



BOARD REPORT

MARCH 29, 2022



**Agenda for the March 29, 2022
Regular Park Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070
7:00 p.m.**

- I. Call to Order**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Corrections/Additions/Approval of Agenda**
- III. Correspondence**
 - A. IAPD: POWERPLAY! Grant
 - B. Helmer Family
- IV. Recognition/Welcome**
- V. Public Comment**
- VI. Consent Agenda**

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

 - A. Approval of February 22, 2022 Regular Board Meeting Minutes
 - B. Approval of Treasurer's Report Cash Report #3 cash balance totaling \$4,834,004.88 as of February 28, 2022
 - C. Approval of Warrants totaling \$353,042.72 for the period ending February 28, 2022
- VII. Announcements (Meetings)**

Regular Board Meeting – April 26, 2022 7:00 p.m.
- VIII. Attorney's Report**

Legal Matters
- IX. Administrative/Operational Summary**
 - A. Executive Director
 - B. Superintendent of Finance, HR and IT
 - C. Superintendent of Recreation
 - D. Superintendent of Facilities and Parks
 - E. Director of Golf
 - F. Recreation Supervisors

X. Committees of the Board

- A. Finance Committee
- B. Personnel and Planning Committee
- C. Policy and Procedure Committee
- D. Recreation Facilities, Parks & Maintenance Committee
- E. Recreation Programs & Resident Relations Committee
- F. OCCC Programs, Facilities, Grounds & Maintenance Committee

XI. Unfinished/Ongoing Business

XII. New Business

- A. Approve 2022 PHYBA Memorandum of Understanding
- B. Approve Resolution #03.29.2022 authorizing the Intergovernmental Agreement between the Park District and the City of Prospect Heights regarding the Muir Park TIF (subject to final wording)
- C. Discussion: potential Intergovernmental Agreement between the Park District and the Prospect Heights Police regarding policing Park District property

XIII. Commissioner Comments

XIV. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.



March 17, 2022

Julie Caporusso
Prospect Heights Park District
110 W. Camp McDonald Rd.
Prospect Heights, IL 0

Dear Julie,

Congratulations! On behalf of IAPD and the grant committee, I am happy to inform you that your agency has been chosen to receive a PowerPlay! Beyond School Grant for your Power Play! Before Care Power Play! After Care. This year, IAPD received 55 grant applications and is awarding 43 agencies \$1,000 each in grant support. That's a total of \$43,000 in PowerPlay! grants to member agencies in 2022, the largest amount ever provided by this program.

Please find enclosed a check in the amount of \$1,000. An email will be sent to you with links to the PowerPlay! Grant Manual, filled with ideas that may enhance your program and a link to the Final PowerPlay! Report that will be due by December 15, 2022.

We also will be sending you a link to the Park District Youth License Plate marketing kit that contains logos, ready-to-use print advertisements, web advertisements, and radio and television public service announcements that you can use to publicize the license plate at your agency. We rely on your agency's assistance with promoting this one-of-a-kind license plate as an important component of PowerPlay! program. Without continued funding from sales and subsequent renewals of the Park District Youth License Plate, the PowerPlay! Beyond School Grant Program would cease to exist.

Thank you for making a difference in your community. We look forward to receiving success stories about your beyond school program.

Best personal regards,

Peter M. Murphy, Esq, CAE, IOM
President/CEO

cc: Christina Ferraro ✓

The Family of

Nicholas John Helmer

acknowledges with
grateful appreciation
your kind expression of sympathy

Christine.

We thank you for honoring
Nick by planning to plant
a tree. It is a lovely idea that
he would like very much.

Let us know the timing - we
would love to be there.

Thank you

Gail Helmer

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, FEBRUARY 22, 2022**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:	Also Present:
Ellen Avery	Christina Ferraro – Executive Director
Paul Fries	Julie Caporusso - Superintendent of Recreation
Karl Jackson	Dino Squiers – Superintendent of Facilities & Parks
Tim Jones	Shawn Hughes – Superintendent of Finance, HR and IT
Eric Kirste	Edlyn Castil – Administrative Services Manager/Recording Secretary
Steve Messer	

Commissioners absent:
Betty Cloud

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the agenda as submitted. The motion was approved by a voice vote with one absent (Commissioner Cloud). The motion carried.

Recognition/Welcome

Commissioner Jones welcomed Shawn Hughes to the park district. Shawn began as the Superintendent of Finance, HR and IT on February 1st.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Cloud

The motion carried.

Announcements (Meetings)

After Board discussion, the next regular Board Meeting will be held on March 29, 2022 at 7:00 p.m. at Gary Morava Recreation Center.

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported that the mask mandate is scheduled to be lifted Monday Feb 28. An update about the OSLAD grant is expected in April 2022.

Administrative/Operational Summary (continued)

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes reported she is preparing for the upcoming audit.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso distributed the current Active Adults newsletter.

Superintendent of Facilities and Parks – as submitted.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

Commissioner Avery and Commissioner Cloud met regarding the Feasibility Study. There was discussion about the process, options, study outcome and feedback. The consensus was to keep working through the facilities planning process to form a strategy to move forward to the next step of the facilities project.

Commissioner Avery provided an update about continued term negotiations in the agreement with Lexington for the Muir Park project.

Unfinished/Ongoing Business

Discussion: Potential Video Gaming at OOC

The Village of Mount Prospect amended the Village Code to permit video gaming at golf courses. The board differed video gaming at OOC discussion until the November board meeting.

New Business

Approval Ordinance #02.22.2022 Tree Preservation

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to approve Ordinance #02.22.2022 Tree Preservation as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Cloud

The motion carried.

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Jackson to adjourn the Regular Board Meeting at 7:58 p.m. The motion was approved by a voice vote with one absent (Commissioner Cloud). The motion carried.

Respectfully Submitted,
Edlyn Castil, Administrative Services Manager/Recording Secretary

Secretary: _____
Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 3/29/2022 CASH REPORT FY 22

*Motion by Commissioner _____ to approve CASH REPORT 3
3/29/2022 as submitted. Seconded by Commissioner _____ .*

Busey Bank

Interest Earned YTD

Payroll	Checking/sweep		\$	-	
Vendor	Checking/sweep			-	
General/Sweep	Checking			2,292,883.06	
ATM	Checking			96,133.03	
Investment	Checking	\$ 799.62	annual yield 0.50%	2,085,533.64	
CD Investment	Checking	\$ 2.76	annual yield 0.01%	359,455.15	
TOTALS				\$ 4,834,004.88	Voice Vote

FINANCIAL RESOLUTION

*Motion by Commissioner _____ to approve WARRANT RESOLUTION
3/29/2022 as submitted. Seconded by Commissioner _____ .*

APPROVAL OF WARRANTS 3/29/2022

VENDOR WARRANTS

				AMOUNTS
2	<i>In the amount of</i>	CHECKS ISSUED	\$	156,534.50
2A	<i>In the amount of</i>	ELECTRONIC	\$	48,684.35
Total Vendor Warrants			\$	205,218.85

PAYROLL WARRANTS

	2/11/2022			
3	<i>In the amount of</i>		\$	79,010.38
		gross plus employer costs		
	2/25/2022			
4	<i>In the amount of</i>		\$	68,813.49
		gross plus employer costs		
Total Payroll Warrants				147,823.87

TOTAL OF WARRANTS	\$353,042.72	Roll Call
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Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 02/02/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
01090	CITY OF PROSPECT HEIGHTS	02/03/2022	Regular	0.00	73.50	51939
01180	DARLEEN CARL BECK	02/03/2022	Regular	0.00	219.80	51940
02504	ASSETWORKS RISK MANAGEMENT INC.	02/03/2022	Regular	0.00	2,400.00	51941
01015	ASSOCIATED LABOR CORPORATION OF AMERICA	02/03/2022	Regular	0.00	1,574.40	51942
01022	COMCAST	02/03/2022	Regular	0.00	233.31	51943
01023	COMMONWEALTH EDISON	02/03/2022	Regular	0.00	23.19	51944
01041	CONSTELLATION NEW ENERGY INC	02/03/2022	Regular	0.00	4,097.38	51945
01041	CONSTELLATION NEW ENERGY INC	02/03/2022	Regular	0.00	32.67	51946
02337	EXCALIBUR TECHNOLOGY CORP	02/03/2022	Regular	0.00	403.01	51947
01040	HOME DEPOT CREDIT SERVICES	02/03/2022	Regular	0.00	701.60	51948
01044	JC LICHT AND COMPANY	02/03/2022	Regular	0.00	189.05	51949
02505	JEAN SCHULTZ	02/03/2022	Regular	0.00	42.00	51950
01206	JOURNAL AND TOPICS NEWSPAPER	02/03/2022	Regular	0.00	90.24	51951
01053	MICHAEL WAGNER & SONS	02/03/2022	Regular	0.00	162.34	51952
01058	NCPERS GROUP LIFE INSURANCE	02/03/2022	Regular	0.00	48.00	51953
01059	NICOR	02/03/2022	Regular	0.00	340.87	51954
01061	NORTHWEST SPECIAL RECREATION ASSOCIATION	02/03/2022	Regular	0.00	19,661.74	51955
01573	PATRICK DRISCOLL	02/03/2022	Regular	0.00	230.00	51956
01063	PDRMA	02/03/2022	Regular	0.00	24,776.88	51957
02421	REVELS TURF AND TRACTOR LLC	02/03/2022	Regular	0.00	675.57	51958
02157	VERIZON	02/03/2022	Regular	0.00	108.03	51959
02087	VACLAV VALEK	02/06/2022	Regular	0.00	10,300.00	51960
01079	ACUSHNET COMPANY	02/15/2022	Regular	0.00	468.98	51961
01009	AIRGAS USA LLC	02/15/2022	Regular	0.00	252.36	51962
02200	ALLSTAR PRO GOLF	02/15/2022	Regular	0.00	676.36	51963
01015	ASSOCIATED LABOR CORPORATION OF AMERICA	02/15/2022	Regular	0.00	9,516.64	51964
01041	CONSTELLATION NEW ENERGY INC	02/15/2022	Regular	0.00	2,627.75	51965
01423	GORDON FOOD SERVICE INC	02/15/2022	Regular	0.00	238.89	51966
01038	HARRIS MOTOR SPORTS	02/15/2022	Regular	0.00	431.22	51967
02506	IBBOTSON HEATING COMPANY	02/15/2022	Regular	0.00	1,169.00	51968
01349	ILLINOIS ASSOCIATION OF PARK DISTRICTS	02/15/2022	Regular	0.00	5,051.67	51969
01379	ILLINOIS OFFICE OF THE STATE FIRE MARSHAL	02/15/2022	Regular	0.00	210.00	51970
01044	JC LICHT AND COMPANY	02/15/2022	Regular	0.00	54.64	51971
01370	JULIE INC	02/15/2022	Regular	0.00	85.68	51972
01577	MICHAEL KAUTZ CARPETS & DESIGNS INC	02/15/2022	Regular	0.00	18,500.00	51973
02507	NEAL HARRIS	02/15/2022	Regular	0.00	200.00	51974
01063	PDRMA	02/15/2022	Regular	0.00	65.00	51975
01031	PULSE TECHNOLOGY	02/15/2022	Regular	0.00	1,170.95	51976
01135	PURCHASE POWER	02/15/2022	Regular	0.00	201.00	51977
01070	RAMROD	02/15/2022	Regular	0.00	393.45	51978
01071	REINDERS INC	02/15/2022	Regular	0.00	130.85	51979
02421	REVELS TURF AND TRACTOR LLC	02/15/2022	Regular	0.00	567.07	51980
01136	SUNBURST SPORTSWEAR	02/15/2022	Regular	0.00	2,041.66	51981
01616	TOUR EDGE GOLF MFG INC	02/15/2022	Regular	0.00	380.50	51982
02340	VOLVIK	02/15/2022	Regular	0.00	440.43	51983
01374	WESTERN GOLF ASSOCIATION	02/15/2022	Regular	0.00	50.00	51984
01909	ANCEL GLINK PC	02/17/2022	Regular	0.00	225.00	51985
01015	ASSOCIATED LABOR CORPORATION OF AMERICA	02/17/2022	Regular	0.00	787.20	51986
02508	B1 AND C1 INC	02/17/2022	Regular	0.00	3,522.99	51987
02337	EXCALIBUR TECHNOLOGY CORP	02/17/2022	Regular	0.00	3,562.89	51988
02421	REVELS TURF AND TRACTOR LLC	02/17/2022	Regular	0.00	504.64	51989
01073	ROUTE 12 RENTAL	02/17/2022	Regular	0.00	54.90	51990
01136	SUNBURST SPORTSWEAR	02/17/2022	Regular	0.00	14.70	51991
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	02/17/2022	Regular	0.00	46.61	51992

Check Report

Date Range: 02/02/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01667	AFLAC	02/24/2022	Regular	0.00	128.10	51993
01015	ASSOCIATED LABOR CORPORATION OF AMERICA	02/24/2022	Regular	0.00	6,226.03	51994
01041	CONSTELLATION NEW ENERGY INC	02/24/2022	Regular	0.00	4,081.46	51995
01041	CONSTELLATION NEW ENERGY INC	02/24/2022	Regular	0.00	31.20	51996
01041	CONSTELLATION NEW ENERGY INC	02/24/2022	Regular	0.00	22.85	51997
01041	CONSTELLATION NEW ENERGY INC	02/24/2022	Regular	0.00	135.09	51998
01042	CONSTELLATION NEWENERGY GAS DIVISION LLC	02/24/2022	Regular	0.00	4,451.05	51999
01423	GORDON FOOD SERVICE INC	02/24/2022	Regular	0.00	4,902.83	52000
02117	GREAT LAKES COCA-COLA DISTRIBUTION	02/24/2022	Regular	0.00	146.21	52001
01038	HARRIS MOTOR SPORTS	02/24/2022	Regular	0.00	471.50	52002
01044	JC LICHT AND COMPANY	02/24/2022	Regular	0.00	52.65	52003
02175	LAUTERBACH & AMEN LLP	02/24/2022	Regular	0.00	12,840.00	52004
01059	NICOR	02/24/2022	Regular	0.00	332.30	52005
01430	NORTHWEST COMMUNITY HOSPITAL	02/24/2022	Regular	0.00	36.00	52006
01062	OFFICE DEPOT	02/24/2022	Regular	0.00	60.96	52007
02468	PAINTING STUDIOS LLC	02/24/2022	Regular	0.00	120.00	52008
01070	RAMROD	02/24/2022	Regular	0.00	290.82	52009
02421	REVELS TURF AND TRACTOR LLC	02/24/2022	Regular	0.00	611.36	52010
02181	ROBERT W HENDRICKSON COMPANY	02/24/2022	Regular	0.00	750.00	52011
02292	SECRETARY OF STATE	02/24/2022	Regular	0.00	10.00	52012
02292	SECRETARY OF STATE	02/24/2022	Regular	0.00	5.00	52013
02134	TESTA PRODUCE INC	02/24/2022	Regular	0.00	619.45	52014
01616	TOUR EDGE GOLF MFG INC	02/24/2022	Regular	0.00	75.00	52015
02157	VERIZON	02/24/2022	Regular	0.00	108.03	52016
01032	CARDMEMBER SERVICE	02/14/2022	Bank Draft	0.00	-43.89	DFT0002096
01032	CARDMEMBER SERVICE	02/14/2022	Bank Draft	0.00	571.32	DFT0002097
02204	WINTRUST ASSET FINANCE	02/02/2022	Bank Draft	0.00	2,175.60	DFT0002100
02204	WINTRUST ASSET FINANCE	02/02/2022	Bank Draft	0.00	13,710.00	DFT0002101
02236	LAKESHORE BEVERAGE	02/04/2022	Bank Draft	0.00	159.12	DFT0002102
02121	TOWN & COUNTRY DISTRIBUTORS INC	02/07/2022	Bank Draft	0.00	287.74	DFT0002103
02205	ILLINOIS MUNICIPAL FUND	02/09/2022	Bank Draft	0.00	14,055.33	DFT0002104
02210	CHICAGO BEVERAGE SYSTEMS	02/15/2022	Bank Draft	0.00	253.52	DFT0002105
02206	ILLINOIS DEPARTMENT OF REVENUE	02/17/2022	Bank Draft	0.00	679.00	DFT0002106

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	102	78	0.00	156,534.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	9	9	0.00	31,847.74
EFT's	0	0	0.00	0.00
	111	87	0.00	188,382.24

Check Report

Date Range: 02/02/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
02520	UNIVERSALS AVENTURA HOTEL	02/25/2022	Bank Draft	0.00	832.24	MBD2.25.2022
01062	OFFICE DEPOT	02/25/2022	Bank Draft	0.00	62.20	MBD2.25.2022
02516	LOMBARDIS SEAFOOD	02/25/2022	Bank Draft	0.00	32.23	MBD2.25.2022
02326	WALGREENS	02/25/2022	Bank Draft	0.00	9.62	MBD2.25.2022
02517	BELIEVE NATIONAL TALENT	02/25/2022	Bank Draft	0.00	1,833.00	MBD2.25.2022
02515	ALDI	02/25/2022	Bank Draft	0.00	17.86	MBD2.25.2022
02514	PUBLIX	02/25/2022	Bank Draft	0.00	51.44	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	148.96	MBD2.25.2022
02330	WEISSMAN	02/25/2022	Bank Draft	0.00	55.43	MBD2.25.2022
02477	NAME BADGES INC	02/25/2022	Bank Draft	0.00	18.93	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	37.11	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	16.62	MBD2.25.2022
02330	WEISSMAN	02/25/2022	Bank Draft	0.00	199.17	MBD2.25.2022
02330	WEISSMAN	02/25/2022	Bank Draft	0.00	163.32	MBD2.25.2022
01349	ILLINOIS ASSOCIATION OF PARK DISTRICTS	02/25/2022	Bank Draft	0.00	85.00	MBD2.25.2022
02433	A PEACE OF HEAVEN CAKES	02/25/2022	Bank Draft	0.00	145.00	MBD2.25.2022
02335	REVOLUTION DANCEWEAR	02/25/2022	Bank Draft	0.00	85.65	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	33.98	MBD2.25.2022
02474	VISTA PRINT	02/25/2022	Bank Draft	0.00	73.99	MBD2.25.2022
02518	LOEWS HOTELS	02/25/2022	Bank Draft	0.00	12.25	MBD2.25.2022
02514	PUBLIX	02/25/2022	Bank Draft	0.00	6.18	MBD2.25.2022
01062	OFFICE DEPOT	02/25/2022	Bank Draft	0.00	8.32	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	-61.99	MBD2.25.2022
02529	HYATT REGENCY	02/25/2022	Bank Draft	0.00	364.03	MBD2.25.2022
02522	ZAZA CUBAN COMFORT FOOD	02/25/2022	Bank Draft	0.00	26.55	MBD2.25.2022
02333	TONYS FRESH MARKET	02/25/2022	Bank Draft	0.00	232.50	MBD2.25.2022
02330	WEISSMAN	02/25/2022	Bank Draft	0.00	162.07	MBD2.25.2022
02526	RACETRAC 246	02/25/2022	Bank Draft	0.00	26.98	MBD2.25.2022
02518	LOEWS HOTELS	02/25/2022	Bank Draft	0.00	13.25	MBD2.25.2022
01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES	02/25/2022	Bank Draft	0.00	206.00	MBD2.25.2022
02518	LOEWS HOTELS	02/25/2022	Bank Draft	0.00	13.78	MBD2.25.2022
02518	LOEWS HOTELS	02/25/2022	Bank Draft	0.00	23.17	MBD2.25.2022
02528	LAZ PARKING	02/25/2022	Bank Draft	0.00	159.00	MBD2.25.2022
02143	CENTRAL CONTINENTAL BAKERY	02/25/2022	Bank Draft	0.00	581.90	MBD2.25.2022
02524	SWEETWATER	02/25/2022	Bank Draft	0.00	75.41	MBD2.25.2022
02523	JAKE MELNICKS CORNER TAP	02/25/2022	Bank Draft	0.00	70.71	MBD2.25.2022
02398	WALMART	02/25/2022	Bank Draft	0.00	21.94	MBD2.25.2022
02519	SKY ZONE TRAMPOLINE PARK	02/25/2022	Bank Draft	0.00	75.00	MBD2.25.2022
02518	LOEWS HOTELS	02/25/2022	Bank Draft	0.00	13.25	MBD2.25.2022
02521	BIG FIRE	02/25/2022	Bank Draft	0.00	30.00	MBD2.25.2022
02527	ORANGE COUNTY CONVENTION CENTER	02/25/2022	Bank Draft	0.00	12.00	MBD2.25.2022
02514	PUBLIX	02/25/2022	Bank Draft	0.00	23.69	MBD2.25.2022
02512	ENCHANTED CASTLE	02/25/2022	Bank Draft	0.00	254.25	MBD2.25.2022
02428	MUSIC THEATER WORKS	02/25/2022	Bank Draft	0.00	-444.00	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	29.98	MBD2.25.2022
02127	DIRECTV	02/25/2022	Bank Draft	0.00	191.98	MBD2.25.2022
01062	OFFICE DEPOT	02/25/2022	Bank Draft	0.00	180.70	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	31.48	MBD2.25.2022
01062	OFFICE DEPOT	02/25/2022	Bank Draft	0.00	20.27	MBD2.25.2022
01059	NICOR	02/25/2022	Bank Draft	0.00	255.27	MBD2.25.2022
01136	SUNBURST SPORTSWEAR	02/25/2022	Bank Draft	0.00	1,037.19	MBD2.25.2022
02452	FIRESIDE GRILLE	02/25/2022	Bank Draft	0.00	285.46	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	9.99	MBD2.25.2022
02509	PORTILLOS	02/25/2022	Bank Draft	0.00	60.00	MBD2.25.2022
01078	TAYLOR MADE	02/25/2022	Bank Draft	0.00	963.61	MBD2.25.2022
02097	MORGAN SERVICES INC	02/25/2022	Bank Draft	0.00	648.62	MBD2.25.2022
01120	REPUBLIC SERVICES INC	02/25/2022	Bank Draft	0.00	570.33	MBD2.25.2022
01120	REPUBLIC SERVICES INC	02/25/2022	Bank Draft	0.00	1,120.04	MBD2.25.2022
01062	OFFICE DEPOT	02/25/2022	Bank Draft	0.00	81.42	MBD2.25.2022
02433	A PEACE OF HEAVEN CAKES	02/25/2022	Bank Draft	0.00	275.50	MBD2.25.2022

Check Report

Date Range: 02/02/2022 - 02/28/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02318	AMAZON	02/25/2022	Bank Draft	0.00	172.11	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	38.15	MBD2.25.2022
02525	UBER	02/25/2022	Bank Draft	0.00	27.57	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	179.99	MBD2.25.2022
02510	DES PLAINES PARK DISTRICT	02/25/2022	Bank Draft	0.00	665.00	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	5.98	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	58.92	MBD2.25.2022
02513	CRU DANCE INC	02/25/2022	Bank Draft	0.00	1,796.00	MBD2.25.2022
01043	ILLINOIS PARKS AND RECREATION ASSOCIATION	02/25/2022	Bank Draft	0.00	305.00	MBD2.25.2022
01062	OFFICE DEPOT	02/25/2022	Bank Draft	0.00	50.97	MBD2.25.2022
02329	DOLLAR TREE	02/25/2022	Bank Draft	0.00	6.25	MBD2.25.2022
02307	COMCAST BUSINESS	02/25/2022	Bank Draft	0.00	232.30	MBD2.25.2022
02307	COMCAST BUSINESS	02/25/2022	Bank Draft	0.00	519.45	MBD2.25.2022
02307	COMCAST BUSINESS	02/25/2022	Bank Draft	0.00	27.24	MBD2.25.2022
01305	ILLINOIS TOLLWAY	02/25/2022	Bank Draft	0.00	38.40	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	271.58	MBD2.25.2022
02333	TONYS FRESH MARKET	02/25/2022	Bank Draft	0.00	63.33	MBD2.25.2022
02319	COSTCO	02/25/2022	Bank Draft	0.00	-125.00	MBD2.25.2022
02330	WEISSMAN	02/25/2022	Bank Draft	0.00	-100.60	MBD2.25.2022
01334	TYLER BUSINESS FORMS	02/25/2022	Bank Draft	0.00	149.27	MBD2.25.2022
02318	AMAZON	02/25/2022	Bank Draft	0.00	3.97	MBD2.25.2022
02327	DISCOUNT SCHOOL SUPPLY	02/25/2022	Bank Draft	0.00	37.78	MBD2.25.2022
01693	HINCKLEY SPRINGS	02/25/2022	Bank Draft	0.00	87.17	MBD2.25.2022
02511	NATIONAL ENTERTAINMENT TECHNOLOGIES INC	02/25/2022	Bank Draft	0.00	520.00	MBD2.25.2022
02531	PRICELINE	02/25/2022	Bank Draft	0.00	123.38	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	51.09	MBD2.25.2022
01057	NAPA HEIGHTS AUTOMOTIVE	02/25/2022	Bank Draft	0.00	7.98	MBD2.25.2022
02529	HYATT REGENCY	02/25/2022	Bank Draft	0.00	53.50	MBD2.25.2022

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	88	88	0.00	16,836.61
EFT's	0	0	0.00	0.00
	88	88	0.00	16,836.61

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	102	78	0.00	156,534.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	97	97	0.00	48,684.35
EFT's	0	0	0.00	0.00
	199	175	0.00	205,218.85

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	2/2022	205,218.85
			205,218.85



Prospect Heights Park District, IL

Income Statement

Group Summary

For Fiscal: 2022 Period Ending: 02/28/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,019,970.00	1,019,970.00	140,496.09	142,079.97	877,890.03
20 - INTEREST	8,000.00	8,000.00	799.62	1,685.43	6,314.57
Revenue Total:	1,027,970.00	1,027,970.00	141,295.71	143,765.40	884,204.60
Expense					
50 - PERSONNEL SERVICES	358,390.00	358,390.00	27,832.62	41,186.89	317,203.11
51 - BENEFITS	42,964.00	42,964.00	1,326.84	1,127.57	41,836.43
52 - CONTRACTED SERVICES	198,824.00	198,824.00	30,588.86	40,313.73	158,510.27
60 - COMMODITIES	32,075.00	32,075.00	262.99	801.75	31,273.25
65 - GENERAL EXPENDITURES	145,000.00	145,000.00	0.00	0.00	145,000.00
Expense Total:	777,253.00	777,253.00	60,011.31	83,429.94	693,823.06
Fund: 100 - CORPORATE FUND Surplus (Deficit):	250,717.00	250,717.00	81,284.40	60,335.46	190,381.54
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	804,500.00	804,500.00	120,466.26	121,886.74	682,613.26
30 - RENTAL	54,185.00	54,185.00	5,196.25	8,967.00	45,218.00
35 - ADDITIONAL	19,335.00	19,335.00	928.50	1,088.10	18,246.90
41 - PROGRAM REVENUES	966,293.00	966,293.00	50,373.23	105,057.93	861,235.07
42 - RERESHMENT REVENUE	28,700.00	28,700.00	0.00	0.00	28,700.00
Revenue Total:	1,873,013.00	1,873,013.00	176,964.24	236,999.77	1,636,013.23
Expense					
50 - PERSONNEL SERVICES	1,115,620.00	1,115,620.00	68,472.44	114,292.13	1,001,327.87
51 - BENEFITS	130,236.00	130,236.00	11,852.51	10,143.34	120,092.66
52 - CONTRACTED SERVICES	314,865.00	314,865.00	16,907.40	31,736.50	283,128.50
60 - COMMODITIES	153,233.00	153,233.00	8,260.50	11,997.82	141,235.18
65 - GENERAL EXPENDITURES	23,540.00	23,540.00	1,436.33	3,042.39	20,497.61
Expense Total:	1,737,494.00	1,737,494.00	106,929.18	171,212.18	1,566,281.82
Fund: 200 - RECREATION FUND Surplus (Deficit):	135,519.00	135,519.00	70,035.06	65,787.59	69,731.41
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,000.00	15,000.00	4,865.00	10,365.00	4,635.00
35 - ADDITIONAL	4,400.00	4,400.00	12.52	12.52	4,387.48
41 - PROGRAM REVENUES	2,051,000.00	2,051,000.00	29,507.18	33,365.51	2,017,634.49
42 - RERESHMENT REVENUE	155,000.00	155,000.00	1,213.73	4,170.59	150,829.41
Revenue Total:	2,225,400.00	2,225,400.00	35,598.43	47,913.62	2,177,486.38
Expense					
50 - PERSONNEL SERVICES	540,899.00	540,899.00	35,936.16	57,192.68	483,706.32
51 - BENEFITS	87,978.00	87,978.00	7,825.19	6,767.15	81,210.85
52 - CONTRACTED SERVICES	661,085.00	661,085.00	55,548.80	77,953.16	583,131.84
60 - COMMODITIES	567,300.00	567,300.00	11,115.69	20,000.25	547,299.75
65 - GENERAL EXPENDITURES	283,000.00	283,000.00	351.45	1,151.03	281,848.97
Expense Total:	2,140,262.00	2,140,262.00	110,777.29	163,064.27	1,977,197.73
Fund: 300 - GOLF Surplus (Deficit):	85,138.00	85,138.00	-75,178.86	-115,150.65	200,288.65
Fund: 404 - AUDITNG FUND					
Revenue					
10 - TAXES	21,000.00	21,000.00	2,826.21	2,851.48	18,148.52
Revenue Total:	21,000.00	21,000.00	2,826.21	2,851.48	18,148.52

Income Statement

For Fiscal: 2022 Period Ending: 02/28/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	17,250.00	17,250.00	0.00	0.00	17,250.00
Expense Total:	17,250.00	17,250.00	0.00	0.00	17,250.00
Fund: 404 - AUDITNG FUND Surplus (Deficit):	3,750.00	3,750.00	2,826.21	2,851.48	898.52
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	10,000.00	10,000.00	1,393.96	1,423.72	8,576.28
Revenue Total:	10,000.00	10,000.00	1,393.96	1,423.72	8,576.28
Expense					
52 - CONTRACTED SERVICES	2,536.00	2,536.00	77.23	155.94	2,380.06
60 - COMMODITIES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	9,536.00	9,536.00	77.23	155.94	9,380.06
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	464.00	464.00	1,316.73	1,267.78	-803.78
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	105,000.00	105,000.00	14,445.82	14,684.24	90,315.76
35 - ADDITIONAL	0.00	0.00	0.00	1,500.00	-1,500.00
Revenue Total:	105,000.00	105,000.00	14,445.82	16,184.24	88,815.76
Expense					
50 - PERSONNEL SERVICES	15,000.00	15,000.00	1,132.39	1,913.35	13,086.65
52 - CONTRACTED SERVICES	77,859.00	77,859.00	-1,590.00	-1,590.00	79,449.00
60 - COMMODITIES	3,500.00	3,500.00	0.00	0.00	3,500.00
Expense Total:	96,359.00	96,359.00	-457.61	323.35	96,035.65
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	8,641.00	8,641.00	14,903.43	15,860.89	-7,219.89
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	120,000.00	120,000.00	16,257.29	16,435.62	103,564.38
Revenue Total:	120,000.00	120,000.00	16,257.29	16,435.62	103,564.38
Expense					
51 - BENEFITS	137,311.00	137,311.00	8,618.07	8,618.07	128,692.93
Expense Total:	137,311.00	137,311.00	8,618.07	8,618.07	128,692.93
Fund: 407 - IMRF FUND Surplus (Deficit):	-17,311.00	-17,311.00	7,639.22	7,817.55	-25,128.55
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	10,000.00	10,000.00	1,306.82	1,287.37	8,712.63
Revenue Total:	10,000.00	10,000.00	1,306.82	1,287.37	8,712.63
Expense					
50 - PERSONNEL SERVICES	37,441.00	37,441.00	3,573.73	5,525.53	31,915.47
52 - CONTRACTED SERVICES	14,260.00	14,260.00	400.00	3,748.00	10,512.00
Expense Total:	51,701.00	51,701.00	3,973.73	9,273.53	42,427.47
Fund: 408 - POLICE FUND Surplus (Deficit):	-41,701.00	-41,701.00	-2,666.91	-7,986.16	-33,714.84
Fund: 409 - MUSEUM FUND					
Revenue					
10 - TAXES	1,000.00	1,000.00	161.55	169.18	830.82
Revenue Total:	1,000.00	1,000.00	161.55	169.18	830.82
Expense					
50 - PERSONNEL SERVICES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	7,000.00	7,000.00	0.00	0.00	7,000.00
Fund: 409 - MUSEUM FUND Surplus (Deficit):	-6,000.00	-6,000.00	161.55	169.18	-6,169.18
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	156,784.00	156,784.00	21,319.82	21,585.41	135,198.59
Revenue Total:	156,784.00	156,784.00	21,319.82	21,585.41	135,198.59

Income Statement

For Fiscal: 2022 Period Ending: 02/28/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	9,000.00	9,000.00	0.00	0.00	9,000.00
60 - COMMODITIES	10,000.00	10,000.00	0.00	0.00	10,000.00
65 - GENERAL EXPENDITURES	78,647.00	78,647.00	0.00	19,661.74	58,985.26
80 - CAPITAL IMPROVEMENTS	62,500.00	62,500.00	0.00	0.00	62,500.00
Expense Total:	160,147.00	160,147.00	0.00	19,661.74	140,485.26
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-3,363.00	-3,363.00	21,319.82	1,923.67	-5,286.67
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	150,000.00	150,000.00	20,269.75	20,469.40	129,530.60
Revenue Total:	150,000.00	150,000.00	20,269.75	20,469.40	129,530.60
Expense					
51 - BENEFITS	150,000.00	150,000.00	10,476.53	18,957.49	131,042.51
Expense Total:	150,000.00	150,000.00	10,476.53	18,957.49	131,042.51
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	0.00	0.00	9,793.22	1,511.91	-1,511.91
Fund: 412 - MEMORIAL FUND					
Revenue					
35 - ADDITIONAL	1,000.00	1,000.00	0.00	0.00	1,000.00
Revenue Total:	1,000.00	1,000.00	0.00	0.00	1,000.00
Expense					
50 - PERSONNEL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
52 - CONTRACTED SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00
60 - COMMODITIES	700.00	700.00	0.00	0.00	700.00
Expense Total:	4,900.00	4,900.00	0.00	0.00	4,900.00
Fund: 412 - MEMORIAL FUND Surplus (Deficit):	-3,900.00	-3,900.00	0.00	0.00	-3,900.00
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	14,500.00	14,500.00	1,500.00	1,500.00	13,000.00
41 - PROGRAM REVENUES	11,180.00	11,180.00	0.00	0.00	11,180.00
Revenue Total:	25,680.00	25,680.00	1,500.00	1,500.00	24,180.00
Expense					
50 - PERSONNEL SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
52 - CONTRACTED SERVICES	18,550.00	18,550.00	2,150.00	2,150.00	16,400.00
60 - COMMODITIES	4,000.00	4,000.00	0.00	0.00	4,000.00
Expense Total:	24,050.00	24,050.00	2,150.00	2,150.00	21,900.00
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	1,630.00	1,630.00	-650.00	-650.00	2,280.00
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	1,182,475.00	1,182,475.00	0.00	0.00	1,182,475.00
37 - GENERAL REVENUE	225,356.00	225,356.00	0.00	0.00	225,356.00
Revenue Total:	1,407,831.00	1,407,831.00	0.00	0.00	1,407,831.00
Expense					
60 - COMMODITIES	34,496.00	34,496.00	7,926.95	35,609.23	-1,113.23
80 - CAPITAL IMPROVEMENTS	1,383,800.00	1,383,800.00	3,647.99	3,522.99	1,380,277.01
Expense Total:	1,418,296.00	1,418,296.00	11,574.94	39,132.22	1,379,163.78
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-10,465.00	-10,465.00	-11,574.94	-39,132.22	28,667.22
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	240,000.00	240,000.00	0.00	0.00	240,000.00
Revenue Total:	240,000.00	240,000.00	0.00	0.00	240,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	125,500.00	125,500.00	20,619.13	20,619.13	104,880.87
Expense Total:	125,500.00	125,500.00	20,619.13	20,619.13	104,880.87
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	114,500.00	114,500.00	-20,619.13	-20,619.13	135,119.13

Income Statement

For Fiscal: 2022 Period Ending: 02/28/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	460,000.00	460,000.00	0.00	0.00	460,000.00
Revenue Total:	460,000.00	460,000.00	0.00	0.00	460,000.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
65 - GENERAL EXPENDITURES	460,000.00	460,000.00	0.00	0.00	460,000.00
Expense Total:	461,500.00	461,500.00	0.00	0.00	461,500.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	665,156.00	665,156.00	90,386.77	91,480.14	573,675.86
Revenue Total:	665,156.00	665,156.00	90,386.77	91,480.14	573,675.86
Expense					
65 - GENERAL EXPENDITURES	633,482.00	633,482.00	0.00	0.00	633,482.00
Expense Total:	633,482.00	633,482.00	0.00	0.00	633,482.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	31,674.00	31,674.00	90,386.77	91,480.14	-59,806.14
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	665,156.00	665,156.00	0.00	0.00	665,156.00
Revenue Total:	665,156.00	665,156.00	0.00	0.00	665,156.00
Expense					
52 - CONTRACTED SERVICES	9,800.00	9,800.00	0.00	0.00	9,800.00
65 - GENERAL EXPENDITURES	655,356.00	655,356.00	0.00	0.00	655,356.00
Expense Total:	665,156.00	665,156.00	0.00	0.00	665,156.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	2.76	5.81	-5.81
Revenue Total:	0.00	0.00	2.76	5.81	-5.81
Fund: 900 - CASH RESERVES Total:	0.00	0.00	2.76	5.81	-5.81
Total Surplus (Deficit):	547,793.00	547,793.00	188,979.33	65,473.30	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	250,717.00	250,717.00	81,284.40	60,335.46	190,381.54
200 - RECREATION FUND	135,519.00	135,519.00	70,035.06	65,787.59	69,731.41
300 - GOLF	85,138.00	85,138.00	-75,178.86	-115,150.65	200,288.65
404 - AUDITNG FUND	3,750.00	3,750.00	2,826.21	2,851.48	898.52
405 - PAVING & LIGHTING FU...	464.00	464.00	1,316.73	1,267.78	-803.78
406 - LIABILITY INSURANCE FU...	8,641.00	8,641.00	14,903.43	15,860.89	-7,219.89
407 - IMRF FUND	-17,311.00	-17,311.00	7,639.22	7,817.55	-25,128.55
408 - POLICE FUND	-41,701.00	-41,701.00	-2,666.91	-7,986.16	-33,714.84
409 - MUSEUM FUND	-6,000.00	-6,000.00	161.55	169.18	-6,169.18
410 - SPECIAL RECREATION FU...	-3,363.00	-3,363.00	21,319.82	1,923.67	-5,286.67
411 - SOCIAL SECURITY FUND	0.00	0.00	9,793.22	1,511.91	-1,511.91
412 - MEMORIAL FUND	-3,900.00	-3,900.00	0.00	0.00	-3,900.00
413 - COMMUNITY EVENTS	1,630.00	1,630.00	-650.00	-650.00	2,280.00
518 - CAPITAL PROJECT FUND	-10,465.00	-10,465.00	-11,574.94	-39,132.22	28,667.22
523 - CAPITAL 98 GOLF FUND	114,500.00	114,500.00	-20,619.13	-20,619.13	135,119.13
608 - 2014B (2005B Refinance)	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
612 - PREVIOUS YEAR ROLLOV...	31,674.00	31,674.00	90,386.77	91,480.14	-59,806.14
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	2.76	5.81	-5.81
Total Surplus (Deficit):	547,793.00	547,793.00	188,979.33	65,473.30	



Prospect Heights Park District, IL

Income Statement

Group Summary

For Fiscal: 2022 Period Ending: 02/28/2022

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	852,145.00	852,145.00	126,941.01	132,132.24	720,012.76
Expense	658,495.00	658,495.00	51,946.06	83,386.78	575,108.22
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	193,650.00	193,650.00	74,994.95	48,745.46	144,904.54
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	100,641.00	100,641.00	7,574.56	17,784.94	82,856.06
Expense	77,894.00	77,894.00	7,492.45	12,261.19	65,632.81
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	22,747.00	22,747.00	82.11	5,523.75	17,223.25
Department: 04 - KINDERSTOP					
Revenue	186,912.00	186,912.00	20,993.97	43,918.56	142,993.44
Expense	119,344.00	119,344.00	12,883.25	21,607.47	97,736.53
Department: 04 - KINDERSTOP Surplus (Deficit):	67,568.00	67,568.00	8,110.72	22,311.09	45,256.91
Department: 05 - YOUTH PROGRAMS					
Revenue	31,650.00	31,650.00	1,237.84	2,383.84	29,266.16
Expense	28,559.00	28,559.00	515.04	2,650.94	25,908.06
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	3,091.00	3,091.00	722.80	-267.10	3,358.10
Department: 06 - DANCE					
Revenue	56,189.00	56,189.00	8,078.17	18,200.07	37,988.93
Expense	46,074.00	46,074.00	12,697.22	19,195.72	26,878.28
Department: 06 - DANCE Surplus (Deficit):	10,115.00	10,115.00	-4,619.05	-995.65	11,110.65
Department: 07 - ATHLETIC					
Revenue	45,029.00	45,029.00	9,818.11	15,976.90	29,052.10
Expense	31,239.00	31,239.00	3,456.54	4,052.89	27,186.11
Department: 07 - ATHLETIC Surplus (Deficit):	13,790.00	13,790.00	6,361.57	11,924.01	1,865.99
Department: 08 - PERFORMING ARTS					
Revenue	47,420.00	47,420.00	101.78	178.12	47,241.88
Expense	33,813.00	33,813.00	222.33	367.93	33,445.07
Department: 08 - PERFORMING ARTS Surplus (Deficit):	13,607.00	13,607.00	-120.55	-189.81	13,796.81
Department: 09 - CONCESSIONS					
Revenue	28,700.00	28,700.00	0.00	0.00	28,700.00
Expense	27,099.00	27,099.00	258.21	403.81	26,695.19
Department: 09 - CONCESSIONS Surplus (Deficit):	1,601.00	1,601.00	-258.21	-403.81	2,004.81
Department: 10 - AQUATICS					
Revenue	99,670.00	99,670.00	0.00	109.60	99,560.40
Expense	179,660.00	179,660.00	1,084.60	1,898.05	177,761.95
Department: 10 - AQUATICS Surplus (Deficit):	-79,990.00	-79,990.00	-1,084.60	-1,788.45	-78,201.55
Department: 11 - ACTIVE ADULTS					
Revenue	81,394.00	81,394.00	160.00	1,076.41	80,317.59
Expense	86,885.00	86,885.00	2,962.30	4,406.48	82,478.52
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	-5,491.00	-5,491.00	-2,802.30	-3,330.07	-2,160.93
Department: 12 - SPECIAL EVENTS					
Revenue	11,465.00	11,465.00	250.00	440.00	11,025.00
Expense	15,410.00	15,410.00	444.65	1,447.22	13,962.78
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-3,945.00	-3,945.00	-194.65	-1,007.22	-2,937.78
Department: 13 - FITNESS CENTER					
Revenue	36,680.00	36,680.00	1,812.80	4,803.09	31,876.91
Expense	41,634.00	41,634.00	3,521.52	5,911.46	35,722.54
Department: 13 - FITNESS CENTER Surplus (Deficit):	-4,954.00	-4,954.00	-1,708.72	-1,108.37	-3,845.63

Income Statement

For Fiscal: 2022 Period Ending: 02/28/2022

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	285,618.00	285,618.00	-4.00	-4.00	285,622.00
Expense	189,659.00	189,659.00	1,082.90	1,712.06	187,946.94
Department: 14 - SUMMER CAMP Surplus (Deficit):	95,959.00	95,959.00	-1,086.90	-1,716.06	97,675.06
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	201,729.00	201,729.00	8,362.11	11,910.18	189,818.82
Department: 30 - PARKS Surplus (Deficit):	-192,229.00	-192,229.00	-8,362.11	-11,910.18	-180,318.82
Department: 40 - GOLF					
Revenue	1,034,400.00	1,034,400.00	-122.48	-122.48	1,034,522.48
Expense	839,816.00	839,816.00	56,296.47	82,861.18	756,954.82
Department: 40 - GOLF Surplus (Deficit):	194,584.00	194,584.00	-56,418.95	-82,983.66	277,567.66
Department: 41 - GROUNDS					
Expense	563,713.00	563,713.00	25,814.51	40,689.17	523,023.83
Department: 41 - GROUNDS Total:	563,713.00	563,713.00	25,814.51	40,689.17	523,023.83
Department: 42 - PRO SHOP					
Revenue	123,000.00	123,000.00	2,714.81	4,949.31	118,050.69
Expense	98,400.00	98,400.00	924.48	924.48	97,475.52
Department: 42 - PRO SHOP Surplus (Deficit):	24,600.00	24,600.00	1,790.33	4,024.83	20,575.17
Department: 43 - HOOK A KID					
Revenue	90,000.00	90,000.00	20,760.00	20,680.00	69,320.00
Expense	76,400.00	76,400.00	0.00	0.00	76,400.00
Department: 43 - HOOK A KID Surplus (Deficit):	13,600.00	13,600.00	20,760.00	20,680.00	-7,080.00
Department: 44 - WARM UP RANGE					
Revenue	20,000.00	20,000.00	0.00	0.00	20,000.00
Expense	11,000.00	11,000.00	0.00	3,276.00	7,724.00
Department: 44 - WARM UP RANGE Surplus (Deficit):	9,000.00	9,000.00	0.00	-3,276.00	12,276.00
Department: 45 - FOOD AND BEVERAGE					
Revenue	958,000.00	958,000.00	12,246.10	22,406.79	935,593.21
Expense	550,933.00	550,933.00	27,741.83	35,313.44	515,619.56
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	407,067.00	407,067.00	-15,495.73	-12,906.65	419,973.65
Total Surplus (Deficit):	220,657.00	220,657.00	-5,143.80	-49,363.06	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
200 - RECREATION FUND	135,519.00	135,519.00	70,035.06	65,787.59	69,731.41
300 - GOLF	85,138.00	85,138.00	-75,178.86	-115,150.65	200,288.65
Total Surplus (Deficit):	220,657.00	220,657.00	-5,143.80	-49,363.06	



March 29, 2022

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: March 2022 board report

EAST WEDGEWOOD PARK UPDATE

The OSLAD grants were expected to be awarded by April 2022. We recently learned that IDNR's Office of Grant Management received 154 applications requesting over \$48.4 million in funds. The amount available for grant awards is \$28 million. Due to the large volume of applications and highly competitive grant program, in conjunction with limited staff levels, the FY22 OSLAD grant awards will be delayed. We do not anticipate grants to be announced until late summer or fall of 2022 (which is when Park District staff had initially anticipated construction to start). There is \$336,500 in FY2022 budget for this project. Should we be awarded the grant, agreements would not be executed until winter of 2022 which moves project construction to begin in the spring of 2023 and the budget would be deferred to FY2023. The anticipated grand re-opening of this park would occur by spring of 2024. The website has been updated and emails sent to the neighbors to keep them informed.

MUIR PARK UPDATE

The agreement continues to be negotiated with Lexington Homes, LLC.

FEASIBILITY STUDY: REC CENTER POOL RENOVATION UPDATE

The feedback from the survey is assisting Williams Architects in preparing conceptual design options along with the gathered input from the interviews, focus groups and community meeting. A community meeting is scheduled for Wednesday April 27 for Williams to share the designs where the preliminary designs will be explained, and more feedback will be gathered to refine the design for another presentation with the public and the Park Board at the May 24th board meeting. The refined designs will be available at June Park District events and will remain on display at GMRC through July to gather more feedback from the community. The final refined design will be presented to the Park Board and the public at the July 26th board meeting. The website has been updated to keep the public informed.

PARK DISTRICT RISK MANAGEMENT AGENCY (PDRMA)

In 2012, PDRMA began offering cyber liability coverage with few limitations and reasonable premiums. But the landscape began dramatically changing over the last two years as ransomware attacks have grown in frequency and costs, affecting even PDRMA members. Insurance carriers are reevaluating how much coverage they can offer and at what price. No longer will PDRMA automatically receive blanket coverage for its 160 members; each agency must qualify individually, meeting stricter requirements in terms of employee education about cybersecurity and in demonstrating the capabilities of the agency's cybersecurity controls. There will be an application to qualify for coverage individually and it starts with the January 2023 renewal.

URBAN FORESTRY MANAGEMENT PLAN UPDATE

Staff has reviewed four drafts of the Tree Inventory and Management Plan with Steve Lane of Great Lakes Urban Forestry Management. The tree inventory was received in Excel format and provides X and Y coordinates for each tree, to be used with GIS software. Staff purchased the GIS software and posted all the necessary data for future tree management. The grant required the adoption of a tree ordinance which was adopted by the Board last month. The plan should be ready for the Board to review next month as it needs to be completed by July 1 to apply for reimbursement. The final report is due August 1, 2022.

OSPREY NEST PLATFORM

Ospreys are listed as an Illinois state-endangered bird species – they winter in Florida and return to northern Illinois in April. Like what Cook County Forest Preserve has been doing, a pole with an osprey nest platform will be installed near Izaak Walton Park in the middle of the Slough on the park district property. ComEd agreed to install the pole and allow the NRC to create and place the 40-inch platform on top. This platform will have wire mesh on the bottom so that water can pass through the sticks and stems that the osprey will bring to construct the nest. The pole will be 10 ft in ground and 70 feet high. Not yet scheduled but the pole has been delivered and waiting at the entrance to be installed.

TREE PLANTING EVENT

A tree planting event, organized by the Chicago Region Trees Initiative (CRTI), is scheduled for volunteers to help dig holes, plant trees, mulch, and water on Friday May 27 from 1-4pm. The financial support is from the Morton Arboretum for 20 native trees to be planted at Izaak Walton Park. The Park District is working with Prospect Heights Natural Resources Commission on placement and planting. It is a three-hour event, and we are hoping for some supplemental activities for the volunteers to do in the case that they finish planting early. TreeKeepers and PHNRC have been invited to host informational tables at the event with information. This is Friday afternoon of Memorial Day weekend. CRTI has a link to register which is in the Park District summer brochure.

BOARD MEETING AGENDA ITEMS

March 2022	Approve PHYBS renewal Approve IGA with City for TIF and Muir Park Approve potential IGA with Police for security
April 2022	Accept the Tree Inventory and Management Plan
May 24, 2022	Approve legal counsel and NWSRA Williams present rec center and pool designs: invite community
June 2022	Financial Audit presentation Committees of the Board Selection

July 26, 2022	Executive session minutes review and determine release Feasibility Study: Williams Architect final presentation: ballot?
August 2022	NWSRA presentation NWSRA 2023 Assessment Resolution
September 2022	BINA Hearing Sexual Harassment Training
October 2022	Adopt 2022 Bond Ordinance Speer Financial Presentation
November 2022	Proposed video gaming at OCCC IAPD Delegate Credentials for state conference Approve Resolution Truth in Taxation for Levy Year 2022
December 2022	FY2023 Budget presentation Approve Annual Tax Levy Ordinance Schedule of 2023 meetings



March 29, 2022

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: March 2022 Board Report

2021 AUDIT

The audit has been scheduled for the week of March 28th. Most of the work will be performed remotely. Items requested by Sikich will continue to be worked on throughout the audit process.

STAFF OPENINGS

Applications have been received for both the Accounting Clerk and HR/Payroll Coordinator positions. The applicant information has been reviewed, and interviews are in progress.

PARK DISTRICT RISK MANAGEMENT AGENCY (PDRMA)

Information pertaining to asset values has been requested to be updated and uploaded to the Kroll (formerly Duff & Phelps) website by April 1st. Business Interruption Values have also been requested by PDRMA from their members to better estimate coverage needs.

FEBRUARY 2022 INCOME STATEMENT

The Income Statement as of February 28, 2022 is enclosed with this month's board packet.



March 29, 2022

To: Christina Ferraro, Executive Director
From: Ray Doerner and Julie Caporusso, Superintendents of Recreation
Re: March Board Report

NEW STAFF

Ray Doerner started as our Superintendent of Recreation on March 14, 2022. He has been in the field for over two decades; he and his family live in Mount Prospect; and his two youngest children attend School District 57. Julie and Ray will be working together for an easy transition.

Rita Nebl started as our Registration Supervisor on March 21, 2022. Rita lives in Prospect Heights, near the GMRC, and has worked part time in several capacities at Prospect Heights Park District as well as Arlington Heights Park District for over 5 years.

Welcome to Ray and Rita!

POWERPLAY! GRANT

On March 21, we received notification that we were awarded a PowerPlay! Grant from IAPD to support the KinderSTOP program. The grant was for \$1,000 and will be used to enhance Before and After Care in the areas of health, nutrition and fitness.

SUMMER PROGRAM GUIDE PRODUCTION

The summer brochure was posted on the website on March 4, 2022. The brochures were mailed to residents and registration is currently underway.

ELECTRONIC EMERGENCY FORMS & SIGN OUT SHEETS

ePACT is now live and families who have registered for summer camps will receive an invitation to complete their child's emergency form. We have purchased additional tablets to ensure the different camp staff will be able to access the emergency information, along with signing in/out the campers.

JOB FAIRS

We hosted job fairs on Friday, March 25 and Saturday, March 26 at the Old Orchard Country Club to recruit additional seasonal staff including camp counselors, lifeguards and swim instructors. To attract more staff, new this year: *All Parks and Recreation seasonal positions are eligible for a sign-on bonus (\$50 on June 17 paycheck *) and retention bonus (\$100 on August 12 paycheck *) without exceeding certain number of unscheduled absences **. Employees enjoy an exciting and rewarding environment in addition to job training, wellness programs, free individual pool pass and fitness membership which includes access to the fitness center, open gym and racquetball. New this year, the park district is offering lifeguard certification course reimbursement for qualified lifeguard candidates (\$120 value), provided they work at the Prospect Heights Park District pool through the summer season.*



March 29, 2022

To: Christina Ferraro, Executive Director
From: Dino Squiers, superintendent of facilities & parks
Re: March Board Report

DANCE ROOM

Ceiling tiles in the dance room were removed and replaced. Since we were working on the ceiling, covers on the skylight were removed and cleaned.

REAR WASHROOM

Both men and women rear washrooms were cleaned and painted. Stalls and dividers were also painted.

ADMIN BUILDING

Back-flow into the first-floor washroom was caused by a frozen section of pipe in the rear of the building. Rodding the pipe would not clear the blockage, so section of the pipe was cut out and a cleanout was installed.

BUS INSPECTIONS

Bus number two was back from repairs and taken in for the safety test, After the inspection was completed a safety sticker was issued.

HVAC

Boiler was not igniting due to a damper not closing properly and increasing air flow into the boiler was shutting down the system and not allowing the burners to ignite.

ROOMS A & B

Floors in both preschool rooms were stripped and waxed. Since there is limited time to access these rooms during normal hours, spring break from classes allows staff the time to remove the furniture and supplies from the classroom.

BUILDING MAINTENANCE

Randy Lambert has retired from the full-time weekday morning shift. Rain, sleet or snow Randy was here at 6:00 AM to open the building and set-up for the daily activities. He was extremely reliable and always willing to help. Randy will be missed as our morning person but will return as a part time employee and work with the parks crew this summer.

PARKS

Spring must be here; garbage removal and clean up has increased at the parks! Seasonal help for the parks will be starting next month.



March 29, 2022

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: February 2022 Board Report

GOLF – Membership and outing revenue has started to arrive which is standard for this time of year. We anticipate an increase in both this season.

SPECIAL EVENTS – The Friday Night Fish Fry is successfully underway. We will plan additional dining events throughout the year that will help fill non-peak times on Fridays.

CLUB HOUSE – Much work has been completed this month. Painting, cleaning, repairs, and enhancements. It's ready for the 2022 season.

DRIVING RANGE: New automatic ball dispenser will be available to golfers this season that will provide additional revenues and help lessen staffing requirements. Golfers will not need to walk across the parking lot and back to get ball tokens as they can use the credit card interface system on the ball dispenser which will ease traffic in shop.

CARTS – The fleet is running well and the winter maintenance will help to open without issues. Carts are being washed daily and filled with gasoline when needed.

PRO SHOP – The new merchandise has arrived. Several special orders have been received for clients. The demand is high for new products and we are positioned to sell and fill all requests.

GROUND**S** – Ground covers were removed and the greens are looking great. The entire course made it through the winter nicely.

GOLF Feb 2022	Revenue
Food & Beverage	\$12,246.10
Gift Cards	\$100.00
Golf Academy / Hook a Kid	\$20,760.00
Pro Shop: balls & special orders	\$2,714.81
Total	\$35,820.91



March 29, 2022

To: Julie Caporusso and Ray Doerner, Superintendents of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: March 2022 Board Report

PRESCHOOL

In February, all the classes celebrated Valentine's Day with class parties. The preschool teachers organized Valentine candy-grams for \$1 for parents to purchase for their students. All the kids enjoyed a classroom party and distributed their special valentines to their friends.

YOUTH ATHLETICS

Youth basketball league and Indoor Soccer Leagues end on March 12&13th. Youth Volleyball league is still in session and will run until March 28th.

In February we offered Nerf Elite Battle (13 participants), Mini Ninja Warrior (9 participants) and Jr. Ninja Warrior (5 participants).

CHILDREN'S PROGRAMS

In February we offered two Kids Days Off. February 18th, the kids went to Sky Zone and there were 10 participants. February 21st, the field trip was Laser X and we had 13 participants. Looking ahead to March we will be offering 7 Kids Day Off.

DAY CAMP

For summer 2022, we have 18 returning camp staff. 1 new staff has been hired. I am hoping as we move into Spring, we will see an increase in camp counselor applications.



March 29, 2022

To: Julie Caporusso and Ray Doerner, Superintendents of Recreation
From: Marci Glinski, Supervisor of Recreation
Re: March 2022 Board Report

DANCE/PERFORMING ARTS

The Spring Recital will be on Saturday, May 14th.

Our Competitions Teams had a great time at CRU Dance Competitions on March 5th. We came home with eight Superior Ratings & one Outstanding rating. Our Lunar Team received a Spotlight Award "Dare to Be Different" and the Supernova team a "Creative Concept" award. Two of our duets were invited to be on the CRU Heart & Soul National Company Team & one of our solos were invited to be a part of the CRU Elite Petite National Company Team. I could not be any more proud of our teams and our amazing coaches! We have two upcoming competitions in April. April 1-2 is the Believe Competition in Roscoe & Precision Arts Competition April 8-10 in Melrose Park.

PERFORMING ARTS DAY CAMP & PRODUCTION DAY

Camp registration is underway. I have three returning staff and looking to hire two additional staff. Our registrations number are the best in history for my camps.

This summer Production Camp will be doing "Wonka, The Golden Years". The story of Wonka, 25 years later. Our very own Katie Williams wrote the script, our campers and their families are in for a real treat this summer.

ACTIVE ADULTS

Trips began again in March. It's been an action-packed couple weeks for our active adults. We started the month seeing Groundhog Day at the Paramount Theatre with a small group of eight, a group of 12 enjoyed Pretty Woman, The Musical at The Marcus Center of The Performing Arts, then it was off to the Fireside Dinner Theatre to see The Sound of Music, A trip back to the Paramount Theatre to see Men In Black, A Tribute to Johnny Cash with eight, Potawatomi Casino with 33, Remembering Rt. 66 at The Jacob Henry Mansion and a trip to The North Shore Performing Arts Center to see La Cage Aux Folles with 21 active adults.

SPECIAL EVENTS

Family Pizza & Bingo night was on Friday, March 18th. We had 34 people in attendance. They enjoyed an evening of pizza, cookies and bingo.

We are kicking off a busy Special Event Season: Royal Family Ball on Friday, April 1st, Flashlight Egg Hunt on Thursday, April 14th, Bunny Home Visits on April 9 & 16 and Spring Fling on April 16th.



March 29, 2022

To: Julie Caporusso & Ray Doerner, Superintendents of Recreation
From: Stacey McNamara, Supervisor of Recreation
Re: March Board Report

KINDERSTOP

KinderStop is going well; the number of participants is slowly increasing in Before Care, AM KinderStop, and PM KinderStop. There is a waitlist for After Care which we are unable to take at this time as we are at capacity. Enrollment for 2022-2023 is looking good so far; it's still quite early in the registration process.

AQUATICS

Registration for this summer is slow in some programs and doing well in others, but again, it's still early in the registration process. We have over 100 participants registered for camp swim lessons and over 30 in the other swim lesson programs. There is one manager and about a half a dozen lifeguards secured for the summer season. We expect to see the number of staff hired to increase after the job fairs at the end of the month.

The Typhoons Swim Team has an official new logo, a head coach, one assistant coach (one more assistant coach to be hired), and over 10 swimmers registered. The Northern Illinois Swim Conference will be meeting in April to talk about the swim meet schedule and other details.

FITNESS

As of March 1st, there are 151 fitness center members. We have hired a new fitness center attendant to help out on weekday mornings. TV #2 was fixed by Comcast. We received an estimate to fix the broken treadmill and are weighing the options to fix it.

SAFETY COORDINATOR

All staff members were assigned the PDRMA Bloodborne Pathogens video with content questions via Paycor to watch and complete by 3/31/22.