

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, APRIL 25, 2023**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:	Also Present:
Ellen Avery	Christina Ferraro – Executive Director
Betty Cloud	Ray Doerner - Superintendent of Recreation
Paul Fries	Dino Squiers – Superintendent of Facilities & Parks
Karl Jackson	Shawn Hughes – Superintendent of Finance, HR & IT
Tim Jones	Marc Heidkamp – Golf Director
Eric Kirste	Edlyn Castil – Marketing & Communications Manager/Recording
Steve Messer	Secretary

Commissioners absent:

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was approved by a voice vote. The motion carried.

Recognition/Welcome

Jill Moskal, Prospect Heights Natural Resources Commission, was in attendance.

Public Comment

There were none.

Consent Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Jackson to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – May 23, 2023 at 7:00 p.m.

Christina announced that after 20+ years serving the Prospect Heights Park District, the community and residents, Dino Squiers will be retiring at the end of July 2023. The board and staff thanked him for his dedication to the park district. The district will post the vacancy next month and plan to start the interview process in June with the selected candidate to start in July.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro discussed her recommendation to identify Decennial Committee members. The district has received complaints from residents whose yards back up to the bike path. They are reporting unleashed dogs and motorized vehicles being driven on the bike path. The district will change the posted signage to a larger size sign and direct patrons to call the police non-emergency number for offenses and to call 911 for emergencies – both will be listed on new signage. A Wedgewood Park preconstruction meeting was held virtually. Lexington is moving forward with the Muir Park project. We will need to subdivide the PIN. The city now has ownership of 214 S Wheeling property adjacent to Tully Park. State Representative Mary Beth Canty toured the park district and read to our KinderStop participants. At next month's board meeting, the elected commissioners will take their oaths. We plan to take pictures of all the commissioners. We will appoint the park district attorney, recording secretary and district NWSRA representative.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes is waiting on the final audit report from the auditors.

Superintendent of Recreation – as submitted. Superintendent of Recreation Ray Doerner reported the Artwalk unofficial kicked off last Saturday. This year's theme is "Birds of a Feather". The art pieces will be on display at Izaak Walton Park until late October. Kate Tully and Maura Lovisetto are taking the lead on the project. Preschool graduation will be held at OCCC on May 11, 2023. Good luck to our Star Studio Competition Dance Teams who will be competing this weekend. The Star Studio Spring Dance Recital will be held on May 13, 2023, at MacArthur Jr High.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers reported the PHYBS baseball season is underway. They provided the district with their schedule. PHYBS will be utilizing Muir Park this year. Staff will be starting to prepare Lions Pool for the summer season starting next week.

Director of Golf Operations – as submitted. Golf Director Marc Heidkamp reported OCCC had a nice burst of activity in early April.

Recreation Supervisors – as submitted.

Committees of the Board

There were no reports.

Unfinished/Ongoing Business**Future Planning**

Executive Director Christina Ferraro discussed a possible timeline for future activities to assist with potential referendum preparation. After further board discussion, Christina was directed to complete a value engineering. There will be continued discussion at the next board meeting.

New Business

There was none.

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 7:49 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Approved on May 23, 2023:

Elizabeth "Betty" Cloud, Secretary