

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MAY 24, 2022**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:

Ellen Avery
Betty Cloud
Paul Fries
Karl Jackson
Tim Jones
Eric Kirste
Steve Messer

Also Present:

Christina Ferraro – Executive Director
Shawn Hughes – Superintendent of Finance, HR & IT
Ray Doerner - Superintendent of Recreation
Dino Squiers – Superintendent of Facilities & Parks
Edlyn Castil – Admin Services Manager/Recording Secretary

Commissioners absent:

None

A quorum was present.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve the agenda as submitted. The motion was approved by a voice vote. The motion carried.

Recognition/Welcome

Tom Poulos and Karen Lellios of Williams Architect were present. Nancy/Jamey Lill, Pat Wienski, Sue Dougherty, Denise/Charles Hopkins, Gina/Joe Podwicka, Joe Kumon, Brian G, Gineen Hecht, Therese Hoesli, Chalmer Wilkins, Jill Moskal, Ann Lenz, Alison Helbling and I Fries were attended in-person. George Patterson, Daniel, Travis Hoying, Melissa, Melissa Mabry, James Holliman, Mike Malek, SS, Katie Pardun, Catherine Roock, Gina, Frank Parisi, and Kirby joined the meeting via Zoom.

Presentation: Tom Poulos, Vice President/Managing Principal, Williams Architects

Tom Poulos, Vice President/Managing Principal of Williams Architects presented background information about the Lions Park project and presented a final draft conceptual design plan to renovate or replace the recreation center and Lions Pool. Executive Director Christina Ferraro reported there were 711 surveys completed and briefly reviewed the results. The park district received feedback from the second Community Meeting where four proposed conceptual designs were presented. There was discussion about the necessary funding of \$30,000,000 and potential options. Residents in attendance in person and via Zoom were given the opportunity to comment and present questions which included

- location and size of proposed playground
- location, security/isolation of the early childhood rooms
- location of programs while project is under construction
- length of time needed to complete this project
- cost of project
- reduce the number of tennis courts
- increase the number of pickleball courts
- cramped zero depth entry area in aquatics

Public Comment

There were none.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: Commissioner Jackson

Absent: None

The motion carried.

Announcements (Meetings)

The next regular Board Meeting will be held on June 28, 2022 at 7:00 p.m. at Gary Morava Recreation Center.

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro highlighted the following upcoming events: a tree planting with Arboretum & NRC is scheduled for Friday, May 27 at Izaak Walton Park, Community Day June 4, Prospect Heights Bock Party June 18, Lions Pool opens June 4 and Summer Camp starts June 6. Next month the auditors will present the financial audit and the officers will be elected and committees of the board appointed.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes also commented that receipt of property taxes are delayed however the park district has received over 50% of the anticipated total thus far. Shawn stated the park district has sufficient cash on hand and will continue to monitor cash flow monthly.

Superintendent of Recreation – as submitted. Superintendent of Recreation Ray Doerner distributed the adjusted pool season schedule based on staffing shortage. The park district may conduct additional training if additional staff is recruited.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported that they completed filling the pool with water yesterday and the contractor finished patching the tennis courts and is preparing to apply first coat of seal then stripe the courts for two tennis courts and two pickleball courts.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

No reports.

Unfinished/Ongoing Business

No unfinished/ongoing business.

New Business**A. Approval of appointments for advisory positions to the Board: June 2022-May 2023**

A motion was made by Commissioner Avery and seconded by Commissioner Messer to approve the appointments for advisory positions to the Board June 2022-May 2023: Derke Price, Ancel Glink (legal counsel), Edlyn Castil (recording secretary) and Christina Ferraro (authorized NWSRA representative). The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

B. Approval of Resolution #05.24.2022 Designating an authorized agent to IMRF

A motion was made by Commissioner Cloud and seconded by Commissioner Kirste to approve Resolution #05.24.2022 designating Catherine Roock as an authorized agent to IMRF as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

C. Discussion: land acquisition of Prospect Heights undeveloped property currently for sale: This agenda item deferred to Executive Session.**Commissioners Comments**

There were none.

Closed Session

A motion was made by Commissioner Jackson and seconded by Commissioner Fries to recess into Executive Session pursuant to the Illinois Open Meetings Act, for discussion of Land Acquisition, pursuant 5 ILCS 120/2(c)(5) at 8:38 p.m. The motion was approved by a voice vote. The motion carried.

Reconvene to Open Session

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to reconvene open session at 8:44 p.m. The motion was approved by a voice vote. The motion carried.

Action as a Result of the Executive Session

During Executive Session, land acquisition was discussed. No action was taken.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Messer to adjourn the Regular Board Meeting at 8:45 p.m. The motion was approved by a voice vote. The motion carried.

Respectfully Submitted,
Edlyn Castil, Administrative Services Manager/Recording Secretary

Secretary: _____
Elizabeth "Betty" Cloud, Prospect Heights Park District Secretary