

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, SEPTEMBER 26, 2023**

**Call to Order**

**Roll Call**

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Tim Jones, Eric Kirste, Steve Messer

Commissioners absent: Karl Jackson

Also Present: Christina Ferraro – Executive Director, Ray Doerner – Superintendent of Recreation, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – Superintendent of Finance, HR & IT, Edlyn Castil – Marketing & Communications Manager/Recording Secretary, Marc Heidkamp – Director of Golf

A quorum was present.

Tim Jones led the Pledge of Allegiance.

**Corrections/Additions/Approval of Agenda**

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve the agenda as submitted. The motion was unanimously approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

**Recognition/Welcome**

Superintendent of Recreation Ray Doerner introduced Pan Zervas. Pan is the district's new Recreation Supervisor who will primarily oversee the Youth Athletics programs, Fitness programs, Fitness Center, Lion Pool and Aquatics programs.

**Presentation**

NWSRA Executive Director Tracey Crawford presented the NWSRA 2022-23 Year in Review to the board.

**Consent Agenda**

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

**Announcements (Meetings)**

The next Regular Board Meeting is scheduled for October 24, 2023 at 7:00 p.m. at the Gary Morava Recreation Center.

**Attorney's Report**

There was none.

**Administrative/Operational Summary**

**Executive Director** – as submitted. Executive Director Christina Ferraro also reported demolition at Wedgewood Park is scheduled to start on October 2. The City contractors began demolition of the property at 214 S Wheeling. The district will be presented with an award at the IAPD Best of the Best Gala on October 20<sup>th</sup>. Christina discussed renaming some of the rooms at Gary Morava to Elm, Pine, Olive and Willow. The board was in favor of the name changes. Christina is working with Comcast to obtain the cost of fiber. There wasn't a parks tour scheduled this year. There was discussion about scheduling a Parks tour in Spring 2024. Christina signed a letter of agreement with Williams Architects to conduct an analysis of the pool facility and combine both pool and building conceptual plans to be no more than \$20 million and then discuss next steps.

**Superintendent of Finance, HR and IT** – as submitted.

**Marketing & Communications Manager** – as submitted.

**Superintendent of Recreation** – as submitted. Superintendent of Recreation Ray Doerner reported the Winter/Spring 2024 Program Guide is in production and anticipated delivery to homes by mid-end November. Ray encouraged all to stop by the pop-up Artwalk this Saturday, September 30 at Izaak Walton Park. Ray discussed the Fitness Report that was included in this month's board report. He asked the board to let him know if they wanted other data included in the report. Ray discussed the Pool data covering 2017-2019, 2021-2023. A couple questions were asked by the commissioners:

- Can we split between pool pass visits vs daily?
- How many families are we impacting? Same child coming 3x day?

Ray will compile the data and present it at the next board meeting.

Commissioner Cloud inquired about the pickleball courts which led to a discussion.

**Superintendent of Parks and Facilities** – as submitted. Superintendent of Parks and Facilities Mark Grassi reported Peterson paving will be resurfacing the GMRC parking lot. Mark is working with Johnson Controls for a quote for an upgraded surveillance system.

**Director of Golf Operations** – as submitted. Sean Lee, OOC's new Superintendent of Golf, started. Sean will attend the next board meeting to meet the board.

**Recreation Supervisors** – as submitted.

**Committees of the Board**

There were no reports.

**Unfinished/Ongoing Business**

There was none.

**New Business**

**Approval Ordinance #09.26.2023 Tree Preservation**

A motion was made by Commissioner Messer and seconded by Commissioner Kirste to adopt Ordinance #09.26.2023 Tree Preservation as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: Commissioner Jackson

The motion carried.

**Partner resident rates for golf daily fees**

Currently the staff is reviewing the entire agreement. Recommendation is to approve resident daily golf fee rates to be valid for Monday through Friday open play and restricted play on Saturdays, Sundays, and holidays. Continued discussion and amended Resident Partner agreement is forthcoming.

**Committees of the Board**

No report

**Commissioners Comments**

There were none.

**Adjournment**

With no further business to discuss, a motion was made by Commissioner Avery and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 8:10 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

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Elizabeth "Betty" Cloud, Secretary