

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MAY 25, 2021**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:08 p.m.

Commissioners present:

Ellen Avery
Betty Cloud
Tim Jones
Eric Kirste (arrived at 7:09 p.m.)
Steve Messer

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Facilities & Parks
Annette Curtis – Superintendent of Finance & Planning
Edlyn Castil – Admin Services Mgr./Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Cloud and seconded by Commissioner Avery to approve the agenda as submitted. The motion was approved by a voice vote with one absent (Commissioners Kirste, Jackson). The motion carried.

Induction

Edlyn Castil administered the Oath of Office to Tim Jones (term through April 2025), Betty Cloud (term through April 2023) and Eric Kirste (term through April 2025).

Correspondence

There were none.

Recognition/Welcome

There were none.

Public Comment

There were none.

Approval of Minutes

Regular Board Meeting – April 27, 2021

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to approve the April 27, 2021 Regular Board Meeting Minutes as submitted. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Announcements (Meetings)

A Committee of the Whole Meeting will be held on June 7, 2021 5:00 p.m. at Old Orchard Country Club. The next regular Board Meeting will be held on May 25, 2021 7:00 p.m. at Gary Morava Recreation Center.

Park District Treasurer's Report**Cash Report #5**

Payroll	Checking/sweep	\$	(406.40)
Vendor	Checking/sweep	\$	(65,375.60)
General/Sweep	Checking	\$	2,154,189.60
ATM	Checking	\$	26,153.03
Investment	Checking	\$	2,077,739.00
Cash Reserve	Checking	\$	359,330.40
		Totals	\$ 4,551,630.03

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to accept the Treasurer's Report – Cash Report #5 dated May 25, 2021 in the amount of \$4,551,630.03. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Approval of Warrants for Payment

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to accept Warrants for payment as submitted for Vendor Warrants #5, 5A and Payroll 7, 8 in the amount of \$365,998.46. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Superintendent of Finance and Planning Report

Superintendent of Finance and Planning Annette Curtis also commented that the park district has been receiving timely property tax dollars. She is waiting for Cook County to distribute the park district's extension. A bond payment was made on 6/1/21.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also commented the agreement regarding parking, access and the field usage has not yet started due to other projects staff is handling. She also commented that the Open Space Lands Acquisition and Development (OSLAD) grant has not been released for next year which may affect the East Wedgewood Park project and hopes this occurs soon.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso discussed restrictions that will be adjusted when the state moves to Phase 5. She also reported that the Preschool Graduation and Dance Recital were held at Old Orchard Country Club; and she encouraged all to visit the Art Walk at Izaak Walton Park.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported that his departments are preparing for the summer season. The lifeguards have been training in the pool.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board**GMRC Feasibility Committee**

Commissioners Ellen Avery and Betty Cloud reported the committee has met with staff and discussed adding the pool component to the GMRC Feasibility Study which would increase the project cost. The staff will move begin working with Williams Architects to gather input from the residents, stakeholders and staff to create a conceptual plan and revisit the recreation center conceptual plan. This will occur over the summer and the board will receive a report in the fall.

Unfinished/Ongoing Business**Lexington Homes**

Executive Director Christina Ferraro reported the deadline for the community to complete the survey is 5/26/21. The responses will be compiled and shared with the subcommittee in order to advise the landscape architect how to proceed with the final draft. She also reported a civil engineer has been contracted by the park district to review the preliminary housing development plan and potential park improvement plan to include maintenance and care of the detention basin in order to continue the negotiation process with Lexington Homes.

New Business**Process to Fill Board Vacancy**

Commissioner Jones reviewed the process to fill the board vacancy: resumes will be accepted through June 14 and candidates will be interviewed June 22.

Resolution 5.25.2021 Authorization of the NPPFA Deferred Compensation Plan as an Employee Benefit

Superintendent of Finance & Planning Annette Curtis explained the proposed NPPFA Deferred Compensation Plan. It is an employee benefit to be offered to pensionable employees; it is voluntary employee participation and has no cost to the park district.

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to adopt Resolution 5.25.2021 Authorization of the NPPFA Deferred Compensation Plan as an Employee Benefit. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park District Appointments June 2021-May 2022

- **Representative to NWSRA Board: Christina Ferraro**
- **Recording Secretary: Edlyn Castil**
- **Approve legal counsel: Ancel Glink**

An omnibus motion was made by Commissioner Cloud and seconded by Commissioner Avery to appoint Christina Ferraro as Representative to NWSRA Board, Edlyn Castil as Recording Secretary and Ancel Glink as Legal Counsel. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Recess into Executive Session

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to recess into Executive Session to consider and discuss the minutes of the 4/27/21 closed meeting under the Open Meetings Act pursuant to Section 2(c)(21) of the Open Meetings Act to approve said meeting minutes, at 7:57 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Reconvene to Open Session

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to reconvene open session at 8:00 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Action as a Result of the Executive Session

During Executive Session, the Executive Session meeting minutes were reviewed and discussed.

A motion was made by Commissioner Avery and seconded by Commissioner Messer to approve the 4/27/21 Executive Session meeting minutes. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Cloud to adjourn the Regular Board Meeting at 8:01 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary