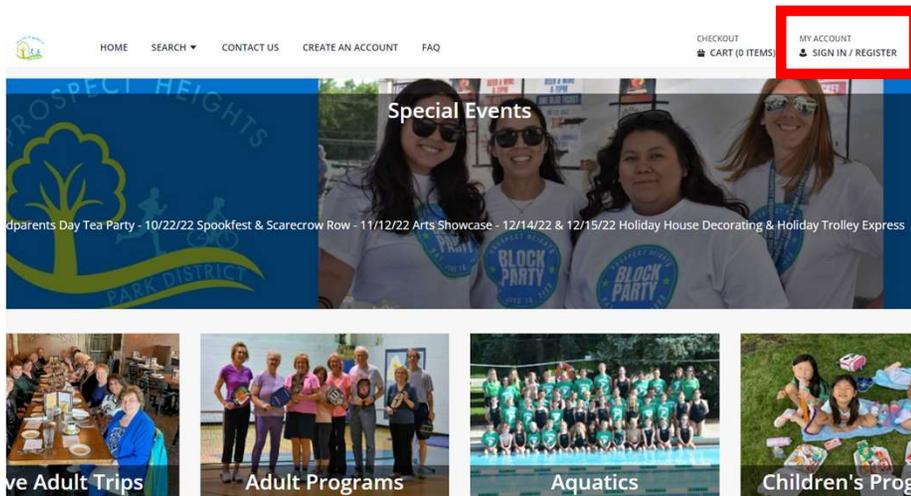


Accessing your Childcare Tax Statement



1. Go to <https://rectrac.phpark.org/wbws/wbtrac.wsc/SPLASH.html> and sign-in to your account. Once on the Registration home page, sign-in to your account. If you forgot your username/password, please click on the “Forgot Username?” or “Forgot Password?”

2. Click on “My Account” to open additional options and then select “Childcare Statement” in the Reports column.



3. Select the desired Tax Year and then click Submit. The report will be emailed to the primary account holder’s email.

