



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, MAY 28, 2024
7:00 p.m.**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition/Welcome

IV. Presentations

- A. Financial Audit FY2023 presented by Lindsey Fish, CPA, Principal, Sikich LLP
Comprehensive Financial Report for Fiscal Year Ending December 31, 2023
- B. Acceptance of the FY2023 Comprehensive Annual Financial Report
- C. ADA Transition Plan presented by Shelley Zuniga & John McGovern, The W-T Group
- D. Acceptance of the 2024 ADA Transition Plan

V. Public Comment

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of April 23, 2024 Regular Board Meeting Minutes
- B. Approval of April 23, 2024 Decennial Committee Meeting Minutes
- C. Approval of Treasurer's Report Cash Report #5 cash balance totaling \$6,327,716.23 as of April 30, 2024
- D. Approval of Warrants totaling \$673,919.85 for the period ending April 30, 2024

VII. Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – June 25, 2024 at 7:00 p.m.

VIII. Attorney's Report

Legal Matter

IX. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes

- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp
- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

X. Committees of the Board

- A. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

XI. Unfinished/Ongoing Business

Aging facilities (continued discussion)

XII. New Business

- A. Approve resolution 05.28.2024 adopting section 125 cafeteria plan
- B. Approve standard non-resident fee for recreation programs
- C. Approve advisory positions appointments to the Board: June 2024-May 2025

XIII. Commissioner Comments

XIV Recess into Executive Session (Visitors are Excused at this Time)

XV. Reconvene to Open Session (Visitors Invited to Return at this Time)

XVI. Action as a Result of the Executive Session

XVII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.