



BOARD REPORT

JULY 25, 2023



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 25, 2023
7:30PM**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition / Welcome

IV. Public Comment

V. Presentation

- A. PHYBS Special Recognition
- B. Staff Special Recognition
- C. Ten-year Capital Review

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of June 27, 2023 Regular Board Meeting Minutes
- B. Approval of Treasurer's Report Cash Report #07 cash balance totaling \$6,067,450.26 as of June 30, 2023
- C. Approval of Warrants totaling \$786,630.72 for the period ending June 30, 2023

VII. Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – August 22, 2023 at 7:00 p.m.

VIII. Attorney's Report

Legal Matter

IX. Administrative/Operational Summary

- A. Executive Director
- B. Superintendent of Finance, HR and IT
- C. Superintendent of Recreation
- D. Superintendent of Facilities and Parks
- E. Director of Golf
- F. Recreation Supervisors

X. Unfinished/Ongoing Business

XI. New Business

- A. Approval Ordinance #07.25.2023 Renaming Wedgewood Park
- B. Approval proposed Personnel Policy revisions: Overtime and Compensatory Time

XII. Commissioner Comments

XIII. Recess into biannual executive session (Visitors are Excused)

5 ILCS 120/ Open Meetings Act. Section 2 (c) (21) for the purpose of semi-annual review of executive session minutes and determine release

XIV. Reconvene to Open Session (Visitors Invited to Return)

XV. Action as a Result of the Executive Session

Approval Resolution #07.25.2023 Determining the Confidentiality of Closed Session Minutes

XVI. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JUNE 27, 2023**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present:

Ellen Avery

Betty Cloud

Paul Fries

Tim Jones

Eric Kirste

Steve Messer (arrived at 7:02 p.m.)

Also Present:

Christina Ferraro – Executive Director

Ray Doerner - Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Shawn Hughes – Superintendent of Finance, HR & IT

Edlyn Castil – Marketing & Communications

Manager/Recording Secretary

Commissioners absent:

Karl Jackson

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to approve the agenda as submitted. The motion was approved by a voice vote with two absent (Commissioners Messer, Jackson). The motion carried.

Recognition/Welcome

Anthony Cervini of Sikich LLP was in attendance.

Commissioner Steve Messer arrived at 7:02 p.m.

Public Comment

Executive Director Christina Ferraro read correspondence received from resident Jill Moskal addressing the proposed Resolution 06.27.2023 pledging to join Cook County to unite against hate.

Financial Audit FY2022, Anthony Cervini, Sikich LLP

Anthony Cervini of Sikich LLP was in attendance and provided an overview of the Annual Comprehensive Financial Report for Fiscal Year Ending December 31, 2022. The independent auditors report presented a clean, unmodified opinion on the district's financials.

Acceptance of the FY2022 Comprehensive Annual Financial Report

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to accept the FY2022 Comprehensive Annual Financial Report as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioners Jackson

The motion carried.

Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – July 25, 2023 at 7:00 p.m.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro highlighted the following:

- Wedgewood Park construction is scheduled to begin soon. ComEd will be moving the line with a light from the pole located in the center of the park, before construction begins. Staff will present a resolution in the July board meeting renaming the park to Wedgewood Park since West Wedgewood is no longer.
- Staff have been working with a vendor to create new laminate monument signage for the parks. Draft design options were presented, and Commissioners were in favor of design options presented.
- Staff are evaluating and proposing a revised Code of Ordinance to ensure all updates are included. Legal and board committee will review and recommend to the Board for adoption in the fall.
- Staff are reviewing the district's 10-year capital needs for next month's discussion.
- Mark Grassi has accepted the Superintendent of Parks & Facilities position,
- The park district will be participating in the Prospect Heights 4th of July parade which will be held on Sat, July 1.

Administrative/Operational Summary (continued)

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes reported the audit is complete.

Superintendent of Recreation – as submitted. Superintendent of Recreation Ray Doerner reported there was a good turnout at the 2023 Prospect Heights Block Party. The Prospect Heights Block Party is scheduled for June 22, 2024. The district is accepting applications for the open Recreation Supervisor position. Aquatics continues to add certification class; the district needs about 3-4 more guards for this season. Summer camp registration is strong with most camps full.

Commissioner Cloud commented about the turnout at neighboring districts community concert events and suggested that our district look into offering more concert events throughout the season.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported the district is halfway through pool season. PHYBS is winding down with no known additional games scheduled. Country Gardens sidewalk project leading to the tennis courts has been completed. The district will add another portable bathroom at Country Gardens.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

There were no reports.

Unfinished/Ongoing Business

There was none.

New Business**Approval Ordinance 06.27.2023A SD23 IGA for property usage**

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to adopt Approval Ordinance 06.27.2023A SD23 IGA for property usage as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Approval Ordinance 06.27.2023B ComEd recreational lease

A motion was made by Commissioner Fries and seconded by Commissioner Avery to approval Ordinance 06.27.2023B ComEd recreational lease as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer
Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Approval of Resolution 06.27.2023 pledging to join Cook County to Unite Against Hate

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to approve Approval of Resolution 06.27.2023 pledging to join Cook County to Unite Against Hate alternate. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer
Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Discussion of donation of property

There was discussion about a proposal from a resident regarding gifting a portion of land southwest of Walnut Woods, west of the creek, to the district. It is an open grass area and without easement to access property. The Commissioners were not in favor pursuing this offer as it is not usable land for active park activities.

Committees of the Board

The Committees of the Board will remain the same as last year.

- Finance Committee – Eric Kirste, Steve Messer
- Personnel and Planning Committee – Ellen Avery, Betty Cloud
- Policy and Procedure Committee - Ellen Avery, Betty Cloud
- Recreation Facilities, Parks & Maintenance Committee – Tim Jones, Paul Fries
- Recreation Programs & Resident Relations Committee – Eric Kirste, Betty Cloud
- OOC Programs, Facilities, Grounds & Maintenance Committee – Steve Messer, Tim Jones

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Kirste and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 8:04 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Elizabeth “Betty” Cloud, Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 7/25/2023 CASH REPORT FY 23

Motion by Commissioner _____ to approve CASH REPORT 07

7/25/2023 as submitted. Seconded by Commissioner _____ .

Busey Bank

Interest Earned YTD

Payroll	Checking/sweep			\$	-	
Vendor	Checking/sweep				-	
General/Sweep	Checking				3,472,020.15	
ATM	Checking				104,113.03	
Investment	Checking	\$	7,662.54	annual yield 4.49%	2,126,470.10	
Cash Reserve	Checking	\$	1,314.69	annual yield 4.49%	364,846.98	
TOTALS					\$ 6,067,450.26	Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION

7/25/2023 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 7/25/2023

VENDOR WARRANTS

				AMOUNTS
2	<i>In the amount of</i>	CHECKS ISSUED	\$	353,151.45
2A	<i>In the amount of</i>	ELECTRONIC	\$	79,871.12
Total Vendor Warrants			\$	433,022.57

PAYROLL WARRANTS

6/2/2023	
3	<i>In the amount of</i>
	gross plus employer costs
	\$ 88,365.22
6/16/2023	
4	<i>In the amount of</i>
	gross plus employer costs
	\$ 119,870.73
6/30/2023	
5	<i>In the amount of</i>
	gross plus employer costs
	\$ 145,372.20
Total Payroll Warrants	
	\$353,608.15

TOTAL OF WARRANTS	\$ 786,630.72	Roll Call
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Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
02124	ALPHA BAKING COMPANY	06/02/2023	Regular	0.00	1,310.82	53450
01589	ARLINGTON SQUARES	06/02/2023	Regular	0.00	806.40	53451
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/02/2023	Regular	0.00	32,966.38	53452
01402	BHFX LLC	06/02/2023	Regular	0.00	66.00	53453
01022	COMCAST	06/02/2023	Regular	0.00	248.33	53454
02888	CONSTANTIN FOLTEA	06/02/2023	Regular	0.00	100.00	53455
02144	COZZINI BROS INC	06/02/2023	Regular	0.00	32.00	53456
01030	DES PLAINES MATERIAL & SUPPLY	06/02/2023	Regular	0.00	82.00	53457
02337	EXCALTECH	06/02/2023	Regular	0.00	1,237.31	53458
01423	GORDON FOOD SERVICE INC	06/02/2023	Regular	0.00	11,513.92	53459
02117	GREAT LAKES COCA-COLA DISTRIBUTION	06/02/2023	Regular	0.00	1,265.35	53460
02887	GREENRIDGE FARM INC	06/02/2023	Regular	0.00	393.02	53461
01155	HALOGEN SUPPLY COMPANY	06/02/2023	Regular	0.00	124.15	53462
01162	MANZELLA PLUMBING INC	06/02/2023	Regular	0.00	1,838.48	53463
01050	MENARDS	06/02/2023	Regular	0.00	63.81	53464
01059	NICOR	06/02/2023	Regular	0.00	69.36	53465
01062	ODP BUSINESS SOLUTIONS LLC	06/02/2023	Regular	0.00	106.16	53466
02228	PAYCOR	06/02/2023	Regular	0.00	1,035.30	53467
01063	PDRMA	06/02/2023	Regular	0.00	27,432.02	53468
01064	PENDELTON TURF SUPPLY	06/02/2023	Regular	0.00	5,493.55	53469
02715	PLANSOURCE	06/02/2023	Regular	0.00	1,904.07	53470
01031	PULSE TECHNOLOGY	06/02/2023	Regular	0.00	1,264.78	53471
02831	RACEWAY ENTERPRISES LLC	06/02/2023	Regular	0.00	3,100.00	53472
02383	RC JUGGLES LLC	06/02/2023	Regular	0.00	375.00	53473
02706	REAL GRAPHIX	06/02/2023	Regular	0.00	504.00	53474
01073	ROUTE 12 RENTAL	06/02/2023	Regular	0.00	277.01	53475
01099	SERVICE SANITATION INC	06/02/2023	Regular	0.00	144.83	53476
02584	SHAWN HUGHES	06/02/2023	Regular	0.00	200.00	53477
01710	SITEONE LANDSCAPE SUPPLY LLC	06/02/2023	Regular	0.00	320.28	53478
02241	SPORTS ENGINE INC	06/02/2023	Regular	0.00	375.00	53479
01136	SUNBURST SPORTSWEAR	06/02/2023	Regular	0.00	3,908.05	53480
02134	TESTA PRODUCE INC	06/02/2023	Regular	0.00	1,254.50	53481
01208	WITTEK GOLF	06/02/2023	Regular	0.00	103.96	53482
01597	ANDERSON LOCK	06/08/2023	Regular	0.00	54.50	53483
01146	ANTONS GREENHOUSES INC	06/08/2023	Regular	0.00	3,759.00	53484
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/08/2023	Regular	0.00	7,413.11	53485
01871	CLESEN PROTURF SOLUTIONS LLC	06/08/2023	Regular	0.00	257.80	53486
01022	COMCAST	06/08/2023	Regular	0.00	62.71	53487
02307	COMCAST BUSINESS	06/08/2023	Regular	0.00	797.97	53488
01024	CONSERV FS	06/08/2023	Regular	0.00	2,911.27	53489
01041	CONSTELLATION NEW ENERGY INC	06/08/2023	Regular	0.00	2,561.39	53490
01030	DES PLAINES MATERIAL & SUPPLY	06/08/2023	Regular	0.00	328.25	53491
02337	EXCALTECH	06/08/2023	Regular	0.00	2,616.86	53492
02898	FRANK COSTA	06/08/2023	Regular	0.00	300.00	53493
01423	GORDON FOOD SERVICE INC	06/08/2023	Regular	0.00	1,492.50	53494
02459	HOT SHOT SPORTS	06/08/2023	Regular	0.00	190.00	53495
01144	HOUSE OF RENTAL	06/08/2023	Regular	0.00	997.50	53496
01206	JOURNAL AND TOPICS NEWSPAPER	06/08/2023	Regular	0.00	50.00	53497
01133	NORTHERN ILLINOIS SWIM CONFERENCE	06/08/2023	Regular	0.00	300.00	53498
01062	ODP BUSINESS SOLUTIONS LLC	06/08/2023	Regular	0.00	939.93	53499
01064	PENDELTON TURF SUPPLY	06/08/2023	Regular	0.00	1,085.20	53500
01068	PROSPECT HEIGHTS SCHOOL DISTRICT 23	06/08/2023	Regular	0.00	100.59	53501
02897	QUANTUM MARKETING	06/08/2023	Regular	0.00	545.77	53502
01070	RAMROD	06/08/2023	Regular	0.00	612.49	53503

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02584	SHAWN HUGHES	06/08/2023	Regular	0.00	662.99	53504
01017	UNIVAR USA INC	06/08/2023	Regular	0.00	2,886.36	53505
01082	WAREHOUSE DIRECT INC	06/08/2023	Regular	0.00	17,507.65	53506
01079	ACUSHNET COMPANY	06/15/2023	Regular	0.00	6,760.17	53507
01199	ALL AMERICAN UNIFORMS AND SUPPLY	06/15/2023	Regular	0.00	163.01	53508
02124	ALPHA BAKING COMPANY	06/15/2023	Regular	0.00	665.31	53509
01909	ANCEL GLINK PC	06/15/2023	Regular	0.00	2,698.75	53510
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/15/2023	Regular	0.00	19,937.08	53511
02857	CHICAGOLAND POOL MANAGEMENT INC	06/15/2023	Regular	0.00	40,529.00	53512
01871	CLESEN PROTURF SOLUTIONS LLC	06/15/2023	Regular	0.00	4,760.56	53513
02144	COZZINI BROS INC	06/15/2023	Regular	0.00	32.00	53514
02046	EDWARD O'NEILL	06/15/2023	Regular	0.00	75.00	53515
02337	EXCALTECH	06/15/2023	Regular	0.00	2,417.26	53516
02276	FAMBRO MANAGEMENT LLC	06/15/2023	Regular	0.00	882.00	53517
01122	GOLD MEDAL PRODUCTS ML30	06/15/2023	Regular	0.00	958.05	53518
01423	GORDON FOOD SERVICE INC	06/15/2023	Regular	0.00	14,442.75	53519
02887	GREENRIDGE FARM INC	06/15/2023	Regular	0.00	110.16	53520
01038	HARRIS MOTOR SPORTS	06/15/2023	Regular	0.00	437.06	53521
01330	JB METAL WORKS INC	06/15/2023	Regular	0.00	275.00	53522
02739	NAPERVILLE TROLLEY & TOURS LTD	06/15/2023	Regular	0.00	944.00	53523
01430	NORTHWEST COMMUNITY HOSPITAL	06/15/2023	Regular	0.00	85.00	53524
01062	ODP BUSINESS SOLUTIONS LLC	06/15/2023	Regular	0.00	152.42	53525
02900	PAM O'CONNOR	06/15/2023	Regular	0.00	64.00	53526
02228	PAYCOR	06/15/2023	Regular	0.00	673.99	53527
01073	ROUTE 12 RENTAL	06/15/2023	Regular	0.00	52.99	53528
01710	SITEONE LANDSCAPE SUPPLY LLC	06/15/2023	Regular	0.00	254.50	53529
02134	TESTA PRODUCE INC	06/15/2023	Regular	0.00	1,188.45	53530
01017	UNIVAR USA INC	06/15/2023	Regular	0.00	1,438.60	53531
01082	WAREHOUSE DIRECT INC	06/15/2023	Regular	0.00	956.50	53532
02124	ALPHA BAKING COMPANY	06/22/2023	Regular	0.00	932.01	53533
02323	ARIES CHARTER TRANSPORTATION INC.	06/22/2023	Regular	0.00	3,350.70	53534
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/22/2023	Regular	0.00	7,582.11	53535
02909	AUNT TINA'S SOUND BITES	06/22/2023	Regular	0.00	90.00	53536
01300	CALLAWAY	06/22/2023	Regular	0.00	154.24	53537
01024	CONSERV FS	06/22/2023	Regular	0.00	2,926.81	53538
01041	CONSTELLATION NEW ENERGY INC	06/22/2023	Regular	0.00	31.67	53539
01041	CONSTELLATION NEW ENERGY INC	06/22/2023	Regular	0.00	156.11	53540
01041	CONSTELLATION NEW ENERGY INC	06/22/2023	Regular	0.00	249.59	53541
01041	CONSTELLATION NEW ENERGY INC	06/22/2023	Regular	0.00	6,512.86	53542
01030	DES PLAINES MATERIAL & SUPPLY	06/22/2023	Regular	0.00	100.51	53543
01122	GOLD MEDAL PRODUCTS ML30	06/22/2023	Regular	0.00	1,017.80	53544
01423	GORDON FOOD SERVICE INC	06/22/2023	Regular	0.00	8,467.47	53545
02117	GREAT LAKES COCA-COLA DISTRIBUTION	06/22/2023	Regular	0.00	1,238.13	53546
01038	HARRIS MOTOR SPORTS	06/22/2023	Regular	0.00	954.50	53547
01040	HOME DEPOT CREDIT SERVICES	06/22/2023	Regular	0.00	2,231.08	53548
02459	HOT SHOT SPORTS	06/22/2023	Regular	0.00	140.00	53549
02031	JOHNSON CONTROLS SECURITY SOLUTIONS	06/22/2023	Regular	0.00	311.54	53550
02170	KONA ICE	06/22/2023	Regular	0.00	52.00	53551
01162	MANZELLA PLUMBING INC	06/22/2023	Regular	0.00	1,012.50	53552
02907	ORTEGA FOOD ON WHEELS	06/22/2023	Regular	0.00	171.00	53553
01876	REACH MEDIA NETWORK	06/22/2023	Regular	0.00	350.00	53554
01071	REINDERS INC	06/22/2023	Regular	0.00	187.34	53555
02421	REVELS TURF AND TRACTOR LLC	06/22/2023	Regular	0.00	785.33	53556
01073	ROUTE 12 RENTAL	06/22/2023	Regular	0.00	48.95	53557
01099	SERVICE SANITATION INC	06/22/2023	Regular	0.00	1,184.00	53558
02911	SHARON LIPPERT	06/22/2023	Regular	0.00	500.00	53559
01710	SITEONE LANDSCAPE SUPPLY LLC	06/22/2023	Regular	0.00	347.40	53560
01136	SUNBURST SPORTSWEAR	06/22/2023	Regular	0.00	156.00	53561
01137	THE LIFEGUARD STORE INC	06/22/2023	Regular	0.00	123.50	53562
01017	UNIVAR USA INC	06/22/2023	Regular	0.00	1,335.10	53563
01082	WAREHOUSE DIRECT INC	06/22/2023	Regular	0.00	198.85	53564

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02910	YOUR SISTER'S TOMATO	06/22/2023	Regular	0.00	262.00	53565
01009	AIRGAS USA LLC	06/29/2023	Regular	0.00	341.20	53566
02124	ALPHA BAKING COMPANY	06/29/2023	Regular	0.00	573.90	53567
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/29/2023	Regular	0.00	17,436.11	53568
01022	COMCAST	06/29/2023	Regular	0.00	248.33	53569
01023	COMMONWEALTH EDISON	06/29/2023	Regular	0.00	23.27	53570
01024	CONSERV FS	06/29/2023	Regular	0.00	2,322.60	53571
01042	CONSTELLATION NEWENERGY GAS DIVISION L	06/29/2023	Regular	0.00	2,864.79	53572
01042	CONSTELLATION NEWENERGY GAS DIVISION L	06/29/2023	Regular	0.00	101.66	53573
02144	COZZINI BROS INC	06/29/2023	Regular	0.00	32.00	53574
01250	GARY KANTOR	06/29/2023	Regular	0.00	20.00	53575
01423	GORDON FOOD SERVICE INC	06/29/2023	Regular	0.00	6,582.46	53576
01040	HOME DEPOT CREDIT SERVICES	06/29/2023	Regular	0.00	172.74	53577
01144	HOUSE OF RENTAL	06/29/2023	Regular	0.00	180.00	53578
01244	JOSEPH MULLARKEY DISTRIBUTORS INC	06/29/2023	Regular	0.00	1,298.40	53579
01050	MENARDS	06/29/2023	Regular	0.00	66.46	53580
01058	NCPERS GROUP LIFE INSURANCE	06/29/2023	Regular	0.00	16.00	53581
01059	NICOR	06/29/2023	Regular	0.00	34.70	53582
01062	ODP BUSINESS SOLUTIONS LLC	06/29/2023	Regular	0.00	374.24	53583
01063	PDRMA	06/29/2023	Regular	0.00	18,506.25	53584
01064	PENDELTON TURF SUPPLY	06/29/2023	Regular	0.00	3,595.92	53585
01031	PULSE TECHNOLOGY	06/29/2023	Regular	0.00	1,264.78	53586
02914	SHERIL PHILIP	06/29/2023	Regular	0.00	77.00	53587
01710	SITONE LANDSCAPE SUPPLY LLC	06/29/2023	Regular	0.00	292.52	53588
01542	TOWN SQUARE PUBLICATIONS	06/29/2023	Regular	0.00	1,255.00	53589
01017	UNIVAR USA INC	06/29/2023	Regular	0.00	2,211.41	53590
01082	WAREHOUSE DIRECT INC	06/29/2023	Regular	0.00	795.32	53591
02205	ILLINOIS MUNICIPAL FUND	06/07/2023	Bank Draft	0.00	17,415.39	DFT0002341
02206	ILLINOIS DEPARTMENT OF REVENUE	06/08/2023	Bank Draft	0.00	13,063.00	DFT0002354
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	06/08/2023	Bank Draft	0.00	1,123.72	DFT0002355
02306	FIFTH THIRD BANK	06/28/2023	Bank Draft	0.00	24,837.43	DFT0002356
02236	LAKESHORE BEVERAGE	06/02/2023	Bank Draft	0.00	166.12	DFT0002357
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/02/2023	Bank Draft	0.00	1,278.85	DFT0002358
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/02/2023	Bank Draft	0.00	1,874.14	DFT0002360
02210	CHICAGO BEVERAGE SYSTEMS	06/06/2023	Bank Draft	0.00	706.28	DFT0002361
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/09/2023	Bank Draft	0.00	604.76	DFT0002362
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/09/2023	Bank Draft	0.00	1,941.63	DFT0002363
02236	LAKESHORE BEVERAGE	06/16/2023	Bank Draft	0.00	369.32	DFT0002364
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/16/2023	Bank Draft	0.00	1,054.13	DFT0002365
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/16/2023	Bank Draft	0.00	1,423.31	DFT0002366
02136	SOUTHERN GLAZER'S OF IL	06/20/2023	Bank Draft	0.00	1,652.46	DFT0002367
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/30/2023	Bank Draft	0.00	519.05	DFT0002368
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/23/2023	Bank Draft	0.00	2,258.73	DFT0002369
02210	CHICAGO BEVERAGE SYSTEMS	06/27/2023	Bank Draft	0.00	623.61	DFT0002370
02136	SOUTHERN GLAZER'S OF IL	06/05/2023	Bank Draft	0.00	804.93	DFT0002371
01032	CARDMEMBER SERVICE	06/07/2023	Bank Draft	0.00	8,154.26	MAY2023ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	225	142	0.00	353,151.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	19	19	0.00	79,871.12
EFT's	0	0	0.00	0.00
	244	161	0.00	433,022.57

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
02480	FUNTOPIA	06/28/2023	Bank Draft	0.00	100.00	MBD6.28.2023
02360	STATEFOODSAFETY	06/28/2023	Bank Draft	0.00	71.25	MBD6.28.2023
02325	JEWEL OSCO	06/28/2023	Bank Draft	0.00	48.03	MBD6.28.2023
02320	CANVA	06/28/2023	Bank Draft	0.00	119.40	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	43.98	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	134.00	MBD6.28.2023
02329	DOLLAR TREE	06/28/2023	Bank Draft	0.00	12.50	MBD6.28.2023
01043	ILLINOIS PARKS AND RECREATION ASSOCIATION	06/28/2023	Bank Draft	0.00	305.00	MBD6.28.2023
02368	NINO'S PIZZERIA	06/28/2023	Bank Draft	0.00	392.03	MBD6.28.2023
02322	PARTY CITY	06/28/2023	Bank Draft	0.00	87.70	MBD6.28.2023
02585	ACROPRINT TECH INC.	06/28/2023	Bank Draft	0.00	124.18	MBD6.28.2023
02674	MARRIOTT THEATRE	06/28/2023	Bank Draft	0.00	405.00	MBD6.28.2023
02329	DOLLAR TREE	06/28/2023	Bank Draft	0.00	37.50	MBD6.28.2023
02403	ADOBE	06/28/2023	Bank Draft	0.00	15.93	MBD6.28.2023
01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES	06/28/2023	Bank Draft	0.00	212.01	MBD6.28.2023
01587	ULINE	06/28/2023	Bank Draft	0.00	323.72	MBD6.28.2023
01022	COMCAST	06/28/2023	Bank Draft	0.00	94.30	MBD6.28.2023
01078	TAYLOR MADE	06/28/2023	Bank Draft	0.00	1,083.27	MBD6.28.2023
02365	DRURY LANE	06/28/2023	Bank Draft	0.00	371.07	MBD6.28.2023
02476	NOW LINENS	06/28/2023	Bank Draft	0.00	924.84	MBD6.28.2023
02326	WALGREENS	06/28/2023	Bank Draft	0.00	43.96	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	139.99	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	42.98	MBD6.28.2023
02903	DEERFIELDS CS	06/28/2023	Bank Draft	0.00	126.00	MBD6.28.2023
02896	BRAND MANAGEMENT GROUP	06/28/2023	Bank Draft	0.00	578.10	MBD6.28.2023
01040	HOME DEPOT CREDIT SERVICES	06/28/2023	Bank Draft	0.00	73.61	MBD6.28.2023
01050	MENARDS	06/28/2023	Bank Draft	0.00	175.90	MBD6.28.2023
01072	RIVER TRAILS PARK DISTICT	06/28/2023	Bank Draft	0.00	110.00	MBD6.28.2023
02630	HASTY AWARDS	06/28/2023	Bank Draft	0.00	253.29	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	50.26	MBD6.28.2023
02307	COMCAST BUSINESS	06/28/2023	Bank Draft	0.00	341.47	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	95.94	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	735.30	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	34.50	MBD6.28.2023
01753	BOUNCE HOUSES R US	06/28/2023	Bank Draft	0.00	208.00	MBD6.28.2023
02368	NINO'S PIZZERIA	06/28/2023	Bank Draft	0.00	228.52	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	43.98	MBD6.28.2023
02329	DOLLAR TREE	06/28/2023	Bank Draft	0.00	29.70	MBD6.28.2023
02398	WALMART	06/28/2023	Bank Draft	0.00	46.56	MBD6.28.2023
02398	WALMART	06/28/2023	Bank Draft	0.00	8.00	MBD6.28.2023
02398	WALMART	06/28/2023	Bank Draft	0.00	7.22	MBD6.28.2023
02398	WALMART	06/28/2023	Bank Draft	0.00	45.88	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	163.87	MBD6.28.2023
01074	SAM'S CLUB/SYNCHRONY BANK	06/28/2023	Bank Draft	0.00	393.02	MBD6.28.2023
01074	SAM'S CLUB/SYNCHRONY BANK	06/28/2023	Bank Draft	0.00	99.48	MBD6.28.2023
02403	ADOBE	06/28/2023	Bank Draft	0.00	21.24	MBD6.28.2023
02325	JEWEL OSCO	06/28/2023	Bank Draft	0.00	108.07	MBD6.28.2023
02329	DOLLAR TREE	06/28/2023	Bank Draft	0.00	31.25	MBD6.28.2023
02333	TONYS FRESH MARKET	06/28/2023	Bank Draft	0.00	81.21	MBD6.28.2023
02892	OLD NAVY	06/28/2023	Bank Draft	0.00	38.59	MBD6.28.2023
02403	ADOBE	06/28/2023	Bank Draft	0.00	21.24	MBD6.28.2023
01198	MIGHTY MITES	06/28/2023	Bank Draft	0.00	42.80	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	737.55	MBD6.28.2023
01083	WHEELING AREA CHAMBER OF COMMERCE	06/28/2023	Bank Draft	0.00	50.00	MBD6.28.2023
02919	AMERICAN AED LLC	06/28/2023	Bank Draft	0.00	655.00	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	82.75	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	73.34	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	181.99	MBD6.28.2023
01136	SUNBURST SPORTSWEAR	06/28/2023	Bank Draft	0.00	376.50	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	33.99	MBD6.28.2023

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02333	TONYS FRESH MARKET	06/28/2023	Bank Draft	0.00	39.98	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	-145.99	MBD6.28.2023
02904	SCHAUMBURG PARK DISTRICT	06/28/2023	Bank Draft	0.00	96.00	MBD6.28.2023
02826	CLIENTCABIN MARKETING	06/28/2023	Bank Draft	0.00	675.00	MBD6.28.2023
02333	TONYS FRESH MARKET	06/28/2023	Bank Draft	0.00	78.06	MBD6.28.2023
01078	TAYLOR MADE	06/28/2023	Bank Draft	0.00	1,424.67	MBD6.28.2023
02893	PGA TOUR SUPERSTORE	06/28/2023	Bank Draft	0.00	21.99	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	26.98	MBD6.28.2023
02464	HARRYS BAR & GRILL	06/28/2023	Bank Draft	0.00	260.72	MBD6.28.2023
01120	REPUBLIC SERVICES INC	06/28/2023	Bank Draft	0.00	574.73	MBD6.28.2023
02637	PGA OF AMERICA MEMBERS	06/28/2023	Bank Draft	0.00	737.00	MBD6.28.2023
01120	REPUBLIC SERVICES INC	06/28/2023	Bank Draft	0.00	1,159.63	MBD6.28.2023
02916	EBAY	06/28/2023	Bank Draft	0.00	60.50	MBD6.28.2023
01022	COMCAST	06/28/2023	Bank Draft	0.00	10.45	MBD6.28.2023
02663	SANTA'S WATERPARK	06/28/2023	Bank Draft	0.00	150.00	MBD6.28.2023
01043	ILLINOIS PARKS AND RECREATION ASSOCIATION	06/28/2023	Bank Draft	0.00	305.00	MBD6.28.2023
01057	NAPA HEIGHTS AUTOMOTIVE	06/28/2023	Bank Draft	0.00	59.32	MBD6.28.2023
01081	VILLAGE OF MOUNT PROSPECT	06/28/2023	Bank Draft	0.00	637.04	MBD6.28.2023
01081	VILLAGE OF MOUNT PROSPECT	06/28/2023	Bank Draft	0.00	163.52	MBD6.28.2023
01081	VILLAGE OF MOUNT PROSPECT	06/28/2023	Bank Draft	0.00	323.64	MBD6.28.2023
02138	ANDERSON PEST SOLUTIONS	06/28/2023	Bank Draft	0.00	299.80	MBD6.28.2023
01137	THE LIFEGUARD STORE INC	06/28/2023	Bank Draft	0.00	-29.53	MBD6.28.2023
02326	WALGREENS	06/28/2023	Bank Draft	0.00	4.75	MBD6.28.2023
01137	THE LIFEGUARD STORE INC	06/28/2023	Bank Draft	0.00	367.03	MBD6.28.2023
02324	TARGET	06/28/2023	Bank Draft	0.00	60.00	MBD6.28.2023
02241	SPORTS ENGINE INC	06/28/2023	Bank Draft	0.00	399.00	MBD6.28.2023
01057	NAPA HEIGHTS AUTOMOTIVE	06/28/2023	Bank Draft	0.00	58.86	MBD6.28.2023
01057	NAPA HEIGHTS AUTOMOTIVE	06/28/2023	Bank Draft	0.00	7.38	MBD6.28.2023
01057	NAPA HEIGHTS AUTOMOTIVE	06/28/2023	Bank Draft	0.00	45.98	MBD6.28.2023
02241	SPORTS ENGINE INC	06/28/2023	Bank Draft	0.00	295.00	MBD6.28.2023
01057	NAPA HEIGHTS AUTOMOTIVE	06/28/2023	Bank Draft	0.00	170.99	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	36.31	MBD6.28.2023
01581	MOTION PICTURE LICENSING CORPORATION	06/28/2023	Bank Draft	0.00	758.11	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	31.98	MBD6.28.2023
01105	BMI	06/28/2023	Bank Draft	0.00	421.00	MBD6.28.2023
02826	CLIENTCABIN MARKETING	06/28/2023	Bank Draft	0.00	675.00	MBD6.28.2023
02333	TONYS FRESH MARKET	06/28/2023	Bank Draft	0.00	194.61	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	27.73	MBD6.28.2023
02446	CHUCK E CHEESE	06/28/2023	Bank Draft	0.00	405.33	MBD6.28.2023
01022	COMCAST	06/28/2023	Bank Draft	0.00	235.44	MBD6.28.2023
02737	GOLF OLD ORCHARD	06/28/2023	Bank Draft	0.00	-3.08	MBD6.28.2023
02737	GOLF OLD ORCHARD	06/28/2023	Bank Draft	0.00	3.08	MBD6.28.2023
02737	GOLF OLD ORCHARD	06/28/2023	Bank Draft	0.00	-5.08	MBD6.28.2023
02737	GOLF OLD ORCHARD	06/28/2023	Bank Draft	0.00	5.08	MBD6.28.2023
02737	GOLF OLD ORCHARD	06/28/2023	Bank Draft	0.00	-3.08	MBD6.28.2023
02737	GOLF OLD ORCHARD	06/28/2023	Bank Draft	0.00	3.08	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	13.20	MBD6.28.2023
01083	WHEELING AREA CHAMBER OF COMMERCE	06/28/2023	Bank Draft	0.00	50.00	MBD6.28.2023
02901	ACT WAUCONDA PARK DISTRICT	06/28/2023	Bank Draft	0.00	50.00	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	38.98	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	22.39	MBD6.28.2023
02324	TARGET	06/28/2023	Bank Draft	0.00	4.49	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	71.93	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	5.98	MBD6.28.2023
02477	NAME BADGES INC	06/28/2023	Bank Draft	0.00	85.12	MBD6.28.2023
02127	DIRECTV	06/28/2023	Bank Draft	0.00	230.98	MBD6.28.2023
02895	GBC ARDEN STUDIO	06/28/2023	Bank Draft	0.00	-129.16	MBD6.28.2023
02329	DOLLAR TREE	06/28/2023	Bank Draft	0.00	7.50	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	289.99	MBD6.28.2023
01599	NATIONAL RECREATION & PARK ASSOCIATION	06/28/2023	Bank Draft	0.00	720.00	MBD6.28.2023
02143	CENTRAL CONTINENTAL BAKERY	06/28/2023	Bank Draft	0.00	237.50	MBD6.28.2023

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02474	VISTA PRINT	06/28/2023	Bank Draft	0.00	77.55	MBD6.28.2023
01050	MENARDS	06/28/2023	Bank Draft	0.00	347.04	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	62.40	MBD6.28.2023
02318	AMAZON	06/28/2023	Bank Draft	0.00	11.77	MBD6.28.2023

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	125	125	0.00	24,837.43
EFT's	0	0	0.00	0.00
	125	125	0.00	24,837.43

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	225	142	0.00	353,151.45
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	144	144	0.00	104,708.55
EFT's	0	0	0.00	0.00
	369	286	0.00	457,860.00

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	6/2023	457,860.00
			457,860.00



Prospect Heights Park District, IL

Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 06/30/2023

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	866,925.00	866,925.00	2,047.00	421,986.36	444,938.64
Expense	795,417.00	795,417.00	83,094.44	344,725.21	450,691.79
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	71,508.00	71,508.00	-81,047.44	77,261.15	-5,753.15
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	91,004.00	91,004.00	746.00	41,058.10	49,945.90
Expense	78,707.00	78,707.00	5,010.02	34,105.53	44,601.47
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	12,297.00	12,297.00	-4,264.02	6,952.57	5,344.43
Department: 04 - KINDERSTOP					
Revenue	245,695.00	245,695.00	14,973.62	111,213.99	134,481.01
Expense	161,710.15	161,710.15	6,934.91	49,176.98	112,533.17
Department: 04 - KINDERSTOP Surplus (Deficit):	83,984.85	83,984.85	8,038.71	62,037.01	21,947.84
Department: 05 - YOUTH PROGRAMS					
Revenue	42,200.00	42,200.00	350.50	17,655.00	24,545.00
Expense	33,420.00	33,420.00	2,189.24	17,060.41	16,359.59
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	8,780.00	8,780.00	-1,838.74	594.59	8,185.41
Department: 06 - DANCE					
Revenue	64,175.00	64,175.00	1,004.15	50,572.41	13,602.59
Expense	58,048.00	58,048.00	7,156.44	46,466.84	11,581.16
Department: 06 - DANCE Surplus (Deficit):	6,127.00	6,127.00	-6,152.29	4,105.57	2,021.43
Department: 07 - ATHLETIC					
Revenue	45,238.00	45,238.00	1,401.74	26,838.30	18,399.70
Expense	32,347.75	32,347.75	1,500.93	16,803.45	15,544.30
Department: 07 - ATHLETIC Surplus (Deficit):	12,890.25	12,890.25	-99.19	10,034.85	2,855.40
Department: 08 - PERFORMING ARTS					
Revenue	73,010.00	73,010.00	37,922.00	37,932.00	35,078.00
Expense	46,488.00	46,488.00	14,827.38	17,133.60	29,354.40
Department: 08 - PERFORMING ARTS Surplus (Deficit):	26,522.00	26,522.00	23,094.62	20,798.40	5,723.60
Department: 09 - CONCESSIONS					
Revenue	32,500.00	32,500.00	14,319.15	14,480.60	18,019.40
Expense	36,525.00	36,525.00	10,462.55	12,605.17	23,919.83
Department: 09 - CONCESSIONS Surplus (Deficit):	-4,025.00	-4,025.00	3,856.60	1,875.43	-5,900.43
Department: 10 - AQUATICS					
Revenue	101,164.00	101,164.00	13,747.68	13,865.86	87,298.14
Expense	228,795.00	228,795.00	53,639.38	136,199.27	92,595.73
Department: 10 - AQUATICS Surplus (Deficit):	-127,631.00	-127,631.00	-39,891.70	-122,333.41	-5,297.59
Department: 11 - ACTIVE ADULTS					
Revenue	91,778.00	91,778.00	9,371.00	38,807.00	52,971.00
Expense	83,590.00	83,590.00	5,514.05	33,514.88	50,075.12
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	8,188.00	8,188.00	3,856.95	5,292.12	2,895.88
Department: 12 - SPECIAL EVENTS					
Revenue	16,088.00	16,088.00	234.00	4,927.16	11,160.84
Expense	19,800.00	19,800.00	4,845.09	13,349.58	6,450.42
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-3,712.00	-3,712.00	-4,611.09	-8,422.42	4,710.42
Department: 13 - FITNESS CENTER					
Revenue	23,625.00	23,625.00	2,046.02	12,856.73	10,768.27
Expense	37,285.00	37,285.00	3,437.82	15,491.90	21,793.10
Department: 13 - FITNESS CENTER Surplus (Deficit):	-13,660.00	-13,660.00	-1,391.80	-2,635.17	-11,024.83

Income Statement

For Fiscal: 2023 Period Ending: 06/30/2023

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	316,829.00	316,829.00	158,024.47	159,084.47	157,744.53
Expense	221,716.25	221,716.25	70,570.04	80,981.64	140,734.61
Department: 14 - SUMMER CAMP Surplus (Deficit):	95,112.75	95,112.75	87,454.43	78,102.83	17,009.92
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	186,970.00	186,970.00	29,283.12	75,246.20	111,723.80
Department: 30 - PARKS Surplus (Deficit):	-177,470.00	-177,470.00	-29,283.12	-75,246.20	-102,223.80
Department: 40 - GOLF					
Revenue	1,161,900.00	1,161,900.00	219,293.23	505,739.79	656,160.21
Expense	838,456.00	838,456.00	78,294.52	232,388.41	606,067.59
Department: 40 - GOLF Surplus (Deficit):	323,444.00	323,444.00	140,998.71	273,351.38	50,092.62
Department: 41 - GROUNDS					
Expense	603,716.00	603,716.00	90,378.89	280,042.55	323,673.45
Department: 41 - GROUNDS Total:	603,716.00	603,716.00	90,378.89	280,042.55	323,673.45
Department: 42 - PRO SHOP					
Revenue	125,000.00	125,000.00	21,839.03	61,991.19	63,008.81
Expense	92,000.00	92,000.00	16,539.42	42,453.95	49,546.05
Department: 42 - PRO SHOP Surplus (Deficit):	33,000.00	33,000.00	5,299.61	19,537.24	13,462.76
Department: 43 - HOOK A KID					
Revenue	110,000.00	110,000.00	16,227.74	84,907.74	25,092.26
Expense	79,000.00	79,000.00	14,736.11	20,931.55	58,068.45
Department: 43 - HOOK A KID Surplus (Deficit):	31,000.00	31,000.00	1,491.63	63,976.19	-32,976.19
Department: 44 - WARM UP RANGE					
Revenue	35,000.00	35,000.00	8,133.65	15,108.38	19,891.62
Expense	10,000.00	10,000.00	836.03	5,959.63	4,040.37
Department: 44 - WARM UP RANGE Surplus (Deficit):	25,000.00	25,000.00	7,297.62	9,148.75	15,851.25
Department: 45 - FOOD AND BEVERAGE					
Revenue	931,000.00	931,000.00	177,707.20	471,712.29	459,287.71
Expense	659,154.00	659,154.00	119,444.58	331,981.77	327,172.23
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	271,846.00	271,846.00	58,262.62	139,730.52	132,115.48
Total Surplus (Deficit):	79,485.85	79,485.85	80,693.22	284,118.85	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	-1,088.15	-1,088.15	-42,278.08	58,417.32	-59,505.47
300 - GOLF	80,574.00	80,574.00	122,971.30	225,701.53	-145,127.53
Total Surplus (Deficit):	79,485.85	79,485.85	80,693.22	284,118.85	



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2023 Period Ending: 06/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,070,946.00	1,070,946.00	0.00	547,760.46	523,185.54
20 - INTEREST	8,400.00	8,400.00	7,662.54	32,177.85	-23,777.85
35 - ADDITIONAL	0.00	0.00	-76.76	5,496.20	-5,496.20
Revenue Total:	1,079,346.00	1,079,346.00	7,585.78	585,434.51	493,911.49
Expense					
50 - PERSONNEL SERVICES	396,674.00	396,674.00	50,675.74	202,499.12	194,174.88
51 - BENEFITS	63,788.00	63,788.00	-258.03	24,022.21	39,765.79
52 - CONTRACTED SERVICES	209,528.00	209,528.00	14,379.26	70,495.94	139,032.06
60 - COMMODITIES	37,890.00	37,890.00	2,477.92	27,416.63	10,473.37
65 - GENERAL EXPENDITURES	212,100.00	212,100.00	108,100.00	108,100.00	104,000.00
Expense Total:	919,980.00	919,980.00	175,374.89	432,533.90	487,446.10
Fund: 100 - CORPORATE FUND Surplus (Deficit):	159,366.00	159,366.00	-167,789.11	152,900.61	6,465.39
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	815,000.00	815,000.00	0.00	392,773.74	422,226.26
30 - RENTAL	60,775.00	60,775.00	3,751.00	27,566.01	33,208.99
35 - ADDITIONAL	22,300.00	22,300.00	133.50	5,478.65	16,821.35
41 - PROGRAM REVENUES	1,089,156.00	1,089,156.00	237,983.68	510,978.98	578,177.02
42 - RERESHMENT REVENUE	32,500.00	32,500.00	14,319.15	14,480.60	18,019.40
Revenue Total:	2,019,731.00	2,019,731.00	256,187.33	951,277.98	1,068,453.02
Expense					
50 - PERSONNEL SERVICES	1,274,797.40	1,274,797.40	179,624.24	496,268.99	778,528.41
51 - BENEFITS	172,330.00	172,330.00	20,963.34	55,885.70	116,444.30
52 - CONTRACTED SERVICES	346,330.50	346,330.50	65,941.01	243,623.79	102,706.71
60 - COMMODITIES	193,188.25	193,188.25	25,788.94	80,732.56	112,455.69
65 - GENERAL EXPENDITURES	34,173.00	34,173.00	6,147.88	16,349.62	17,823.38
Expense Total:	2,020,819.15	2,020,819.15	298,465.41	892,860.66	1,127,958.49
Fund: 200 - RECREATION FUND Surplus (Deficit):	-1,088.15	-1,088.15	-42,278.08	58,417.32	-59,505.47
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	28,500.00	28,500.00	0.00	13,600.00	14,900.00
35 - ADDITIONAL	5,400.00	5,400.00	291.89	1,178.18	4,221.82
37 - GENERAL REVENUE	35,000.00	35,000.00	4,936.45	13,074.27	21,925.73
41 - PROGRAM REVENUES	2,109,000.00	2,109,000.00	389,059.05	1,008,497.73	1,100,502.27
42 - RERESHMENT REVENUE	185,000.00	185,000.00	48,913.46	103,109.21	81,890.79
Revenue Total:	2,362,900.00	2,362,900.00	443,200.85	1,139,459.39	1,223,440.61
Expense					
50 - PERSONNEL SERVICES	625,190.00	625,190.00	88,042.05	265,681.85	359,508.15
51 - BENEFITS	119,920.00	119,920.00	8,617.47	36,744.27	83,175.73
52 - CONTRACTED SERVICES	610,216.00	610,216.00	102,353.55	299,259.77	310,956.23
60 - COMMODITIES	575,000.00	575,000.00	112,344.56	293,066.23	281,933.77
65 - GENERAL EXPENDITURES	352,000.00	352,000.00	8,871.92	19,005.74	332,994.26
Expense Total:	2,282,326.00	2,282,326.00	320,229.55	913,757.86	1,368,568.14
Fund: 300 - GOLF Surplus (Deficit):	80,574.00	80,574.00	122,971.30	225,701.53	-145,127.53
Fund: 404 - AUDITNG FUND					
Revenue					
10 - TAXES	18,200.00	18,200.00	0.00	8,771.14	9,428.86
Revenue Total:	18,200.00	18,200.00	0.00	8,771.14	9,428.86

Income Statement

For Fiscal: 2023 Period Ending: 06/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,025.00	18,025.00	0.00	2,000.00	16,025.00
Expense Total:	18,025.00	18,025.00	0.00	2,000.00	16,025.00
Fund: 404 - AUDITNG FUND Surplus (Deficit):	175.00	175.00	0.00	6,771.14	-6,596.14
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	10,000.00	10,000.00	0.00	5,301.25	4,698.75
Revenue Total:	10,000.00	10,000.00	0.00	5,301.25	4,698.75
Expense					
52 - CONTRACTED SERVICES	2,400.00	2,400.00	304.53	711.31	1,688.69
60 - COMMODITIES	8,000.00	8,000.00	0.00	0.00	8,000.00
Expense Total:	10,400.00	10,400.00	304.53	711.31	9,688.69
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	-400.00	-400.00	-304.53	4,589.94	-4,989.94
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	120,000.00	120,000.00	0.00	57,831.72	62,168.28
35 - ADDITIONAL	0.00	0.00	0.00	500.00	-500.00
Revenue Total:	120,000.00	120,000.00	0.00	58,331.72	61,668.28
Expense					
50 - PERSONNEL SERVICES	13,905.00	13,905.00	1,040.40	4,924.70	8,980.30
52 - CONTRACTED SERVICES	91,526.00	91,526.00	19,347.25	37,987.96	53,538.04
60 - COMMODITIES	1,500.00	1,500.00	0.00	0.00	1,500.00
Expense Total:	106,931.00	106,931.00	20,387.65	42,912.66	64,018.34
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	13,069.00	13,069.00	-20,387.65	15,419.06	-2,350.06
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	138,000.00	138,000.00	0.00	66,506.47	71,493.53
Revenue Total:	138,000.00	138,000.00	0.00	66,506.47	71,493.53
Expense					
51 - BENEFITS	121,935.00	121,935.00	9,691.64	46,685.16	75,249.84
Expense Total:	121,935.00	121,935.00	9,691.64	46,685.16	75,249.84
Fund: 407 - IMRF FUND Surplus (Deficit):	16,065.00	16,065.00	-9,691.64	19,821.31	-3,756.31
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	44,800.00	44,800.00	0.00	21,783.28	23,016.72
Revenue Total:	44,800.00	44,800.00	0.00	21,783.28	23,016.72
Expense					
50 - PERSONNEL SERVICES	30,500.00	30,500.00	3,169.78	13,228.90	17,271.10
52 - CONTRACTED SERVICES	14,520.00	14,520.00	786.54	7,023.62	7,496.38
Expense Total:	45,020.00	45,020.00	3,956.32	20,252.52	24,767.48
Fund: 408 - POLICE FUND Surplus (Deficit):	-220.00	-220.00	-3,956.32	1,530.76	-1,750.76
Fund: 409 - MUSEUM FUND					
Revenue					
10 - TAXES	1,000.00	1,000.00	0.00	481.93	518.07
Revenue Total:	1,000.00	1,000.00	0.00	481.93	518.07
Expense					
50 - PERSONNEL SERVICES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	7,000.00	7,000.00	0.00	0.00	7,000.00
Fund: 409 - MUSEUM FUND Surplus (Deficit):	-6,000.00	-6,000.00	0.00	481.93	-6,481.93
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	145,500.00	145,500.00	0.00	70,120.95	75,379.05
Revenue Total:	145,500.00	145,500.00	0.00	70,120.95	75,379.05

Income Statement

For Fiscal: 2023 Period Ending: 06/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
60 - COMMODITIES	10,000.00	10,000.00	0.00	0.00	10,000.00
65 - GENERAL EXPENDITURES	78,647.00	78,647.00	0.00	58,118.34	20,528.66
80 - CAPITAL IMPROVEMENTS	75,000.00	75,000.00	0.00	0.00	75,000.00
Expense Total:	168,647.00	168,647.00	0.00	58,118.34	110,528.66
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-23,147.00	-23,147.00	0.00	12,002.61	-35,149.61
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	172,000.00	172,000.00	0.00	82,892.12	89,107.88
Revenue Total:	172,000.00	172,000.00	0.00	82,892.12	89,107.88
Expense					
51 - BENEFITS	180,562.00	180,562.00	25,128.81	78,455.15	102,106.85
Expense Total:	180,562.00	180,562.00	25,128.81	78,455.15	102,106.85
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	-8,562.00	-8,562.00	-25,128.81	4,436.97	-12,998.97
Fund: 412 - MEMORIAL FUND					
Expense					
50 - PERSONNEL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
52 - CONTRACTED SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00
Expense Total:	4,200.00	4,200.00	0.00	0.00	4,200.00
Fund: 412 - MEMORIAL FUND Total:	4,200.00	4,200.00	0.00	0.00	4,200.00
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	13,000.00	13,000.00	0.00	3,000.00	10,000.00
41 - PROGRAM REVENUES	13,300.00	13,300.00	11,075.00	11,315.00	1,985.00
Revenue Total:	26,300.00	26,300.00	11,075.00	14,315.00	11,985.00
Expense					
50 - PERSONNEL SERVICES	1,500.00	1,500.00	1,576.06	1,576.06	-76.06
52 - CONTRACTED SERVICES	19,740.00	19,740.00	2,195.04	12,895.04	6,844.96
60 - COMMODITIES	4,400.00	4,400.00	2,900.67	2,900.67	1,499.33
Expense Total:	25,640.00	25,640.00	6,671.77	17,371.77	8,268.23
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	660.00	660.00	4,403.23	-3,056.77	3,716.77
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	1,183,800.00	1,183,800.00	0.00	-23,282.31	1,207,082.31
37 - GENERAL REVENUE	296,785.00	296,785.00	0.00	0.00	296,785.00
Revenue Total:	1,480,585.00	1,480,585.00	0.00	-23,282.31	1,503,867.31
Expense					
60 - COMMODITIES	10,707.00	10,707.00	2,417.26	15,478.58	-4,771.58
80 - CAPITAL IMPROVEMENTS	1,495,700.00	1,495,700.00	18,053.42	174,692.92	1,321,007.08
Expense Total:	1,506,407.00	1,506,407.00	20,470.68	190,171.50	1,316,235.50
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-25,822.00	-25,822.00	-20,470.68	-213,453.81	187,631.81
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	310,000.00	310,000.00	0.00	0.00	310,000.00
Revenue Total:	310,000.00	310,000.00	0.00	0.00	310,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	342,100.00	342,100.00	0.00	134,215.00	207,885.00
Expense Total:	342,100.00	342,100.00	0.00	134,215.00	207,885.00
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	-32,100.00	-32,100.00	0.00	-134,215.00	102,115.00
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	468,100.00	468,100.00	0.00	0.00	468,100.00
Revenue Total:	468,100.00	468,100.00	0.00	0.00	468,100.00

Income Statement

For Fiscal: 2023 Period Ending: 06/30/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
65 - GENERAL EXPENDITURES	468,100.00	468,100.00	-108,100.00	0.00	468,100.00
Expense Total:	469,600.00	469,600.00	-108,100.00	0.00	469,600.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	108,100.00	0.00	-1,500.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	698,416.00	698,416.00	0.00	336,588.30	361,827.70
Revenue Total:	698,416.00	698,416.00	0.00	336,588.30	361,827.70
Expense					
65 - GENERAL EXPENDITURES	665,157.00	665,157.00	0.00	0.00	665,157.00
Expense Total:	665,157.00	665,157.00	0.00	0.00	665,157.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	33,259.00	33,259.00	0.00	336,588.30	-303,329.30
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	671,550.00	671,550.00	0.00	0.00	671,550.00
Revenue Total:	671,550.00	671,550.00	0.00	0.00	671,550.00
Expense					
52 - CONTRACTED SERVICES	10,665.00	10,665.00	0.00	0.00	10,665.00
65 - GENERAL EXPENDITURES	660,885.00	660,885.00	0.00	0.00	660,885.00
Expense Total:	671,550.00	671,550.00	0.00	0.00	671,550.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,314.69	5,361.70	-5,361.70
Revenue Total:	0.00	0.00	1,314.69	5,361.70	-5,361.70
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,314.69	5,361.70	-5,361.70
Total Surplus (Deficit):	200,128.85	200,128.85	-53,217.60	493,297.60	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	159,366.00	159,366.00	-167,789.11	152,900.61	6,465.39
200 - RECREATION FUND	-1,088.15	-1,088.15	-42,278.08	58,417.32	-59,505.47
300 - GOLF	80,574.00	80,574.00	122,971.30	225,701.53	-145,127.53
404 - AUDITNG FUND	175.00	175.00	0.00	6,771.14	-6,596.14
405 - PAVING & LIGHTING FU	-400.00	-400.00	-304.53	4,589.94	-4,989.94
406 - LIABILITY INSURANCE F	13,069.00	13,069.00	-20,387.65	15,419.06	-2,350.06
407 - IMRF FUND	16,065.00	16,065.00	-9,691.64	19,821.31	-3,756.31
408 - POLICE FUND	-220.00	-220.00	-3,956.32	1,530.76	-1,750.76
409 - MUSEUM FUND	-6,000.00	-6,000.00	0.00	481.93	-6,481.93
410 - SPECIAL RECREATION F	-23,147.00	-23,147.00	0.00	12,002.61	-35,149.61
411 - SOCIAL SECURITY FUN	-8,562.00	-8,562.00	-25,128.81	4,436.97	-12,998.97
412 - MEMORIAL FUND	-4,200.00	-4,200.00	0.00	0.00	-4,200.00
413 - COMMUNITY EVENTS	660.00	660.00	4,403.23	-3,056.77	3,716.77
518 - CAPITAL PROJECT FUN	-25,822.00	-25,822.00	-20,470.68	-213,453.81	187,631.81
523 - CAPITAL 98 GOLF FUND	-32,100.00	-32,100.00	0.00	-134,215.00	102,115.00
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	108,100.00	0.00	-1,500.00
612 - PREVIOUS YEAR ROLL	33,259.00	33,259.00	0.00	336,588.30	-303,329.30
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,314.69	5,361.70	-5,361.70
Total Surplus (Deficit):	200,128.85	200,128.85	-53,217.60	493,297.60	



July 25, 2023

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: July 2023 board report

WEDGEWOOD PARK – The park construction is scheduled to begin in August. Continue to work with ComEd to move the light from the pole in center of park. Informational signage will be onsite, and the webpage has been updated with renderings of the project.

TULLY PARK (City IGA) – The park district continues to work with the City to make the park accessible for all with parking and signage at the 214 S Wheeling Rd. property. The City anticipates demolition before Labor Day.

SOMERSET PARK (City IGA) – nothing until fall

GMRC - With the staining of the walls and installation of new carpet, new furniture is being delivered in August. Wayfinding signage installation in the fall. Wall graphics will be on the walls next Spring. Gymnasium hoops backboard padding will be installed soon. Wall hung gym pads will be installed in the fall. The new laminate park monument signage have been ordered.

BOARD MEETING AGENDA ITEMS 2023

August 2023	<ul style="list-style-type: none">• Approval Resolution NWSRA 2024 Assessment
September 2023	<ul style="list-style-type: none">• Annual harassment prevention training• NWSRA 2022-23 Year in Review
October 2023	<ul style="list-style-type: none">• Resolution Approval of IAPD credentials• Approve Ordinance issue bond
November 2023	<ul style="list-style-type: none">• Approve Prescribed Burn 2023-2024• Approve Resolution Truth in Taxation for Levy Year 2023
December 2023	<ul style="list-style-type: none">• FY2024 Budget presentation• Approval of interfund transfers FY2023• Approval of 2023 Board Meeting Schedule• Adopt Tax Levy Ordinance and Resolution



July 25, 2023

To: Christina Ferraro, Executive Director
 From: Shawn Hughes, Superintendent of Finance, HR and IT
 Re: July 2023 Board Report

MID-YEAR FINANCIAL ANALYSIS SUMMARY JUNE 30, 2023

The District's bottom line as of June 30th, 2023, is a net surplus of \$493,298, which is \$293,169 greater than budgeted year-to-date. Revenue is under budget, and similar to last year, most of the unfavorable variance can be attributed to items related to capital projects: Sales of Assets (Muir Park income), Grant Income, and Capital Transfers. Property Tax receipts are also behind (timing). Facility Rental revenue is down year-to-date compared to last year but only by \$3,214. Aligning with revenue, most of the expenditure surplus can also be attributed to capital projects.



Prospect Heights Park District, IL

Budget Report Group Summary

For Fiscal: 2023 Period Ending: 06/30/2023

Category	Current YTD Budget	Current YTD Actual	Variance Favorable (Unfavorable)	Variance Notes
Revenue				
10 - TAXES	1,648,852	1,590,811	(58,041)	Timing variance; Property Tax is \$55,127 less than June 2022.
20 - INTEREST	4,200	37,540	33,340	Interest rates have risen; Busey Bank raised rates on District accounts.
30 - RENTAL	44,380	41,166	(3,214)	Facility Rentals are down from June 2022 across areas for GMRC and OCCC.
35 - ADDITIONAL	618,494	(7,629)	(626,124)	Variance primarily due to Muir Park project & OSLAD grant (timing).
37 - GENERAL REVENUE	172,431	13,074	(159,357)	Variance is mainly Transfers In from other funds to be posted at year-end.
41 - PROGRAM REVENUES	1,464,143	1,530,792	66,648	GMRC and OCCC are both exceeding budgeted Program Revenue.
42 - RERESHMENT REVENUE	103,988	117,590	13,602	GMRC Concession and OCCC Liquor & Beer Sales are all exceeding budget.
Revenue Total:	4,056,489	3,323,343	(733,145)	
Expense				
50 - PERSONNEL SERVICES	1,105,126	984,180	120,946	Lifeguards in Contracted Svcs; Rec Supervisor & OCCC Event Coord II vacancies
51 - BENEFITS	319,639	241,792	77,847	Full-time staff vacancies create surplus in insurance, IMRF, Social Security
52 - CONTRACTED SERVICES	677,689	673,997	3,692	Within budget, anticipated to be over by year-end due to contracted lifeguards.
60 - COMMODITIES	432,087	419,595	12,492	Within 3% of budget, with variances in some accounts offset by other accounts.
65 - GENERAL EXPENDITURES	390,570	201,574	188,996	Surplus is Capital Transfers Out to be posted at year-end.
80 - CAPITAL IMPROVEMENTS	1,111,085	308,908	802,178	Most of the surplus is related to Muir Park and E. Wedgewood projects.
Expense Total:	4,036,196	2,830,046	1,206,150	
Report Surplus (Deficit):	20,292	493,298	473,005	

GMRC – With Property Tax removed from consideration, overall revenue is .22%, or \$1,220, more than last year at this time – nearly the same. Expenditures are \$223,032 more than last year at this time; however, expenditures were planned and are under budget in every line item except Contracted Services - which is over budget only due to the lifeguard contractual agreement. Overall expenses are under budget \$79,175, and the net overall year-to-date surplus, including Property Tax, is \$58,417.

OCCC – Revenue is \$286,209 more than last year through June, with most of the positive differences being in Green Fees, Banquet Revenue, Golf Outings, Carts, and Liquor & Beer Sales. Wedding Revenue is down almost \$34,000 from last year, Membership

Passes are down \$32,200, and Facility Rental is down from last year by \$12,765. Compared to budget, similar variances are found in the aforementioned accounts, with overall revenue exceeding budget by \$58,346. Expenses are under budget \$196,176, with most of the expense surplus being the budgeted \$154,938 Transfer Out to Capital, as well as some of the surplus being the delayed hiring of an Event Coordinator II position. Year-to-date overall net income is \$225,702.

BUDGET PREPARATION FY2024

The 2024 budget has been set up in the accounting software to begin the next budget process. The 2024 Budget Handbook and schedule have been prepared. The handbook, along with accounting software entry instructions, is being sent out to staff for budget preparation.

ACCOUNTS PAYABLE ACH/EFT VENDOR PAYMENT PROJECT

The vendor list underwent a time-consuming review to remove vendors that were single use, refunds, or have not had activity in several years. This reduced the primary vendor list from 730 to 437 letters and forms to have been mailed.

Busey Bank's Treasury Department was contacted for the specific ACH file layout configuration to be entered into the Tyler accounting software for the ACH upload profile. The Busey codes and layout information, along with other accounting system codes and configurations, have been entered into the accounting software for the ACH set-up. However, some of the language and fields are different between Busey Bank and Tyler Incode, so we are working with Busey Bank for correct configuration as well as training.

HUMAN RESOURCES & SAFETY (Catherine Roock)

Hiring update:

- Mark Grassi was hired for Supt. of Parks & Facilities – start date July 17, 2023
- Katherine Dawson was hired for Event Coord. II – start date July 6, 2023
- Currently interviewing for Recreation Supervisor – Aquatics, Athletics & Fitness
- Receiving applications for fall program staff

Safety update:

- The device recording from the OOC AED that was used last month is being downloaded by One Beat for PDRMA insurance and recordkeeping purposes. One Beat has provided the Park District with a replacement in the meantime.
- Phillips issued an "Urgent Medical Device Correction" for all Phillips OnSite AED Adult and Infant/Child pad cartridges. It is reported that Phillips OnSite AED Adult and Infant/Child pad cartridges with a lot number beginning with Y are experiencing gel separations and reductions of gel surface area. All current Park District inventory under these specifications have been reported to the manufacturer and replacements will be provided when available.
- Continuing to work with the Prospect Heights Park Fire Department to ensure all staff have current CPR/AED/First Aid certification.

OUTSIDE REPORTING / REQUESTS

- One FOIA request was received for detailed vendor information.
- A credit card chargeback was received, researched by Finance and Recreation staff, and a dispute response sent.
- Audit copies were sent to appropriate entities and the GFOA award application was completed and submitted by the 6/30/23 deadline.



July 25, 2023

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: July 2023 Board Report

PROSPECT HEIGHTS POLICE DEPARTMENT OUTREACH - We will be welcoming the Prospect Heights Police Department summer outreach group for an afternoon of swimming at the Lions Park Pool on Thursday, July 27. The police department will bring a group of about 50 Prospect Heights youth to enjoy our pool.

OPEN RECREATION SUPERVISOR UPDATE – Staff have conducted first interviews with 6 applicants for the Recreation Supervisor position. We have identified 4 qualified applicants who will be invited back for a second interview during the week of July 24 with additional staff. We hope to make a job offer by the first week of August with a start date in mid to late August.

AQUATICS – To date we have sold 125 season pool passes, which is 6 more than last year at the same time.

The Typhoons Swim Team have completed all their swim meets for the season and held their End of Season Team Party on Friday, July 21. Qualifying swimmers will compete in the Conference Meet on Wednesday, July 26 at the Libertyville Park District.

FITNESS – We began offering a Yoga class on Saturdays with a free Demo Class on Saturday, July 8 which led into a 6-week class which began on Saturday, July 15.

June 2023, 561 visits, which was an increase of 286 from the 275 visits in June 2022.

June 2023 Total Memberships: 265

1year passes:	92	3 month fitness:	15
1year gym/racquetball:	42	SilverSneakers/Renew Active:	107
6 month fitness:	9		

Three Year Comparison – Monthly Acquisition

Membership	June 2021	June 2022	June 2023
3 months	0	0	9
6 months	0	0	0
1 year	0	1	9
Membership June 2023	# of New Members		Total Revenue
3 months	8		\$230
6 months	0		\$0
1 year	5		\$511
Seniors	5		\$380



July 25, 2023

To: Christina Ferraro, Executive Director

From: Dino Squiers, Superintendent of Facilities & Parks

Re: July 2023 Board Report

POOL

Circulating pump for the boiler has a crack in the housing, we are trying to make it through the season with a temporary repair before pulling the pump for service or replacement.

HVAC ADMIN

Air conditioning in the administration building was circulating air but not cooling off. The capacitor in the compressor burnt out and needed to be replaced, freon was also added at this time.

CCTV

Four of the cameras that went out during the power failure did not come back on once the power was restored. After disconnecting the cameras from the system two cameras came up but one interior and one exterior device needed to be replaced. Since the system is outdated, we are looking at options to upgrade the entire system.

PHYBS

As of now we have a few games at Lions and McDonald we are prepping, there also may be some games on Saturday, Muir ballfield needs some work that we'll take care of before the condition of the infield gets out of control.

COUNTRY GARDENS

Planting is complete on the section behind the playground that had fire damaged last year. One section of the playground was converted from wood timbers to concrete curbs.

ADA COMPLIANCY

Country Gardens: Concrete walkway from parking lot asphalt pad to tennis court added.

Country Gardens: Concrete entry ramps were added at three playground areas.

Claire Lane: Concrete entry ramps were added at two playground areas.

Kiwanis Park: Sidewalk from playground area to basketball court was added.

PARKS

Cleaning, trimming and garbage pickup is ongoing at the parks; after a few heavy rains grass is growing again.

FINAL REPORT

I would like to take this time to thank you and the board for the opportunity you have given me as well as for the support that you have provided me with during my time with the park district. I will truly miss everyone that has become friends and I wish you all great success going forward.



July 25, 2023

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: July 2023 Board Report

GOLF – The great momentum continued throughout June with great growth in the Golf department. Revenues were increased by 34% from June of 2022..

SPECIAL EVENTS – Several outings provided additional play during June.

CLUB HOUSE – Minor repairs were performed during the month.

FOOD AND BEVERAGE – Sales and events increased in June. Income was up 69 % from last year's numbers. This marks the 6th straight month with increased income. As we move into July, we will project a fall off due to no weddings scheduled for July, but with additional smaller events booked we remain positive.

GOLF SHOP – Golf shop sales mirrored last year's sales. Sales were up 4% for the month. We will be planning a sidewalk sale in August to help move products.

GROUNDS – The course remains in good condition through June. Additional play always increases turf loss that makes the job more difficult. Staff has done an excellent job overseeding tee boxes and fairways. Damaged dead trees are scheduled to be removed by July 15th.

APRIL	2022	2023	% CHANGE 2022 VS 2023
Golf & Members	\$161,300	\$209,506	+34%
Golf Shop	\$21,146	\$21,839	+4%
Food & Beverage	\$104,764	\$177,707	+69%
Driving Range	\$4,927	\$6,602	+34%



July 25, 2023

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Recreation Supervisor
Re: July 2023 Board Report

PRESCHOOL - Currently taking registrations for the 2023-2024 school year. We have 31 students enrolled to date and are continuing to promote and recruit additional students for the upcoming school year. We just placed a ¼ page ad in the Journal & Topics advertising our Preschool program.

YOUTH ATHLETICS – We are currently taking registrations for the Fall/Spring 2023-2024 Youth Soccer League. This program is offered as a cooperative with the River Trails Park District and we have 11 participants enrolled. Registration deadline for the program is August 11.

Lions Tae Kwon Do Beginner summer session began on July 11. There are 13 participants enrolled.

CHILDREN'S PROGRAMS - The Beginning FUNgineering class began on July 17 and is being held at Burning Bush Community Center. This class is a co-op with River Trails and Mt. Prospect Park Districts and we have filled our allocated spots in the program.

DAY CAMP - We are currently in our 7th week of camp. We have 3 more weeks of camp remaining. Our staff continue to work hard to provide a fun and engaging experience for the campers with a mix of activities from arts and crafts, games, playground time, swimming, and field trips.

We are again seeing very strong enrollment across all the different camps, with the following numbers:

- 2023 – 5,115 (as of 7/19)
- 2022 – 3,158 (entire summer)
- 2021 – 2,286 (entire summer)



July 25, 2023

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: July 2023 Board Report

DANCE & PERFORMING ARTS - We have our Competition Conditioning class beginning on Monday, July 24 for 3 weeks of intensive conditioning before try outs for the 2024 season beginning on August 13.

Creative & Performing Arts Camp continues to be full with 50 campers each week. We have weekly themes, and the campers work on a performance that is filmed, edited, and shared with the families after completion. A couple of our recent themes have been "Magic Fantasy" and "Treasures".

Our Production Camp show was held on Thursday, July 20. We had 27 campers in this program. Our show this summer, "School of Rock", is being held at First United Methodist Church of Arlington Heights.

ACTIVE ADULTS - It's been a very active summer so far for our active adults. Summer trips continue with Illusionist Tristian Crist in Lake Geneva with 13 patrons, Legends at The Fireside with 14 patrons, Blue Chip Casino with 20 gamblers, Denny Diamond Show with 20 music enthusiasts, 18 more gamblers going to Rockford Casino & 28 patrons seeing 39 Steps at Drury Lane.

I am currently working on my Fall Newsletter that will come out in August and will cover programs being offered from September - December.

SPECIAL EVENTS - S'mores Poolside Bingo was held on Wednesday, July 19 with 26 pre-registered patrons and ended with a total of 28 participants. Andy's Frozen Custard is an event sponsor for this event.

CONCESSIONS & CAMP LUNCH - The Concession Stand is having a great summer. Our new Kid Card has been working very well and we have 158 campers who have Kid Cards.

In the month of June, we served 820 camp lunches & July 1-19 we served 494 lunches to our hungry campers, which is consistent with the number of camp lunches we served last year.

PROSPECT HEIGHTS PARK DISTRICT ORDINANCE #07.25.2023
AN ORDINANCE RENAMING EAST WEDGEWOOD PARK AS WEDGEWOOD PARK

WHEREAS, the Prospect Heights Park District is an Illinois Park District formed and operating under the Illinois Park Code, and

WHEREAS, there is a half-acre neighborhood park within the corporate boundaries of the Prospect Heights Park District that is presently named "East Wedgewood Park"; and

WHEREAS, the name of "East Wedgewood Park" is an anachronism dating back to when there was also a park known as "West Wedgewood Park" within the system of the Prospect Heights Park District; and

WHEREAS, there is no longer a park named "West Wedgewood Park" within the system of the Prospect Heights Park District; and

WHEREAS, East Wedgewood Park bears a common address of 5 Oxford Place, approximate to north Wedgewood Lane, in Mount Prospect, IL; and

WHEREAS, the Board of Park Commissioners desire to rename East Wedgewood Park as "Wedgewood Park;" and

WHEREAS, renaming "East Wedgewood Park" to "Wedgewood Park" is consistent with the naming policy of the Prospect Heights Park District.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Prospect Heights Park District, Cook County, Illinois, that the park currently known as "East Wedgewood Park" is hereby renamed "Wedgewood Park" and shall hereafter be known and referenced as such in all District communications and publications.

Adopted this 25th day of July 2023 by roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ATTEST: _____

Elizabeth "Betty" Cloud, Secretary
Board of Commissioners

Tim Jones, President
Board of Commissioners

Date

Date

SEAL

RESOLUTION #07.25.2023

**A RESOLUTION DETERMINING THE CONFIDENTIALITY OF CLOSED SESSION
MINUTES BY THE PROSPECT HEIGHTS PARK DISTRICT, COOK COUNTY,
ILLINOIS**

WHEREAS, Section 2.06(d) of the Open Meetings Act, 5 ILCS 120/2.06(d), requires the Board of Park Commissioners ("Agency Board") of the Prospect Heights Park District ("Agency") to meet periodically to review the minutes of all closed meetings and to determine and thereafter report in open session whether (i) the need for confidentiality still exists with respect to all or parts of those minutes, or (ii) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Commissioners of Prospect Heights Park District, Cook County, Illinois, as follows:

SECTION 1. The foregoing preambles to this Resolution are hereby incorporated by this reference in, and made a part of, this Resolution.

SECTION 2. The Park Board, having met periodically to review all previously unreleased closed session meeting minutes, hereby determines as of the date of this resolution that the following closed session minutes no longer require confidential treatment and are available for public inspection: July 10, 1990 - March 13, 2001 - August 28, 200 - May 24, 2011 - December 21, 2011 - December 29, 2011 - August 21, 2012 - November 15, 2015 - August 25, 2020 - December 15, 2020

SECTION 3. The Park Board, having met periodically to review all previously unreleased closed session meeting minutes, hereby determines as of the date of this resolution that the electronic verbatim minutes can be destroyed for all meetings prior to January 25, 2022

SECTION 5. This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted this 25th day of July 2023 by roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ATTEST:

Elizabeth "Betty" Cloud, Secretary
Board of Commissioners

Tim Jones, President
Board of Commissioners

Date

Date