



BOARD REPORT

AUGUST 27, 2024



**REGULAR BOARD MEETING
PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, AUGUST 27, 2024
7:00PM**

I. Call to Order

- A. Roll Call
- B. Pledge of Allegiance

II. Corrections/Additions/Approval of Agenda

III. Recognition / Welcome

IV. Public Comment

V. Consent Agenda

These items are considered by the Park District to be routine and will be enacted in one motion without separate discussion. If a member of the Park Board requests, a Consent Agenda item will be removed from the Consent Agenda and considered as an individual item at the end of old or new business.

- A. Approval of December 4, 2023 Finance Committee Meeting Minutes
- B. Approval of July 23, 2024 Regular Board Meeting Minutes
- C. Approval of July 23, 2024 Executive Session Meeting Minutes
- D. Approval of Treasurer's Report Cash Report #08 cash balance totaling \$6,277,994.51 as of July 31, 2024
- E. Approval of Warrants totaling \$826,045.71 for the period ending July 31, 2024

VI. Announcements (Meetings)

Regular Board Meeting at Gary Morava Recreation Center – September 24, 2024 at 7:00 p.m.

VII. Attorney's Report

Legal Matter

VIII. Administrative/Operational Summary

- A. Executive Director, Ferraro
- B. Marketing and Communications Manager, Castil
- C. Superintendent of Finance, HR and IT, Hughes
- D. Superintendent of Recreation, Doerner
- E. Superintendent of Parks and Facilities, Grassi
- F. Director of Golf, Heidkamp
- G. Superintendent of Golf, Lee
- H. Recreation Supervisors, Fudala, Glinski, Zervas

IX. Committees of the Board

- A.. Finance Committee - Eric Kirste, Steve Messer
- B. Personnel and Planning Committee - Ellen Avery, Betty Cloud
- C. Policy and Procedure Committee - Ellen Avery, Betty Cloud
- D. Recreation Facilities, Parks & Maintenance Committee - Tim Jones, Paul Fries
- E. Recreation Programs & Resident Relations Committee - Eric Kirste, Betty Cloud
- F. OOC Programs, Facilities, Grounds & Maintenance Committee - Karl Jackson, Tim Jones

X. Unfinished/Ongoing Business

DISCUSSION: Aging Infrastructure

XI. New Business

ACTION: Approve Resolution 08.27.2024 NWSRA 2025 Assessment

XII. Commissioner Comments

XIII. Adjournment

Note 1: Meeting Location – Gary Morava Recreation Center, 110 W Camp McDonald Road, Prospect Heights, IL 60070

Note 2: If you would like to attend a Park Board meeting but require an auxiliary aid, such as a sign language interpreter, please contact the Executive Director, 847-394-2848, at least 72 hours prior to the scheduled meeting.

Our mission is to enhance the quality of life for all residents of the District through the development and maintenance of park lands and facilities utilizing available resources, as well as to promote community involvement through a variety of recreation programs, educational opportunities and special events.

**MINUTES OF THE FINANCE COMMITTEE MEETING
OF THE PROSPECT HEIGHTS PARK DISTRICT
ADMIN BUILDING
104 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
DECEMBER 4, 2023**

Call to Order

Commissioner Kirste called the Finance Committee Meeting of the Prospect Heights Park District to order at 6:00 p.m.

Roll Call

Commissioners present: Eric Kirstie, Steve Messer

Also Present: Christina Ferraro – Executive Director, Ray Doerner, Supt of Recreation, and Shawn Hughes, Supt of Finance HR and IT

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Messer and seconded by Commissioner Kirste to approve the agenda as submitted. The motion was unanimously approved by a voice vote. The motion carried.

New Business

A. The proposed 2024 Operating Budget presentation was reviewed prior to the Regular board meeting in December 2023.

B. There was a discussion regarding research about potential short-term investments which will continue throughout the new year.

Old Business

There was none

Adjournment

With no further business to discuss, a motion was made by Commissioner Messer and seconded by Commissioner Kirste to adjourn the Finance Committee Meeting at 8:21 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Betty Cloud, Secretary

**MINUTES OF THE REGULAR BOARD MEETING
OF THE COMMISSIONERS AND OFFICERS
OF THE PROSPECT HEIGHTS PARK DISTRICT
GARY MORAVA RECREATION CENTER
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070
TUESDAY, JULY 23, 2024**

Call to Order

Roll Call

Commissioner Jones called the Regular Board Meeting of the Prospect Heights Park District to order at 7:00 p.m.

Commissioners present: Ellen Avery, Betty Cloud, Paul Fries, Karl Jackson, Tim Jones, Eric Kirste, Steve Messer

Commissioner absent: None

Also Present: Executive Director Christina Ferraro, Superintendent of Recreation Ray Doerner, Superintendent of Parks & Facilities Mark Grassi, Superintendent of Finance, HR & IT Shawn Hughes, Superintendent of Golf Sean Lee, Marketing & Communications Manager/Recording Secretary Edlyn Castil

A quorum was present.

Tim Jones led the Pledge of Allegiance.

Corrections/Additions/Approval of Agenda

A motion was made by Commissioner Avery and seconded by Commissioner Kirste to approve the agenda as submitted. The motion was unanimously approved by a voice vote. The motion carried.

Recognition/Welcome

Tim Jones welcomed residents Logan and Matthew Kirste.

Public Comment

None

Presentation

Tennis/Pickleball feasibility study final report

Superintendent of Recreation Ray Doerner provided a summary of the feasibility study. Per community input, the public overwhelmingly preferred Country Gardens Park, 901 N. Schoenbeck Road, Option A1 for 6 new pickleball courts north of the existing tennis courts. The estimated cost is \$155,000 – \$176,000 to include demolition, grading, drainage, pickleball courts, fencing, concrete walk, and benches.

Staff has been discussing the development of a site master plan for Country Gardens Park that explores the site as a cohesive whole and reviewing all site amenities including these courts in the plan. These additional courts would allow for the development of an overall park complex.

Presentation (continued)

Country Gardens Park is nine acres with amenities including two tennis courts with one pickleball court overlay per court, on-site parking, a shelter, play area, port-a-potty, sand volleyball, basketball court, bike racks, and benches. The Park District may also explore the option of applying for an Open Space Lands Acquisition Development (OSLAD) Grant in the summer of 2025 to assist with the costs of the redevelopment of the park. With board approval and available capital funds to match the grant, the overall park complex would be under construction in 2026 and open to the public in late 2027.

Ten-year Capital Review

Executive Director Christina Ferraro reviewed the long-range capital improvement plan. The estimated cost is over \$5 million over the next eight years to include the GMRC, parks and the pool (without huge improvements). The district may receive over \$2 million in bond funds over the next eight years. Therefore, there is a deficit of over \$3 million for the long-range capital improvement plan as presented plus the district's need for \$1.7 million in matching funds for the potential OSLAD funds and the \$2 million required to stabilize the streambanks due to erosion and the additional cost to improve the bike path. Plans need to be prioritized and changed.

In 2023 capital improvements that the community "can see" included improvements inside GMRC, purchase of new trucks and new mowers. The district redeveloped Wedgewood Park, installed safety nets at Lions Field and McDonald Field and purchased/installed new monument signs throughout the community.

Christina indicated the projected year end capital cost may be about \$800,000 which includes the gym floor replacement, new fitness equipment installed, planting 70 trees partially funded by a grant, the pool pump station and valve replacement, and the IT replacement plan. Certain capital projects are being deferred due to timing and cost.

She reviewed the actual expenses spent this year vs what was budgeted, discussed the need for long-term planning and budgeting for parks and recreation facilities, including addressing erosion and ADA compliance issues. Overall, she emphasized the importance of prioritizing spending based on needs and available funds, while also addressing community concerns and finding solutions that benefit everyone.

There was general agreement to submit an OSLAD grant in 2025 for grant for Country Gardens Park with \$500,000 matching funds over two if funding is available.

Consent Agenda

A motion was made by Commissioner Kirste and seconded by Commissioner Cloud to approve the Consent Agenda as submitted. The motion was approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jones, Jackson, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Announcements (Meetings)

The next Regular Board Meeting is scheduled for August 27, 2024, at 7:00 p.m. at the Gary Morava Recreation Center.

Attorney's Report

There was none.

Administrative/Operational Summary

Executive Director – In addition to the submitted report, Executive Director Christina Ferraro discussed the drainage issue at Wedgewood Park in the new playground areas. The district closed the playgrounds and is addressing the issue. Staff met with architects and Village of Mount Prospect staff to discuss the stormwater management in that park. More to come. Christina also provided an update regarding Tully Park and the use of the additional parcel recently acquired. Presently the district plans to install a parking area and create access to the original park area for mowers. Quotes are being sought and community meetings are being scheduled to discuss these plans once approved by MWRD. The proposed Tully Park improvement plan submitted by the Tully Park neighbors may be paused until more details are decided.

Marketing & Communications Manager – In addition to the submitted report, Marketing & Communications Manager Edlyn Castil highlighted the upcoming Prospect Heights National Night Out event which will be held on Tues, August 6, 6-8pm at Lions Pool and along Elm Street. The park district along with the Prospect Heights Police Department and Prospect Heights Fire District has invited the community to participate in this free community event which will have free open swim, a free meal, music, children's games, and an opportunity to stop at the various community organizations tables at the event. The 2024 sponsors for the event include Village Bank & Trust, Aspen Dental, Gordon Foods and Andy's Frozen Custard.

Superintendent of Finance, HR and IT – as submitted. Superintendent of Finance, HR and IT Shawn Hughes commented that June is mid-year point and surplus wise, the district is better than budgeted.

Superintendent of Recreation – In addition to the submitted report, Superintendent of Recreation Ray Doerner discussed as of July 22 CivicRec officially live, which is a more user-friendly registration system. Account holders with past rec software were sent an email and informed their account was migrated to CivicRec. Resident registration starts on August 5. Non-resident/Partner registration starts on August 12.

Superintendent of Parks and Facilities – In addition to the submitted report, Superintendent of Parks and Facilities Mark Grassi reported phase one of surveillance camera project is complete.

Director of Golf Operations – as submitted.

Superintendent of Golf - as submitted.

Recreation Supervisors – as submitted.

Committees of the Board

The Recreation Facilities, Parks & Maintenance Committee met with Christina and Mark Grassi to discuss the proposed parking area at Tully Park and addressing access.

Unfinished/Ongoing Business

Aging Infrastructure (continued discussion)

Communication with the community is required to make all aware of the financial priorities required for the future. There was discussion of an end-of-season satisfaction survey about camp and pool usage and estimated transportation costs to transport campers to surrounding pools, space permitted, in the future.

New Business

There was none.

Commissioners Comments

There were none.

Executive Session

A motion was made by Commissioner Avery and seconded by Commissioner Cloud to recess into Executive Session of 5 ILCS 120/ Open Meetings Act. Section 2 (c) (21) for the purpose of semi-annual review of executive session minutes and determine release at 8:16 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Action as a Result of the Executive Session

During the Executive Session, semi-annual review of executive session minutes and determining release was discussed.

Approval Resolution #07.23.2024 Determining the Confidentiality of Closed Session Minutes

A motion was made by Commissioner Cloud and seconded by Commissioner Avery to approve Resolution #07.23.2024 Determining the Confidentiality of Closed Session Minutes as amended which would release June 25, 2023, December 12, 2023 and January 23, 2024 and hold December 15, 2020. The motion was unanimously approved by a roll call vote.

Ayes: Commissioners Avery, Cloud, Fries, Jackson, Jones, Kirste, Messer

Nays: None

Abstain: None

Absent: None

The motion carried.

Adjournment

With no further business to discuss, a motion was made by Commissioner Jackson and seconded by Commissioner Messer to adjourn the Regular Board Meeting at 8:22 p.m. The motion was unanimously approved by a voice vote. The motion carried.

Betty Cloud, Secretary

TO: Board of Commissioners, Prospect Heights Park District

Pink

FROM: Park District Treasurer

DATE: 8/27/2024 CASH REPORT FY 24

Motion by Commissioner _____ to approve CASH REPORT 8
8/27/2024 as submitted. Seconded by Commissioner _____ .

Busey Bank		Interest Earned YTD			
Payroll	Checking/sweep			\$	-
Vendor	Checking/sweep				-
General/Sweep	Checking				3,557,845.39
ATM	Checking				109,293.03
Investment	Checking	\$ 7,899.52	annual yield 4.27%		2,228,502.93
Cash Reserve	Checking	\$ 1,355.35	annual yield 4.27%		382,353.16
		TOTALS		\$	6,277,994.51
					Voice Vote

FINANCIAL RESOLUTION

Motion by Commissioner _____ to approve WARRANT RESOLUTION
8/27/2024 as submitted. Seconded by Commissioner _____ .

APPROVAL OF WARRANTS 8/27/2024

VENDOR WARRANTS				AMOUNTS
	2	<i>In the amount of</i>	CHECKS ISSUED	\$ 314,894.82
	2A	<i>In the amount of</i>	ELECTRONIC	\$ 157,447.84
		Total Vendor Warrants		<u>\$ 472,342.66</u>

PAYROLL WARRANTS

		7/12/2024		
	3	<i>In the amount of</i>		\$ 175,632.81
			gross plus employer costs	
		7/26/2024		
	4	<i>In the amount of</i>		\$ 178,070.24
			gross plus employer costs	
		Total Payroll Warrants		<u>\$ 353,703.05</u>

TOTAL OF WARRANTS \$ 826,045.71 Roll Call



Prospect Heights Park District, IL

Check Report

By Check Number

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
03055	ADVANCED TURF SOLUTIONS	07/03/2024	EFT	0.00	270.00	1167
01402	BHFX LLC	07/03/2024	EFT	0.00	348.00	1168
01041	CONSTELLATION NEW ENERGY INC	07/03/2024	EFT	0.00	212.63	1169
01041	CONSTELLATION NEW ENERGY INC	07/03/2024	EFT	0.00	4,888.45	1170
01041	CONSTELLATION NEW ENERGY INC	07/03/2024	EFT	0.00	35.50	1171
01041	CONSTELLATION NEW ENERGY INC	07/03/2024	EFT	0.00	214.34	1172
02337	EXCALTECH	07/03/2024	EFT	0.00	3,298.71	1173
01122	GOLD MEDAL PRODUCTS ML30	07/03/2024	EFT	0.00	703.05	1174
01155	HALOGEN SUPPLY COMPANY	07/03/2024	EFT	0.00	1,795.41	1175
01144	HOUSE OF RENTAL	07/03/2024	EFT	0.00	1,697.50	1176
01070	RAMROD DISTRIBUTORS INC	07/03/2024	EFT	0.00	1,200.78	1177
01099	SERVICE SANITATION INC	07/03/2024	EFT	0.00	1,396.56	1178
01041	CONSTELLATION NEW ENERGY INC	07/10/2024	EFT	0.00	4,725.06	1179
03181	CURRENT TECHNOLOGIES CORPORATION	07/10/2024	EFT	0.00	2,185.46	1180
01044	JC LICHT AND COMPANY	07/10/2024	EFT	0.00	101.45	1181
02421	REVELS TURF AND TRACTOR LLC	07/10/2024	EFT	0.00	1,405.24	1182
03055	ADVANCED TURF SOLUTIONS	07/19/2024	EFT	0.00	5,810.00	1183
02144	COZZINI BROS INC	07/19/2024	EFT	0.00	38.50	1184
01585	FAULKES BROS CONSTRUCTION INC	07/19/2024	EFT	0.00	1,991.44	1185
01122	GOLD MEDAL PRODUCTS ML30	07/19/2024	EFT	0.00	288.95	1186
01426	HORNUNG'S GOLF PRODUCTS, INC	07/19/2024	EFT	0.00	295.74	1187
02146	JSD PROFESSIONAL SERVICES INC	07/19/2024	EFT	0.00	3,928.41	1188
01102	LIONS TAE KWON DO CENTER	07/19/2024	EFT	0.00	1,155.00	1189
01064	PENDELTON TURF SUPPLY	07/19/2024	EFT	0.00	932.75	1190
01071	REINDERS INC	07/19/2024	EFT	0.00	3,666.94	1191
02421	REVELS TURF AND TRACTOR LLC	07/19/2024	EFT	0.00	12,678.73	1192
	Void	07/19/2024	EFT	0.00	0.00	1193
01079	ACUSHNET COMPANY	07/01/2024	Regular	0.00	253.46	54563
01106	FIRST STUDENT INC	07/01/2024	Regular	0.00	1,408.95	54564
01423	GORDON FOOD SERVICE INC	07/01/2024	Regular	0.00	770.38	54565
03185	METROPOLITAN FIRE PROTECTION INC	07/01/2024	Regular	0.00	1,417.00	54566
01063	PDRMA	07/01/2024	Regular	0.00	55,080.47	54567
03219	PROSPECT HEIGHTS POLICE DEPARTMENT HELI	07/01/2024	Regular	0.00	168.73	54568
02383	RC JUGGLES LLC	07/01/2024	Regular	0.00	675.00	54569
01079	ACUSHNET COMPANY	07/11/2024	Regular	0.00	806.63	54570
01909	ANCEL GLINK PC	07/11/2024	Regular	0.00	2,682.25	54571
02138	ANDERSON PEST SOLUTIONS	07/11/2024	Regular	0.00	149.90	54572
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/11/2024	Regular	0.00	34,740.31	54573
01300	CALLAWAY	07/11/2024	Regular	0.00	368.28	54574
01024	CONSERV FS	07/11/2024	Regular	0.00	2,121.00	54575
01106	FIRST STUDENT INC	07/11/2024	Regular	0.00	1,765.14	54576
01423	GORDON FOOD SERVICE INC	07/11/2024	Regular	0.00	4,768.89	54577
01275	ILLINOIS PUMP INC	07/11/2024	Regular	0.00	5,677.98	54578
03225	JAY'S BEEF	07/11/2024	Regular	0.00	505.00	54579
01244	JOSEPH MULLARKEY DISTRIBUTORS INC	07/11/2024	Regular	0.00	1,136.00	54580
03046	MAINSTREET GOLF CARS LLC	07/11/2024	Regular	0.00	647.98	54581
01050	MENARDS	07/11/2024	Regular	0.00	298.98	54582
01855	NEXBELT LLC	07/11/2024	Regular	0.00	938.01	54583
02715	PLANSOURCE	07/11/2024	Regular	0.00	2,107.91	54584
01031	PULSE TECHNOLOGY	07/11/2024	Regular	0.00	912.77	54585
01055	ROTARY CLUB OF RIVER CITIES ILLINOIS USA	07/11/2024	Regular	0.00	360.00	54586
01710	SITEONE LANDSCAPE SUPPLY LLC	07/11/2024	Regular	0.00	2,310.00	54587
01078	TAYLOR MADE	07/11/2024	Regular	0.00	8,857.35	54588
	Void	07/11/2024	Regular	0.00	0.00	54589

Check Report

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02954	TAYLOR PIERCE	07/12/2024	Regular	0.00	-1,560.72	54590
02954	TAYLOR PIERCE	07/11/2024	Regular	0.00	1,560.72	54590
01616	TOUR EDGE GOLF MFG INC	07/11/2024	Regular	0.00	3,396.00	54591
01079	ACUSHNET COMPANY	07/18/2024	Regular	0.00	9,272.18	54592
02124	ALPHA BAKING COMPANY	07/18/2024	Regular	0.00	771.88	54593
03028	ANDREA MUELLER	07/18/2024	Regular	0.00	287.41	54594
01232	ARLINGTON POWER EQUIPMENT INC	07/18/2024	Regular	0.00	89.98	54595
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/18/2024	Regular	0.00	18,020.67	54596
03228	DANIEL PFLIGLER	07/18/2024	Regular	0.00	32.50	54597
03044	GEORGE'S LANDSCAPING, INC.	07/18/2024	Regular	0.00	85,037.26	54598
03044	GEORGE'S LANDSCAPING, INC.	07/30/2024	Regular	0.00	-85,037.26	54598
01423	GORDON FOOD SERVICE INC	07/18/2024	Regular	0.00	9,073.11	54599
01693	HINCKLEY SPRINGS	07/18/2024	Regular	0.00	101.01	54600
03046	MAINSTREET GOLF CARS LLC	07/18/2024	Regular	0.00	895.83	54601
01162	MANZELLA PLUMBING INC	07/18/2024	Regular	0.00	517.72	54602
03202	MARGARET FIRNSTEIN	07/18/2024	Regular	0.00	150.00	54603
01058	NCPERS GROUP LIFE INSURANCE	07/18/2024	Regular	0.00	16.00	54604
01135	PITNEY BOWES BANK INC PURCHASE POWER	07/18/2024	Regular	0.00	200.00	54605
01560	R&R PRODUCTS INC	07/18/2024	Regular	0.00	440.95	54606
01078	TAYLOR MADE	07/18/2024	Regular	0.00	1,560.72	54607
02134	TESTA PRODUCE INC	07/18/2024	Regular	0.00	443.35	54608
01015	ASSOCIATED LABOR CORPORATION OF AMERIC	07/31/2024	Regular	0.00	26,040.08	54609
03044	GEORGE'S LANDSCAPING, INC.	07/31/2024	Regular	0.00	68,835.26	54610
03242	JML OVERHEAD DOOR INC	07/31/2024	Regular	0.00	11,250.00	54611
01063	PDRMA	07/31/2024	Regular	0.00	32,571.80	54612
03165	TRANSAMERICA TRUST COMPANY	07/11/2024	Bank Draft	0.00	350.00	DFT0003131
02205	ILLINOIS MUNICIPAL FUND	07/05/2024	Bank Draft	0.00	19,301.94	DFT0003132
02206	ILLINOIS DEPARTMENT OF REVENUE	07/15/2024	Bank Draft	0.00	14,469.00	DFT0003133
01143	VILLAGE OF MOUNT PROSPECT SALES TAX	07/15/2024	Bank Draft	0.00	1,128.37	DFT0003134
03165	TRANSAMERICA TRUST COMPANY	07/25/2024	Bank Draft	0.00	350.00	DFT0003135
02136	SOUTHERN GLAZER'S OF IL	07/01/2024	Bank Draft	0.00	569.47	DFT0003136
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/05/2024	Bank Draft	0.00	1,158.74	DFT0003137
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	07/05/2024	Bank Draft	0.00	1,443.52	DFT0003138
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	07/12/2024	Bank Draft	0.00	796.82	DFT0003139
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/12/2024	Bank Draft	0.00	1,307.37	DFT0003140
02136	SOUTHERN GLAZER'S OF IL	07/15/2024	Bank Draft	0.00	727.46	DFT0003141
02210	CHICAGO BEVERAGE SYSTEMS	07/16/2024	Bank Draft	0.00	873.89	DFT0003142
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/19/2024	Bank Draft	0.00	502.19	DFT0003143
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	07/19/2024	Bank Draft	0.00	2,715.11	DFT0003144
02136	SOUTHERN GLAZER'S OF IL	07/22/2024	Bank Draft	0.00	629.49	DFT0003145
02210	CHICAGO BEVERAGE SYSTEMS	07/23/2024	Bank Draft	0.00	346.53	DFT0003146
02236	LAKESHORE BEVERAGE	07/26/2024	Bank Draft	0.00	516.10	DFT0003147
02121	TOWN & COUNTRY DISTRIBUTORS INC	07/26/2024	Bank Draft	0.00	1,012.36	DFT0003148
02139	BREAKTHRU BEVERAGE ILLINOIS LLC	07/26/2024	Bank Draft	0.00	1,773.44	DFT0003149
02136	SOUTHERN GLAZER'S OF IL	07/29/2024	Bank Draft	0.00	1,038.16	DFT0003150
02210	CHICAGO BEVERAGE SYSTEMS	07/30/2024	Bank Draft	0.00	324.03	DFT0003151
02306	FIFTH THIRD BANK	07/25/2024	Bank Draft	0.00	26,511.60	DFT0003152
02306	FIFTH THIRD BANK	07/23/2024	Bank Draft	0.00	20,000.00	DFT0003153

Check Report

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01032	CARDMEMBER SERVICE	07/09/2024	Bank Draft	0.00	4,337.65	JUNE2024ELAN

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	49	0.00	401,492.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-86,597.98
Bank Drafts	24	24	0.00	102,183.24
EFT's	37	27	0.00	55,264.60
	161	103	0.00	472,342.66

Check Report

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PCARD-PCARD LIABILITY						
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	19.48	MBD07.25.202
02674	MARRIOTT THEATRE	07/25/2024	Bank Draft	0.00	975.00	MBD07.25.202
03231	PARK DISTRICT OF HIGHLAND PARK	07/25/2024	Bank Draft	0.00	102.00	MBD07.25.202
02674	MARRIOTT THEATRE	07/25/2024	Bank Draft	0.00	-30.00	MBD07.25.202
02671	HERSHEY CREAMERY COMPANY	07/25/2024	Bank Draft	0.00	765.66	MBD07.25.202
03224	MCCORD GOLF SAFETY	07/25/2024	Bank Draft	0.00	300.00	MBD07.25.202
03213	JETS PIZZA	07/25/2024	Bank Draft	0.00	149.92	MBD07.25.202
02329	DOLLAR TREE	07/25/2024	Bank Draft	0.00	15.00	MBD07.25.202
02324	TARGET	07/25/2024	Bank Draft	0.00	45.15	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	53.05	MBD07.25.202
03230	EL BARRIO FRESH LLC	07/25/2024	Bank Draft	0.00	150.15	MBD07.25.202
02430	EXXON MOBILE	07/25/2024	Bank Draft	0.00	60.40	MBD07.25.202
03229	4TE PROSPECT HEIGHTS PARK DISTRICT	07/25/2024	Bank Draft	0.00	1.00	MBD07.25.202
02835	TOP GOLF SCHAUMBURG 62	07/25/2024	Bank Draft	0.00	210.00	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	30.94	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	32.96	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	41.92	MBD07.25.202
01022	COMCAST	07/25/2024	Bank Draft	0.00	279.12	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	215.56	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	166.57	MBD07.25.202
01155	HALOGEN SUPPLY COMPANY	07/25/2024	Bank Draft	0.00	64.02	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	104.37	MBD07.25.202
03223	IN SHADE HEADWEAR LLC	07/25/2024	Bank Draft	0.00	3,840.00	MBD07.25.202
02665	ZOOM.US	07/25/2024	Bank Draft	0.00	149.90	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	93.69	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	126.02	MBD07.25.202
02368	NINO'S PIZZERIA	07/25/2024	Bank Draft	0.00	187.24	MBD07.25.202
02009	THE KNOT	07/25/2024	Bank Draft	0.00	1,035.30	MBD07.25.202
02512	ENCHANTED CASTLE	07/25/2024	Bank Draft	0.00	236.88	MBD07.25.202
02926	MUNDELEIN PARK DISTRICT	07/25/2024	Bank Draft	0.00	280.00	MBD07.25.202
02663	SANTA'S VILLAGE LLC DBA SANTA'S WATERPAR	07/25/2024	Bank Draft	0.00	229.80	MBD07.25.202
02398	WALMART	07/25/2024	Bank Draft	0.00	60.00	MBD07.25.202
02398	WALMART	07/25/2024	Bank Draft	0.00	87.50	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	111.80	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	110.49	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	318.05	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	36.96	MBD07.25.202
02403	ADOBE	07/25/2024	Bank Draft	0.00	21.24	MBD07.25.202
02550	FIRESIDETHEATRE.COM	07/25/2024	Bank Draft	0.00	1,276.95	MBD07.25.202
03229	4TE PROSPECT HEIGHTS PARK DISTRICT	07/25/2024	Bank Draft	0.00	1.00	MBD07.25.202
03222	TIFOSI OPTICS	07/25/2024	Bank Draft	0.00	544.50	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	18.78	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	342.00	MBD07.25.202
02398	WALMART	07/25/2024	Bank Draft	0.00	24.77	MBD07.25.202
02398	WALMART	07/25/2024	Bank Draft	0.00	29.88	MBD07.25.202
02553	4ALLPROMOS	07/25/2024	Bank Draft	0.00	1,207.10	MBD07.25.202
03237	FH CHICAGO FIREBOAT	07/25/2024	Bank Draft	0.00	1,101.60	MBD07.25.202
02328	FUN EXPRESS	07/25/2024	Bank Draft	0.00	132.89	MBD07.25.202
02824	POTBELLY	07/25/2024	Bank Draft	0.00	-4.82	MBD07.25.202
02512	ENCHANTED CASTLE	07/25/2024	Bank Draft	0.00	1,516.00	MBD07.25.202
03233	WESTREC MARINA	07/25/2024	Bank Draft	0.00	18.00	MBD07.25.202
03232	TST GREEK ISLANDS RESTAURANT	07/25/2024	Bank Draft	0.00	1,238.65	MBD07.25.202
03213	JETS PIZZA	07/25/2024	Bank Draft	0.00	59.97	MBD07.25.202
03233	WESTREC MARINA	07/25/2024	Bank Draft	0.00	18.00	MBD07.25.202
01137	THE LIFEGUARD STORE INC	07/25/2024	Bank Draft	0.00	425.49	MBD07.25.202
02671	HERSHEY CREAMERY COMPANY	07/25/2024	Bank Draft	0.00	434.28	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	120.00	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	120.00	MBD07.25.202
02403	ADOBE	07/25/2024	Bank Draft	0.00	21.24	MBD07.25.202
01137	THE LIFEGUARD STORE INC	07/25/2024	Bank Draft	0.00	262.50	MBD07.25.202

Check Report

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03212	SQ 300 VAN BUREN	07/25/2024	Bank Draft	0.00	30.00	MBD07.25.202
02926	MUNDELEIN PARK DISTRICT	07/25/2024	Bank Draft	0.00	115.00	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	120.00	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	110.99	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	61.32	MBD07.25.202
03244	HABITAT FOR HUMANITY	07/25/2024	Bank Draft	0.00	31.76	MBD07.25.202
02824	POTBELLY	07/25/2024	Bank Draft	0.00	120.42	MBD07.25.202
02476	NOW LINENS	07/25/2024	Bank Draft	0.00	337.35	MBD07.25.202
02333	TONYS FRESH MARKET	07/25/2024	Bank Draft	0.00	250.20	MBD07.25.202
02476	NOW LINENS	07/25/2024	Bank Draft	0.00	243.37	MBD07.25.202
02403	ADOBE	07/25/2024	Bank Draft	0.00	21.24	MBD07.25.202
02476	NOW LINENS	07/25/2024	Bank Draft	0.00	243.76	MBD07.25.202
03229	4TE PROSPECT HEIGHTS PARK DISTRICT	07/25/2024	Bank Draft	0.00	-1.00	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	122.98	MBD07.25.202
03229	4TE PROSPECT HEIGHTS PARK DISTRICT	07/25/2024	Bank Draft	0.00	-1.00	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	22.98	MBD07.25.202
01022	COMCAST	07/25/2024	Bank Draft	0.00	68.65	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	16.77	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	120.00	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	120.00	MBD07.25.202
01022	COMCAST	07/25/2024	Bank Draft	0.00	392.37	MBD07.25.202
03238	POLISH FEST	07/25/2024	Bank Draft	0.00	405.00	MBD07.25.202
02875	STARVED ROCK LODGE	07/25/2024	Bank Draft	0.00	1,465.00	MBD07.25.202
03001	FSP INFINITY TRANSPORT	07/25/2024	Bank Draft	0.00	1,172.65	MBD07.25.202
02510	DES PLAINES PARK DISTRICT	07/25/2024	Bank Draft	0.00	100.00	MBD07.25.202
02476	NOW LINENS	07/25/2024	Bank Draft	0.00	199.82	MBD07.25.202
01081	VILLAGE OF MOUNT PROSPECT	07/25/2024	Bank Draft	0.00	554.89	MBD07.25.202
01081	VILLAGE OF MOUNT PROSPECT	07/25/2024	Bank Draft	0.00	762.16	MBD07.25.202
01081	VILLAGE OF MOUNT PROSPECT	07/25/2024	Bank Draft	0.00	120.21	MBD07.25.202
02879	SALT CREEK RURAL PARK DISTRICT	07/25/2024	Bank Draft	0.00	185.00	MBD07.25.202
03213	JETS PIZZA	07/25/2024	Bank Draft	0.00	131.93	MBD07.25.202
03082	YBA SHIRTS INC	07/25/2024	Bank Draft	0.00	566.27	MBD07.25.202
02574	MICHAELS STORES, INC.	07/25/2024	Bank Draft	0.00	18.39	MBD07.25.202
02550	FIRESIDETHEATRE.COM	07/25/2024	Bank Draft	0.00	174.26	MBD07.25.202
02219	PROTANIC,INC	07/25/2024	Bank Draft	0.00	1,075.00	MBD07.25.202
03196	LURVEY LANDSCAPE	07/25/2024	Bank Draft	0.00	189.50	MBD07.25.202
01394	GOVERNMENT FINANCE OFFICERS ASSOCIATIO	07/25/2024	Bank Draft	0.00	460.00	MBD07.25.202
02360	STATEFOODSAFETY	07/25/2024	Bank Draft	0.00	19.50	MBD07.25.202
03211	KWIK TRIP	07/25/2024	Bank Draft	0.00	30.00	MBD07.25.202
01120	REPUBLIC SERVICES INC	07/25/2024	Bank Draft	0.00	643.24	MBD07.25.202
01137	THE LIFE GUARD STORE INC	07/25/2024	Bank Draft	0.00	188.29	MBD07.25.202
01057	NAPA HEIGHTS AUTOMOTIVE	07/25/2024	Bank Draft	0.00	17.29	MBD07.25.202
01057	NAPA HEIGHTS AUTOMOTIVE	07/25/2024	Bank Draft	0.00	21.84	MBD07.25.202
01057	NAPA HEIGHTS AUTOMOTIVE	07/25/2024	Bank Draft	0.00	704.71	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	54.90	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	570.00	MBD07.25.202
03054	PIZZA PAVIA INC	07/25/2024	Bank Draft	0.00	65.42	MBD07.25.202
02765	FIVEBELOW.COM	07/25/2024	Bank Draft	0.00	20.00	MBD07.25.202
02324	TARGET	07/25/2024	Bank Draft	0.00	68.41	MBD07.25.202
03204	PENS.COM	07/25/2024	Bank Draft	0.00	210.94	MBD07.25.202
02333	TONYS FRESH MARKET	07/25/2024	Bank Draft	0.00	86.76	MBD07.25.202
02667	AMERICAN RED CROSS	07/25/2024	Bank Draft	0.00	608.00	MBD07.25.202
02713	STAPLES	07/25/2024	Bank Draft	0.00	355.92	MBD07.25.202
02713	STAPLES	07/25/2024	Bank Draft	0.00	176.89	MBD07.25.202
02713	STAPLES	07/25/2024	Bank Draft	0.00	41.55	MBD07.25.202
02497	PARAMOUNT THEATRE	07/25/2024	Bank Draft	0.00	194.00	MBD07.25.202
01693	HINCKLEY SPRINGS	07/25/2024	Bank Draft	0.00	48.26	MBD07.25.202
01059	NICOR	07/25/2024	Bank Draft	0.00	60.35	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	134.76	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	232.64	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	83.88	MBD07.25.202

Check Report

Date Range: 07/01/2024 - 07/31/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01164	WHEELING PARK DISTRICT	07/25/2024	Bank Draft	0.00	141.50	MBD07.25.202
02333	TONYS FRESH MARKET	07/25/2024	Bank Draft	0.00	153.19	MBD07.25.202
02630	HASTY AWARDS	07/25/2024	Bank Draft	0.00	111.88	MBD07.25.202
01120	REPUBLIC SERVICES INC	07/25/2024	Bank Draft	0.00	1,005.23	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	482.81	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	80.88	MBD07.25.202
03213	JETS PIZZA	07/25/2024	Bank Draft	0.00	78.41	MBD07.25.202
02535	BASSET ON THE FLY	07/25/2024	Bank Draft	0.00	12.95	MBD07.25.202
02370	NOAHS ARK ANIMAL WORKSHOP	07/25/2024	Bank Draft	0.00	2,238.32	MBD07.25.202
02510	DES PLAINES PARK DISTRICT	07/25/2024	Bank Draft	0.00	1,620.00	MBD07.25.202
02553	4ALLPROMOS	07/25/2024	Bank Draft	0.00	299.19	MBD07.25.202
02329	DOLLAR TREE	07/25/2024	Bank Draft	0.00	40.00	MBD07.25.202
02433	A PEACE OF HEAVEN CAKES	07/25/2024	Bank Draft	0.00	145.00	MBD07.25.202
03227	SP BTTLFLLNGSTNS.COM	07/25/2024	Bank Draft	0.00	221.99	MBD07.25.202
01022	COMCAST	07/25/2024	Bank Draft	0.00	147.85	MBD07.25.202
02446	CHUCK E CHEESE	07/25/2024	Bank Draft	0.00	901.25	MBD07.25.202
02327	DISCOUNT SCHOOL SUPPLY	07/25/2024	Bank Draft	0.00	32.51	MBD07.25.202
02580	JUST FOR FUN ROLLER RINK	07/25/2024	Bank Draft	0.00	245.00	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	163.76	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	23.98	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	434.16	MBD07.25.202
02452	FIRESIDE GRILLE	07/25/2024	Bank Draft	0.00	386.40	MBD07.25.202
01074	SAM'S CLUB/SYNCHRONY BANK	07/25/2024	Bank Draft	0.00	101.88	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	26.14	MBD07.25.202
02632	AMC ONLINE 9640	07/25/2024	Bank Draft	0.00	532.35	MBD07.25.202
02474	VISTA PRINT	07/25/2024	Bank Draft	0.00	84.97	MBD07.25.202
02477	NAME BADGES INC	07/25/2024	Bank Draft	0.00	25.02	MBD07.25.202
02835	TOP GOLF SCHAUMBURG 62	07/25/2024	Bank Draft	0.00	224.00	MBD07.25.202
01023	COMMONWEALTH EDISON	07/25/2024	Bank Draft	0.00	22.64	MBD07.25.202
01022	COMCAST	07/25/2024	Bank Draft	0.00	322.94	MBD07.25.202
01022	COMCAST	07/25/2024	Bank Draft	0.00	10.45	MBD07.25.202
02891	ACCO BRANDS DIRECT	07/25/2024	Bank Draft	0.00	124.62	MBD07.25.202
02713	STAPLES	07/25/2024	Bank Draft	0.00	-176.89	MBD07.25.202
02536	AROMA 360 LLC	07/25/2024	Bank Draft	0.00	128.87	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	179.40	MBD07.25.202
01423	GORDON FOOD SERVICE INC	07/25/2024	Bank Draft	0.00	173.98	MBD07.25.202
02127	DIRECTV	07/25/2024	Bank Draft	0.00	244.98	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	169.91	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	62.02	MBD07.25.202
02318	AMAZON	07/25/2024	Bank Draft	0.00	97.84	MBD07.25.202
02368	NINO'S PIZZERIA	07/25/2024	Bank Draft	0.00	223.36	MBD07.25.202
02329	DOLLAR TREE	07/25/2024	Bank Draft	0.00	42.50	MBD07.25.202
02327	DISCOUNT SCHOOL SUPPLY	07/25/2024	Bank Draft	0.00	218.13	MBD07.25.202
02550	FIRESIDETHEATRE.COM	07/25/2024	Bank Draft	0.00	355.52	MBD07.25.202

Bank Code PCARD Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	165	165	0.00	46,511.60
EFT's	0	0	0.00	0.00
	165	165	0.00	46,511.60

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	49	0.00	401,492.80
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	-86,597.98
Bank Drafts	189	189	0.00	148,694.84
EFT's	37	27	0.00	55,264.60
	326	268	0.00	518,854.26

Fund Summary

Fund	Name	Period	Amount
950	POOLED CASH FUND	7/2024	518,854.26
			518,854.26



Income Statement Group Summary

For Fiscal: 2024 Period Ending: 07/31/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 02 - RECREATION/GENERAL					
Revenue	934,205.00	934,205.00	113,544.07	576,954.11	357,250.89
Expense	762,790.00	762,790.00	67,904.48	421,467.17	341,322.83
Department: 02 - RECREATION/GENERAL Surplus (Deficit):	171,415.00	171,415.00	45,639.59	155,486.94	15,928.06
Department: 03 - PRESCHOOL CREATIVE KIDS					
Revenue	78,364.00	78,364.00	0.00	25,213.09	53,150.91
Expense	73,260.25	73,260.25	943.53	27,178.58	46,081.67
Department: 03 - PRESCHOOL CREATIVE KIDS Surplus (Deficit):	5,103.75	5,103.75	-943.53	-1,965.49	7,069.24
Department: 04 - KINDERSTOP					
Revenue	259,750.00	259,750.00	150.00	130,341.02	129,408.98
Expense	158,490.00	158,490.00	1,179.41	70,893.31	87,596.69
Department: 04 - KINDERSTOP Surplus (Deficit):	101,260.00	101,260.00	-1,029.41	59,447.71	41,812.29
Department: 05 - YOUTH PROGRAMS					
Revenue	38,685.00	38,685.00	0.00	20,993.00	17,692.00
Expense	36,132.50	36,132.50	707.64	16,820.33	19,312.17
Department: 05 - YOUTH PROGRAMS Surplus (Deficit):	2,552.50	2,552.50	-707.64	4,172.67	-1,620.17
Department: 06 - DANCE					
Revenue	85,596.00	85,596.00	2,530.26	62,903.35	22,692.65
Expense	76,100.00	76,100.00	1,768.76	63,469.91	12,630.09
Department: 06 - DANCE Surplus (Deficit):	9,496.00	9,496.00	761.50	-566.56	10,062.56
Department: 07 - ATHLETIC					
Revenue	41,202.00	41,202.00	5,050.73	32,499.60	8,702.40
Expense	42,258.50	42,258.50	2,487.89	22,795.28	19,463.22
Department: 07 - ATHLETIC Surplus (Deficit):	-1,056.50	-1,056.50	2,562.84	9,704.32	-10,760.82
Department: 08 - PERFORMING ARTS					
Revenue	104,743.00	104,743.00	44,108.20	91,529.20	13,213.80
Expense	61,697.50	61,697.50	18,903.03	43,091.85	18,605.65
Department: 08 - PERFORMING ARTS Surplus (Deficit):	43,045.50	43,045.50	25,205.17	48,437.35	-5,391.85
Department: 09 - CONCESSIONS					
Revenue	31,650.00	31,650.00	15,318.64	33,668.30	-2,018.30
Expense	29,555.00	29,555.00	13,949.01	28,804.69	750.31
Department: 09 - CONCESSIONS Surplus (Deficit):	2,095.00	2,095.00	1,369.63	4,863.61	-2,768.61
Department: 10 - AQUATICS					
Revenue	94,530.00	94,530.00	22,857.40	43,179.36	51,350.64
Expense	220,511.00	220,511.00	59,027.96	129,599.82	90,911.18
Department: 10 - AQUATICS Surplus (Deficit):	-125,981.00	-125,981.00	-36,170.56	-86,420.46	-39,560.54
Department: 11 - ACTIVE ADULTS					
Revenue	91,689.00	91,689.00	12,696.00	57,475.00	34,214.00
Expense	90,675.00	90,675.00	9,758.14	58,938.62	31,736.38
Department: 11 - ACTIVE ADULTS Surplus (Deficit):	1,014.00	1,014.00	2,937.86	-1,463.62	2,477.62
Department: 12 - SPECIAL EVENTS					
Revenue	23,410.00	23,410.00	583.00	12,002.00	11,408.00
Expense	25,065.00	25,065.00	1,519.70	18,069.48	6,995.52
Department: 12 - SPECIAL EVENTS Surplus (Deficit):	-1,655.00	-1,655.00	-936.70	-6,067.48	4,412.48
Department: 13 - FITNESS CENTER					
Revenue	27,680.00	27,680.00	2,224.69	17,025.20	10,654.80
Expense	52,820.00	52,820.00	3,379.78	21,814.09	31,005.91
Department: 13 - FITNESS CENTER Surplus (Deficit):	-25,140.00	-25,140.00	-1,155.09	-4,788.89	-20,351.11

Income Statement

For Fiscal: 2024 Period Ending: 07/31/2024

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 14 - SUMMER CAMP					
Revenue	332,768.00	332,768.00	164,586.36	326,031.61	6,736.39
Expense	246,421.75	246,421.75	85,215.56	169,342.02	77,079.73
Department: 14 - SUMMER CAMP Surplus (Deficit):	86,346.25	86,346.25	79,370.80	156,689.59	-70,343.34
Department: 30 - PARKS					
Revenue	9,500.00	9,500.00	0.00	0.00	9,500.00
Expense	264,035.00	264,035.00	25,143.02	151,837.06	112,197.94
Department: 30 - PARKS Surplus (Deficit):	-254,535.00	-254,535.00	-25,143.02	-151,837.06	-102,697.94
Department: 40 - GOLF					
Revenue	1,279,800.00	1,279,800.00	211,225.50	757,255.54	522,544.46
Expense	718,118.00	718,118.00	65,823.40	342,682.94	375,435.06
Department: 40 - GOLF Surplus (Deficit):	561,682.00	561,682.00	145,402.10	414,572.60	147,109.40
Department: 41 - GROUNDS					
Expense	758,302.00	758,302.00	100,029.68	501,362.26	256,939.74
Department: 41 - GROUNDS Total:	758,302.00	758,302.00	100,029.68	501,362.26	256,939.74
Department: 42 - PRO SHOP					
Revenue	116,500.00	116,500.00	18,184.77	88,181.04	28,318.96
Expense	84,600.00	84,600.00	17,646.37	62,900.00	21,700.00
Department: 42 - PRO SHOP Surplus (Deficit):	31,900.00	31,900.00	538.40	25,281.04	6,618.96
Department: 43 - HOOK A KID					
Revenue	105,000.00	105,000.00	2,505.00	82,140.00	22,860.00
Expense	75,000.00	75,000.00	13,081.13	29,112.64	45,887.36
Department: 43 - HOOK A KID Surplus (Deficit):	30,000.00	30,000.00	-10,576.13	53,027.36	-23,027.36
Department: 44 - WARM UP RANGE					
Revenue	35,000.00	35,000.00	5,528.27	19,551.55	15,448.45
Expense	10,475.00	10,475.00	62.02	5,367.80	5,107.20
Department: 44 - WARM UP RANGE Surplus (Deficit):	24,525.00	24,525.00	5,466.25	14,183.75	10,341.25
Department: 45 - FOOD AND BEVERAGE					
Revenue	902,000.00	902,000.00	103,091.06	451,034.68	450,965.32
Expense	763,320.00	763,320.00	75,588.18	401,810.75	361,509.25
Department: 45 - FOOD AND BEVERAGE Surplus (Deficit):	138,680.00	138,680.00	27,502.88	49,223.93	89,456.07
Total Surplus (Deficit):	42,445.50	42,445.50	160,065.26	240,619.05	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
200 - RECREATION FUND	13,960.50	13,960.50	91,761.44	185,692.63	-171,732.13
300 - GOLF	28,485.00	28,485.00	68,303.82	54,926.42	-26,441.42
Total Surplus (Deficit):	42,445.50	42,445.50	160,065.26	240,619.05	



Income Statement Group Summary

For Fiscal: 2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - CORPORATE FUND					
Revenue					
10 - TAXES	1,120,000.00	1,120,000.00	270,152.70	855,254.22	264,745.78
20 - INTEREST	104,000.00	104,000.00	7,899.52	54,427.92	49,572.08
35 - ADDITIONAL	4,200.00	4,200.00	330.00	5,407.46	-1,207.46
Revenue Total:	1,228,200.00	1,228,200.00	278,382.22	915,089.60	313,110.40
Expense					
50 - PERSONNEL SERVICES	457,190.00	457,190.00	34,723.56	248,836.41	208,353.59
51 - BENEFITS	126,292.00	126,292.00	15,795.35	54,080.68	72,211.32
52 - CONTRACTED SERVICES	213,379.50	213,379.50	13,833.44	109,637.58	103,741.92
60 - COMMODITIES	42,760.00	42,760.00	3,366.24	12,499.72	30,260.28
65 - GENERAL EXPENDITURES	2,300,900.00	2,300,900.00	0.00	100,900.00	2,200,000.00
Expense Total:	3,140,521.50	3,140,521.50	67,718.59	525,954.39	2,614,567.11
Fund: 100 - CORPORATE FUND Surplus (Deficit):	-1,912,321.50	-1,912,321.50	210,663.63	389,135.21	-2,301,456.71
Fund: 200 - RECREATION FUND					
Revenue					
10 - TAXES	880,000.00	880,000.00	111,222.28	548,250.67	331,749.33
30 - RENTAL	59,265.00	59,265.00	5,523.80	29,785.31	29,479.69
35 - ADDITIONAL	20,690.00	20,690.00	685.49	8,658.38	12,031.62
41 - PROGRAM REVENUES	1,162,167.00	1,162,167.00	250,899.14	809,452.18	352,714.82
42 - RERESHMENT REVENUE	31,650.00	31,650.00	15,318.64	33,668.30	-2,018.30
Revenue Total:	2,153,772.00	2,153,772.00	383,649.35	1,429,814.84	723,957.16
Expense					
50 - PERSONNEL SERVICES	1,346,883.00	1,346,883.00	214,461.70	818,172.99	528,710.01
51 - BENEFITS	159,568.00	159,568.00	25,368.52	84,956.00	74,612.00
52 - CONTRACTED SERVICES	402,896.50	402,896.50	28,875.94	217,327.49	185,569.01
60 - COMMODITIES	191,286.00	191,286.00	15,865.52	96,805.18	94,480.82
65 - GENERAL EXPENDITURES	39,178.00	39,178.00	7,316.23	26,860.55	12,317.45
Expense Total:	2,139,811.50	2,139,811.50	291,887.91	1,244,122.21	895,689.29
Fund: 200 - RECREATION FUND Surplus (Deficit):	13,960.50	13,960.50	91,761.44	185,692.63	-171,732.13
Fund: 300 - GOLF					
Revenue					
30 - RENTAL	15,500.00	15,500.00	0.00	9,520.64	5,979.36
35 - ADDITIONAL	9,200.00	9,200.00	418.18	956.55	8,243.45
37 - GENERAL REVENUE	35,000.00	35,000.00	4,136.86	18,296.59	16,703.41
41 - PROGRAM REVENUES	2,119,600.00	2,119,600.00	292,638.75	1,208,323.82	911,276.18
42 - RERESHMENT REVENUE	259,000.00	259,000.00	43,340.81	161,065.21	97,934.79
Revenue Total:	2,438,300.00	2,438,300.00	340,534.60	1,398,162.81	1,040,137.19
Expense					
50 - PERSONNEL SERVICES	654,635.00	654,635.00	73,126.71	368,839.38	285,795.62
51 - BENEFITS	172,080.00	172,080.00	21,947.21	69,879.66	102,200.34
52 - CONTRACTED SERVICES	720,525.00	720,525.00	85,827.55	466,415.71	254,109.29
60 - COMMODITIES	675,600.00	675,600.00	82,585.62	414,065.50	261,534.50
65 - GENERAL EXPENDITURES	186,975.00	186,975.00	8,743.69	24,036.14	162,938.86
Expense Total:	2,409,815.00	2,409,815.00	272,230.78	1,343,236.39	1,066,578.61
Fund: 300 - GOLF Surplus (Deficit):	28,485.00	28,485.00	68,303.82	54,926.42	-26,441.42
Fund: 404 - AUDITING FUND					
Revenue					
10 - TAXES	19,000.00	19,000.00	4,317.31	13,757.13	5,242.87
Revenue Total:	19,000.00	19,000.00	4,317.31	13,757.13	5,242.87

Income Statement

For Fiscal: 2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
52 - CONTRACTED SERVICES	18,175.00	18,175.00	0.00	18,025.00	150.00
Expense Total:	18,175.00	18,175.00	0.00	18,025.00	150.00
Fund: 404 - AUDITING FUND Surplus (Deficit):	825.00	825.00	4,317.31	-4,267.87	5,092.87
Fund: 405 - PAVING & LIGHTING FUND					
Revenue					
10 - TAXES	12,500.00	12,500.00	2,510.42	7,964.66	4,535.34
Revenue Total:	12,500.00	12,500.00	2,510.42	7,964.66	4,535.34
Expense					
52 - CONTRACTED SERVICES	2,100.00	2,100.00	272.48	1,040.99	1,059.01
60 - COMMODITIES	10,400.00	10,400.00	0.00	0.00	10,400.00
Expense Total:	12,500.00	12,500.00	272.48	1,040.99	11,459.01
Fund: 405 - PAVING & LIGHTING FUND Surplus (Deficit):	0.00	0.00	2,237.94	6,923.67	-6,923.67
Fund: 406 - LIABILITY INSURANCE FUND					
Revenue					
10 - TAXES	110,000.00	110,000.00	25,209.70	79,646.52	30,353.48
35 - ADDITIONAL	0.00	0.00	1,706.18	6,471.63	-6,471.63
Revenue Total:	110,000.00	110,000.00	26,915.88	86,118.15	23,881.85
Expense					
50 - PERSONNEL SERVICES	8,820.00	8,820.00	678.46	4,887.69	3,932.31
52 - CONTRACTED SERVICES	113,541.00	113,541.00	24,279.02	49,936.67	63,604.33
60 - COMMODITIES	3,900.00	3,900.00	0.00	2,438.76	1,461.24
Expense Total:	126,261.00	126,261.00	24,957.48	57,263.12	68,997.88
Fund: 406 - LIABILITY INSURANCE FUND Surplus (Deficit):	-16,261.00	-16,261.00	1,958.40	28,855.03	-45,116.03
Fund: 407 - IMRF FUND					
Revenue					
10 - TAXES	130,000.00	130,000.00	29,752.93	94,127.71	35,872.29
Revenue Total:	130,000.00	130,000.00	29,752.93	94,127.71	35,872.29
Expense					
51 - BENEFITS	129,100.00	129,100.00	10,146.29	63,001.65	66,098.35
Expense Total:	129,100.00	129,100.00	10,146.29	63,001.65	66,098.35
Fund: 407 - IMRF FUND Surplus (Deficit):	900.00	900.00	19,606.64	31,126.06	-30,226.06
Fund: 408 - POLICE FUND					
Revenue					
10 - TAXES	45,000.00	45,000.00	10,620.13	33,741.16	11,258.84
Revenue Total:	45,000.00	45,000.00	10,620.13	33,741.16	11,258.84
Expense					
50 - PERSONNEL SERVICES	30,000.00	30,000.00	2,015.02	14,580.00	15,420.00
52 - CONTRACTED SERVICES	14,400.00	14,400.00	3,610.00	10,102.62	4,297.38
Expense Total:	44,400.00	44,400.00	5,625.02	24,682.62	19,717.38
Fund: 408 - POLICE FUND Surplus (Deficit):	600.00	600.00	4,995.11	9,058.54	-8,458.54
Fund: 409 - MUSEUM FUND					
Expense					
50 - PERSONNEL SERVICES	5,640.00	5,640.00	0.00	0.00	5,640.00
Expense Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 409 - MUSEUM FUND Total:	5,640.00	5,640.00	0.00	0.00	5,640.00
Fund: 410 - SPECIAL RECREATION FUND					
Revenue					
10 - TAXES	146,500.00	146,500.00	33,863.83	107,812.43	38,687.57
Revenue Total:	146,500.00	146,500.00	33,863.83	107,812.43	38,687.57
Expense					
52 - CONTRACTED SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00
65 - GENERAL EXPENDITURES	87,858.00	87,858.00	0.00	65,893.47	21,964.53

Income Statement

For Fiscal: 2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
80 - CAPITAL IMPROVEMENTS	123,000.00	123,000.00	0.00	9,458.00	113,542.00
Expense Total:	215,858.00	215,858.00	0.00	75,351.47	140,506.53
Fund: 410 - SPECIAL RECREATION FUND Surplus (Deficit):	-69,358.00	-69,358.00	33,863.83	32,460.96	-101,818.96
Fund: 411 - SOCIAL SECURITY FUND					
Revenue					
10 - TAXES	185,000.00	185,000.00	42,082.71	133,950.97	51,049.03
Revenue Total:	185,000.00	185,000.00	42,082.71	133,950.97	51,049.03
Expense					
51 - BENEFITS	185,000.00	185,000.00	24,587.60	113,752.13	71,247.87
Expense Total:	185,000.00	185,000.00	24,587.60	113,752.13	71,247.87
Fund: 411 - SOCIAL SECURITY FUND Surplus (Deficit):	0.00	0.00	17,495.11	20,198.84	-20,198.84
Fund: 413 - COMMUNITY EVENTS					
Revenue					
35 - ADDITIONAL	14,000.00	14,000.00	0.00	3,500.00	10,500.00
41 - PROGRAM REVENUES	12,780.00	12,780.00	0.00	7,181.00	5,599.00
Revenue Total:	26,780.00	26,780.00	0.00	10,681.00	16,099.00
Expense					
50 - PERSONNEL SERVICES	2,000.00	2,000.00	0.00	1,574.76	425.24
52 - CONTRACTED SERVICES	20,490.00	20,490.00	2,960.00	15,460.00	5,030.00
60 - COMMODITIES	4,325.00	4,325.00	1,667.01	2,177.01	2,147.99
Expense Total:	26,815.00	26,815.00	4,627.01	19,211.77	7,603.23
Fund: 413 - COMMUNITY EVENTS Surplus (Deficit):	-35.00	-35.00	-4,627.01	-8,530.77	8,495.77
Fund: 518 - CAPITAL PROJECT FUND					
Revenue					
35 - ADDITIONAL	151,600.00	151,600.00	0.00	0.00	151,600.00
37 - GENERAL REVENUE	2,411,565.00	2,411,565.00	0.00	0.00	2,411,565.00
Revenue Total:	2,563,165.00	2,563,165.00	0.00	0.00	2,563,165.00
Expense					
52 - CONTRACTED SERVICES	10,000.00	10,000.00	1,000.00	10,594.56	-594.56
60 - COMMODITIES	27,100.00	27,100.00	0.00	31,650.87	-4,550.87
80 - CAPITAL IMPROVEMENTS	766,900.00	766,900.00	79,627.11	461,349.54	305,550.46
Expense Total:	804,000.00	804,000.00	80,627.11	503,594.97	300,405.03
Fund: 518 - CAPITAL PROJECT FUND Surplus (Deficit):	1,759,165.00	1,759,165.00	-80,627.11	-503,594.97	2,262,759.97
Fund: 523 - CAPITAL 98 GOLF FUND					
Revenue					
37 - GENERAL REVENUE	150,000.00	150,000.00	0.00	0.00	150,000.00
Revenue Total:	150,000.00	150,000.00	0.00	0.00	150,000.00
Expense					
80 - CAPITAL IMPROVEMENTS	295,000.00	295,000.00	20,150.00	174,560.00	120,440.00
Expense Total:	295,000.00	295,000.00	20,150.00	174,560.00	120,440.00
Fund: 523 - CAPITAL 98 GOLF FUND Surplus (Deficit):	-145,000.00	-145,000.00	-20,150.00	-174,560.00	29,560.00
Fund: 608 - 2014B (2005B Refinance)					
Revenue					
35 - ADDITIONAL	475,900.00	475,900.00	0.00	0.00	475,900.00
Revenue Total:	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense					
52 - CONTRACTED SERVICES	1,500.00	1,500.00	0.00	1,000.00	500.00
65 - GENERAL EXPENDITURES	475,900.00	475,900.00	0.00	0.00	475,900.00
Expense Total:	477,400.00	477,400.00	0.00	1,000.00	476,400.00
Fund: 608 - 2014B (2005B Refinance) Surplus (Deficit):	-1,500.00	-1,500.00	0.00	-1,000.00	-500.00

Income Statement

For Fiscal: 2024 Period Ending: 07/31/2024

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND					
Revenue					
10 - TAXES	733,336.00	733,336.00	151,310.82	515,514.06	217,821.94
Revenue Total:	733,336.00	733,336.00	151,310.82	515,514.06	217,821.94
Expense					
65 - GENERAL EXPENDITURES	698,416.00	698,416.00	0.00	0.00	698,416.00
Expense Total:	698,416.00	698,416.00	0.00	0.00	698,416.00
Fund: 612 - PREVIOUS YEAR ROLLOVER BOND Surplus (Deficit):	34,920.00	34,920.00	151,310.82	515,514.06	-480,594.06
Fund: 613 - CURRENT ROLLOVER					
Revenue					
35 - ADDITIONAL	698,415.00	698,415.00	0.00	0.00	698,415.00
Revenue Total:	698,415.00	698,415.00	0.00	0.00	698,415.00
Expense					
52 - CONTRACTED SERVICES	10,950.00	10,950.00	0.00	0.00	10,950.00
65 - GENERAL EXPENDITURES	687,465.00	687,465.00	0.00	0.00	687,465.00
Expense Total:	698,415.00	698,415.00	0.00	0.00	698,415.00
Fund: 613 - CURRENT ROLLOVER Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00
Fund: 900 - CASH RESERVES					
Revenue					
20 - INTEREST	0.00	0.00	1,355.35	9,338.41	-9,338.41
Revenue Total:	0.00	0.00	1,355.35	9,338.41	-9,338.41
Fund: 900 - CASH RESERVES Total:	0.00	0.00	1,355.35	9,338.41	-9,338.41
Total Surplus (Deficit):	-311,260.00	-311,260.00	502,465.28	591,276.22	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - CORPORATE FUND	-1,912,321.50	-1,912,321.50	210,663.63	389,135.21	-2,301,456.71
200 - RECREATION FUND	13,960.50	13,960.50	91,761.44	185,692.63	-171,732.13
300 - GOLF	28,485.00	28,485.00	68,303.82	54,926.42	-26,441.42
404 - AUDITING FUND	825.00	825.00	4,317.31	-4,267.87	5,092.87
405 - PAVING & LIGHTING FU	0.00	0.00	2,237.94	6,923.67	-6,923.67
406 - LIABILITY INSURANCE F	-16,261.00	-16,261.00	1,958.40	28,855.03	-45,116.03
407 - IMRF FUND	900.00	900.00	19,606.64	31,126.06	-30,226.06
408 - POLICE FUND	600.00	600.00	4,995.11	9,058.54	-8,458.54
409 - MUSEUM FUND	-5,640.00	-5,640.00	0.00	0.00	-5,640.00
410 - SPECIAL RECREATION F	-69,358.00	-69,358.00	33,863.83	32,460.96	-101,818.96
411 - SOCIAL SECURITY FUN	0.00	0.00	17,495.11	20,198.84	-20,198.84
413 - COMMUNITY EVENTS	-35.00	-35.00	-4,627.01	-8,530.77	8,495.77
518 - CAPITAL PROJECT FUN	1,759,165.00	1,759,165.00	-80,627.11	-503,594.97	2,262,759.97
523 - CAPITAL 98 GOLF FUND	-145,000.00	-145,000.00	-20,150.00	-174,560.00	29,560.00
608 - 2014B (2005B Refinanc	-1,500.00	-1,500.00	0.00	-1,000.00	-500.00
612 - PREVIOUS YEAR ROLL	34,920.00	34,920.00	151,310.82	515,514.06	-480,594.06
613 - CURRENT ROLLOVER	0.00	0.00	0.00	0.00	0.00
900 - CASH RESERVES	0.00	0.00	1,355.35	9,338.41	-9,338.41
Total Surplus (Deficit):	-311,260.00	-311,260.00	502,465.28	591,276.22	



August 27, 2024

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: August 2024 board report

LOCAL STORMWATER IMPROVEMENT

Hey & Associates visited Lions and Kiwanis Parks to evaluate the erosion from McDonald Creek. The probable cost and scope of each project is approximately \$900K each.

WEDGEWOOD PARK (OSLAD)

Twenty-foot soil borings were completed to evaluate the drainage problem. The options are being discussed and will be presented to the Village of Mount Prospect to ensure the proposed solutions are within their stormwater management requirements. The playgrounds will remain closed until the problem is rectified and all the wood chips are replaced.

TULLY PARK (MWRD)

Last month, a meeting was held with two stewards of Tully Park and two representatives from PHNRC to discuss the plan to make the park accessible. Staff are currently waiting on the MWRD permit process which is required and a peace of mind for neighbors concerned about the grading impact to the immediate neighbors regarding the stormwater.

BOARD MEETING AGENDA ITEMS 2024

September 2024	<ul style="list-style-type: none">• BINA hearing (Bond Issuance Notification Act)• Approve Surplus Personal Property Disposal Policy• annual harassment prevention training
October 2024	<ul style="list-style-type: none">• Decennial committee meeting 6:30pm at GMRC• Resolution Approval of IAPD credentials• Approve Ordinance issue bond• Pending: classification & compensation survey findings
November 2024	<ul style="list-style-type: none">• Approve Prescribed Burn 2024-2025• Approve Resolution Truth in Taxation for Levy Year 2023
December 2024	<ul style="list-style-type: none">• FY2025 Budget presentation• Approve Annual Tax Levy Ordinance• Schedule of 2025 meetings



July 2024

MARKETING & COMMUNICATIONS REPORT

WEBSITE STATISTICS	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
		9,811	3,503	2.80	55s
MOST VISITED PAGES	TOTAL PAGE VIEWS	TOTAL USERS	VIEWS PER USER	AVERAGE ENGAGEMENT TIME	EVENTS COUNT
	Home Page	2,827	1,483	1.91	28s
Lions Park Pool	760	494	1.54	41s	2,167
Camps	586	341	1.64	37s	1,841
Location GMRC	558	341	1.64	29s	1,864
Calendar of Events	464	298	1.56	19s	1,084
Special Events	419	315	1.33	20s	989
Photo Gallery Calendar of Events	295	190	1.55	45s	835
Employment	274	211	1.30	15s	824
Registration	273	171	1.60	35s	738
Summer 2024 Program Guide	268	183	1.46	34s	554

SOCIAL MEDIA STATISTICS

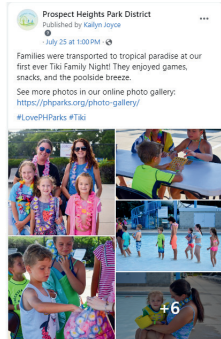
 **@prospectheightsparkdistrict**
Reach 916

People Reached 4.8K
 Published Posts 54
 Published Stories 1
 Total Followers 2.2K
 New Followers 17
 Total Visits 1.2K

Facebook Posts 90 Days
 Post Reach 7.5K
 Post Engagement 913

Facebook Stories 90 Days
 Reach 84
 Engagement 0

Video Performance
 Minutes Viewed 55



 **@prospectheightsparkdistrict**
Reach 468

People Reached 1.5K
 Published Posts 50
 Published Stories 7
 Reels 4
 Total Followers 1,015
 New Followers 17
 Total Visits 224

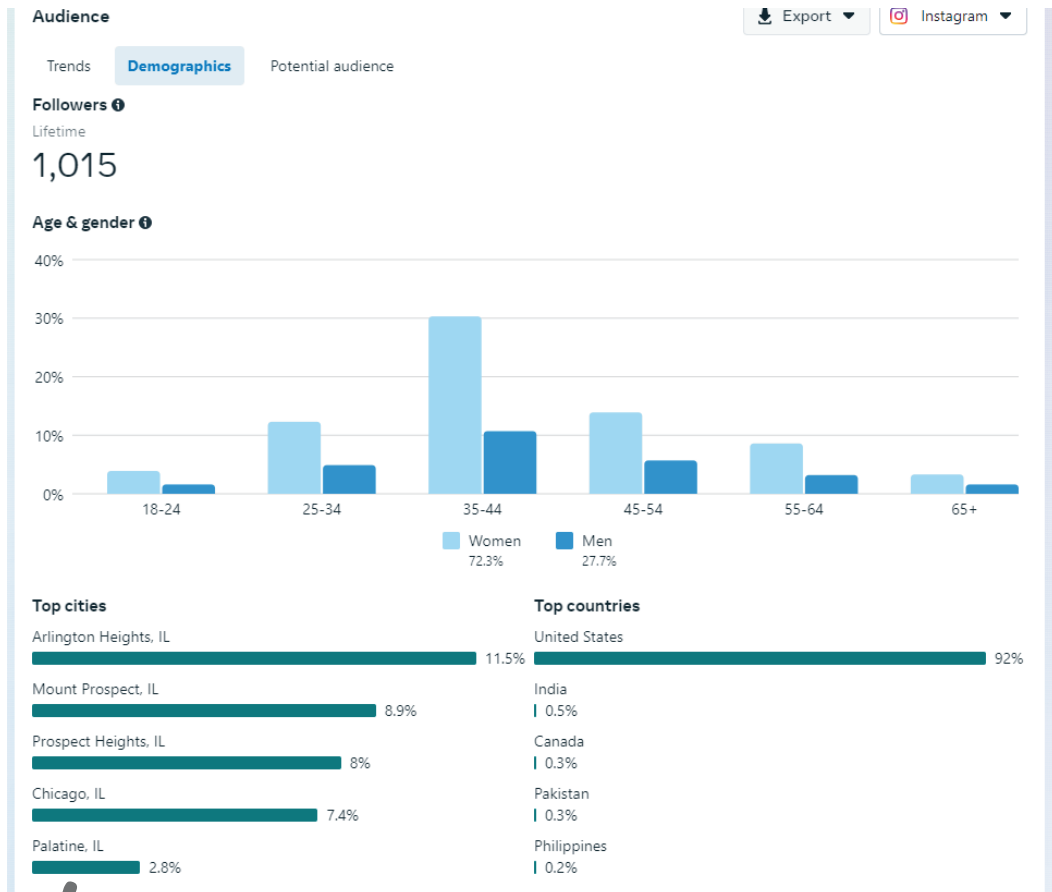
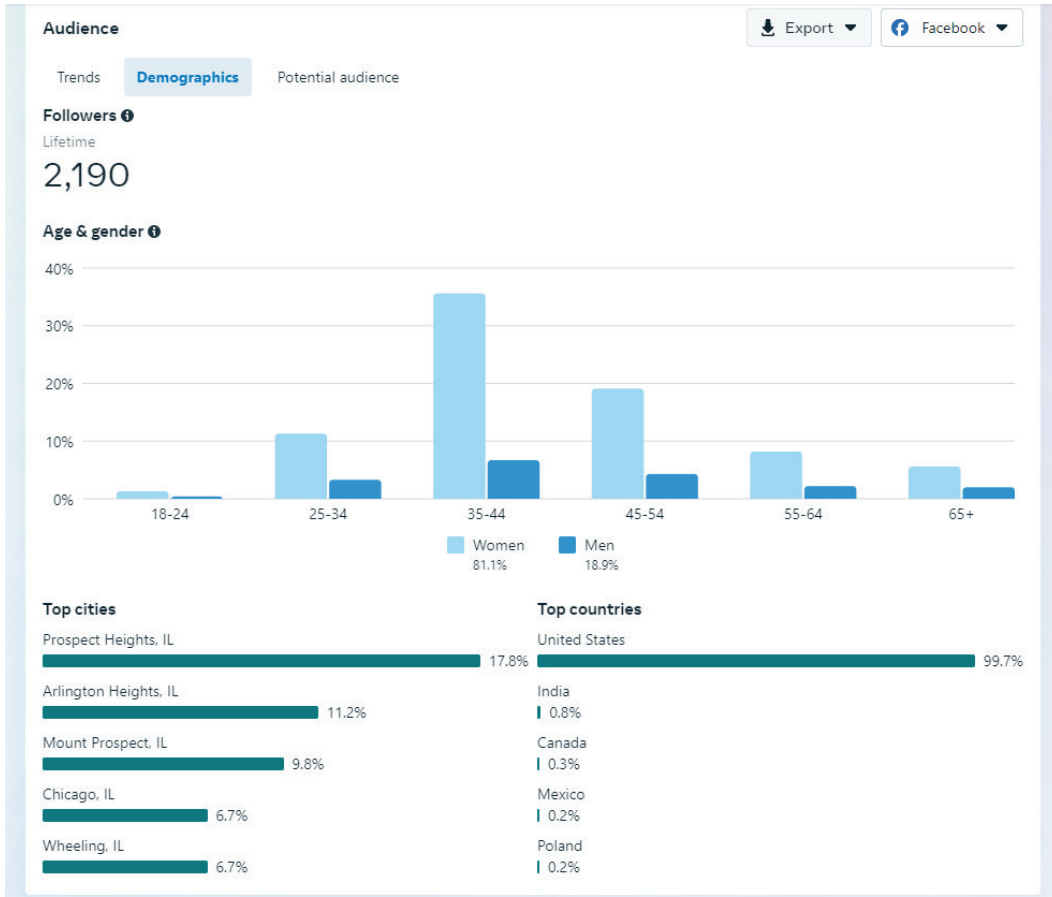
Instagram Posts 90 Days
 Post Reach 3.3K
 Post Engagement 684

Instagram Stories 90 Days
 Reach 174
 Engagement 0

Video Performance
 Minutes Viewed 73



SOCIAL MEDIA STATISTICS (CONTINUED)



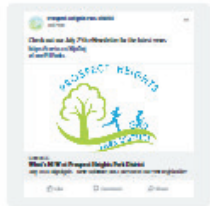
July 2024



Impressions 40
Followers 256



eNEWSLETTER



Check out our July 25th eNewsletter for the latest news.*<https://... .cc/4fjo3o>

Posted • Social Post • Posted Jul 25, 2024 at 2:35pm CDT

74 impressions • 70 reach • 1 engagement



July 24th eNewsletter

Sent Email • Sent Jul 25, 2024 at 2:29pm CDT

5,199 sends • 1,847 (36%) opens • 143 (3%) clicks • 22 (1%) bounces • 6 (1%) unsubscribes



Check out our July 10th eNewsletter for the latest news.*<https://... .cc/4cA4Ex>

Posted • Social Post • Posted Jul 10, 2024 at 5:15pm CDT

140 impressions • 128 reach • 3 engagement



July 10th eNewsletter

Sent Email • Sent Jul 10, 2024 at 4:54pm CDT

5,247 sends • 2,955 (57%) opens • 161 (3%) clicks • 50 (1%) bounces • 12 (1%) unsubscribes

July 2024



August 27, 2024

To: Christina Ferraro, Executive Director
From: Shawn Hughes, Superintendent of Finance, HR and IT
Re: August 2024 Board Report

FY2025 BUDGET PROCESS

The Fiscal Year 2025 Budget Handbook and Budget Entry Process document were sent to staff on July 25th, followed by budget-related meeting invitations being sent to staff on July 26th.

FUND BALANCE REVIEW

In preparation of the tax levy process for budgeting next year, an analysis of beginning year end and mid-year fund balances for major funds was performed. If the budgeted transfer to Capital Fund 518 is made this year of \$2,200,000 from Corporate Fund 100, the Corporate/Admin (Fund 100) is projected to have up to \$200,000 more than six months' expenditures, which puts it over the recommended fund balance per the District's policy of three to six months' expenditures. In order to reduce the fund balance, it will be recommended to have the tax levy reduction resolution direct any reduction to be to the Corporate Fund for next year. Recreation and Golf fund balances are projected to be within the policy at year end. The minor funds were also analyzed, and the tax levy will be adjusted as needed where it is allowed. The projections were as follows: Special Recreation, Liability, and Paving & Lighting projected to be over the policy, Police and Audit projected to be under the policy, and IMRF and Social Security are projected to be within the policy.

SURPLUS PERSONAL PROPERTY DISPOSAL POLICY DRAFTED

During the Finance Committee meeting on Thursday, August 15th, the discussion centered on adopting a disposal policy that aligns with the Park District Code. The initial draft, created earlier this year, is currently being updated with recommendations. A revised version will be presented to the Committee once completed.

BANKING REQUEST FOR QUOTE (RFQ) / REQUEST FOR PROPOSAL (RFP)

At the August 15th Finance Committee meeting, the discussion included issuing an RFQ or RFP for banking services. Staff have begun collecting examples to draft the request document, which will be shared for review and revisions before being finalized and posted on the District's website.

UNCLAIMED PROPERTY REPORTING

The process of reaching out to vendors with uncashed checks and customers with outstanding credits in RecTrac has begun. Staff are adhering to state guidelines by sending letters and emails to resolve these balances before the funds must be turned over to the State of Illinois by November 1st. Several balances have already been settled.

RECTRAC TO CIVICREC TRANSITION

Staff have been downloading documents from both RecTrac and CivicRec to reconcile receivables, credit balances, unearned income, and facility deposits between the systems.

Financial and participant reports requested by auditors are also being saved from the RecTrac system. After year-end, reports from both systems for revenue and participant statistics will need to be manually merged for the auditors. Additionally, the systems will need to be reconciled to account for transferred or removed balances, with explanations provided for the auditors. Payment reports from the new credit card processor are being downloaded and compared with CivicRec reports to refine month-end reconciliation files. CivicRec export files will require manual adjustments for import into the Tyler accounting software, and a new import definition will need to be created in Tyler to accommodate the CivicRec file.

INVOICING / ACCOUNTS RECEIVABLE

- City of Prospect Heights (Block Party): An invoice, detailing an itemized list of expenditures and including scanned documentation, has been sent to the City of Prospect Heights for their portion of the Block Party costs. Their 50% share amounts to \$10,742.
- PHYBS: The information is currently being compiled, and an invoice will be prepared once the August electric bills for Lions and McDonald Fields have been received.

HR/PAYROLL UPDATE (*Catherine Roock*)

Per the budget, the Market Benchmarking & Compensation Structure Development Project with HR Source is now underway. The job descriptions and payroll analysis is currently being evaluated including titles, pay rate, and average hours worked per week and per year.

We are currently onboarding a new preschool teacher and preschool aide. Interviews are in progress for a full-time maintenance employee, while seasonal staff are in the process of being offboarded.

On Wednesday, August 14th, our Paycom representative conducted an in-depth, in-person training session with the HR staff that lasted several hours. The session covered a range of topics, including performance evaluations, creating and customizing onboarding templates and checklists for full-time, part-time, and rehire employees, adjusting checklist items, scheduling, and more.



August 27, 2024

To: Christina Ferraro, Executive Director
From: Ray Doerner, Superintendent of Recreation
Re: August 2024 Board Report

FALL PROGRAM GUIDE NOW AVAILABLE

The Fall 2024 Program Guide is currently available in electronic form at www.phparks.org. The Fall guide was posted online on Friday, August 2 and registration began on Monday, August 5 for Park District residents and on Monday, August 12 for Partner/Nonresidents. Fall guide hardcopies will be mailed to park district residents and additional copies made available at the Gary Morava Recreation Center.

EISENHOWER SCHOOL PLAYDATE

Staff attended the Eisenhower School Early Childhood and Kindergarten Playdate on Saturday, August 17. Along with other community partners, we were able to discuss the variety of great programs we have to offer along with giving out fun prizes.

CIVICREC IMPLEMENTATION

With the start of Fall registration on August 5, we are now fully live with all program registration and facility rentals in CivicRec. Staff continue to become comfortable with performing all the functions in the new registration system, along with identifying ways to maximize the capacity of CivicRec to deliver excellent customer service.

SUMMER EVENTS

On Tuesday, August 6 we hosted the National Night Out event at the Lions Park Pool. Working with collaboration with the Prospect Heights Police Department, Edlyn organized a great event for our community. While the rain tried to dampen the event, those who were in attendance had a nice time connecting with each other and a variety of community partners.

On Wednesday, August 7 we participated in the Summer Celebration event at Willow Trails Park in Prospect Heights. The event is centered around providing backpacks and school supplies to families and children in Wheeling Township. It was a beautiful evening and another opportunity for our staff to share information about some new fall special events.

THANK YOU TO OUR SUMMER STAFF

My sincerest thanks to all our summer staff who worked hard to deliver high-quality programs, services, and facilities to the kids and families who spent their summer at the Gary Morava Recreation Center. From the Camp, Preschool, and Aquatics staff to the Concessions, Front Desk, and Parks staff, they all were committed to a common goal of representing the park district well in whatever area they worked. We wish them all the best as they return to school, another job, or the next opportunity.



August 27, 2024

To: Christina Ferraro, Executive Director
From: Mark Grassi, Superintendent of Parks & Facilities
Re: August 2024 Board Report

POOL

The pool season officially came to an end on August 18th and the process of winterization has begun. During the draining of the pool, the second shut off valve located within the Elm Street pump station broke off while trying to open the valve in order to drain it. Illinois Pump, Inc. will provide an estimate to not only fix the broken valve but to fully replace the last remaining valve that appears intact to avoid a possible disruption in the future and update any worn mechanicals. Options to replace the kiddie/dolphin slide in the zero-depth area are still being evaluated for next pool season.

CAPITAL PROJECTS

The reimbursement request was submitted to the USDA Forest Service and Illinois Department of Natural Resources Urban and Community Forestry Partner Grant to plant 70 trees on park district properties. The \$10,500 should be received within the next 30 days. These trees were planted on the bike path and McDonald field and in the following parks: Rosemary Roth, Lions, Country Gardens, Izaak Walton, Jaycee, School Street, Wedgewood and Tully. These trees included Northern Catalpas, American Lindens, Tulips, and Cornelian Dogwoods

FACILITIES GMRC/ADMINISTRATION

With summer programming ending, facilities staff will be inspecting all meeting rooms, communal spaces, preschool rooms and hallways so that they will be ready for the fall season. Staff will focus first on deep cleaning all carpets in hallways and offices. Filters have been replaced on all roof top units to continue improved air flow. Gutter guards were added to the Administration building this summer to help prevent fall build up during the transition of the seasons.

PARKS

Parks staff are continuing to maintain all athletic fields, baseball fields and playgrounds. Tasks such as mowing, edging, shrub trimming, and herbicide application are slowing down as the season starts to change. A new slide for the Lions Park playground was still under warranty and installed to replace the broken one.



August 27, 2024

To: Christina Ferraro, Executive Director
From: Marc Heidkamp, Director of Golf
Re: August Board Report

GOLF

Golf remained steady throughout July. There were several golf events and outings. We ended the month slightly down due to the excessive heat on several days.

CLUB HOUSE

During July we had little issues with the building. Some minor plumbing repairs were handled.

GOLF SHOP

Shop sales decreased by 11 %. The decrease was primarily due to decreased traffic on the hottest days.

CAR FLEET

Fleet repairs continued during the month of July. The fleet is running well and most of the additional repairs are wear and age related.

FOOD AND BEVERAGE

Sales increased by 8.2% in July. Additional parties helped to increase revenue. The remainder of the operation is performing equal to past seasons' revenue records.

March	2023	2024	% CHANGE 2023 VS 2024
Golf & Members	\$224,407	\$206,648	-8.6%
Golf Shop	\$20,111	\$18,184	-11%
Food & Beverage	\$95,240	\$103,091	+8.2%
Driving Range	\$6,340	\$4,241	-20%



August 27, 2024

To: Marc Heidkamp, Director of Golf
From: Sean Lee, Superintendent of Golf
Re: August 2024 board report

GOLF COURSE GROUNDS

In July it continued to be warmer and dryer than normal with four days reaching the 90's. The irrigation system and wells are working well, but we did have the output motherboard for the Interface Module go bad. It allows the irrigation computer to communicate with the satellite controllers on the course. Rain Bird GSP was contacted regarding the service plan, and it was shipped overnight. After installing the new motherboard, the satellites were all communicating and working again. There has been no significant storm damage besides an old willow tree next to the pond on number eight that uprooted and fell in the pond. As we go into the last month of summer the golf course and clubhouse grounds are still in great shape.

EQUIPMENT

The new John Deere Gator utility vehicle has been working great with no issues. We acquired quotes for two new garage doors for the maintenance shop. The lowest quote was from J.M.L. Overhead Door, Inc. The doors are ordered and will be installed in September.

MAINTENANCE STAFF

The park district mechanic finished his six-month probationary period. We still have a full seasonal crew except for one college student that returned to school. The staff safety training topic for July was Hearing safety & protection.



August 27, 2024

To: Ray Doerner, Superintendent of Recreation
From: Laura Fudala, Recreation Supervisor
Re: August 2024 Board Report

PRESCHOOL

The preschool teachers have returned and are in the process of setting up their classrooms. There is a new preschool teacher, Helen George, who will be teaching the 3Y class. She comes to us with many years of teaching preschool. There is also a new teacher aide, Stefanie Bell, in the 4Y classroom. Mrs. Shejwal will be returning for her sixth year and her 4th year of teaching. Classes begin on Tuesday, September 3. We currently have 19 students enrolled in our program.

CHILDREN'S PROGRAMS

We had two Kids Day off on August 19 and 20. On August 19 we had 20 participants and on August 20 we had 15 participants. The trips were Enchanted Castle and Velocity Esports.

KINDERSTOP

The before and after care program began on August 21. AM and PM KinderStop will begin on August 29. There are 26 students registered for before care, 27 students registered for AM& PM and 55 students registered for after care. Ms. Daniela, Ms. Adamari will be our lead teachers for the AM and PM program. Katie Williams will be the after-care coordinator.

SUMMER CAMP

Summer camp ended on August 9. On Thursday, August 8 the Natural Resource Commission was onsite doing nature-based activities with our campers. Once again, evaluations were sent out to all participants to gather feedback on their child's experience this summer.

Enrollment numbers for camps –

- FY2024 – 5,076 (entire summer)
- FY2023 – 5,046 (entire summer)
- FY2022 – 4,280 (entire summer)
- FY2021 – 2,794 (entire summer)
- FY2019 – 3,542 (entire summer)



August 27, 2024

To: Ray Doerner, Superintendent of Recreation
From: Marci Glinski, Recreation Supervisor
Re: August 2024 Board Report

DANCE

The competition teams try outs have begun. There were 31 dancers in the second round of cuts. Final teams will be picked later this week.

The new Competition Poms team had 17 dancers try out and we created a new Competition Poms team with 10 dancers.

Boot Camp for both teams will be held on Saturday, August 24.

Fall dance classes will begin the week of September 9th.

CREATIVE & PERFORMING ARTS CAMP/ PRODUCTION CAMP

We had a great 10-week Creative & Performing Arts Camp.

Jumanji, The Musical

The production camp, Jumanji had 31 campers. The show was held on Thurs. July 18 with an audience of 187 family and friends. Many have said this was the best show yet! There was even a live band to accompany our campers who sang their way through the story. We have a very talented group of counselors, and I look forward to working with them again in 2025.

CONCESSION STAND/CAMP LUNCH/KID CARDS

The concession stand had a busy summer.

We had a health inspection and had a perfect score.

ACTIVE ADULTS

The fall Active Adult Newsletter is complete and has begun hitting the mailboxes this week. Registration has begun.

Golden Years Wellness Expo vendor invites have gone out and responses have start to come in. I am very excited to host this new event for our community.

SPECIAL EVENTS

Our next special event will be the Family Pizza & Bingo Night on Fri. Sept 6.



August 27, 2024

To: Ray Doerner, Superintendent of Recreation
From: Panagiotis Zervas, Recreation Supervisor
Re: August 2024 Board Report

YOUTH ATHLETICS

Hot Shots classes wrapped up early this month, and we've been busy with soccer registration for our upcoming fall league in partnership with RTPD. Throughout August, our focus has been on enrolling participants for various classes and leagues set to kick off in early September.

Tae Kwon Do classes have been in full swing, nearly reaching full capacity. Ryan and the Lions Taekwondo family have done an outstanding job with the kids, imparting valuable skills and knowledge in this martial art.

ADULT ATHLETICS

Registration for adult basketball is currently underway. The deadline for registration is at the end of this month, with games scheduled to commence on September 11th. This league will feature a collaboration with Rolling Meadows Park District. Additionally, another upcoming adult athletic event is the Picklepalooza pickleball tournament, which will take place in November and registration is already available on the website. Marketing efforts for this event will be launched soon, and I am optimistic about achieving strong registration numbers.

AQUATICS

We have successfully sold 194 season pool passes, representing an increase of 67 compared to last year.

The pool season has officially concluded, marking a successful period with approximately 400 more visits than the previous year. To express our gratitude to the lifeguards, we organized a casual gathering towards the end of the season, complete with pizza. During the final full week, we also held lifeguard awards to add an element of fun. The lifeguards appreciated receiving various awards.

The camp swimming program was a success, with all participating camps enjoying a safe and enjoyable experience.

Swim lessons were also highly successful. We had several returning swimmers eager to improve their skills, which was encouraging, and many first-time participants who had a positive experience. Overall, we saw an increase in swim lessons this year.

The Typhoons Swim Team concluded their season with a festive end-of-season party. The team achieved a commendable 3rd place overall in the conference. At the conference meet, the boys secured 2nd place, while the girls finished 3rd, resulting in an overall 3rd

place at that event. The celebration was well-attended by families, and all swimmers received goodie bags and their ribbons from previous meets.

FITNESS

July 2024, 564 visits vs. July 2023, 543 visits (21 visit increase)

July 2024 Total Memberships: 305

1year passes:	132	3-month fitness:	7
1year gym/racquetball:	29	SilverSneakers/Renew Active:	132
6-month fitness:	5		

Three Year Comparison – Monthly Acquisition (Seniors in parentheses)

Membership	July 2022	July 2023	July 2024
3 months	4	4	3
6 months	0	0	1
1 year	3 (2)	3 (3)	4 (2)
Membership July 2024	# of New Members	Total Revenue	
3 months	3	\$210	
6 months	1	\$60	
1 year	4	\$334	
Seniors	2	\$86	

Fitness Classes:

This fall, we are offering fitness classes once again. We have Yoga, Zumba, Zumba Gold, and Tai Chi all available. Yoga will be through a Yogi from PHPD who is licensed. Zumba and Zumba Gold are from Sue Garcia Fitness. Tai Chi is through Stillwater Martial Arts and that will be at their dojo which is down the street from GMRC.



August 27, 2024

To: Park Board of Commissioners
From: Christina Ferraro, Executive Director
Re: FY2025 NWSRA Member District Annual Assessment (MDAA)

The Prospect Heights Park District, in partnership with 16 other park districts located within the northwest suburbs of Chicago, pay a membership fee to Northwest Special Recreation Association to providing recreational opportunities individuals with disabilities in our communities. The park districts can levy an annual tax of up to 0.4% (four cents or \$0.04) per assessed valuation to establish and maintain these programs and to enter into joint agreements that form special recreation associations to provide joint programs. This fund is restrictive in nature and can only be accessed by park districts that are a part of a Special Recreation Cooperative. Outside of the MDAA, this fund expenses funds for ADA compliant projects throughout the district and transfers funds to golf and recreation when NWSRA uses facility space for programs.

The calculation to create the Member District Annual Assessment (MDAA) formula was changed in March 2023 by the NWSRA Finance Committee and approved at the March 2023 NWSRA Board meeting. The changes in the calculation now include the Inclusion Services used in the previous year for each member district. The calculation is as follows:

- 70% of each Member District EAV (PHPD rate is \$51,611.13)
- 20% of each Member Districts Gross Population numbers (PHPD \$21,111.33)
- 10% of Actual Inclusion Services from the previous year. (PHPD \$6,582.13)
- With a 2% ceiling and a 2% floor to stabilize the contribution rates for each

Member District NWSRA Board of Directors approved a 2.5% MDAA increase for FY2025. The MDAA was calculated using the 2022 Tax Agency Report EAV numbers (426,754,760) and 2023 Member District Annual Audit Gross Population numbers (15,000) and the actual Inclusion Services expenditure from FY2023 (9,762.00)

The attached resolution proposed the Prospect Heights Park District board approve the 2025 Annual Assessment of \$79,304.59 to NWSRA.



Prospect Heights Park District Resolution No. 8.27.2024

Northwest Special Recreation Association

2025 Assessment

WHEREAS, the Prospect Heights Park District is a member district in good standing with the Northwest Special Recreation Association, and

WHEREAS, the Northwest Special Recreation Association represents a joint agreement program as authorized in the Park District Code and,

WHEREAS, the Prospect Heights Park District has the authority pursuant to Section 5.8 of the Park District Code, and,

WHEREAS, the Prospect Heights Park District is committed to ensuring the continuation of quality leisure services for its residents both children and adults experiencing a disabling condition, and,

WHEREAS, the Prospect Heights Park District wants to continue to support full community participation by residents with disabling conditions,

NOW, THEREFORE BE IT RESOLVED, THAT, the Prospect Heights Park District does ratify the recommended Assessment for calendar year 2025 (FY 2025) in the amount of \$ 79,304.59 as recommended by the Board of Trustees of NWSRA.

AYES:

NAYS:

ABSENT:

Approved this 27nd day of August 2024.

President of Prospect Heights Park
District Board of Commissioners

ATTEST

Secretary of Prospect Heights Park District
Board of Commissioners

CORRECTED
NORTHWEST SPECIAL RECREATION ASSOCIATION
MDAA 2025 AT 2.5%

Member Park District	2022 E.A.V. used for 2025 MDAA	% of Total EAV	70% of total MDAAA	Gross Population	% of Total Population	20% of total MDAAA	Services Provided	% of Total Services	10% of total MDAA	2025 MDAA	% of Total MDAA
Arlington Heights	3,554,732,773	13.60%	429,904.48	74,409	11.59%	104,724.86	63,541.05	9.49%	42,843.24	577,472.58	12.8%
Bartlett	1,543,718,470	5.90%	186,695.18	41,020	6.39%	57,732.45	20,097.13	3.00%	13,550.71	257,978.34	5.7%
Buffalo Grove	1,972,578,496	7.55%	238,560.92	41,554	6.47%	58,484.01	81,693.63	12.19%	55,082.81	352,127.75	7.8%
Elk Grove	2,217,101,096	8.48%	268,133.15	31,127	4.85%	43,808.82	24,488.98	3.66%	16,511.96	328,453.93	7.3%
Hanover Park	728,196,297	2.79%	88,067.06	35,402	5.52%	49,825.55	11,793.47	1.76%	7,951.88	145,844.48	3.2%
Hoffman Estates	1,957,579,994	7.49%	236,747.03	50,139	7.81%	70,566.73	49,554.87	7.40%	33,412.90	340,726.66	7.5%
Inverness	233,631,488	0.89%	28,255.07	4,060	0.63%	5,714.13	2,252.50	0.34%	1,518.77	35,487.97	0.8%
Mt. Prospect	2,186,488,184	8.36%	264,430.87	56,852	8.86%	80,014.75	27,615.10	4.12%	18,619.78	363,065.40	8.0%
Palatine	2,711,911,750	10.37%	327,974.87	83,000	12.93%	116,816.02	56,130.67	8.38%	37,846.71	482,637.60	10.7%
Prospect Heights	426,754,760	1.63%	51,611.13	15,000	2.34%	21,111.33	9,762.00	1.46%	6,582.13	79,304.59	1.8%
River Trails	614,364,785	2.35%	74,300.43	17,000	2.65%	23,926.17	18,519.07	2.76%	12,486.68	110,713.28	2.5%
Rolling Meadows	813,316,095	3.11%	98,361.33	24,099	3.75%	33,917.46	64,433.32	9.62%	43,444.86	175,723.65	3.9%
Salt Creek	251,291,867	0.96%	30,390.89	6,306	0.98%	8,875.20	3,415.82	0.51%	2,303.16	41,569.25	0.9%
Schaumburg	4,208,467,824	16.10%	508,966.30	76,225	11.88%	107,280.73	132,202.57	19.73%	89,139.01	705,386.04	15.6%
South Barrington	494,823,917	1.89%	59,843.32	5,077	0.79%	7,145.48	6,249.17	0.93%	4,213.57	71,202.37	1.6%
Streamwood	952,018,414	3.64%	115,135.79	36,859	5.74%	51,876.16	16,704.37	2.49%	11,263.10	178,275.06	3.9%
Wheeling	1,277,004,003	4.88%	154,439.10	43,737	6.81%	61,556.41	81,447.51	12.16%	54,916.86	270,912.38	6.0%
Total	26,143,980,213	100%	3,161,816.93	641,866	100%	903,376.27	669,901.23	100.00%	451,688.13	4,516,881.33	100.0%

*The 2022 EAV is the most current available.

Previous year MDAA	4,406,713.50	2.50%	110,167.84							4,516,881.33
			Change in value			TOTAL				4,516,881.33

The computations are completed using the 70% EAV, 20% Population and 10% Services for each Park District's individual contribution, with a 2% floor/ceiling for the total MDAA contribution.

2025	4,516,881.33
2024	(4,406,713.50)
Increase	110,167.84

Corrected on 8/21/24