

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, SEPTEMBER 27, 2022**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Also Present:

Ellen Avery

Christina Ferraro – Executive Director

Betty Cloud

Shawn Hughes – Superintendent of Finance, HR & IT

Eric Kirste

Ray Doerner - Superintendent of Recreation

Steve Messer

Dino Squiers – Superintendent of Facilities & Parks

Karl Jackson

Edlyn Castil – Marketing & Communications Manager/Recording Secretary

Paul Fries

Tim Jones

Commissioners absent:

None

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

Commissioner Jones asked for Agenda Item XI. A. Amendment to Employment Agreement with Executive Director be moved to after Agenda Item XIV.

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to approve the agenda as amended. The motion was unanimously approved by a voice vote. The motion carried.

Correspondence

There was none.

Recognition/Welcome

Jill Moskal, PHNRC Commissioner and City Administrator Joe Wade were in attendance.

Public Comment

There were none.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Announcements (Meetings)

- Committee of the Whole Meeting – October 25, 2022 at 6:00 p.m. at Gary Morava Recreation Center
- Regular Board Meeting – October 25, 2022 at 7:00 p.m. at Gary Morava Recreation Center

Attorney's Report

None

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported Staff is working with a communications firm to educate the community about the referendum. Staff has scheduled Playground Huddle informational sessions and City Council & District 23 PTO presentations. Yard signs, digital and print ads, social media campaign, direct mail, webpage updates to educate the community are in the works. She introduced the #LovePHParks tag line. She reported on the Artwalk this past weekend. She discussed a Tree dedication for former Mayor Nick Helmer. She and Ray attended the national conference last week.

Superintendent of Finance, HR, and IT – as submitted.

Superintendent of Recreation – as submitted. Superintendent of Recreation Ray Doerner reported that staff is in the process of designing Winter/Spring program guide and anticipate the electronic guide to be available online early November and arrive at homes end of November. Ray attended PDRMA's Driving Safety Training and is now a certified trainer.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers also reported pool pump is being repaired and they are waiting for the repairs to be completed.

Director of Golf Operations – as submitted. Christina reported the golf course is in the process of creating temporary holes in anticipation of the winter closure of the golf course.

Recreation Supervisors – as submitted.

Unfinished/Ongoing Business

None

New Business**B. Intergovernmental Agreement City of Prospect Heights Compensatory Storage**

City Administrator Joe Wade discussed a letter of intent for permission to utilize approximately 24,000 square feet at Somerset Park for compensatory water storage.

A motion was made by Commissioner Jackson and seconded by Commissioner Messer to authorize Executive Director Christina Ferraro to sign Letter of Intent submitted by the City of Prospect Heights. The motion was approved by a roll call vote.

Ayes: Commissioners Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: Commissioner Avery

Absent: None

The motion carried.

Committees of the Board

No reports.

Commissioners Comments

There were none.

Executive Session

A motion was made by Commissioner Jackson and seconded by Commissioner Cloud to recess into Executive Session of 5 ILCS 120/ Open Meetings Act. Section 2 (c) (1) for the purpose of discussing employment, compensation at 7:22 p.m. The motion was unanimously approved by a voice vote. The motion carried.

As a Result of the Executive Session

During Executive Session, employment and compensation of Park District employees was discussed.

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to direct the Board President to work with Board legal team to prepare an employment contract for the Executive Director for consideration and action by the Board at the October 25, 2022 meeting. The motion was unanimously approved by a voice vote. The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Cloud to adjourn the Regular Board Meeting at 7:44 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Respectfully Submitted,
Edlyn Castil, Administrative Services Manager/Recording Secretary
Secretary: _____
Elizabeth "Betty" Cloud, Prospect Heights Park District