



BOARD REPORT

JULY 23, 2024



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 23, 2024
7:30PM**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition / Welcome

IV. Public Comment

V. Presentation

- A. Tennis / Pickleball feasibility study final report
- B. Ten-year Capital Review

VI. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of June 25, 2024, Regular Board Meeting Minutes
- B. Approval of Treasurer's Report Cash Report #07 cash balance totaling \$5,736,747.19 as of June 30, 2024
- C. Approval of Warrants totaling \$788,145.88 for the period ending June 30, 2024

VII. Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – August 27, 2024, at 7:00 p.m.

VIII. Attorney's Report

Legal Matter

IX. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes
- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp
- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

X. Committees of the Board

- A. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

XI. Unfinished/Ongoing Business

Aging facilities (continued discussion)

XII. New Business

XIII. Commissioner Comments

XIV. Recess into biannual executive session (Visitors are Excused)

5 ILCS 120/ Open Meetings Act. Section 2 (c) (21) for the purpose of semi-annual review of executive session minutes and determine release

XV. Reconvene to Open Session (Visitors Invited to Return)

XVI. Action as a Result of the Executive Session

Approval Resolution #07.23.2024 Determining the Confidentiality of Closed Session Minutes

XVII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JUNE 25, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners physically present: Betty Cloud, Paul Fries, Karl Jackson, Tim Jones, Eric Kirste (arrived at 7:11 p.m.)

Commissioner absent: Ellen Avery, Steve Messer

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Superintendent of Golf Sean Lee, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Cloud and seconded by Commissioner Jackson to approve the agenda as submitted. The motion was approved by a voice vote with three absent (Commissioners Avery, Kirste, Messer). The motion carried.

Recognition/Welcome

Tim Jones welcomed residents Wendy Dewar, Mary Ellen Siemens, and Jill Moskal and Kailyn Joyce, Community Relations Specialist.

Public Comment

Wendy Dewar appreciates the Wedgewood Park improvements. She is grateful for the trees planted throughout the community which were acquired through a grant. On behalf of the Friends of Tully Park, she encouraged more communication between staff and residents as they would have appreciated knowing the trees were being planted at Tully Park. Mary Ellen Siemens echoed Wendy's comments about requesting more communication from staff about Tully Park, acknowledging it is their responsibility to attend meetings or read meeting minutes and is also grateful for the trees.

Consent Agenda

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Cloud, Fries, Jones, Jackson

Nays: None

Abstain: None

Absent: Commissioner Avery, Kirste, Messer

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for July 23, 2024, at 7:00 p.m. at the Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro discussed vandalism at Wedgewood Park and a potential ribbon cutting with local legislatures. Staff will schedule a time to meet with the neighbors of Tully Pak about the new accessibility with the park being expanded. There will be two tree dedications in Lions Park for former Park District Jim DeVos and in honor of the Lions Club 70th anniversary.

Commissioner Kirste arrived at 7:11 p.m.

Marketing & Communications Manager – In addition to the submitted report, Marketing and Communications Manager Edlyn Castil discussed efforts to get more sponsorship for the district.

Superintendent of Finance, HR and IT – as submitted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner discussed the 2024 Block Party and announced the future date June 21st 2025; he encouraged visiting Izaak Walton Park to see the Art Walk; he highlighted strong summer camp enrollment and the well-organized inaugural Garden Dash 2k 4k with about 50 attendees; he commended the local police volunteers for the assistance at the Garden Dash and reminded all the proceeds from event will go to the Prospect Heights Police Helping Hands Fund

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported pool maintenance was recently required; he highlighted the surveillance system was scheduled for installation in early July. Commissioner Jones requested staff research surveillance cameras in parks.

Director of Golf Operations – as submitted. Director Ferraro announced that longtime employee Serafino Alfe passed away recently at the age of 99 after decades of service to the golf course.

Superintendent of Golf - as submitted.

Administrative/Operational Summary (continued)

Recreation Supervisors – as submitted.

Committees of the Board

Policy and Procedure Committee - Commissioner Cloud reported she and Commissioner Avery reviewed and recommended the proposed changes to the Personnel Manual Chapter regarding the usage of district Facilities and Properties.

Unfinished/Ongoing Business**Aging Facilities (continued discussion)**

Executive Director Christina Ferraro discussed the current capital budget, \$804,000, and the need to defer some projects to next year and quotes received are higher than anticipated. She is working on a long-range capital plan that includes technology replacement plan, recreation center mechanicals, installation of air conditioning in the gym, replacement buses, and improvements to parks in addition to the required maintenance at the pool such as painting, pressure washing, filling of cracks for about \$75,000 and \$25,000 to replace the dolphin slide for tots. The annual capital plan budget includes potential OSLAD grants and ranges each year from \$500,000 to \$1.3 million based on which park improvements will be due. The potential dollars available for capital projects are approximately \$200-\$250,000 each year. Ferraro communicated financial needs upwards of \$4-\$7million to local legislators and has a meeting scheduled with the state rep from district 57 and the board president. Commissioner Jones asked about funds in reserves. Staff will update the current capital plan to show actual expenditure and future plans at the July board meeting. Superintendent Grassi discussed the hot water tank emergency repair cost of \$25,000 and the current need for a GMRC rooftop unit cost of \$54,000 that was not planned and required this fall. Commissioner Cloud suggested staff educate the community on the capital projects and the shortfall of the budget to accomplish these primarily at the recreation center and pool. There was discussion regarding educating the residents through the electronic newsletter, program guide, articles in the newspaper, etc. More discussions are scheduled for the July board meeting.

New Business**Approval Personnel Manual Chapter 5 Usage of District Facilities and Properties**

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to approve the agenda as submitted. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

Election of Park Board Officers June 2024-May 2025**Park Board President**

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to open the nominations for 2024-2025 Park Board President. The motion was approved by a voice vote with two absent (Commissioner Avery, Messer). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to nominate Tim Jones as Park Board President. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

New Business (continued)

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to close nominations for 2024-2025 Park Board President. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to elect Tim Jones President by acclamation. The motion was approved by voice vote with two absent (Commissioners Avery, Messer). The motion carried.

Park Board Vice President

A motion was made by Commissioner Cloud and seconded by Commissioner Jackson to open the nominations for 2024-2025 Park Board Vice President. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to nominate Ellen Avery as Park Board Vice President. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Jackson and seconded by Commissioner Kirste to close nominations for 2024-2025 Park Board Vice President. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Fries to elect Ellen Avery Vice President by acclamation. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

Park Board Treasurer

A motion was made by Commissioner Jackson and seconded by Commissioner Fries to open the nominations for 2024-2025 Park Board Treasurer. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Cloud and seconded by Commissioner Kirste to nominate Eric Kirste as Park Board Treasurer. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to close nominations for 2024-2025 Park Board Treasurer. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Jackson and seconded by Commissioner Cloud to elect Eric Kirste Treasurer by acclamation. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

Park Board Secretary

A motion was made by Commissioner Fries and seconded by Commissioner Kirste to open the nominations for 2024-2025 Park Board Secretary. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

New Business (continued)

A motion was made by Commissioner Jones and seconded by Commissioner Jackson to nominate Betty Cloud as Park Board Secretary. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Fries and seconded by Commissioner Jackson to close nominations for 2024-2025 Park Board Secretary. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

A motion was made by Commissioner Kirste and seconded by Commissioner Fries to elect Betty Cloud Secretary by acclamation. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

Commissioners Comments

Tim Jones thanked staff for their hard work with the Block Party.

Adjournment

With no further business to discuss, a motion was made by Commissioner Cloud and seconded by Commissioner Fries to adjourn the Regular Board Meeting at 8:01 p.m. The motion was approved by a voice vote with two absent (Commissioners Avery, Messer). The motion carried.

Betty Cloud, Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 7/23/2024 CASH REPORT FY 24

Motion by Commissioner _____ to approve CASH REPORT 7
7/23/2024 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD			
Payroll	Checking/sweep			\$	-
Vendor	Checking/sweep				-
General/Sweep	Checking				3,030,632.94
ATM	Checking				104,513.03
Investment	Checking	\$ 7,618.48	annual yield 4.27%		2,220,603.41
Cash Reserve	Checking	\$ 1,307.13	annual yield 4.27%		380,997.81
		TOTALS		\$	5,736,747.19
					Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
7/23/2024 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 7/23/2024

VENDOR WARRANTS				AMOUNTS
	2	<i>In the amount of</i>	CHECKS ISSUED	\$ 275,944.75
	2A	<i>In the amount of</i>	ELECTRONIC	\$ 185,583.51
		Total Vendor Warrants		<u>\$ 461,528.26</u>

PAYROLL WARRANTS

		6/14/2024		
	3	<i>In the amount of</i>		\$ 140,755.01
			gross plus employer costs	
		6/28/2024		
	4	<i>In the amount of</i>		\$ 185,862.61
			gross plus employer costs	
		Total Payroll Warrants		<u>\$ 326,617.62</u>

TOTAL OF WARRANTS \$ 788,145.88 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
03055	ADVANCED TURF SOLUTIONS	06/07/2024	EFT	0.00	1,572.00	1130
01402	BHFX LLC	06/07/2024	EFT	0.00	66.00	1131
01041	CONSTELLATION NEW ENERGY INC	06/07/2024	EFT	0.00	2,300.61	1132
01041	CONSTELLATION NEW ENERGY INC	06/07/2024	EFT	0.00	377.26	1133
01042	CONSTELLATION NEWENERGY GAS DIVISION I	06/07/2024	EFT	0.00	174.67	1134
01042	CONSTELLATION NEWENERGY GAS DIVISION I	06/07/2024	EFT	0.00	2,009.57	1135
02144	COZZINI BROS INC	06/07/2024	EFT	0.00	38.50	1136
02337	EXCALTECH	06/07/2024	EFT	0.00	3,294.50	1137
01122	GOLD MEDAL PRODUCTS ML30	06/07/2024	EFT	0.00	1,008.85	1138
01368	HERON POND HOMEOWNERS ASSOCIATION	06/07/2024	EFT	0.00	750.00	1139
02706	REAL GRAPHIX	06/07/2024	EFT	0.00	275.00	1140
01071	REINDERS INC	06/07/2024	EFT	0.00	4,957.50	1141
01071	REINDERS INC	06/10/2024	EFT	0.00	327.28	1142
03055	ADVANCED TURF SOLUTIONS	06/14/2024	EFT	0.00	1,560.00	1143
01044	JC LICHT AND COMPANY	06/14/2024	EFT	0.00	132.00	1144
02146	JSD PROFESSIONAL SERVICES INC	06/14/2024	EFT	0.00	6,904.60	1145
01169	KOLBI PIPE MARKERS CO	06/14/2024	EFT	0.00	606.00	1146
01070	RAMROD DISTRIBUTORS INC	06/14/2024	EFT	0.00	2,047.08	1147
02421	REVELS TURF AND TRACTOR LLC	06/14/2024	EFT	0.00	2,418.11	1148
01099	SERVICE SANITATION INC	06/14/2024	EFT	0.00	375.29	1149
02774	THE W-T GROUP LLC	06/14/2024	EFT	0.00	834.40	1150
01009	AIRGAS USA LLC	06/21/2024	EFT	0.00	399.39	1151
02144	COZZINI BROS INC	06/21/2024	EFT	0.00	38.50	1152
03169	DIAZ GROUP LLC	06/21/2024	EFT	0.00	35,909.09	1153
01324	DIRECT FITNESS SOLUTIONS LLC	06/21/2024	EFT	0.00	185.00	1154
01064	PENDELTON TURF SUPPLY	06/21/2024	EFT	0.00	1,104.50	1155
01876	REACH MEDIA NETWORK	06/21/2024	EFT	0.00	350.00	1156
01071	REINDERS INC	06/21/2024	EFT	0.00	381.51	1157
02801	ADVANCED TREE CARE	06/28/2024	EFT	0.00	2,587.00	1158
01042	CONSTELLATION NEWENERGY GAS DIVISION I	06/28/2024	EFT	0.00	100.40	1159
01042	CONSTELLATION NEWENERGY GAS DIVISION I	06/28/2024	EFT	0.00	2,757.62	1160
02144	COZZINI BROS INC	06/28/2024	EFT	0.00	38.50	1161
01122	GOLD MEDAL PRODUCTS ML30	06/28/2024	EFT	0.00	1,302.10	1162
02459	HOT SHOTS SPORTS	06/28/2024	EFT	0.00	2,446.50	1163
01071	REINDERS INC	06/28/2024	EFT	0.00	380.00	1164
01075	SIKICH CPA LLP	06/28/2024	EFT	0.00	5,525.00	1165
01017	UNIVAR USA INC	06/28/2024	EFT	0.00	10,465.93	1166
01368	HERON POND HOMEOWNERS ASSOCIATION	06/06/2024	Regular	0.00	-750.00	54400
02124	ALPHA BAKING COMPANY	06/06/2024	Regular	0.00	579.80	54488
02138	ANDERSON PEST SOLUTIONS	06/06/2024	Regular	0.00	149.90	54489
01232	ARLINGTON POWER EQUIPMENT INC	06/06/2024	Regular	0.00	290.65	54490
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/06/2024	Regular	0.00	17,792.08	54491
01024	CONSERV FS	06/06/2024	Regular	0.00	2,925.50	54492
03197	CSG FORTE PAYMENTS INC	06/06/2024	Regular	0.00	1,383.30	54493
01423	GORDON FOOD SERVICE INC	06/06/2024	Regular	0.00	8,534.71	54494
02117	GREAT LAKES COCA-COLA DISTRIBUTION	06/06/2024	Regular	0.00	1,226.13	54495
01206	JOURNAL AND TOPICS NEWSPAPER	06/06/2024	Regular	0.00	50.00	54496
03202	MARGARET FIRNSTEIN	06/06/2024	Regular	0.00	150.00	54497
01050	MENARDS	06/06/2024	Regular	0.00	145.47	54498
01061	NORTHWEST SPECIAL RECREATION ASSOCIATIC	06/06/2024	Regular	0.00	21,964.49	54499
01063	PDRMA	06/06/2024	Regular	0.00	33,564.45	54500
02852	PHOENIX INDUSTRIAL CLEANING	06/06/2024	Regular	0.00	1,350.00	54501
02715	PLANSOURCE	06/06/2024	Regular	0.00	2,107.91	54502
01560	R&R PRODUCTS INC	06/06/2024	Regular	0.00	35.25	54503

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01136	SUNBURST SPORTSWEAR	06/06/2024	Regular	0.00	4,619.92	54504
03201	TEBONS GAS SERVICE	06/06/2024	Regular	0.00	202.38	54505
01990	TRI STAR MECHANICAL SERVICES INC	06/06/2024	Regular	0.00	1,956.78	54506
02751	DENNY DIAMOND, INC	06/10/2024	Regular	0.00	575.00	54507
01079	ACUSHNET COMPANY	06/13/2024	Regular	0.00	285.14	54508
01993	ADIDAS AMERICA INC	06/13/2024	Regular	0.00	699.00	54509
01993	ADIDAS AMERICA INC	06/14/2024	Regular	0.00	-699.00	54509
01909	ANCEL GLINK PC	06/13/2024	Regular	0.00	255.00	54510
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/13/2024	Regular	0.00	23,249.66	54511
01871	CLESEN PROTURF SOLUTIONS LLC	06/13/2024	Regular	0.00	528.90	54512
01024	CONSERV FS	06/13/2024	Regular	0.00	1,634.96	54513
01030	DES PLAINES MATERIAL & SUPPLY	06/13/2024	Regular	0.00	402.00	54514
03169	DIAZ GROUP LLC	06/13/2024	Regular	0.00	35,909.09	54515
03169	DIAZ GROUP LLC	06/21/2024	Regular	0.00	-35,909.09	54515
01433	FIVE STAR SAFETY EQUIPMENT INC	06/13/2024	Regular	0.00	230.00	54516
03044	GEORGE'S LANDSCAPING, INC.	06/13/2024	Regular	0.00	26,863.29	54517
01355	HAYES MECHANICAL LLC	06/13/2024	Regular	0.00	24,750.00	54518
03206	HENRY MADDEN	06/13/2024	Regular	0.00	300.00	54519
03203	KIEFER AQUATICS/THE LIFEGUARD STORE	06/13/2024	Regular	0.00	142.00	54520
03046	MAINSTREET GOLF CARS LLC	06/13/2024	Regular	0.00	704.44	54521
01050	MENARDS	06/13/2024	Regular	0.00	527.79	54522
02637	PGA OF AMERICA MEMBERS	06/13/2024	Regular	0.00	764.00	54523
01031	PULSE TECHNOLOGY	06/13/2024	Regular	0.00	912.77	54524
02584	SHAWN HUGHES	06/13/2024	Regular	0.00	750.00	54525
01322	SPEER FINANCIAL INC	06/13/2024	Regular	0.00	1,000.00	54526
01472	ACTIVE LOCK & KEY LTD	06/20/2024	Regular	0.00	1,407.00	54527
01079	ACUSHNET COMPANY	06/20/2024	Regular	0.00	1,698.28	54528
01993	ADIDAS AMERICA INC	06/20/2024	Regular	0.00	699.00	54529
02124	ALPHA BAKING COMPANY	06/20/2024	Regular	0.00	646.35	54530
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/20/2024	Regular	0.00	27,628.52	54531
01024	CONSERV FS	06/20/2024	Regular	0.00	298.40	54532
01106	FIRST STUDENT INC	06/20/2024	Regular	0.00	1,479.63	54533
01423	GORDON FOOD SERVICE INC	06/20/2024	Regular	0.00	9,537.84	54534
03207	HASTINGS LAKE YMCA	06/20/2024	Regular	0.00	3,105.00	54535
02630	HASTY AWARDS	06/20/2024	Regular	0.00	111.88	54536
01355	HAYES MECHANICAL LLC	06/20/2024	Regular	0.00	1,763.00	54537
01040	HOME DEPOT CREDIT SERVICES	06/20/2024	Regular	0.00	574.81	54538
02031	JOHNSON CONTROLS SECURITY SOLUTIONS	06/20/2024	Regular	0.00	311.54	54539
03203	KIEFER AQUATICS/THE LIFEGUARD STORE	06/20/2024	Regular	0.00	289.00	54540
03046	MAINSTREET GOLF CARS LLC	06/20/2024	Regular	0.00	456.40	54541
01058	NCPERS GROUP LIFE INSURANCE	06/20/2024	Regular	0.00	16.00	54542
01430	NORTHWEST COMMUNITY HOSPITAL	06/20/2024	Regular	0.00	40.00	54543
01710	SITEONE LANDSCAPE SUPPLY LLC	06/20/2024	Regular	0.00	185.01	54544
03201	TEBONS GAS SERVICE	06/20/2024	Regular	0.00	223.20	54545
02134	TESTA PRODUCE INC	06/20/2024	Regular	0.00	614.20	54546
01990	TRI STAR MECHANICAL SERVICES INC	06/20/2024	Regular	0.00	410.00	54547
01079	ACUSHNET COMPANY	06/27/2024	Regular	0.00	1,679.43	54548
01993	ADIDAS AMERICA INC	06/27/2024	Regular	0.00	824.50	54549
02124	ALPHA BAKING COMPANY	06/27/2024	Regular	0.00	677.73	54550
01589	ARLINGTON SQUARES	06/27/2024	Regular	0.00	864.00	54551
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	06/27/2024	Regular	0.00	20,270.81	54552
01024	CONSERV FS	06/27/2024	Regular	0.00	2,603.22	54553
03208	FORNO PAVESE	06/27/2024	Regular	0.00	120.00	54554
01423	GORDON FOOD SERVICE INC	06/27/2024	Regular	0.00	9,098.20	54555
02117	GREAT LAKES COCA-COLA DISTRIBUTION	06/27/2024	Regular	0.00	2,333.22	54556
02170	KONA ICE	06/27/2024	Regular	0.00	48.00	54557
01162	MANZELLA PLUMBING INC	06/27/2024	Regular	0.00	957.48	54558
03210	PARIENTE MIX	06/27/2024	Regular	0.00	321.00	54559
01136	SUNBURST SPORTSWEAR	06/27/2024	Regular	0.00	116.96	54560
01990	TRI STAR MECHANICAL SERVICES INC	06/27/2024	Regular	0.00	2,061.47	54561
01168	US POSTAL SERVICE	06/27/2024	Regular	0.00	320.00	54562

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02205	ILLINOIS MUNICIPAL FUND	06/07/2024	Bank Draft	0.00	29,033.81	DFT0003104
02206	ILLINOIS DEPARTMENT OF REVENUE	06/12/2024	Bank Draft	0.00	8,102.00	DFT0003110
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	06/12/2024	Bank Draft	0.00	637.79	DFT0003111
03165	TRANSAMERICA TRUST COMPANY	06/14/2024	Bank Draft	0.00	350.00	DFT0003112
03165	TRANSAMERICA TRUST COMPANY	06/28/2024	Bank Draft	0.00	350.00	DFT0003113
02210	CHICAGO BEVERAGE SYSTEMS	06/04/2024	Bank Draft	0.00	324.03	DFT0003114
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/07/2024	Bank Draft	0.00	421.16	DFT0003115
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/07/2024	Bank Draft	0.00	1,158.76	DFT0003116
02236	LAKESHORE BEVERAGE	06/10/2024	Bank Draft	0.00	339.53	DFT0003117
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/14/2024	Bank Draft	0.00	811.33	DFT0003118
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/14/2024	Bank Draft	0.00	1,553.13	DFT0003119
02210	CHICAGO BEVERAGE SYSTEMS	06/18/2024	Bank Draft	0.00	602.42	DFT0003120
02236	LAKESHORE BEVERAGE	06/21/2024	Bank Draft	0.00	21.60	DFT0003121
02236	LAKESHORE BEVERAGE	06/21/2024	Bank Draft	0.00	283.53	DFT0003122
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/21/2024	Bank Draft	0.00	689.55	DFT0003123
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/21/2024	Bank Draft	0.00	812.21	DFT0003124
02210	CHICAGO BEVERAGE SYSTEMS	06/25/2024	Bank Draft	0.00	660.55	DFT0003125
02236	LAKESHORE BEVERAGE	06/28/2024	Bank Draft	0.00	346.32	DFT0003126
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	06/28/2024	Bank Draft	0.00	451.40	DFT0003127
02121	TOWN & COUNTRY DISTRIBUTORS INC	06/28/2024	Bank Draft	0.00	751.08	DFT0003128
02306	FIFTH THIRD BANK	06/27/2024	Bank Draft	0.00	15,930.04	DFT0003129
02306	FIFTH THIRD BANK	06/25/2024	Bank Draft	0.00	20,000.00	DFT0003130
01032	CARDMEMBER SERVICE	06/07/2024	Bank Draft	0.00	5,953.01	MAY2024ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	130	75	0.00	313,302.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-37,358.09
Bank Drafts	23	23	0.00	89,583.25
EFT's	50	37	0.00	96,000.26
	203	138	0.00	461,528.26

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
01022	COMCAST	06/27/2024	Bank Draft	0.00	10.45	MBD06.27.202
01022	COMCAST	06/27/2024	Bank Draft	0.00	68.65	MBD06.27.202
02403	ADOBE	06/27/2024	Bank Draft	0.00	21.24	MBD06.27.202
02667	AMERICAN RED CROSS	06/27/2024	Bank Draft	0.00	67.10	MBD06.27.202
03213	JETS PIZZA	06/27/2024	Bank Draft	0.00	221.88	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	33.89	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	239.56	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	297.96	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	943.60	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	31.98	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	46.99	MBD06.27.202
02476	NOW LINENS	06/27/2024	Bank Draft	0.00	479.93	MBD06.27.202
02476	NOW LINENS	06/27/2024	Bank Draft	0.00	144.32	MBD06.27.202
02320	CANVA	06/27/2024	Bank Draft	0.00	119.40	MBD06.27.202
02476	NOW LINENS	06/27/2024	Bank Draft	0.00	26.88	MBD06.27.202
02476	NOW LINENS	06/27/2024	Bank Draft	0.00	159.87	MBD06.27.202
02398	WALMART	06/27/2024	Bank Draft	0.00	11.45	MBD06.27.202
02476	NOW LINENS	06/27/2024	Bank Draft	0.00	66.80	MBD06.27.202
02398	WALMART	06/27/2024	Bank Draft	0.00	19.80	MBD06.27.202
02398	WALMART	06/27/2024	Bank Draft	0.00	119.85	MBD06.27.202
02398	WALMART	06/27/2024	Bank Draft	0.00	40.69	MBD06.27.202
02433	A PEACE OF HEAVEN CAKES	06/27/2024	Bank Draft	0.00	145.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	36.96	MBD06.27.202
02403	ADOBE	06/27/2024	Bank Draft	0.00	21.24	MBD06.27.202
01022	COMCAST	06/27/2024	Bank Draft	0.00	279.12	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	58.33	MBD06.27.202
02365	DRURY LANE	06/27/2024	Bank Draft	0.00	2,338.37	MBD06.27.202
01367	CROWN TROPHY	06/27/2024	Bank Draft	0.00	87.00	MBD06.27.202
02009	THE KNOT	06/27/2024	Bank Draft	0.00	1,035.30	MBD06.27.202
03196	LURVEY LANDSCAPE	06/27/2024	Bank Draft	0.00	693.00	MBD06.27.202
01022	COMCAST	06/27/2024	Bank Draft	0.00	391.41	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	198.46	MBD06.27.202
02671	HERSHEY CREAMERY COMPANY	06/27/2024	Bank Draft	0.00	762.96	MBD06.27.202
01198	MIGHTY MITES	06/27/2024	Bank Draft	0.00	56.55	MBD06.27.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/27/2024	Bank Draft	0.00	15.84	MBD06.27.202
01057	NAPA HEIGHTS AUTOMOTIVE	06/27/2024	Bank Draft	0.00	106.34	MBD06.27.202
01059	NICOR	06/27/2024	Bank Draft	0.00	114.87	MBD06.27.202
02326	WALGREENS	06/27/2024	Bank Draft	0.00	11.89	MBD06.27.202
01693	HINCKLEY SPRINGS	06/27/2024	Bank Draft	0.00	46.72	MBD06.27.202
02919	AMERICAN AED LLC	06/27/2024	Bank Draft	0.00	1,397.00	MBD06.27.202
02569	WOMEN IN LEISURE SERVICES	06/27/2024	Bank Draft	0.00	42.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	150.00	MBD06.27.202
02476	NOW LINENS	06/27/2024	Bank Draft	0.00	175.39	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	109.38	MBD06.27.202
01081	VILLAGE OF MOUNT PROSPECT	06/27/2024	Bank Draft	0.00	617.36	MBD06.27.202
01081	VILLAGE OF MOUNT PROSPECT	06/27/2024	Bank Draft	0.00	173.22	MBD06.27.202
01081	VILLAGE OF MOUNT PROSPECT	06/27/2024	Bank Draft	0.00	360.52	MBD06.27.202
02884	WRISTBANDEXPRESSCOM	06/27/2024	Bank Draft	0.00	299.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	61.49	MBD06.27.202
02306	FIFTH THIRD BANK	06/27/2024	Bank Draft	0.00	304.99	MBD06.27.202
02329	DOLLAR TREE	06/27/2024	Bank Draft	0.00	60.00	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	67.48	MBD06.27.202
03213	JETS PIZZA	06/27/2024	Bank Draft	0.00	210.85	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	27.98	MBD06.27.202
02326	WALGREENS	06/27/2024	Bank Draft	0.00	37.16	MBD06.27.202
03221	BARNABYS FAMILY INN	06/27/2024	Bank Draft	0.00	172.00	MBD06.27.202
02325	JEWEL OSCO	06/27/2024	Bank Draft	0.00	13.96	MBD06.27.202
02370	NOAHS ARK ANIMAL WORKSHOP	06/27/2024	Bank Draft	0.00	1,079.20	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	79.98	MBD06.27.202
02403	ADOBE	06/27/2024	Bank Draft	0.00	21.24	MBD06.27.202

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02318	AMAZON	06/27/2024	Bank Draft	0.00	41.86	MBD06.27.202
02329	DOLLAR TREE	06/27/2024	Bank Draft	0.00	11.25	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	-499.95	MBD06.27.202
02535	BASSET ON THE FLY	06/27/2024	Bank Draft	0.00	12.95	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	74.01	MBD06.27.202
02925	MONICA'S MEXICAN RESTAURANT	06/27/2024	Bank Draft	0.00	1,125.00	MBD06.27.202
03199	ARMANDS OF ARLINGTON HEIGHTS	06/27/2024	Bank Draft	0.00	512.49	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	72.98	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	197.89	MBD06.27.202
02127	DIRECTV	06/27/2024	Bank Draft	0.00	244.98	MBD06.27.202
02581	BALL FACTORY MOUNT PROSPECT	06/27/2024	Bank Draft	0.00	315.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	18.78	MBD06.27.202
02536	AROMA 360 LLC	06/27/2024	Bank Draft	0.00	128.87	MBD06.27.202
01137	THE LIFEGUARD STORE INC	06/27/2024	Bank Draft	0.00	714.90	MBD06.27.202
03198	TU CASA	06/27/2024	Bank Draft	0.00	779.81	MBD06.27.202
02554	US KIDS GOLF LLC	06/27/2024	Bank Draft	0.00	685.69	MBD06.27.202
02319	COSTCO	06/27/2024	Bank Draft	0.00	127.48	MBD06.27.202
02327	DISCOUNT SCHOOL SUPPLY	06/27/2024	Bank Draft	0.00	48.81	MBD06.27.202
02319	COSTCO	06/27/2024	Bank Draft	0.00	63.74	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	204.76	MBD06.27.202
01120	REPUBLIC SERVICES INC	06/27/2024	Bank Draft	0.00	1,658.52	MBD06.27.202
02394	MARCUS PERFORMING ARTS CENTER	06/27/2024	Bank Draft	0.00	1,047.60	MBD06.27.202
01023	COMMONWEALTH EDISON	06/27/2024	Bank Draft	0.00	21.87	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	279.05	MBD06.27.202
02550	FIRESIDETHEATRE.COM	06/27/2024	Bank Draft	0.00	1,276.95	MBD06.27.202
01120	REPUBLIC SERVICES INC	06/27/2024	Bank Draft	0.00	788.90	MBD06.27.202
01137	THE LIFEGUARD STORE INC	06/27/2024	Bank Draft	0.00	1,113.00	MBD06.27.202
02978	TEMU.COM	06/27/2024	Bank Draft	0.00	132.25	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	22.98	MBD06.27.202
02641	SIGNS BY TOMORROW	06/27/2024	Bank Draft	0.00	338.29	MBD06.27.202
02241	SPORTS ENGINE INC	06/27/2024	Bank Draft	0.00	399.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	136.51	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	75.44	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	19.95	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	358.20	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	46.78	MBD06.27.202
01050	MENARDS	06/27/2024	Bank Draft	0.00	119.76	MBD06.27.202
02622	MORKES CHOCOLATES	06/27/2024	Bank Draft	0.00	50.00	MBD06.27.202
02937	BARTLETT PARK DISTRICT	06/27/2024	Bank Draft	0.00	100.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	145.40	MBD06.27.202
03195	AUTOZONE	06/27/2024	Bank Draft	0.00	76.65	MBD06.27.202
02369	WEBSTAURANT STORE	06/27/2024	Bank Draft	0.00	823.06	MBD06.27.202
03215	METROPOLIS PERFORMING	06/27/2024	Bank Draft	0.00	540.00	MBD06.27.202
03214	SIX FLAGS	06/27/2024	Bank Draft	0.00	1,425.18	MBD06.27.202
02501	A AND R DIAGNOSTIC SERVICE INC.	06/27/2024	Bank Draft	0.00	383.10	MBD06.27.202
02319	COSTCO	06/27/2024	Bank Draft	0.00	-127.48	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	207.62	MBD06.27.202
02670	AMERICAN AIRLINES	06/27/2024	Bank Draft	0.00	25.94	MBD06.27.202
02670	AMERICAN AIRLINES	06/27/2024	Bank Draft	0.00	310.95	MBD06.27.202
02380	NATIONAL NIGHT OUT	06/27/2024	Bank Draft	0.00	324.00	MBD06.27.202
02670	AMERICAN AIRLINES	06/27/2024	Bank Draft	0.00	310.95	MBD06.27.202
02319	COSTCO	06/27/2024	Bank Draft	0.00	-63.74	MBD06.27.202
02670	AMERICAN AIRLINES	06/27/2024	Bank Draft	0.00	25.94	MBD06.27.202
02875	STARVED ROCK LODGE	06/27/2024	Bank Draft	0.00	275.00	MBD06.27.202
02670	AMERICAN AIRLINES	06/27/2024	Bank Draft	0.00	139.48	MBD06.27.202
02875	STARVED ROCK LODGE	06/27/2024	Bank Draft	0.00	275.00	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	271.08	MBD06.27.202
02875	STARVED ROCK LODGE	06/27/2024	Bank Draft	0.00	275.00	MBD06.27.202
02875	STARVED ROCK LODGE	06/27/2024	Bank Draft	0.00	275.00	MBD06.27.202
01040	HOME DEPOT CREDIT SERVICES	06/27/2024	Bank Draft	0.00	19.94	MBD06.27.202
01599	NATIONAL RECREATION & PARK ASSOCIATION	06/27/2024	Bank Draft	0.00	845.00	MBD06.27.202

Check Report

Date Range: 06/01/2024 - 06/30/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01457	RECREONICS INC	06/27/2024	Bank Draft	0.00	406.15	MBD06.27.202
01457	RECREONICS INC	06/27/2024	Bank Draft	0.00	-23.89	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	124.78	MBD06.27.202
01074	SAM'S CLUB/SYNCHRONY BANK	06/27/2024	Bank Draft	0.00	341.00	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	33.88	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	65.29	MBD06.27.202
02333	TONYS FRESH MARKET	06/27/2024	Bank Draft	0.00	13.76	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	55.18	MBD06.27.202
02307	COMCAST BUSINESS	06/27/2024	Bank Draft	0.00	190.14	MBD06.27.202
02318	AMAZON	06/27/2024	Bank Draft	0.00	42.48	MBD06.27.202

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	131	131	0.00	35,930.04
EFT's	0	0	0.00	0.00
	131	131	0.00	35,930.04

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	130	75	0.00	313,302.84
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-37,358.09
Bank Drafts	154	154	0.00	125,513.29
EFT's	50	37	0.00	96,000.26
	334	269	0.00	497,458.30

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	6/2024	497,458.30
			497,458.30



Income Statement Group Summary

For Fiscal: 2024 Period Ending: 06/30/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	934,205.00	934,205.00	5,001.12	463,410.04	470,794.96
Expense	762,790.00	762,790.00	59,352.02	353,562.69	409,227.31
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	171,415.00	171,415.00	-54,350.90	109,847.35	61,567.65
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	78,364.00	78,364.00	23.83	25,213.09	53,150.91
Expense	73,260.25	73,260.25	1,074.06	26,235.05	47,025.20
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	5,103.75	5,103.75	-1,050.23	-1,021.96	6,125.71
Department: 04 - KINDERSTOP					
Revenue	259,750.00	259,750.00	50.00	130,191.02	129,558.98
Expense	158,490.00	158,490.00	2,117.03	69,713.90	88,776.10
Department: 04 - KINDERSTOP Surplus (Deficit):	101,260.00	101,260.00	-2,067.03	60,477.12	40,782.88
Department: 05 - YOUTH PROGRAMS					
Revenue	38,685.00	38,685.00	0.00	20,993.00	17,692.00
Expense	36,132.50	36,132.50	1,322.64	16,112.69	20,019.81
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	2,552.50	2,552.50	-1,322.64	4,880.31	-2,327.81
Department: 06 - DANCE					
Revenue	85,596.00	85,596.00	2,959.13	60,373.09	25,222.91
Expense	76,100.00	76,100.00	4,765.84	61,701.15	14,398.85
Department: 06 - DANCE Surplus (Deficit):	9,496.00	9,496.00	-1,806.71	-1,328.06	10,824.06
Department: 07 - ATHLETIC					
Revenue	41,202.00	41,202.00	2,785.32	27,448.87	13,753.13
Expense	42,258.50	42,258.50	3,746.89	20,307.39	21,951.11
Department: 07 - ATHLETIC Surplus (Deficit):	-1,056.50	-1,056.50	-961.57	7,141.48	-8,197.98
Department: 08 - PERFORMING ARTS					
Revenue	104,743.00	104,743.00	43,361.00	47,421.00	57,322.00
Expense	61,697.50	61,697.50	17,456.80	24,188.82	37,508.68
Department: 08 - PERFORMING ARTS Surplus (Deficit):	43,045.50	43,045.50	25,904.20	23,232.18	19,813.32
Department: 09 - CONCESSIONS					
Revenue	31,650.00	31,650.00	18,198.46	18,349.66	13,300.34
Expense	29,555.00	29,555.00	12,690.85	14,855.68	14,699.32
Department: 09 - CONCESSIONS Surplus (Deficit):	2,095.00	2,095.00	5,507.61	3,493.98	-1,398.98
Department: 10 - AQUATICS					
Revenue	94,530.00	94,530.00	20,312.21	20,321.96	74,208.04
Expense	220,511.00	220,511.00	60,484.07	70,571.86	149,939.14
Department: 10 - AQUATICS Surplus (Deficit):	-125,981.00	-125,981.00	-40,171.86	-50,249.90	-75,731.10
Department: 11 - ACTIVE ADULTS					
Revenue	91,689.00	91,689.00	12,010.00	44,779.00	46,910.00
Expense	90,675.00	90,675.00	12,949.83	49,180.48	41,494.52
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	1,014.00	1,014.00	-939.83	-4,401.48	5,415.48
Department: 12 - SPECIAL EVENTS					
Revenue	23,410.00	23,410.00	240.00	11,419.00	11,991.00
Expense	25,065.00	25,065.00	1,701.31	16,549.78	8,515.22
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-1,655.00	-1,655.00	-1,461.31	-5,130.78	3,475.78
Department: 13 - FITNESS CENTER					
Revenue	27,680.00	27,680.00	2,850.38	14,800.51	12,879.49
Expense	52,820.00	52,820.00	2,692.34	18,434.31	34,385.69
Department: 13 - FITNESS CENTER Surplus (Deficit):	-25,140.00	-25,140.00	158.04	-3,633.80	-21,506.20

Income Statement

For Fiscal: 2024 Period Ending: 06/30/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	332,768.00	332,768.00	161,378.25	161,445.25	171,322.75
Expense	246,421.75	246,421.75	70,525.51	84,126.46	162,295.29
Department: 14 - SUMMER CAMP Surplus (Deficit):	86,346.25	86,346.25	90,852.74	77,318.79	9,027.46
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	264,035.00	264,035.00	32,553.31	126,694.04	137,340.96
Department: 30 - PARKS Surplus (Deficit):	-254,535.00	-254,535.00	-32,553.31	-126,694.04	-127,840.96
Department: 40 - GOLF					
Revenue	1,279,800.00	1,279,800.00	222,253.03	546,030.04	733,769.96
Expense	718,118.00	718,118.00	61,375.35	276,859.54	441,258.46
Department: 40 - GOLF Surplus (Deficit):	561,682.00	561,682.00	160,877.68	269,170.50	292,511.50
Department: 41 - GROUNDS					
Expense	758,302.00	758,302.00	84,168.02	401,332.58	356,969.42
Department: 41 - GROUNDS Total:	758,302.00	758,302.00	84,168.02	401,332.58	356,969.42
Department: 42 - PRO SHOP					
Revenue	116,500.00	116,500.00	20,945.18	69,996.27	46,503.73
Expense	84,600.00	84,600.00	11,566.60	45,253.63	39,346.37
Department: 42 - PRO SHOP Surplus (Deficit):	31,900.00	31,900.00	9,378.58	24,742.64	7,157.36
Department: 43 - HOOK A KID					
Revenue	105,000.00	105,000.00	11,595.00	79,635.00	25,365.00
Expense	75,000.00	75,000.00	8,380.01	16,031.51	58,968.49
Department: 43 - HOOK A KID Surplus (Deficit):	30,000.00	30,000.00	3,214.99	63,603.49	-33,603.49
Department: 44 - WARM UP RANGE					
Revenue	35,000.00	35,000.00	7,078.54	14,023.28	20,976.72
Expense	10,475.00	10,475.00	406.60	5,305.78	5,169.22
Department: 44 - WARM UP RANGE Surplus (Deficit):	24,525.00	24,525.00	6,671.94	8,717.50	15,807.50
Department: 45 - FOOD AND BEVERAGE					
Revenue	902,000.00	902,000.00	148,574.76	347,943.62	554,056.38
Expense	763,320.00	763,320.00	100,465.35	326,222.57	437,097.43
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	138,680.00	138,680.00	48,109.41	21,721.05	116,958.95
Total Surplus (Deficit):	42,445.50	42,445.50	129,821.78	80,553.79	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	13,960.50	13,960.50	-14,262.80	93,931.19	-79,970.69
300 - GOLF	28,485.00	28,485.00	144,084.58	-13,377.40	41,862.40
Total Surplus (Deficit):	42,445.50	42,445.50	129,821.78	80,553.79	



Prospect Heights Park District, IL

Income Statement Group Summary

For Fiscal: 2024 Period Ending: 06/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,120,000.00	1,120,000.00	7,994.46	585,101.52	534,898.48
20 - INTEREST	104,000.00	104,000.00	7,618.48	46,528.40	57,471.60
35 - ADDITIONAL	4,200.00	4,200.00	0.00	5,077.46	-877.46
Revenue Total:	1,228,200.00	1,228,200.00	15,612.94	636,707.38	591,492.62
Expense					
50 - PERSONNEL SERVICES	457,190.00	457,190.00	34,388.75	214,112.85	243,077.15
51 - BENEFITS	126,292.00	126,292.00	8,299.29	38,285.33	88,006.67
52 - CONTRACTED SERVICES	213,379.50	213,379.50	14,426.40	95,804.14	117,575.36
60 - COMMODITIES	42,760.00	42,760.00	361.41	9,133.48	33,626.52
65 - GENERAL EXPENDITURES	2,300,900.00	2,300,900.00	0.00	100,900.00	2,200,000.00
Expense Total:	3,140,521.50	3,140,521.50	57,475.85	458,235.80	2,682,285.70
Fund: 100 - CORPORATE FUND Surplus (Deficit):	-1,912,321.50	-1,912,321.50	-41,862.91	178,471.58	-2,090,793.08
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	880,000.00	880,000.00	2,357.82	437,028.39	442,971.61
30 - RENTAL	59,265.00	59,265.00	5,418.30	24,261.51	35,003.49
35 - ADDITIONAL	20,690.00	20,690.00	0.00	7,972.89	12,717.11
41 - PROGRAM REVENUES	1,162,167.00	1,162,167.00	243,195.12	558,553.04	603,613.96
42 - RERESHMENT REVENUE	31,650.00	31,650.00	18,198.46	18,349.66	13,300.34
Revenue Total:	2,153,772.00	2,153,772.00	269,169.70	1,046,165.49	1,107,606.51
Expense					
50 - PERSONNEL SERVICES	1,346,883.00	1,346,883.00	192,751.02	603,711.29	743,171.71
51 - BENEFITS	159,568.00	159,568.00	12,136.63	59,587.48	99,980.52
52 - CONTRACTED SERVICES	402,896.50	402,896.50	35,351.14	188,451.55	214,444.95
60 - COMMODITIES	191,286.00	191,286.00	37,565.73	80,939.66	110,346.34
65 - GENERAL EXPENDITURES	39,178.00	39,178.00	5,627.98	19,544.32	19,633.68
Expense Total:	2,139,811.50	2,139,811.50	283,432.50	952,234.30	1,187,577.20
Fund: 200 - RECREATION FUND Surplus (Deficit):	13,960.50	13,960.50	-14,262.80	93,931.19	-79,970.69
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,500.00	15,500.00	500.00	9,520.64	5,979.36
35 - ADDITIONAL	9,200.00	9,200.00	251.70	538.37	8,661.63
37 - GENERAL REVENUE	35,000.00	35,000.00	5,730.40	14,159.73	20,840.27
41 - PROGRAM REVENUES	2,119,600.00	2,119,600.00	346,125.66	915,685.07	1,203,914.93
42 - RERESHMENT REVENUE	259,000.00	259,000.00	57,838.75	117,724.40	141,275.60
Revenue Total:	2,438,300.00	2,438,300.00	410,446.51	1,057,628.21	1,380,671.79
Expense					
50 - PERSONNEL SERVICES	654,635.00	654,635.00	71,669.51	295,712.67	358,922.33
51 - BENEFITS	172,080.00	172,080.00	10,235.86	47,932.45	124,147.55
52 - CONTRACTED SERVICES	720,525.00	720,525.00	97,121.54	380,588.16	339,936.84
60 - COMMODITIES	675,600.00	675,600.00	80,141.66	331,479.88	344,120.12
65 - GENERAL EXPENDITURES	186,975.00	186,975.00	7,193.36	15,292.45	171,682.55
Expense Total:	2,409,815.00	2,409,815.00	266,361.93	1,071,005.61	1,338,809.39
Fund: 300 - GOLF Surplus (Deficit):	28,485.00	28,485.00	144,084.58	-13,377.40	41,862.40
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	19,000.00	19,000.00	50.91	9,439.82	9,560.18
Revenue Total:	19,000.00	19,000.00	50.91	9,439.82	9,560.18

Income Statement

For Fiscal: 2024 Period Ending: 06/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,175.00	18,175.00	5,525.00	18,025.00	150.00
Expense Total:	18,175.00	18,175.00	5,525.00	18,025.00	150.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	825.00	825.00	-5,474.09	-8,585.18	9,410.18
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	12,500.00	12,500.00	29.47	5,454.24	7,045.76
Revenue Total:	12,500.00	12,500.00	29.47	5,454.24	7,045.76
Expense					
52 - CONTRACTED SERVICES	2,100.00	2,100.00	399.13	768.51	1,331.49
60 - COMMODITIES	10,400.00	10,400.00	0.00	0.00	10,400.00
Expense Total:	12,500.00	12,500.00	399.13	768.51	11,731.49
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	0.00	0.00	-369.66	4,685.73	-4,685.73
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	110,000.00	110,000.00	294.73	54,436.82	55,563.18
35 - ADDITIONAL	0.00	0.00	853.09	4,765.45	-4,765.45
Revenue Total:	110,000.00	110,000.00	1,147.82	59,202.27	50,797.73
Expense					
50 - PERSONNEL SERVICES	8,820.00	8,820.00	678.46	4,209.23	4,610.77
52 - CONTRACTED SERVICES	113,541.00	113,541.00	111.05	25,657.65	87,883.35
60 - COMMODITIES	3,900.00	3,900.00	2,220.06	2,438.76	1,461.24
Expense Total:	126,261.00	126,261.00	3,009.57	32,305.64	93,955.36
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-16,261.00	-16,261.00	-1,861.75	26,896.63	-43,157.63
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	130,000.00	130,000.00	348.31	64,374.78	65,625.22
Revenue Total:	130,000.00	130,000.00	348.31	64,374.78	65,625.22
Expense					
51 - BENEFITS	129,100.00	129,100.00	15,116.81	52,855.36	76,244.64
Expense Total:	129,100.00	129,100.00	15,116.81	52,855.36	76,244.64
Fund: 407 - IMRF FUND Surplus (Deficit):	900.00	900.00	-14,768.50	11,519.42	-10,619.42
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	45,000.00	45,000.00	124.86	23,121.03	21,878.97
Revenue Total:	45,000.00	45,000.00	124.86	23,121.03	21,878.97
Expense					
50 - PERSONNEL SERVICES	30,000.00	30,000.00	2,015.02	12,564.98	17,435.02
52 - CONTRACTED SERVICES	14,400.00	14,400.00	671.54	6,492.62	7,907.38
Expense Total:	44,400.00	44,400.00	2,686.56	19,057.60	25,342.40
Fund: 408 - POLICE FUND Surplus (Deficit):	600.00	600.00	-2,561.70	4,063.43	-3,463.43
Fund: 409 - MUSEUM FUND					
Expense					
50 - PERSONNEL SERVICES	5,640.00	5,640.00	0.00	0.00	5,640.00
Expense Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 409 - MUSEUM FUND Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	146,500.00	146,500.00	398.95	73,948.60	72,551.40
Revenue Total:	146,500.00	146,500.00	398.95	73,948.60	72,551.40
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
65 - GENERAL EXPENDITURES	87,858.00	87,858.00	21,964.49	65,893.47	21,964.53

Income Statement

For Fiscal: 2024 Period Ending: 06/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
80 - CAPITAL IMPROVEMENTS	123,000.00	123,000.00	834.40	9,458.00	113,542.00
Expense Total:	215,858.00	215,858.00	22,798.89	75,351.47	140,506.53
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-69,358.00	-69,358.00	-22,399.94	-1,402.87	-67,955.13
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	185,000.00	185,000.00	495.68	91,868.26	93,131.74
Revenue Total:	185,000.00	185,000.00	495.68	91,868.26	93,131.74
Expense					
51 - BENEFITS	185,000.00	185,000.00	22,910.10	89,164.53	95,835.47
Expense Total:	185,000.00	185,000.00	22,910.10	89,164.53	95,835.47
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	0.00	0.00	-22,414.42	2,703.73	-2,703.73
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	14,000.00	14,000.00	0.00	3,500.00	10,500.00
41 - PROGRAM REVENUES	12,780.00	12,780.00	6,971.00	7,181.00	5,599.00
Revenue Total:	26,780.00	26,780.00	6,971.00	10,681.00	16,099.00
Expense					
50 - PERSONNEL SERVICES	2,000.00	2,000.00	1,574.76	1,574.76	425.24
52 - CONTRACTED SERVICES	20,490.00	20,490.00	0.00	12,500.00	7,990.00
60 - COMMODITIES	4,325.00	4,325.00	510.00	510.00	3,815.00
Expense Total:	26,815.00	26,815.00	2,084.76	14,584.76	12,230.24
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	-35.00	-35.00	4,886.24	-3,903.76	3,868.76
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	151,600.00	151,600.00	0.00	0.00	151,600.00
37 - GENERAL REVENUE	2,411,565.00	2,411,565.00	0.00	0.00	2,411,565.00
Revenue Total:	2,563,165.00	2,563,165.00	0.00	0.00	2,563,165.00
Expense					
52 - CONTRACTED SERVICES	10,000.00	10,000.00	2,500.00	9,594.56	405.44
60 - COMMODITIES	27,100.00	27,100.00	0.00	31,650.87	-4,550.87
80 - CAPITAL IMPROVEMENTS	766,900.00	766,900.00	92,058.98	381,722.43	385,177.57
Expense Total:	804,000.00	804,000.00	94,558.98	422,967.86	381,032.14
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	1,759,165.00	1,759,165.00	-94,558.98	-422,967.86	2,182,132.86
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	150,000.00	150,000.00	0.00	0.00	150,000.00
Revenue Total:	150,000.00	150,000.00	0.00	0.00	150,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	295,000.00	295,000.00	0.00	154,410.00	140,590.00
Expense Total:	295,000.00	295,000.00	0.00	154,410.00	140,590.00
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	-145,000.00	-145,000.00	0.00	-154,410.00	9,410.00
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	475,900.00	475,900.00	0.00	0.00	475,900.00
Revenue Total:	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	1,000.00	1,000.00	500.00
65 - GENERAL EXPENDITURES	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense Total:	477,400.00	477,400.00	1,000.00	1,000.00	476,400.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	-1,000.00	-1,000.00	-500.00

Income Statement

For Fiscal: 2024 Period Ending: 06/30/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	733,336.00	733,336.00	1,964.86	364,203.24	369,132.76
Revenue Total:	733,336.00	733,336.00	1,964.86	364,203.24	369,132.76
Expense					
65 - GENERAL EXPENDITURES	698,416.00	698,416.00	0.00	0.00	698,416.00
Expense Total:	698,416.00	698,416.00	0.00	0.00	698,416.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	34,920.00	34,920.00	1,964.86	364,203.24	-329,283.24
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	698,415.00	698,415.00	0.00	0.00	698,415.00
Revenue Total:	698,415.00	698,415.00	0.00	0.00	698,415.00
Expense					
52 - CONTRACTED SERVICES	10,950.00	10,950.00	0.00	0.00	10,950.00
65 - GENERAL EXPENDITURES	687,465.00	687,465.00	0.00	0.00	687,465.00
Expense Total:	698,415.00	698,415.00	0.00	0.00	698,415.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,307.13	7,983.06	-7,983.06
Revenue Total:	0.00	0.00	1,307.13	7,983.06	-7,983.06
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,307.13	7,983.06	-7,983.06
Total Surplus (Deficit):	-311,260.00	-311,260.00	-69,291.94	88,810.94	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - CORPORATE FUND	-1,912,321.50	-1,912,321.50	-41,862.91	178,471.58	-2,090,793.08
200 - RECREATION FUND	13,960.50	13,960.50	-14,262.80	93,931.19	-79,970.69
300 - GOLF	28,485.00	28,485.00	144,084.58	-13,377.40	41,862.40
404 - AUDITING FUND	825.00	825.00	-5,474.09	-8,585.18	9,410.18
405 - PAVING & LIGHTING FU	0.00	0.00	-369.66	4,685.73	-4,685.73
406 - LIABILITY INSURANCE F	-16,261.00	-16,261.00	-1,861.75	26,896.63	-43,157.63
407 - IMRF FUND	900.00	900.00	-14,768.50	11,519.42	-10,619.42
408 - POLICE FUND	600.00	600.00	-2,561.70	4,063.43	-3,463.43
409 - MUSEUM FUND	-5,640.00	-5,640.00	0.00	0.00	-5,640.00
410 - SPECIAL RECREATION F	-69,358.00	-69,358.00	-22,399.94	-1,402.87	-67,955.13
411 - SOCIAL SECURITY FUN	0.00	0.00	-22,414.42	2,703.73	-2,703.73
413 - COMMUNITY EVENTS	-35.00	-35.00	4,886.24	-3,903.76	3,868.76
518 - CAPITAL PROJECT FUN	1,759,165.00	1,759,165.00	-94,558.98	-422,967.86	2,182,132.86
523 - CAPITAL 98 GOLF FUND	-145,000.00	-145,000.00	0.00	-154,410.00	9,410.00
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	-1,000.00	-1,000.00	-500.00
612 - PREVIOUS YEAR ROLL	34,920.00	34,920.00	1,964.86	364,203.24	-329,283.24
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,307.13	7,983.06	-7,983.06
Total Surplus (Deficit):	-311,260.00	-311,260.00	-69,291.94	88,810.94	



July 23, 2024

To: Park Board of Commissioners
 From: Christina Ferraro, Executive Director
 Re: July 2024 board report

NATURAL RESOURCES COMMISSION (PHNRC)

The City Council approved the creation of a 501 c 3 “Friends of the PHNRC” for the commission to solicit funds to plant trees, create floral displays, purchase signage & educational material, and offer more volunteer events. The commission has applied for an award “NAPPC Pollinator Electric Power” for the ComEd prairie conversion and has listed ComEd and the Park District as partner organizations.

LOCAL STORMWATER IMPROVEMENT

Hey & Associates visited Lions and Kiwanis Parks to evaluate the erosion from McDonald Creek. The probable cost and scope of project is forthcoming,

WEDGEWOOD PARK (OSLAD)

A drainage problem has been detected and a possible solution is forthcoming. An official ribbon cutting is tentatively planned for August or September with local legislators.

TULLY PARK (MWRD)

A meeting was held with two stewards of Tully Park and two representatives from PHNRC to discuss the plan to make the park accessible. In anticipation of the surface being completed by fall an official ribbon cutting is scheduled for October 2nd with local elected officials and MWSRD representatives.

BOARD MEETING AGENDA ITEMS 2024

August 2024	<ul style="list-style-type: none"> • Approval Resolution NWSRA 2025 Assessment
September 2024	<ul style="list-style-type: none"> • BINA hearing (Bond Issuance Notification Act) • annual harassment prevention training • NWSRA 2024 Year in Review
October 2024	<ul style="list-style-type: none"> • Decennial committee meeting 6:30pm at GMRC • Resolution Approval of IAPD credentials • Approve Ordinance issue bond • Classification & compensation survey findings
November 2024	<ul style="list-style-type: none"> • Approve Prescribed Burn 2024-2025 • Approve Resolution Truth in Taxation for Levy Year 2023
December 2024	<ul style="list-style-type: none"> • FY2025 Budget presentation • Approve Annual Tax Levy Ordinance • Schedule of 2025 meetings



June 2024

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
		12,750	4,599	2.77	57s
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	Home Page	3,498	1,865	1.88	26s
Lions Park Pool	1,337	797	1.68	42s	3,820
Camps	922	500	1.84	40s	3,018
Location GMRC	666	429	1.55	28s	2,2221
Special Events	560	428	1.31	26s	1,354
Events Block Party	498	311	1.60	31s	1,427
Calendar of Events	486	327	1.49	24s	1,174
Employment	399	292	1.37	13s	1,159
Summer 2024 Program Guide	361	245	1.47	24s	774
Registration	358	198	1.81	32s	908

SOCIAL MEDIA STATISTICS

@prospectheightsparkdistrict
Reach 1.6K

People Reached 7.2K
 Published Posts 38
 Published Stories 1
 Total Followers 2.2K
 New Followers 23
 Total Visits 1.7K

Facebook Posts 90 Days
 Post Reach 8.7K
 Post Engagement 960

Facebook Stories 90 Days
 Reach 157
 Engagement 5

Video Performance
 Minutes Viewed 367
 Post Engagement 110
 Initial Play 1.4K

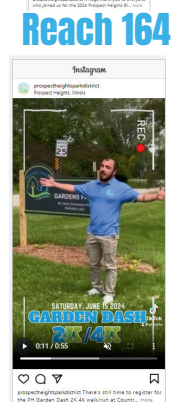
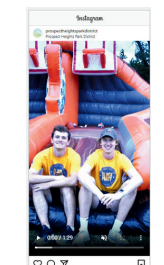


@prospectheightsparkdistrict
Reach 418

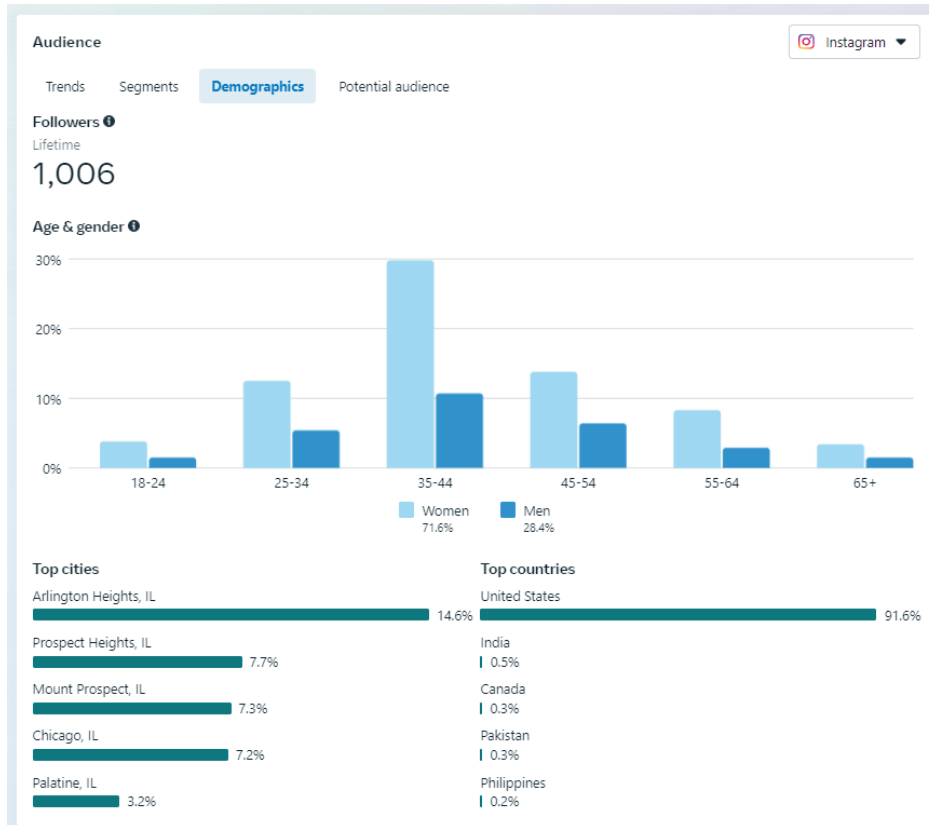
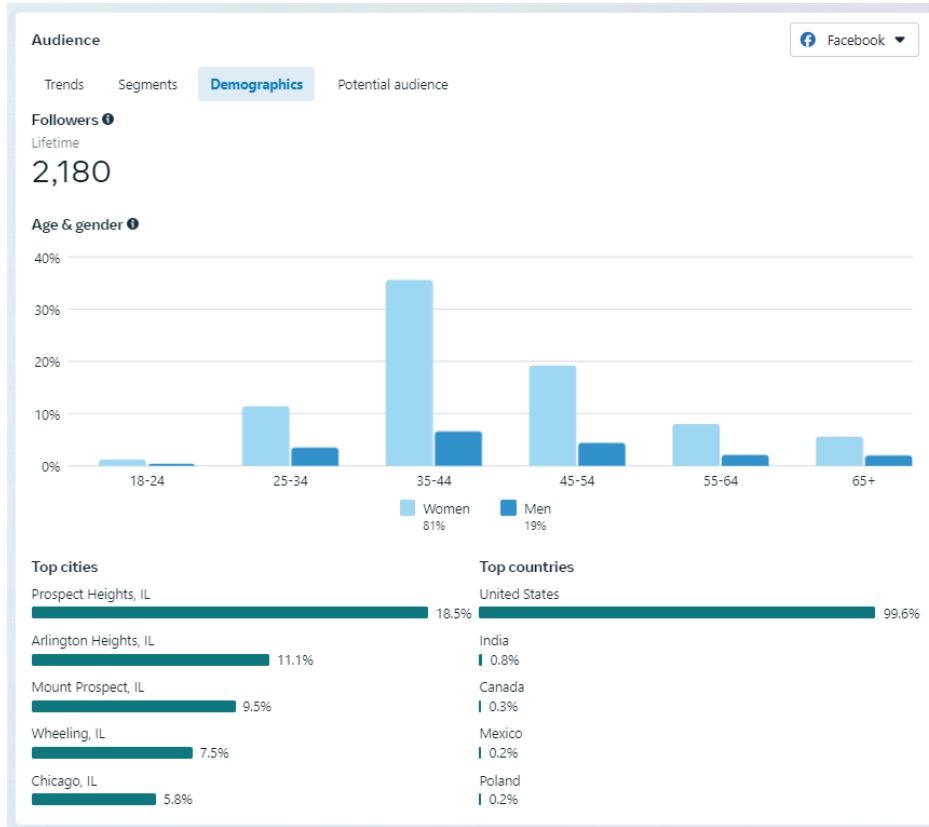
People Reached 1.5K
 Published Posts 35
 Published Stories 7
 Reels 3
 Total Followers 1K
 New Followers 18
 Total Visits 253

Instagram Posts 90 Days
 Post Reach 2.3K
 Post Engagement 511

Instagram Stories 90 Days
 Reach 194
 Engagement 0



SOCIAL MEDIA STATISTICS (CONTINUED)



June 2024



TIKTOK VIDEOS

@phparks

Video Views 3,518
Reached audience 2,519
Profile Views 39
Likes 22
Shares



A huge thank you to



Thank you all for joining



There's still time to



TWITTER POSTS

@ProspectHtsPrks

Impressions 221
Followers 257

Prospect Heights Park District @ProspectHtsPrks · Jun 5 **Promote** ...
There's still time to register for the PH Garden Dash 2K 4K walk/run at Country Gardens Park on Sat, June 15, 10am-12noon. Proceeds from the event will be donated to the PH Police Helping Hands Fund. REGISTER TODAY at phparks.org/fitness/ #LovePHParks #2k #4k #run #walk



0:47 87

Prospect Heights Park District @ProspectHtsPrks · Jun 13 **Promote** ...
Join us Thurs June 20, 10am -1pm for a job fair at the administrative building for School District 21, 959 W Dundee Road in Wheeling. Prospect Heights Park District is joining private and other public sector employers to talk about the great employment opportunities available.

847.394.2848 | PHPARKS.ORG

56

Prospect Heights Park District @ProspectHtsPrks · Jun 16 **Promote** ...
Thank you all for joining us at the Garden Dash 2K 4K! Your energy and support made the event fantastic. We hope you had a great time and enjoyed the scenic route. Looking forward to seeing you at our next event - Prospect Heights Block Party on Sat, June 22, 4-11pm. #LovePHParks

78

June 2024

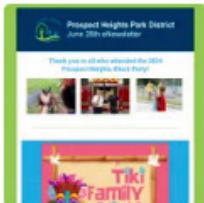
eNEWSLETTER



Check out our June 26th eNewsletter for the latest news. *<https://a.cc/4btD3>

Posted • Social Post • Posted Jun 26, 2024 at 4:30pm CDT

127 impressions • 118 reach • 1 engagement



June 26th eNewsletter

Sent Email • Sent Jun 26, 2024 at 4:13pm CDT

5,263 sends • 3,171 (61%) opens • 152 (3%) clicks • 47 (1%) bounces • 12 (1%) unsubscribes



Check out our June 12th eNewsletter for the latest news *<https://a.cc/4c3Ov>

Posted • Social Post • Posted Jun 12, 2024 at 5:30pm CDT

172 impressions • 160 reach • 5 engagement



June 12th eNewsletter

Sent Email • Sent Jun 12, 2024 at 5:14pm CDT

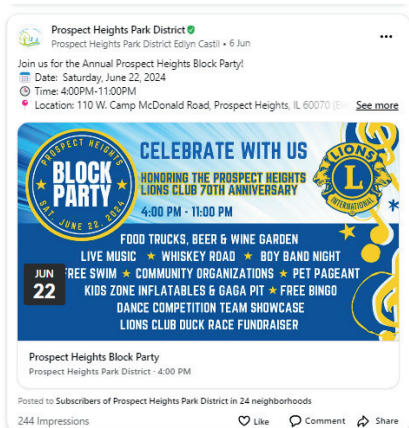
5,281 sends • 3,051 (58%) opens • 181 (3%) clicks • 45 (1%) bounces • 11 (1%) unsubscribes

nextdoor

NEXTDOOR POSTS

@ProspectHeightsParkDistrict

Impressions 828



June 2024



July 23, 2024

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: July 2024 Board Report

2024 ROLLOVER BOND

A preliminary planning packet dated June 26, 2024, was received from Speer Financial for the 2024 rollover bond. Their preliminary estimate, using an estimated 4.5% rate, provides \$204,260 for capital proceeds in the 2025 budget year.

MID-YEAR ANALYSIS

Overall, the District has a year-to-date net surplus of \$88,811 through June. This is positive considering the major funds of Corporate, Recreation, and Golf are all performing better than budgeted expectations. The total budget for the year is a net deficit of \$311,260 due to the capital projects in the budget for 2024. A report containing additional comments by category, as well as a summary report of mid-year net surplus (deficit) by fund, are included following this report.

HR/PAYROLL UPDATE (*Catherine Roock*)

Due to the Cook County minimum wage increasing to \$14.05 per hour on July 1st, 2024, for those over the age of 18, a review was conducted of all active employees. Any employees under the minimum wage were increased to meet the minimum. Another review will be conducted after summer to ensure anyone who reaches the age requirement is also earning the minimum wage. The state minimum wage increases to \$15.00 on January 1st, 2025.



Category	Current YTD Budget	Fiscal Activity	Variance Favorable (Unfavorable)	Variance Notes	Eliminate Capital and Transfers
Revenue					
10 - TAXES	1,724,175	1,708,977	(15,199)	Property Tax is slightly below budget, but ~\$2k of variance is Replacement Tax.	(15,199)
20 - INTEREST	51,979	54,511	2,532	Interest rates have remained more consistent through June than estimated.	2,532
30 - RENTAL	37,195	33,782	(3,412)	GMRC Facility and Pool rental revenue are below budget.	(3,412)
35 - ADDITIONAL	93,741	21,854	(71,887)	OSLAD Grant income is expected in the fall (\$69,422 of deficit variance).	
37 - GENERAL REVENUE	92,463	14,160	(78,303)	Variance is due to Transfers In that are made towards fiscal year-end.	
41 - PROGRAM REVENUES	1,458,407	1,481,419	23,012	GMRC is exceeding budget; OOC & Community Svcs (Block Party) are below budget.	23,012
42 - REFRESHMENT REVENUE	140,676	136,074	(4,602)	OOC beverage sales are below budget. GMRC concessions are exceeding budget.	(4,602)
Revenue Total:	3,598,636	3,450,777	(147,858)		2,332
Expense					
50 - PERSONNEL SERVICES	1,174,322	1,131,886	42,436	All funds except Community Services (Block Party) are under budget (Community Services is under annual budget).	42,436
51 - BENEFITS	375,369	287,825	87,544	All funds are below budget.	87,544
52 - CONTRACTED SERVICES	783,310	738,882	44,428	A majority of funds are under budget. OOC is over \$22,268 (mostly due to Grounds contracted labor), & Capital 518 is over \$4,597 (Tennis/Pickleball study).	44,428
60 - COMMODITIES	477,304	456,153	21,151	Most accounts are under or near budget. OOC Repair Parts Carts is over annual budget by \$11,068 (31%), due to the agreement with Mainstreet Golf Cars.	21,151
65 - GENERAL EXPENDITURES	1,355,528	201,630	1,153,898	Most of variance is due to Transfers Out that are made towards fiscal year-end.	
80 - CAPITAL IMPROVEMENTS	791,002	545,590	245,412	Most of the year-to-date positive variance is in OOC's Capital Fund 523 and Special Recreation Fund 410. However, there are projects scheduled for the second half of the year.	
Expense Total:	4,956,836	3,361,966	1,594,869		195,560
Report Surplus (Deficit):	(1,358,200)	88,811	1,447,011		



Prospect Heights Park District

Budget Report Group Summary

For Fiscal: 2024 Period Ending: 06/30/2024

2024 BUDGET YEAR NET SURPLUS (DEFICIT) BY FUND AS OF JUNE 30, 2024

Fund	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Total Budget
100 - CORPORATE FUND	(992,476)	178,472	1,170,947	(1,912,322)
200 - RECREATION FUND	(9,542)	93,931	103,473	13,961
300 - GOLF	(87,592)	(13,377)	74,215	28,485
404 - AUDITING FUND	(8,485)	(8,585)	(100)	825
405 - PAVING & LIGHTING FUND	411	4,686	4,275	-
406 - LIABILITY INSURANCE FUND	(6,863)	26,897	33,760	(16,261)
407 - IMRF FUND	1,776	11,519	9,744	900
408 - POLICE FUND	827	4,063	3,236	600
409 - MUSEUM FUND	2,715	-	2,715	5,640
410 - SPECIAL RECREATION FUND	(70,114)	(1,403)	68,711	(69,358)
411 - SOCIAL SECURITY FUND	1,887	2,704	817	-
413 - COMMUNITY EVENTS	993	(3,904)	(4,897)	(35)
518 - CAPITAL PROJECT FUND	(351,783)	(422,968)	(71,185)	1,759,165
523 - CAPITAL 98 GOLF FUND	(208,525)	(154,410)	54,115	(145,000)
608 - 2014B (2005B Refinance)	-	(1,000)	(1,000)	(1,500)
612 - PREVIOUS YEAR ROLLOVER BOND	374,001	364,203	(9,798)	34,920
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	7,983	7,983	0.00
Report Total:	(1,358,200)	88,811	1,447,011	(311,260)



July 23, 2024

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: July 2024 Board Report

FALL PROGRAM GUIDE

Staff are correcting and finalizing drafts for the Fall 2024 Program Guide. The guide will be published online at the end of July and printed copies will be available to pick up at the Gary Morava Recreation Center and mailed to homes in mid-August. This program guide will include programs and events from August – December 2024.

CIVICREC IMPLEMENTATION

Staff participated in a two-day, on-site training session on July 9-10, which included training for our front desk staff to begin to familiarize themselves with the new software. The feedback has been consistently positive from staff about the ease of use for CivicRec and we are excited to share it with the public. Below is a timeline of the final steps of the implementation process.

Until 7/28/24: All transactions processed in RecTrac

7/22/24: CivicRec is officially live to public with limited viewing

7/23/24: Edlyn email all imported users to sign in to new CivicRec account

7/23/24 - 7/28/24: Customers encouraged to sign in to new CivicRec account to confirm demographic information imported correctly and any membership/passes also imported correctly

7/29/24 - 8/4/24: Program and facility rental transaction pause, customers can still login to CivicRec account to check demographics and passes, staff moving program registrations, facility reservations, user credits, etc. from RecTrac to CivicRec

8/4/24: Deadline to add money to Kid Card and purchase Camp Lunch for camp week 10

8/5/24: CivicRec fully LIVE (Resident Fall registration begins)

8/12/24: Partner / Non-Resident Fall registration begins

JULY 4 PARADE

The Prospect Heights Park District once again participated in the City of Prospect Heights July 4 parade, which took place on Saturday, July 6. A combination of the Typhoons Swim Team, commissioners of the park district, and additional park district staff made up our entry. The weather was perfect, and we were delighted to provide candy to the humans and park district bandanas for the dogs along the parade route.



July 23, 2024

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: July 2024 Board Report

POOL

The pool heater system suffered a leak within a water pipe that connected to the circulating pump. Manzella Plumbing, Inc. was called and replaced an old coupling and fitted a new copper line to the existing flange, repairing the leak.

CAPITAL PROJECTS

The installation of the interior cameras (phase 1) has been completed by Current Technologies, which has resulted in ten new cameras and one new monitor with a computer at the front desk. The leadership team held an initial training session with the vendor to review the utilization of the new software. Future capital projects that are currently being evaluated for this year include the new rooftop unit for the GMRC, repaving select sections of the bike path and potentially adding concrete to replace timber curbs at Country Gardens Park.

PARKS

With PHYBS playoffs coming to an end, parks staff will soon start the process of various baseball field renovations in preparation for the next season at McDonald Field and Lions Field, such as sodding, edging and addition of limestone screenings to the warning tracks. Petersen Paving, Inc. has completed the restriping and sealcoating of the basketball court at Country Gardens Park and is now in the process of providing the district various estimates for constructing a permeable parking lot space at Tully Park for accessibility. A slide at Lions Park playground on the 5-12 age play structure has been damaged at the base of the slide out this past month. Playworld Manufacturing has been contacted and is currently looking for replacement slides that will fit our structure.

SAFETY

Ten district staff from Golf, Concessions and Summer Camp have completed their CPR/AED and First Aid training and have received their Red Cross certifications. In addition, five aquatics staff have completed a Red Cross lifeguard management training. On June 30th, the district received an onsite observation from Councilman-Hunsaker Aquatic Management Program and obtained a passing lifeguard audit.



July 23, 2024

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: July 2024 Board Report

GOLF

The additional rain pattern continued into June with 4.1 inches vs 2.36 last year. Golf revenue slightly increased by 1.4% over last season. June also had extreme heat with 9 days over 90 degrees which led to less play on course and warm-up range.

CLUB HOUSE

Minor repairs were performed during the month. No major repairs were required. Looking forward to repairing the sewer line that exits the club house. I'll report next month on progress. All HVAC is running well without any down time during the extreme heat.

GOLF SHOP

Shop sales decreased by 3.5 %. The decrease was primarily due to decreased traffic on the hottest days.

CAR FLEET

Fleet repairs continued during the month of June. The fleet is running well and most of the additional repairs are wear and age related.

FOOD AND BEVERAGE

Sales decreased by 19.5 in June. This decrease we are seeing this year is primarily due to decreased wedding traffic. The rest of the operation is performing equal to past seasons' revenue records. All efforts are being made to grow wedding business back to normal levels for next season.

March	2023	2024	% CHANGE 2023 VS 2024
Golf & Members	\$213,644.89	\$216,375.23	+1.4%
Golf Shop	\$21,839.03	\$20,945.18	-3.5%
Food & Beverage	\$177,707.20	\$148,559.76	-19.5%
Driving Range	\$6,602.54	\$5,519.54	-20%



July 23, 2024

To: Marc Heidkamp, Director of Golf
From: Sean Lee, Superintendent of Golf
Re: July 2024 board report

GOLF COURSE GROUNDS

So far this year, we have not experienced any significant storm damage. The irrigation system and wells are functioning smoothly without any issues. As we reach the halfway point of the year, the golf course and clubhouse grounds are in excellent condition

EQUIPMENT

The new John Deere Gator utility vehicle arrived at the end of June and has been thoroughly inspected by our mechanic. It is now fully operational. Additionally, I am collaborating with the Revels Turf & Tractor sales representative to acquire a new rough mower by the fall.

GROUNDS STAFF

The Assistant in Training has successfully obtained First Aid, CPR, and AED certification. This brings the total number of certified grounds staff to three, ensuring that at least one certified individual is always present during working hours. In June, the staff focused on Eye Safety and Protection, while in May, they covered Workplace Safety and Emergency Response.



July 23, 2024

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Recreation Supervisor
Re: July 2024 Board Report

PRESCHOOL

Currently taking registrations for the 2024-2025 school year. Currently we have 22 students enrolled, which is 9 less than last year at the same time. We are continuing to promote our Preschool program and anticipate additional registrations as we approach the beginning of the school year.

The 2024-2025 school year begins on September 3, 2024.

KINDERSTOP

The registration deadline for KinderStop is August 14. Before care and AM and PM program have spots available. However, after care is full with a waitlist. Before and after care begins on August 21. AM and PM program begins on August 29.

CHILDREN'S PROGRAMS

We have Adventures in STEM with LEGO Materials and STEM Explorations with LEGO Material starting on August 12. These are some brand-new contractual programs. We will be offering a couple of Kids Day Off programs, on August 19 and 20, prior to the start of the school year.

SUMMER CAMP

We are currently mid-way through Week 7 of camp. The camp staff has been very impressive this summer. They have been engaged with their campers, planning fun activities, and making memories with their campers!

We are again seeing very strong enrollment across all the different camps, with the following numbers:

- FY2024 – 5,072 (as of 7/17)
- FY2023 – 5,046 (entire summer)
- FY2022 – 4,280 (entire summer)
- FY2021 – 2,794 (entire summer)
- FY2019 – 3,542 (entire summer)



July 23, 2024

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: July 2024 Board Report

DANCE

Summer dance classes are going great. We have 6 classes with 42 dancers. Competition Conditioning class will begin on Monday, July 22 with 9 dancers. We currently have 16 dancers signed up for competition try outs that will be begin on August 19.

CREATIVE & PERFORMING ARTS CAMP/ PRODUCTION CAMP

We are having a great summer at Creative & Performing Arts Camp! All waitlisted campers have been accommodated this summer.

Jumanji, The Musical

We have 31 actors in our production this summer. The performance was held on Thursday, July 18 at MacArthur Middle School.

CONCESSION STAND/CAMP LUNCH/KID CARDS

In the month of June, we served 642 camp lunches & July 1-17 we served 570 lunches to our hungry campers, which is similar to the number of camp lunches we served in previous years.

We had our first health inspection of the summer on July 13. We had a perfect report. To date, we have printed 168 "kid cards" for our campers, which is 10 more than last year at this time.

ACTIVE ADULTS

The fall newsletter is currently in production and should be available in early August.

SPECIAL EVENTS

On July 17, we held the Tiki Family Night at the pool. Families had time to swim, play pool games, bingo and enjoy some tasty treats. At the start of the event we had 31 registered guests.



July 23, 2024

To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: July 2024 Board Report

YOUTH ATHLETICS

Summertime classes are still going strong with Hot Shots Sports. The registration numbers for the programs, in parentheses, are Lil Dribblers (4), Basketball Clinic 101(10), T-Ball Skills Clinic (4), Jr Flag Football (7), Sports and More (4), and both Fun with Tennis sections (3 & 6). We are excited to have enough registrations to offer a half-day Flag Football Skills camp for the week of July 29. Finally, the Outdoor Fall Soccer League registration is open and ongoing.

Tae Kwon Do classes are back in action with another full class. In double digits once again. Lions TKD has really been doing a great job with the participants and the parents have seen their children's skills grow.

ADULT ATHLETICS

I am researching adult athletic programs to introduce in our district, and our inaugural program is a collaboration with the Rolling Meadows Park District. Together, we are launching our first-ever Adult Basketball League starting September 11. Games will be held on Wednesday nights at either the GMRC or RMPD. Registration will open on August 5 once CivicRec is live. We already have two teams committed, and we need a minimum of six teams to proceed. I am excited to revive adult athletics in our community.

AQUATICS

To date, we have sold 186 season pool passes, which is 61 more than at this time last year.

Our four pool managers, Ray, and I have all completed the Lifeguard Management certification through the American Red Cross. We currently have one fewer lifeguard than we started the season with. Last month's in-service hours were generally very good. We hosted a lifeguard appreciation event last month, setting up volleyball nets and providing tacos, allowing everyone to relax and hang out. This month, we have two appreciation events planned: a pool hangout and a celebration on July 31, which is National Lifeguard Day.

Camp swimming has been going great, with all camps enjoying their time at the pool. We are also pleased to welcome Flower Garden and NWSRA camps this month.

Swim lessons are back in full swing. The final session of classes begins on July 22. So far, we have had about 8-10 kids in group lessons and about 5-8 in private or semi-private lessons. It's encouraging to see some kids register multiple times, indicating they are making great progress. Tiffany has done an excellent job coordinating with parents,

counselors, and swim instructors, ensuring smooth communication, and our instructors have been outstanding as well.

The Typhoons Swim Team has had three meets so far: one against Rolling Meadows at their pool, and two against Libertyville (one home and one away). Our home meet was rescheduled to July 1, and everything went smoothly, with compliments on our organization and execution. The kids are having a great time and working hard. Our record is currently 1-2, with two meets left: one at Schaumburg and then the divisional meet.

FITNESS

June 2024, 445 visits vs. June 2023, 548 visits (-103 visit decrease)

June 2024 Total Memberships: 314

1year passes:	136	3-month fitness:	11
1year gym/racquetball:	27	SilverSneakers/Renew Active:	135
6-month fitness:	5		

Three Year Comparison – Monthly Acquisition (Seniors in parentheses)

Membership	June 2022	June 2023	June 2024
3 months	3	4	4
6 months	0	0	0
1 year	1 ()	4 (2)	3 (4)
Membership June 2024	# of New Members		Total Revenue
3 months	4		\$160
6 months	0		\$0
1 year	3		\$3121
Seniors	4		\$396

RESOLUTION #07.23.2024

A RESOLUTION DETERMINING THE CONFIDENTIALITY OF CLOSED SESSION MINUTES BY THE PROSPECT HEIGHTS PARK DISTRICT, COOK COUNTY, ILLINOIS

WHEREAS, Section 2.06(d) of the Open Meetings Act, 5 ILCS 120/2.06(d), requires the Board of Park Commissioners (“Agency Board”) of the Prospect Heights Park District (“Agency”) to meet periodically to review the minutes of all closed meetings and to determine and thereafter report in open session whether (i) the need for confidentiality still exists with respect to all or parts of those minutes, or (ii) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Board of Commissioners of Prospect Heights Park District, Cook County, Illinois, as follows:

SECTION 1. The foregoing preambles to this Resolution are hereby incorporated by this reference in, and made a part of, this Resolution.

SECTION 2. The Park Board, having met periodically to review all previously unreleased closed session meeting minutes, hereby determines as of the date of this resolution that the following closed session minutes no longer require confidential treatment and are available for public inspection:

Dec 15, 2020 Jul 25, 2023 Dec 12, 2023 Jan 23, 2024

SECTION 3. The Park Board, having met periodically to review all previously unreleased closed session meeting minutes, hereby determines as of the date of this resolution that the electronic verbatim minutes can be destroyed for all meetings prior to January 23, 2023.

SECTION 5. This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted this 23rd day of July 2024 by roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ATTEST:

Elizabeth “Betty” Cloud, Secretary
Board of Commissioners

Tim Jones, President
Board of Commissioners

Date

Date