

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MARCH 29, 2022**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:

Ellen Avery

Betty Cloud

Paul Fries

Tim Jones

Eric Kirste

Steve Messer (arrived at 7:02 p.m.)

Also Present:

Christina Ferraro – Executive Director

Julie Caporusso - Superintendent of Recreation

Ray Doerner - Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Shawn Hughes – Superintendent of Finance, HR and IT

Edlyn Castil – Admin Services Manager/Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve the agenda as submitted. The motion was approved by a voice vote with two absent (Commissioners Avery and Messer). The motion carried.

Commissioner Messer arrived at 7:02 p.m.

Correspondence

The park district was awarded an IAPD: POWERPLAY! Grant. The grant will be used towards an after school program. The Helmer Family thanked the park district for offering to plant a tree in former mayor Nick Helmer's memory.

Recognition/Welcome

Jill Moskal, NRC and Therese Hoesli were in attendance.

Public Comment

Resident Therese Hoesh inquired about the resurfacing of the Lions Park tennis courts. She was informed by staff that three courts at Lions Park are scheduled to be resurfaced this spring.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Fries, Jones, Kirste, Messer

Nays: None

Abstain: Commissioner Cloud

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

The next regular Board Meeting will be held on April 26, 2022 at 7:00 p.m. at Gary Morava Recreation Center.

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported OSLAD grants have not been approved yet. A Community Meeting will be held on April 27 at GMRC regarding the conceptual plans for the potential recreation center and pool. The district is investigating for cybersecurity insurance at PDRMA's new procedures in effect January 1, 2023 and staff and board will be required to attend trainings. There was discussion about the installation of the ComEd osprey pole.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes reported staff has finished interviewing for the Accounting Clerk and HR/Payroll Coordinator positions. Offers were made and awaiting acceptance of offers.

Superintendent of Recreation – as submitted. Superintendent of Recreation Julie Caporusso and Ray Doerner provided a joint report. Julie welcomed Ray Doerner and Registration Supervisor Rita Nebl. The summer program guide was posted on the park district's website and distributed to homes. The new ePact system has been introduced to families enrolling their child(ren) for summer camp. The district held a Job Fair.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported he is preparing for the summer season and has hired summer staff. Randy Lambert is transitioning from full-time to part-time in the Parks Dept. Dino welcomed a new full-time maintenance staff, Peter Lutzow.

Director of Golf Operations – as submitted. The golf course plans on opening for the season on April 1st.

Recreation Supervisors – as submitted.

Committees of the Board

No report

Unfinished/Ongoing Business

No unfinished/ongoing business.

New Business**Approve 2022 PHYBS Memorandum of Understanding**

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to approve the 2022 PHYBS Memorandum of Understanding as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Approve Resolution #03.29.2022 authorizing the Intergovernmental Agreement between the Park District and the City of Prospect Heights regarding the Muir Park TIF (subject to final wording)

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve Resolution #03.29.2022 authorizing the Intergovernmental Agreement between the Park District

New Business (continued)

and the City of Prospect Heights regarding the Muir Park TIF (subject to final wording). The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Discussion: potential Intergovernmental Agreement between the Park District and the Prospect Heights Police regarding policing Park District property

Executive Director Christina Ferraro provided background information related to the use of a private security company and then the transition to the Prospect Heights Police Department for additional surveillance of parks. This item was tabled and deferred to the next meeting.

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Messer to adjourn the Regular Board Meeting at 7:41 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Respectfully Submitted,

Edlyn Castil, Administrative Services Manager/Recording Secretary

Secretary: _____

Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary