

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, OCTOBER 26, 2021**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery
Betty Cloud
Paul Fries
Tim Jones
Eric Kirste
Steve Messer

Also Present:

Christina Ferraro – Executive Director
Julie Caporusso – Superintendent of Recreation
Dino Squiers – Superintendent of Facilities & Parks
Annette Curtis – Superintendent of Finance & Planning
Edlyn Castil – Admin Services Mgr./Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to approve the agenda as submitted. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Recognition/Welcoming

The following residents attended: Jill Moskal, Nancy Lutton, and Joe Wade, City of Prospect Heights City Administrator

Public Comment

There was none.

Presentation: Joe Wade, City Administrator: MWRD Flood Prone Property Acquisition Program

Joe Wade, City of Prospect Heights City Administrator presented an opportunity for the Park District to acquire additional land that would make Tully Park accessible. He explained the MWRD Flood Prone Property Acquisition Program. The City has submitted an application for a property located on Wheeling Road located east of Tully Park. If the Park District is interested in entering into an intergovernmental agreement with the City of Prospect Heights regarding the acquisition of property and its financial obligation, a letter of intent is required. The City is the applicant with MWRD and responsible for the acquisition, including appraisals, offers, property closing, attorney's fees, escrow, permits and the demolition including grading and re-seeding of the property. Once the process is complete MWRD provides funding support for acquisition of the property. Then the Park District may enter into an intergovernmental agreement with the City outlining the Park District reimbursement to the City for costs estimated to be \$45,000 then the property would be transferred to the Park District.

Consent Agenda

- A. Approval of September 28, 2021 Committee of the Whole Meeting Minutes
- B. Approval of September 28, 2021 Regular Board Meeting Minutes
- C. Approval of Treasurer's Report Cash Report #10 cash balance totaling \$5,116,667.41 as of September 30, 2021
- D. Approval of Warrants totaling \$386,723.49 for the period ending September 30, 2021

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

The next regular Board Meeting will be held on November 16, 2021 7:00 p.m. at the Gary Morava Recreation Center.

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro also reported that NRC nearly completed the installation of the boardwalk at the slough. December 14 will be the last board meeting for the year and will include the budget presentation. The Commissioners were interested in holding the meeting at OCCC.

Superintendent of Finance and Planning – as submitted. Superintendent of Finance and Planning Annette Curtis asked the Commissioners to note the budget timeline which was included in the board packet.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported there were about 400 people who attended Spookfest this year. Julie announced that the Park District hired Stacey McNamara to fill the vacant Supervisor of Recreation position. Stacey McNamara started on November 1st.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers met with consultants to review the various options available for the Lions Park Tennis courts. He will continue to review and present at the next board meeting.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

No new reports.

Unfinished/Ongoing Business**Lexington Homes/Muir Park update**

No new update.

Feasibility Study update

Executive Director Christina Ferraro reported

New Business

Mural at OCCC

Commissioner Cloud presented concepts for consideration for a local artist to create a mural on one of the exterior walls on the OCCC Clubhouse facing Schoenbeck Road. She requested permission to meet with a local artist and return with additional recommendations for the Board to consider at next month's meeting.

Approval of Ordinance#10.26.2021: provides for the issue of \$630,525 General Obligation Limited Tax Park Bonds, Series 2021, of the District for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, for the payment of certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the purchaser thereof.

A motion was made by Commissioner and seconded by Commissioner to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Commissioners Comments

There were none.

Recess Into Executive Session

A motion was made by Commissioner and seconded by Commissioner to recess into Executive Session at p.m. In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purposes of discussion of 2(c)6 – setting price for District property sale or lease. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Reconvene Open Session

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to reconvene open session at 8:48 p.m. in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purposes of discussion of 2(c)6 – setting price for District property sale or lease. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Action as a Result of the Executive Session

During Executive Session, 2(c)6 – setting price for District property sale or lease was discussed. No action was taken.

Adjournment

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Cloud to adjourn the Regular Board Meeting at 8:50 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,
Edlyn Castil, Recording Secretary

Secretary: _____
Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary