



BOARD REPORT

SEPTEMBER 26, 2023



**Agenda for the September 26, 2023
Regular Park Board Meeting
Gary Morava Recreation Center
110 W Camp McDonald Road, Prospect Heights, IL 60070
7:00 p.m.**

- I. Call to Order**
 - A. Roll Call
 - B. Pledge of Allegiance
- II. Corrections/Additions/Approval of Agenda**
- III. Recognition/Welcome**
- IV. Presentation**

Tracey Crawford, CTRS, CPRP. Executive Director, NWSRA and President, SLSF
NWSRA 2022-23 Year in Review
- V. Public Comment**
- VI. Consent Agenda**

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

 - A. Approval of August 22, 2023 Regular Board Meeting Minutes
 - B. Approval of Treasurer's Report Cash Report #9 cash balance totaling \$5,757,366.78 as of August 31, 2023
 - C. Approval of Warrants totaling \$689,759.51 for the period ending August 31, 2023
- VII. Announcements**

Regular Board Meeting – October 24, 2023 at 7:00 p.m.
- VIII. Attorney's Report**

Legal Matters
- IX. Administrative/Operational Summary**
 - A. Executive Director
 - B. Superintendent of Finance, HR and IT
 - C. Marketing & Communications Manager
 - D. Superintendent of Recreation
 - 1. Recreation Supervisors
 - E. Superintendent of Parks and Facilities
 - F. Director of Golf
- X. Unfinished/Ongoing Business**

XI. New Business

- A. Approval Ordinance #09.26.2023 Tree Preservation
- B. Partner resident rates for golf daily fees

XII. Committees of the Board

- A. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

XIII. Commissioner Comments

XIV. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 22, 2023**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Tim Jones, Eric Kirste, Steve Messer (arrived at 7:01 p.m.)

Commissioners absent: Karl Jackson

Also Present: Christina Ferraro – Executive Director, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – Superintendent of Finance, HR & IT, Edlyn Castil – Marketing & Communications Manager/Recording Secretary

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to approve the agenda as submitted. The motion was unanimously approved by a voice vote with two absent (Commissioners Jackson, Messer). The motion carried.

Recognition/Welcome

The Board welcomed resident Jill Moskal and new Superintendent of Parks & Facilities Mark Grassi.

Public Comment

None

Commissioner Steve Messer arrived at 7:01 p.m.

Consent Agenda

Consent Agenda Item A, approval of the Local Efficiency Committee Meeting minutes, was removed from the consent agenda. The Efficiency Committee must initially approve these.

A motion was made by Commissioner Kirste and seconded by Commissioner Avery to approve the Consent Agenda items B.-E. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Consent Agenda (continued)

Absent: Commissioner Jackson

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for September 26, 2023 at 7:00 p.m. at the Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro reported the first pre-construction meeting was held at Wedgewood Park and construction is anticipated to start in the next few weeks. ComEd moved the line from the pole in the center of the park, but the light has not been repaired yet. The demolition at 214 S. Wheeling Rd. is anticipated after Labor Day. There are no new updates with Muir Park. Christina and Mark Grassi did a walk through at Heron Pond where they are experiencing a water flow issue between the pond and the creek. Per board directive, Gilbane Building Company worked with Williams Architects to review the proposed recreation center conceptual design from the failed referendum to provide the board with several scenarios and projected budgets for the rec center and aquatics center replacement/improvements. These scenarios ranged from safety improvements including ADA compliancy to complete rebuilding. Staff will continue to work with Williams Architects to determine next steps with improvements to the Gary Morava Recreation Center and pool facility and a potential future referendum. Staff will work with Williams on a high-level facility analysis of the pool, preparing conceptual design and related costs for improvements to the pool, validating the recreation center feasibility study findings, and combining the findings of the pool and recreation center conceptual design.

Commissioner Cloud discussed the need for signage by the pickleball courts at Lions Park outlining the “pickleball rules of open play”.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes reported she is gearing up for budgets and scheduling tentative budget meetings. The department continues to work on the ACH project in addition to working on updating the AP processing policy and procedures.

Marketing & Communications Manager – as submitted.

Superintendent of Recreation – as submitted. Superintendent of Recreation Ray Doerner reported that the district offered the recreation supervisor position to Panagiotis Zervas. Panagiotis' anticipated start date is August 28. He will be responsible for Athletics, Aquatics and Fitness. The pool closed for the season. Ray will provide statistical data about the pool usage at the next board meeting. The district had good aquatics staffing levels through the end of the season.

Administrative/Operational Summary (continued)

Superintendent of Parks and Facilities – as submitted. Superintendent of Parks and Facilities Mark Grassi is getting acquainted with staff. Mark reported the department is completing typical end of the season maintenance and facility projects including installing new keypads at the entry of both Preschool rooms. Staff are also completing end-of-season maintenance at the parks including adding ADA compliancy mulch to the parks.

Director of Golf Operations – as submitted. Commissioner Avery inquired about the golf statistics reported in the board report. Christina reported there are fewer weddings scheduled than anticipated. Michael Arden, a mechanic in grounds department, will be retiring in September. The district will be hiring for the Superintendent of Grounds position who in turn will hire a mechanic to replace Arden. Christina discussed presenting a 3–5-year food and beverage review.

Recreation Supervisors – as submitted.

Committees of the Board

There were no reports.

Unfinished/Ongoing Business

There was none.

New Business**Resolution 08.22.2023A NWSRA 2024 Assessment**

A motion was made by Commissioner Cloud and seconded by Commissioner Messer to adopt Resolution 08.22.2023A NWSRA 2024 Assessment as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Resolution 08.22.2023B Revised Policy Amendment Electronic Meeting Attendance

A motion was made by Commissioner Avery and seconded by Commissioner Messer to adopt Resolution 08.22.2023B Revised Policy Amendment Electronic Meeting Attendance as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

Resolution 08.22.2023C Policy Blood, Organ or Bone Marrow Donation Paid Leave

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to adopt Resolution 08.22.2023C Policy Blood, Organ or Bone Marrow Donation Paid Leave as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

New Business (continued)

Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Resolution 08.22.2023D Revised Policy Reimburse Travel, Meal Lodging Expenses

A motion was made by Commissioner Cloud and seconded by Commissioner Avery to adopt Resolution 08.22.2023D Revised Policy Reimburse Travel, Meal Lodging Expenses

as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer
Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Resolution 08.22.2023E Policy District credit cards Travel, Meal Lodging Expenses

A motion was made by Commissioner Messer and seconded by Commissioner Fries to adopt Resolution 08.22.2023E Policy District credit cards Travel, Meal Lodging Expenses as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer
Nays: None
Abstain: None
Absent: Commissioner Jackson
The motion carried.

Tobacco Sales at OOC

There was a discussion about whether the district should obtain a sales license in order to sell cigars in the OOC Golf Shop. More information was requested.

PHNRC Drone Usage For Pesticide Application

Superintendent of Parks & Facilities Mark Grassi discussed PHNRC proposal for eradicating invasive species by herbicide via drone. He would like to obtain a little more information directly from Davey Tree Co. before proceeding. The Board was in favor of this process pending Grassi's approval.

Commissioners Comments

There were none.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 8:03 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Elizabeth "Betty" Cloud, Secretary

TO:

Board of Commissioners, Prospect Heights Park District

Pink

FROM:

Park District Treasurer

DATE:

9/26/2023

CASH REPORT

FY 23

Motion by Commissioner _____ to approve CASH REPORT 09
9/26/2023 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD			
Payroll	Checking/sweep			\$	-
Vendor	Checking/sweep				-
General/Sweep	Checking				3,146,121.84
ATM	Checking				101,273.03
Investment	Checking	\$	7,976.29	annual yield 4.49%	2,142,392.98
Cash Reserve	Checking	\$	1,368.52	annual yield 4.49%	367,578.93
		TOTALS		\$	5,757,366.78
					Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
9/26/2023 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 9/26/2023

VENDOR WARRANTS				AMOUNTS
2	In the amount of	CHECKS ISSUED	\$	391,535.03
2A	In the amount of	ELECTRONIC	\$	80,505.72
		Total Vendor Warrants	\$	472,040.75

PAYROLL WARRANTS

	8/11/2023		
3	In the amount of		\$ 119,640.41
		gross plus employer costs	
	8/25/2023		
4	In the amount of		\$ 98,078.25
		gross plus employer costs	
		Total Payroll Warrants	\$217,718.66

TOTAL OF WARRANTS \$ 689,759.41 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/10/2023	Regular	0.00	-11,651.34	53317
02933	SELECT TECH	08/07/2023	Regular	0.00	-59.91	53697
01079	ACUSHNET COMPANY	08/03/2023	Regular	0.00	927.99	53702
02801	ADVANCED TREE CARE	08/03/2023	Regular	0.00	6,350.00	53703
02124	ALPHA BAKING COMPANY	08/03/2023	Regular	0.00	457.36	53704
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/03/2023	Regular	0.00	18,025.86	53705
01415	COBRA GOLF INC	08/03/2023	Regular	0.00	766.25	53706
01022	COMCAST	08/03/2023	Regular	0.00	248.33	53707
01022	COMCAST	08/03/2023	Regular	0.00	63.80	53708
01344	COMPUTER EXPLORERS	08/03/2023	Regular	0.00	210.00	53709
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/03/2023	Regular	0.00	2,465.77	53710
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/03/2023	Regular	0.00	18.78	53711
01106	FIRST STUDENT INC	08/03/2023	Regular	0.00	2,819.88	53712
01423	GORDON FOOD SERVICE INC	08/03/2023	Regular	0.00	7,694.00	53713
01162	MANZELLA PLUMBING INC	08/03/2023	Regular	0.00	10,800.00	53714
01059	NICOR	08/03/2023	Regular	0.00	30.26	53715
01063	PDRMA	08/03/2023	Regular	0.00	27,442.12	53716
01064	PENDELTON TURF SUPPLY	08/03/2023	Regular	0.00	2,127.00	53717
02715	PLANSOURCE	08/03/2023	Regular	0.00	1,904.07	53718
01031	PULSE TECHNOLOGY	08/03/2023	Regular	0.00	1,264.78	53719
02897	QUANTUM MARKETING	08/03/2023	Regular	0.00	417.66	53720
02421	REVELS TURF AND TRACTOR LLC	08/03/2023	Regular	0.00	1,999.20	53721
01710	SITEONE LANDSCAPE SUPPLY LLC	08/03/2023	Regular	0.00	292.52	53722
02241	SPORTS ENGINE INC	08/03/2023	Regular	0.00	700.00	53723
01136	SUNBURST SPORTSWEAR	08/03/2023	Regular	0.00	330.56	53724
01017	UNIVAR USA INC	08/03/2023	Regular	0.00	1,048.75	53725
02124	ALPHA BAKING COMPANY	08/11/2023	Regular	0.00	1,157.16	53726
01909	ANCEL GLINK PC	08/11/2023	Regular	0.00	2,116.25	53727
02138	ANDERSON PEST SOLUTIONS	08/11/2023	Regular	0.00	149.90	53728
02193	ARLINGTON PIPE AND CIGAR LOUNGE	08/11/2023	Regular	0.00	244.10	53729
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/11/2023	Regular	0.00	55,044.62	53730
02439	CANNELLA CONSTRUCTION INC	08/11/2023	Regular	0.00	40,400.00	53731
02244	CLUBPROCURE	08/11/2023	Regular	0.00	500.00	53732
02307	COMCAST BUSINESS	08/11/2023	Regular	0.00	1,185.77	53733
01024	CONSERV FS	08/11/2023	Regular	0.00	2,559.90	53734
01041	CONSTELLATION NEW ENERGY INC	08/11/2023	Regular	0.00	4,881.95	53735
02144	COZZINI BROS INC	08/11/2023	Regular	0.00	32.00	53736
02939	DIANE MCDONALD	08/11/2023	Regular	0.00	50.00	53737
01106	FIRST STUDENT INC	08/11/2023	Regular	0.00	1,022.28	53738
01423	GORDON FOOD SERVICE INC	08/11/2023	Regular	0.00	5,509.07	53739
01037	GRAINGER	08/11/2023	Regular	0.00	144.72	53740
02117	GREAT LAKES COCA-COLA DISTRIBUTION	08/11/2023	Regular	0.00	805.35	53741
01162	MANZELLA PLUMBING INC	08/11/2023	Regular	0.00	222.36	53742
01720	NORTHFIELD HEATING AND AIR	08/11/2023	Regular	0.00	1,681.54	53743
01062	ODP BUSINESS SOLUTIONS LLC	08/11/2023	Regular	0.00	319.12	53744
02228	PAYCOR	08/11/2023	Regular	0.00	1,350.19	53745
01064	PENDELTON TURF SUPPLY	08/11/2023	Regular	0.00	6,351.92	53746
01135	PITNEY BOWES BANK INC PURCHASE POWER	08/11/2023	Regular	0.00	600.00	53747
02940	QUAMS MARINE & MOTOR SPORTS	08/11/2023	Regular	0.00	18,957.66	53748
01073	ROUTE 12 RENTAL	08/11/2023	Regular	0.00	38.90	53749
01322	SPEER FINANCIAL INC	08/11/2023	Regular	0.00	903.75	53750
02241	SPORTS ENGINE INC	08/11/2023	Regular	0.00	25.00	53751
02134	TESTA PRODUCE INC	08/11/2023	Regular	0.00	609.50	53752
01168	US POSTAL SERVICE	08/11/2023	Regular	0.00	1,172.47	53753

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02124	ALPHA BAKING COMPANY	08/18/2023	Regular	0.00	253.60	53754
01639	AMERICAN DOOR AND DOCK	08/18/2023	Regular	0.00	8,790.00	53755
01402	BHFX LLC	08/18/2023	Regular	0.00	364.00	53756
01041	CONSTELLATION NEW ENERGY INC	08/18/2023	Regular	0.00	43.76	53757
01041	CONSTELLATION NEW ENERGY INC	08/18/2023	Regular	0.00	31.86	53758
01041	CONSTELLATION NEW ENERGY INC	08/18/2023	Regular	0.00	166.57	53759
02943	DANA SIEVERSTON	08/18/2023	Regular	0.00	107.28	53760
01106	FIRST STUDENT INC	08/18/2023	Regular	0.00	404.88	53761
01423	GORDON FOOD SERVICE INC	08/18/2023	Regular	0.00	4,686.41	53762
01038	HARRIS MOTOR SPORTS	08/18/2023	Regular	0.00	91.32	53763
02459	HOT SHOTS SPORTS	08/18/2023	Regular	0.00	140.00	53764
01044	JC LICHT AND COMPANY	08/18/2023	Regular	0.00	45.03	53765
01430	NORTHWEST COMMUNITY HOSPITAL	08/18/2023	Regular	0.00	85.00	53766
01062	ODP BUSINESS SOLUTIONS LLC	08/18/2023	Regular	0.00	937.42	53767
01004	1ST AYD CORPORATION	08/22/2023	Regular	0.00	118.78	53768
01009	AIRGAS USA LLC	08/22/2023	Regular	0.00	371.49	53769
01597	ANDERSON LOCK	08/22/2023	Regular	0.00	1,329.94	53770
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/22/2023	Regular	0.00	14,473.09	53771
02950	CARLY ALMANZA	08/22/2023	Regular	0.00	93.75	53772
01871	CLESEN PROTURF SOLUTIONS LLC	08/22/2023	Regular	0.00	3,517.50	53773
01024	CONSERV FS	08/22/2023	Regular	0.00	4,083.97	53774
01041	CONSTELLATION NEW ENERGY INC	08/22/2023	Regular	0.00	6,631.54	53775
01189	DAVE'S AUTO CLINIC INC	08/22/2023	Regular	0.00	850.00	53776
02949	FILIP JAROSZ	08/22/2023	Regular	0.00	93.75	53777
02947	GARY HAVLICK	08/22/2023	Regular	0.00	44.00	53778
01040	HOME DEPOT CREDIT SERVICES	08/22/2023	Regular	0.00	366.09	53779
02459	HOT SHOTS SPORTS	08/22/2023	Regular	0.00	1,596.00	53780
02951	JACLYN NEUKIRCH	08/22/2023	Regular	0.00	125.00	53781
02924	JENNY DAWSON	08/22/2023	Regular	0.00	125.00	53782
02948	JOANN MACALUSO	08/22/2023	Regular	0.00	99.00	53783
02953	JOEY SOKAN	08/22/2023	Regular	0.00	125.00	53784
02952	KARINA ZAMORA	08/22/2023	Regular	0.00	125.00	53785
02955	MELANIA KWASNIK	08/22/2023	Regular	0.00	125.00	53786
01062	ODP BUSINESS SOLUTIONS LLC	08/22/2023	Regular	0.00	118.11	53787
01063	PDRMA	08/22/2023	Regular	0.00	35.00	53788
01063	PDRMA	08/22/2023	Regular	0.00	65.00	53789
01064	PENDELTON TURF SUPPLY	08/22/2023	Regular	0.00	12,693.10	53790
01071	REINDERS INC	08/22/2023	Regular	0.00	129.58	53791
02421	REVELS TURF AND TRACTOR LLC	08/22/2023	Regular	0.00	287.51	53792
02956	SAM LEVIN	08/22/2023	Regular	0.00	93.75	53793
01099	SERVICE SANITATION INC	08/22/2023	Regular	0.00	436.66	53794
01710	SITEONE LANDSCAPE SUPPLY LLC	08/22/2023	Regular	0.00	311.40	53795
02954	TAYLOR PIERCE	08/22/2023	Regular	0.00	125.00	53796
02871	TIFFANY MCMORROW	08/22/2023	Regular	0.00	125.00	53797
01017	UNIVAR USA INC	08/22/2023	Regular	0.00	2,567.10	53798
01082	WAREHOUSE DIRECT INC	08/22/2023	Regular	0.00	16,320.80	53799
01079	ACUSHNET COMPANY	08/31/2023	Regular	0.00	1,272.94	53800
02124	ALPHA BAKING COMPANY	08/31/2023	Regular	0.00	836.71	53801
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	08/31/2023	Regular	0.00	17,190.65	53802
02857	CHICAGOLAND POOL MANAGEMENT INC	08/31/2023	Regular	0.00	7,974.00	53803
01871	CLESEN PROTURF SOLUTIONS LLC	08/31/2023	Regular	0.00	350.00	53804
01022	COMCAST	08/31/2023	Regular	0.00	63.27	53805
01022	COMCAST	08/31/2023	Regular	0.00	248.33	53806
02307	COMCAST BUSINESS	08/31/2023	Regular	0.00	1,199.79	53807
01024	CONSERV FS	08/31/2023	Regular	0.00	3,581.00	53808
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/31/2023	Regular	0.00	76.34	53809
01042	CONSTELLATION NEWENERGY GAS DIVISION L	08/31/2023	Regular	0.00	2,685.77	53810
02144	COZZINI BROS INC	08/31/2023	Regular	0.00	32.00	53811
02968	DANIEL MUENKEL	08/31/2023	Regular	0.00	360.00	53812
02961	EANNA HAUCK	08/31/2023	Regular	0.00	125.00	53813
02957	FILIP KLIMKO	08/31/2023	Regular	0.00	93.75	53814

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01423	GORDON FOOD SERVICE INC	08/31/2023	Regular	0.00	9,137.64	53815
02117	GREAT LAKES COCA-COLA DISTRIBUTION	08/31/2023	Regular	0.00	1,332.07	53816
01038	HARRIS MOTOR SPORTS	08/31/2023	Regular	0.00	886.85	53817
01856	IZZO GOLF INC	08/31/2023	Regular	0.00	165.20	53818
01206	JOURNAL AND TOPICS NEWSPAPER	08/31/2023	Regular	0.00	400.00	53819
01039	MARC HEIDKAMP	08/31/2023	Regular	0.00	682.45	53820
02958	NATE MOEYKENS	08/31/2023	Regular	0.00	93.75	53821
01062	ODP BUSINESS SOLUTIONS LLC	08/31/2023	Regular	0.00	65.42	53822
02228	PAYCOR	08/31/2023	Regular	0.00	584.18	53823
01063	PDRMA	08/31/2023	Regular	0.00	27,466.02	53824
02715	PLANSOURCE	08/31/2023	Regular	0.00	1,904.07	53825
01468	RANGE SERVANT AMERICA INC	08/31/2023	Regular	0.00	389.85	53826
02706	REAL GRAPHIX	08/31/2023	Regular	0.00	1,569.23	53827
01073	ROUTE 12 RENTAL	08/31/2023	Regular	0.00	57.90	53828
02959	SABRINA ALI	08/31/2023	Regular	0.00	93.75	53829
01136	SUNBURST SPORTSWEAR	08/31/2023	Regular	0.00	258.60	53830
02008	TRAVISMATHEW LLC	08/31/2023	Regular	0.00	1,786.54	53831
02960	WIKTORIA BIDUS	08/31/2023	Regular	0.00	93.75	53832
02205	ILLINOIS MUNICIPAL FUND	08/04/2023	Bank Draft	0.00	16,809.42	DFT0002390
02206	ILLINOIS DEPARTMENT OF REVENUE	08/09/2023	Bank Draft	0.00	9,966.00	DFT0002391
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	08/09/2023	Bank Draft	0.00	707.22	DFT0002392
02210	CHICAGO BEVERAGE SYSTEMS	08/02/2023	Bank Draft	0.00	789.99	DFT0002394
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/04/2023	Bank Draft	0.00	544.63	DFT0002395
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/04/2023	Bank Draft	0.00	1,950.81	DFT0002396
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/11/2023	Bank Draft	0.00	712.80	DFT0002397
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/11/2023	Bank Draft	0.00	1,010.13	DFT0002398
02136	SOUTHERN GLAZER'S OF IL	08/14/2023	Bank Draft	0.00	1,484.96	DFT0002399
02210	CHICAGO BEVERAGE SYSTEMS	08/15/2023	Bank Draft	0.00	370.03	DFT0002400
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/18/2023	Bank Draft	0.00	561.14	DFT0002401
02121	TOWN & COUNTRY DISTRIBUTORS INC	08/18/2023	Bank Draft	0.00	851.97	DFT0002402
02136	SOUTHERN GLAZER'S OF IL	08/28/2023	Bank Draft	0.00	406.86	DFT0002403
02136	SOUTHERN GLAZER'S OF IL	08/21/2023	Bank Draft	0.00	332.79	DFT0002404
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	08/25/2023	Bank Draft	0.00	2,009.75	DFT0002405
02210	CHICAGO BEVERAGE SYSTEMS	08/29/2023	Bank Draft	0.00	310.03	DFT0002406
02306	FIFTH THIRD BANK	08/29/2023	Bank Draft	0.00	36,178.94	DFT0002407
01032	CARDMEMBER SERVICE	08/07/2023	Bank Draft	0.00	5,508.25	JULY2023ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	189	131	0.00	403,246.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-11,711.25
Bank Drafts	18	18	0.00	80,505.72
EFT's	0	0	0.00	0.00
	207	151	0.00	472,040.75

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
02365	DRURY LANE	08/29/2023	Bank Draft	0.00	1,317.24	MBD8.29.2023
02480	FUNTOPIA	08/29/2023	Bank Draft	0.00	100.00	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	131.30	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	76.69	MBD8.29.2023
02903	DEERFIELDS CS	08/29/2023	Bank Draft	0.00	157.50	MBD8.29.2023
02322	PARTY CITY	08/29/2023	Bank Draft	0.00	4.95	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	19.65	MBD8.29.2023
02324	TARGET	08/29/2023	Bank Draft	0.00	5.99	MBD8.29.2023
02671	HERSHEY CREAMERY COMPANY	08/29/2023	Bank Draft	0.00	338.10	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	89.71	MBD8.29.2023
02446	CHUCK E CHEESE	08/29/2023	Bank Draft	0.00	994.52	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	96.30	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	24.94	MBD8.29.2023
02318	AMAZON	08/29/2023	Bank Draft	0.00	135.99	MBD8.29.2023
02318	AMAZON	08/29/2023	Bank Draft	0.00	150.00	MBD8.29.2023
02550	FIRESIDETHEATRE.COM	08/29/2023	Bank Draft	0.00	1,084.29	MBD8.29.2023
02541	CHICAGO DOGS	08/29/2023	Bank Draft	0.00	615.00	MBD8.29.2023
01022	COMCAST	08/29/2023	Bank Draft	0.00	94.30	MBD8.29.2023
02322	PARTY CITY	08/29/2023	Bank Draft	0.00	168.90	MBD8.29.2023
02318	AMAZON	08/29/2023	Bank Draft	0.00	9.98	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	24.22	MBD8.29.2023
02318	AMAZON	08/29/2023	Bank Draft	0.00	62.97	MBD8.29.2023
02941	GET SMART PRODUCTS	08/29/2023	Bank Draft	0.00	193.60	MBD8.29.2023
02965	HAROLD HALL QUARRY	08/29/2023	Bank Draft	0.00	140.00	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	14.43	MBD8.29.2023
02326	WALGREENS	08/29/2023	Bank Draft	0.00	10.03	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	133.63	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	29.21	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	38.44	MBD8.29.2023
02403	ADOBE	08/29/2023	Bank Draft	0.00	15.93	MBD8.29.2023
02919	AMERICAN AED LLC	08/29/2023	Bank Draft	0.00	2,420.00	MBD8.29.2023
01057	NAPA HEIGHTS AUTOMOTIVE	08/29/2023	Bank Draft	0.00	72.26	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	321.85	MBD8.29.2023
01043	ILLINOIS PARKS AND RECREATION ASSOCIATION	08/29/2023	Bank Draft	0.00	579.00	MBD8.29.2023
01690	MOUNT PROSPECT PARK DISTRICT	08/29/2023	Bank Draft	0.00	119.00	MBD8.29.2023
02930	THE ARCADE THEATRE	08/29/2023	Bank Draft	0.00	1,049.11	MBD8.29.2023
01690	MOUNT PROSPECT PARK DISTRICT	08/29/2023	Bank Draft	0.00	25.00	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	213.51	MBD8.29.2023
02963	RBT SHELL OIL	08/29/2023	Bank Draft	0.00	-0.87	MBD8.29.2023
02963	RBT SHELL OIL	08/29/2023	Bank Draft	0.00	-0.20	MBD8.29.2023
02333	TONYS FRESH MARKET	08/29/2023	Bank Draft	0.00	54.21	MBD8.29.2023
02333	TONYS FRESH MARKET	08/29/2023	Bank Draft	0.00	262.67	MBD8.29.2023
02403	ADOBE	08/29/2023	Bank Draft	0.00	21.24	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	106.04	MBD8.29.2023
01022	COMCAST	08/29/2023	Bank Draft	0.00	341.49	MBD8.29.2023
02579	NOTHING BUNDT CAKE	08/29/2023	Bank Draft	0.00	27.00	MBD8.29.2023
02326	WALGREENS	08/29/2023	Bank Draft	0.00	3.58	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	164.75	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	170.68	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	54.73	MBD8.29.2023
02687	SKY HIGH SPORTS	08/29/2023	Bank Draft	0.00	2,216.50	MBD8.29.2023
02975	TROPICAL SMOOTHIE CAFE	08/29/2023	Bank Draft	0.00	50.11	MBD8.29.2023
01367	CROWN TROPHY	08/29/2023	Bank Draft	0.00	39.50	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	106.22	MBD8.29.2023
01057	NAPA HEIGHTS AUTOMOTIVE	08/29/2023	Bank Draft	0.00	102.99	MBD8.29.2023
01057	NAPA HEIGHTS AUTOMOTIVE	08/29/2023	Bank Draft	0.00	24.68	MBD8.29.2023
02962	SHELL OIL	08/29/2023	Bank Draft	0.00	20.00	MBD8.29.2023
02962	SHELL OIL	08/29/2023	Bank Draft	0.00	86.87	MBD8.29.2023
02403	ADOBE	08/29/2023	Bank Draft	0.00	21.24	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	50.83	MBD8.29.2023

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02318	AMAZON	08/29/2023	Bank Draft	0.00	11.88	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	123.00	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	61.16	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	74.90	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	113.08	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	124.76	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	195.72	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	13.84	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	39.74	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	139.90	MBD8.29.2023
02964	HICKORY HALL	08/29/2023	Bank Draft	0.00	154.00	MBD8.29.2023
01120	REPUBLIC SERVICES INC	08/29/2023	Bank Draft	0.00	574.73	MBD8.29.2023
01120	REPUBLIC SERVICES INC	08/29/2023	Bank Draft	0.00	306.56	MBD8.29.2023
02333	TONYS FRESH MARKET	08/29/2023	Bank Draft	0.00	161.71	MBD8.29.2023
01198	MIGHTY MITES	08/29/2023	Bank Draft	0.00	206.75	MBD8.29.2023
02318	AMAZON	08/29/2023	Bank Draft	0.00	19.98	MBD8.29.2023
01022	COMCAST	08/29/2023	Bank Draft	0.00	20.90	MBD8.29.2023
01081	VILLAGE OF MOUNT PROSPECT	08/29/2023	Bank Draft	0.00	657.24	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	13.40	MBD8.29.2023
02318	AMAZON	08/29/2023	Bank Draft	0.00	108.00	MBD8.29.2023
01081	VILLAGE OF MOUNT PROSPECT	08/29/2023	Bank Draft	0.00	196.88	MBD8.29.2023
01693	HINCKLEY SPRINGS	08/29/2023	Bank Draft	0.00	46.72	MBD8.29.2023
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	97.51	MBD8.29.2023
02632	AMC ONLINE 9640	08/29/2023	Bank Draft	0.00	179.02	MBD8.29.2023
02329	DOLLAR TREE	08/29/2023	Bank Draft	0.00	63.13	MBD8.29.2023
02971	SQ A HARDY	08/29/2023	Bank Draft	0.00	408.00	MBD8.29.2023
02882	PUTTSHACK OAKBROOK	08/29/2023	Bank Draft	0.00	93.73	MBD8.29.2023
02725	TACO BELL	08/29/2023	Bank Draft	0.00	139.93	MBD8.29.2023
02966	BUFFALO GROVE STORE	08/29/2023	Bank Draft	0.00	95.00	MBD8.29.2023
02933	SELECT TECH	08/29/2023	Bank Draft	0.00	59.91	MBD8.29.2023
02380	NATIONAL NIGHT OUT	08/29/2023	Bank Draft	0.00	615.00	MBD8.29.2023
02622	MORKES CHOCOLATES	08/29/2023	Bank Draft	0.00	250.00	MBD8.29.2023
02433	A PEACE OF HEAVEN CAKES	08/29/2023	Bank Draft	0.00	638.00	MBD8.29.2023
01081	VILLAGE OF MOUNT PROSPECT	08/29/2023	Bank Draft	0.00	1,238.08	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	16.12	MBD8.29.2023
02973	THEATRE CENTER RIDGEWOOD	08/29/2023	Bank Draft	0.00	520.00	MBD8.29.2023
02127	DIRECTV	08/29/2023	Bank Draft	0.00	242.98	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	39.52	MBD8.29.2023
02329	DOLLAR TREE	08/29/2023	Bank Draft	0.00	68.75	MBD8.29.2023
02480	FUNTOPIA	08/29/2023	Bank Draft	0.00	159.20	MBD8.29.2023
01078	TAYLOR MADE	08/29/2023	Bank Draft	0.00	2,735.46	MBD8.29.2023
02333	TONYS FRESH MARKET	08/29/2023	Bank Draft	0.00	19.48	MBD8.29.2023
02477	NAME BADGES INC	08/29/2023	Bank Draft	0.00	24.02	MBD8.29.2023
02758	THE GREEK ISLANDS	08/29/2023	Bank Draft	0.00	964.70	MBD8.29.2023
02333	TONYS FRESH MARKET	08/29/2023	Bank Draft	0.00	219.89	MBD8.29.2023
02474	VISTA PRINT	08/29/2023	Bank Draft	0.00	72.24	MBD8.29.2023
02411	LAKE GENEVA CRUISE LINE	08/29/2023	Bank Draft	0.00	2,075.73	MBD8.29.2023
02333	TONYS FRESH MARKET	08/29/2023	Bank Draft	0.00	106.81	MBD8.29.2023
01022	COMCAST	08/29/2023	Bank Draft	0.00	235.44	MBD8.29.2023
02404	CROWN AWARDS	08/29/2023	Bank Draft	0.00	38.23	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	8.48	MBD8.29.2023
02398	WALMART	08/29/2023	Bank Draft	0.00	39.83	MBD8.29.2023
02370	NOAHS ARK ANIMAL WORKSHOP	08/29/2023	Bank Draft	0.00	656.51	MBD8.29.2023
02632	AMC ONLINE 9640	08/29/2023	Bank Draft	0.00	104.85	MBD8.29.2023
02208	ROSEWOOD	08/29/2023	Bank Draft	0.00	1,147.00	MBD8.29.2023
02972	TRAMA CATERING	08/29/2023	Bank Draft	0.00	460.20	MBD8.29.2023
02972	TRAMA CATERING	08/29/2023	Bank Draft	0.00	200.00	MBD8.29.2023
02972	TRAMA CATERING	08/29/2023	Bank Draft	0.00	200.00	MBD8.29.2023
02674	MARRIOTT THEATRE	08/29/2023	Bank Draft	0.00	1,545.00	MBD8.29.2023
01074	SAM'S CLUB/SYNCHRONY BANK	08/29/2023	Bank Draft	0.00	76.92	MBD8.29.2023
02634	ELK GROVE PARK DISTRICT	08/29/2023	Bank Draft	0.00	1,100.00	MBD8.29.2023

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02368	NINO'S PIZZERIA	08/29/2023	Bank Draft	0.00	133.63	MBD8.29.2023
02901	WAUCONDA PARK DISTRICT	08/29/2023	Bank Draft	0.00	40.00	MBD8.29.2023
02476	NOW LINENS	08/29/2023	Bank Draft	0.00	355.49	MBD8.29.2023
02324	TARGET	08/29/2023	Bank Draft	0.00	123.60	MBD8.29.2023
02476	NOW LINENS	08/29/2023	Bank Draft	0.00	134.65	MBD8.29.2023
01690	MOUNT PROSPECT PARK DISTRICT	08/29/2023	Bank Draft	0.00	10.00	MBD8.29.2023
02579	NOTHING BUNDT CAKE	08/29/2023	Bank Draft	0.00	60.25	MBD8.29.2023

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	128	128	0.00	36,178.94
EFT's	0	0	0.00	0.00
	128	128	0.00	36,178.94

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	189	131	0.00	403,246.28
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-11,711.25
Bank Drafts	146	146	0.00	116,684.66
EFT's	0	0	0.00	0.00
	335	279	0.00	508,219.69

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	8/2023	508,219.69
			508,219.69



Prospect Heights Park District, IL

Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 08/31/2023

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	866,925.00	866,925.00	21,004.05	445,701.75	421,223.25
Expense	795,417.00	795,417.00	76,466.67	485,581.79	309,835.21
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	71,508.00	71,508.00	-55,462.62	-39,880.04	111,388.04
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	91,004.00	91,004.00	360.00	41,491.94	49,512.06
Expense	78,707.00	78,707.00	2,524.96	38,053.73	40,653.27
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	12,297.00	12,297.00	-2,164.96	3,438.21	8,858.79
Department: 04 - KINDERSTOP					
Revenue	245,695.00	245,695.00	10,671.64	121,885.63	123,809.37
Expense	161,710.15	161,710.15	1,426.00	50,602.98	111,107.17
Department: 04 - KINDERSTOP Surplus (Deficit):	83,984.85	83,984.85	9,245.64	71,282.65	12,702.20
Department: 05 - YOUTH PROGRAMS					
Revenue	42,200.00	42,200.00	25.00	17,932.00	24,268.00
Expense	33,420.00	33,420.00	898.94	18,843.29	14,576.71
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	8,780.00	8,780.00	-873.94	-911.29	9,691.29
Department: 06 - DANCE					
Revenue	64,175.00	64,175.00	1,176.91	54,079.26	10,095.74
Expense	58,048.00	58,048.00	2,369.31	51,082.04	6,965.96
Department: 06 - DANCE Surplus (Deficit):	6,127.00	6,127.00	-1,192.40	2,997.22	3,129.78
Department: 07 - ATHLETIC					
Revenue	45,238.00	45,238.00	2,848.10	31,366.30	13,871.70
Expense	32,347.75	32,347.75	2,659.62	21,401.19	10,946.56
Department: 07 - ATHLETIC Surplus (Deficit):	12,890.25	12,890.25	188.48	9,965.11	2,925.14
Department: 08 - PERFORMING ARTS					
Revenue	73,010.00	73,010.00	9,130.00	82,833.00	-9,823.00
Expense	46,488.00	46,488.00	14,168.98	48,427.86	-1,939.86
Department: 08 - PERFORMING ARTS Surplus (Deficit):	26,522.00	26,522.00	-5,038.98	34,405.14	-7,883.14
Department: 09 - CONCESSIONS					
Revenue	32,500.00	32,500.00	3,429.10	30,478.16	2,021.84
Expense	36,525.00	36,525.00	9,175.89	38,625.11	-2,100.11
Department: 09 - CONCESSIONS Surplus (Deficit):	-4,025.00	-4,025.00	-5,746.79	-8,146.95	4,121.95
Department: 10 - AQUATICS					
Revenue	101,164.00	101,164.00	45,681.15	78,136.18	23,027.82
Expense	228,795.00	228,795.00	24,721.36	207,306.63	21,488.37
Department: 10 - AQUATICS Surplus (Deficit):	-127,631.00	-127,631.00	20,959.79	-129,170.45	1,539.45
Department: 11 - ACTIVE ADULTS					
Revenue	91,778.00	91,778.00	7,079.00	62,234.00	29,544.00
Expense	83,590.00	83,590.00	13,635.34	58,105.54	25,484.46
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	8,188.00	8,188.00	-6,556.34	4,128.46	4,059.54
Department: 12 - SPECIAL EVENTS					
Revenue	16,088.00	16,088.00	50.00	5,821.16	10,266.84
Expense	19,800.00	19,800.00	1,763.93	16,098.80	3,701.20
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-3,712.00	-3,712.00	-1,713.93	-10,277.64	6,565.64
Department: 13 - FITNESS CENTER					
Revenue	23,625.00	23,625.00	1,966.62	17,052.57	6,572.43
Expense	37,285.00	37,285.00	2,177.00	19,740.05	17,544.95
Department: 13 - FITNESS CENTER Surplus (Deficit):	-13,660.00	-13,660.00	-210.38	-2,687.48	-10,972.52

Income Statement

For Fiscal: 2023 Period Ending: 08/31/2023

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	316,829.00	316,829.00	12,970.06	316,350.47	478.53
Expense	221,716.25	221,716.25	64,241.21	226,936.36	-5,220.11
Department: 14 - SUMMER CAMP Surplus (Deficit):	95,112.75	95,112.75	-51,271.15	89,414.11	5,698.64
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	186,970.00	186,970.00	21,076.19	114,908.43	72,061.57
Department: 30 - PARKS Surplus (Deficit):	-177,470.00	-177,470.00	-21,076.19	-114,908.43	-62,561.57
Department: 40 - GOLF					
Revenue	1,161,900.00	1,161,900.00	223,072.53	958,412.40	203,487.60
Expense	838,456.00	838,456.00	70,510.01	364,799.14	473,656.86
Department: 40 - GOLF Surplus (Deficit):	323,444.00	323,444.00	152,562.52	593,613.26	-270,169.26
Department: 41 - GROUNDS					
Expense	603,716.00	603,716.00	96,151.35	472,872.39	130,843.61
Department: 41 - GROUNDS Total:	603,716.00	603,716.00	96,151.35	472,872.39	130,843.61
Department: 42 - PRO SHOP					
Revenue	125,000.00	125,000.00	17,647.88	100,192.35	24,807.65
Expense	92,000.00	92,000.00	12,673.40	70,326.23	21,673.77
Department: 42 - PRO SHOP Surplus (Deficit):	33,000.00	33,000.00	4,974.48	29,866.12	3,133.88
Department: 43 - HOOK A KID					
Revenue	110,000.00	110,000.00	26,559.52	118,632.00	-8,632.00
Expense	79,000.00	79,000.00	8,727.11	36,292.34	42,707.66
Department: 43 - HOOK A KID Surplus (Deficit):	31,000.00	31,000.00	17,832.41	82,339.66	-51,339.66
Department: 44 - WARM UP RANGE					
Revenue	35,000.00	35,000.00	9,526.67	32,424.01	2,575.99
Expense	10,000.00	10,000.00	477.14	6,731.95	3,268.05
Department: 44 - WARM UP RANGE Surplus (Deficit):	25,000.00	25,000.00	9,049.53	25,692.06	-692.06
Department: 45 - FOOD AND BEVERAGE					
Revenue	931,000.00	931,000.00	128,123.85	695,076.51	235,923.49
Expense	659,154.00	659,154.00	101,741.43	509,145.20	150,008.80
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	271,846.00	271,846.00	26,382.42	185,931.31	85,914.69
Total Surplus (Deficit):	79,485.85	79,485.85	-6,263.76	354,218.64	

Income Statement

For Fiscal: 2023 Period Ending: 08/31/2023

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	-1,088.15	-1,088.15	-120,913.77	-90,351.38	89,263.23
300 - GOLF	80,574.00	80,574.00	114,650.01	444,570.02	-363,996.02
Total Surplus (Deficit):	79,485.85	79,485.85	-6,263.76	354,218.64	



Prospect Heights Park District, IL

Income Statement

Group Summary

For Fiscal: 2023 Period Ending: 08/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,070,946.00	1,070,946.00	24,795.11	579,348.10	491,597.90
20 - INTEREST	8,400.00	8,400.00	7,976.29	48,100.73	-39,700.73
35 - ADDITIONAL	0.00	0.00	0.00	5,726.20	-5,726.20
Revenue Total:	1,079,346.00	1,079,346.00	32,771.40	633,175.03	446,170.97
Expense					
50 - PERSONNEL SERVICES	396,674.00	396,674.00	34,641.88	272,255.80	124,418.20
51 - BENEFITS	63,788.00	63,788.00	10,307.98	39,233.69	24,554.31
52 - CONTRACTED SERVICES	209,528.00	209,528.00	5,320.93	84,081.97	125,446.03
60 - COMMODITIES	37,890.00	37,890.00	1,840.38	33,329.39	4,560.61
65 - GENERAL EXPENDITURES	212,100.00	212,100.00	0.00	108,100.00	104,000.00
Expense Total:	919,980.00	919,980.00	52,111.17	537,000.85	382,979.15
Fund: 100 - CORPORATE FUND Surplus (Deficit):	159,366.00	159,366.00	-19,339.77	96,174.18	63,191.82
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	815,000.00	815,000.00	17,753.20	410,526.94	404,473.06
30 - RENTAL	60,775.00	60,775.00	4,439.95	36,959.31	23,815.69
35 - ADDITIONAL	22,300.00	22,300.00	1,785.90	7,764.04	14,535.96
41 - PROGRAM REVENUES	1,089,156.00	1,089,156.00	88,983.48	819,633.97	269,522.03
42 - RERESHMENT REVENUE	32,500.00	32,500.00	3,429.10	30,478.16	2,021.84
Revenue Total:	2,019,731.00	2,019,731.00	116,391.63	1,305,362.42	714,368.58
Expense					
50 - PERSONNEL SERVICES	1,274,797.40	1,274,797.40	130,847.92	776,122.58	498,674.82
51 - BENEFITS	172,330.00	172,330.00	23,331.68	90,292.47	82,037.53
52 - CONTRACTED SERVICES	346,330.50	346,330.50	51,158.62	364,972.70	-18,642.20
60 - COMMODITIES	193,188.25	193,188.25	25,565.32	134,988.52	58,199.73
65 - GENERAL EXPENDITURES	34,173.00	34,173.00	6,401.86	29,337.53	4,835.47
Expense Total:	2,020,819.15	2,020,819.15	237,305.40	1,395,713.80	625,105.35
Fund: 200 - RECREATION FUND Surplus (Deficit):	-1,088.15	-1,088.15	-120,913.77	-90,351.38	89,263.23
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	28,500.00	28,500.00	0.00	13,600.00	14,900.00
35 - ADDITIONAL	5,400.00	5,400.00	241.19	1,783.60	3,616.40
37 - GENERAL REVENUE	35,000.00	35,000.00	3,901.33	21,895.44	13,104.56
41 - PROGRAM REVENUES	2,109,000.00	2,109,000.00	351,952.40	1,673,043.69	435,956.31
42 - RERESHMENT REVENUE	185,000.00	185,000.00	48,835.53	194,414.54	-9,414.54
Revenue Total:	2,362,900.00	2,362,900.00	404,930.45	1,904,737.27	458,162.73
Expense					
50 - PERSONNEL SERVICES	625,190.00	625,190.00	61,978.22	380,551.08	244,638.92
51 - BENEFITS	119,920.00	119,920.00	18,557.52	63,919.26	56,000.74
52 - CONTRACTED SERVICES	610,216.00	610,216.00	111,345.94	504,105.44	106,110.56
60 - COMMODITIES	575,000.00	575,000.00	90,523.39	475,770.89	99,229.11
65 - GENERAL EXPENDITURES	352,000.00	352,000.00	7,875.37	35,820.58	316,179.42
Expense Total:	2,282,326.00	2,282,326.00	290,280.44	1,460,167.25	822,158.75
Fund: 300 - GOLF Surplus (Deficit):	80,574.00	80,574.00	114,650.01	444,570.02	-363,996.02
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	18,200.00	18,200.00	396.45	9,167.59	9,032.41
Revenue Total:	18,200.00	18,200.00	396.45	9,167.59	9,032.41

Income Statement

For Fiscal: 2023 Period Ending: 08/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,025.00	18,025.00	0.00	10,000.00	8,025.00
Expense Total:	18,025.00	18,025.00	0.00	10,000.00	8,025.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	175.00	175.00	396.45	-832.41	1,007.41
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	10,000.00	10,000.00	239.61	5,540.86	4,459.14
Revenue Total:	10,000.00	10,000.00	239.61	5,540.86	4,459.14
Expense					
52 - CONTRACTED SERVICES	2,400.00	2,400.00	75.62	908.43	1,491.57
60 - COMMODITIES	8,000.00	8,000.00	0.00	0.00	8,000.00
Expense Total:	10,400.00	10,400.00	75.62	908.43	9,491.57
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	-400.00	-400.00	163.99	4,632.43	-5,032.43
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	120,000.00	120,000.00	2,613.97	60,445.69	59,554.31
35 - ADDITIONAL	0.00	0.00	0.00	500.00	-500.00
Revenue Total:	120,000.00	120,000.00	2,613.97	60,945.69	59,054.31
Expense					
50 - PERSONNEL SERVICES	13,905.00	13,905.00	703.60	6,321.90	7,583.10
52 - CONTRACTED SERVICES	91,526.00	91,526.00	3,184.00	41,296.96	50,229.04
60 - COMMODITIES	1,500.00	1,500.00	0.00	0.00	1,500.00
Expense Total:	106,931.00	106,931.00	3,887.60	47,618.86	59,312.14
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	13,069.00	13,069.00	-1,273.63	13,326.83	-257.83
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	138,000.00	138,000.00	3,006.06	69,512.53	68,487.47
Revenue Total:	138,000.00	138,000.00	3,006.06	69,512.53	68,487.47
Expense					
51 - BENEFITS	121,935.00	121,935.00	9,254.97	70,572.36	51,362.64
Expense Total:	121,935.00	121,935.00	9,254.97	70,572.36	51,362.64
Fund: 407 - IMRF FUND Surplus (Deficit):	16,065.00	16,065.00	-6,248.91	-1,059.83	17,124.83
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	44,800.00	44,800.00	984.59	22,767.87	22,032.13
Revenue Total:	44,800.00	44,800.00	984.59	22,767.87	22,032.13
Expense					
50 - PERSONNEL SERVICES	30,500.00	30,500.00	4,184.44	20,183.40	10,316.60
52 - CONTRACTED SERVICES	14,520.00	14,520.00	825.00	11,818.62	2,701.38
Expense Total:	45,020.00	45,020.00	5,009.44	32,002.02	13,017.98
Fund: 408 - POLICE FUND Surplus (Deficit):	-220.00	-220.00	-4,024.85	-9,234.15	9,014.15
Fund: 409 - MUSEUM FUND					
Revenue					
10 - TAXES	1,000.00	1,000.00	21.78	503.71	496.29
Revenue Total:	1,000.00	1,000.00	21.78	503.71	496.29
Expense					
50 - PERSONNEL SERVICES	7,000.00	7,000.00	0.00	0.00	7,000.00
Expense Total:	7,000.00	7,000.00	0.00	0.00	7,000.00
Fund: 409 - MUSEUM FUND Surplus (Deficit):	-6,000.00	-6,000.00	21.78	503.71	-6,503.71
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	145,500.00	145,500.00	3,169.44	73,290.39	72,209.61
Revenue Total:	145,500.00	145,500.00	3,169.44	73,290.39	72,209.61

Income Statement

For Fiscal: 2023 Period Ending: 08/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
60 - COMMODITIES	10,000.00	10,000.00	10,000.00	10,000.00	0.00
65 - GENERAL EXPENDITURES	78,647.00	78,647.00	0.00	77,491.12	1,155.88
80 - CAPITAL IMPROVEMENTS	75,000.00	75,000.00	27,610.00	27,610.00	47,390.00
Expense Total:	168,647.00	168,647.00	37,610.00	115,101.12	53,545.88
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-23,147.00	-23,147.00	-34,440.56	-41,810.73	18,663.73
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	172,000.00	172,000.00	3,746.69	86,638.81	85,361.19
Revenue Total:	172,000.00	172,000.00	3,746.69	86,638.81	85,361.19
Expense					
51 - BENEFITS	180,562.00	180,562.00	18,035.27	115,084.55	65,477.45
Expense Total:	180,562.00	180,562.00	18,035.27	115,084.55	65,477.45
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	-8,562.00	-8,562.00	-14,288.58	-28,445.74	19,883.74
Fund: 412 - MEMORIAL FUND					
Expense					
50 - PERSONNEL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00
52 - CONTRACTED SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00
Expense Total:	4,200.00	4,200.00	0.00	0.00	4,200.00
Fund: 412 - MEMORIAL FUND Total:	4,200.00	4,200.00	0.00	0.00	4,200.00
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	13,000.00	13,000.00	0.00	3,000.00	10,000.00
41 - PROGRAM REVENUES	13,300.00	13,300.00	0.00	11,315.00	1,985.00
Revenue Total:	26,300.00	26,300.00	0.00	14,315.00	11,985.00
Expense					
50 - PERSONNEL SERVICES	1,500.00	1,500.00	0.00	1,576.06	-76.06
52 - CONTRACTED SERVICES	19,740.00	19,740.00	0.00	17,099.62	2,640.38
60 - COMMODITIES	4,400.00	4,400.00	-290.73	3,452.07	947.93
Expense Total:	25,640.00	25,640.00	-290.73	22,127.75	3,512.25
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	660.00	660.00	290.73	-7,812.75	8,472.75
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	1,183,800.00	1,183,800.00	0.00	-22,832.31	1,206,632.31
37 - GENERAL REVENUE	296,785.00	296,785.00	0.00	0.00	296,785.00
Revenue Total:	1,480,585.00	1,480,585.00	0.00	-22,832.31	1,503,417.31
Expense					
60 - COMMODITIES	10,707.00	10,707.00	147.87	15,626.45	-4,919.45
80 - CAPITAL IMPROVEMENTS	1,495,700.00	1,495,700.00	28,824.51	342,356.65	1,153,343.35
Expense Total:	1,506,407.00	1,506,407.00	28,972.38	357,983.10	1,148,423.90
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	-25,822.00	-25,822.00	-28,972.38	-380,815.41	354,993.41
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	310,000.00	310,000.00	0.00	0.00	310,000.00
Revenue Total:	310,000.00	310,000.00	0.00	0.00	310,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	342,100.00	342,100.00	38,547.66	172,762.66	169,337.34
Expense Total:	342,100.00	342,100.00	38,547.66	172,762.66	169,337.34
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	-32,100.00	-32,100.00	-38,547.66	-172,762.66	140,662.66
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	468,100.00	468,100.00	0.00	0.00	468,100.00
Revenue Total:	468,100.00	468,100.00	0.00	0.00	468,100.00

Income Statement

For Fiscal: 2023 Period Ending: 08/31/2023

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	903.75	903.75	596.25
65 - GENERAL EXPENDITURES	468,100.00	468,100.00	0.00	0.00	468,100.00
Expense Total:	469,600.00	469,600.00	903.75	903.75	468,696.25
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	-903.75	-903.75	-596.25
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	698,416.00	698,416.00	15,213.64	351,801.94	346,614.06
Revenue Total:	698,416.00	698,416.00	15,213.64	351,801.94	346,614.06
Expense					
65 - GENERAL EXPENDITURES	665,157.00	665,157.00	0.00	0.00	665,157.00
Expense Total:	665,157.00	665,157.00	0.00	0.00	665,157.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	33,259.00	33,259.00	15,213.64	351,801.94	-318,542.94
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	671,550.00	671,550.00	0.00	0.00	671,550.00
Revenue Total:	671,550.00	671,550.00	0.00	0.00	671,550.00
Expense					
52 - CONTRACTED SERVICES	10,665.00	10,665.00	0.00	0.00	10,665.00
65 - GENERAL EXPENDITURES	660,885.00	660,885.00	0.00	0.00	660,885.00
Expense Total:	671,550.00	671,550.00	0.00	0.00	671,550.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,368.52	8,093.65	-8,093.65
Revenue Total:	0.00	0.00	1,368.52	8,093.65	-8,093.65
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,368.52	8,093.65	-8,093.65
Total Surplus (Deficit):	200,128.85	200,128.85	-136,848.74	185,073.95	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	159,366.00	159,366.00	-19,339.77	96,174.18	63,191.82
200 - RECREATION FUND	-1,088.15	-1,088.15	-120,913.77	-90,351.38	89,263.23
300 - GOLF	80,574.00	80,574.00	114,650.01	444,570.02	-363,996.02
404 - AUDITING FUND	175.00	175.00	396.45	-832.41	1,007.41
405 - PAVING & LIGHTING FU	-400.00	-400.00	163.99	4,632.43	-5,032.43
406 - LIABILITY INSURANCE F	13,069.00	13,069.00	-1,273.63	13,326.83	-257.83
407 - IMRF FUND	16,065.00	16,065.00	-6,248.91	-1,059.83	17,124.83
408 - POLICE FUND	-220.00	-220.00	-4,024.85	-9,234.15	9,014.15
409 - MUSEUM FUND	-6,000.00	-6,000.00	21.78	503.71	-6,503.71
410 - SPECIAL RECREATION F	-23,147.00	-23,147.00	-34,440.56	-41,810.73	18,663.73
411 - SOCIAL SECURITY FUN	-8,562.00	-8,562.00	-14,288.58	-28,445.74	19,883.74
412 - MEMORIAL FUND	-4,200.00	-4,200.00	0.00	0.00	-4,200.00
413 - COMMUNITY EVENTS	660.00	660.00	290.73	-7,812.75	8,472.75
518 - CAPITAL PROJECT FUN	-25,822.00	-25,822.00	-28,972.38	-380,815.41	354,993.41
523 - CAPITAL 98 GOLF FUND	-32,100.00	-32,100.00	-38,547.66	-172,762.66	140,662.66
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	-903.75	-903.75	-596.25
612 - PREVIOUS YEAR ROLL	33,259.00	33,259.00	15,213.64	351,801.94	-318,542.94
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,368.52	8,093.65	-8,093.65
Total Surplus (Deficit):	200,128.85	200,128.85	-136,848.74	185,073.95	



September 26, 2023

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: September 2023 board report

WEDGEWOOD PARK (OSLAD grant) – Construction of new park scheduled for October 2023

TULLY PARK (City IGA) – Demolition of 214 S. Wheeling began in September. Transitioning the property to the District is anticipated to occur by year end.

SOMERSET PARK (City IGA) – Pursuant to the IGA with the City to use a portion of the park for compensatory stormwater storage for the Willow Road Mitigation project, the District granted the City permanent easement during construction to facilitate the project.

BOARD MEETING AGENDA ITEMS 2023

October 2023	<ul style="list-style-type: none">• Resolution Approval of IAPD credentials• Approve Ordinance issue bond
November 2023	<ul style="list-style-type: none">• Approve Prescribed Burn 2023-2024• Approve Resolution Truth in Taxation for Levy Year 2023
December 2023	<ul style="list-style-type: none">• FY2024 Budget presentation• Approval of interfund transfers FY2023• Approval of 2023 Board Meeting Schedule• Adopt Tax Levy Ordinance and Resolution



September 26, 2023

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: September 2023 Board Report

2024 BUDGET PREPARATION

Meetings have been occurring related to the 2024 budget process. We have held the Capital Meeting Budget Review, the Administrative Budget Meeting, and two budget trainings for new employees. Additional meetings are scheduled.

UNCLAIMED PROPERTY REPORTING

Forty-two letters were sent to RecTrac patrons regarding three-year-old credits on their accounts. Of the forty-two, ten responses have been received with all of them requesting a refund by check. Separately, nine letters were sent out to vendors with one responding thus far with a request for a check replacement.

ACCOUNTS PAYABLE ACH/EFT VENDOR PAYMENT PROJECT

An EFT file was created within the accounting software and sent to Busey Bank for review. There is some additional information that needs to be included in the file, so we will be working with the accounting software support team for set-up. The revised file will then be sent to Busey Bank again for review.

IMRF EMPLOYER ACCESS TRAINING

An IMRF mandatory training webinar was attended to learn how to navigate their new site features as well as learn about their new processes.

PDRMA MEDICAL INSURANCE MEETING

PDRMA hosted a virtual meeting to discuss how agencies could formulate a strategy to plan for the 2024 medical insurance. Agencies have been told to expect significant rate increases of almost 8% in multiple plan options. Open enrollment runs from November 14th through December 1st this year.

HUMAN RESOURCES & SAFETY (Catherine Roock)

Hiring update:

- Both Panagiotis Zervas, Recreation Supervisor, and Sean Lee, Superintendent of Golf, have started at the Park District

Safety update:

- We have attended several staff meetings on sections of the personnel policy in order to assist in the updating of the policy.
- Mark Grassi, Catherine Roock, and Panagiotis Zervas will be getting CPR/AED/First Aid certified to be instructors.



August 2023

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	9,672	3,124	3.10	1M 07S	28,121
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
Home Page	2,848	1,515	1.88	0M 26S	9,118
Fall 2023 Program Guide	731	415	1.76	0m 53s	1,693
Lions Park Pool	502	359	1.40	0m 30s	1,516
Calendar of Events	424	258	1.64	0m 28s	961
Location GMRC	400	266	1.50	0m 33s	1,385
Active Adults	386	171	2.26	0m 58s	1,099
Employment	363	228	1.59	0m 23s	1,063
Special Events	298	182	1.64	0m 29s	648
Preschool	177	106	1.67	1m 19s	501
Staff	177	124	1.43	0m 49s	502

SOCIAL MEDIA STATISTICS



@prospectheightsparkdistrict

Reach 1.7K

People Reached 4,684
Published Posts 44
Published Stories 1
Total Followers 2,011
New Followers 18
Total Visits 1,042

Facebook Posts 90 Days

Post Reach 5.9K
Post Engagement 1.3K

Facebook Stories 90 Days

Reach 149
Engagement 3

Video Performance

Minutes Viewed 209
3-second video views 784
Post Engagement 62

Prospect Heights Park District
Posted by Edlyn Castil
Aug 2 · 0h
The Park Board of Commissioners acknowledged this PHYBS baseball team at July's Park Board meeting for one of the most successful seasons in PHY... See more



Reach 872

Prospect Heights Park District
Posted by Jael Rivera
Aug 2 · 0h
Reliving the Fun of National Night Out! 🎉 What a blast we had Tuesday night celebrating community, safety, and unity at our park district's Natio... See more



@prospectheightsparkdistrict

Reach 151

People Reached 406
Published Posts 39
Published Stories 7
Total Followers 905
New Followers 11
Total Visits 193

Instagram Posts 90 Days

Post Reach 1.5K
Post Engagement 554

Instagram Stories 90 Days

Reach 242
Engagement 1

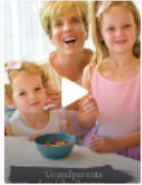
prospectheightsparkdistrict



View insights Boost post



Video Views 2.7K
Profile Views 60
Likes 34
Shares 9
Unique Viewers 1.5K



#GrandparentsDay2023 #LovePHParks

View Analytics

▶ 837 ♥ 1 💬 0 ➔ 0 📌 0

Aug 28, 2023

Total followers

Download data

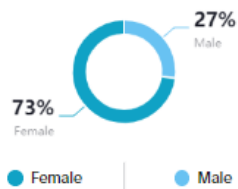
Last 7 days Last 28 days Last 60 days **Aug 1 - Aug 31**

109 in total

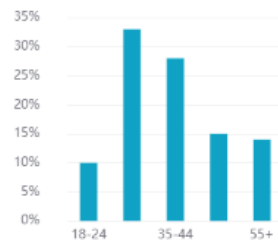
↑ +7 (+6.86%) vs. Jul 1 - Jul 31



Gender



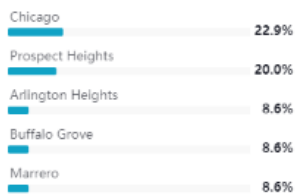
Age



Country/region

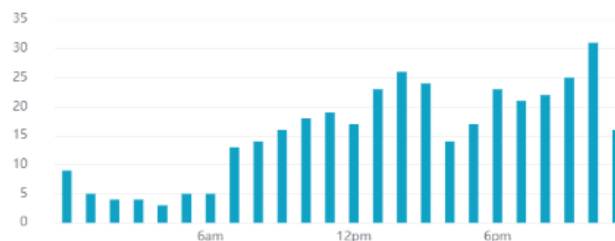


City



Follower activity

Hours Days Sep 4



August 2023



September 26, 2023

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: September 2023 Board Report

RECREATION SUPERVISOR FILLED – Our vacant Recreation Supervisor position has officially been filled and Panagiotis Zervas, “Pan”, began with the Prospect Heights Park District on Monday, August 28. Pan has been a great addition to the team and has come in eager to learn and excited to help grow and develop new programs for our community.

WINTER/SPRING 2024 PROGRAM GUIDE - Staff have begun the process of creating and designing the Winter/Spring 2023 Program Guide. We anticipate that the guide will be available online in the beginning of November and hardcopies will be mailed to residents by Thanksgiving. This program guide will include programs that run from late-December 2023 until the end of May 2024.

DISTRICT 23 FAMILY FEST – Pan Zervas, Recreation Supervisor, and Rita Nebl, Customer Experience Supervisor, attended the D23 Family Fest on Friday, September 8 on behalf of the park district. They were at a table at the event and connected with many new and old families, provided information about our programs and events, and gave out some park district goodies. They both reported it was a great turnout and fun opportunity to promote the park district to our families.

POP-UP ARTWALK ART SALE - On Saturday, September 30 from 10:00am-4:30pm, we will again be hosting the Pop-Up ArtWalk Art Sale at Izaak Walton Park. The event will include live music and local artists selling their handmade items.

SPRA ENTERTAINMENT SHOWCASE - Staff attended the Suburban Parks & Recreation Association Entertainment Showcase on Tuesday, August 15 at the Prairie Lakes Community Center in Des Plaines. This annual event showcases a variety of entertainers, mostly bands, that are available for park districts to hire for their local events. We attended the event looking for entertainment for Block Party 2024 or for in-house field trips.



September 26, 2023

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Recreation Supervisor
Re: September 2023 Board Report

PRESCHOOL - The 2023-2024 school year began on September 5 and we are currently in our third week of school. Mrs. Kargenian and Mrs. Shejwal are our lead teachers and their aides are Mrs. Moyer and Ms. Williams, respectively. We currently have 28 students registered in our program, which is 5 less from last school year at this time.

KINDERSTOP - We are now in the 5th week of the program and below are current enrollment numbers:

- **Before Care:** M/W/F- 13 students, T/TH- 15 Students
- **AM Program:** Both M/W/F and T/Th sections have 12 students.
- **PM Program:** M/W/F- has 26 students and T/Th has 25 students.
- **After Care:** M/W/F- has 53 students and T/TH has 55 students.

On Tuesday of each week, both the AM and PM program students will be going to the Prospect Heights Library, where a librarian will be reading a book and doing a small craft with the students.

CHILDREN'S PROGRAMS - We will be offering one Kids Day Off program on September 25. Other programs that began in September include Robot Engineers, started on September 18, and had two participants, and Magic with Gary Kantor was held on September 19, and we had one participant. The Magic Class and Robot Engineer are run in cooperation with the Arlington Heights Park District and Mount Prospect Park District.



September 26, 2023

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: September 2023 Board Report

DANCE & PERFORMING ARTS - Fall dance classes began on Monday, September 11. This session we have 99 dancers in 14 classes, including 1 private solo class and 2 competition teams. 6 Solos, 1 duet, 1 trio and 2 small groups have been added to our competition season.

We spent the first week of classes getting to know the dancers and measuring for costumes. They will begin working on their recital pieces during week 2.

ACTIVE ADULTS - The Great Adventures Active Adult Day Camp was cut short this summer due to dangerously high temperatures. We had to cancel our trips to Chicago Botanic Gardens and A Day at Brookfield Zoo due to the high temperatures and concern for safety.

Fall trips are off to a great start as we have started off the season with trips to:

- Four Winds Casino with 24 patrons
- Behind Julia Child's Apron with 6 patrons
- Ring of Fire at Drury Lane with 2 full buses for a total of 28 patrons
- Titanic at The Fireside with 18 patrons
- Nashville Connection at Starved Rock with 8 patrons
- OktoberFest at Jacob Henry Mansion with 13 patrons

I am currently working on the trips and outings for the Winter/Spring 2024 newsletter.

SPECIAL EVENTS - My Family Pizza & Bingo night on Sept 8th was cancelled due to D23 hosting their Family Fun Night. Registered participants were moved to the Halloween Bingo on Oct 27.

I am currently working on SpookFest 2024, scheduled for Saturday, October 21, planning new hayride décor. We have partnered with NWSRA this season to offer a low sensory hayride at 3pm. This ride will have limited spookers and quiet music, but they will still be able to participate in all the fun that SpookFest has to offer. Our Creative Kids Preschool is planning their Fall field trip to SpookFest again this year. Hayrides are starting to fill up. I will be able to add additional hayrides this season if we need additional rides.

I am working with Hersey High School, Prospect High School, St. Viator High School, Notre Dame and Resurrection High Schools to secure volunteers for the event.



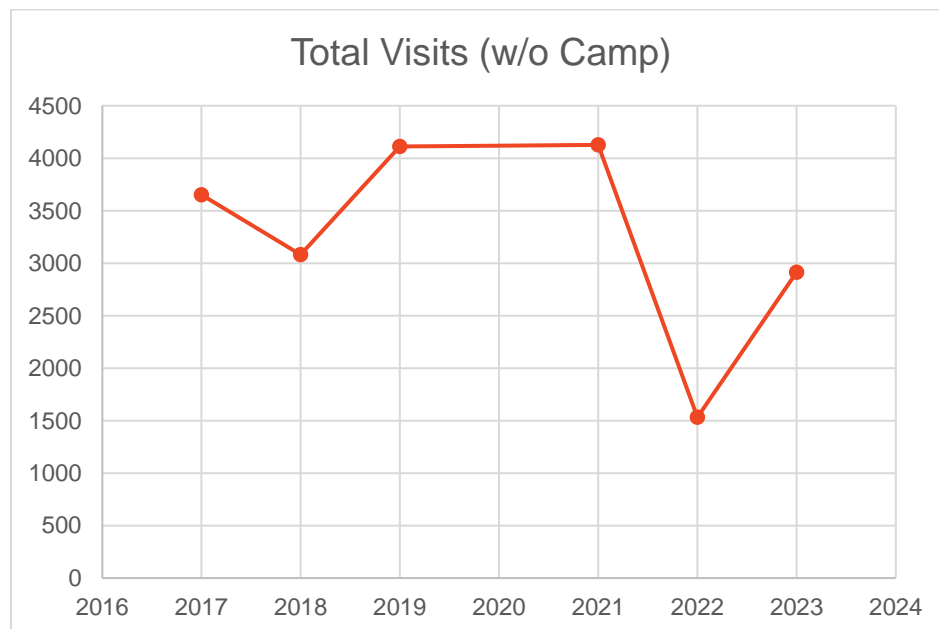
September 26, 2023

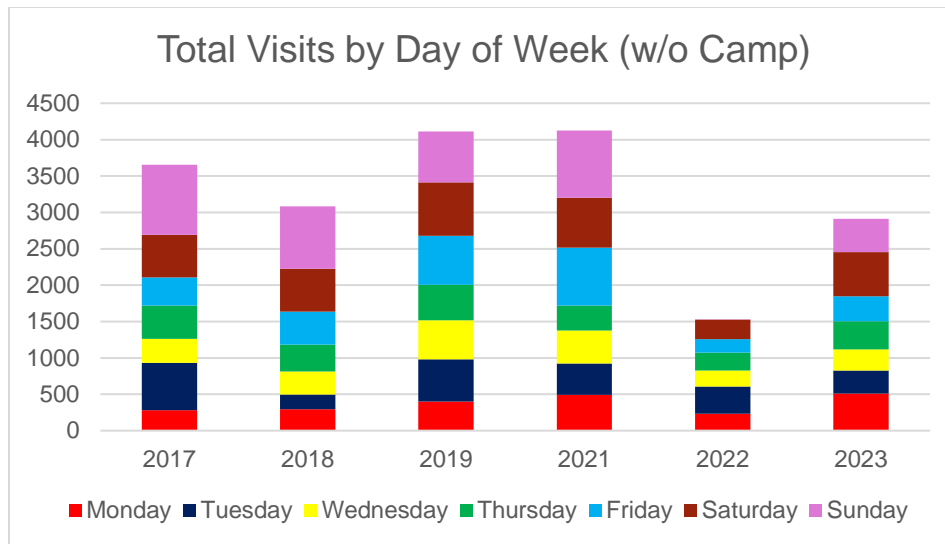
To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: September 2023 Board Report

YOUTH ATHLETICS – Little Kickers Soccer League began the week of August 28 and the first games were played on Saturday, September 9. This is a program we run collaboratively with the River Trails Park District, and we have 37 participants registered. I have been out to observe the games on the first week and look forward to working with the neighboring park districts to provide quality sports leagues for our community.

For the month of September, we are running two youth athletic classes in conjunction with Hot Shots Sports. The classes are Basketball Clinic 101 (8 participants) and Fun with Tennis (8 participants).

AQUATICS – The Lions Park Pool is now officially closed for the season and the pool has been drained. We are in the process of evaluating the efficiency of using Chicagoland Pool Management for providing our Lifeguards, Pool Managers, and Swim Instructors for the 2023 season. Below are two graphs comparing pool visit data from the last 5 years.





FITNESS – August 2023, 556 visits, which was an increase of 168 from the 388 visits in August 2022.

August 2023 Total Memberships: 236

1year passes:	83	3-month fitness:	7
1year gym/racquetball:	43	SilverSneakers/Renew Active:	98
6-month fitness:	5		

Three Year Comparison – Monthly Acquisition

Membership	August 2021	August 2022	August 2023
3 months	0	0	0
6 months	0	0	0
1 year	0	0	6
Membership August 2023	# of New Members		Total Revenue
3 months	0		\$0
6 months	0		\$0
1 year	4		\$525
Seniors	2		\$198



September 26, 2023

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: September 2023 Board Report

POOL – The majority of the winterization tasks for the pool have been completed, only waiting to schedule an annual leak detection test. Plastering and painting the pool basin will be scheduled for springtime.

HVAC GMRC – Staff will start to inspect and clean the coils and air filters on the rooftop units for annual maintenance to improve airflow.

FACILITIES GMRC – Three quotes were received from Petersen Paving, Kaplan Inc. and A&A Paving in order to sealcoat the main parking lot with Petersen Paving coming in at budget for \$7,490.00. Petersen is scheduled for September 29th to fully sealcoat, crack fill, restripe the existing layout and repaint the yellow curbs for which will be completed in one day. Johnson Controls, Inc., which retains a cooperative purchasing contract through Sourcewell, has visited the GMRC and is currently producing an estimate for the park district to upgrade to a modernized surveillance system. New athletic mats have been installed on the walls and around the backboards of the basketball hoops within the gymnasium. Recessed power outlets have been added throughout the GMRC at locations next to the new furniture that provide power accessibility.

PHNRC – On September 8th Davey Tree Company successfully applied herbicide to invasive cattail at the Slough near Izaak Walton Park by drone utilization. The NRC is currently finalizing the burn permits to apply prescription burning at the nature preserve, the Slough, Tully Park and Heron Pond. The group has also added fresh woodchips to the nature trails at Izaak Walton in preparation for their annual art sale on September 30th.

ADA COMPLIANCY – ASTM certified playground mulch has been continued to be added throughout the district with only one playground site remaining:

- Jaycee Park

PARKS – Berumen Tree Removal Company was hired to remove dead trees and brush material within Walnut Woods Park. The Parks Department has purchased 4x4 lumber posts with the new park signs from Devine Signs and will be assembled and installed in house at all park locations, replacing the old signs. Park inspections continue and plans to winterize all park and facility locations have begun.



September 26, 2023,

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: September 2023 Board Report

GOLF – The perfect storm for golf took place during August. Rain at night provided some additional moisture and permitted golfers to get most of the month for play. Revenues increased by 20%.

SPECIAL EVENTS – Several outings provided additional play during August.

CLUB HOUSE – Minor HVAC issues were addressed. Repairs are being made to banquet room blinds. We began “budget dialogue” to prepare for the 2024 season.

FOOD AND BEVERAGE – Sales and events were up by 1% over last year. As we move into September, we have several events scheduled that will help toward a great finish to the 2023 season.

GOLF SHOP – Golf shop sales mirrored last year’s sales. Sales were down 4% for the month.

GROUNDS – The course did well during the stretch of several 90-degree days. Conditions to fairways took some turf loss during the month. As temperatures decreased, we are seeing some of the stressed areas recovering quickly. We may close the course for weekday play in late October to allow for tree trimming and capital projects.

After 44 years, Michael Arden’s last day as mechanic for Old Orchard Country Club was September 15, 2023. Sean Lee first day as Superintendent of Golf was September 11, 2023. Sean has over 20 years of experience as greenskeeper, crew foreman and assistant superintendent in 5 different golf courses, most recent Mount Prospect Golf Club since 2015. He has a golf course turfgrass management degree from Michigan State. Sean is learning the irrigation system, organizing the garage, prioritizing capital projects, and evaluating equipment. He will hire a mechanic within the next few months.

AUGUST	2022	2023	% CHANGE 2022 VS 2023
Golf & Members	\$172,412.70	\$210,990.48	+20%
Golf Shop	\$18,565.40	\$17,647.88	-4%
Food & Beverage	\$125,822.44	\$126052.69	+1%
Driving Range	\$7,499.20	\$7,640.67	+2%

Ordinance No. 09.26.2023

Tree Preservation Ordinance Prospect Heights Park District, Cook County, Illinois

1.1 STATEMENT OF PURPOSE

The purpose of this ordinance is to provide guidance for the protection, management, removal, and replacement of trees throughout the Prospect Heights Park District.

Specific goals of this ordinance are to:

- Preserve, protect, and enhance the urban forest to ensure that trees are properly planted and maintained within the Prospect Heights Park District so that trees can protect, enhance, and preserve the quality of life for residents of the District.

Value Statement

- Prospect Heights Park District recognizes the tangible benefits that trees provide in the suburban environment. Healthy trees reduce air and noise pollution, provide energy-savings shade and cooling, furnish habitat for wildlife, enhance aesthetics and property values, and are an important contributor to community image, pride and quality of life. To protect and enhance their valuable tree resources, it is useful to view and manage trees as infrastructure, in a manner like park buildings and facilities.

Binding Effect

This Ordinance is for the purpose of guidance and the Board of Commissioners may authorize Staff to deviate from its provisions when the Board determines that doing so is in the best interests of the Park District.

1.2 DEFINITIONS

ARBORIST	Any individual experienced in the profession of forestry or a related field and is licensed or certified in forestry by an accredited forestry industry body, e.g., International Society of Arboriculture.
ANSI	American National Standards Institute.
BUILDING ACTIVITY AREA	The portion of a property within which development activity, including grading, excavation, storage of materials, construction access and construction of both main buildings and unattached structures.
CANOPY	The upper portion of a tree is sometimes called the crown. This section of the tree usually contains branches and leaves.
DAMAGE	Impact or loss of function to any tree including but not limited to removal, root compaction, root removal, girdling, soil contamination,

topping, pruning more than 20% of the trees, canopy removal, bark removal, poisoning and or/ actions resulting in the decline or death of a tree.

DEVELOPMENT Any proposed change in the use or character of land, including, but not limited to the replacement of any structure or site improvements, e.g., irrigation installation, driveway replacement, installation of a retaining wall, among others.

DIAMETER AT BREAST

HEIGHT The diameter of the trunk of the tree measured in inches at a point 4.5 feet above the ground line. This forestry standard measurement is used for established and mature trees and is referred to as “DBH.” All reference to diameter size shall be to the DBH.

DRIP LINE A vertical line runs through the outermost portion of the canopy of a tree and extends down to the ground.

INFRASTRUCTURE The basic underlying framework or features that provide collective services, including but not limited to roads, waterlines, storm sewers, bioswales, and trees.

INVASIVE SPECIES An introduced or exotic species that significantly modifies or disrupts the ecosystem in which it colonizes (e.g., buckthorn).

LANDSCAPING

PROFESSIONAL A registered landscape architect, horticulturalist or other similarly degreed, experienced and/or licensed plant professional.

PREFERRED TREE LIST A listing of tree species, identified in the Prospect Heights Park District Urban Forest Management Plan.

PROPERTY OWNER An individual or organization who owns property located within the corporate limits of the Prospect Heights Park District.

PROTECTIVE/

TEMPORARY FENCING A snow fence, chain link fence, orange vinyl construction fence or other similar fencing with a minimum 4-foot height.

SITE The parcels of land for which landscaping, or tree removal is sought.

SPECIMEN TREE A tree that is particularly impressive or an unusual example of a species due to its size, shape, age, or any other trait that epitomizes the character of the species.

TREE	Any self-supporting woody plant, together with its root system, trunk, and canopy; growing upon the earth usually with one trunk, or a multi-stemmed trunk system, supporting a definitely formed crown.
TREE PRESERVATION PLAN	Process of protecting trees from damage related to construction activity.
TREE PROTECTION ZONE	area on the ground surrounding a tree in which excavation, compaction, and other construction-related activities should be avoided or mitigated.
TREE REMOVAL	The cutting down, destruction, removal, or relocation of any tree, including damaging by poison or other direct or indirect action.
URBAN FORESTRY MANAGEMENT PLAN	The District's plan as referenced as UFMP

1.3 OVERSIGHT

- To streamline operations, tasks will be assigned to various staff, contractors, and consultants.
 - The Superintendent of Facilities and Parks is responsible for overseeing and coordinating the activities of both in-house staff, outside contractors or consultants and volunteers.
 - The Superintendent of Finance will assist with requests for proposals (RFP), GIS system, and volunteers.
 - The Executive Director is tasked with making sound decisions about funding, and plan implementation.
- The Prospect Heights Park District's Recreation Facilities, Parks, and Maintenance Committee, will be the recommending body to provide assistance, direction and expertise to Board and staff regarding the preservation, planting, management and protection of trees.
- The District shall require that any Contractor, working for the District who may interact or have impact on the District's public property urban forest, utilize or have on staff at least one International Society of Arboriculture Certified Arborist. This is for all work pertaining to trees, including but not limited to removal, pruning and planting activities.

1.4 INSURANCE AND SAFETY REQUIREMENTS

- Insurance requirements for all contractors must meet the guidelines defined by the Park District Risk Management Association, PDRMA.

- Parks staff will participate in safety training provided by PDRMA.

1.5 PRESERVATION

- The Prospect Heights Park District shall have an approved Urban Forestry Management Plan. This plan shall be the framework for the protection, management, and planting of trees within the District and shall support and clearly define regulations identified in the Tree Preservation Ordinance.
- All tree planting, selection, care, pruning and management shall follow the Urban Forest Management Plan .
- Tree topping is prohibited and potentially penalized by fine of not less than \$50 and no more than \$750. Tree topping, cutting the top of a tree off, reduces the tree's remaining top branches to stumps resulting in weak, unstable limbs, more prone to breaking and may be a risk hazard. Proper tree pruning is always required.
- It is recognized that diverse species and age structure of urban trees throughout the District are critical to the health of the forest structure and protects the District from catastrophic loss and improved longevity. Specifications for tree nursery sources, species and age diversity, planting, and management are contained in the Urban Forest Management Plan.

1.6 PLANTING

- As outlined in the UFMP, Prospect Heights Park District shall plant, as budget allows diverse species with the ratio of not more than 20% of any one family, 10% of any one genus or 5% of any one species. Diverse species composition protects the District from catastrophic loss.
- All trees planted by the District, or their agent, shall be planted in accordance with the Urban Forest Management Plan. A list of approved and unapproved species is included in the UFMP.

1.7 TREE PROTECTION

- Unless otherwise authorized by this Section, it shall be unlawful for any person to remove, injure or undertake any procedure which will cause death, substantial damage, or create a hazard, to any public property tree without first obtaining permission from the District. Based on the severity of the incident, actions will be taken by the District including contacting the police or a fine of not less than \$50 and no more than \$750 will be imposed. In the case of tree management practices, these practices shall comply with the requirements identified in the Urban Forest Management Plan.
- Any person found guilty of violating any provision of this Ordinance shall be assessed a fee based on the cost for damages, referenced in the most current

version of the ISA's Guide for Plant Appraisal. Each tree cut down, destroyed, damaged, removed or moved shall constitute a separate offence.

- In the event of any site improvement which may impact public property trees, a Tree Preservation Plan is required, must be approved, and implemented prior to the start of any work or delivery of any materials to the Building Activity Area. See UFMP appendixes G and L for more information. Tree protection and preservation during periods of construction involves protecting trees from damage caused by construction activities. This damage includes physical and chemical damage to the trunk, branches, and roots. Damage may be caused by equipment such as backhoes, skid steers or other appendage-type equipment. The Tree Preservation Plan specifies which trees are to be protected, how the trees will be protected, who is responsible. The plan shall be available on the site throughout the entire construction period until final approvals for all site work shall be received in writing.
 - 1) Protective/Temporary Fencing shall be required for any protected trees and specimen trees within the active construction zone to prevent infringement on the root system from any construction related activities. The protective fencing must encompass no less than 100% of the radius of the drip line of the protected tree, excluding any pre-existing structures, foundations, slabs, roadways, highways, and driveways. All fencing must appear on construction documents and shall be installed prior to any other construction-related activity. The fencing shall remain in place until all other construction-related activity has been completed.
 - 2) Prohibited activities within the Tree Protection Zone shall include but not limited to the following:
 - A) Material Storage: No materials for construction or waste accumulated due to excavation, demolition, or construction shall be placed under the canopy of any tree.
 - B) Equipment Cleaning/Liquid Disposal: No equipment shall be cleaned, or other materials or liquids deposited or allowed to flow over land within the limits of the canopy of any tree. This includes, without limitation, paint, solvents, asphalt, concrete, mortar, or any other material.
 - C) Tree Attachments: No signs, wires, or other attachments other than those of a protective nature shall be attached to any tree.
 - D) Vehicular Traffic: No vehicular and/or construction equipment traffic or parking shall take place within the limits of the protective fencing.

- E) Grade Changes: No grade changes of more than two inches (cut or fill) shall be allowed within the limits of the drip line of any tree.
- F) New Impervious Paving: No new paving with asphalt, concrete or other impervious materials in a manner which may be expected to severely damage or kill a tree shall be placed within the limits of the drip line of any tree. If efforts are made to protect the tree roots, such as root pruning, an exception may be made by the District.

1.8 SPECIMEN TREE PROTECTION

A Specimen Tree is a tree provided special designation by the District. The criteria for designation is provided in the Urban Forest Management Plan.

1.9 TREE REMOVAL

It shall be unlawful for any individual or contractor to remove, cause damage or effectively destroy any tree located on District property without first receiving permission from the District. All written permit requests should be submitted to the Executive Director during project planning. There is no cost to obtain the permit but it is necessary to proceed. Any person found guilty of violating any provisions of the Tree Preservation Ordinance shall be addressed by the Executive Director, fined not less than \$50 and no more than \$750 and/or the police will be notified.

- Tree removal shall follow the ANSI A300, and ANSI Z133 safety requirements as outlined in the UFMP.
- All stump removals shall require underground utility locations prior to any action.
- The District will not remove healthy trees to meet diversity goals unless the tree poses a risk to persons or property or is considered invasive. If a park area is redeveloped based on park planning, the district may include in its planning removal of healthy trees to meet diversity goals. Invasive trees may be removed to meet diversity goals.
- The District shall not perform or assist, programmatically or financially, with the removal of trees or pruning of trees on private property. Public/Private tree ownership is defined as having 51% or greater of its trunk diameter on park property. Limbs overhanging park property may be pruned back to property line with adjacent properties, following ANSI A300 standards listed in the UFMP with written permission from the Executive Director.

1.10 TREE REPLACEMENT

- It is required that tree replacement species adhere to the Approved and Unapproved Species List. The List is provided in the Urban Forest Management

Plan. Choice of species should be done so according to the district's diversity goals outlined in the UFMP.

- When a tree removal is required because of any project, tree replacement shall occur within the landscape season, when possible. When possible, at a minimum the same number of trees should be replaced as were removed. To address the loss in tree canopy, when possible, it is encouraged to replace more than what was removed. It is required that tree replacement species come from the Preferred Species List provided in the UFMP. Each tree should be a minimum of 1.75 inch caliper, measured at six inches from the trunk flare and match the standards specified in the UFMP.
- All tree replacement plantings shall require an underground utility location prior to planting.
- It shall be encouraged that any species identified as invasive be removed. There is no replacement requirement for these removals.
- New planting sites, when possible, should be ten feet away from signage, driveways, intersections, and utility structures. If this distance cannot be maintained, the site should not be planted, even if a tree was removed from the same site. Planting at a different location should be considered.
- Planting and digging of certain species shall only occur at certain times of year, in accordance with nursery industry best management practices and professional judgement. These times are subject to the professional opinions of the District and its contractors.

Adopted September 26, 2023.

Tim Jones, President, Board of Park Commissioners

Attest:

Elizabeth Cloud, Secretary Board of Park Commissioners

[SEAL]



September 26, 2023

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: Partner resident rates for golf daily fees

BACKGROUND

In December 2001 the Prospect Heights Park District entered into a cooperative agreement with Mount Prospect and River Trails Park Districts. Through this partnership, residents of the Prospect Heights, River Trails, and Mount Prospect Park Districts are entitled to utilize partner park district facilities and participate in programs offered at these districts at resident rates. A separate partner resident rate for daily fees was established at Old Orchard Country Club, Mount Prospect Golf Course and Rob Roy Golf Course. Facility rentals are not included in this agreement. Residents must present valid proof of residency such as a driver's license or state ID when utilizing partner resident privileges. Due to this agreement, residents may use the numerous amenities at resident rates. This agreement was last reviewed and approved by all three boards in 2017. Currently the staff is reviewing the entire agreement and recommendations will be forthcoming.

In 1999 the board approved resident rates to be valid for Monday through Thursday open play and restricted play on Friday, Saturdays, Sundays, and holidays. At that time, there was a large membership that played on weekends and there was some resident play during the years that followed. In 2023 the operation has changed to 90% open play, the membership has diminished for various reasons, and there is resident play from those who live on the property.

Currently golf at the three facilities is very different:

Mount Prospect Golf Course

- (no resident rate on Sat, Sun, and holidays)
- resident partners may purchase a \$35 discount card to get resident rates but cannot purchase an unlimited play season pass. [Tee Times \(teeitup.golf\)](https://teeitup.golf)

Rob Roy Golf Course

- (no resident rate on Sat, Sun, and holidays)

- Resident partners pay half the difference between resident and non-resident fees.

[Tee Times - Rob Roy Golf Course \(robroygc.com\)](http://robroygc.com)

Old Orchard Country Club

- (no resident rate on Fri, Sat Sun and holidays)
- Promotions are offered from time to time; if a promotional rate is lower than any of these listed in the agreement, the discounted or special offer rate prevails.
- OOCB uses Golf Now (an online booking service for tee times) and dynamic pricing (prices change based upon demand and supply).
- Per our agreement, Golf Now has Hot Deals which provide a discount of up to 50% on a tee time when compared to the regular course price. Hot Deals tee times are owned by Golf Now and are prepaid online. Regular price reservations are also booked through Golf Now and are paid upon arrival.
- Staff are working with the online marketing vendor to create a reservation section on OOCB website for residents and resident partners to book reservations for weekday play, Monday through Thursday at a discounted offer which they will pay prior to tee off.
- Staff will put together a social media campaign to make sure residents are aware of this agreement.

RECOMMENDATION

Approve resident daily golf fee rates to be valid for Monday through Friday open play and restricted play on Saturdays, Sundays, and holidays.