



BOARD REPORT

JULY 26, 2022



**Agenda for the July 26, 2022
Regular Park Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070
7:00 p.m.**

- I. Call to Order**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Corrections/Additions/Approval of Agenda**
- III. Correspondence**
- IV. Recognition/Welcome**
- V. Presentation**
 - A. Frank Parisi, Managing Principal, Vice-President, Williams Architects
 - B. Bob Lewis, Senior Vice President, Managing Director, PMA Securities, LLC
- VI. Public Comment**
- VII. Consent Agenda**

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

 - A. Approval of June 28, 2022 Regular Board Meeting Minutes
 - B. Approval of Treasurer's Report Cash Report #7 cash balance totaling \$5,462,000.91 as of June 30, 2022
 - C. Approval of Warrants totaling \$545,214.25 for the period ending June 30, 2022
- VIII. Announcements (Meetings)**

Regular Board Meeting – August 23, 2022 7:00 p.m.
- IX. Attorney's Report**

Legal Matters
- X. Administrative/Operational Summary**
 - A. Executive Director
 - B. Superintendent of Finance, HR and IT
 - C. Superintendent of Recreation
 - D. Superintendent of Facilities and Parks
 - E. Director of Golf
 - F. Recreation Supervisors

XI. Unfinished/Ongoing Business

- A. Acceptance of the FY2021 Comprehensive Annual Financial Report
- B. Acceptance of the tree management plan
- C. Resolution providing for and requiring the submission of the proposition to issue \$30,000,000 general obligation park bonds to the voters of the District at the general election to be held on the 8th day of November, 2022.

XII. New Business

XIII. Committees of the Board

- A. Finance Committee
- B. Personnel and Planning Committee
- C. Policy and Procedure Committee
- D. Recreation Facilities, Parks & Maintenance Committee
- E. Recreation Programs & Resident Relations Committee
- F. OCCC Programs, Facilities, Grounds & Maintenance Committee

XIV. Commissioner Comments

XV. Executive Session

XVI. Action as a Result of the Executive Session

XVII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JUNE 28, 2022**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:

Ellen Avery

Betty Cloud

Paul Fries

Tim Jones

Eric Kirste

Steve Messer (arrived at 7:02 p.m.)

Also Present:

Christina Ferraro – Executive Director

Shawn Hughes – Superintendent of Finance, HR & IT

Ray Doerner - Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Edlyn Castil – Admin Services Manager/Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

The Pledge of Allegiance was led by Logan Kirste.

Corrections/Additions/Approval of Agenda

Commissioner Jones asked to amend Agenda Item V. A. to read: “Financial Audit **FY2021**...”.

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve the agenda as amended. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Correspondence

A thank you card from retired Superintendent of Recreation Julie Caporusso and an email related to a pool party cancellation were received.

Recognition/Welcome

Residents Jill Moskal and Logan Kirste, and Anthony Cervini, Sikich LLP were in attendance.

Presentation

Financial Audit FY2021, Anthony Cervini, Sikich LLP

Anthony Cervini presented the draft Prospect Heights Park District Financial Audit FY2021. He highlighted the Management’s Discussion and Analysis, Statement of Net Position, and Balance Sheet. The filing deadline and extension were discussed.

Acceptance of the FY2021 Comprehensive Annual Financial Report

There was discussion about deferring the acceptance of the FY2021 Comprehensive Annual Financial Report until next month’s board meeting to allow the board members more time to review.

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to defer the acceptance of the FY2021 Comprehensive Annual Financial Report until next month’s board

meeting. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Public Comment

There were none.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

The next regular Board Meeting will be held on July 26, 2022 at 7:00 p.m. at Gary Morava Recreation Center.

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported the summer programs are going well. She thanked everyone for attending and volunteering at the Prospect Heights Block Party. She announced the park district will be participating in the Prospect Heights Independence Day Parade on Saturday, July 2nd and board members and their families are welcome to join us. After some discussion the board member Parks Tour will be scheduled for September 2022. She recapped the Parks Foundation meeting held on June 27th with three residents in attendance. Discussion was held regarding the potential referendum and its tax impact to residents. Frank Parisi, Williams Architects, and Bob Lewis, PMA Financial, will be attending the next board meeting.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – as submitted. Superintendent of Recreation Ray Doerner thanked the Staff and board for their contributions at the Prospect Heights Block Party. He encouraged all to visit Izaak Walton Park and it's Artwalk.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported PHYBS's season is wrapping up and they will be in playoffs soon. The tennis courts/pickleball courts are almost complete.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

No reports.

Unfinished/Ongoing Business

No unfinished/ongoing business.

New Business

Capitalization Policy

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the Capitalization Policy as submitted. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Election of Park Board Officers

Park Board President

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to open the nominations for 2022-2023 Park Board President. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to nominate Tim Jones as Park Board President. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Kirste to close nominations for 2022-2023 Park Board President. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to elect Tim Jones President by acclamation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park Board Vice President

A motion was made by Commissioner Avery and seconded by Commissioner Fries to open the nominations for 2022-2023 Park Board Vice President. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Jones to nominate Ellen Avery as Park Board Vice President. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Messer and seconded by Commissioner Fries to close nominations for 2022-2023 Park Board Vice President. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to elect Ellen Avery Vice President by acclamation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park Board Treasurer

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to open the nominations for 2022-2023 Park Board Treasurer. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Avery and seconded by Commissioner Messer to nominate Eric Kirste as Park Board Treasurer. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

New Business (continued)

A motion was made by Commissioner Fries and seconded by Commissioner Cloud to close nominations for 2022-2023 Park Board Treasurer. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Avery and seconded by Commissioner Fries to elect Eric Kirste Treasurer by acclamation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Park Board Secretary

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to open the nominations for 2022-2023 Park Board Secretary. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Avery and seconded by Commissioner Fries to nominate Elizabeth “Betty” Cloud as Park Board Secretary. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Messer and seconded by Commissioner Fries to close nominations for 2022-2023 Park Board Secretary. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

A motion was made by Commissioner Avery and seconded by Commissioner Messer to elect Elizabeth “Betty” Cloud Secretary by acclamation. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Committees of the Board

There was discussion about keeping all committees the same and changing the OOC Programs, Facilities, Grounds & Maintenance Committee to Steve Messer and Tim Jones.

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to appoint the following standing committees to serve until the June 2023 board meeting:

- Finance Committee – Eric Kirste, Steve Messer
 - Personnel and Planning Committee – Ellen Avery, Betty Cloud
 - Policy and Procedure Committee - Ellen Avery, Betty Cloud
 - Recreation Facilities, Parks & Maintenance Committee – Tim Jones, Paul Fries
 - Recreation Programs & Resident Relations Committee – Eric Kirste, Betty Cloud
 - OOC Programs, Facilities, Grounds & Maintenance Committee – Steve Messer, Tim Jones
- The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 8:04 p.m. The motion was approved by a voice vote. The motion carried.

Respectfully Submitted,

Edlyn Castil, Administrative Services Manager/Recording Secretary

Secretary: _____

Elizabeth "Betty" Cloud, Prospect Heights Park District

TO:

Board of Commissioners, Prospect Heights Park District

Pink

FROM:

Park District Treasurer

DATE:

7/26/2022

CASH REPORT

FY 22

Motion by Commissioner _____ to approve CASH REPORT 7
7/26/2022 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD			
Payroll	Checking/sweep			\$	-
Vendor	Checking/sweep				-
General/Sweep	Checking				2,915,059.48
ATM	Checking				98,453.03
Investment	Checking	\$	858.15	annual yield 0.50%	2,089,021.24
CD Investment	Checking	\$	2.95	annual yield 0.01%	359,467.16
		TOTALS		\$	5,462,000.91
					Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
7/26/2022 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 7/26/2022

VENDOR WARRANTS					AMOUNTS
2	In the amount of	CHECKS ISSUED	\$		242,788.35
2A	In the amount of	ELECTRONIC	\$		101,799.97
		Total Vendor Warrants	\$		344,588.32

PAYROLL WARRANTS

	6/3/2022				
3	In the amount of		\$		87,075.46
		gross plus employer costs			
	6/17/2022				
4	In the amount of		\$		113,550.47
		gross plus employer costs			
		Total Payroll Warrants			200,625.93

TOTAL OF WARRANTS		\$	545,214.25	Roll Call
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Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
01079	ACUSHNET COMPANY	06/02/2022	Regular	0.00	234.94	52310
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/02/2022	Regular	0.00	22,336.97	52311
02616	BASIC IRRIGATION SERVICES INC.	06/02/2022	Regular	0.00	500.00	52312
01023	COMMONWEALTH EDISON	06/02/2022	Regular	0.00	22.83	52313
01344	COMPUTER EXPLORERS	06/02/2022	Regular	0.00	156.00	52314
01018	DOUGLAS BRAZEAU	06/02/2022	Regular	0.00	50.17	52315
02615	GARY MESSLING	06/02/2022	Regular	0.00	190.00	52316
01423	GORDON FOOD SERVICE INC	06/02/2022	Regular	0.00	6,928.95	52317
01206	JOURNAL AND TOPICS NEWSPAPER	06/02/2022	Regular	0.00	50.00	52318
01162	MANZELLA PLUMBING INC	06/02/2022	Regular	0.00	1,629.42	52319
01039	MARC HEIDKAMP	06/02/2022	Regular	0.00	36.18	52320
02421	REVELS TURF AND TRACTOR LLC	06/02/2022	Regular	0.00	228.38	52321
01078	TAYLOR MADE	06/02/2022	Regular	0.00	8,118.86	52322
01990	TRI STAR MECHANICAL SERVICES INC	06/02/2022	Regular	0.00	1,008.50	52323
01082	WAREHOUSE DIRECT	06/02/2022	Regular	0.00	5.50	52324
01091	WILSON SPORTING GOODS	06/02/2022	Regular	0.00	17,450.51	52325
02124	ALPHA BAKING COMPANY	06/09/2022	Regular	0.00	1,295.65	52326
01639	AMERICAN DOOR AND DOCK	06/09/2022	Regular	0.00	1,216.62	52327
01014	ARTHUR CLESEN	06/09/2022	Regular	0.00	504.02	52328
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/09/2022	Regular	0.00	3,073.94	52329
01682	CHRISTINA FERRARO	06/09/2022	Regular	0.00	229.50	52330
01022	COMCAST	06/09/2022	Regular	0.00	58.08	52331
01041	CONSTELLATION NEW ENERGY INC	06/09/2022	Regular	0.00	2,777.97	52332
02144	COZZINI BROS INC	06/09/2022	Regular	0.00	22.00	52333
02620	DIAB MAKAREM	06/09/2022	Regular	0.00	100.00	52334
02337	EXCALIBUR TECHNOLOGY CORP	06/09/2022	Regular	0.00	7,754.46	52335
01423	GORDON FOOD SERVICE INC	06/09/2022	Regular	0.00	9,440.77	52336
02117	GREAT LAKES COCA-COLA DISTRIBUTION	06/09/2022	Regular	0.00	1,540.60	52337
01155	HALOGEN SUPPLY COMPANY	06/09/2022	Regular	0.00	161.23	52338
01040	HOME DEPOT CREDIT SERVICES	06/09/2022	Regular	0.00	906.64	52339
01144	HOUSE OF RENTAL	06/09/2022	Regular	0.00	981.50	52340
01430	NORTHWEST COMMUNITY HOSPITAL	06/09/2022	Regular	0.00	160.00	52341
01031	PULSE TECHNOLOGY	06/09/2022	Regular	0.00	1,214.59	52342
01070	RAMROD	06/09/2022	Regular	0.00	374.24	52343
02619	SATIN CHAIR COVERS RENTAL INC	06/09/2022	Regular	0.00	1,017.50	52344
01099	SERVICE SANITATION INC	06/09/2022	Regular	0.00	124.50	52345
02584	SHAWN HUGHES	06/09/2022	Regular	0.00	700.00	52346
02134	TESTA PRODUCE INC	06/09/2022	Regular	0.00	1,285.10	52347
01017	UNIVAR USA INC	06/09/2022	Regular	0.00	2,610.59	52348
01079	ACUSHNET COMPANY	06/16/2022	Regular	0.00	1,818.25	52349
02124	ALPHA BAKING COMPANY	06/16/2022	Regular	0.00	470.94	52350
01146	ANTONS GREENHOUSES INC	06/16/2022	Regular	0.00	4,029.75	52351
01014	ARTHUR CLESEN	06/16/2022	Regular	0.00	1,368.40	52352
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/16/2022	Regular	0.00	19,564.68	52353
01024	CONSERV FS	06/16/2022	Regular	0.00	5,605.18	52354
02144	COZZINI BROS INC	06/16/2022	Regular	0.00	22.00	52355
02640	DIANE SCARPELLI	06/16/2022	Regular	0.00	89.00	52356
02337	EXCALIBUR TECHNOLOGY CORP	06/16/2022	Regular	0.00	64.80	52357
01423	GORDON FOOD SERVICE INC	06/16/2022	Regular	0.00	6,002.37	52358
01155	HALOGEN SUPPLY COMPANY	06/16/2022	Regular	0.00	115.49	52359
01038	HARRIS MOTOR SPORTS	06/16/2022	Regular	0.00	284.40	52360
01314	ILLINOIS DEPT OF AGRICULTURE BUREAU OF EN	06/16/2022	Regular	0.00	60.00	52361
01314	ILLINOIS DEPT OF AGRICULTURE BUREAU OF EN	06/16/2022	Regular	0.00	45.00	52362
01410	JSN CONTRACTORS SUPPLY	06/16/2022	Regular	0.00	386.78	52363

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01162	MANZELLA PLUMBING INC	06/16/2022	Regular	0.00	570.00	52364
01050	MENARDS	06/16/2022	Regular	0.00	54.78	52365
01058	NCPERS GROUP LIFE INSURANCE	06/16/2022	Regular	0.00	64.00	52366
01059	NICOR	06/16/2022	Regular	0.00	118.74	52367
01720	NORTHFIELD HEATING AND AIR	06/16/2022	Regular	0.00	620.00	52368
02228	PAYCOR	06/16/2022	Regular	0.00	1,453.89	52369
01064	PENDELTON TURF SUPPLY	06/16/2022	Regular	0.00	3,482.00	52370
01792	REED IRRIGATION	06/16/2022	Regular	0.00	112.00	52371
01071	REINDERS INC	06/16/2022	Regular	0.00	196.57	52372
02638	ROSABEL BUNDA	06/16/2022	Regular	0.00	50.00	52373
02639	SHARON SLOBODECKI	06/16/2022	Regular	0.00	89.00	52374
02134	TESTA PRODUCE INC	06/16/2022	Regular	0.00	652.55	52375
02087	VACLAV VALEK	06/16/2022	Regular	0.00	8,239.80	52376
01079	ACUSHNET COMPANY	06/23/2022	Regular	0.00	734.48	52377
02124	ALPHA BAKING COMPANY	06/23/2022	Regular	0.00	302.00	52378
01014	ARTHUR CLESEN	06/23/2022	Regular	0.00	2,100.00	52379
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/23/2022	Regular	0.00	3,380.01	52380
02646	BISTRO ITALIANO LLC	06/27/2022	Regular	0.00	-335.00	52381
02646	BISTRO ITALIANO LLC	06/23/2022	Regular	0.00	335.00	52381
02439	CANNELLA CONSTRUCTION INC	06/23/2022	Regular	0.00	6,365.00	52382
01042	CONSTELLATION NEWENERGY GAS DIVISION I	06/23/2022	Regular	0.00	188.67	52383
02642	FELLINI RESTAURANT & PIZZERIA	06/23/2022	Regular	0.00	95.00	52384
01423	GORDON FOOD SERVICE INC	06/23/2022	Regular	0.00	2,838.97	52385
02117	GREAT LAKES COCA-COLA DISTRIBUTION	06/23/2022	Regular	0.00	1,131.70	52386
01155	HALOGEN SUPPLY COMPANY	06/23/2022	Regular	0.00	213.18	52387
01040	HOME DEPOT CREDIT SERVICES	06/23/2022	Regular	0.00	553.43	52388
02643	MAMALICIOUS	06/23/2022	Regular	0.00	31.00	52389
02644	PATRICIA BAIK	06/23/2022	Regular	0.00	300.00	52390
02228	PAYCOR	06/23/2022	Regular	0.00	1,094.60	52391
01063	PDRMA	06/23/2022	Regular	0.00	28,666.96	52392
01069	PROSPECT HEIGHTS LIONS CLUB	06/23/2022	Regular	0.00	20.00	52393
02648	PUBLIC COMMUNICATIONS INC	06/23/2022	Regular	0.00	4,000.00	52394
01070	RAMROD	06/23/2022	Regular	0.00	83.57	52395
01505	RIA LEE	06/23/2022	Regular	0.00	300.00	52396
01099	SERVICE SANITATION INC	06/23/2022	Regular	0.00	1,030.00	52397
02584	SHAWN HUGHES	06/23/2022	Regular	0.00	182.63	52398
01136	SUNBURST SPORTSWEAR	06/23/2022	Regular	0.00	2,863.75	52399
01774	VERMONT SYSTEMS INC	06/23/2022	Regular	0.00	175.00	52400
01082	WAREHOUSE DIRECT	06/23/2022	Regular	0.00	1,159.61	52401
02092	WILLIAMS ASSOCIATES ARCHITECTS LTD	06/23/2022	Regular	0.00	7,075.12	52402
02646	BISTRO ITALIANO LLC	06/27/2022	Regular	0.00	335.00	52403
02124	ALPHA BAKING COMPANY	06/30/2022	Regular	0.00	343.63	52404
01597	ANDERSON LOCK	06/30/2022	Regular	0.00	14.19	52405
01014	ARTHUR CLESEN	06/30/2022	Regular	0.00	1,659.84	52406
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/30/2022	Regular	0.00	5,086.78	52407
01934	CEDAR PATH NURSERIES LLC	06/30/2022	Regular	0.00	149.00	52408
01023	COMMONWEALTH EDISON	06/30/2022	Regular	0.00	22.75	52409
01041	CONSTELLATION NEW ENERGY INC	06/30/2022	Regular	0.00	334.22	52410
01041	CONSTELLATION NEW ENERGY INC	06/30/2022	Regular	0.00	3,334.84	52411
01041	CONSTELLATION NEW ENERGY INC	06/30/2022	Regular	0.00	22.91	52412
01041	CONSTELLATION NEW ENERGY INC	06/30/2022	Regular	0.00	115.29	52413
01042	CONSTELLATION NEWENERGY GAS DIVISION I	06/30/2022	Regular	0.00	2,362.76	52414
02144	COZZINI BROS INC	06/30/2022	Regular	0.00	22.00	52415
01423	GORDON FOOD SERVICE INC	06/30/2022	Regular	0.00	2,604.48	52416
02462	JAMES GALENO	06/30/2022	Regular	0.00	425.00	52417
01102	LIONS TAE KWON DO CENTER	06/30/2022	Regular	0.00	828.00	52418
01058	NCPERS GROUP LIFE INSURANCE	06/30/2022	Regular	0.00	96.00	52419
01059	NICOR	06/30/2022	Regular	0.00	56.71	52420
02650	NORIKO MARTINEZ	06/30/2022	Regular	0.00	16.00	52421
01720	NORTHFIELD HEATING AND AIR	06/30/2022	Regular	0.00	2,415.00	52422
01064	PENDELTON TURF SUPPLY	06/30/2022	Regular	0.00	937.75	52423

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01135	PURCHASE POWER	06/30/2022	Regular	0.00	222.61	52424
01073	ROUTE 12 RENTAL	06/30/2022	Regular	0.00	64.94	52425
01099	SERVICE SANITATION INC	06/30/2022	Regular	0.00	124.50	52426
02134	TESTA PRODUCE INC	06/30/2022	Regular	0.00	509.05	52427
01017	UNIVAR USA INC	06/30/2022	Regular	0.00	3,673.34	52428
02206	ILLINOIS DEPARTMENT OF REVENUE	06/17/2022	Bank Draft	0.00	10,371.00	DFT0002149
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	06/17/2022	Bank Draft	0.00	855.40	DFT0002150
02306	FIFTH THIRD BANK	06/29/2022	Bank Draft	0.00	18,446.64	DFT0002180
02204	WINTRUST ASSET FINANCE	06/02/2022	Bank Draft	0.00	15,885.60	DFT0002181
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/10/2022	Bank Draft	0.00	150.87	DFT0002182
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/10/2022	Bank Draft	0.00	375.20	DFT0002183
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/03/2022	Bank Draft	0.00	334.53	DFT0002184
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/17/2022	Bank Draft	0.00	917.37	DFT0002185
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/24/2022	Bank Draft	0.00	893.79	DFT0002186
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/27/2022	Bank Draft	0.00	208.03	DFT0002187
02136	SOUTHERN GLAZER'S OF IL	06/06/2022	Bank Draft	0.00	1,254.69	DFT0002188
02136	SOUTHERN GLAZER'S OF IL	06/21/2022	Bank Draft	0.00	1,874.77	DFT0002189
02136	SOUTHERN GLAZER'S OF IL	06/27/2022	Bank Draft	0.00	2,031.76	DFT0002190
02136	SOUTHERN GLAZER'S OF IL	06/13/2022	Bank Draft	0.00	678.35	DFT0002191
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/17/2022	Bank Draft	0.00	236.38	DFT0002192
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/24/2022	Bank Draft	0.00	1,867.64	DFT0002193
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/10/2022	Bank Draft	0.00	1,333.96	DFT0002194
02210	CHICAGO BEVERAGE SYSTEMS	06/14/2022	Bank Draft	0.00	581.27	DFT0002195
02210	CHICAGO BEVERAGE SYSTEMS	06/22/2022	Bank Draft	0.00	287.03	DFT0002196
02236	LAKESHORE BEVERAGE	06/21/2022	Bank Draft	0.00	264.06	DFT0002197
02236	LAKESHORE BEVERAGE	06/10/2022	Bank Draft	0.00	331.49	DFT0002198
02660	LOUIS GLUNZ BEER INC	06/08/2022	Bank Draft	0.00	535.72	DFT0002199
01032	CARDMEMBER SERVICE	06/03/2022	Bank Draft	0.00	5,475.33	MAY2022Elan
02205	ILLINOIS MUNICIPAL FUND	06/09/2022	Bank Draft	0.00	18,162.45	MAY2022IMRF

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	195	119	0.00	243,123.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-335.00
Bank Drafts	24	24	0.00	83,353.33
EFT's	0	0	0.00	0.00
	219	144	0.00	326,141.68

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	180.46	MBD06.29.202
02403	ADOBE	06/29/2022	Bank Draft	0.00	15.93	MBD06.29.202
02635	ACT HYT HY-TECK 2178205	06/29/2022	Bank Draft	0.00	59.00	MBD06.29.202
02325	JEWEL OSCO	06/29/2022	Bank Draft	0.00	15.48	MBD06.29.202
01423	GORDON FOOD SERVICE INC	06/29/2022	Bank Draft	0.00	77.95	MBD06.29.202
02368	NINO'S PIZZERIA	06/29/2022	Bank Draft	0.00	38.86	MBD06.29.202
02634	ELK GROVE PARK DISTRICT	06/29/2022	Bank Draft	0.00	180.00	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	71.98	MBD06.29.202
01078	TAYLOR MADE	06/29/2022	Bank Draft	0.00	249.13	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	9.49	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	58.92	MBD06.29.202
02607	PROCTORU	06/29/2022	Bank Draft	0.00	12.00	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	7.95	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	19.74	MBD06.29.202
02325	JEWEL OSCO	06/29/2022	Bank Draft	0.00	32.94	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	15.99	MBD06.29.202
02320	CANVA	06/29/2022	Bank Draft	0.00	119.40	MBD06.29.202
02483	TUSCAN TAVERN & GRILL	06/29/2022	Bank Draft	0.00	719.19	MBD06.29.202
01081	VILLAGE OF MOUNT PROSPECT	06/29/2022	Bank Draft	0.00	589.24	MBD06.29.202
02607	PROCTORU	06/29/2022	Bank Draft	0.00	12.00	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	82.14	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	129.99	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	19.29	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	51.48	MBD06.29.202
02398	WALMART	06/29/2022	Bank Draft	0.00	15.80	MBD06.29.202
02329	DOLLAR TREE	06/29/2022	Bank Draft	0.00	30.00	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	77.85	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	39.99	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	7.95	MBD06.29.202
02403	ADOBE	06/29/2022	Bank Draft	0.00	15.93	MBD06.29.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/29/2022	Bank Draft	0.00	23.49	MBD06.29.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/29/2022	Bank Draft	0.00	101.99	MBD06.29.202
02585	ACROPRINT TECH INC.	06/29/2022	Bank Draft	0.00	150.74	MBD06.29.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/29/2022	Bank Draft	0.00	125.37	MBD06.29.202
02430	EXXON MOBILE	06/29/2022	Bank Draft	0.00	285.87	MBD06.29.202
01081	VILLAGE OF MOUNT PROSPECT	06/29/2022	Bank Draft	0.00	299.00	MBD06.29.202
01081	VILLAGE OF MOUNT PROSPECT	06/29/2022	Bank Draft	0.00	368.50	MBD06.29.202
02655	SAFARI LAKE GENEVA	06/29/2022	Bank Draft	0.00	545.00	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	144.82	MBD06.29.202
02127	DIRECTV	06/29/2022	Bank Draft	0.00	191.98	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	197.89	MBD06.29.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/29/2022	Bank Draft	0.00	40.95	MBD06.29.202
02628	IN AIR ONE EQUIPMENT	06/29/2022	Bank Draft	0.00	86.00	MBD06.29.202
02637	PGA OF AMERICA MEMBERS	06/29/2022	Bank Draft	0.00	737.00	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	6.86	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	113.21	MBD06.29.202
02324	TARGET	06/29/2022	Bank Draft	0.00	25.49	MBD06.29.202
02519	SKY ZONE TRAMPOLINE PARK	06/29/2022	Bank Draft	0.00	1,000.00	MBD06.29.202
02622	MORKES CHOCOLATES	06/29/2022	Bank Draft	0.00	50.00	MBD06.29.202
01693	HINCKLEY SPRINGS	06/29/2022	Bank Draft	0.00	3.00	MBD06.29.202
02641	SIGNS BY TOMORROW	06/29/2022	Bank Draft	0.00	388.66	MBD06.29.202
01081	VILLAGE OF MOUNT PROSPECT	06/29/2022	Bank Draft	0.00	512.98	MBD06.29.202
01081	VILLAGE OF MOUNT PROSPECT	06/29/2022	Bank Draft	0.00	430.50	MBD06.29.202
01081	VILLAGE OF MOUNT PROSPECT	06/29/2022	Bank Draft	0.00	159.50	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	15.96	MBD06.29.202
02398	WALMART	06/29/2022	Bank Draft	0.00	85.21	MBD06.29.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/29/2022	Bank Draft	0.00	431.34	MBD06.29.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/29/2022	Bank Draft	0.00	45.96	MBD06.29.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/29/2022	Bank Draft	0.00	45.96	MBD06.29.202
02534	EFAVORMART	06/29/2022	Bank Draft	0.00	151.78	MBD06.29.202

Check Report

Date Range: 06/01/2022 - 06/30/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02625	INBADGE - TIME BADGES	06/29/2022	Bank Draft	0.00	50.00	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	52.05	MBD06.29.202
02391	NAVAJO MANUFACTURING COMPANY INC	06/29/2022	Bank Draft	0.00	416.47	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	177.29	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	46.36	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	39.40	MBD06.29.202
01122	GOLD MEDAL PRODUCTS	06/29/2022	Bank Draft	0.00	431.50	MBD06.29.202
02327	DISCOUNT SCHOOL SUPPLY	06/29/2022	Bank Draft	0.00	99.67	MBD06.29.202
02623	AED SUPERSTORE	06/29/2022	Bank Draft	0.00	404.00	MBD06.29.202
02326	WALGREENS	06/29/2022	Bank Draft	0.00	42.41	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	8.97	MBD06.29.202
01022	COMCAST	06/29/2022	Bank Draft	0.00	10.62	MBD06.29.202
02630	HASTY AWARDS	06/29/2022	Bank Draft	0.00	261.00	MBD06.29.202
02452	FIRESIDE GRILLE	06/29/2022	Bank Draft	0.00	475.77	MBD06.29.202
02138	ANDERSON PEST SOLUTIONS	06/29/2022	Bank Draft	0.00	149.90	MBD06.29.202
02633	VOLO AUTO MUSEUM	06/29/2022	Bank Draft	0.00	50.00	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	110.98	MBD06.29.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/29/2022	Bank Draft	0.00	259.08	MBD06.29.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/29/2022	Bank Draft	0.00	287.56	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	21.45	MBD06.29.202
01022	COMCAST	06/29/2022	Bank Draft	0.00	89.62	MBD06.29.202
02632	AMC ONLINE 9640	06/29/2022	Bank Draft	0.00	217.84	MBD06.29.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/29/2022	Bank Draft	0.00	197.90	MBD06.29.202
02497	PARAMOUNT THEATRE	06/29/2022	Bank Draft	0.00	102.50	MBD06.29.202
02333	TONYS FRESH MARKET	06/29/2022	Bank Draft	0.00	146.74	MBD06.29.202
02476	NOW LINENS	06/29/2022	Bank Draft	0.00	2,117.19	MBD06.29.202
01022	COMCAST	06/29/2022	Bank Draft	0.00	119.95	MBD06.29.202
01062	OFFICE DEPOT	06/29/2022	Bank Draft	0.00	40.98	MBD06.29.202
02535	BASSET ON THE FLY	06/29/2022	Bank Draft	0.00	12.99	MBD06.29.202
02625	INBADGE - TIME BADGES	06/29/2022	Bank Draft	0.00	-50.00	MBD06.29.202
01062	OFFICE DEPOT	06/29/2022	Bank Draft	0.00	828.73	MBD06.29.202
01062	OFFICE DEPOT	06/29/2022	Bank Draft	0.00	51.11	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	6.95	MBD06.29.202
02318	AMAZON	06/29/2022	Bank Draft	0.00	70.97	MBD06.29.202
02631	IN STARFISH AQUATICS	06/29/2022	Bank Draft	0.00	588.00	MBD06.29.202
02322	PARTY CITY	06/29/2022	Bank Draft	0.00	8.00	MBD06.29.202
01164	WHEELING PARK DISTRICT	06/29/2022	Bank Draft	0.00	100.00	MBD06.29.202
02497	PARAMOUNT THEATRE	06/29/2022	Bank Draft	0.00	93.00	MBD06.29.202
01944	HRDIRECT	06/29/2022	Bank Draft	0.00	134.93	MBD06.29.202
01137	THE LIFEGUARD STORE INC	06/29/2022	Bank Draft	0.00	90.00	MBD06.29.202
01120	REPUBLIC SERVICES INC	06/29/2022	Bank Draft	0.00	299.82	MBD06.29.202
02607	PROCTORU	06/29/2022	Bank Draft	0.00	12.00	MBD06.29.202
02624	SPECIAL SUPPLIES	06/29/2022	Bank Draft	0.00	51.86	MBD06.29.202

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	103	103	0.00	18,446.64
EFT's	0	0	0.00	0.00
	103	103	0.00	18,446.64

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	195	119	0.00	243,123.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-335.00
Bank Drafts	127	127	0.00	101,799.97
EFT's	0	0	0.00	0.00
	322	247	0.00	344,588.32

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	6/2022	344,588.32
			344,588.32



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2022 Period Ending: 06/30/2022

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	852,145.00	852,145.00	6,649.68	490,601.47	361,543.53
Expense	658,495.00	658,495.00	49,495.01	309,855.58	348,639.42
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	193,650.00	193,650.00	-42,845.33	180,745.89	12,904.11
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	100,641.00	100,641.00	7,582.25	50,175.71	50,465.29
Expense	77,894.00	77,894.00	5,733.36	38,454.78	39,439.22
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	22,747.00	22,747.00	1,848.89	11,720.93	11,026.07
Department: 04 - KINDERSTOP					
Revenue	186,912.00	186,912.00	10,432.88	124,495.20	62,416.80
Expense	119,344.00	119,344.00	10,813.10	66,730.61	52,613.39
Department: 04 - KINDERSTOP Surplus (Deficit):	67,568.00	67,568.00	-380.22	57,764.59	9,803.41
Department: 05 - YOUTH PROGRAMS					
Revenue	31,650.00	31,650.00	12.50	13,553.50	18,096.50
Expense	28,559.00	28,559.00	832.11	12,165.31	16,393.69
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	3,091.00	3,091.00	-819.61	1,388.19	1,702.81
Department: 06 - DANCE					
Revenue	56,189.00	56,189.00	708.90	43,641.16	12,547.84
Expense	46,074.00	46,074.00	1,199.76	38,019.79	8,054.21
Department: 06 - DANCE Surplus (Deficit):	10,115.00	10,115.00	-490.86	5,621.37	4,493.63
Department: 07 - ATHLETIC					
Revenue	45,029.00	45,029.00	3,024.19	25,173.60	19,855.40
Expense	31,239.00	31,239.00	1,560.02	12,289.75	18,949.25
Department: 07 - ATHLETIC Surplus (Deficit):	13,790.00	13,790.00	1,464.17	12,883.85	906.15
Department: 08 - PERFORMING ARTS					
Revenue	47,420.00	47,420.00	28,509.00	29,016.00	18,404.00
Expense	33,813.00	33,813.00	3,190.81	4,158.62	29,654.38
Department: 08 - PERFORMING ARTS Surplus (Deficit):	13,607.00	13,607.00	25,318.19	24,857.38	-11,250.38
Department: 09 - CONCESSIONS					
Revenue	28,700.00	28,700.00	13,844.40	13,844.40	14,855.60
Expense	27,099.00	27,099.00	2,046.26	3,066.14	24,032.86
Department: 09 - CONCESSIONS Surplus (Deficit):	1,601.00	1,601.00	11,798.14	10,778.26	-9,177.26
Department: 10 - AQUATICS					
Revenue	99,670.00	99,670.00	21,687.44	22,286.01	77,383.99
Expense	179,660.00	179,660.00	25,131.10	36,623.77	143,036.23
Department: 10 - AQUATICS Surplus (Deficit):	-79,990.00	-79,990.00	-3,443.66	-14,337.76	-65,652.24
Department: 11 - ACTIVE ADULTS					
Revenue	81,394.00	81,394.00	5,104.00	24,830.00	56,564.00
Expense	86,885.00	86,885.00	4,117.27	28,980.09	57,904.91
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	-5,491.00	-5,491.00	986.73	-4,150.09	-1,340.91
Department: 12 - SPECIAL EVENTS					
Revenue	11,465.00	11,465.00	365.00	4,988.45	6,476.55
Expense	15,410.00	15,410.00	555.78	7,776.95	7,633.05
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-3,945.00	-3,945.00	-190.78	-2,788.50	-1,156.50
Department: 13 - FITNESS CENTER					
Revenue	36,680.00	36,680.00	2,057.32	13,055.99	23,624.01
Expense	41,634.00	41,634.00	3,040.16	19,330.26	22,303.74
Department: 13 - FITNESS CENTER Surplus (Deficit):	-4,954.00	-4,954.00	-982.84	-6,274.27	1,320.27

Income Statement

For Fiscal: 2022 Period Ending: 06/30/2022

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	285,618.00	285,618.00	163,117.90	163,113.90	122,504.10
Expense	189,659.00	189,659.00	27,280.19	32,074.28	157,584.72
Department: 14 - SUMMER CAMP Surplus (Deficit):	95,959.00	95,959.00	135,837.71	131,039.62	-35,080.62
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	201,729.00	201,729.00	18,845.60	60,302.41	141,426.59
Department: 30 - PARKS Surplus (Deficit):	-192,229.00	-192,229.00	-18,845.60	-60,302.41	-131,926.59
Department: 40 - GOLF					
Revenue	1,034,400.00	1,034,400.00	165,020.62	375,591.59	658,808.41
Expense	839,816.00	839,816.00	70,340.65	304,874.68	534,941.32
Department: 40 - GOLF Surplus (Deficit):	194,584.00	194,584.00	94,679.97	70,716.91	123,867.09
Department: 41 - GROUNDS					
Expense	563,713.00	563,713.00	61,697.40	246,498.31	317,214.69
Department: 41 - GROUNDS Total:	563,713.00	563,713.00	61,697.40	246,498.31	317,214.69
Department: 42 - PRO SHOP					
Revenue	123,000.00	123,000.00	21,127.96	61,615.75	61,384.25
Expense	98,400.00	98,400.00	15,697.91	38,860.18	59,539.82
Department: 42 - PRO SHOP Surplus (Deficit):	24,600.00	24,600.00	5,430.05	22,755.57	1,844.43
Department: 43 - HOOK A KID					
Revenue	90,000.00	90,000.00	11,197.60	74,946.60	15,053.40
Expense	76,400.00	76,400.00	14,504.03	19,509.17	56,890.83
Department: 43 - HOOK A KID Surplus (Deficit):	13,600.00	13,600.00	-3,306.43	55,437.43	-41,837.43
Department: 44 - WARM UP RANGE					
Revenue	20,000.00	20,000.00	5,643.69	8,510.91	11,489.09
Expense	11,000.00	11,000.00	5,722.32	13,121.08	-2,121.08
Department: 44 - WARM UP RANGE Surplus (Deficit):	9,000.00	9,000.00	-78.63	-4,610.17	13,610.17
Department: 45 - FOOD AND BEVERAGE					
Revenue	958,000.00	958,000.00	104,782.40	332,585.33	625,414.67
Expense	550,933.00	550,933.00	83,566.32	264,001.23	286,931.77
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	407,067.00	407,067.00	21,216.08	68,584.10	338,482.90
Total Surplus (Deficit):	220,657.00	220,657.00	165,498.57	315,332.58	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
200 - RECREATION FUND	135,519.00	135,519.00	109,254.93	348,947.05	-213,428.05
300 - GOLF	85,138.00	85,138.00	56,243.64	-33,614.47	118,752.47
Total Surplus (Deficit):	220,657.00	220,657.00	165,498.57	315,332.58	



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2022 Period Ending: 06/30/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,019,970.00	1,019,970.00	4,656.77	545,663.28	474,306.72
20 - INTEREST	8,000.00	8,000.00	858.15	5,173.03	2,826.97
35 - ADDITIONAL	0.00	0.00	0.00	1,801.53	-1,801.53
Revenue Total:	1,027,970.00	1,027,970.00	5,514.92	552,637.84	475,332.16
Expense					
50 - PERSONNEL SERVICES	358,390.00	358,390.00	30,019.24	149,749.97	208,640.03
51 - BENEFITS	42,964.00	42,964.00	4,255.70	14,602.91	28,361.09
52 - CONTRACTED SERVICES	198,824.00	198,824.00	23,706.15	126,902.49	71,921.51
60 - COMMODITIES	32,075.00	32,075.00	2,953.88	12,857.61	19,217.39
65 - GENERAL EXPENDITURES	145,000.00	145,000.00	0.00	115,000.00	30,000.00
Expense Total:	777,253.00	777,253.00	60,934.97	419,112.98	358,140.02
Fund: 100 - CORPORATE FUND Surplus (Deficit):	250,717.00	250,717.00	-55,420.05	133,524.86	117,192.14
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	804,500.00	804,500.00	3,765.93	461,491.32	343,008.68
30 - RENTAL	54,185.00	54,185.00	3,939.75	26,892.55	27,292.45
35 - ADDITIONAL	19,335.00	19,335.00	0.00	3,764.50	15,570.50
41 - PROGRAM REVENUES	966,293.00	966,293.00	241,545.38	512,782.62	453,510.38
42 - RERESHMENT REVENUE	28,700.00	28,700.00	13,844.40	13,844.40	14,855.60
Revenue Total:	1,873,013.00	1,873,013.00	263,095.46	1,018,775.39	854,237.61
Expense					
50 - PERSONNEL SERVICES	1,115,620.00	1,115,620.00	103,719.79	432,392.75	683,227.25
51 - BENEFITS	130,236.00	130,236.00	11,032.45	58,737.76	71,498.24
52 - CONTRACTED SERVICES	314,865.00	314,865.00	19,150.81	114,362.97	200,502.03
60 - COMMODITIES	153,233.00	153,233.00	16,937.53	51,504.91	101,728.09
65 - GENERAL EXPENDITURES	23,540.00	23,540.00	2,999.95	12,829.95	10,710.05
Expense Total:	1,737,494.00	1,737,494.00	153,840.53	669,828.34	1,067,665.66
Fund: 200 - RECREATION FUND Surplus (Deficit):	135,519.00	135,519.00	109,254.93	348,947.05	-213,428.05
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,000.00	15,000.00	3,000.00	26,365.00	-11,365.00
35 - ADDITIONAL	4,400.00	4,400.00	295.52	975.39	3,424.61
41 - PROGRAM REVENUES	2,051,000.00	2,051,000.00	272,864.27	756,786.15	1,294,213.85
42 - RERESHMENT REVENUE	155,000.00	155,000.00	31,612.48	69,123.64	85,876.36
Revenue Total:	2,225,400.00	2,225,400.00	307,772.27	853,250.18	1,372,149.82
Expense					
50 - PERSONNEL SERVICES	540,899.00	540,899.00	47,454.89	208,863.92	332,035.08
51 - BENEFITS	87,978.00	87,978.00	8,032.06	38,663.76	49,314.24
52 - CONTRACTED SERVICES	661,085.00	661,085.00	84,276.01	343,063.07	318,021.93
60 - COMMODITIES	567,300.00	567,300.00	105,119.68	282,619.75	284,680.25
65 - GENERAL EXPENDITURES	283,000.00	283,000.00	6,645.99	13,654.15	269,345.85
Expense Total:	2,140,262.00	2,140,262.00	251,528.63	886,864.65	1,253,397.35
Fund: 300 - GOLF Surplus (Deficit):	85,138.00	85,138.00	56,243.64	-33,614.47	118,752.47
Fund: 404 - AUDITNG FUND					
Revenue					
10 - TAXES	21,000.00	21,000.00	84.67	10,847.69	10,152.31
Revenue Total:	21,000.00	21,000.00	84.67	10,847.69	10,152.31

Income Statement

For Fiscal: 2022 Period Ending: 06/30/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	17,250.00	17,250.00	0.00	2,250.00	15,000.00
Expense Total:	17,250.00	17,250.00	0.00	2,250.00	15,000.00
Fund: 404 - AUDITNG FUND Surplus (Deficit):	3,750.00	3,750.00	84.67	8,597.69	-4,847.69
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	10,000.00	10,000.00	54.41	5,261.10	4,738.90
Revenue Total:	10,000.00	10,000.00	54.41	5,261.10	4,738.90
Expense					
52 - CONTRACTED SERVICES	2,536.00	2,536.00	402.71	1,102.05	1,433.95
60 - COMMODITIES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	9,536.00	9,536.00	402.71	1,102.05	8,433.95
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	464.00	464.00	-348.30	4,159.05	-3,695.05
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	105,000.00	105,000.00	494.58	54,746.33	50,253.67
35 - ADDITIONAL	0.00	0.00	1,615.00	3,115.00	-3,115.00
Revenue Total:	105,000.00	105,000.00	2,109.58	57,861.33	47,138.67
Expense					
50 - PERSONNEL SERVICES	15,000.00	15,000.00	1,221.92	8,757.86	6,242.14
52 - CONTRACTED SERVICES	77,859.00	77,859.00	230.50	14,520.27	63,338.73
60 - COMMODITIES	3,500.00	3,500.00	0.00	210.84	3,289.16
Expense Total:	96,359.00	96,359.00	1,452.42	23,488.97	72,870.03
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	8,641.00	8,641.00	657.16	34,372.36	-25,731.36
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	120,000.00	120,000.00	464.11	61,990.02	58,009.98
Revenue Total:	120,000.00	120,000.00	464.11	61,990.02	58,009.98
Expense					
51 - BENEFITS	137,311.00	137,311.00	11,094.25	50,650.37	86,660.63
Expense Total:	137,311.00	137,311.00	11,094.25	50,650.37	86,660.63
Fund: 407 - IMRF FUND Surplus (Deficit):	-17,311.00	-17,311.00	-10,630.14	11,339.65	-28,650.65
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	10,000.00	10,000.00	34.08	4,957.11	5,042.89
Revenue Total:	10,000.00	10,000.00	34.08	4,957.11	5,042.89
Expense					
50 - PERSONNEL SERVICES	37,441.00	37,441.00	2,633.90	16,227.10	21,213.90
52 - CONTRACTED SERVICES	14,260.00	14,260.00	205.00	5,319.54	8,940.46
Expense Total:	51,701.00	51,701.00	2,838.90	21,546.64	30,154.36
Fund: 408 - POLICE FUND Surplus (Deficit):	-41,701.00	-41,701.00	-2,804.82	-16,589.53	-25,111.47
Fund: 409 - MUSEUM FUND					
Revenue					
10 - TAXES	1,000.00	1,000.00	12.96	541.10	458.90
Revenue Total:	1,000.00	1,000.00	12.96	541.10	458.90
Expense					
50 - PERSONNEL SERVICES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	7,000.00	7,000.00	0.00	0.00	7,000.00
Fund: 409 - MUSEUM FUND Surplus (Deficit):	-6,000.00	-6,000.00	12.96	541.10	-6,541.10
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	156,784.00	156,784.00	695.56	81,382.91	75,401.09
Revenue Total:	156,784.00	156,784.00	695.56	81,382.91	75,401.09

Income Statement

For Fiscal: 2022 Period Ending: 06/30/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	9,000.00	9,000.00	0.00	0.00	9,000.00
60 - COMMODITIES	10,000.00	10,000.00	0.00	0.00	10,000.00
65 - GENERAL EXPENDITURES	78,647.00	78,647.00	0.00	39,323.48	39,323.52
80 - CAPITAL IMPROVEMENTS	62,500.00	62,500.00	6,365.00	6,365.00	56,135.00
Expense Total:	160,147.00	160,147.00	6,365.00	45,688.48	114,458.52
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-3,363.00	-3,363.00	-5,669.44	35,694.43	-39,057.43
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	150,000.00	150,000.00	656.59	77,631.26	72,368.74
Revenue Total:	150,000.00	150,000.00	656.59	77,631.26	72,368.74
Expense					
51 - BENEFITS	150,000.00	150,000.00	14,257.29	64,813.07	85,186.93
Expense Total:	150,000.00	150,000.00	14,257.29	64,813.07	85,186.93
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	0.00	0.00	-13,600.70	12,818.19	-12,818.19
Fund: 412 - MEMORIAL FUND					
Revenue					
35 - ADDITIONAL	1,000.00	1,000.00	0.00	0.00	1,000.00
Revenue Total:	1,000.00	1,000.00	0.00	0.00	1,000.00
Expense					
50 - PERSONNEL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
52 - CONTRACTED SERVICES	1,200.00	1,200.00	0.00	45.99	1,154.01
60 - COMMODITIES	700.00	700.00	149.00	726.00	-26.00
Expense Total:	4,900.00	4,900.00	149.00	771.99	4,128.01
Fund: 412 - MEMORIAL FUND Surplus (Deficit):	-3,900.00	-3,900.00	-149.00	-771.99	-3,128.01
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	14,500.00	14,500.00	0.00	2,300.00	12,200.00
41 - PROGRAM REVENUES	11,180.00	11,180.00	12,847.45	12,847.45	-1,667.45
Revenue Total:	25,680.00	25,680.00	12,847.45	15,147.45	10,532.55
Expense					
50 - PERSONNEL SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
52 - CONTRACTED SERVICES	18,550.00	18,550.00	2,011.50	12,501.50	6,048.50
60 - COMMODITIES	4,000.00	4,000.00	730.96	730.96	3,269.04
Expense Total:	24,050.00	24,050.00	2,742.46	13,232.46	10,817.54
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	1,630.00	1,630.00	10,104.99	1,914.99	-284.99
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	1,182,475.00	1,182,475.00	0.00	0.00	1,182,475.00
37 - GENERAL REVENUE	225,356.00	225,356.00	0.00	0.00	225,356.00
Revenue Total:	1,407,831.00	1,407,831.00	0.00	0.00	1,407,831.00
Expense					
60 - COMMODITIES	34,496.00	34,496.00	0.00	36,353.81	-1,857.81
80 - CAPITAL IMPROVEMENTS	1,383,800.00	1,383,800.00	229.50	40,474.54	1,343,325.46
Expense Total:	1,418,296.00	1,418,296.00	229.50	76,828.35	1,341,467.65
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-10,465.00	-10,465.00	-229.50	-76,828.35	66,363.35
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	240,000.00	240,000.00	0.00	0.00	240,000.00
Revenue Total:	240,000.00	240,000.00	0.00	0.00	240,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	125,500.00	125,500.00	0.00	45,619.13	79,880.87
Expense Total:	125,500.00	125,500.00	0.00	45,619.13	79,880.87
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	114,500.00	114,500.00	0.00	-45,619.13	160,119.13

Income Statement

For Fiscal: 2022 Period Ending: 06/30/2022

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	460,000.00	460,000.00	0.00	0.00	460,000.00
Revenue Total:	460,000.00	460,000.00	0.00	0.00	460,000.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
65 - GENERAL EXPENDITURES	460,000.00	460,000.00	0.00	0.00	460,000.00
Expense Total:	461,500.00	461,500.00	0.00	0.00	461,500.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	665,156.00	665,156.00	2,865.65	344,881.77	320,274.23
Revenue Total:	665,156.00	665,156.00	2,865.65	344,881.77	320,274.23
Expense					
65 - GENERAL EXPENDITURES	633,482.00	633,482.00	0.00	0.00	633,482.00
Expense Total:	633,482.00	633,482.00	0.00	0.00	633,482.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	31,674.00	31,674.00	2,865.65	344,881.77	-313,207.77
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	665,156.00	665,156.00	0.00	0.00	665,156.00
Revenue Total:	665,156.00	665,156.00	0.00	0.00	665,156.00
Expense					
52 - CONTRACTED SERVICES	9,800.00	9,800.00	0.00	0.00	9,800.00
65 - GENERAL EXPENDITURES	655,356.00	655,356.00	0.00	0.00	655,356.00
Expense Total:	665,156.00	665,156.00	0.00	0.00	665,156.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	2.95	17.82	-17.82
Revenue Total:	0.00	0.00	2.95	17.82	-17.82
Fund: 900 - CASH RESERVES Total:	0.00	0.00	2.95	17.82	-17.82
Total Surplus (Deficit):	547,793.00	547,793.00	90,375.00	763,385.49	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	250,717.00	250,717.00	-55,420.05	133,524.86	117,192.14
200 - RECREATION FUND	135,519.00	135,519.00	109,254.93	348,947.05	-213,428.05
300 - GOLF	85,138.00	85,138.00	56,243.64	-33,614.47	118,752.47
404 - AUDITNG FUND	3,750.00	3,750.00	84.67	8,597.69	-4,847.69
405 - PAVING & LIGHTING FU	464.00	464.00	-348.30	4,159.05	-3,695.05
406 - LIABILITY INSURANCE F	8,641.00	8,641.00	657.16	34,372.36	-25,731.36
407 - IMRF FUND	-17,311.00	-17,311.00	-10,630.14	11,339.65	-28,650.65
408 - POLICE FUND	-41,701.00	-41,701.00	-2,804.82	-16,589.53	-25,111.47
409 - MUSEUM FUND	-6,000.00	-6,000.00	12.96	541.10	-6,541.10
410 - SPECIAL RECREATION F	-3,363.00	-3,363.00	-5,669.44	35,694.43	-39,057.43
411 - SOCIAL SECURITY FUN	0.00	0.00	-13,600.70	12,818.19	-12,818.19
412 - MEMORIAL FUND	-3,900.00	-3,900.00	-149.00	-771.99	-3,128.01
413 - COMMUNITY EVENTS	1,630.00	1,630.00	10,104.99	1,914.99	-284.99
518 - CAPITAL PROJECT FUN	-10,465.00	-10,465.00	-229.50	-76,828.35	66,363.35
523 - CAPITAL 98 GOLF FUND	114,500.00	114,500.00	0.00	-45,619.13	160,119.13
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
612 - PREVIOUS YEAR ROLL	31,674.00	31,674.00	2,865.65	344,881.77	-313,207.77
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	2.95	17.82	-17.82
Total Surplus (Deficit):	547,793.00	547,793.00	90,375.00	763,385.49	



July 26, 2022

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: July 2022 board report

EAST WEDGEWOOD PARK UPDATE

In July 2021, the Park board authorized staff to apply for an Open Space and Land Acquisition Development (OSLAD) Grant for East Wedgewood Park Development. JSD Professional Services prepared the OSLAD grant application and developed a Master Plan for park redevelopment. Public meetings were held, resident feedback was gathered, and the Park board reviewed the final plan in August 2021. This month the \$275,000, 50/50 matching grant was awarded. It will fund a significant portion of planned improvements at East Wedgewood Park including separate playground areas with equipment for ages 2-5 and 6-12, fitness stations, asphalt and concrete paths, shelter with tables and grill, new basketball half-court, landscape improvements, open grass space plus pollinator and sensory plantings. Staff is working with ComEd to relocate a pole in the center of the park and the construction is slated for spring of 2023 with an anticipated grand re-opening by spring of 2024.

214 WHEELING ROAD/TULLY PARK UPDATE

The appraisal has been completed. The intergovernmental agreement will be developed soon, and demolition should occur next year.

MUIR PARK UPDATE

The agreements are in place. Lexington is finalizing the project with the City.

BEE HIVE INSTALLATION

ComEd had two honeybee hive installations on July 14th behind Country Garden Park, near the "ComEd Prairie". This is part of their initiative to host hives below their transmission lines to raise awareness about the urgent need to promote pollinator populations and their contributions to the ecosystem. ComEd will have beehives maintained by a professional beekeeper, ensuring the health of the colonies, and collecting the honey that will later be donated to a local food pantry for families in need. The two queen bees will reign the prairie and are expected to lay up to 2,000 eggs per day. In 2021, the ComEd Des Plaines bees produced enough honey for 120 jars of honey that ComEd donated to the Self-Help Closet & Pantry of Des Plaines. Interpretive signage will be installed soon. There will be construction fencing around them for protection etc.



(Beehives pictured on July 14, 2022)

BOARD MEETING AGENDA ITEMS

August 2022	Approve updated Park Board Member Manual Executive session minutes review and determine release NWSRA 2023 Assessment Resolution
September 2022	BINA Hearing Sexual Harassment Training
October 2022	Adopt 2022 Bond Ordinance Speer Financial Presentation
November 2022	Proposed video gaming at OCCC IAPD Delegate Credentials for state conference Approve Resolution Truth in Taxation for Levy Year 2022
December 2022	FY2023 Budget presentation Approve Annual Tax Levy Ordinance Schedule of 2023 meetings



July 26, 2022

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: July 2022 Board Report

CASH FLOW

Cash flow continues to be monitored especially with the anticipated delay in property tax receipts from Cook County. While much of the impact will occur moving forward through the year, the District still appears to be financially prepared for the delay. Property tax revenue yet to be received for this fiscal year is approximately \$1,420,921. This amount can be absorbed by the bank balance pending receipt of taxes due, even with a conservative outlook for the upcoming months.

MID-YEAR FINANCIAL ANALYSIS SUMMARY Q122

The district's bottom line as of June 30th, 2022, is a net surplus of \$763,385, which is \$297,177 more than budgeted year-to-date. While revenues are under budget, expenditures are under budget by an amount significant enough to create a positive net year-to-date balance. Most of the expenditure surplus can be attributed to planned capital projects that have not yet started (Muir Park and East Wedgewood Park). Similarly, most of the unfavorable revenue variance can be attributed to items related to capital projects Sales of Assets (aka Muir Park income), Grant Income, and Capital Transfers.

Many of the smaller fluctuations are expected, and some occur because of budget distributions. For instance, Personnel Services and Benefits are both affected by the second half of this year containing two extra payrolls. Other variances may occur due to a delay in receiving an invoice for payment.

OOCC revenue for weddings, banquets, greens fees, memberships, and cart rentals are all below budget. This is driving the unfavorable variance in overall Program Revenues.

Category	Current YTD Budget	Current YTD Actual	Variance Favorable (Unfavorable)	Variance Notes
Revenue				
10 - TAXES	1,562,135	1,649,394	87,258	Timing variance
20 - INTEREST	3,998	5,191	1,192	
30 - RENTAL	34,124	53,258	19,134	OOCC F&B facility rental
35 - ADDITIONAL	612,158	11,956	(600,201)	Majority is Fund 518 Sales of Assets (Muir Park) & Grant Income (timing / pending)
37 - GENERAL REVENUE	232,585	-	(232,585)	Capital Transfers In to be posted at year-end
41 - PROGRAM REVENUES	1,417,497	1,282,416	(135,081)	OOCC is under budget in Weddings/Banquets & Green Fees/Memberships/Carts
42 - RERESHMENT REVENUE	87,664	82,968	(4,696)	
Revenue Total:	3,950,161	3,085,183	(864,978)	
Expense				
50 - PERSONNEL SERVICES	965,030	815,992	149,038	This year has two extra payrolls in the second half of the year (July & December)
51 - BENEFITS	264,138	227,468	36,670	IMRF and FICA under budget due to July and December third payrolls
52 - CONTRACTED SERVICES	676,381	620,068	56,313	Audit and PDRMA payments to be made; GMRC Program Activities under budget
60 - COMMODITIES	417,255	385,004	32,251	The majority of GMRC Commodity line items are currently under budget
65 - GENERAL EXPENDITURE	320,785	180,808	139,978	Surplus is Capital Transfers Out to be posted at year-end
80 - CAPITAL IMPROVEMENT	840,363	92,459	747,904	Most of surplus is related to Muir Park and East Wedgewood Park projects
Expense Total:	3,483,952	2,321,797	1,162,155	
Report Surplus (Deficit):	466,209	763,385	297,177	

STAFF TRAINING

As staff develops and becomes more efficient with current tasks, additional training is being added for other tasks within their position descriptions. Recent training on tasks for the Accounting Clerk includes journal entry input, importing entries to the accounting software, bank draft entries, and running and uploading Positive Pay. The Payroll Coordinator has been engaged in several independent training sessions which include Disaster Planning, Open Meetings Act, Safety Orientation, Preventing Workplace Violence, HIPAA, Loss Reporting, and more.



July 26, 2022

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: July 2022 Board Report

WEBTRAC SPLASH PAGE UPGRADE

Edlyn Castil and I continue to work with staff from RecTrac and ExcalTech to upgrade the WebTrac (online registration) main page to a modern user interface. The modern interface will have a cleaner and more streamlined appearance and will be mobile friendly. We anticipate this upgrade will be completed by mid-August.

FALL PROGRAM GUIDE

The Fall 2022 Program Guide production continues to move forward on the scheduled timeline. Staff are currently reviewing the second draft of the guide and we are on target to publish it online at the end of July and printed copies will be available to pick up at the Gary Morava Recreation Center and mailed to homes in mid-August.

4TH OF JULY PARADE

The Prospect Heights Park District was one of many community groups to participate in the Prospect Heights 4th of July Parade on Saturday, July 2. Our thanks go out to the swim team members, swim team parents, staff, and commissioners who made up our entry in the parade.

PROSPECT HEIGHTS POLICE DEPARTMENT OUTREACH

We were happy to welcome the Prospect Heights Police Department outreach group for an afternoon of swimming at the Lions Park Pool on Thursday, June 30. The police department brought a group of about 50 Prospect Heights youth to enjoy our pool and they had a perfect sunny day for their visit.



July 26, 2022

To: Christina Ferraro, Executive Director
From: Dino Squires, Superintendent of Parks and Facilities
Re: July 2022 board report

POOL OFFICE

The outer office ceiling fan stopped working and after checking the power it was determined the fan motor burned out. A new device was installed.

PLUMBING

Rear sink in the women's locker room was pulled off the wall and the mounting bracket had to be adjusted to remount the sink and caulk around the sink.

HVAC

GMRC front air conditioning unit that cools the main area was not cooling properly during the extreme hot weather. R22 refrigerant was added to the unit and, as of now, is maintaining the correct temperature. This unit will need replacement in the future since the refrigerant is being discontinued. Rear A/C unit shut down. The circulating fan was running but the compressor would not engage. Powering down the unit and resetting would not start the unit so the computer had to be reprogrammed to restore the controls. Since the unit was down, we cleaned the coils and changed the filters.

CCTV

Security camera at GMRC and administration lost connectivity due to power issues. Both systems were rebooted and back in service.

NRC

PHNRC volunteers have been cleaning out the area along Elmhurst Road where they planted the plum trees. The branches and debris they removed were stacked in piles and parks staff picked them up and brought them to the staging area at Lions Park for chipping.

LIONS TENNIS COURTS

South side courts are finished with 2 pickleball and 2 tennis courts. Since court layout for pickleball changed, new post had to be added. During boring for the post sleeves, underground water started to fill the holes and on one of the holes waters started to overflow onto the court.

PHYBS

Baseball is completing the summer league; we have not yet received a schedule fall schedule

IZAACK WALTON PARK

Shelter repairs are finished: tuckpointing, roof repairs and staining of the pavilion ceiling.

PARKS

Growing grass is slowing down during the dry warm weather, but after a day of rain it starts to fill in quickly. Garbage pickup, trimming and clean up continues at the parks.



July 26, 2022

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: July 2022 Board Report

GOLF – June rebounded and reached prior years revenue totals. Golf seems to be returning to pre pandemic golfing patterns and playing more toward the weekends when they have free time. If this pattern continues, we will review rounds again in July and make adjustments to rates to encourage additional play. For now, we will remain aggressive and hold fees in place.

SPECIAL EVENTS – No events were scheduled

CLUB HOUSE – The club house had repairs performed with the ice machines and coolers. These repairs were minor and all equipment is running fine. We also had a leak in the roof over the golf shop. Repairs were made and holding water out. A few ceilings tiles were damaged and will be replaced soon.

FOOD & BEVERAGE – With no weddings scheduled for June, it made it difficult to see growth during the month. On a positive note, we were able to host some additional parties.

GOLF SHOP – Sales increased for the month by 41%. Additional special orders help with growth and having more play on weekends drove sales up.

GROUNDS - The grounds experienced some unanticipated repairs during June. The well on tee-12 needed to be re-wired in copper as the old lines that supplied power wore out. Also, the irrigation water supply sprung a massive leak on tee-10 and had to be replaced. The grounds continue to look great, but we're hoping to be able to speed up greens and remove thatch on the tee boxes, which will provide better playing conditions in July.

DECEMBER 2020	2021	2022	% CHANGE 2021 VS 2022
Golf & Members	\$161,939.48	\$164,350.10	+ 1.5 %
Golf Shop Sales	\$14,934.35	\$21,127.96	+41%
Driving Range	\$3,883.00	\$4,927.69	+27%
Food & Beverage	\$139,986.36	\$104,783.00	-33%



July 26, 2022

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Supervisor of Recreation
Re: July 2022 Board Report

PRESCHOOL

Summertime Preschool is currently in session. We are in the 7th week of the program. To date, we have 200 registrations for the eight weeks. The last day will be July 29th. Wednesday, July 20 was Ms. Tracy's last day with the park district, as she has accepted a full-time position at another day care facility. Starting July 21st, Jackie Gallegos will take over as lead teacher for the remaining 7 days of the Summertime Preschool program. We are currently recruiting for a permanent replacement preschool teacher.

YOUTH ATHLETICS

We are currently registering for Fall outdoor soccer, the registration deadline is August 8th. There are currently three athletic classes running. Adult-tot soccer (12 participants), Pee Wee Soccer (15 participants), and Soccer Skills Clinic 101(12 participants). These classes are taught in collaboration with Hotshots Sports. The summer session of Tae Kwon Do began July 5th, we have 10 participants enrolled.

CHILDREN'S PROGRAMS

For the summer, we offered a Magic Class in collaboration with the Arlington Heights Park District, which was held on July 12. Each park district provides a limited number of spots in the class to their communities to get the minimum number of registrations necessary to run the program.

DAY CAMP

We are currently in our 7th week of camp. We have 3 more weeks of camp remaining. Our staff continue to work hard to provide a fun and engaging experience for the campers with a mix of activities from arts and crafts, games, playground time, swimming, and field trips.

Enrollment numbers for camps:

- 2022 – 3,610 (as of 7/20)
- 2021 – 2,286 (entire summer)
- 2019 – 2,199 (entire summer)



July 26, 2022

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Supervisor of Recreation
Re: July 2022 Board Report

DANCE/PERFORMING ARTS

Summer Dance began on Monday, June 20. We currently have 53 dancers registered in 10 classes. August is the start of our competition season. Try Outs begin on Monday, August 15 and will continue through the week with the final placement on Saturday, August 20. We currently have 13 dancers signed up for try outs.

CREATIVE & PERFORMING ARTS CAMP

Camp has been very exciting this summer. We have been at maximum capacity, 50 campers all summer. Due to the size of our camp, we have been unable to have families come in to see the weekly show in person like we have done in past years. We now videotape the show and send a private YouTube link each week to our families. New this summer our staff takes pictures throughout the week of all the fun activities our campers do. We upload the pictures to Shutterfly and send that link to our families to enjoy. This has been very well received by all our CPA Camp families. "Willy Wonka, The Golden Years" is coming to an end. Our show is on Thursday, July 21 at Wheeling High School. We have a great group of very serious actors and actresses this season. They have been having a lot of fun planning for their show. The cast will enjoy a pizza party just before the show on Thursday.

CONCESSIONS & CAMP LUNCH

Even with the adjusted pool schedule, our concession stand is still doing very well. Our camp lunch program is bigger and better than it has ever been. Since the beginning of camp, we have sold 1545 camp lunches through July 21. I am scheduled to take the Illinois Food Service Sanitation Manager re-license exam on August 5.

ACTIVE ADULTS

I am currently working on the Active Adult Newsletter. This newsletter will cover September through the end of 2022.

SPECIAL EVENTS

With the help of Edlyn Castil, I turned the Family Photo Scavenger Hunt into a social media event. It was held on Saturday, July 9. A scavenger hunt through the parks was posted on our social media for families to enjoy. It was a chance for families to put down their electronic devices and get outside to play.

Our next event will be National Night Out on Tuesday, August 2nd from 6pm-8pm at our pool. We have partnered with the police department & fire protection district to have an evening of free swim, free food and fun and games for our community.



July 26, 2022

To: Ray Doerner, Superintendent of Recreation
From: Stacey McNamara, Supervisor of Recreation
Re: July 2022 Board Report

KINDERSTOP

We are solidifying returning teachers & aides and recruiting additional staff for the school year. KinderStop will host an open house on Wednesday, August 10th from 6-7pm so the students can meet their teachers and visit the room.

Enrollment for the 2022-2023 thus far:

- Before Care: 20 + 1 on the wait list
- AM KinderStop: 13
- PM KinderStop: 23
- After Care: 50 + 3 on the wait list

AQUATICS

The lifeguards have now received 2 of their 3 monthly audits this summer. The June audit brought about an “exceeds” rating (highest possible) and the July audit brought about a “meets requirements” rating. The management has been working with the staff to correct errors that were found in July so our August audit will return to an “exceeds” rating. To date, we have provided swim lessons to 397 participants (120 individuals), with 1 week to go in August. Everyone seems to be enjoying the new swim lesson program. An additional 18 pool passes have been sold in the last month bringing our total to 119 pool passes for the season. The swim team is almost done with their season, with one dual meet and the conference meet to go. The team won their first 3 swim meets! The team will be celebrating their season this Saturday, 7/23 with a party at the pool.

FITNESS

Pilates classes were cancelled for July due to travelling conflicts with the instructor. Ten fitness memberships have been purchased or renewed in the past month; 93 fitness passes have been sold in 2022. There are 160 fitness center members.

SAFETY COORDINATOR

We are conducting the second step in PDRMA's New Risk Management Review process on Thursday, July 21st which consists of an in-person Injury Prevention assessment in the parks department. An additional Community CPR/AED/First Aid class was conducted on July 5th to certify staff who were hired later in June to complete the training.

Below is a summary of the accidents/incidents from the previous month:

- Fire at Country Gardens Park
- Camper landing on another camper in the pool (minor injury)
- A camp counselor hurt their ankle while on a trampoline field trip
- An aquatics staff member received a bug bite that was inflamed for several days
- Numerous bandages & ice packs continue to be issued for minor injuries



July 26, 2022

To: Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Tree management plan

In September 2020, the Park Board authorized staff to complete the application for an inventory of our park trees and a plan to manage these trees. In January 2021, the Park Board accepted the \$11,375, reimbursable 50/50 matching grant. This is an USDA Forest Service and IDNR Urban and Community Forestry Core Grant. As part of the match requirement, staff requested a plan to plant trees. Staff also worked with The Morton Arboretum to draft a Tree Preservation Ordinance which was approved by the board on February 22, 2022. The ordinance is posted on the District website Parks page.

This grant allowed staff to create an awareness that trees are important and there is a reasonable amount of room in our parks for future tree planting. We learned about our current tree population and its condition. The tree inventory and assessment indicated 29% of the inventoried trees require removal and it should be closer to 3-5%. We are now using the ESRI app to manage the tree inventory. With the tree management plan, we now have an outline to manage trees over the next 10 years and intend to fund trees up to \$30,000 annually initially. With so much natural and unmanaged areas on Park District properties, we received a proposed stewardship plan to help manage tree removals. It also created a tree pruning cycle, a goal to increase the number of trees in parks, and the opportunity to evaluate internal policies and procedures regarding tree removals, planting, pruning, preserving, protecting and how to manage trees during construction. As of July 2021, we now have a memorandum of understanding with the Openlands TreeKeepers Chapter. We will soon update our current Tree for Life Program literature.

Staff Recommendation

Staff is requesting acceptance of the tree management plan.

MINUTES of a regular public meeting of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, held at the Gary Morava Recreation Center, 110 West Camp McDonald Road, Prospect Heights, Illinois, in said Park District at 7:00 o'clock P.M., on the 26th day of July, 2022.

* * *

The meeting was called to order by the President, and upon the roll being called, Tim Jones, the President, and the following Park Commissioners were physically present at said location: ____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the next item of business before the Board of Park Commissioners was the consideration of a resolution providing for and requiring the submission of the proposition to issue general obligation park bonds to the voters of the District at the general election to be held on the 8th day of November, 2022.

Whereupon, Park Commissioner _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION #07.26.2022

RESOLUTION providing for and requiring the submission of the proposition to issue \$30,000,000 general obligation park bonds to the voters of the Prospect Heights Park District, Cook County, Illinois, at the general election to be held on the 8th day of November, 2022.

* * *

WHEREAS, the Prospect Heights Park District, Cook County, Illinois (the “*District*”), is a duly organized and operating park district and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “*Park Code*”); and

WHEREAS, the Board of Park Commissioners of the District (the “*Park Board*”) has heretofore determined, and does hereby find and determine, that the needs of the District require the expenditure of the estimated sum of \$30,000,000 to improve, equip and maintain facilities at Lions Park, including replacing the recreation center and the outdoor swimming pool, reconfiguring tennis courts for tennis, pickleball and basketball and replacing the playground, and improve, equip and maintain other parks and park facilities (the “*Project*”); and

WHEREAS, there are not sufficient funds on hand and available for the purpose aforesaid, and it will be necessary to borrow money in the amount of not to exceed \$30,000,000 and in evidence thereof to issue bonds of the District for said purpose; and

WHEREAS, pursuant to the provisions of the Park Code, before such bonds of the District may be issued it is necessary that the proposition to issue bonds for such purpose be submitted to the electors of the District at an election held in and for the District and be approved by a majority of the electors voting thereon and it is deemed advisable, necessary and in the best interests of the District that the proposition therefor be submitted to the voters of the District at an election to be held and conducted in accordance with the general election law:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Park Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Need for Project. It is necessary and in the best interests of the District, in order to provide for the Project, that the District issue general obligation park bonds in the amount of \$30,000,000 to pay for the Project.

Section 3. Submission to Voters. The Proposition shall be submitted to the voters of the District in accordance with the general election law at the general election to be held on Tuesday, the 8th day of November, 2022, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "*Election*").

Section 4. Voting Precincts and Polling Places. The Election shall be held in the voting precincts and at the polling places established by the County Board (the "*County Board*") of The County of Cook, Illinois (the "*County*"), for voters of the District at the Election.

Section 5. Election Notice. The County Clerk of the County (the "*County Clerk*") shall give notice of the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law (the "*Notice*"), in accordance with the general election law by (i) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at its principal office.

Section 6. Local Notice. The Secretary of the Park Board (the "*Secretary*") shall post a copy of the Notice at the principal office of the District.

Section 7. Newspaper of General Circulation. It is hereby found and determined that the *Daily Herald* and the *Journal & Topics* are local, community newspapers having general circulation in the District as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the “*Election Code*”).

Section 8. Form of Notice. The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the general election to be held on Tuesday, the 8th day of November, 2022, the following proposition will be submitted to the voters of the Prospect Heights Park District, Cook County, Illinois:

Shall the Prospect Heights Park District, Cook County, Illinois, improve, equip and maintain facilities at Lions Park, including replacing the recreation center and the outdoor swimming pool, reconfiguring tennis courts for tennis, pickleball and basketball and replacing the playground, improve, equip and maintain other parks and park facilities and issue its bonds to the amount of \$30,000,000 for the purpose of paying the costs thereof?

The polls at said election will be open at 6:00 o’clock A.M. and continue to be open until 7:00 o’clock P.M. of that day.

Dated this ____ of _____, 2022.

Karen A. Yarbrough
County Clerk, The County of Cook, Illinois

Section 9. Form of Ballot. The ballot to be used at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law, shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO ISSUE \$30,000,000 PARK BONDS

(INSTRUCTIONS TO VOTERS: Mark a cross
(X) in the space opposite the word
indicating the way you desire to vote.)

Shall the Prospect Heights Park District, Cook County, Illinois, improve, equip and maintain facilities at Lions Park, including replacing the recreation center and the outdoor swimming pool, reconfiguring tennis courts for tennis, pickleball and basketball and replacing the playground, improve, equip and maintain other parks and park facilities and issue its bonds to the amount of \$30,000,000 for the purpose of paying the costs thereof?	YES
	NO

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to issue Park Bonds of the Prospect Heights Park District, Cook County, Illinois, at the general election held on November 8, 2022.

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)

County Clerk, The County of Cook, Illinois

Section 10. Election Judges. The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the Proposition will be submitted to the voters of the District.

Section 11. Filing of Resolution. After the adoption hereof and not less than 68 days prior to the date of the Election, the Secretary shall certify a copy hereof to the County Clerk in order that the Proposition may be submitted to the voters of the District at the Election.

Section 12. Canvass of Election. The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 13. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 14. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted July 26, 2022.

Tim Jones, President, Board of Park
Commissioners

Attest:

Elizabeth “Betty” Cloud, Secretary, Board of Park Commissioners

After a full and complete discussion thereof, Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said resolution as presented and read by title be adopted.

The President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon roll call, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and the resolution adopted, and in open meeting did approve and sign said resolution and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "*Park Board*") of the Prospect Heights Park District, Cook County, Illinois (the "*District*"), and that as such official I am the keeper of the records and files of the Park Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Park Board held on the 26th day of July, 2022, insofar as the same relates to the adoption of a resolution entitled:

RESOLUTION providing for and requiring the submission of the proposition to issue \$30,000,000 general obligation park bonds to the voters of the Prospect Heights Park District, Cook County, Illinois, at the general election to be held on the 8th day of November, 2022.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Park Board at said meeting were conducted openly, that all votes taken at said meeting were taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Park Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Park Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Park Board in the conduct of said meeting.

There is hereby certified to the County Clerk of The County of Cook, Illinois, for submitting to the voters of the District at the general election to be held on the 8th day of November, 2022, the proposition set forth in said resolution, which said resolution was duly adopted by the Park Board on the 26th day of July, 2022.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District,
this 26th day of July, 2022.

(SEAL)

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois (the "*County*"), and as such official I do further certify as follows:

1. That on the ____ day of _____, 2022, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for and requiring the submission of the proposition to issue \$30,000,000 general obligation park bonds to the voters of the Prospect Heights Park District, Cook County, Illinois, at the general election to be held on the 8th day of November, 2022.

duly adopted by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois (the "*District*"), on the 26th day of July, 2022, and that the same has been deposited in the official files and records of my office.

2. That included in the certification of said resolution were the form of public question (the "*Question*") to be placed on the ballot, which ballot shall be prepared in English, and in Spanish, Chinese and Asian Indian, as deemed required by law by me, at the general election to be held on the 8th day of November, 2022 (the "*Election*"), and the date on which the Question was initiated by the adoption of said resolution.

3. That the Question will be submitted to the voters of the District at the Election.

4. That notice that the Question will be submitted to the voters of the District at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed required by law by me (the "*Notice*"), will be given as required by Section 12-5 of the Election Code of the State of Illinois, as amended, by (a) publishing the Notice once

not more than 60 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (b) posting a copy of the Notice at my principal office at least 10 days before the date of the Election, as set forth in Section 5 of said resolution, and that the Notice will be substantially in the form set forth in Section 8 of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the County, this ____ day of _____, 2022.

(SEAL)

County Clerk, The County of Cook, Illinois