

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 25, 2023**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:30 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Karl Jackson, Tim Jones, Eric Kirste, Steve Messer

Also Present: Christina Ferraro – Executive Director, Dino Squiers – Superintendent of Facilities & Parks, Mark Grassi – Superintendent of Facilities & Parks, Shawn Hughes – Superintendent of Finance, HR & IT, Edlyn Castil – Marketing & Communications Manager/Recording Secretary

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Jackson and seconded by Commissioner Cloud to approve the agenda as submitted. The motion was unanimously approved by a voice vote. The motion carried.

Recognition/Welcome

The Board welcomed the PHYBS Phantoms 11-12 yr. old baseball team and their families.

Public Comment

None

Presentation PHYBS Special Recognition

Chris Rugg presented each player with a trophy and spoke briefly about each player. The Park Board of Commissioners acknowledged the PHYBS Phantom 11-12 yr. old baseball team for one of the most successful seasons in PHYBS history. The Phantoms season ended and not only did the team win both their tournaments in Wisconsin Dells, but they won 30 travel games in addition to playing in the house league! The Board thanked the volunteer coaches and parents who supported and encouraged all the PHYBS players.

Staff Special Recognition

After 20+ years of service at Prospect Heights Park District, Dino Squiers is retiring from his position as Superintendent of Parks & Facilities. Executive Director Christina Ferraro and the Park Board of Commissioners recognized and thanked Dino for his dedication and contributions to the Park District.

Ten-year Capital Plan

Executive Director Christina Ferraro presented the district’s Ten-year Capital Plan. The estimated ten-year capital needs were divided into four categories: Admin, GMRC, Pool and Parks. Christina presented the planned projects/repairs/replacements and the estimated escalated costs associated with them. The total cost is more than \$7 million for more than ten years. She also discussed potential grant opportunities with IDNR’s Urban and Community Forestry, Illinois Bicycle Path Grant Program, PeopleForBikes and USTA. There are also potential energy efficiency program incentives and rebates and potential grant opportunities for capital projects.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Messer to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: Commissioner Jackson

Absent: None

The motion carried.

Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – August 22, 2023 at 7:00 p.m.

Attorney’s Report

There was none.

Administrative/Operational Summary

Executive Director – as submitted. Executive Director Christina Ferraro highlighted that the Wedgewood Park construction is scheduled to start soon. The City anticipates demolition to start on the property adjacent to Tully Park soon.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes reported the mid-year summary is included in her report. Staff continues to complete the EFT/ACH payment project.

Superintendent of Recreation – as submitted.

Superintendent of Facilities and Parks – as submitted. Superintendent of Facilities and Parks Dino Squiers thanked the Park Board of Commissioners for their support through the years.

Director of Golf Operations – as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

There were no reports.

Unfinished/Ongoing Business

There was none.

New Business**Approval Ordinance #07.25.2023 Renaming Wedgewood Park**

A motion was made by Commissioner Cloud and seconded by Commissioner Kirste to adopt Approval Ordinance #07.25.2023 Renaming Wedgewood Park as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Approval Proposed Personnel Policy revisions: Overtime and Compensatory Time

A motion was made by Commissioner Cloud and seconded by Commissioner Avery to approve proposed Personnel Policy revisions: Overtime and Compensatory Time as submitted. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Commissioners Comments

There were none.

Recess Into Executive Session

A motion was made by Commissioner Jackson and seconded by Commissioner Messer to recess into Executive Session of 5 ILCS 120/ Open Meetings Act Section 2 (c) (21) for the purpose of semi-annual review of executive session minutes and determine release at 8:34 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Action Taken After Executive Session

During the Executive Session, the semi-annual review of executive session minutes was conducted and there was discussion to determine their release.

A motion was made by Commissioner Jackson and seconded by Commissioner Fries to approve Resolution #07.25.2023 Determining the Confidentiality of Closed Session Minutes as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Kirste to adjourn the Regular Board Meeting at 8:46 p.m. The motion was unanimously approved by a voice. The motion carried.

Elizabeth "Betty" Cloud, Secretary