

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, AUGUST 24, 2021**

**Call to Order**

**Roll Call**

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:02 p.m.

Commissioners present:

Ellen Avery (arrived at 7:04 p.m.)

Betty Cloud

Tim Jones

Eric Kirste

Steve Messer

Also Present:

Christina Ferraro – Executive Director

Julie Caporusso – Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Annette Curtis – Superintendent of Finance & Planning

Edlyn Castil – Admin Services Mgr./Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

**Induction**

Edlyn Castil administered the Oath of Office to Paul Fries (term through April 2023).

**Corrections/Additions/Approval of Agenda**

Commissioner Cloud requested to add Commissioner Comments after New Business as a permanent agenda item.

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to approve the agenda as amended. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

**Recognition/Welcome**

Residents Michael Mooney, Jill Moskal, Wendy Dewar, Kristine Koya-Klingner, Mary Ellen Siemens, Rod Siemens and Matt Plischke were in attendance.

**Public Comment**

Michael Mooney of 107 Hillside, Prospect Heights commented about resurfacing the tennis courts at Lions Park to make them competitive and safe.

**Consent Agenda.**

A. Approval of July 27, 2021 Committee of the Whole Meeting Minutes

B. Approval of July 27, 2021 Regular Board Meeting Minutes

C. Approval of July 27, 2021 Executive Session Meeting Minutes

D. Approval of Treasurer's Report Cash Report #8 cash balance totaling \$4,569,641.56 as of July 31, 2021

E. Approval of Warrants totaling \$616,999.54 for the period ending July 31, 2021

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

**Consent Agenda (continued)**

Absent: None

The motion carried.

**Announcements (Meetings)**

A Committee of the Whole meeting is scheduled for September 28, 2021 at 6pm and next regular Board Meeting will be held on September 28, 2021 7:00 p.m. at Gary Morava Recreation Center.

**Attorney's Report**

None

**Administrative/Operational Summary**

**Executive Director** – as submitted. Executive Director Christina Ferraro indicated City and State officials will be introduced at the Block Party and invited Park Board members to participate in the introductions at the event if available.

**Superintendent of Finance and Planning** – as submitted. Superintendent of Finance and Planning Annette Curtis provided an update regarding the East Wedgewood Park project and further explained the OSLAD grant application process. Two onsite public meetings were held to gather input from residents about the proposed park design. The initial project budget was estimated \$400,000 but since realized several accessible elements are included in the design. Therefore, the special recreation fund that the park district levies taxes for can absorb the accessible elements costs. The budget for the project was increased to \$550,000 – which is 50/50 match. Annette noted there is a 15% contingency of \$74,100 not included in that budget. She reviewed the representative imagery, which illustrated examples of the amenities that are being considered for the park. The OSLAD grant application will be submitted this week. Annette also informed the board that an updated budget calendar was included in the board packet.

**Superintendent of Recreation** – as submitted. Superintendent of Recreation Julie Caporusso reported that there is a mask mandate update since she submitted her written report. Block Party is this Saturday. Jeff Ellis and Associates conducted their third audit audited last Saturday and the lifeguards received highest award again of Exceeds.

**Superintendent of Facilities and Parks** – as submitted. Superintendent of Facilities and Parks Dino Squiers reported staff started draining pool and they are preparing to do pressure testing.

**Director of Golf Operations** – as submitted. Christina reported the golf course is scheduled to close for the season on October 15. Golf course staff will then start to capital projects to prepare for next season.

**Recreation Supervisors** – as submitted.

**Committees of the Board**

Committee Member Appointments of Chair and Sub Chair for each of the following:

- A. Finance Committee – Eric Kirste, Steve Messer
- B. Personnel and Planning Committee – Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee – Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OCCC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

No changes with board positions:

President – Tim Jones

Vice President – Ellen Avery

Treasurer – Eric Kirste

Secretary – Betty Cloud

**Unfinished/Ongoing Business****Lexington Homes/Muir Park update**

Christina reported that the proposed Muir Park design plan includes a new configuration of the parking lot. Lexington Homes which eliminated 18 feet of park open space. The proposed plan is posted on the park district website for the general to see.

**Unfinished/Ongoing Business****Feasibility Study**

The Park District will start promoting the Open House scheduled for September 14 at 6:30 p.m. At the next board meeting, Christina will discuss releasing a community survey regarding the potential renovation of the recreation center and the pool.

**New Business****Tully Park update**

In April of this year the board approved staff to work with the Church on an agreement to accept the structure as a gift to house in Tully Park. Final approval is pending the agreement. Christina stated there has been no progress on an agreement with The Bridge Community Church at this time. Residents have voiced their dismay with placement of a soccer structure in the park. They are comfortable with the park being used for soccer but not housing a structure on the property. The individual who proposed the project is waiting to hear from Euclid School regarding placement of the structure on school property instead. Meanwhile, soccer is being played at both Tully Park & Euclid School with portable goals and nets. After a brief discussion the board instructed staff to stop working on an agreement with the Church regarding the structure and will hearing the Tully Park residents' proposed future plans for Tully Park at the September meeting and will have further discussion about 214 S Wheeling Rd project at the October meeting. It was noted that Tully Park can be used for soccer as it has been. The neighbors indicated the group that plays there are very respectful of the neighbors and the property.

**Approval Resolution #8.24.2021 NWSRA 2022 Assessment**

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to approve Resolution #8.24.2021 NWSRA 2022 Assessment as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

**Approval of Financial Institutions and Investment Advisors - updated list**

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to approve an updated Financial Institutions and Investment Advisors list as submitted. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

**Commissioners Comments**

Betty Cloud suggested ordering shirts for Commissioners to wear at upcoming Park District events.

**Recess into Executive Session**

A motion was made by Commissioner Jackson and seconded by Commissioner Avery to recess into Executive Session for the purpose of:

- 2(c)6 – setting price for District property sale or lease

under the Open Meetings Act pursuant to Section 2(c)6 of the Open Meetings Act, at 7:52 p.m. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer  
Nays: None  
Abstain: None  
Absent: Commissioner Jackson

**Reconvene to Open Session**

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to reconvene open session at 8:19 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

**Action as a Result of the Executive Session**

During Executive Session, the following were discussed:

- 2(c)6 – setting price for District property sale or lease

No action is being taken at this time.

**Adjournment**

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Jones to adjourn the Regular Board Meeting at 8:20 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,  
Edlyn Castil, Recording Secretary

Secretary: \_\_\_\_\_  
Elizabeth “Betty” Cloud, Prospect Heights Park District Secretary