

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, NOVEMBER 16, 2021**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:02 p.m.

Commissioners present:

Ellen Avery

Betty Cloud

Paul Fries

Tim Jones

Eric Kirste

Karl Jackson

Steve Messer

A quorum was present.

Also Present:

Christina Ferraro – Executive Director

Julie Caporusso – Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Annette Curtis – Superintendent of Finance & Planning

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve the agenda as submitted. The motion carried by voice vote.

Recognition/Welcome

The following residents were in attendance: Jill Moskal and Nancy Lutton

Public Comment

Nancy Lutton introduced herself and thanked the board for considering acquisition of the 214 S Wheeling Road parcel.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion carried by roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer, Jackson

Nays: None

Abstain: None

Absent: None

Announcements (Meetings)

The next regular Board Meeting will be held on December 14, 2021 7:00 p.m. at the Old Orchard Country Club.

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported the holiday tree lighting event in Lions Park on Nov 27, 2021 is hosted the City of Prospect Heights.

Superintendent of Finance and Planning – as submitted. Superintendent of Finance and Planning Annette Curtis announced the Finance Committee is meeting Dec 7, 2021 to review the FY2022 budget; she reported the sale of the bond Series 2014 and is appreciative to Busey Bank for a terrific rate of 0.48%

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso reported the Artwalk will be held at Walnut Woods in Spring 2022.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported preparing Lions Park with holiday lights for the tree lighting event.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

No new reports.

Unfinished/Ongoing Business

Lexington Homes/Muir Park update

Executive Director Christina Ferraro reported Lexington and the Park District have not agreed to terms at this time.

Feasibility Study update

Executive Director Christina Ferraro reported nearly 390 completed community surveys with over 100 surveys in progress. The results will be reported at the December board meeting with a final report in January. The community outreach strategy for the survey was discussed.

Mural at OCCC

Commissioner Cloud met with Kate Tully, local artist, regarding a mural for the exterior wall of the OCCC clubhouse facing Schoenbeck Road. Tully's proposal includes both the park district logo and OCCC logo on the exterior wall in iron. Tully is willing to assist for a fee. There was a discussion regarding the park district logo and the detriment it may have on weddings and events at OCCC when individuals may prefer a "country club" atmosphere. The December board meeting will be held at OCCC and board members will have the opportunity to see the space and discuss the mural further. Commissioner Cloud discussed a board decision in January and the art potentially being completed by spring 2022 if approved.

Approval of Lions Park tennis courts repair

Superintendent Squiers explained various methods of patching the tennis courts; noting none of the patching will be guaranteed by a vendor. The reported water coming up through the cracks and that the ground continues to settle. The recommendation is to possibly repair three courts in the Spring 2022 at a cost up to \$50,000 and thereafter the courts will be evaluated to see how long they maintain without cracking, etc. Other Park sites will be evaluated, the costs to construct courts elsewhere will be researched with further discussion to be held in September 2022. There was discussion of the courts cost being added to a list of capital projects, knowing this may not be a long-term solution. A decision was deferred until December when list of capital projects can be reviewed.

Approval of Letter of Intent for MWRD Flood Prone Property Acquisition

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to authorize the Board President to sign a letter of intent to the City of Prospect Heights for the Park District to reimburse the City for costs not to exceed \$50,000 in exchange for the property deed, ensuring perpetual public ownership and maintaining the property as open space; and authorized the Executive Director to execute the intergovernmental agreement and all documents in furtherance of the transfer. The motion carried by roll call vote.

Ayes: Commissioners Cloud, Fries, Jones, Kirste, Messer, Jackson

Nays: None

Abstain: Commissioners Avery

Absent: None

New Business

Approval of IAPD Delegate Credentials for conference

A motion was made by Commissioner Messer and seconded by Commissioner Avery approval for the Executive Director to serve as the Park District's delegate at the 2022 IAPD Conference. The motion carried by voice vote.

Approval of Resolution #11.16.2021 Truth in Taxation for Levy Year 2021

Superintendent Curtis explains the Park Board is required to meet formally and estimate the amount of taxes needed to levy to cover operating costs for the next fiscal year. The estimated tax levy for tax year 2021 is \$3,128,940 which does not exceed 105% of the taxes extended for tax year 2020. The Truth in Taxation Law does not apply and notice does not to be published nor is a public hearing required. A motion was made by Commissioner Avery and seconded by Commissioner Messer approval of Resolution 11.16.2021 The motion carried by roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer, Jackson

Nays: None

Abstain: None

Absent: None

Commissioners Comments

There were none.

Recess Into Executive Session

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to recess into Executive Session at 7:45 p.m. In accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purposes of discussion of 2(c)6 – setting price for District property sale or lease. The motion carried by a voice vote.

Reconvene Open Session

A motion was made by Commissioner 8:00 pm and seconded by Commissioner XX to reconvene open session at 8:48 p.m. in accordance with the Open Meetings Act (5ILCS 1220/2 Section 2A Subsection C) for the purposes of discussion of 2(c)6 – setting price for District property sale or lease. The motion was carried by a voice vote.

Action as a Result of the Executive Session

During Executive Session, 2(c)6 – setting price for District property sale or lease was discussed. No action was taken.

Adjournment

With no further business to discuss, a motion was made by Commissioner Jackson and seconded by Commissioner Cloud to adjourn the Regular Board Meeting at 8:03 p.m. The motion was carried by a voice vote.

Respectfully Submitted,
Christina Ferraro, Executive Director

Secretary: _____
Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary