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Vicki Carney
Betty Cloud
Tim Jones
Eric Kirste

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Facilities & Parks
Annette Curtis – Superintendent of Finance & Planning
Edlyn Castil – Admin Services Mgr./Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Correspondence

There were none.

Recognition/Welcome

Commissioner Jones welcomed the participant who was virtually in attendance.

Public Comment

There were none.

Approval of Minutes

Regular Board Meeting – December 15, 2020

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve the December 15, 2020 Regular Board Meeting Minutes as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Acceptance of Minutes (continued)**Special Board Meeting – January 12, 2021**

A motion was made by Commissioner Carney and seconded by Commissioner Avery accept the January 12, 2021 Special Board Meeting Minutes as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

The next regular board meeting will be held on February 23, 2021 7:00 p.m.

Park District Treasurer's Report**Cash Report #1**

Payroll	Checking/sweep	\$	(103.58)
Vendor	Checking/sweep	\$	(30,813.48)
General/Sweep	Checking	\$	960,949.22
ATM	Checking	\$	26,613.03
Investment	Checking	\$	2,408,164.56
CD Investment	Maturity 1.8.2021	\$	358,327.02
		Totals	\$ 3,723,136.77

A motion was made by Commissioner Carney and seconded by Commissioner Cloud to accept the Treasurer's Report – Cash Report #1 dated January 26, 2021 in the amount of \$3,723,136.77.

The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Carney and seconded by Commissioner Cloud to accept Warrants for payment as submitted for Vendor Warrants #12, 12A, and Payroll 25, 26, 27 in the amount of \$376,932.48. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Superintendent of Finance and Planning Report

Superintendent of Finance and Planning Annette Curtis reported two additional comments in addition to the report she submitted. Mount Prospect State Bank will be merging with First Busey Corporation. The virtual audit started today and will continue the first week of March.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported we are currently in Tier 1 and hopefully will move from Phase 4 to Phase 5 during the summer or fall.

Superintendent of Recreation – as submitted.

Superintendent of Facilities and Parks – as submitted.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Unfinished/Ongoing Business**Consideration of Agreement for Exchange of Land at/adjacent to Muir Park (no action)**

Executive Director Christina Ferraro reviewed the agreement. Additional binding agreements are required about the park development budget, construction, shared use parking and detention pond logistics. Discussions will be required with Wheeling Park District, PHYBS and the Muir neighbors. Lexington will be withdrawing their petition for the 61-unit proposal from PZBA later January 28.

Acceptance of the Urban & Community Forestry Grant Award

Superintendent of Finance and Planning Annette Curtis stated that the park district will be working with Great Lakes Urban Forestry to conduct the tree inventory and develop the management plan for the park district. The grant includes all parks except for OCCC.

A motion was made by Commissioner Cloud and seconded by Commissioner Carney to accept the Urban & Community Forestry Grant Award in the amount of \$11,375.00. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

New Business**Board Member Vacancy**

Commissioner Jones announced Commissioner Carney is in the process of moving out of the park district boundaries. The board thanked Vicki Carney for her service on the park district board.

Board Officers Reassignment

Commissioner Jones discussed reassigning board officer positions as follows:

Eric Kirste –Treasurer and Finance Committee Chairman

Ellen Avery – Vice President

Betty Cloud – Secretary

Approval Ordinance #01.26.2021 Combined Budget and Appropriation for fiscal year January 1, 2021 – December 31, 2021

A motion was made by Commissioner Carney and seconded by Commissioner Avery to adopt Ordinance #01.26.2021 the Combined Annual Budget and Appropriation of Funds for the Prospect Heights Park District, Cook County, Illinois for the fiscal year beginning on the first (1st) day of January 1, 2021 and ending on the thirty-first (31st) day of December 31, 2021. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste

New Business (continued)

Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Approval of Ordinance #01.26.2021A Abating Tax Levied for the Year 2020

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to adopt Ordinance #01.26.2021A an Ordinance abating the tax heretofore levied for the year 2020 to pay debt service on \$7,675,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2014B of the Prospect Heights Park District, Cook County, Illinois. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste
Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Committees of the Board

There were no reports.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Carney to adjourn the Regular Board Meeting at 7:30 p.m. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Carney, Cloud, Jones, Kirste
Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Ellen Avery, Prospect Heights Park District Secretary