



BOARD REPORT

APRIL 23, 2024



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, APRIL 23 2024
7:00 p.m.**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition/Welcome

IV. Correspondence

V. Public Comment

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of March 19, 2024, Regular Board Meeting Minutes
- B. Approval of April 16, 2024, Special Board Meeting Minutes
- C. Approval of Treasurer's Report Cash Report #4 cash balance totaling \$6,558,632.65 as of March 31, 2024
- D. Approval of Warrants totaling \$496,977.19 for the period ending March 31, 2024

VII. Announcements (Meetings)

- A. Regular Board Meeting at Gary Morava Recreation Center – May 28, 2024 at 7:00 p.m.

VIII. Attorney's Report

Legal Matter

IX. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes
- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp
- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

X. Committees of the Board

- A. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

XI. Unfinished/Ongoing Business

XII. New Business

- A. Approval of Agreement with Creekside Condominium Association
- B. Acceptance of offer to settle pending tax rate objection cases for the tax years 2010 through 2014 in the amount of \$5,578.84

XIII. Commissioner Comments

XIV. Recess into Executive Session (Visitors are Excused at this Time)

XV. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVII. Action as a Result of the Executive Session

XVIII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MARCH 19, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners physically present: Betty Cloud, Paul Fries, Tim Jones, Eric Kirste, Steve Messer

Commissioners absent: Ellen Avery, Karl Jackson

Also Present: Christina Ferraro – Executive Director, Ray Doerner – Superintendent of Recreation, Mark Grassi – Superintendent of Parks & Facilities, Shawn Hughes – /Superintendent of Finance, HR & IT, Sean Lee – Superintendent of Golf, Edlyn Castil – Marketing & Communications Manager/Recording Secretary

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion by Commissioner Fries and seconded by Commissioner Cloud to approve the agenda as submitted. Motion approved by a voice vote with two absent (Commissioners Avery and Jackson). The motion carried.

Recognition/Welcome

Resident Jill Moskal of NRC was in attendance.

Correspondence

There was none.

Public Comment

There was none.

Consent Agenda

A motion made by Commissioner Kirste and seconded by Commissioner Fries to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Cloud, Fries, Messer, Jones, Kirste

Nays: None

Abstain: None

Absent: Commissioners Avery and Jackson

The motion carried.

Announcements (Meetings)

There is a special Board Meeting scheduled for April 16, 2024 at 6:00 p.m. to discuss future planning of aging facilities. There is a Local Government Efficiency Committee Meeting scheduled for April 23, 2024 at 6:30 p.m. at the Gary Morava Recreation Center. The next Regular Board Meeting scheduled for April 23, 2024 at 7:00 p.m. at the Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro reported the Cook County Paid Leave Act Ordinance was adjusted and does not exempt Park and School Districts and allows taxing bodies until January 1, 2025 to adjust our budgets and staffing policies. She announced there is a community meeting regarding Tennis and Pickleball on Thursday April 25, 2024, from 6:30pm-7:30pm led by JSD Professional Services, Inc. to develop a court layout exhibit for park sites, and residents are to provide feedback. The District selected W-T Group to conduct a site assessment of the recreation center, OOC clubhouse and golf course, Lions Park and McDonald field and provide a report of recommendations to make spaces accessible for all people of all abilities. The Sierra Club and Prospect Heights Natural Resources Commission have scheduled a workday to remove invasive shrubs at the ComEd Right of Way remnant sedge meadow in Wheeling on April 20th with guest speakers Senator Julie Morrison and Representative Mary Beth Canty to honor Earth Day. There was a small mailing to residents near Kiwanis Park to remind them not to dump anything into the creek and several residents provided feedback. Jan Hincapie will facilitate the special Board Meeting to discuss future planning of aging facilities

Marketing & Communications Manager – In addition to the submitted report, Marketing and Communications Manager Edlyn Castil highlighted the electronic newsletters were sent, the bride-to-be email campaign as well as the summer camp registration email had a high email open rate. The program guide was submitted to printer, to be distributed by April 8.

Superintendent of Finance, HR, and IT – as submitted. In addition, Shawn Hughes – /Superintendent of Finance, HR & IT explained she met with a representative of IPDLAF (Illinois Park District Liquid Asset Fund) concerning investment options for the District and will discuss details with the Finance Committee soon.

Superintendent of Recreation – as submitted. In addition to the submitted report, Superintendent of Recreation Ray Doerner reported resident registration begins March 25, and nonresident & partner resident registration begins April 1. The official launch of CivicRec, a web-based, recreation management platform, will be in August and staff are currently training. There is minimal impact to programming due to the gym floor refinishing project.

Administrative/Operational Summary (continued)

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi discussed gym floor refinishing project starting project April 1. He is focused on preparing the pool for season and will share logistics at the special board meeting on April 16 regarding leaks in the main line preventing the surge pit from recycling water to pool. Wedgewood park renovation scheduled for completion in mid-April depending upon the weather.

Director of Golf Operations – as submitted. Executive Director Christina Ferraro reported the golf season will start at the course on March 16. The roof repairs at the clubhouse have been interrupted by a few electrical issues that Marc Heidkamp can explain at next month's meeting.

Superintendent of Golf - In addition to the submitted report, Superintendent of Golf Sean Lee reported the riding greens mower was repaired. The Assistant Superintendent of Golf in Training is scheduled to start soon. The consultant evaluated the pump house, and it is ready for the season.

Recreation Supervisors – as submitted.

Committees of the Board

There were no reports.

Unfinished/Ongoing Business

There were none.

New Business

Committees of the Board

There were no reports.

Commissioners Comments

Adjournment

With no further business to discuss, a motion was made by the Commissioner and seconded by Commissioner to adjourn the Regular Board Meeting at 7:34 p.m. The motion was approved by a voice vote with two absent (Commissioners Avery and Jackson). The motion carried.

Elizabeth "Betty" Cloud, Secretary



**MINUTES OF THE SPECIAL BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, APRIL 16, 2024**

Call to Order

Roll Call

Commissioner Jones called the Special Board Meeting of the Prospect Heights Park District to order at 6:03 p.m.

Commissioners present:

Ellen Avery
Paul Fries
Tim Jones
Eric Kirste
Betty Cloud
Steve Messer

Also present:

Christina Ferraro – Executive Director
Ray Doerner - Superintendent of Recreation
Mark Grassi – Superintendent of Parks and Facilities
Shawn Hughes – Superintendent of Finance HR & IT
Jan Peterson Hincapie – facilitator

Commissioners absent:

Karl Jackson

A quorum was present.

Public Comment

None

Announcements

Decennial Committee Meeting at Gary Morava Recreation Center – April 23, 2024 at 6:30 p.m.
Regular Board Meeting at Gary Morava Recreation Center – April 23, 2024 at 7:00 p.m.

Future Planning Discussion facilitated by Jan Peterson Hincapie

The conversation centered around the future of the Park District, including strategies for planning and financing. There was discussion regarding the need for long-term planning, the importance of considering the District's mission and vision, and the potential for generating revenue through selling land or leasing facilities. They also addressed maintenance and upgrades of the Park District, including the condition of the pool and slide, the need for a new roof and mechanicals at the recreation center, potentially new irrigation system at golf course and the potential for a referendum. Additionally, there was discussion regarding the financial and operational challenges facing the pool, including high maintenance costs, low attendance, and the need for a feasible funding plan. Finally, there was discussion regarding the challenges of managing and funding aging facilities, including maintenance and repair issues, declining pool pass sales and increased daily pool admission, and community engagement.

There was discussion surrounding the potential to sell property. Generally, park districts are discouraged from selling green space because it contradicts the core purpose. However, there might be cases where selling land is necessary due to financial constraints, changing community needs, etc. At this time there does not seem to be interest in selling the golf course, but the sale of Muir Park has potential. Staff will investigate the legal considerations and must engage the community in this decision.

There was discussion surrounding a referendum for the recreation center. In November 2022, the question on the ballot was for the Park District to spend \$30 million on the pool, recreation center, playground, courts and develop the site. If the project is scaled back to \$20 million the project would have less of a walking track, less rooms for dance and exercise, only one room for early childhood and there would still be the expense of the administration building.

There was discussion surrounding closing the pool, as it loses \$125,000 a year, and replacing it with a splash pad. There are concerns with finding alternatives for summer camp as some register since they can use the pool 5 days a week. Other concerns about busing campers to other pools and putting agreements in place with other park districts. Staff will investigate the cost to construct a splash pad, the cost to finance such a project and put together a timeline to illustrate when the pool closes for the season, the time to construct a splash pad and the timing to reopening of the amenity.

Adjournment

With no further business to discuss, a motion was made by Commissioner Kirste and seconded by Commissioner Avery to adjourn the Meeting at 7:42 p.m. The motion was approved by a voice vote with one absent (Commissioner Jackson). The motion carried.

Elizabeth "Betty" Cloud, Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 4/23/2024 CASH REPORT FY 24

Motion by Commissioner _____ to approve CASH REPORT 4
4/23/2024 as submitted. Seconded by Commissioner _____.

Busey Bank

Interest Earned YTD

Payroll	Checking/sweep			\$	-	
Vendor	Checking/sweep				-	
General/Sweep	Checking				3,884,957.89	
ATM	Checking				99,053.03	
Investment	Checking	\$	7,789.90	annual yield 4.27%	2,197,575.00	
Cash Reserve	Checking	\$	1,336.54	annual yield 4.27%	377,046.73	
		TOTALS			\$ 6,558,632.65	Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
4/23/2024 as submitted. Seconded by Commissioner _____.

APPROVAL OF WARRANTS 4/23/2024

VENDOR WARRANTS

				AMOUNTS
2	In the amount of	CHECKS ISSUED	\$	239,468.46
2A	In the amount of	ELECTRONIC	\$	90,814.83
Total Vendor Warrants			\$	<u>330,283.29</u>

PAYROLL WARRANTS

	3/8/2024			
3	In the amount of		\$	84,017.29
		gross plus employer costs		
	3/22/2024			
4	In the amount of		\$	82,676.61
		gross plus employer costs		
Total Payroll Warrants			\$	<u>166,693.90</u>

TOTAL OF WARRANTS

\$ 496,977.19 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 03/02/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
02801	ADVANCED TREE CARE	03/11/2024	EFT	0.00	7,500.00	1050
02337	EXCALTECH	03/11/2024	EFT	0.00	2,601.91	1051
01426	HORNUNG'S GOLF RODUCTS, INC	03/11/2024	EFT	0.00	567.79	1052
01944	HRDIRECT	03/11/2024	EFT	0.00	104.99	1053
01876	REACH MEDIA NETWORK	03/11/2024	EFT	0.00	350.00	1054
01071	REINDERS INC	03/11/2024	EFT	0.00	720.00	1055
02801	ADVANCED TREE CARE	03/20/2024	EFT	0.00	9,750.00	1056
01324	DIRECT FITNESS SOLUTIONS LLC	03/20/2024	EFT	0.00	12,851.50	1057
	Void	03/20/2024	EFT	0.00	0.00	1058
01426	HORNUNG'S GOLF RODUCTS, INC	03/20/2024	EFT	0.00	585.72	1059
02459	HOT SHOTS SPORTS	03/20/2024	EFT	0.00	475.00	1060
01064	PENDELTON TURF SUPPLY	03/20/2024	EFT	0.00	4,508.40	1061
01400	THE PROACTIVE SPORTS GROUP	03/20/2024	EFT	0.00	297.41	1062
01063	PDRMA	03/04/2024	Regular	0.00	-525.00	54240
01589	ARLINGTON SQUARES	03/07/2024	Regular	0.00	864.00	54248
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	03/07/2024	Regular	0.00	6,028.55	54249
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	03/11/2024	Regular	0.00	8,886.43	54250
01424	CINTAS FIRE 636525	03/11/2024	Regular	0.00	654.28	54251
03143	COACHABLE CANINES	03/11/2024	Regular	0.00	700.00	54252
01415	COBRA GOLF INC	03/11/2024	Regular	0.00	62.83	54253
02307	COMCAST BUSINESS	03/11/2024	Regular	0.00	1,253.70	54254
01041	CONSTELLATION NEW ENERGY INC	03/11/2024	Regular	0.00	3,188.33	54255
01042	CONSTELLATION NEWENERGY GAS DIVISION L	03/11/2024	Regular	0.00	4,757.15	54256
01042	CONSTELLATION NEWENERGY GAS DIVISION L	03/11/2024	Regular	0.00	435.18	54257
01042	CONSTELLATION NEWENERGY GAS DIVISION L	03/11/2024	Regular	0.00	3,542.16	54258
03111	DEERE & COMPANY	03/11/2024	Regular	0.00	50,795.36	54259
03145	GARGOYLE DOOR WORKS LLC	03/11/2024	Regular	0.00	195.00	54260
02146	JSD PROFESSIONAL SERVICES INC	03/11/2024	Regular	0.00	1,521.44	54261
03046	MAINSTREET GOLF CARS LLC	03/11/2024	Regular	0.00	5,850.70	54262
01050	MENARDS	03/11/2024	Regular	0.00	57.51	54263
	Void	03/11/2024	Regular	0.00	0.00	54264
02715	PLANSOURCE	03/11/2024	Regular	0.00	2,107.91	54265
01031	PULSE TECHNOLOGY	03/11/2024	Regular	0.00	1,353.62	54266
01881	R R ROOFING AND CONSTRUCTION CO	03/11/2024	Regular	0.00	23,800.00	54267
02223	SEGAL CONSULTING	03/11/2024	Regular	0.00	2,500.00	54268
01078	TAYLOR MADE	03/11/2024	Regular	0.00	12,957.94	54269
01616	TOUR EDGE GOLF MFG INC	03/11/2024	Regular	0.00	148.00	54270
01063	PDRMA	03/11/2024	Regular	0.00	30,486.76	54272
01441	ABSOLUTE SERVICE INC	03/14/2024	Regular	0.00	755.00	54273
01009	AIRGAS USA LLC	03/14/2024	Regular	0.00	379.23	54274
03115	ALEX TORRES	03/14/2024	Regular	0.00	385.33	54275
01909	ANCEL GLINK PC	03/14/2024	Regular	0.00	1,370.00	54276
01232	ARLINGTON POWER EQUIPMENT INC	03/14/2024	Regular	0.00	106.87	54277
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	03/14/2024	Regular	0.00	3,304.72	54278
01423	GORDON FOOD SERVICE INC	03/14/2024	Regular	0.00	964.20	54279
02117	GREAT LAKES COCA-COLA DISTRIBUTION	03/14/2024	Regular	0.00	1,908.03	54280
01062	ODP BUSINESS SOLUTIONS LLC	03/14/2024	Regular	0.00	59.58	54281
01277	PADDOCK PUBLICATIONS INC	03/14/2024	Regular	0.00	580.00	54282
01063	PDRMA	03/14/2024	Regular	0.00	33,564.45	54283
01560	R&R PRODUCTS INC	03/14/2024	Regular	0.00	147.22	54284
03146	ULTIMATE NINJAS NORTH SHORE	03/14/2024	Regular	0.00	386.40	54285
01079	ACUSHNET COMPANY	03/19/2024	Regular	0.00	8,111.05	54286
02138	ANDERSON PEST SOLUTIONS	03/19/2024	Regular	0.00	149.90	54287
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	03/19/2024	Regular	0.00	5,501.95	54288

Check Report

Date Range: 03/02/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01300	CALLAWAY	03/19/2024	Regular	0.00	1,128.19	54289
01096	CITYCOM MARKETING LLC	03/19/2024	Regular	0.00	600.00	54290
01250	GARY KANTOR	03/19/2024	Regular	0.00	100.00	54291
01050	MENARDS	03/19/2024	Regular	0.00	99.64	54292
02391	NAVAJO MANUFACTURING COMPANY INC	03/19/2024	Regular	0.00	369.93	54293
01058	NCPERS GROUP LIFE INSURANCE	03/19/2024	Regular	0.00	16.00	54294
01560	R&R PRODUCTS INC	03/19/2024	Regular	0.00	238.50	54295
03148	SUBURBAN PARK AND RECREATION ASSOCIATI	03/19/2024	Regular	0.00	75.00	54296
01078	TAYLOR MADE	03/19/2024	Regular	0.00	15,810.26	54297
01168	US POSTAL SERVICE	03/19/2024	Regular	0.00	1,735.16	54298
02205	ILLINOIS MUNICIPAL FUND	03/06/2024	Bank Draft	0.00	19,352.10	DFT0003060
02206	ILLINOIS DEPARTMENT OF REVENUE	03/15/2024	Bank Draft	0.00	532.00	DFT0003061
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	03/15/2024	Bank Draft	0.00	28.32	DFT0003062
02210	CHICAGO BEVERAGE SYSTEMS	03/05/2024	Bank Draft	0.00	623.25	DFT0003063
02236	LAKESHORE BEVERAGE	03/08/2024	Bank Draft	0.00	812.52	DFT0003064
02236	LAKESHORE BEVERAGE	03/22/2024	Bank Draft	0.00	378.02	DFT0003065
02121	TOWN & COUNTRY DISTRIBUTORS INC	03/22/2024	Bank Draft	0.00	915.10	DFT0003066
02210	CHICAGO BEVERAGE SYSTEMS	03/26/2024	Bank Draft	0.00	579.62	DFT0003067
03165	TRANSAMERICA TRUST COMPANY	03/25/2024	Bank Draft	0.00	200.00	DFT0003068
02306	FIFTH THIRD BANK	03/27/2024	Bank Draft	0.00	19,891.80	DFT0003070
01032	CARDMEMBER SERVICE	03/07/2024	Bank Draft	0.00	7,189.38	FEB2024ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	49	0.00	239,993.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-525.00
Bank Drafts	11	11	0.00	50,502.11
EFT's	12	13	0.00	40,312.72
	108	75	0.00	330,283.29

Check Report

Date Range: 03/02/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
01022	COMCAST	03/27/2024	Bank Draft	0.00	101.09	MBD03.27.202
03141	NILFISK	03/27/2024	Bank Draft	0.00	270.76	MBD03.27.202
02784	SHEIN	03/27/2024	Bank Draft	0.00	194.16	MBD03.27.202
02512	ENCHANTED CASTLE	03/27/2024	Bank Draft	0.00	118.44	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	56.24	MBD03.27.202
01057	NAPA HEIGHTS AUTOMOTIVE	03/27/2024	Bank Draft	0.00	490.54	MBD03.27.202
03137	STENSTROM PETROLEUM	03/27/2024	Bank Draft	0.00	556.49	MBD03.27.202
01022	COMCAST	03/27/2024	Bank Draft	0.00	68.71	MBD03.27.202
02398	WALMART	03/27/2024	Bank Draft	0.00	57.90	MBD03.27.202
02403	ADOBE	03/27/2024	Bank Draft	0.00	21.24	MBD03.27.202
02368	NINO'S PIZZERIA	03/27/2024	Bank Draft	0.00	72.95	MBD03.27.202
02009	THE KNOT	03/27/2024	Bank Draft	0.00	1,035.30	MBD03.27.202
01022	COMCAST	03/27/2024	Bank Draft	0.00	264.12	MBD03.27.202
02589	MAIN EVENT-HOFFMAN EST	03/27/2024	Bank Draft	0.00	159.93	MBD03.27.202
03082	YBA SHIRTS INC	03/27/2024	Bank Draft	0.00	232.20	MBD03.27.202
01057	NAPA HEIGHTS AUTOMOTIVE	03/27/2024	Bank Draft	0.00	326.40	MBD03.27.202
02632	AMC ONLINE 9640	03/27/2024	Bank Draft	0.00	81.00	MBD03.27.202
01022	COMCAST	03/27/2024	Bank Draft	0.00	388.87	MBD03.27.202
02452	FIRESIDE GRILLE	03/27/2024	Bank Draft	0.00	524.62	MBD03.27.202
02938	SCHAUMBURG BOOMERS	03/27/2024	Bank Draft	0.00	224.00	MBD03.27.202
02394	MARCUS PERFORMING ARTS CENTER	03/27/2024	Bank Draft	0.00	1,385.28	MBD03.27.202
02394	MARCUS PERFORMING ARTS CENTER	03/27/2024	Bank Draft	0.00	53.28	MBD03.27.202
02394	MARCUS PERFORMING ARTS CENTER	03/27/2024	Bank Draft	0.00	195.00	MBD03.27.202
02333	TONYS FRESH MARKET	03/27/2024	Bank Draft	0.00	188.79	MBD03.27.202
02403	ADOBE	03/27/2024	Bank Draft	0.00	21.24	MBD03.27.202
02370	NOAHS ARK ANIMAL WORKSHOP	03/27/2024	Bank Draft	0.00	816.38	MBD03.27.202
02688	STRIDE EVENTS	03/27/2024	Bank Draft	0.00	15.00	MBD03.27.202
02370	NOAHS ARK ANIMAL WORKSHOP	03/27/2024	Bank Draft	0.00	297.78	MBD03.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	03/27/2024	Bank Draft	0.00	196.26	MBD03.27.202
03094	TAXBANDITS.COM	03/27/2024	Bank Draft	0.00	58.68	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	47.64	MBD03.27.202
02476	NOW LINENS	03/27/2024	Bank Draft	0.00	240.04	MBD03.27.202
03144	BATTERIES PLUS	03/27/2024	Bank Draft	0.00	21.15	MBD03.27.202
02403	ADOBE	03/27/2024	Bank Draft	0.00	21.24	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	267.90	MBD03.27.202
03147	DAVE & BUSTERS INC	03/27/2024	Bank Draft	0.00	200.00	MBD03.27.202
01693	HINCKLEY SPRINGS	03/27/2024	Bank Draft	0.00	54.44	MBD03.27.202
01092	US KIDS GOLF	03/27/2024	Bank Draft	0.00	1,302.35	MBD03.27.202
01472	ACTIVE LOCK & KEY LTD	03/27/2024	Bank Draft	0.00	245.00	MBD03.27.202
02663	SANTA'S VILLAGE LLC DBA SANTA'S WATERPAR	03/27/2024	Bank Draft	0.00	150.00	MBD03.27.202
03128	PASS TRAINING AND COMPLIANCE	03/27/2024	Bank Draft	0.00	150.00	MBD03.27.202
01043	ILLINOIS PARKS AND RECREATION ASSOCIATION	03/27/2024	Bank Draft	0.00	305.00	MBD03.27.202
01543	ACCURATE DOCUMENT DESTRUCTION INC	03/27/2024	Bank Draft	0.00	410.48	MBD03.27.202
01059	NICOR	03/27/2024	Bank Draft	0.00	241.24	MBD03.27.202
01081	VILLAGE OF MOUNT PROSPECT	03/27/2024	Bank Draft	0.00	84.87	MBD03.27.202
01081	VILLAGE OF MOUNT PROSPECT	03/27/2024	Bank Draft	0.00	472.56	MBD03.27.202
01081	VILLAGE OF MOUNT PROSPECT	03/27/2024	Bank Draft	0.00	183.82	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	24.92	MBD03.27.202
01022	COMCAST	03/27/2024	Bank Draft	0.00	10.45	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	57.96	MBD03.27.202
02713	STAPLES	03/27/2024	Bank Draft	0.00	355.92	MBD03.27.202
02333	TONYS FRESH MARKET	03/27/2024	Bank Draft	0.00	130.54	MBD03.27.202
02138	ANDERSON PEST SOLUTIONS	03/27/2024	Bank Draft	0.00	449.70	MBD03.27.202
03100	ILLINOIS SECRETARY OF STATE	03/27/2024	Bank Draft	0.00	11.00	MBD03.27.202
03110	WELLPUTT	03/27/2024	Bank Draft	0.00	117.50	MBD03.27.202
02394	MARCUS PERFORMING ARTS CENTER	03/27/2024	Bank Draft	0.00	260.00	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	20.16	MBD03.27.202
02318	AMAZON	03/27/2024	Bank Draft	0.00	19.58	MBD03.27.202
01065	PITNEY BOWES GLOBAL FINANCIAL SERVICES	03/27/2024	Bank Draft	0.00	212.01	MBD03.27.202
01057	NAPA HEIGHTS AUTOMOTIVE	03/27/2024	Bank Draft	0.00	892.45	MBD03.27.202

Check Report

Date Range: 03/02/2024 - 03/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01120	REPUBLIC SERVICES INC	03/27/2024	Bank Draft	0.00	283.22	MBD03.27.202
02784	SHEIN	03/27/2024	Bank Draft	0.00	97.00	MBD03.27.202
01164	WHEELING PARK DISTRICT	03/27/2024	Bank Draft	0.00	200.00	MBD03.27.202
03166	ALIEXPRESS	03/27/2024	Bank Draft	0.00	353.95	MBD03.27.202
02330	WEISSMAN	03/27/2024	Bank Draft	0.00	539.22	MBD03.27.202
02784	SHEIN	03/27/2024	Bank Draft	0.00	298.64	MBD03.27.202
02497	PARAMOUNT THEATRE	03/27/2024	Bank Draft	0.00	538.00	MBD03.27.202
02912	7-ELEVEN 38526	03/27/2024	Bank Draft	0.00	55.01	MBD03.27.202
02328	FUN EXPRESS	03/27/2024	Bank Draft	0.00	39.07	MBD03.27.202
02127	DIRECTV	03/27/2024	Bank Draft	0.00	244.98	MBD03.27.202
03126	NTE 5494	03/27/2024	Bank Draft	0.00	699.96	MBD03.27.202
02398	WALMART	03/27/2024	Bank Draft	0.00	45.05	MBD03.27.202
02536	AROMA 360 LLC	03/27/2024	Bank Draft	0.00	128.87	MBD03.27.202
01057	NAPA HEIGHTS AUTOMOTIVE	03/27/2024	Bank Draft	0.00	-18.00	MBD03.27.202
02324	TARGET	03/27/2024	Bank Draft	0.00	8.98	MBD03.27.202
01023	COMMONWEALTH EDISON	03/27/2024	Bank Draft	0.00	25.61	MBD03.27.202
01120	REPUBLIC SERVICES INC	03/27/2024	Bank Draft	0.00	313.45	MBD03.27.202
01022	COMCAST	03/27/2024	Bank Draft	0.00	251.22	MBD03.27.202
02173	SWING KING	03/27/2024	Bank Draft	0.00	355.00	MBD03.27.202

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	79	79	0.00	19,891.80
EFT's	0	0	0.00	0.00
	79	79	0.00	19,891.80

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	49	0.00	239,993.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-525.00
Bank Drafts	90	90	0.00	70,393.91
EFT's	12	13	0.00	40,312.72
	187	154	0.00	350,175.09

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	3/2024	350,175.09
			350,175.09



Income Statement Group Summary

For Fiscal: 2024 Period Ending: 03/31/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	934,205.00	934,205.00	315,927.11	445,171.35	489,033.65
Expense	762,790.00	762,790.00	68,842.36	166,285.16	596,504.84
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	171,415.00	171,415.00	247,084.75	278,886.19	-107,471.19
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	78,364.00	78,364.00	3,011.16	11,961.85	66,402.15
Expense	73,260.25	73,260.25	5,039.16	12,797.76	60,462.49
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	5,103.75	5,103.75	-2,028.00	-835.91	5,939.66
Department: 04 - KINDERSTOP					
Revenue	259,750.00	259,750.00	21,557.00	71,199.87	188,550.13
Expense	158,490.00	158,490.00	13,761.49	34,506.49	123,983.51
Department: 04 - KINDERSTOP Surplus (Deficit):	101,260.00	101,260.00	7,795.51	36,693.38	64,566.62
Department: 05 - YOUTH PROGRAMS					
Revenue	38,685.00	38,685.00	8,772.25	17,668.00	21,017.00
Expense	36,132.50	36,132.50	1,683.14	7,276.26	28,856.24
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	2,552.50	2,552.50	7,089.11	10,391.74	-7,839.24
Department: 06 - DANCE					
Revenue	85,596.00	85,596.00	12,176.40	32,279.29	53,316.71
Expense	76,100.00	76,100.00	7,841.39	39,727.44	36,372.56
Department: 06 - DANCE Surplus (Deficit):	9,496.00	9,496.00	4,335.01	-7,448.15	16,944.15
Department: 07 - ATHLETIC					
Revenue	41,202.00	41,202.00	6,272.27	18,093.74	23,108.26
Expense	42,258.50	42,258.50	3,328.51	8,565.89	33,692.61
Department: 07 - ATHLETIC Surplus (Deficit):	-1,056.50	-1,056.50	2,943.76	9,527.85	-10,584.35
Department: 08 - PERFORMING ARTS					
Revenue	104,743.00	104,743.00	1,950.50	3,554.00	101,189.00
Expense	61,697.50	61,697.50	920.54	3,034.73	58,662.77
Department: 08 - PERFORMING ARTS Surplus (Deficit):	43,045.50	43,045.50	1,029.96	519.27	42,526.23
Department: 09 - CONCESSIONS					
Revenue	31,650.00	31,650.00	0.00	151.20	31,498.80
Expense	29,555.00	29,555.00	551.20	1,079.69	28,475.31
Department: 09 - CONCESSIONS Surplus (Deficit):	2,095.00	2,095.00	-551.20	-928.49	3,023.49
Department: 10 - AQUATICS					
Revenue	94,530.00	94,530.00	0.00	0.00	94,530.00
Expense	220,511.00	220,511.00	906.74	2,895.02	217,615.98
Department: 10 - AQUATICS Surplus (Deficit):	-125,981.00	-125,981.00	-906.74	-2,895.02	-123,085.98
Department: 11 - ACTIVE ADULTS					
Revenue	91,689.00	91,689.00	5,673.00	16,297.00	75,392.00
Expense	90,675.00	90,675.00	7,471.16	19,205.86	71,469.14
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	1,014.00	1,014.00	-1,798.16	-2,908.86	3,922.86
Department: 12 - SPECIAL EVENTS					
Revenue	23,410.00	23,410.00	3,569.00	6,390.00	17,020.00
Expense	25,065.00	25,065.00	3,588.84	9,704.77	15,360.23
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-1,655.00	-1,655.00	-19.84	-3,314.77	1,659.77
Department: 13 - FITNESS CENTER					
Revenue	27,680.00	27,680.00	2,678.72	7,639.02	20,040.98
Expense	52,820.00	52,820.00	3,038.24	7,820.87	44,999.13
Department: 13 - FITNESS CENTER Surplus (Deficit):	-25,140.00	-25,140.00	-359.52	-181.85	-24,958.15

Income Statement

For Fiscal: 2024 Period Ending: 03/31/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	332,768.00	332,768.00	30.00	30.00	332,738.00
Expense	246,421.75	246,421.75	2,333.42	5,241.82	241,179.93
Department: 14 - SUMMER CAMP Surplus (Deficit):	86,346.25	86,346.25	-2,303.42	-5,211.82	91,558.07
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	264,035.00	264,035.00	15,908.65	36,556.59	227,478.41
Department: 30 - PARKS Surplus (Deficit):	-254,535.00	-254,535.00	-15,908.65	-36,556.59	-217,978.41
Department: 40 - GOLF					
Revenue	1,279,800.00	1,279,800.00	44,751.28	49,329.90	1,230,470.10
Expense	718,118.00	718,118.00	39,393.35	88,958.98	629,159.02
Department: 40 - GOLF Surplus (Deficit):	561,682.00	561,682.00	5,357.93	-39,629.08	601,311.08
Department: 41 - GROUNDS					
Expense	758,302.00	758,302.00	38,419.35	107,293.07	651,008.93
Department: 41 - GROUNDS Total:	758,302.00	758,302.00	38,419.35	107,293.07	651,008.93
Department: 42 - PRO SHOP					
Revenue	116,500.00	116,500.00	7,769.40	13,508.86	102,991.14
Expense	84,600.00	84,600.00	8,259.74	8,705.04	75,894.96
Department: 42 - PRO SHOP Surplus (Deficit):	31,900.00	31,900.00	-490.34	4,803.82	27,096.18
Department: 43 - HOOK A KID					
Revenue	105,000.00	105,000.00	0.00	3,605.00	101,395.00
Expense	75,000.00	75,000.00	0.00	0.00	75,000.00
Department: 43 - HOOK A KID Surplus (Deficit):	30,000.00	30,000.00	0.00	3,605.00	26,395.00
Department: 44 - WARM UP RANGE					
Revenue	35,000.00	35,000.00	0.00	0.00	35,000.00
Expense	10,475.00	10,475.00	0.00	0.00	10,475.00
Department: 44 - WARM UP RANGE Surplus (Deficit):	24,525.00	24,525.00	0.00	0.00	24,525.00
Department: 45 - FOOD AND BEVERAGE					
Revenue	902,000.00	902,000.00	47,741.10	64,870.85	837,129.15
Expense	763,320.00	763,320.00	38,067.89	74,250.20	689,069.80
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	138,680.00	138,680.00	9,673.21	-9,379.35	148,059.35
Total Surplus (Deficit):	42,445.50	42,445.50	222,524.02	127,844.29	

Income Statement

For Fiscal: 2024 Period Ending: 03/31/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	13,960.50	13,960.50	246,402.57	275,736.97	-261,776.47
300 - GOLF	28,485.00	28,485.00	-23,878.55	-147,892.68	176,377.68
Total Surplus (Deficit):	42,445.50	42,445.50	222,524.02	127,844.29	



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2024 Period Ending: 03/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,120,000.00	1,120,000.00	409,914.22	568,157.40	551,842.60
20 - INTEREST	104,000.00	104,000.00	7,789.90	23,499.99	80,500.01
35 - ADDITIONAL	4,200.00	4,200.00	4,397.46	4,617.46	-417.46
Revenue Total:	1,228,200.00	1,228,200.00	422,101.58	596,274.85	631,925.15
Expense					
50 - PERSONNEL SERVICES	457,190.00	457,190.00	34,840.95	96,474.23	360,715.77
51 - BENEFITS	126,292.00	126,292.00	16,783.57	14,422.09	111,869.91
52 - CONTRACTED SERVICES	213,379.50	213,379.50	9,458.27	36,902.48	176,477.02
60 - COMMODITIES	42,760.00	42,760.00	716.75	1,995.97	40,764.03
65 - GENERAL EXPENDITURES	2,300,900.00	2,300,900.00	0.00	0.00	2,300,900.00
Expense Total:	3,140,521.50	3,140,521.50	61,799.54	149,794.77	2,990,726.73
Fund: 100 - CORPORATE FUND Surplus (Deficit):	-1,912,321.50	-1,912,321.50	360,302.04	446,480.08	-2,358,801.58
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	880,000.00	880,000.00	311,929.96	430,063.75	449,936.25
30 - RENTAL	59,265.00	59,265.00	2,802.50	13,287.95	45,977.05
35 - ADDITIONAL	20,690.00	20,690.00	664.65	2,039.65	18,650.35
41 - PROGRAM REVENUES	1,162,167.00	1,162,167.00	66,220.30	184,892.77	977,274.23
42 - RERESHMENT REVENUE	31,650.00	31,650.00	0.00	151.20	31,498.80
Revenue Total:	2,153,772.00	2,153,772.00	381,617.41	630,435.32	1,523,336.68
Expense					
50 - PERSONNEL SERVICES	1,346,883.00	1,346,883.00	78,484.49	206,331.53	1,140,551.47
51 - BENEFITS	156,568.00	156,568.00	25,110.43	22,427.59	134,140.41
52 - CONTRACTED SERVICES	402,896.50	402,896.50	20,341.00	101,199.89	301,696.61
60 - COMMODITIES	191,286.00	191,286.00	6,814.00	15,602.62	175,683.38
65 - GENERAL EXPENDITURES	42,178.00	42,178.00	4,464.92	9,136.72	33,041.28
Expense Total:	2,139,811.50	2,139,811.50	135,214.84	354,698.35	1,785,113.15
Fund: 200 - RECREATION FUND Surplus (Deficit):	13,960.50	13,960.50	246,402.57	275,736.97	-261,776.47
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,500.00	15,500.00	2,520.64	9,020.64	6,479.36
35 - ADDITIONAL	9,200.00	9,200.00	59.88	114.12	9,085.88
37 - GENERAL REVENUE	35,000.00	35,000.00	534.90	559.28	34,440.72
41 - PROGRAM REVENUES	2,119,600.00	2,119,600.00	88,829.32	111,856.57	2,007,743.43
42 - RERESHMENT REVENUE	259,000.00	259,000.00	8,317.04	9,764.00	249,236.00
Revenue Total:	2,438,300.00	2,438,300.00	100,261.78	131,314.61	2,306,985.39
Expense					
50 - PERSONNEL SERVICES	654,635.00	654,635.00	37,801.48	95,758.55	558,876.45
51 - BENEFITS	172,080.00	172,080.00	19,563.19	17,224.87	154,855.13
52 - CONTRACTED SERVICES	720,525.00	720,525.00	29,776.10	88,019.65	632,505.35
60 - COMMODITIES	675,600.00	675,600.00	35,514.60	76,431.86	599,168.14
65 - GENERAL EXPENDITURES	186,975.00	186,975.00	1,484.96	1,772.36	185,202.64
Expense Total:	2,409,815.00	2,409,815.00	124,140.33	279,207.29	2,130,607.71
Fund: 300 - GOLF Surplus (Deficit):	28,485.00	28,485.00	-23,878.55	-147,892.68	176,377.68
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	19,000.00	19,000.00	6,734.85	9,285.47	9,714.53
Revenue Total:	19,000.00	19,000.00	6,734.85	9,285.47	9,714.53

Income Statement

For Fiscal: 2024 Period Ending: 03/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,175.00	18,175.00	2,500.00	2,500.00	15,675.00
Expense Total:	18,175.00	18,175.00	2,500.00	2,500.00	15,675.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	825.00	825.00	4,234.85	6,785.47	-5,960.47
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	12,500.00	12,500.00	3,899.12	5,375.79	7,124.21
Revenue Total:	12,500.00	12,500.00	3,899.12	5,375.79	7,124.21
Expense					
52 - CONTRACTED SERVICES	2,100.00	2,100.00	25.61	152.02	1,947.98
60 - COMMODITIES	10,400.00	10,400.00	0.00	0.00	10,400.00
Expense Total:	12,500.00	12,500.00	25.61	152.02	12,347.98
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	0.00	0.00	3,873.51	5,223.77	-5,223.77
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	110,000.00	110,000.00	38,991.24	53,757.96	56,242.04
35 - ADDITIONAL	0.00	0.00	1,706.18	1,706.18	-1,706.18
Revenue Total:	110,000.00	110,000.00	40,697.42	55,464.14	54,535.86
Expense					
50 - PERSONNEL SERVICES	8,820.00	8,820.00	678.46	1,834.62	6,985.38
52 - CONTRACTED SERVICES	113,541.00	113,541.00	-525.00	2,124.50	111,416.50
60 - COMMODITIES	3,900.00	3,900.00	0.00	200.00	3,700.00
Expense Total:	126,261.00	126,261.00	153.46	4,159.12	122,101.88
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-16,261.00	-16,261.00	40,543.96	51,305.02	-67,566.02
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	130,000.00	130,000.00	46,080.56	63,532.14	66,467.86
Revenue Total:	130,000.00	130,000.00	46,080.56	63,532.14	66,467.86
Expense					
51 - BENEFITS	129,100.00	129,100.00	10,046.83	18,568.24	110,531.76
Expense Total:	129,100.00	129,100.00	10,046.83	18,568.24	110,531.76
Fund: 407 - IMRF FUND Surplus (Deficit):	900.00	900.00	36,033.73	44,963.90	-44,063.90
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	45,000.00	45,000.00	16,518.11	22,773.83	22,226.17
Revenue Total:	45,000.00	45,000.00	16,518.11	22,773.83	22,226.17
Expense					
50 - PERSONNEL SERVICES	30,000.00	30,000.00	2,078.60	5,512.37	24,487.63
52 - CONTRACTED SERVICES	14,400.00	14,400.00	100.00	4,061.54	10,338.46
Expense Total:	44,400.00	44,400.00	2,178.60	9,573.91	34,826.09
Fund: 408 - POLICE FUND Surplus (Deficit):	600.00	600.00	14,339.51	13,199.92	-12,599.92
Fund: 409 - MUSEUM FUND					
Expense					
50 - PERSONNEL SERVICES	5,640.00	5,640.00	0.00	0.00	5,640.00
Expense Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 409 - MUSEUM FUND Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	146,500.00	146,500.00	52,779.97	72,768.74	73,731.26
Revenue Total:	146,500.00	146,500.00	52,779.97	72,768.74	73,731.26
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
65 - GENERAL EXPENDITURES	87,858.00	87,858.00	0.00	21,964.49	65,893.51

Income Statement

For Fiscal: 2024 Period Ending: 03/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
80 - CAPITAL IMPROVEMENTS	123,000.00	123,000.00	0.00	0.00	123,000.00
Expense Total:	215,858.00	215,858.00	0.00	21,964.49	193,893.51
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-69,358.00	-69,358.00	52,779.97	50,804.25	-120,162.25
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	185,000.00	185,000.00	65,576.18	90,411.12	94,588.88
Revenue Total:	185,000.00	185,000.00	65,576.18	90,411.12	94,588.88
Expense					
51 - BENEFITS	185,000.00	185,000.00	11,824.38	33,855.28	151,144.72
Expense Total:	185,000.00	185,000.00	11,824.38	33,855.28	151,144.72
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	0.00	0.00	53,751.80	56,555.84	-56,555.84
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	14,000.00	14,000.00	0.00	2,000.00	12,000.00
41 - PROGRAM REVENUES	12,780.00	12,780.00	0.00	0.00	12,780.00
Revenue Total:	26,780.00	26,780.00	0.00	2,000.00	24,780.00
Expense					
50 - PERSONNEL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00
52 - CONTRACTED SERVICES	20,490.00	20,490.00	0.00	2,550.00	17,940.00
60 - COMMODITIES	4,325.00	4,325.00	0.00	0.00	4,325.00
Expense Total:	26,815.00	26,815.00	0.00	2,550.00	24,265.00
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	-35.00	-35.00	0.00	-550.00	515.00
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	151,600.00	151,600.00	0.00	0.00	151,600.00
37 - GENERAL REVENUE	2,411,565.00	2,411,565.00	0.00	0.00	2,411,565.00
Revenue Total:	2,563,165.00	2,563,165.00	0.00	0.00	2,563,165.00
Expense					
52 - CONTRACTED SERVICES	10,000.00	10,000.00	1,521.44	1,521.44	8,478.56
60 - COMMODITIES	27,100.00	27,100.00	0.00	28,636.30	-1,536.30
80 - CAPITAL IMPROVEMENTS	766,900.00	766,900.00	12,851.50	18,402.62	748,497.38
Expense Total:	804,000.00	804,000.00	14,372.94	48,560.36	755,439.64
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	1,759,165.00	1,759,165.00	-14,372.94	-48,560.36	1,807,725.36
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	150,000.00	150,000.00	0.00	0.00	150,000.00
Revenue Total:	150,000.00	150,000.00	0.00	0.00	150,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	295,000.00	295,000.00	91,845.36	121,095.36	173,904.64
Expense Total:	295,000.00	295,000.00	91,845.36	121,095.36	173,904.64
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	-145,000.00	-145,000.00	-91,845.36	-121,095.36	-23,904.64
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	475,900.00	475,900.00	0.00	0.00	475,900.00
Revenue Total:	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00
65 - GENERAL EXPENDITURES	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense Total:	477,400.00	477,400.00	0.00	0.00	477,400.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	0.00	-1,500.00

Income Statement

For Fiscal: 2024 Period Ending: 03/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	733,336.00	733,336.00	259,942.58	358,387.76	374,948.24
Revenue Total:	733,336.00	733,336.00	259,942.58	358,387.76	374,948.24
Expense					
65 - GENERAL EXPENDITURES	698,416.00	698,416.00	0.00	0.00	698,416.00
Expense Total:	698,416.00	698,416.00	0.00	0.00	698,416.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	34,920.00	34,920.00	259,942.58	358,387.76	-323,467.76
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	698,415.00	698,415.00	0.00	0.00	698,415.00
Revenue Total:	698,415.00	698,415.00	0.00	0.00	698,415.00
Expense					
52 - CONTRACTED SERVICES	10,950.00	10,950.00	0.00	0.00	10,950.00
65 - GENERAL EXPENDITURES	687,465.00	687,465.00	0.00	0.00	687,465.00
Expense Total:	698,415.00	698,415.00	0.00	0.00	698,415.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,336.54	4,031.98	-4,031.98
Revenue Total:	0.00	0.00	1,336.54	4,031.98	-4,031.98
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,336.54	4,031.98	-4,031.98
Total Surplus (Deficit):	-311,260.00	-311,260.00	943,444.21	995,376.56	

Income Statement

For Fiscal: 2024 Period Ending: 03/31/2024

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - CORPORATE FUND	-1,912,321.50	-1,912,321.50	360,302.04	446,480.08	-2,358,801.58
200 - RECREATION FUND	13,960.50	13,960.50	246,402.57	275,736.97	-261,776.47
300 - GOLF	28,485.00	28,485.00	-23,878.55	-147,892.68	176,377.68
404 - AUDITING FUND	825.00	825.00	4,234.85	6,785.47	-5,960.47
405 - PAVING & LIGHTING FU	0.00	0.00	3,873.51	5,223.77	-5,223.77
406 - LIABILITY INSURANCE F	-16,261.00	-16,261.00	40,543.96	51,305.02	-67,566.02
407 - IMRF FUND	900.00	900.00	36,033.73	44,963.90	-44,063.90
408 - POLICE FUND	600.00	600.00	14,339.51	13,199.92	-12,599.92
409 - MUSEUM FUND	-5,640.00	-5,640.00	0.00	0.00	-5,640.00
410 - SPECIAL RECREATION F	-69,358.00	-69,358.00	52,779.97	50,804.25	-120,162.25
411 - SOCIAL SECURITY FUN	0.00	0.00	53,751.80	56,555.84	-56,555.84
413 - COMMUNITY EVENTS	-35.00	-35.00	0.00	-550.00	515.00
518 - CAPITAL PROJECT FUN	1,759,165.00	1,759,165.00	-14,372.94	-48,560.36	1,807,725.36
523 - CAPITAL 98 GOLF FUND	-145,000.00	-145,000.00	-91,845.36	-121,095.36	-23,904.64
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	0.00	0.00	-1,500.00
612 - PREVIOUS YEAR ROLL	34,920.00	34,920.00	259,942.58	358,387.76	-323,467.76
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,336.54	4,031.98	-4,031.98
Total Surplus (Deficit):	-311,260.00	-311,260.00	943,444.21	995,376.56	



April 23, 2024

To: Park Board of Commissioners
 From: Christina Ferraro, Executive Director
 Re: April 2024 board report

ADA TRANSITION PLAN

WT Group evaluated Lions Park, McDonald Field, Gary Morava Recreation Center (fitness room, pool, etc.), and Old Orchard Country Club (clubhouse and cart path).and will compile a report for each site to include deficits, recommend retrofits and include cost references for planning purposes. The final report will be presented to the board in May.

TENNIS / PICKLEBALL FEASIBILITY STUDY

JSD visited four park sites last month, developed court layout exhibits for each site, and will conduct an Open House to gather community input April 25, and prepare a final report including Opinion of Probable Construction Costs for the board to adopt in July.

WEDGEWOOD PARK (OSLAD)

The construction crew installed concrete, shelter, and underdrainage. The damaged culvert has been fixed. Picnic tables, benches, litter and recycle receptacles are being installed. The playground inspection occurred. The construction fence will be removed, and landscaping will begin soon. There are two playgrounds and a basketball half court. There will be more benches and trees for shade, an asphalt learning path, shelter, pollinator & sensory plantings, and fitness stations.

AGREEMENTS

New agreements have been reviewed by legal counsel and executed by staff this month: ExcalTech (Managed IT services provider), Comcast (Tv, internet and voice), Pulse Technology (copiers), Current Technologies, Inc. (surveillance system), HR Source (classification and compensation study), and Diaz Group (tree purchase and planting).

BOARD MEETING AGENDA ITEMS 2024

May 2024	<ul style="list-style-type: none"> • Appoint advisory positions to the Board June 2024-May 2025 • Acceptance of the FY2023 Comprehensive Annual Financial Report • W-T Group presents partial ADA Transition Plan final report
June 2024	<ul style="list-style-type: none"> • Election of Park Board Officers
July 2024	<ul style="list-style-type: none"> • Tennis / Pickleball feasibility study final report adoption • Resolution Determining Confidentiality Closed Session Minutes
August 2024	<ul style="list-style-type: none"> • Approval Resolution NWSRA 2025 Assessment
September 2024	<ul style="list-style-type: none"> • annual harassment prevention training • NWSRA 2023 Year in Review

October 2024	<ul style="list-style-type: none"> • Decennial committee meeting 6:30pm at GMRC • Resolution Approval of IAPD credentials • Approve Ordinance issue bond • Classification & compensation survey findings
November 2024	<ul style="list-style-type: none"> • Approve Prescribed Burn 2024-2025 • Approve Resolution Truth in Taxation for Levy Year 2023
December 2024	<ul style="list-style-type: none"> • FY2025 Budget presentation • Approve Annual Tax Levy Ordinance • Schedule of 2025 meetings



March 2024

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
		11,299	5,428	2.08	38s
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	Home Page	2,546	1,480	1.72	29s
Summer Program Guide	679	433	1.57	38s	1,980
Calendar of Events	645	509	1.27	17s	1,618
Special Events	560	405	1.38	26s	1,360
Employment	552	287	1.43	12s	1,656
Summer Camps	443	291	1.52	58s	1,681
Location - GMRC	363	238	1.53	31s	1,219
Registration	310	181	1.71	43s	766
Winter & Spring 2024 Program Guide	289	195	1.48	44s	620
Active Adults	246	168	1.46	27s	726

SOCIAL MEDIA STATISTICS



@prospectheightsparkdistrict

Reach 1,202

People Reached 5.2K
 Published Posts 43
 Published Stories 1
 Total Followers 2,139
 New Followers 17
 Total Visits 1.1K

Facebook Posts 90 Days
 Post Reach 6.3K
 Post Engagement 717

Facebook Stories 90 Days
 Reach 76
 Engagement 19

Video Performance
 Minutes Viewed 113
 Post Engagement



Reach 1,138



@prospectheightsparkdistrict

Reach 235

People Reached 494
 Published Posts 39
 Published Stories 6
 Reels 2
 Total Followers 983
 New Followers 13
 Total Visits 112

Instagram Posts 90 Days
 Post Reach 766
 Post Engagement 484

Instagram Stories 90 Days
 Reach 174
 Engagement 4



Reach 191





TIKTOK VIDEOS

@phparks

Video Views 2k
Reached audience 1,638
Profile Views 11
Likes 11
Shares 0



Are you ready for an unforgettable summer experience? Prospect Heigh...

Mar 28, 1:23 PM

▶ 227 ❤️ 5 💬 0



Lighting up the night with laughter and joy! 🐰 Our adventurers had a "e...

Mar 24, 11:55 PM

▶ 1.8K ❤️ 6 💬 0

eNEWSLETTER



March 22nd eNewsletter

Sent ✉️ Email • Sent Mar 22, 2024 at 4:00pm CDT

4,229 sends • 2,617 (62%) opens • 150 (4%) clicks • 39 (1%) bounces • 7 (1%) unsubscribes



Summer Program Guide

Sent ✉️ Email • Sent Mar 20, 2024 at 3:00pm CDT

4,245 sends • 2,662 (63%) opens • 295 (7%) clicks • 38 (1%) bounces • 13 (1%) unsubscribes



March 8th eNewsletter

Sent ✉️ Email • Sent Mar 8, 2024 at 4:00pm CDT

4,258 sends • 2,645 (63%) opens • 210 (5%) clicks • 42 (1%) bounces • 13 (1%) unsubscribes

March 2024



April 23, 2024

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: April 2024 Board Report

AUDIT STATUS FY 2023

The fieldwork for the audit has been completed. According to Sikich, the report is now making its way through their quality control department. Once a draft is provided to us, we will complete the Management's Discussion & Analysis (MD&A) as well as the statistical information in the back of the audit.

BUSEY BANK INTEREST

The interest rate being paid on both the Cash Reserve Account and Investment Account at Busey Bank dropped from 4.48% in February to 4.27% in March.

SECTION 125 CAFETERIA PLAN

On April 9th, Catherine Roock and I had a virtual meeting with Nate Broliar from HealthEquity concerning implementing a cafeteria plan where health insurance deductions could be pre-tax versus after-tax. This will save employees money, as well as save the District between \$4,000 and \$5,000 per year in FICA taxes after the \$225 annual administrative fee is deducted. The amount saved would vary year-to-year depending on which plans employees choose to enroll. PDRMA uses this company and referred us to them; PDRMA has also assisted in the set-up of other park districts.

TEN YEAR CAPITAL PLANNING SPREADSHEET

Information from the capital planning slides presented in 2023 was entered into an Excel file to assist with planning calculations. Additionally, funding was estimated to present a comparison of needs to resources.

PAYCOM PAYROLL TRANSITION

The Paycom implementation team has turned us over to dedicated account specialists as of April 11, 2024. Learning will be ongoing, but we have completed the implementation phase. Known outstanding issues were corrected by the Paycom implementation team prior to the switch.

CIVICREC IMPLEMENTATION: FORTE CREDIT CARD PROCESSOR APPLICATION

The preferred credit card processor for the new CivicRec recreation software is Forte. Their agreement and rates have been reviewed by Ancel Glink with some suggested new language. These have been sent for Forte's review. The Forte application has been drafted and is pending with some technical questions for Forte prior to being finalized.

HR/PAYROLL UPDATE (*Catherine Roock*)

Summer hiring is in full swing for camp counselors and lifeguards. Some departments are already meeting their hiring goals.



April 23, 2024

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: April 2024 Board Report

ARTWALK

The award-winning ArtWalk will return to Izaak Walton Park this spring and summer. This year's theme is "Bug Art". Sculpture, objects, assemblies, paintings, or drawings are welcome. The use of recycled materials and found objects is encouraged. As in previous years, we thank the tireless work of artists Kate Tully and Mara Lovisetto who put in many hours of love and sweat into this event.



SCHOLARSHIPS

We received a donation from Northwest Suburban Interfaith Council to help support our 2024 scholarship program. As in previous years, we have also requested a donation from the Rotary Club of River Cities and the Prospect Heights Lions Club.

ARBOR DAY

The Prospect Heights Park District Creative Kids Preschool students and teachers will once again be participating in the annual Arbor Day tree dedication taking place on Friday, April 26. The event is supported and organized by the City of Prospect Heights staff, park district staff, and the Prospect Heights Garden Club. This year, the Arbor Day tree will be planted in public land on Frankie court, just east of North Lancaster Street.



BUS REPLACEMENT

We received the price to replace the oldest and most well-traveled bus and unfortunately, the cost to purchase the bus significantly exceeded the budgeted amount. Even with utilizing the cooperative purchasing resource, Sourcewell, the cost of buses, along with most other vehicles, has increased dramatically and the purchase will be deferred to next fiscal year at the appropriate amount.



April 23, 2024

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: April 2024 Board Report

POOL

Facilities staff began the process of restoring and addressing certain problem areas of the pool to have it ready by opening day. The entire basin has been patched, crack filled and painted, along with essential tile work repairment. Underground Imaging has finished all repairs and tests, including correcting the water leak that was discovered within the kiddie water slide. Tasks that have yet to be completed included placing umbrellas over stands, cleaning gutters and decks, opening water valves and filling the basin with water. Hayes Mechanical, Inc. has visited the pool to perform basic maintenance of the pool heater, which includes cleaning the ignitors and checking electrical connections. The Facilities department is on track to completing these tasks and opening the pool in time for lifeguard training.

CAPITAL PROJECTS

ERG Developers, LLC. started construction work on the gymnasium floor on April 1. Four large patches of the gym floor have been removed, leveled, and placed back. The entire floor has been completely sanded, varnished, and all court lines have been painted along with the start of the center logo. The project is on schedule to be completed within the next two weeks. The District has also been working with Current Technologies, Inc. to move forward with an updated surveillance system that will be divided into two phases: Phase 1 for 2024, a system and hardware update of only interior cameras within the GMRC and Phase 2 for 2025, the addition of essential outdoor cameras covering the parking lot, emergency exits and the admin building.

PARKS

The Parks department is in full swing with acquiring some part time staff back for the warm season. Staff began to restore and make all baseball and softball fields playable, finish all installation of monument signs (apart from Wedgewood and Tully Parks), mulch all Lions Park trees and start mowing of all District parks. The first full order of trash receptacles has been placed in major parks such as Country Gardens, School Street, and Lions. The District has accepted a proposal from Diaz Group, LLC. to start planting 70 trees across the parks in order to complete the tree grant project. Installation of these trees is expected to be completed by July 1.

SAFETY

Recreation, Parks and Facilities staff have completed various PDRMA trainings, such as Reasonable Suspicion for Supervisors, Ergonomic Training, Safe Operation of Chainsaws, and Pool Operator's certification. Various staff are scheduled to complete Fleet training and Mower training next week.



April 23, 2024

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: April 2024 Board Report

SPECIAL EVENTS

We hosted the St. Patrick’s Day scramble with tremendous success to start the season. Close to 100 players came out to support the event. Dinner was served in the tradition of Patty days. We received lots of nice compliments throughout the day.

CLUB HOUSE

Alarm testing took place this month. Some repairs will need to be performed which will ensure the systems meet safety standards. New plants were installed in pots to replace worn out foliage. New ceiling tiles were replaced in banquet rooms. All club house carpets were steam cleaned. One cooler thermostat was replaced to ensure proper temperature is maintained. Air conditioning units were started and will be monitored to determine if any need attention.

GOLF SHOP

Shop sales increased because of the opening. We have received several new lines of apparel which should help increase sales in the coming months.

CAR FLEET

The fleet is back in service with minimal breakdowns starting the season.

FOOD AND BEVERAGE

As we near the busy season we are excited to be opening the indoor grill for lunch from 11AM to 2pm Monday through Thursday.

March	2023	2024	% CHANGE 2023 VS 2024
Golf & Members	\$10,104.46	\$44,156.50	+445%
Golf Shop	\$6,845.00	\$7,769.40	+13.5%
Food & Beverage	\$65,930.98	\$47,741.10	-38%
Driving Range	\$0	\$0	0%



April 23, 2024

To: Marc Heidkamp, Director of Golf
From: Sean Lee, Superintendent of Golf
Re: April 2024 board report

GOLF COURSE GROUNDS

The spring cleanup on the course is done. The temperatures are warm enough now for all the ball washers to be out. We are mowing everything routinely now. The irrigation system is filled, and the pumps are running well. We have found and fixed a few leaks already. We are watching a few spots that might not be leaks just a spot that needs better drainage or a sprinkler adjustment. The company that the village of mount prospect contracted to bury the wire for the streetlights along Schoenbeck Road hit our irrigation line in two spots and maybe another. The annual flowers for the club house should be arriving in a few weeks, we will start to prepare the beds for them.

EQUIPMENT

The new John Deere riding greens mower that had an issue back in March was repaired and returned. It worked fine until this last week. A technician from Revels Turf came to try and diagnose and fix it but was unable to and they are picking it up again to take it back to their shop. We will be purchasing a new John Deere Gator in the next few weeks. There are a few more pieces of equipment to evaluate, service and fix. Two of the bigger Parks department mowers stored at the grounds garage have been serviced.

MAINTENANCE STAFF

The assistant in training has been working with us a few weeks now and is doing a great job. We have a full maintenance crew of which half of them are new to the golf maintenance industry. The returning staff is helping to train the new ones, and everything is going well. Now that we are fully staffed, we will begin monthly training on various safety topics.



April 23, 2024

To: Ray Doerner Superintendents of Recreation
From: Laura Fudala, Recreation Supervisor
Re: April 2024 Board Report

PRESCHOOL

Our preschoolers engaged in so many fun activities over the last month! The students looked all over the building for the leprechaun, then headed back to their classroom only to find the leprechaun had made a mess but left some gold coins behind!

The bunny stopped by both classes! After the students took pictures with the bunny, they took part in a egg hunt in the building!

In between all these fun activities, Ms. Julie from the library read to our 4Y class, students planted their flowers and grass, and learned about the life cycle of butterflies!

KINDERSTOP

Our KinderStop students engaged in a egg hunt and also got a visit from the bunny! April 16 was librarian appreciation day. To show our appreciation to Ms. Julie each student made her a card. Ms. Julie reads to our students and does a small craft with them every Tuesday!

CHILDREN'S PROGRAMS

There were seven kids' days off programs in the last month. Our field trips took us to the movies, Chuck E Cheese, Dave and Busters, Ball Factory, The Zone, Enchanted Castle and Kohl's Children's Museum.

Date	Number of Participants
March 19	24
March 25	19
March 26	21
March 27	18
March 28	24
March 29	21
April 1	25

SUMMER CAMP

We have 32 camp staff hired as of today. This is 4 more counselors than we had hired at the same time last year. I am looking to hire a few more counselors and one more coordinator. Applications are still coming in. I am confident that we should be fully staffed in the next few weeks. Camp training is scheduled for May 22-30.

Registration continues to be very strong across all the different summer camp programs. We are currently at 97% enrollment across all the camps and most of our camps have waitlists. We have very limited spaces available in our Early Explorers Camp and Sports Camp programs.



April 23, 2024

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: April 2024 Board Report

DANCE & PERFORMING ARTS

Dance classes are starting to wind down with only 3 more weeks of classes. Our dance recital will be on Saturday, May 11 at Forest View Education Center in Arlington Heights. We are very excited to be back in a large theatre.

We are mid-way through our competition season, with 2 more competitions to go.

Here's how we did at the Believe Dance Competition, March 15-16.

Love shack: platinum plus, 1st in category & 2nd overall
Titanium: platinum plus, 1st in category & 2nd overall
XS: platinum 1st in category & 5th overall
Be A Cat: platinum plus, 7th overall
Viva La Vida: platinum, first in category & 2nd overall
I Want You To Love Me: platinum plus, first in category & 9th overall
New Romantics: platinum, best smile special award
Valerie: platinum plus, 1st in category & 1st overall
Barbara: platinum plus, 1st in category & 1st overall, golden ticket & regionals winner
Heartbreaker: platinum, 1st in category & 10th overall
Wonderland: platinum, 1st in category & 7th overall
Girls Just Wanna Have Fun: platinum, 1st in category & 2nd overall
Can't Touch This: platinum, 1st in category & 6th overall
It's Gonna Be Me: energy explosion special award, platinum plus & 1st in category & 2nd overall, excellence in choreography award



Our very own Ms. Katie won an Excellence in Choreography Award and was recognized by the judges. We are so PROUD of her and happy to have her as part of our team.

Results from the Dreammaker Competition, April 13-14

Valerie- stage commander special award, 4 3/4 stars, first in category, 7th place overall, golden ticket.
Barbara Streisand- 4 3/4 stars, first in category, 2nd overall, entertainment award
Girls Just Wanna Have Fun- 4 3/4 stars, first in category, 3rd overall
Titanium - discovery spotlight scholarship, 5 stars, 5th overall
I Want You To Love Me - 5 stars, first in category, 3rd overall
Love shack- 4 3/4 stars, first in category, 2nd place
XS - 4 3/4 stars, first in category, 10th overall
It's Gonna Be Me- 5 stars, golden ticket, 1st in category, 2nd overall
Be a Cat- 5 stars, 2nd overall
New Romantics - 4 3/4 stars, 1st in category, 6th overall

How to Be A Heartbreaker- 4 3/4 stars, 1st in category, 8th overall
Can't Touch This- 4 3/4 stars, 1st in category, 5th overall
Wonderland- 4 3/4 stars, 6th overall, storytelling award

Next up is Revolution Dance Competition, April 27-28 at Midwest Conference Center in Northlake.

Creative & Performing Arts Camp registration is well underway, and enrollment is at 98% with nine of the ten weeks of camp fully booked. Production Camp registration is also strong. We currently have 25 campers registered, which is 7 more than were registered in 2023 and 13 more than in 2022.

ACTIVE ADULTS

The Summer Active Adult Newsletter is complete and at the printer. The summer programs are ready for registration online or at the front desk for all to enjoy. The newsletters will be in mailboxes and available to pick up at the recreation center soon.

SPECIAL EVENTS

The Flashlight Egg Hunt for the bigger kiddos was held on Thursday, March 21st with 42 kids. Kids came out with their flashlights, headlamps, and glow sticks to find the golden eggs. A good time was had by all who attended.

Our Spring Fling event was well attended with approximately 200 kiddos even though the day started off rainy. By the time the hunt was about to begin, the sun came out and it was a beautiful day. We set the hunt up on the tennis court due to water-soaked fields.

Our Bunny Home Visits were once again successful with 13 homes.

Our next bingo will be held on Friday, April 19th, we currently have 39 people registered.



April 23, 2024

To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: April 2024 Board Report

YOUTH ATHLETICS

The Youth Basketball League wrapped up. As mentioned in the last report, we hosted the Playoffs and an All-Star game. The 5th-6th grade playoffs for both the boys and the girls was awesome. In the boys division, the 4-seed ran the table and won three straight games to win the championship. In the girls, the 2-seed took care of business and won the championship. The All-Star game for the 7-8 graders went well also. We had the 1-3-5-7 placed teams play against the 2-4-6-8 seeded. Both teams played well and there was tons of good energy during the game.

The Spring season of our youth soccer league that we run cooperatively with the River Trails Park District began on April 13. Most of the participants from our district that signed up in the fall is back on their respective teams and we were even able to add a few more from a separate spring sign up.

Tae Kwon Do classes have been great. 14 kids were registered for the section that ended at the end of March as well as the section that began on April 2. The turnout in that last four sections of TKD that have been offered has been great, always getting double digit numbers of registrants.

In other class news, Fun with Tennis (Spring session) has 10 registered. Basketball 101 & 201 both have 8 registered and that is being held at Eisenhower since our gym is under construction. This summer has tons on fun classes with Hot Shots Sports that we are offering and for the first time. Hot Shots will be offering Sport Specific camps that will focus on a different sport each week in a fun half-day camp setting. All of these classes and camps are in the Summer Program Guide.

AQUATICS

Preparation for the upcoming pool season has been ongoing. We have right around 25 confirmed lifeguards at the moment. My goal is to get above 30. We have confirmed with the YMCA that they will come in to Lions Pool and offer two separate lifeguard certification courses in Red Cross. One course before the season and one course will be offered a week into the pool season. We also have confirmed our preseason in-service sessions which will be May 28 & 30.

We are also going to offer two swim tests times for the campers before the camps begin in hopes of not having a line of kids testing on the first camp day.

Lastly, our Swim Coaches for this year for the Typhoons Swim team have been confirmed. Ted will be back as our head coach and Isabella and Tom will be our assistants.

FITNESS

“March to Memorial Day” is the new fitness challenge that will kick off on Earth Day, which is April 22. The goal of this fitness challenge is to travel the greatest distance between Earth Day and Memorial Day. Since Memorial Day is to honor our fallen men and women who covered great distances in the line of duty, it was only fitting to do something to honor them. More info can be found online but I would encourage people to sign up. It is free to register with a fitness membership!

March 2024, 760 visits vs. March 2023, 700 visits (+60 visit increase)

March 2024 Total Memberships: 294

1year passes:	115	3-month fitness:	10
1year gym/racquetball:	31	SilverSneakers/Renew Active:	122
6-month fitness:	16		

Three Year Comparison – Monthly Acquisition (Seniors in parentheses)

Membership	March 2022	March 2023	March 2024
3 months	2	0	2
6 months	1	2	2
1 year	4 (1)	2 (3)	4 (5)
Membership March 2024	# of New Members		Total Revenue
3 months	2		\$80
6 months	2		\$135
1 year	4		\$352
Seniors	5		\$495

GARDEN DASH

The Garden Dash is new this year. It is a 2k/4k at Country Gardens. The hope of it is that some people just use it as a time to walk and enjoy the park, others to run it seriously, and just for everyone to have a time where they can get out and walk/run to enjoy the outdoors. I am excited about this event as this is the first time Country Gardens will be used for an event like this. Please encourage anyone to register!



Prospect Heights Park District & Creekside Condominium Association Agreement Memorandum of Understanding

BACKGROUND

Upon the Prospect Heights Park District's (hereafter "Park District") acquisition of the Old Orchard Country Club golf course in 1999, Park District staff understood there was an agreement with the previous owner of the golf course to construct and maintain a putting green on one of the Creekside Condominium Homeowners Association (hereafter "HOA") properties located at 730 Creekside Drive in Mount Prospect, IL near the HOA clubhouse/pool per the HOA request. With the goal of marketing the course and developing interest in the sport of golf, the Park District continued the tradition of maintaining the putting green for 24 years. During the growing season, golf courses typically mow putting greens frequently to help achieve a fine, dense green surface that is perfect for putting. When greens are mowed less frequently, it can result in removing too much of the grass blade, which stresses the turf and may reduce root growth for several days. Maintaining consistent mowing practices ensures optimal playing conditions and healthy turf. Continuing to do so for the HOA will continue to help market the game of golf and the course for the benefit of the District.

PURPOSE

The Prospect Heights Park District is willing to continue the relationship and cooperative agreement with the Creekside Condominium Homeowners Association. With this agreement, the parties will define the working relationship, mutual expectations, and individual responsibilities. However, this agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein ensure that the parties' concept of maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision, and action in planning, developing, and maintaining recreational programs.

I. Criteria and Conditions

1. This agreement is not intended to create a partnership, joint venture, or joint golf program. The HOA and the Park District shall each provide its own leadership, structure, and must delegate operational duties to its membership.
2. HOA shall conduct its own financial business and be financially self-supporting.
3. HOA shall provide a list of officers including mailing & email addresses and telephone numbers.



4. HOA shall designate both a liaison and alternate liaison and provide the individuals' telephone numbers and other contact information to the Park District.
5. HOA will not be covered under any provisions of any insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any activity arising out of or related to this MOU will be HOA's sole responsibility and not the Park District's. Also, it is understood that HOA is not protected as any property or employee of the Park District nor is either party acting as an agent or employee of the other. The HOA waives all claims against the Park District arising from or related to the activities under this MOU and will defend and indemnify the Park District from any such claims.
6. Should the need arise, the HOA shall fully cooperate with any investigation conducted by or on behalf of the Park District and/or the Park District Risk Management Agency "PDRMA". Failure to fully cooperate with any such investigation shall constitute a breach of agreement and in the sole discretion of the Park District may result in revocation or suspension of this agreement.

II. Logistics and Fees

1. The Park District will mow the grass on the HOA putting green at heights below one-eighth of an inch during the growing season using accurate gauges and a specialized type of reel mower required to cut turf at low, putting green heights.
2. HOA agrees to water the grass on the putting green regularly.
3. The Park District is not responsible for applying fertilizer on HOA properties as Park District staff pesticide license is categorized as "Commercial - Not-For Hire Applicator" which dictates the fertilizer application is limited to property under the control of the Park District only.
4. The Park District will invoice the HOA on an annual basis and the HOA shall remit payment within 30 days of receipt of the invoice.
5. HOA will reimburse the Park District for all HOA putting green mowing costs at a rate of \$15 per 15 minutes for labor in calendar year 2024. Thereafter, the rate for both will increase 2% per year.



III. Insurance and Indemnification

HOA shall procure and maintain for the duration of this agreement, the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with any of activities under this MOU:

A. Commercial General and Umbrella Liability Insurance

HOA shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 for each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this agreement.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from putting green participation.

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be in excess of HOA's insurance and shall not contribute to it.

The CGL policy must include individuals for athletic participation.

B. General Insurance Provisions

1. Evidence of Insurance

Prior to exercising any rights under this agreement, HOA shall furnish the Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to Park District shall be by certified mail, return receipt requested.



Failure of the Park District to demand such certificate, endorsement, or other evidence of full compliance with these insurance requirements or failure of the Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of HOA's obligation to maintain such insurance.

Failure to maintain the required insurance may result in termination of this agreement at Park District's option.

HOA shall provide certified copies of all insurance policies required above within 10 days of the Park District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If HOA's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, HOA may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers, and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

F. Indemnification

HOA shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (reasonable attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition created in or about the premises during the term of this agreement; (ii) any act, omission wrongful act or negligence of HOA or any of HOA's



officers, agents, employees, members, volunteers, invitees, contractors, or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or upon any Park District property or facility, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. HOA shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of HOA's breach of any of its obligations under, or HOA's default of, any provision of this agreement.

V. No Third Party Beneficiary

This agreement is entered into solely for the benefit of the contracting parties, and nothing in this agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this agreement, or to acknowledge, establish or impose any legal duty to any third party.

VI. Termination and Duration

1. The initial term of this agreement shall commence on the date hereof and end on April 4, 2025. Thereafter, this agreement shall be deemed automatically renewed for successive one-year periods unless either party shall advise the other party in writing of its intention not to renew the agreement at least 30 days prior to the annual renewal date of its intention not to renew the agreement, or unless the Parties otherwise mutually agree to terminate the agreement.
2. The Park District retains the right to alter the terms and conditions of this agreement or to terminate this agreement at any time and for any reason when termination serves the interests of Park District residents, or because HOA has breached any of its obligations under this agreement.
3. HOA will have fiscal responsibility to the Park District for any outstanding fees and/or money owed to the Park District and shall promptly reimburse the Park District. Any money owed to PHWYBS by the Park District shall be promptly reimbursed.
4. The agreement may be amended by the written approval of both Parties.



5. IN WITNESS WHEREOF, each of the Parties has caused this agreement to be executed by a duly authorized officer thereof as of the date first above written.

Authorized Signature of
Creekside Condominium
Homeowners Association

Authorized Signature of Prospect Heights Park District

Date

Date



A Professional Corporation
 1979 N. Mill Street, Suite 207
 Naperville, IL 60563
 www.ancelglink.com

Keri-Lyn J. Krafthefer
 kkrafthefer@ancelglink.com
 (P) 312.604.9126
 (F) 630.596.4611

March 26, 2024

By Email to cferraro@phparks.org

Christina Ferraro, CPRE
 Executive Director
 Prospect Heights Park District

Re: Pending Tax Rate Objection Cases – Settlement offer for 2010 through 2014 tax years

Dear Ms. Ferraro:

As you are aware, I have been representing the Park District in pending tax rate objection cases. These cases are terribly slow moving. To remind you, these are lawsuits that taxpayers in the County file once a year against all the taxing bodies in the County challenging either the budget, levy, or amount of the levy. In Cook County, the Treasurer will not payout or close a tax year until all of the taxing bodies in the County have either settled or litigated their pending objections for that year. This creates a frustrating log jam where the other, smaller, taxing districts like yours cannot proceed on their pending objections, or their future objections, until the Court opens a specific tax year.

You have not heard from me very often because there has been nothing new to report, as these cases have simply been continued from month to month, waiting for other taxing bodies to resolve their objections from 2009. The good news is that we are currently working on resolving tax objections for 2010 through 2014. We are hoping the Court will open additional tax years soon.

The tax objectors have offered to settle your pending tax objections for the dollar amounts below.

Year	2010	2011	2012	2013	2014
EAV	31,799,325	24,834,718	27,658,555	27,238,471	27,939,793
Mils	.00004	.00004	.00004	.00004	.00004
Offer:	\$1,271.97	\$993.39	\$1,106.34	\$1,089.54	\$1,117.60

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2010	\$1,271.97
2011	\$993.39
2012	\$1,106.34
2013	\$1,089.54
2014	\$1,117.60
TOTAL	\$5,578.84

Please put this item on an agenda for approval by your Park Board. We recommend that this settlement offer be accepted because it would be less expensive to settle these than to litigate them. If approved, the County will deduct this amount from your next tax levy. Let me know whether you require additional information about these objections.

Sincerely,



Keri-Lyn J. Krafthefer