

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, JULY 27, 2021**

**Call to Order**

**Roll Call**

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:02 p.m.

Commissioners present:

Ellen Avery  
Betty Cloud  
Karl Jackson  
Tim Jones  
Eric Kirste  
Steve Messer

Also Present:

Christina Ferraro – Executive Director  
Julie Caporusso – Superintendent of Recreation  
Dino Squiers – Superintendent of Facilities & Parks  
Annette Curtis – Superintendent of Finance & Planning  
Edlyn Castil – Admin Services Mgr./Recording Secretary

Commissioners absent:

None

A quorum was present.

**Corrections/Additions/Approval of Agenda**

A motion was made by Commissioner Cloud and seconded by Commissioner Avery to approve the agenda as submitted. The motion was approved by a voice vote. The motion carried.

**Recognition/Welcome**

Residents Jill Moskal, Mary Ellen Siemens, Therese Hoesh and Jean Spiegelhalter were in attendance.

**Public Comment**

Therese Hoesh and Jean Spiegelhalter commented about resurfacing the tennis courts at Lions Park.

**Consent Agenda.**

- A. Approval of June 22, 2021 Regular Board Meeting Minutes
- B. Approval of June 22, 2021 Executive Session Meeting Minutes
- C. Approval of Treasurer's Report Cash Report #7 cash balance totaling \$4,669,314.45 as of June 30, 2021
- D. Approval of Warrants totaling \$452,492.00 for the period ending June 30, 2021

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

**Announcements (Meetings)**

The next regular Board Meeting will be held on August 24, 2021 7:00 p.m. at Gary Morava Recreation Center.

**Attorney's Report**

None

**Administrative/Operational Summary**

**Executive Director** – as submitted. Executive Director Christina Ferraro commented Governor Pritzker did not renew the state of emergency order so in-person meetings are acceptable; this board has been meeting in-person since March but it's a good time to review remote participation policies and recall rules. She distributed the policy to the board members to review. Christina reported she met with three Tully residents regarding the Tully Park. She spoke to the young man from the church about the soccer structure and was informed he is waiting to hear about interest from Euclid school. Commissioner Jones requested that Tully Park be placed on the August board meeting agenda.

**Superintendent of Finance and Planning** – as submitted. Superintendent of Finance and Planning Annette Curtis announced that the park district will be rolling out the new deferred compensation 457B plan to IMRF-eligible staff on August 18.

**Superintendent of Recreation** – as submitted. Superintendent of Recreation Julie Caporusso reported that summer is winding down with last week of swim lessons this week and next week will be the last week of summer camp.

**Superintendent of Facilities and Parks** – as submitted. Superintendent of Facilities and Parks Dino Squiers reported baseball finished their regular season and no additional schedule has been received for fall ball. If the baseball season is done, staff will start repairing patches. Commissioner Avery commented that the ballfield light is out on McDonald Field 3<sup>rd</sup> base line and parents who sit near the third base line have reported that the garbage dumpster located at McDonald Field parking lot is foul smelling.

**Director of Golf Operations** – as submitted.

**Recreation Supervisors** – as submitted.

**Committees of the Board**

No new report.

**Unfinished/Ongoing Business****Lexington Homes/Muir Park update**

A meeting was held with the City of Prospect Heights, park district, TIF professional and Lexington Home representatives. Lexington/Muir Park project continues to be negotiated thus an agreement is not ready for approval.

**Feasibility Study**

There was a brief discussion recapping what the previously held Committee of the Whole meeting. The park district is working with Williams Architect. The project continues to move forward.

**New Business****Approve Resolution 07.27.2021A: OSLAD Grant Resolution of Authorization: East Wedgewood Park**

Annette reported that the State announced OSLAD grants for FY2022. The park district is working with JSD Inc. who is putting together two concept plans for East Wedgewood Park. A community meeting will be held onsite on July 28, 2021 6:30-7:30pm to get feedback from the community. Notice of the onsite meeting was posted on the park site, on the park district website and social media. A resolution is required to apply for the OSLAD grant. The total cost of the project is about \$400,000. Should the park district be awarded the grant, it's a 50/50 split with the park district and the grant. Concept plans will be placed on the website after the community meeting.

**New Business (continued)**

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve Resolution 07.27.2021A: OSLAD Grant Resolution of Authorization: East Wedgewood Park as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

**Approve Resolution 07.27.2021B: ComEd Green Region Grant Resolution of Authorization to accept funds for the Pollinator Boardwalk for the Prospect Heights Slough**

A motion was made by Commissioner Cloud and seconded by Commissioner Kirste to approve 07.27.2021B: ComEd Green Region Grant Resolution of Authorization to accept funds for the Pollinator Boardwalk for the Prospect Heights Slough as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

**Post Issuance Tax Compliance**

The board adopted Bond Series 2014B issuance on October 21, 2014. Within that ordinance is the Bond Record Keeping Policy to monitor tax compliance requirements related to the tax-exempt status of the bonds. The policy requires annual review of records and report the findings to the board. For the record, Annette confirmed the district is in compliance.

**Memorandum of Understanding for Prospect Heights TreeKeepers Chapter**

A motion was made by Commissioner Cloud and seconded by Commissioner Jackson to approve the Memorandum of Understanding between the Prospect Heights Park District, Openlands, and Prospect Heights TreeKeepers. as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

**Midyear Financial update**

Annette provided a midyear financial update, which included highlights with the Property Taxes, PDRMA refund, Unemployment, interest payment, GMRC and Pool rentals, Recreation Programs and Golf Operations.

**Recess into Executive Session**

A motion was made by Commissioner Jackson and seconded by Commissioner Avery to recess into Executive Session for the purpose of:

- 2(c)5 – purchase, lease or acquisition of property
- 2(c)6 – setting price for District property sale or lease
- 2(c) 21 – Semi-annual Review of Executive Session Minutes

**Recess into Executive Session (continued)**

under the Open Meetings Act pursuant to Section 2(c)5, 2(c)6, 2(c)21 of the Open Meetings Act, at 7:42 p.m. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer  
Nays: None  
Abstain: None  
Absent: None

**Reconvene to Open Session**

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to reconvene open session at 8:11 p.m. The motion was approved by a roll call vote.

The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer  
Nays: None  
Abstain: None  
Absent: None

The motion carried.

**Action as a Result of the Executive Session**

During Executive Session, the following were discussed:

- 2(c)5 – purchase, lease or acquisition of property
- 2(c)6 – setting price for District property sale or lease
- 2(c) 21 – Semi-annual Review of Executive Session Minutes

A motion was made by Commissioner Avery and seconded by Commissioner Messer to Approve Resolution 07.27.2021C: Resolution Determining the Confidentiality of Closed Session Minutes.

The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer  
Nays: None  
Abstain: None  
Absent: None

The motion carried.

**Adjournment**

With no further business to discuss, a motion was made by Commissioner Messer and seconded by Commissioner Cloud to adjourn the Regular Board Meeting at 8:12 p.m. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Jackson, Jones, Kirste, Messer  
Nays: None  
Abstain: None  
Absent: None

The motion carried.

Respectfully Submitted,  
Edlyn Castil, Recording Secretary

Secretary: \_\_\_\_\_  
Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary