

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, SEPTEMBER 27, 2022**

**Call to Order**

**Roll Call**

Commissioner Jones called the Committee of the Whole Meeting of the Prospect Heights Park District to order at 6:00 p.m.

Commissioners present:

Ellen Avery  
Betty Cloud  
Paul Fries  
Karl Jackson  
Tim Jones  
Eric Kirste  
Steve Messer (arrived at 6:05 p.m.)

Also Present:

Christina Ferraro – Executive Director  
Shawn Hughes – Superintendent of Finance, HR & IT  
Ray Doerner - Superintendent of Recreation  
Dino Squiers – Superintendent of Facilities & Parks  
Edlyn Castil – Marketing & Communications Manager/  
Recording Secretary

Commissioners absent:

None

A quorum was present.

**Corrections/Additions/Approval of Agenda**

A motion was made by Commissioner Cloud and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was approved by a voice vote with one absent (Commissioner Messer). The motion carried.

**Recognition/Welcome**

- Park District Staff in attendance: Kirsten Kargenian, Marci Glinski, Catherine Roock, Debbie Konkul, Stacey McNamara, Rita Nebl, Pam McMorro, Payal Shejwal, Laura Fudala
- Keri-Lyn Krafthefer, Partner, Ancel Glink

**Public Comment**

There were none.

*Commissioner Messer arrived at 6:05 p.m.*

**Announcements (Meetings)**

The next regular Board Meeting will be held on September 27, 2022 at 7:00 p.m. at Gary Morava Recreation Center.

**New Business**

**Park Board of Commissioners and Employee Referendum Training presented by Keri-Lyn Krafthefer, Partner, Ancel Glink**

Keri-Lyn Krafthefer, Partner, Ancel Glink was in attendance and provided a training for the Park Board Commissioners and the Park District Staff regarding what staff can do or say regarding the referendum when on duty and when off duty and explained the difference with “educate” and “advocate”.

**Adjournment**

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Kirste to adjourn the Committee of the Whole Meeting at 6:31 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Respectfully Submitted,  
Edlyn Castil, Administrative Services Manager/Recording Secretary  
Secretary: \_\_\_\_\_  
Elizabeth "Betty" Cloud, Prospect Heights Park District