Accessing your Childcare Tax Statement



1. Go to <u>https://rectrac.phparks.org/wbwsc/webtrac.wsc/SPLASH.html</u> and sign-in to your account. Once on the Registration home page, sign-in to your account. If you forgot your username/password, please click on the "Forgot Username?" or "Forgot Password?"



2. Click on "My Account" to open additional options and then select "Childcare Statement" in the Reports column.

CREATE AN ACCOUNT FAQ		CHECKOUT	MY ACCOUNT & DOERNER #4575 ▼
History & Balances	Reports	My Account	
My History	Household Roster	Account Settings	
Pay Old Balances	Household Calendar	Wishlist	
Add Credit	Childcare Statement	Logout	
	Member Visit Report		

3. Select the desired Tax Year and then click Submit. The report will be emailed to the primary account holder's email.

Childcare statement	
This report takes some time to run. Please be patient when it is running.	
Household Number *	
4575	
For Tax Year: *	
2022	•
subtotal Each Month's Payments:	
No	•
Print Total Payments by Member:	
No	•
Submit	
All reports are in PDF format and require Adobe Reader. Click here to download free Adobe Reader software from Adobe.com.	